



**Rochester City Council Public Hearing  
September 16, 2014  
COUNCIL CHAMBERS  
7:00 PM**

**AGENDA**

1. Call to Order
2. Amendment to Ordinances Repealing the Provisions of Section 17.4 of the General Ordinances of the City of Rochester, Entitled "Water Service Connection Required" P. 3 **AB 34** P. 7
  - Public Hearing Notice P. 5
3. Proposal Granting Community Revitalization Tax Relief to the Property Situate at 2-6 North Main Street Under the Provisions of RSA 79-E in Connection with the Proposed Rehabilitation Project for such premises
  - Public Hearing Notice P. 27
  - Memo about Corrections to the 79-E Application P. 29
  - 2-6 North Main Street 79-E Application P. 31
  - Division of Community Development – Review P. 37
  - Historic Overlay District, and Map P.45
4. Adjournment

**Rochester City Council Workshop  
September 16, 2014  
COUNCIL CHAMBERS  
(Immediately following Public Hearing)**

**AGENDA**

1. Call to Order
2. Public Input
3. Communications from the City Manager

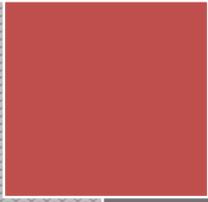
4. **Communications from the Mayor**
  - 4.1. **September 9, 2014, Primary Election Results Revised Results - *Forthcoming***
5. **Opera House Presentation P. 49**
6. **Department Reports P. 51**
7. **Other**
8. **Non-Public Session**
  - 8.1. **Non-Public Session, Labor Negotiations, RSA 91-A:2 I (a)**
    - 8.1.1. **AB 38 Managers' Collective Bargaining Agreement P. 125**
    - 8.1.2. **AB 39 School Department Collective Bargaining Agreement P. 121**
  - 8.2 **Non-Public Session, Legal [Land], RSA 91-A**
9. **Adjournment**

**AMENDMENT TO ORDINANCES**  
**REPEALING THE PROVISIONS OF SECTION 17.4**  
**OF THE GENERAL ORDINANCES OF THE CITY OF ROCHESTER,**  
**ENTITLED “WATER SERVICE CONNECTION REQUIRED”**

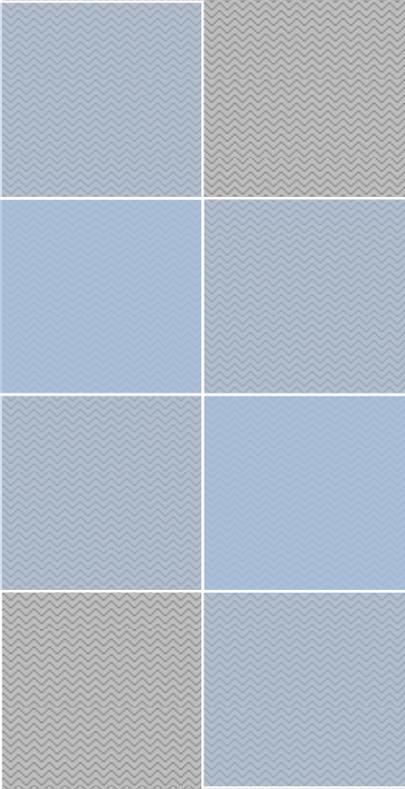
THE CITY OF ROCHESTER ORDAINS:

That Section 17.4 the General Ordinances of the City of Rochester, entitled “Water Service Connection Required” as presently amended, be further amended, by repealing such Section in its entirety.

CC FY15 09-02 AB 34



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**CITY OF ROCHESTER**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Rochester City Council will conduct a PUBLIC HEARING on Tuesday, September 16, 2014 at 7:00 p.m. in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH, relative to the following matter:

**AMENDMENT TO ORDINANCES**  
**REPEALING THE PROVISIONS OF SECTION 17.4**  
**OF THE GENERAL ORDINANCES OF THE CITY OF ROCHESTER,**  
**ENTITLED “WATER SERVICE CONNECTION REQUIRED”**

The amendment, if adopted, would, repeal, in its entirety, the provisions of Chapter 17, Section 17.4 of the General Ordinances of the City of Rochester, entitled “Water Service Connection Required”, relative to the requirement that certain land owners connect to the City of Rochester’s municipal water system for the purposes of providing water service to certain structures located on their property,

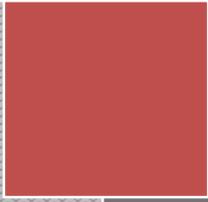
Copies of the proposed ordinance amendment entitled “Amendment to Ordinances Repealing the Provisions of Section 17.4 of the General Ordinances of the City Of Rochester, Entitled ‘Water Service Connection Required’” are available in the City Clerk’s office.

