

**ROCHESTER SPECIAL CITY COUNCIL MEETING
COUNCIL CHAMBERS
June 25, 2013
7:03 PM**

MEMBERS PRESENT

Councilor Hervey
Councilor Hynes
Councilor Keans
Councilor Lachapelle
Councilor LaBranche
Councilor Lauterborn
Councilor Larochelle
Councilor Reed-Erickson
Councilor Torr
Councilor Varney
Councilor Walker
Mayor Jean

OTHERS PRESENT

City Manager Fitzpatrick
Deputy City Manager Cox
Deputy City Manager Pollard
Attorney Wensley
Peter Nourse, Commissioner
of Public Works
Chief Allen
Chief Sanborn
Deputy Chief Dupuis

MINUTES

1. Call to Order

Mayor Jean called the Special City Council meeting to order at 7:03 PM. All City Councilors were present except for Councilor LaBranche, who arrived at 7:06 PM.

2. Communications from the Mayor

2.1 Joint Building Committee Meeting

Mayor Jean stated that Caroline McCarley, School Board member, was elected as the Chair of the Joint Building Committee and Councilor Keans was elected as the Vice Chair of the Committee.

Mayor Jean stated that the Committee was informed of the progress that the School Board has made over the last eighteen months relative to the East Rochester School renovations.

Mayor Jean stated that the City Council is seeking to adopt both the Operating Budget and the CIP Budget this evening. He added that the East Rochester School renovation project [\$13,100,000] is included with the proposed CIP Budget, which could be discussed under the CIP deliberations.

3. Communications from Deputy City Manager Cox

3.1 Budget Memorandum

Deputy City Manager Cox stated that the memorandum is primarily an outline of the details of the Land Use Change Tax and deferred the discussion to the next Agenda item, which is the Land Use Change Tax.

4. Land Use Change Tax

Councilor Walker **MOVED** to read the resolution for the first time, by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution by title only for the first time as follows:

**RESOLUTION FOR SUPPLEMENTAL APPROPRIATIONS TO THE CONSERVATION
FUND FOR FISCAL YEAR 2012-2013 PURSUANT TO THE PROVISIONS OF
SECTION 11.21(c) OF THE
GENERAL ORDINANCES OF THE CITY OF ROCHESTER
BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

I. **WHEREAS**, Section 11.21(c) of the General Ordinances of the City of Rochester provides that, after the first Twenty-Five Thousand Dollars (\$25,000.00) in so-called land use change tax revenues received by the City during a fiscal year, an amount equal to the amount of additional “land use change tax revenues”, projected in such budget to be received by the City during such fiscal year shall be appropriated to the so-called Conservation Fund, and that the source of funds to fund such appropriation be drawn in their entirety from land use change taxes projected and budgeted to be received by the City during such fiscal year; and

WHEREAS, Section 11.21(c) of the General Ordinances of the City of Rochester further provides that, prior to the close of each fiscal year, the City Manager shall present to the City Council a supplemental appropriation to the so-called Conservation Fund in an amount equal to the amount of current use change tax revenues received by the City of Rochester during such fiscal year in excess of the current use change tax revenues that had been projected to be received in such year’s budget as prepared and submitted to, and adopted by, the City Council annually, and the amount of such land use change tax funds actually received during such fiscal year (hereinafter the “annual excess land use change tax”); and

WHEREAS, for fiscal year 2012-2013, the City of Rochester has received annual excess land use change tax funds in the amount of Thirty-Nine Thousand Five Hundred Fifty Dollars (\$39,550.00);

NOW, THEREFORE, the Mayor and City Council of the City of Rochester hereby appropriate, as a supplemental appropriation to the 2012-2013 fiscal year operating budget of the City of Rochester, the sum of Thirty-Nine Thousand Five Hundred Fifty Dollars (\$39,550.00) from annual excess land use change tax funds for fiscal year 2021-2013 (account number to be designated/determined by the Finance Director) to the City of Rochester Conservation Fund (account number to be designated/determined by the Finance Director), the sums necessary to fund such supplemental appropriation to be drawn in their entirety from the aforesaid annual excess land use change tax revenues received during fiscal year 2012-2013.

