

**Special City Council Meeting
April 30, 2019
City Council Chambers
7:00 PM**

AGENDA

- 1. Call to Order**
 - 2. Resolution Approving the 2019-2020 Operating Budget for the City of Rochester *first reading and refer to a Public Hearing on May 21, 2019* P. 5**
 - 3. Resolution Authorizing and Approving the 2019-2020 Capital Improvements Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith *first reading and refer to a Public Hearing on May 21, 2019* P. 9**
 - 4. Adjournment**
-

**Committee of the Whole Budget Workshop
April 30, 2019
City Council Chambers
7:00 PM**

AGENDA

- 1. Call to Order**
- 2. Public Input**
- 3. Budget Presentations: P. 13**
 - 3.1. School**
 - 3.2. Communications from the City Manager**
 - 3.3. Police**
 - 3.4. Communications/Dispatch Center**
 - 3.5. Library**
 - 3.6. City Clerk/Elections**
 - 3.7. Assessing**

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City Clerk's Office

- 3.8. Tax Collector**
- 3.9. Welfare**
- 3.10. Finance**
- 3.11. General Overhead**
- 3.12. Council & Manager**
- 4. Other**
- 5. Non-Public per RSA 91-A:3, II (a) "Personnel"**
- 6. Adjournment**

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City Clerk's Office

**Resolution Approving Fiscal Year 2019-2020 Operating Budget for the
City of Rochester**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY
OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2019 and ending June 30, 2020 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2020 (July 1, 2019 - June 30, 2020), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2020 (July 1, 2019 - June 30, 2020), as amended, the provisions of which are incorporated herein by reference thereto.

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City Clerk's Office

PROPOSED 2019-2020 OPERATING BUDGET-EXHIBIT A**OPERATING BUDGET SUMMARY****Proposed Appropriations:**

City	\$ 33,375,237
City Grants and Donations	\$ 131,855
Community Center	\$ 861,466
County Tax	\$ 6,610,000
Overlay *	\$ 460,000
Estimated Veteran's Credits *	\$ 668,375
State Property Tax	\$ 4,933,384
School	\$ 64,981,084
School Federal Grants	\$ 3,430,000
School Lunch	\$ 1,900,000
Water Works	\$ 6,607,310
Sewer Works	\$ 8,429,629
Arena	\$ 402,865
Tax Incremental Financing Districts	\$ 1,283,907
Sub Total	\$ 134,075,112

Proposed Revenues:

City	\$ 11,250,290
Use of Fund Balance	\$ 1,325,000
City Grants and Donations	\$ 131,855
Community Center	\$ 861,466
School	\$ 32,527,570
School Federal Grants	\$ 3,430,000
School Lunch	\$ 1,900,000
Water Works	\$ 6,607,310
Sewer Works	\$ 8,429,629
Arena	\$ 402,865
Tax Incremental Financing Districts	\$ 1,283,907
Amount to be Raised by Taxes *	\$ 65,925,220
Sub Total	\$ 134,075,112

* Estimated veteran's exemptions (credits) \$668,375 and additional overlay \$460,000

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City Clerk's Office

**Resolution Approving Fiscal Year 2019-2020 Operating Budget for the
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City Clerk's Office

PROPOSED 2019-2020 CAPITAL BUDGETS-EXHIBIT A**CAPITAL BUDGET SUMMARY****Proposed Capital Appropriations:**

City	\$ 7,632,340
School	\$ 1,498,000
Water Works	\$ 3,695,000
Sewer Works	\$ 10,136,500
Arena	\$ 550,000
Community Center	\$ 35,000
Tax Incremental Financing Districts	\$ 67,500
Total Appropriations	\$ 23,614,340

Source of Revenues**General Fund**

Bonding and/or other Borrowing	\$ 6,035,000
Operating Budget	\$ 3,578,340
Other Sources	\$ 102,000
Subtotal General Fund Revenues	\$ 9,715,340