The PUBLIC HEARING on the above matter will be conducted by the City Council at the City Hall, City Council Chambers, 31 Wakefield Street, Rochester, New Hampshire.

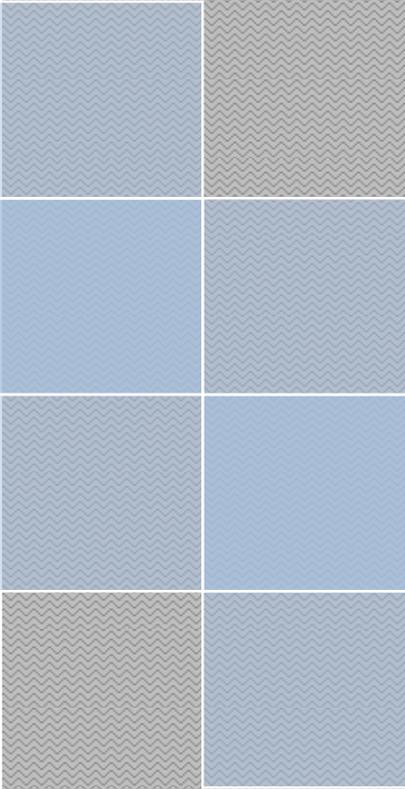
Citizens are invited to attend the PUBLIC HEARING and to ask questions or otherwise speak on the proposal.

Persons with disabilities requesting accommodations should contact the City Clerk’s Office, (tel. 332-2130), on or before noon on September 15, 2014, in order to make arrangements.

Kelly Walters,  
Rochester City Clerk



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### City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Amendment to Water Ordinance Relative to Required Water System Connections

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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AGENDA DATE	9/2/14		
DEPT. HEAD SIGNATURE	P. C. Nourse		
DATE SUBMITTED	8/8/14		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

#### COMMITTEE SIGN-OFF

COMMITTEE	Codes and Ordinances
CHAIR PERSON	Peter Lachepelle

#### DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox
CITY MANAGER	Daniel Fitzpatrick

#### FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	n/a
SOURCE OF FUNDS	n/a
ACCOUNT NUMBER	n/a
AMOUNT	n/a
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

#### LEGAL AUTHORITY

Sent to Attorney Wensley

**SUMMARY STATEMENT**

On 8/7/14 Codes and Ordinances Committee approved amending Chapter 17 to repeal Section 17.4: Water Service Connection Required.

**RECOMMENDED ACTION**

Recommend placing Section 17.4 into "Repealed" status.

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Draft

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**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

**WHEREAS**, by resolution previously adopted by the Mayor and City Council on May 7, 2013, the sum of Four Thousand Five Hundred Seventy Dollars and Thirty-One Cents (\$4,570.31) to be derived from an asset forfeiture distribution from the U.S. Marshall's Service (NH District) to the City of Rochester, Police Department was appropriated as a supplemental appropriation in the 2012-2013 operating budget of Rochester Police Department, and was placed in a special non-lapsing revenue account, for the exclusive purpose of being used for drug law enforcement purposes (the "Project"); and

**WHEREAS**, Four Hundred Fifty-Seven Dollars and Four Cents (\$457.04) of the aforesaid supplemental appropriation for such Project is no longer available for distribution to the Rochester Police Department because of a onetime sequester of 10% of such distribution by the federal government, thereby making such funds unavailable for their Project purposes;

**NOW, THEREFORE**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby deauthorize Four Hundred Fifty-Seven Dollars and Four Cents (\$457.04) previously appropriated for the said Project, thereby leaving a total appropriation for such Project in the amount of Four Thousand One Hundred Thirteen Dollars and Twenty-Seven Cents (\$4,113.27).

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution. AB 29

**14. New Business**

**14.1.AB 13 Amendment to Water Ordinance Relative to Required Water System Connections *Second Reading and Possible Adoption***

Councilor Walker **MOVED** to read the resolution for the second time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the Amendment by title only for the second time as follows:

**AMENDMENT TO WATER ORDINANCE RELATIVE TO  
REQUIRED WATER SYSTEM CONNECTIONS**

**THE CITY OF ROCHESTER ORDAINS:**

That chapter 17 of the General Ordinances of the City of Rochester, entitled "Water" as presently amended, be further amended by therefrom deleting

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the existing Section 17.4 thereof, entitled "Water Service Connection Required", in its entirety, and by inserting in its stead the following subsection:

"Existing structures within two hundred (200) feet of the public water system of the City, and currently served by private wells shall connect to the public water system at such time as the well fails or the property is transferred, whichever occurs first. For the purposes of this section, existing structures shall mean houses, buildings, or property used for human occupancy, employment, recreation, or other purposes, that are constructed as of January 1, 2012. For the purposes of this section, the term "well fails" shall mean any well failure requiring additional earth disturbance such as digging and/or drilling, other than such activity associated solely with well pump replacement and/or access."