II. **WHEREAS**, in light of the fact that the fiscal year 2012-2013 operating budget of the City of Rochester, as adopted, projected total land use change tax revenues for the 2012-2013 fiscal year of a total of Thirty-Five Thousand Dollars (\$35,000.00), but no appropriation to the so-called Conservation Fund in the amount of the Ten Thousand Dollars (\$10,000.00) in land use change tax revenues originally projected to be received in the annual City budget for fiscal year 2012-2013 in addition to the first Twenty-Five Thousand Dollars (\$25,000.00) in so-called land use change tax revenues received by the City during a fiscal year, as provided for in Section 11.21(c) of the General Ordinances of the City of Rochester, has not yet been made;

NOW, THEREFORE, the Mayor and City Council of the City of Rochester hereby appropriate, as a supplemental appropriation to the 2012-2013 fiscal year operating budget of the City of Rochester, the sum of up to Ten Thousand Five Dollars (\$10,000.00), pursuant to the provisions of Section 11.21 (c) of the General Ordinances of the City of Rochester, to the City of Rochester's-called Rochester Conservation Fund, the sum necessary to fund such supplemental appropriation to be drawn in their entirety from annual land use change tax revenues received and budgeted for by the City during fiscal year 2012-2013.

III. To the extent not otherwise provided for in this resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement contemplated by this resolution.

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution for the second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution for the second time by title only.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Lauterborn seconded the motion.

Mayor Jean explained that the City Charter regulates that at least \$25,000 of the Land use Change Tax be left to the General Fund. The City Manager shall forward a resolution to deal with the excess Land Use Change Tax to the City Council. This proposed supplemental appropriation is in the total amount of \$49,500 and would be appropriated to the Conservation Fund if approved. The City Council could potentially

change the appropriation from the Conservation Fund to the General Fund if it wished to do so. Attorney Wensley stated that according to the City Charter \$39,500 is the maximum amount that could be adjusted and appropriated to the General Fund this fiscal year.

Councilor Torr **MOVED** to **AMEND** the resolution to stipulate that \$39,550 be appropriated to the General Fund Balance and the remaining \$10,000 be appropriated to the Conservation Fund. Councilor Lachapelle seconded the motion. Councilor Hervey asked what the current balance of the Conservation Fund is at this point. Deputy City Manager Cox stated that the balance for the Conservation Fund is \$798,000. The **MOTION CARRIED** by a majority voice vote. Mayor Jean called for a vote on the motion as amended. The **MOTION CARRIED** by a majority voice vote.

Deputy City Manager Cox explained that Attorney Wensley has advised that the City Council should have an actual appropriation in the Fiscal Year 2014 Operating budget in preparation for the annual transfer to the Conservation Fund and that an adjustment should be made to the Motor Vehicle Permits Revenue. He added that these two actions would keep the City Council on track and be in compliance with the City Ordinance as well as the DRA.

Councilor Walker **MOVED** to add an account #593004 to the Operating Budget to be known as *Transfer to Conservation Commission* and to appropriate \$10,000 for Fiscal Year 2014. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle **MOVED** to **AMEND** the Motor Vehicle Permits Revenue Account 400406 from \$3,500,000 to \$3,510,000 which is an additional \$10,000. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5. Budget Deliberations

Mayor Jean distributed a spreadsheet detailing all the votes taken in the Budget Workshops as of June 18, 2013. This could be added as an addendum to the City Council minutes. He recommended that the City Council validate these adjustments by amending the Operating Budget to include the detailed spreadsheet with the resolution. Attorney Wensley advised that the two motions adopted by the City Council earlier this evening also be included with the adoption of the Operating Budget by reference. Mayor Jean concurred.

