



**Rochester City Council Special Meeting  
May 29, 2018  
Council Chambers  
7:00 PM**

**Agenda**

- 1. Call to Order**
  - 2. Communications from the Mayor**
    - 2.1. City Council Public Hearings to be held on June 5th**
      - CDBG Amendment to Action Plan
      - O & M and CIP Budgets for FY 18-19
    - 2.2. Last Day to Change your Party Affiliation is June 5th P. 5**
    - 2.3. Supervisors of the Checklist Session to be held on June 5th  
(City Clerk's Office: 7:00 – 7:30 PM) P. 5**
    - 2.4. Filing Period for the State Primary Election is JUNE 6TH – 15<sup>th</sup> P. 5**
    - 2.5. Dog Warrant shall be handed over to the Police Department for  
Action on June 5<sup>th</sup>**
      - Delinquent Dog Owners: 1,898
  - 3. Resolution Authorizing the Reprogramming of the Community  
Development Block Grant (CDBG) Funds for FY 2018-2018 *first reading  
and refer to the June 5, 2018 Public Hearing* P. 7**
  - 4. Adjournment**
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**COMMITTEE OF THE WHOLE BUDGET WORKSHOP  
May 29, 2018  
CITY COUNCIL CHAMBERS  
*Immediately following the Special Meeting***

**AGENDA**

- 1. Call to Order**
- 2. Public Input**

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City Clerk's Office

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**3. Budget Presentations**

**3.1. Finance-Business Office**

- 3.1.1.** Operating Budget (O&M Book page: **78**)
- 3.1.2.** Capital Budget **n/a**
- 3.1.3.** Issues & Options **n/a**

**3.2. City Council / City Manager**

- 3.2.1.** Operating Budget (O&M Book pages: **44**)
- 3.2.2.** Capital Budget **n/a**
- 3.2.3.** Issues & Options **n/a**

**3.3. General Overhead**

- 3.3.1.** Operating Budget (O&M Book page: **86**)
- 3.3.2.** Capital Budget **n/a**
- 3.3.3.** Issues & Options **n/a**

**3.4. TIF Districts**

- 3.4.1.** Operating Budget (O&M Book page: **184**)
- 3.4.2.** Capital Budget **n/a**
- 3.4.3.** Issues & Options **n/a**

**4. Other**

**5. Non-Meeting/Non-Public**

**6. Adjournment**

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City Clerk's Office

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<p align="center"><b>CITY OF ROCHESTER, NH – PUBLIC NOTICE</b>  <b>City Clerk's Office/Elections</b>  <b>City Hall/Room 105</b>  <b>31 Wakefield Street</b>  <b>Rochester, NH 03867</b></p>	
	<ul style="list-style-type: none"> <li>• <b>LAST DAY TO CHANGE YOUR PARTY AFFILIATION: JUNE 5<sup>TH</sup></b></li> <li>• <b>SUPERVISORS OF THE CHECKLIST SESSION: JUNE 5<sup>TH</sup></b></li> <li>• <b>STATE GENERAL PRIMARY ELECTION FILING PERIOD: JUNE 6<sup>TH</sup> – 15<sup>th</sup></b></li> <li>• <b>New Hampshire State Elections for 2018:</b> <ul style="list-style-type: none"> <li>○ <b>State Primary Election: September 11, 2018</b></li> <li>○ <b>State General Election: November 6, 2018</b></li> </ul> </li> </ul>

**LAST DAY TO CHANGE YOUR PARTY AFFILIATION: JUNE 5<sup>TH</sup>**

June 5<sup>th</sup> is the last day for registered voters to change their party affiliation prior to the September 11, 2018, Primary Election. **NO PARTY CHANGES SHALL BE MADE TO THE CHECKLIST AFTER THE CLOSING OF THE SUPERVISORS SESSION HELD ON JUNE 5<sup>TH</sup>.**