Councilor Walker **MOVED** to **ADOPT** the Amendment. Councilor Varney seconded the motion.

Councilor Larochelle opposed the motion, giving a history of the origins of water as it pertains to well water vs. city water and the matter of choice between the two. Councilor Collins and Councilor Gates agreed with Councilor Larochelle for opposing the proposed Amendment for different reasons. Councilor Varney clarified that the proposed ordinance is not seeking all residents to connect to the City water supply; however, this proposed ordinance would require that persons with a failed well system to connect to the City's water supply only if the well is close enough [200 feet] to the City's water supply. Councilor Walker stated that a person would be required to connect to the City's water supply if the well failed; however, if a person's pump to the well fails, they would not be required to connect to the City's water supply.

Councilor Lauterborn requested that the existing ordinance be included with the packet whenever there is a proposed change to the ordinances for clarity purposes.

Councilor Kittredge stated his opposition over the fact that the proposed ordinance would require one to connect to the City's water supply upon transfer of ownership of said property. He stated this would cause a financial hardship to many people. He added that drilling a second well on the same location should not be prohibited, just because one location has failed, it does not mean it could not be successful on another area nearby. He said there are many reasons for a well to fail and he would not support the motion to adopt.

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Councilor Gray concurred that the requirement to connect to the City's water supply in the event of transfer of property should be removed.

Councilor Larochelle read a portion of the existing water ordinances as follows: *"The owners of all houses, buildings, or structures used for human occupancy, employment, recreation, or other purposes, situated within the City and currently connected to the public water system of the City, and the owner of any newly constructed house, building, or structure used for human occupancy, employment, recreation, or other purposes, situated within the City and abutting on any street, alley, or right-of-way in which there is located the public water system of the City, is hereby required at the owner(s) expense to extend water mains, in order to connect..."*

Councilor Larochelle stated that the existing ordinance does not make sense. Councilor Keans concurred. She said this is why the Utility Advisory Board has brought this proposal forward.

Councilor Varney stated that the practice in the City has been to require new structures to connect to the City's water if said structure is within 200 feet. He added that new housing developments are required to connect to the City's water supply for all new subdivisions.

Councilor Larochelle stated that one should have the right to choose to keep an existing well or connect to the City's water supply. Council debated the motion.

NO BACK UP NEED  
UPON STATE.

Councilor Gray **MOVED** to Amend the motion by placing a period after the word fails in the third sentence and by striking the rest of that sentence. Councilor Gates seconded the motion. The **MOTION CARRIED** by a majority voice vote.

Councilor Larochelle requested a roll call vote. Councilor Walker seconded the request. Mayor Jean called for a vote on the motion as amended. The **MOTION CARRIED** to adopt the Amendment as further amended by an 11 to 2 roll call vote. Councilors Gray, Lauterborn, Keans, Kittredge, Varney, Hamann, Torr, Collins, Lachapelle, Walker, and Mayor Jean voted in favor of the motion. Councilors Larochelle and Gates voted against the motion. The Amended version is as follows:

**AMENDMENT TO WATER ORDINANCE RELATIVE TO  
REQUIRED WATER SYSTEM CONNECTIONS**

**THE CITY OF ROCHESTER ORDAINS:**

City of Rochester  
Draft

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February 4, 2014

That chapter 17 of the General Ordinances of the City of Rochester, entitled "Water" as presently amended, be further amended by therefrom deleting the existing Section 17.4 thereof, entitled "Water Service Connection Required", in its entirety, and by inserting in its stead the following subsection:

"Existing structures within two hundred (200) feet of the public water system of the City, and currently served by private wells shall connect to the public water system at such time as the well fails. ~~or the property is transferred, whichever occurs first.~~ For the purposes of this section, existing structures shall mean houses, buildings, or property used for human occupancy, employment, recreation, or other purposes, that are constructed as of January 1, 2012. For the purposes of this section, the term "well fails" shall mean any well failure requiring additional earth disturbance such as digging and/or drilling, other than such activity associated solely with well pump replacement and/or access."