6. Resolution Adopting the Fiscal Year 2014 Operating Budget

Councilor Walker **MOVED** to read the resolution for the second time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution for the second time by title only as follows:

**RESOLUTION APPROVING 2013-2014 OPERATING BUDGET
FOR THE CITY OF ROCHESTER**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2013 and ending June 30, 2014 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2014 (July 1, 2013 - June 30, 2014), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2014 (July 1, 2013 - June 30, 2014), as amended, the provisions of which are incorporated herein by reference thereto.

2013-2014- City of Rochester Operating Budget Resolution-**Exhibit A:**

Operations

FY14 Mgr Proposed

Operating Budgets

City Operations	21,371,074
County Taxes	5,739,529
Debt Service	4,494,970
Capital Projects Transfers	<u>1,711,050</u>
Total City General Fund Operations	\$33,316,623

School Operating Budget	56,473,652
School State Education Tax	4,839,669
School Grants & Special Rev Funds	4,988,000
Community Center	743,668
City Grants & Special Rev Funds	<u>413,407</u>
Total Operating Budgets	\$100,775,019

Water Operating Budget

4,926,040

Sewer Operating Budget

6,318,960

Arena Operating Budget

527,196

Total Enterprise Operating Budgets

\$11,772,196

Total Operations all Funds

\$112,547,215

Councilor Walker **MOVED** to **ADOPT** the 2013-2014 Operating Budget for the City of Rochester. Councilor LaBranche seconded the motion.

Councilor Walker **MOVED** to **AMEND** the 2013-2014 Operating Budget for the City of Rochester by including the detailed spreadsheet dated June 18, 2013, and by including the two additional amendments made by the City Council this evening by reference. Councilor Lauterborn seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Walker **MOVED** to **TABLE** the 2013-2014 Operating Budget for the City of Rochester. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

7. Resolution Adopting the Fiscal Year 2014 CIP Budget

Councilor Walker **MOVED** to read the Fiscal Year 2014 CIP Budget Resolution for the second time. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the resolution for the second time by title only as follows:

RESOLUTION AUTHORIZING AND APPROVING 2013-2014 CAPITAL BUDGET FOR THE CITY OF ROCHESTER AND AUTHORIZING BORROWING IN CONNECTION THEREWITH

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the capital budget for the City of Rochester for the July 1, 2013 to June 30, 2014 fiscal year in the total amount specified in Exhibit A annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to issue bonds, notes and/or other forms of long term financing to finance a portion of said capital budget appropriation as identified on Exhibit A annexed hereto.

The aforementioned issuance of bonds, notes and/or other forms of long term financing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which bonds, notes and/or other forms of long term financing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2014 (July 1, 2013 – June 30, 2014), as amended.

CAPITAL IMPROVEMENTS PLAN – RESOLUTION EXHIBIT A:

* Includes Community Center CIP

PROJECT AMOUNT	BOND PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REVENUE	OTHER SOURCES	GRANTS
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GENERAL FUND

CITY*	5,910,550	4,199,500	1,461,050	250,000	0	0	0
SCHOOL	15,274,038	15,129,038	145,000	0	0	0	0
TRANSFER TO GENERAL FUND:	400,000	0	0	0	400,000	0	0
TRANSFER TO ECON DEVEL FUND:	100,000	0	0	0	100,000	0	0
TOTAL GENERAL FUND:	21,684,588	19,328,538	1,606,050	250,000	500,000	0	0

ENTERPRISE FUNDS

WATER	4,636,500	2,700,000	116,500	0	0	1,820,000	0
SEWER	5,342,500	5,315,000	27,500	0	0	0	0
ARENA	650,000	650,000	0	0	0	0	0
TOTAL ENTERPRISE FUNDS:	10,629,000	8,665,000	144,000	0	0	1,820,000	0
TOTAL ALL CIP:	32,313,588	27,993,538	1,750,050	250,000	500,000	1,820,000	0

Councilor Walker **MOVED** to **ADOPT** the Fiscal Year 2014 CIP Budget. Councilor Lachapelle seconded the motion.

