



HISTORIC DISTRICT COMMISSION

Minutes

City of Rochester

Wednesday October 20, 2021

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on November 17, 2021)

Members Present

Molly Meulenbroek, *Chair*

Peter Bruckner

Laura Hainey

Marilyn Jones

Matthew Winders

Members Absent

Alec Taliaferro, excused

Staff: Crystal Galloway, *Planner I*

I. Call to Order. Ms. Meulenbroek called the meeting to order at 7:00 p.m.

II. Approval of Minutes

The minutes from September 15, 2021 were reviewed.

A motion was made by Mr. Winders and seconded by Ms. Hainey to approve the September 15, 2021 minutes. The motion carried unanimously.

III. City of Rochester, 11 Barker Court

Economic Director Mike Scala explained the City purchased the property in February with the purpose of removing the building and using the property for an expansion of the Union Street parking lot.

Mr. Scala said the last tenant moved out last week and SUR would start doing the site work early next year. He said Fuss and O'Neill are working on the plans for the parking lot expansion but it is still going through the design process.

Mr. Bruckner said he visited the site and concluded the building has no historical value.

A motion was made by Ms. Jones and seconded by Mr. Winders to approve the demolition as presented. The motion carried unanimously.

IV. Rochester Main Street, 2 Wakefield Street

Due to being a member of Rochester Main Street, Mr. Winders recused himself.

Rochester Main Street representative Matt Wyatt explained Rochester Main Street is trying to contribute to the wayfinding efforts the City is making. He said the proposed sign will be the same colors used for the new wayfinding signs the City has recently added. Mr. Wyatt explained the welcome sign will give Rochester Main Street a presence in downtown. Along with welcoming people driving into downtown the sign will also have information regarding upcoming events such as Porch Fest.

There was a brief discussion regarding the size of the lettering for the message board portion of the sign, which Mr. Wyatt explained they will be standard message board size like you see at other businesses.

A motion was made by Mr. Bruckner and seconded by Ms. Jones to approve the sign as presented. The motion carried unanimously.

V. Other Business

A. Election of Vice Chair

Ms. Meulenbroek said she would like to wait until the full commission is present.

B. Other

The Commission members discussed bringing back their Annual Meeting which would include annual election of officers, and review of the projects that have been approved through the year.

VI. Adjournment

A motion was made by Mr. Winders to adjourn at 7:55pm. The motion carried unanimously.

Respectfully submitted,
Crystal Galloway,
Planner I