Enterprise Funds & Tax Incremental Financing Districts

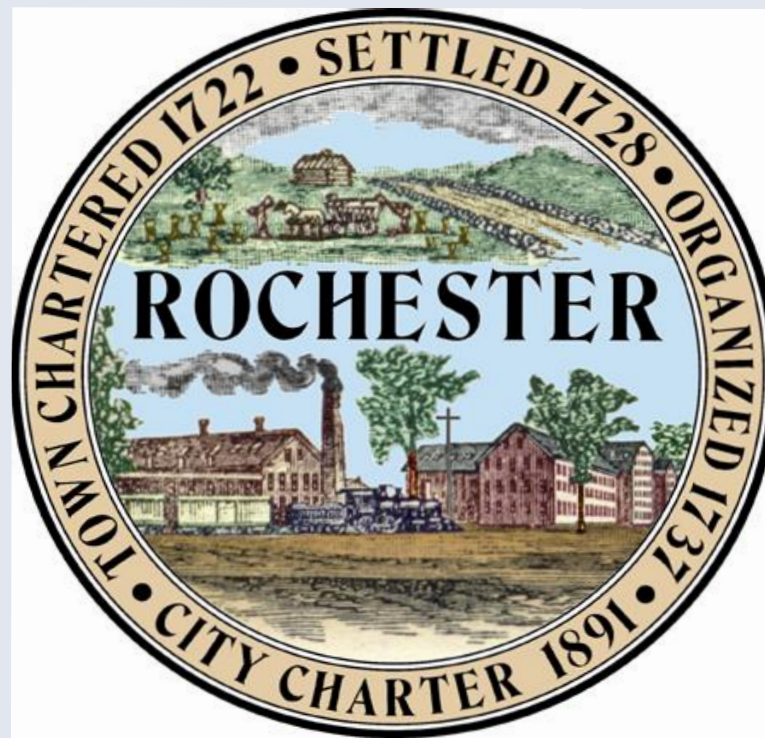
Bonding and/or other Borrowing	\$ 13,305,000
Operating Budget	\$ 594,000
Subtotal Enterprise Funds & Tax Incremental Financing Revenues	\$ 13,899,000

Total Revenues

Total Revenues	\$ 23,614,340
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City Clerk's Office



FY20 Proposed Operating & Capital Improvement Budgets

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City Clerk's Office

FY20 Budget Calendar

- April 30th- O&M Department Presentations
- May 7th- Continued O&M Presentations
- May 14th- Department CIP Presentations
- May 21st- Council Discussions-Adjustments
- May 28th- Final Council Adjustments
- June 4th- O&M & CIP Adoption



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City Clerk's Office

April 30th – O&M

- School
- Police & Dispatch
- Library
- City Clerk & Elections
- Assessing
- Tax Collector
- Welfare
- Finance & General Overhead
- Council & City Manager



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City Clerk's Office

May 7th – O&M

- Fire
- Public Works, Public Buildings, Water, Sewer, Community Center
- Economic Development
- Information Technology
- Legal
- Planning
- Building, Zoning & Licensing Services
- Recreation & Arena



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City Clerk's Office

Departmental O&M Outline

- O&M Budget Book page
- Bottom Line Year-Over-Year Change
- FY 2019 Notable Budget Issues
- FY 2020 Notable Budget Issues
- Issues & Options
 - Included: I&O Budget Book page(s)
 - Excluded: I&O Budget Book page(s)



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City Clerk's Office

May 14th – CIP

- Public Works, Public Buildings, Water, Sewer, Community Center
- Information Technology
- Police & Dispatch
- Fire
- Building, Zoning & Licensing Services
- Economic Development, GSBP TIF
- Arena
- City Clerk
- City Manager



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Departmental CIP Outline

- CIP Budget Book: Project Summaries
 - General Fund Summaries on pages 3 – 5
 - Water, Sewer & Arena on pages 6 - 7
- FY 2020 Project Details pages 8 - 154
 - Council Questions?
- Supplemental Data on Vehicles
 - Fire on page 155 Police on pages 156 – 157 BZLS on page 161
 - Public Works pages 158 – 159 Assessing on page 160