**14.2.AB 10 Amendment to Water Ordinance Relative to Water Rates Second Reading and Possible Adoption**

*Amend  
17.4*

Councilor Walker **MOVED** to read the resolution for the second time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Jean read the Amendment by title only for the second time as follows:

**ORDINANCE AMENDMENT RELATIVE TO WATER USER RATE**

**THE CITY OF ROCHESTER ORDAINS:**

I. That Chapter 17, Section 17.34 of the General Ordinances of the City of Rochester, entitled "Water Rate and Fee Schedule", be amended by deleting the portion of said ordinance entitled "Quarterly Water Rates" and by replacing such portion of the ordinance with the following:

**17.34 Water Rate and Fee Schedule**

Quarterly Water Rates

Residential Customers without exemption:	\$4.67 per 100 cu. ft. of water use
Residential Customers with exemption:	\$2.02
Commercial and industrial customers:	\$4.67

Unmetered Residential Customers:	
Per quarter per unit without exemption:	\$124.87

(l) Sewer Deduct Meter. A device installed and owned by the Department of Public Works for the measurement of water that will not be disposed of in the City sewer system.

(m) Utility Advisory Board. The Utility Advisory Board of the City of Rochester, New Hampshire.

(n) Water Meter. A device installed by the Department of Public Works for the measurement of water quantities to be used as a basis for determining charges for water services.

(o) Water Rates and Charges. A separate listing of all deposits, water rates, charges, and violation fees can be obtained from the Department of Public Works or Business Office.

(p) Water Service. The pipe extending from the distribution water main to the customer's building or structure.

### **17.3 Policy Statement.**

(a) To the largest extent possible, the City of Rochester is intended to have a fully metered system with outside readers, all residential, commercial and industrial customers shall be metered, unless it is determined by the Director, not practical to do so.

(b) All school buildings, non-city community facilities, hospitals, etc. shall be considered separate services, metered and billed as commercial customers.

(c) Customers shall be billed in accordance with the provisions of Section 17.19 of this Chapter.

(d) In agreement with any like provision in Chapter 16, Sewer Use Ordinance, an elderly exemption, based on existing property tax requirements for such exemptions, shall be instituted.

(e) For all commercial and industrial customers not presently metered, the installation of a meter will be required. The customer shall pay any costs associated with such installation.

(f) In the event of a meter or reader failure or when in the opinion of the Business Office or Director a flat rate billing is necessary, each unit of a multi-unit dwelling or mobile home park shall be considered a residential customer. The property owner shall be billed for each dwelling unit even if the property has only one service (i.e., the owner of a 10-unit apartment building shall be billed the residential flat rate x 10)

### **17.4 Water Service Connection Required.**

[26]

The owners of all houses, buildings, or structures used for human occupancy, employment, recreation, or other purposes, situated within the City and currently connected to the public water system of the City, and the owner of any newly constructed

1/15/2002

house, building, or structure used for human occupancy, employment, recreation, or other purposes, situated within the City and abutting on any street, alley, or right-of-way in which there is located the public water system of the City, is hereby required at the owner(s) expense to extend water mains, in order to connect such house, building, or other structure directly with the public water system of the City, in accordance with the provisions of this ordinance, within ninety (90) days after the date of official notice to do so, provided that said public water system is within two hundred (200) feet of said house, building, or structure. The City Manager may grant a waiver of this requirement if he/she deems that it imposes an unreasonable financial hardship upon the owner.

**17.5 Application for Service.**

[28]

(a) All applicants for water service or expansions or fire sprinklers must be made at the Public Works Department Office on an application form, stating fully and truly the uses to which the water is to be applied. The customer or his/her duly authorized representative must sign such application.

(b) An estimate of the cost of work to install the service will be prepared by the Department of Public Works.

(c) A deposit equal to the estimated cost or a payment agreement shall be made with the Business Office before the work is begun. This regulation also applies to repairs on service piping, the setting of new meters, including outside reader, radio read equipment and appurtenances, or the repair of meters already installed if damaged due to the negligence of the owner. All financial obligations involved in such transactions shall be adjusted immediately upon the completion of the work in the interests of all parties involved.

(d) Installation charges and other fees on all new services must be paid or a payment agreement made with the Business Office before the water is turned on. This regulation also applies to repairs on service piping, the setting of new meters, including outside reader, radio read equipment and appurtenances, or the repair of meters already installed if damaged due to the negligence of the owner. All financial obligations involved in such transactions shall be adjusted immediately upon the completion of the work in the interests of all parties involved."

