

Codes and Ordinances Committee

Councilor Peter Lachapelle, Chair
Councilor Elaine Lauterborn, Vice Chair
Councilor Tom Abbott
Councilor Donna Bogan
Councilor Robert Gates



CODES AND ORDINANCES COMMITTEE

Of the Rochester City Council

Thursday, May 3, 2018

31 Wakefield Street, Rochester, NH

City Council Chambers

6:00 PM

Minutes

1. Call to Order

Councilor Lachapelle called the Codes and Ordinances Committee to order at 6:00 pm. Susan Morris, City Clerk Typist, took a silent roll call. All Committee members were present except for Councilor Abbott who was excused. Also present were Michelle Mears, Planner I, Planning Department and Kyle Pimental from Strafford County Regional Planning Commission, Fire Chief, Mark Klose, Deputy Chief, Tim Wilder and Government Channel Coordinator, Celeste Plaia.

2. Public Input

No one addressed the City Council.

3. Acceptance of the Minutes: March 1, 2018

Councilor Gates **MOVED** to **ACCEPT** the minutes of the March 1, 2018 Codes and Ordinances Committee meeting. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

4. Remote Participation During Council and Board Meetings

Celeste Plaia spoke on this matter. Blaine Cox asked for her to research what other Cities have handled remote participation. He requested a draft policy for review. Councilor Lachapelle stated that he would reach out to Attorney O'Rourke to draft a policy to be discussed at the June 7th meeting.

5. Chapter 22 & Chapter 23 Fire Department Organization

Chief Marc Klose spoke about guidance from the Committee about how to amend Chapter 22 and 23 of the General Ordinances. He said some of the current practices are either outdated

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and/or no longer practiced in the fire department currently.

Councilor Gates suggested that Chief Klose mark-up the ordinances to indicate which practices are no longer applicable. Councilor Lauterborn requested that all changes would be marked clearly.

Chief Klose is seeking to find out the history of Chapter 22. Councilor Lachapelle agreed to look into the matter with his own books. Councilor Lauterborn advised that the Chief should make sure State RSA's used as a guide if any verbiage is added or deleted. She added that the State RSA's should be available when the Chief presents the draft ordinance. Councilor Lachapelle asked that Chief Klose to come back to the June 7th meeting with a draft.

6. Other – 17.31 Regulations of Water Usage During an Emergency

Michelle Mears, Planning and Development, introduced Kyle Pimental from Strafford Regional Planning Commission. Mr. Pimental gave a power point presentation of what changes to 17.31 are being suggested for restriction of water usage. A draft copy of 17.31 was handed out at the meeting. Councilor Lauterborn **MOVED** to send Amendment Chapter 17.31 to the full City Council for a First Reading at the June 5, 2018 Regular City Council meeting. This will require a Public Hearing which could be scheduled at the June Workshop meeting held on June 19, 2018. Councilor Gates seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Ms. Mears gave an update to the Committee about some of the changes in the Planning Department. The Planning Department has hired a consultant to look at the density regulations for the downtown. They will be working with the Planning Department from now until September to come up with some changes to the current Zoning Ordinance. During this time they will be doing a lot of community listening events to hopefully get the community involved.

Discussion of Chapter 146; Disorderly Residence (City of Franklin 4-4-2011).

Councilor Lachapelle suggested that Attorney O'Rourke give a status update for the June 7, 2018 Codes and Ordinances meeting.

7. Adjournment

Councilor Lauterborn **MOVED** to **ADJOURN** the meeting at 6:35 pm. Councilor Gates seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Respectfully Submitted,

Susan Morris
Clerk Typist II