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City Clerk's Office

Net New Construction & CPI History

04/27/2019

<u>FY</u>	<u>NNC</u>	<u>CPI-All Urban</u>
FY2012	\$31.2MM	1.64%
FY2013	\$25.8MM ↓	3.16% ↑
FY2014	\$28.6MM ↑	2.1% ↓
FY2015	\$32.2MM ↑	1.46% ↑
FY2016	\$33.6MM ↑	1.62% ↑
FY2017	\$34.4MM ↑	.12% ↓
FY2018	\$42.9MM ↑	1.26% ↑
FY2019	\$39.4MM ↓	2.13% ↑
FY2020	\$33.4MM ↓	2.44% ↑



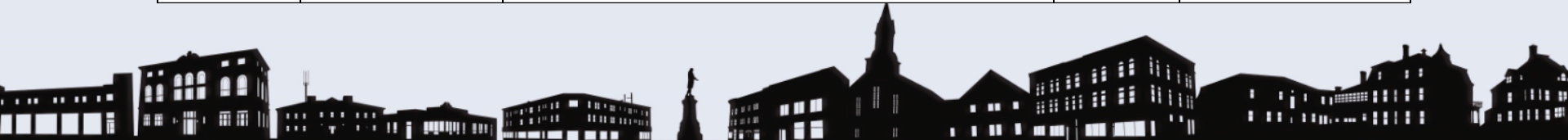
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New Positions History

04/25/2019

Fiscal	DEPARTMENT	POSITION	QTY	Allocation
FY15-FY19	Fire	Firefighters	4	General Fund
FY19	Police	Patrol Officers	2	General Fund
FY16	Police	PT Evidence Technician	1	General Fund
FY16	Police	Eliminate PT Network Admin	-1	General Fund
FY16	Legal	City Attorney	1	General Fund
FY16	Legal	Prosecuting Attorney	1	General Fund
FY16	Legal	Paralegal	1	General Fund
FY16	IT	Upgrade PT Network Admin to FT IS Tech	1	General Fund
FY18	IT	Chief Information Officer	1	General Fund
FY16	Public Works	Director City Services	1	GF, & Enterprise
FY16	Public Works	Eliminate Director of Public Works	-1	GF, & Enterprise
FY17	Public Works	GIS Coordinator	1	GF, & Enterprise
FY18	Public Works	GIS Asset Management Specialist	1	GF, & Enterprise
FY18	Public Works	Eliminate Construction Engineer	-1	GF, & Enterprise
FY19	Public Works	Assistant City Engineer	1	GF, & Enterprise
FY17	Public Buildings	Custodian-PT Annex-Upgrade to FT -FY18	1	General Fund
FY16	Finance	Staff Accountant	1	GF, & Enterprise
FY16	Finance	Eliminate Executive Secretary	-1	GF, & Enterprise
FY16	Finance	Staff Accountant	1	GF, & Enterprise
FY19	Finance	Eliminate Senior Accountant	-1	GF, & Enterprise
FY19	Finance	Deputy Finance Director-Budget & Purchasing	1	GF, & Enterprise
		Net Total Positions	15	



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NHRS Employer Contributions

	<u>FY19</u>	<u>FY20</u>	<u>delta</u>
Employees	11.38%	11.17%	-0.21%
Teachers	17.36%	17.80%	+0.44
Police	29.43%	28.43%	-1.0%
Fire	31.89%	30.09%	-1.8%



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Health Insurance

Rate Increase for FY 2020: 10.6%

	<u>FY19</u>	<u>FY20</u>
— Single Plan	\$6,996	\$7,738
— Two Person	\$13,992	\$15,475
— Family	\$18,889	\$20,892



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School Department Revenues

Waste Management Host Fees

\$878K

School Building Fund Capital Reserve

\$750k

O&M Budget Book page 163