(e) The Director may waive the deposit for emergency repair purposes.

(f) The City of Rochester may allow applicants to enter into agreements with the City to pay all costs in equal installments over a period of time. Interest shall accrue at the same rate charged by the City for overdue property tax bills. Such agreements shall be recorded with the Strafford County Register of Deeds at the expense of the applicant. In the event property is conveyed; all monies owed to the City of Rochester shall be remitted in full.

**17.6 Size of Service and Meter Required.** The minimum size of service connections and meter installation permitted shall conform with the recommendations of the American Water Association.

3/6/07

# ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • [www.des.nh.gov](http://www.des.nh.gov)

WD-WSEB-21-6

2012

## Constructing Wells Within the Service Area of a Public Water System

This document summarizes the state requirements associated with the construction of a potable or non-potable water supply well within the service area of an existing public water system. It is important to note that municipalities may have adopted local regulations that pertain to the location of water supply wells (non-potable and potable) and/or may have attached conditions to local subdivision and/or site plan review approvals that stipulate if and where on-site wells may be located on a particular parcel. This fact sheet does not include any information about local requirements, which in some instances may be more stringent than the state requirements summarized in this document.

**Constructing a non-potable water supply well within a service area of a public water system**—A water supply well developed on a lot within the service area of a public water system for non-potable use or a geothermal well must comply with the well location and construction requirements stipulated in N.H. Code of Administrative Rules Part We 600 – Standards for the Construction, Maintenance and Abandonment of Wells.

**Constructing a potable water supply well on lots: 1) Connected to a community sewer system; and 2) Located within a service area of a public water system**—Potable water supply wells may be constructed on lots where wastewater is disposed of off-site, if the construction and location of the well complies with the requirements stipulated in We 600. The rules include setback requirements to property lines and known contamination sources.

**Constructing a potable water supply well on lots: 1) With on-site wastewater disposal to septic systems; and 2) Located within a service area of a public water system**—Small lots that do not conform to current regulations and that were established prior to 1967 can receive approval for a two-bedroom septic system and an on-lot potable water supply well provided that the septic system meets the applicable setback requirements to wetlands, surface water, and seasonal high groundwater. The DES Subsurface Bureau will provide a standard condition pertaining to the construction and location of a potable water supply well that will be part of the septic system construction approval. For lots that fit the scenario described above, the well must be 75 feet from the septic system effluent disposal area.

Lots established after 1967 typically were approved with a stipulation stating whether the lot would be supplied by an on-lot well or by connecting to a community water system. If an owner of a lot that was approved with a stipulation that the lot would be served by a community water system wants to utilize a on-lot private well, then a new subdivision application would need to be submitted to DES demonstrating that: 1) The lot is capable of meeting the wastewater loading

requirements for a four-bedroom home; 2) There is sufficient land area for the sanitary protective well radius on the lot or that easements on adjoining lots will be obtained for the sanitary protective radius of the private well; and 3) The well meets the siting requirements stipulated in We 100-We 1000.

Pursuant to RSA 362:4, IV and V, DES has no authority to require that a lot connect to a public water system if the property owner can adhere to the requirements described in this document.

**FOR ADDITIONAL INFORMATION**

For additional information please call the DES Drinking Water and Groundwater Bureau at (603) 271-3139. All of the bureau's fact sheets are available at <http://des.nh.gov/organization/commissioner/pip/factsheets/dwgb/index.htm>.

Note: This fact sheet is accurate as of October 2012. Statutory or regulatory changes or the availability of additional information after this date may render this information inaccurate or incomplete.

CHAPTER 174

HB 517-LOCAL - FINAL VERSION

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2002 SESSION

01-0874

08/01

HOUSE BILL **517-LOCAL**

AN ACT relative to supply of water by village districts, and authorizing Carroll county to operate a public water system.

SPONSORS: Rep. Chandler, Carr 1

COMMITTEE: Municipal and County Government

AMENDED ANALYSIS

This bill provides that the public utilities commission shall hold public hearings concerning expansions of water district franchise areas, and that any change of boundaries be ratified in the same manner as the initial establishment of the district. This bill allows a property owner to connect to municipal water supplies at his or her discretion.

This bill also authorizes Carroll county to operate a public water system.

-----  
Explanation: Matter added to current law appears in *bold italics*.

Matter removed from current law appears [~~in brackets and struck through~~].

Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

7june01...1177h

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01-0874

08/01

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Two*

AN ACT relative to supply of water by village districts, and authorizing Carroll county to operate a public water system.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

174:1 New Section; Village District Water Systems. Amend RSA 38 by inserting after section 25 the following new section:

38:25-a Village District Hearings. Prior to authorizing the expansion of a franchise area of a water company owned or operated by a water village district, the public utilities commission shall, after notice, hold a public hearing in each town or city in which the village district is located, at which it shall hear testimony and receive evidence from any interested party.

174:2 Changing Boundaries. Amend RSA 52:5 to read as follows:

52:5 Changing Boundaries.

I. The selectmen of towns in which any such district has been established upon petition, after notice to parties interested and a hearing, may change the boundaries thereof; and the district shall cause the petition and the return of the selectmen's proceedings and decision thereon to be recorded in the records of the district, and of the towns in which it is situated, within 60 days after the decision.

II. In the case of any district formed for the purpose of impoundment of water, any such change of boundaries shall be ratified before taking effect by the voters residing in the district and in any area proposed to be added to the district in the same manner as is required for the initial establishment of the district.

III. In the case of any district formed for the purpose of the supply of water for domestic and fire purposes, which may include the protection of sources of supply, any such change of boundaries shall be ratified before taking effect by the voters residing in the district and in any area proposed to be added to the district in the same manner as is required for the initial establishment of the district.

174:3 New Paragraph; Water Companies, When Public Utilities. Amend RSA 362:4 by inserting after paragraph IV the following new paragraph:

V. No property owner shall be required to connect to a municipal corporation furnishing water, provided such property owner can demonstrate the ability to comply with the requirements of RSA 485-A:29 and RSA 485-A:30-b.

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174:4 New Paragraph; Jurisdiction. Amend RSA 23:1-a by inserting after paragraph II the following new paragraph:

III. In addition to the powers conferred by paragraphs I and II, the county of Carroll is further empowered to exercise jurisdiction over, to operate, and maintain a public water system within the borders of the town of Ossipee, notwithstanding that such areas are not adjacent to county buildings.

174:5 Authority for the County of Carroll to Operate and Maintain a Public Water System.

I. The county of Carroll is hereby empowered to exercise jurisdiction over, operate, and maintain a public water system within the borders of the town of Ossipee.

II. In addition to the jurisdiction, authority, and powers conferred by paragraph I, the county of Carroll and the Carroll county commissioners are hereby vested with the like powers and duties held by municipalities of the state of New Hampshire, to the extent not inconsistent with state law relative to the authority of county governments.

III. The county of Carroll and the Carroll county commissioners are authorized and empowered to enter upon, take and appropriate any springs, streams, or ponds, not belonging to the county, to construct reservoirs, to make excavations through, over, in, or upon any land or enclosure, street, highway, way, or lane through which it may be necessary to pass or lay its pipes, to construct reservoirs and water works, and to repair and maintain them.

IV. The county of Carroll and the Carroll county commissioners are authorized and empowered to contract with individuals or corporations for supplying said county with water, to make such other contracts, to establish such regulations, tolls, rates, and charges for the use of water systems and facilities, and to collect charges and create liens upon the real estate where such services are furnished, as may from time to time be deemed proper.

V. All acts taken prior to the effective date of this act by the county of Carroll, the Carroll county commissioners, and the officers and agents of said county, in constructing, maintaining, and operating a public water system within the town of Ossipee are hereby legalized, ratified, and affirmed.

174:6 Effective Date. This act shall take effect upon its passage.

(Approved: May 15, 2002)

(Effective Date: May 15, 2002)

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(2) All regulated substances except gasoline underground storage tank systems shall be located at least 400 feet from a public water supply well and at least 75 feet from a non-public water supply well.

(n) Before construction begins wells constructed as part of a public water system as defined by RSA 485:1-a, XV shall have the location approved pursuant to Env-Ws 372, Env-Ws 373, Env-Ws 378, and Env-Ws 379, or successor rules in Env-Dw.

(o) Private wells shall not be constructed on lots serviced by a public water system as defined by RSA 485:1a, XV, when the provisions of RSA 485-A:30-b cannot be met, or when the construction of the well would violate subdivision approval, pursuant to RSA 485-A:29.

(p) Pursuant to RSA 362:4, IV and V, when the provisions of RSA 485-A:29 and RSA 485-A:30-b are satisfied, no property owner shall be required to connect to a public water system.

(q) Paragraph (o) above shall not apply to closed loop geothermal wells.

Source. #3046, eff 7-2-85; ss by #4730, eff 1-15-90; ss by #4898, eff 8-13-90; EXPIRED: 8-13-96

New. #6327, INTERIM, eff 8-24-96, EXPIRED: 12-22-96

New. #6449, eff 1-29-97; ss by #7307, eff 6-13-00; ss by #9179, eff 6-13-08

We 602.06 Standard Practice for the Construction of Wells Drilled in Bedrock.

