

CITY OF ROCHESTER

FINANCE COMMITTEE MEETING

City Council Chambers

December 15, 2015

Committee Members Present: Mayor Jean, Councilor Varney, Councilor Walker, Councilor Keans, Councilor Larochelle, Councilor Lauterborn, Councilor Torr

Other Councilors Present: Councilor Bogan, Councilor Collins, Councilor Hamann, Councilor Gray, Councilor Gates, Councilor Lachapelle

Others Present: City Manager Fitzpatrick, Deputy City Manager Cox, City Attorney O'Rourke

MINUTES

1. CALL TO ORDER

Mayor Jean called the meeting to order at 6:50 PM.

2. School Department Capital Reserve Fund

Resolution Pursuant to RSA 34:1 Establishing a School Building Capital Reserve Fund

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

By adoption of this Resolution, the City Council establishes a Capital Reserve Fund pursuant to RSA 34:1 for the purpose of rehabilitating, enlarging, replacing, and/or constructing new school facilities and/or the purchase of land for the enlargement of existing school facilities and/or siting of new school facilities. The name of such fund shall be the School Building Fund.

The City Council, at its sole discretion, may appropriate monies to said School Building Fund through the annual budgeting process. The City Council may also by favorable vote of $\frac{3}{4}$ of its members, transfer to such fund after a public hearing with notice as provided in RSA 34:2, not more than $\frac{1}{2}$ of its unencumbered surplus funds remaining on hand at the end of the fiscal year, within limits as provided in RSA 34:4. No transfer from the City's unencumbered surplus funds to the School Building Fund shall be considered until after the annual audit presentation by the independent auditor and confirmation of the stated surplus. The City Council may also accept and appropriate gifts, legacies and trusts to the School Building Fund by majority vote.

Expenditure of funds from the School Building Fund is at the sole discretion of the City Council.

Pursuant to RSA 34:6, the Trustees of Trust Funds shall have custody of all capital reserves transferred to the School Building Fund. The Trustees of the Trust Fund will hold the monies appropriated to the School Building Fund in a separate account. Appropriations made to the School Building Fund will be paid over to the Trustees of the Trust Fund after July 1 but prior to June 30 of the fiscal year of the appropriation.

The City Council may dissolve the School Building Fund at its sole discretion. Upon dissolution of any portion of said fund appropriated from the General Fund said funds will lapse to surplus (Unassigned General Fund fund balance) and cannot be repurposed directly to a different capital fund or project. Any funds contained in the School Building Fund accepted and appropriated from gifts, legacies or trusts may be redirected at the discretion of the City Council.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Mayor Jean said that Councilor Varney had a consultation with Deputy City Manager Cox and City Attorney Cox regarding amendments made to the original resolution considered by the Finance Committee that have been incorporated in the the Resolution before the Committee this evening.

Specifically, Councilor Varney replaced paragraph 2 in its entirety and changed one word in the last paragraph from "undesignated" to "unassigned", as shown in the resolution above.

Mayor Jean said that this resolution will be on the City Council Agenda for voting.

Councilor Varney **MOVED** to recommend to the full council passage of the Resolution as amended. Councilor Keans seconded the motion. The **MOTION CARRIED** by majority voice vote.

3. Councilor Keans **MOVED** to adjourn the meeting at 6:56 PM. Councilor Varney seconded the motion. The **MOTION CARRIED** by majority voice vote.

Respectfully submitted,

Marcia H. Roddy, CNHDCC
Deputy City Clerk