



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Tom Abbott
Jeremy Hutchinson
James Gray

Meeting Date:	Monday, January 13, 2020	
Members Present:	Elaine Lauterborn Donna Bogan Laura Hailey Palana Belken Doug Lanchance	Members Absent:
Guests/Staff:	Jenn Marsh, Community Development Coordinator CDBG Grant applicants	

Councilor Lauterborn called the meeting to order at 6:30 p.m. Motion was made by Councilor Lanchance and seconded by Councilor Bogan to approve the December 9, 2019 Community Development Committee minutes. The minutes were approved unanimously.

PUBLIC INPUT	There was no public input.
FY 2021 GRANT APPLICATION PRESENTATIONS	<p>My Turn is requesting \$10,000 to help with funding for their vocational training for low income youth. They have approximately 50 students with 38 of those being from Rochester. They intend to grow to 70 students with expectations of 50 of those being from Rochester, those numbers do not count the follow services they provide. Last year they were awarded \$4,000 and have allocated all of those funds already.</p> <p>Casa is requesting \$4,000 to help with funding for guardian ad litem training for those serving abused and neglected children. Rochester had 93 cases seen last year and 6 trained volunteers for advocacy services. It takes \$1,460 to train and support one volunteer for a year. They did not make a request for CDBG funds in 2019.</p> <p>Cornerstone VNA is requesting \$28, 826 to assist with funding for home health care for elderly residents and residents with disabilities. Cornerstone currently supports 39 communities with 4,000 patients; 1,700 of those patients reside in Rochester and 17% of those Rochester residents are considered low to moderate income. Their request for funding will most likely change in 2021 as their number are based on the current census. Cornerstone was awarded \$28, 826 last year as part of the municipal funding requests.</p>

East Rochester Library is requesting \$4,000 for electrical upgrades. The library currently has three outlets in the entire building and they would like to add additional outlets. They recently upgraded to a 100 AMP electrical service and can support the needed outlets. The \$10,000 allocated in FY 20 was used towards the foundation improvements.

Rochester Child Care Center is requesting \$10,000 towards upgrading their doors as required by the Fire Department to fire safety doors. The total budget for the replacement of the doors in the center is \$40,000. The FY 20 approved funds of \$20,000 will be used towards upgrades to their sprinkler system, that project will go out to bid soon.

Tri City Coop is requesting \$7,000 to help support funding for peer to peer mental health services. They have 26 new member of which 24 were homeless when they first arrived. Transportation services are free of charge for people requesting their services. Last year they used the \$2,000 in funding towards upgrading computers and counseling services.

Community Partners is requesting \$10,800 to help with funding towards their rental assistance program for clients with mental illnesses and developmental disabilities. 4,200 people have received help from Community Partners as a part of the program in Strafford County. They are essential in providing rental assistance, gap rent, first month's rent for people in need. They provide assistance to ensure the recipients are stable in their environment. Last year they requested \$2,000.

Strafford Nutrition Meals on Wheels is requesting \$5,000 of assistance for funding their meal delivery services for elderly and homebound persons. They served 422 Rochester residents, 181 people a day and over 45, 352 meals in a year. They raise \$385,000 for their programs and received \$2,000 from CDBG last year. Their request is higher due to the demand of their services.

Community Action Partnership of Strafford County is requesting \$10,000 to help with programs they provide to low income residents such as fuel assistance and head start. They serve over 11,000 people in Strafford County with Rochester utilizing their services the most. In 2020 they received \$9,000 which is still being used towards their weatherization program. They have currently helped 29 residents and spent 50% of the award.

Woven Community Development Association is requesting \$22,500 to help support a full time woodworking instructor for their program. They train people who have obstacles to employment such as recovery and homelessness. They run an apprenticeship program 3 times a week and are at max capacity of ten students per class. 9 out of these 10 students live in Rochester and consists of both men and women. This is the first year Woven has requested funding.

Easter Seals/ The Homemakers are requesting \$10,000 towards funding for home health care for elderly residents and residents with disabilities. They

	serve 421 residents in Strafford County in which 38% of those are from Rochester. This year they have 165 Rochester residents and all CDBG funds awarded will go towards Rochester residents. Last year they were awarded \$10,000 to help towards funding.
FY 2020-2025 DRAFT CONSOLIDATED PLAN-Review and Discussion	Councilor Lauterborn gave an overview of the consolidated plan and asked members to have read through the plan for the February 10 th meeting.
FY 2021 DRAFT ANNUAL ACTION PLAN-Review and discussion.	Councilor Lauterborn gave an overview of the annual plan and asked members to have read through the plan for the February 10 th meeting. She explained that this committee makes a recommendation to the full City Councilor to approve and send to HUD.
PROJECTS PROGRAMS REPORT	Julian will update at the February 10 th meeting
79E-APPLICATION- Site tour scheduling	Ms. Marsh updated the committee on the RSA-79E process and requested a special meeting be set up to tour the 10 South Main Street property which is the newest 79E applicant. Ms. Marsh will request the owner to meet the committee at the 10 South Main Street property on Thursday January 23 rd at 3:45 pm for a tour.
OTHER BUSINESS	There was no other business.

The meeting was adjourned at 8:45 p.m.

Special Meeting – Thursday January 23, 2020 at 3:30 pm to view 10 South Main Street, applicant for RSA 79E. A special meeting was called because the committee does not meet before the February City Council when the second reading and resolution will take place.

Next Regular Meeting – Monday, February 10, 2020 at 6:30 p.m. in Isinglass Conference Room in City Hall Annex (33 Wakefield Street)

Topics – FY 2021 Grant Application Presentations, FY 2020-2025 Draft Consolidated Plan Review, FY 2021 Draft Annual Action Plan Review, Projects Program Report