Councilor Walker **MOVED** to **AMEND** the Fiscal Year 2014 CIP Budget by including all the CIP adjustments made by the Committee as a whole provided to the City Council this evening. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Mayor Jean distributed a packet with three scenarios to achieve minimal impact on the debt service for the School Department relative to bonding the East Rochester School renovations project. He stated that the City Council should address the financial impact which the East Rochester School would have on debt service for FY 16. He reviewed the three scenarios for the City Council. Councilor Lauterborn stated that there did not seem to be any difference between one and in scenario two. Linda Casey, School Department, explained that the interest [\$60,000] due in Fiscal Year 2016 would be paid by cash in scenario one, where as scenario two the \$60,000 would be paid using the bond. Council discussed the matter. Mayor Jean stated that scenario three does not seem to make good financial sense.

Councilor Torr asked if the City's CIP were to be adopted as it stands now, would it include funding for the East Rochester School renovations. Mayor Jean replied yes.

The City Council discussed the formation of the Joint Building Committee and if it could continue to exist without funding the project. Mayor Jean confirmed that the associated cost with renovations for the East Rochester Schools is only based upon rough estimates at this time. Mayor Jean briefed the City Council about the history of the City's infrastructure and the major flaws in the School buildings. The East Rochester School seems like a logical first step in the process of the important upkeep for the school buildings.

Councilor Varney stated that the City Council is being asked to approve bonding for the East Rochester School renovations and not voting on the financial scenarios being discussed this evening. He agreed that the East Rochester School renovations are necessary; however, it would make sense to allow the Joint Building Committee to review the project and gather more information for another year, *without the funding in place*. The Joint Building Committee could make a more definitive price tag for the project. He spoke against using a “ninety” minute meeting as justification to spend \$13,100,000. There are wetland issues that need to be resolved as part of this project as well. He is fundamentally opposed to using the General Fund Balance for a three year period for this project. He noted that it would take only one additional year for the School Department to be able to fit this project into its bond schedule and save the City thousands of dollars.

Councilor Varney stated that the School Department is going to be seeking approximately \$1,000,000 for the purpose of security at the high school. How would this project be funded? How will other projects be funded? He gave a few reasons of why the General Fund balance is being depleted. He said the City should be more mindful of using the General Fund balance.

Mayor Jean asked for clarification about the City Council’s past practice relative to utilizing a Joint Building Committee without funding in place. Councilor Keans recalled that funding for a project has been in place prior to creating a Joint Building Committee, which makes good sense. Councilor Walker agreed and stated that no vendor would take the time to give real estimates without funding in place for a specific project.

Attorney Wensley recalled there may have been occasions where appropriations were made in close proximity as the creation of a Joint Building Committee in the history of Rochester.

Councilor Lauterborn asked what would happen to any surplus funds once the project is completed. Councilor Walker stated that it is a bonded item and could only be used for the specific project. Council discussed bonded related regulations.

Mayor Jean asked about the financial scenarios, which would allow the use of \$3,800,000 of the General Fund balance. Deputy City Manager Cox replied that the cash flow analysis would show that the cash would be spent in the first year; however, it would not be returned back to the City’s General Fund Balance until the third year.

Councilor Varney **MOVED** to reduce the School Department’s CIP portion of the budget by \$13,100,000. Councilor LaBranche seconded the motion.

Councilor Varney understood the poor condition of the East Rochester School and is in support of the renovation; however, the timing is financially wrong. He spoke against using the City's General Fund for a three-year period. He added that by delaying the project for one year would resolve the financial impact on the School Department's Debt Service for Fiscal Year 2016.

Mayor Jean gave reasons why he is in support of this project and urged Council members to vote against the motion.

Councilor Larochelle asked if the process of using the General Fund balance for a three year period would have a negative impact on the City's bond rating. Deputy City Manager Cox replied that it would be difficult to determine at this time; however, many different variables would be taken under consideration. Council discussed the matter.

