

Michelle Mears, AICP
Senior Planner
Planning & Development
33 Wakefield Street
Rochester, NH 03867
(603) 335-1338
Michelle.mears@rochesternh.net



HISTORIC DISTRICT COMMISSION Minutes

City of Rochester

HISTORIC DISTRICT COMMISSION

Wednesday March 13, 2019 at 7 pm

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved April 10, 2019)

Members Present

Molly Meulenbroek, *Chair*
Joyce Bruckner, (*Planning Board Rep*)
Peter Bruckner
Nancy Dibble

Members Absent

Sandra Keans
Martha Wingate, *V Chair*
Marilyn Jones

I. **Call to Order.** Ms. Meulenbroek called the meeting to order at 7:18p.m.

II. **Approval of minutes for December 12, 2018.**

The minutes from December 12, 2018 were approved by Ms. Dibble and seconded by Ms. Bruckner.

III. **Service Credit Union 83 South Main Street**, Certificate of Approval for exterior renovation changes Case# HDC 125-203– DTC – 19

Scott Lawler from Norway Plains presented 83 South Main Street for exterior renovation changes at 83 South Main Street the 1950's Deangelo's building. They are proposing a drive thru. They will be changing the windows and some exterior changes. The signage changes will need a sign permit and may need a variance for the electronic message sign.

The certificate of approval for 83 South Main Street exterior renovation was approved by Ms. Dibble, and seconded by Ms. Bruckner.

IV. **Administrative Approvals**

There was one administrative approval for One Wakefield Street signage. Planning updated the HDC on this approval.

V. **Scenic and Salinger Update**

Ms. Meulenbroek gave an update on the RFP process for the Scenic and Salinger Block.

VI. Other Business/Non-scheduled Items

The Planning Department applied for funding thru the Community Development Block Grant Program for a sign and façade improvement program for the Historic District Commission. The RFP's were sent out for the Downtown Master Plan update in 2019 and a steering committee to review has been established.

VII. Adjournment

A motion was made by Mr. Bruckner to adjourn the meeting at 8:35 pm and seconded by Ms. Dibble. The motion carried unanimously.

Respectfully submitted,

Michelle Mears, *Senior Planner AICP*