



HISTORIC DISTRICT COMMISSION

Minutes

City of Rochester

Wednesday February 21, 2024

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on, 2024)

Members Present

Molly Meulenbroek, *Chair*

Peter Bruckner, *Vice Chair*

James Connor

John Gisis

David Herman

Members Absent

Alternate Members

Candy Bailey

Brett Veno

Staff: Crystal Galloway, *Planner I*

I. Call to Order

Chair Molly Meulenbroek called the meeting to order at 7:00 p.m.

II. Seating of Alternates

No alternates were needed.

Ms. Meulenbroek welcomed the new members to the Commission.

III. Public Input

There was no one from the public present to speak.

IV. Approval of August 16, 2023 Meeting Minutes

A motion was made by Mr. Bruckner and seconded by Mr. Connor to approve the August 16, 2023 meeting minutes. The motion carried unanimously.

V. New Applications:

A. Andria Laroche, 42 South Main Street Certificate of Approval for new signage. Case# 120 – 366 – DC – 24

Applicant Andria Laroche presented the application for new signage for her new staffing company which will be located at the former T-Mobile location. She explained they are proposing an aluminum composite non illuminated sign located on the front façade. Ms. Laroche said they are proposing die cut vinyl window graphics for the front window and door.

The Commission members discussed the placement of the sign and the size of the window clings.

A motion was made by Mr. Bruckner to approve the application for new signage as presented. Mr. Herman seconded. The motion carried unanimously.

VI. Approval of No Negative Effect:

There were no administrative approvals for the Commission to review.

VII. Review of Design Guidelines and Bylaws:

Ms. Meulenbroek reviewed the Design Guidelines and Bylaws with the new Commission members. She explained the Design Guidelines are used to help make decisions when reviewing an applicants proposal.

VIII. Other Business/Non-Scheduled Items:

There was no other business to discuss.

VII. Adjournment

Mr. Connr motioned to adjourn the meeting at 7:25pm. Mr. Herman seconded. The motion carried unanimously.

Respectfully submitted,
Crystal Galloway, *Planner I*