Councilor Torr asked about the cost associated with security at Spaulding High School. He said this is a serious problem which has had a great impact on the nation and it should be made a priority. Mayor Jean gave an update on the research and plans being made by the School Department to bring a proposal relative to security at Spaulding High School.

Deputy City Manager Cox questioned the motion on the floor. Is it intended to eliminate the project completely, or defer the project to Fiscal Year 2015? Mayor Jean replied it would be eliminated and it would be up to the School Board to submit another proposal next year.

Councilor Reed-Erickson asked for clarification on how to vote on the motion. Mayor Jean stated a "yes" vote would eliminate the renovation to the East Rochester School project and a "no" vote would basically support the renovations to the East Rochester School facility.

Councilor Walker requested a roll call vote. Councilor Lachapelle seconded the request. The **MOTION FAILED** by a 5 to 8 roll call vote. Councilors Torr, Varney, Reed-Erickson, LaBranche, and Lachapelle voted in favor of the motion. Councilors Hynes, Keans, Hervey, Lauterborn, Larochelle, Walker, and Mayor Jean voted against the motion.

Mayor Jean asked if there were any more proposed adjustments to be made to the CIP Budget. No more adjustments were made.

Councilor Lauterborn suggested adopting the CIP Budget prior to the Operating Budget. Mayor Jean called for a vote on the adoption of the CIP Budget as amended. The **MOTION CARRIED** by the required two-thirds vote of 8 to 4 [roll call]. Councilors Hervey, Walker, Larochelle, Hynes, Reed-Erickson, Keans, Lauterborn, and Mayor Jean voted in favor of the motion. Councilors LaBranche, Varney, Lachapelle, and Torr voted against the motion. The 2013-2014 City of Rochester Capital Improvements Plan – Exhibit A as Amended is as follows on the next page:

CAPITAL IMPROVEMENTS PLAN – RESOLUTION EXHIBIT A:

* Includes Community Center CIP

	PROJECT AMOUNT	BOND PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REVENUE	OTHER SOURCES	GRANTS
<u>GENERAL FUND</u>							
CITY*	4,136,013	2,310,000	1,576,013	250,000	0	0	0
SCHOOL	14,274,038	14,129,038	145,000	0	0	0	0
TRANSFER TO GENERAL FUND:	400,000	0	0	0	400,000	0	0
TRANSFER TO ECON DEVEL FUND:	100,000	0	0	0	100,000	0	0
TOTAL GENERAL FUND:	18,910,051	16,439,038	1,721,013	250,000	500,000	0	0
<u>ENTERPRISE FUNDS</u>							
WATER	2,836,500	900,000	116,500	0	0	1,820,000	0
SEWER	3,071,500	3,015,000	56,500	0	0	0	0
ARENA	375,000	375,000	0	0	0	0	0
TOTAL ENTERPRISE FUNDS:	6,283,000	4,290,000	173,000	0	0	1,820,000	0
TOTAL ALL CIP:	25,193,051	20,729,038	1,894,013	250,000	500,000	1,820,000	0

Councilor Lachapelle **MOVED** to remove the 2013-2014 Operating Budget from the **TABLE**. Councilor LaBranche seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Walker **MOVED** to utilize \$1,000,000 of the General Fund Balance to off-set the tax rate. Councilor Torr seconded the motion. The City Council briefly discussed the matter and the spending tax cap. Councilor Walker stated that spending to the tax cap is a fundamental flaw. Councilor Keans gave reasons why she disagreed. The **MOTION FAILED** by a majority voice vote.

Councilor Reed-Erickson requested to reconsider his vote on the elimination of funding for the East Rochester School's CIP project, which failed by 5 to 8. A lengthy discussion took place of how this motion could be reconsidered since the City's CIP Budget had just been adopted after the fact. It was determined that Councilor Reed-Erickson wished to use a parliamentary procedure in order to seal the vote taken on the East Rochester School Renovation project, however, because Councilor Reed-Erickson was not on the prevailing side of the vote, he could not reconsider the vote. No other member of the City Council made a motion to reconsider the vote taken on the East Rochester School Renovations Project.

