

Historic District Commission

Molly Meulenbroek, *Chair*
Martha Wingate, *V. Chair*
Peter Bruckner
Nancy Dibble
Marilyn Jones
Sandra Keans (Council Rep.)
Joyce Bruckner, (Planning Board Rep.)
Matt Winders, *Alternate*



HISTORIC DISTRICT COMMISSION

Minutes

City of Rochester

Wednesday November 13, 2019 at 7 pm

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on December 11, 2019)

Members Present

Molly Meulenbroek, *Chair*
Martha Wingate, *Vice Chair*
Joyce Bruckner, (*Planning Board Rep*) Called in
Matt Winders, *Alternate*

Members Absent

Nancy Dibble
Marilyn Jones
Peter Bruckner
Sandra Keans

- I. **Call to Order.** Ms. Meulenbroek called the meeting to order at 7:07 p.m. Mr. Winders alternate voted in place of Mrs. Jones.

II. **Approval October 9, 2019 Meeting Minutes**

The minutes from October 9, 2019 were approved by a motion from Mrs. Wingate and seconded by Mr. Winders. All voted in favor.

- III. **Profile Bank Loan Center**, 45 Wakefield Street, Certificate of Approval for repair and replace trim and roof Case# HDC 120-421– DTC – 19
Bob Meader presented the application for Profile Bank Loan Center. The applicant is proposing to match the Loan Center to the adjacent Profile Bank the gable end. The crown modeling will extend down the roof so it doesn't look so blank.

A motion was made by Mrs. Wingate and seconded by Mr. Winders to approve the application as submitted.

- IV. **Profile Bank, 57 Wakefield Street**, Certificate of Approval for repair and replace trim

and windows Case# HDC 120-420– DTC – 19

The applicant Bob Meader presented the 57 Wakefield Street Profile Bank. Mr. Meader explained that the roof will be re-shingled and the crown molding will be removed. The applicant is using the same windows and trim material. There will be minor changes to the parking lot design. Mrs. Muelenbroek explained that the parking lot changes are not in the HDC preview.

A motion was made by Mrs. Wingate and seconded by Mr. Winders to approve the application as submitted.

V. Mitchell Hill BBQ Grill and Brew, 50 North Main Street, Certificate of Approval Awning Case# HDC 121-15-DTC-19

Bob Mitchell from Mitchell Hill BBQ and Grill and Brew presented the awning that was replacing the previously approved awning for Mel Flanagan's. The awning is black with red letters for Mitchell Hill BBQ and Grill and Brew. There will not be a projecting sign or wall sign. All the lighting underneath the awning is LED. This application was for approval after it had already been installed.

A motion was made by Mr. Winders and seconded by Mrs. Wingate to approve the application as submitted.

VI. Citizens Bank, R & J 90 North Main Street, Certificate of Approval for addition Case# HDC 121-17-19 DTC

The applicant Richard Pilla and the architect presented the Citizens Bank application for an 880 SF addition in the front of Citizens Bank. This is an amendment to the application. The copula will be moved to the center of the building. The applicant is proposing to paint the brick which was not painted before.

A motion was made by Mr. Winders and seconded by Mrs. Wingate to approve the application as submitted.

VII. Community Development Block Grant Sign and Façade Program

Julian Long Grant Coordinator and Community Development Coordinator went over the Community Development Block Sign and Façade Program. There is \$10,000 eligible for the program. If the grant that is proposed is over \$2,000 it will need to go through the procurement process and out to bid. There will also need to be an environmental review and historical review because there is federal funding involved. There is also income eligibility requirements it must be 80 percent of the median income.

- a. Joanne Piazza-presented her projecting sign with a hoop with the business names

Stitch's in the middle and the proposed paint color.

A motion was made by Mr. Winders and seconded by Mrs. Wingate to approve the application as submitted.

- b. RPAC this is not eligible because the RPAC doesn't keep track of income of members attending the program.
- c. Jenni Olsen Freedom Beauty- presented the projecting and wall sign done by Renaissance Sign Company. The HDC just is requiring that the wall sign fit the entire area on the wall even if that requires more funds. Mr. Long needs to review the lease agreement before proceeding.

A motion was made by Mr. Winders and seconded by Mrs. Wingate to approve the application as submitted.

- d. Charles Dunn Music Shop the applicant was not present at the meeting.
- e. Riverstone Custom Framing Kris Ebbeson presented the façade changes paint the façade trim and door, add solar lights for one sign, and three wall signs. Mrs. Ebbeson is proposing to paint the Historic New England color Indigo or Biloxi Blue for the door and Pale Organza for the trim.

A motion was made by Mr. Winders and seconded by Mrs. Wingate to approve the application not to exceed the 10 percent of the façade and to paint the gable pale organza and the door one of the blues.

VIII. HDC Online ArcGIS- photo campaign- Mrs. Mears has contact John Gsis to help work on taking the pictures for the HDC.

IX. Certified Local Government Grant Letter of Intent Due December 1, 2019- Mrs. Mears will be submitting to NH Division of Historical Resources for a grant to update the survey that was last completed in 1983.

X. Certified Local Government Annual Report

XI. Other Business/Non-scheduled Items

XII. Adjournment

A motion was made by Ms. Wingate to adjourn the meeting at 8:25 pm. All voted in favor.

Respectfully submitted,

Michelle Mears, AICP
Senior Planner