(a) Persons constructing wells shall collect information during well construction, enter it onto a well completion report, and submit the well completion report to the board in accordance with We 801.

(b) Care shall be taken to observe and record the following:

- (1) Types of unconsolidated materials overlying the bedrock and the thickness of the layers;
- (2) Characteristics of the bedrock and noticeable changes in bedrock and depths at which changes occur;
- (3) Depths to fractures yielding readily observable amounts of water;
- (4) Depth to static water level prior to pump installation; and
- (5) Special circumstances encountered in the construction of the well including but not limited to:
  - a. Soft bedrock;
  - b. Caving conditions; or
  - c. Turbid or cloudy water.

(c) Well casings shall be made of a material and weight appropriate to assure adequate performance of the functions for which casing is used.

(d) The major functions and characteristics of the well casing shall be as follows:

# TITLE XXXIV PUBLIC UTILITIES

## CHAPTER 362 DEFINITION OF TERMS; UTILITIES EXEMPTED

### Section 362:4

#### **362:4 Water Companies, When Public Utilities. –**

I. Every corporation, company, association, joint stock association, partnership, or person shall be deemed to be a public utility by reason of the ownership or operation of any water or sewage disposal system or part thereof. If the whole of such water or sewage disposal system shall supply a less number of consumers than 75, each family, tenement, store, or other establishment being considered a single consumer, the commission may exempt any such water or sewer company from any and all provisions of this title whenever the commission may find such exemption consistent with the public good.

II. A municipal corporation furnishing water or sewage disposal services outside its municipal boundaries shall not be considered a public utility under this title for the purpose of accounting, reporting, or auditing functions with respect to said service.

III. A municipal corporation furnishing sewage disposal services shall not be considered a public utility under this title:

(a) If it serves customers outside its municipal boundaries, charging such customers a rate no higher than that charged to its customers within the municipality, and serves those customers a level of sewage disposal service equal to that served to customers within the municipality. Nothing in this section shall exempt a municipal corporation from the franchise application requirements of RSA 374.

(b) If it supplies bulk sewage disposal services pursuant to a wholesale rate or contract to another municipality, village district, or water precinct.

III-a. (a) A municipal corporation furnishing water services shall not be considered a public utility under this title:

(1) If it serves new customers outside its municipal boundaries, charging such customers a rate no higher than 15 percent above that charged to its municipal customers, including current per-household debt service costs for water system improvements, within the municipality, and serves those customers a quantity and quality of water or a level of water service equal to that served to customers within the municipality. Nothing in this paragraph shall exempt a municipal corporation from the franchise application requirements of RSA 374.

(2) If it supplies bulk water pursuant to a wholesale rate or contract to another municipality, village district, or water precinct. This subparagraph shall not apply to bulk water contracts which were in effect before July 23, 1989, or to the renewal of said bulk water contracts.

(b) The commission may exempt a municipal corporation from any and all provisions of this title except the franchise application requirements of RSA 374, and may authorize a municipal corporation to charge new customers outside its municipal boundaries a rate higher than 15 percent above that charged to its municipal customers, if after notice and hearing, the commission finds such exemption and authorization to be consistent with the public good. The commission may not authorize a municipal corporation to charge existing customers outside its municipal boundaries a rate higher than 15 percent above that charged to its municipal customers until any rate agreements in effect for those

customers on May 13, 2002 shall have expired.

(c) A municipal corporation's authority to charge higher rates for new customers outside of its municipal boundaries shall be applied prospectively to new customers taking water service provided by means of a main extension or an expansion of the municipal corporation's system after the effective date of this paragraph.

(d) A municipal corporation's authority to charge higher rates for existing customers outside of its municipal boundaries shall not become effective until any rate agreements in effect on May 13, 2002 have expired.

(e) A municipal corporation serving customers outside of its municipal boundaries and charging a rate no higher than 15 percent above that charged to its municipal customers prior to July 1, 2002, may also be exempted from regulation as a public utility, except for the franchise application requirements of RSA 374, if after notice and hearing, the commission finds such exemption and authorization to be consistent with the public good.

IV. (a) Any customer of a water utility shall have the right to terminate water service and secure water from an alternate source, if the customer can demonstrate the ability to comply with the requirements of RSA 485-A:29 and RSA 485-A:30-b, and the administrative rules adopted to implement these sections.