**SUPERVISORS OF THE CHECKLIST WILL BE IN SESSION: JUNE 5<sup>TH</sup>**

The Supervisors of the Checklist shall be in session on Tuesday, June 5, 2018, from 7 – 7:30 P.M. The session shall be held at the City Clerk's Office at the address above. Change of party affiliation, registration, additions, and corrections to the checklist may be made. RSA 654:32

**STATE GENERAL PRIMARY ELECTION FILING PERIOD: JUNE 6<sup>TH</sup> – 15<sup>TH</sup>**

The City Clerk's Office shall begin accepting candidacy applications on June 6<sup>th</sup> at 9:00 AM. The filing period shall close promptly on June 15<sup>th</sup> at 5:00 PM. Qualified voters of Rochester may file their candidacy application in Rochester for the following election positions at the address above:

- State Representative | \$2 or 5 primary petitions <http://sos.nh.gov/ElecForm.aspx>
- Delegate to the Republican State Convention | no fee and no petitions

All Qualified voters of Rochester may seek candidacy applications for the following offices at the Secretary of State's Office:

- Governor | \$100 or 200 primary petitions
- Representative in Congress | \$50 or 100 primary petitions
- Executive Councilor | \$25 or 50 primary petitions
- State Senator | \$10 or 20 primary petitions
- County Officer | \$10 or 50 primary petitions

Kelly Walters, CMC  
City Clerk  
Rochester, NH

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City Clerk's Office

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## *Forthcoming:*

Resolution Authorizing the Reprogramming  
of the Community Development Block Grant  
(CDBG) Funds for the FY 18- 19

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City Clerk's Office

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City Clerk's Office

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5/24/18

## City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT
CDBG FY 18-19 Action Plan Amendment

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>	* IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE	May 29, 2018
DEPT. HEAD SIGNATURE	Karen Pollard, on file
DATE SUBMITTED	5/21/2018
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED 2

#### COMMITTEE SIGN-OFF

COMMITTEE	Community Development Committee
CHAIR PERSON	Elaine Lauterborn

#### DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

#### FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	CDBG (HUD)
ACCOUNT NUMBER	TBD
AMOUNT	\$290,637.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

#### LEGAL AUTHORITY

4 CFR § 91.1 requires the submission of an Annual Action Plan for the City of Rochester to continue to receive Community Development Block Grant funding.

**SUMMARY STATEMENT**

On May 2, 2018, the City of Rochester received its Community Development Block Grant (CDBG) allocation for FY 2018-2019, which will be \$290,637.

Administration/planning: \$58,127.40

Public services: \$43,595.55

Housing rehab/economic development/public facilities: \$188,914.05 ( + \$25,900.02 in prior year funds) ( = \$214,814.07)

At the May 14, 2018, the Community Development Committee voted to amend the adopted FY 2018-2019 CDBG annual action plan to provide an additional \$1,000 in public service agency funds to Cross Roads House, \$3,685.05 to Tri-City Co-op, and \$5,000 to SOS Recovery Center. The new funding for public facilities projects, based on the conditional terms voted upon by City Council at the May 1st adoption of the FY 18-19 CDBG annual action plan, will be \$87,198.07 for the Rochester Housing Authority elevator project and \$31,116.00 for the Spaulding High School chairlift project.

**RECOMMENDED ACTION**

- Step 1 (5/29/2018): Review of the draft FY 2018-2019 Annual Action Plan amendment and referral to public hearing scheduled for June 5th.
- Step 2 (6/5/2018): Public hearing to solicit citizen feedback on adoption of the draft FY 2018-2019 Annual Action Plan amendment.
- Step 3 (6/19/2018): Second review and adoption of the draft FY 2018-2019 Annual Action Plan amendment.

## AGENDA BILL - FUNDING RESOLUTION

## EXHIBIT

Project Name: Date: Fiscal Year: 

Fund (select):

GF  Water  Sewer  Arena

CIP  Water CIP  Sewer CIP  Arena CIP

Special Revenue

Fund Type: Lapsing  Non-Lapsing 

## Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

## Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD		290,637.00 -	-	-
2				-	-	-
3				-	-	-
4				-	-	-

## Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD		290,637.00 -	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From   
To 

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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City Clerk's Office

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