Mayor Jean called for a vote on the motion to adopt the 2013-2014 Operating Budget as amended. The **MOTION CARRIED** by a 10 to 2 roll call vote. Councilors Keans, Lachapelle, Larochelle, Varney, Reed-Erickson, LaBranche, Hervey, Lauterborn, Hynes, and Mayor Jean voted in favor of the motion. Councilors Walker and Torr voted against the motion. The 2013-2014 Operating Budget Exhibit A as Amended is as follows:

**Exhibit A -
2013-2014- City of Rochester Operating Budget Resolution:**

<u>Operations</u>	<u>FY14 Mgr Proposed</u>
<u>Operating Budgets</u>	
City Operations	21,295,150
County Taxes	5,739,529
Debt Service	4,494,970
Capital Projects Transfers	<u>1,826,013</u>
Total City General Fund Operations	\$33,355,662
School Operating Budget	56,473,652
School State Education Tax	4,839,669
School Grants & Special Rev Funds	4,988,000
Community Center	743,668
City Grants & Special Rev Funds	<u>430,505</u>
Total Operating Budgets	\$100,831,156
<u>Water Operating Budget</u>	4,923,646
<u>Sewer Operating Budget</u>	6,203,072
<u>Arena Operating Budget</u>	<u>527,196</u>
Total Enterprise Operating Budgets	\$11,653,914
Total Operations all Funds	\$112,485,070

Mayor Jean asked what the status of the tax rate is now that the Operating and CIP Budgets have just been adopted. Deputy City Manager Cox reported that it remained at an increase of \$0.7840 per thousand.

8. Other

Councilor Lauterborn stated that the Secretary II position for the Economic Development is now being advertized. She said the City Manager has the authority to amend this title to Executive Assistant if he desired to; however, the City Council did not support this change last year. She felt the matter should be reconsidered. She gave reasons why this change could potential enhance the quality of the candidates applying for this position. She confirmed that this would not have an impact on the budget. She **MOVED** to allow the City Manager, *if he chose to do so*, to advertize the Community

Development Department vacant position as Executive Assistant. Councilor Lachapelle seconded the motion.

Councilor Walker questioned if a City Council member could initiate this process instead of the City Manager. Mayor Jean stated that because it is not a new position to the Merit Plan that the City Council could initiate the change. He added that the City Manager could actually make the change without any City Council approval; however, the City Manager has indicated that he wished to have a sense of the City Council upon making the adjustment. City Manager Fitzpatrick concurred.

Mayor Jean requested to have the pay grades available for the City Council to review. Deputy City Manager Cox supplied the following information to the City Council. The maximum hourly wage for the Secretary II position [Grade 5] is \$20.82; the maximum hourly Executive Assistant position [Grade 8] is \$25.28, which would also convert this position to a non-union position.

Councilor Larochelle supported the motion and stated that the person who has recently vacated the position is a very talented individual.

Councilor Varney spoke against the motion and stated that the City Council discussed and resolved this matter at the time that the second Deputy City Manager position was created.

The **MOTION CARRIED** by an 7 to 5 show of hands vote, *the first voice vote was unclear.*

Mayor Jean publicly thanked Deputy City Manager Cox, Mark Sullivan, and Roland Connors, for their hard work and he thanked the School Board members, the School Administration, and Department Heads for attending the meeting as well.

9. Non-Meeting

9.1 Consultation with Legal Counsel, RSA 91-A: 2 (d)

Councilor Lachapelle **MOVED** to enter into a Non-Meeting under RSA 91-A: 2(d) at 8:13 PM. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Councilor Lachapelle **MOVED** to exit the Non-Meeting at 8:23 PM. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10. Adjournment

Councilor Walker **MOVED** to **ADJOURN** the Special City Council meeting at 8:23 PM. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by unanimous voice vote.

Respectfully submitted,

Kelly Walters
City Clerk