(b) Any covenant in a deed or contract that restricts the right to terminate water service from a water utility or in any way limits that right, shall be void as against public policy.

V. No property owner shall be required to connect to a municipal corporation furnishing water, provided such property owner can demonstrate the ability to comply with the requirements of RSA 485-A:29 and RSA 485-A:30-b.

VI. (a) For purposes of this chapter, a municipal corporation shall include a regional water district.

(b) During the initial 4 years of its operation, if a regional water district seeks to alter rates other than in a manner that uniformly impacts all customers within the district, any municipality that is a member of the regional water district may seek commission review of the proposed rate change. In order for the proposed rate change to take effect, the commission must determine that the proposed rates are cost-based and that they are not unduly discriminatory.

(c) A regional water district shall adopt and enforce quality of water service standards consistent with the commission's administrative rules.

(d) With respect to regional water districts, the 15 percent benchmark employed in this section shall be calculated in relation to an average of the regional water district's relevant rates as determined by the public utilities commission.

VII. (a) A homeowners association, including but not limited to a condominium unit owners association, shall not be considered a public utility under this title by virtue of providing water service if:

(1) The service is furnished only to members of the association or the occupants of their residential units; and

(2) The association is organized on a not-for-profit basis and is democratically controlled by the owners of the residential units and not the developer or subdivider thereof.

(b) Such a homeowners association is one consumer for purposes of paragraph I, and its individual members or their lessees shall not be treated as individual consumers.

**Source.** 1913, 145:1. 1917, 76:1. PL 236:5. RL 285:5. 1951, 203:9 par. 4. RSA 362:4. 1957, 33:1. 1971, 333:1. 1973, 546:1. 1988, 134:1. 1989, 240:1. 1992, 170:1. 1993, 248:1. 2001, 237:2. 2002, 141:4, 52; 174:3. 2003, 178:15; 281:12. 2007, 25:2, eff. May 11, 2007.

# TITLE L WATER MANAGEMENT AND PROTECTION

## CHAPTER 485-A WATER POLLUTION AND WASTE DISPOSAL

### Sewage Disposal Systems

#### Section 485-A:30-b

PERMANENT TO

#### 485-A:30-b Protective Well Radii. –

I. All lots, including lots created prior to August 20, 1989, shall be subject to the following conditions:

(a) Rules adopted under this section concerning such lots shall include provisions allowing abutting lot owners to overlap their respective well radii for their mutual benefit and provisions allowing well radii to extend over property lines onto state and locally-mandated property line setbacks, recorded easements, or land which is permanently dedicated to a use which precludes development.

(b) For private wells serving commercial buildings, the entire protective well radius shall be maintained on one or more of the following: on-log, on a recorded easement, on land which is permanently dedicated to a use which precludes development, or on state and locally mandated property line setbacks. For the purposes of this section, the term "commercial building" shall not include a residence which is also used for commercial purposes unless the total water withdrawal exceeds 600 gallons per day.

(c) For private wells serving buildings other than commercial buildings, if the protective well radius cannot be wholly maintained on an existing lot of record due to the size or other physical characteristics of the lot, then the on-lot protective radius shall be maximized to the extent practicable. Subject to the foregoing sentence, the protective well radius shall be maintained on one or more of the following: on-lot, on a recorded easement, on land which is permanently dedicated to a use which precludes development, or on state and locally mandated property line setbacks.

(d) Any person submitting plans and specifications for a sewage or waste disposal system for a property which is or will be served by an on-lot well, shall show the location or proposed location of the well, or a designated area within which the well will be located, on such plans and shall show the protective radius as specified in the department's rules.

(e) Whenever the department approves a septic plan with an on-lot well radius which is less than the optimum standard, the department shall notify the applicant of the consequences of such reduced radius and advise the applicant whether special precautions should be taken relative to well installation.

(f) If the well is not installed prior to the sewage or waste disposal system being constructed, then the property owner shall provide the water well contractor with a copy of the approved plan showing the location of the well, and the water well contractor shall ensure, to the best of his ability that the well is installed in accordance with the approved plan.

(g) When, for reasons of the condition of the lot or the placement of buildings thereon, the well

cannot be installed as shown on the approved plan, the water well contractor shall advise and consult with the property owner, or the property owner's agent, on the best possible alternative location, considering distance to property boundaries and to the sewage or waste disposal system. Using a standard release form prepared by the department, the water well contractor shall alert the owner to the consequences of the alternate installation, including the potential loss of the protection of any portion of the radius which extends over the property line. The owner, or the owner's agent, may defer to the designer of the sewage or waste disposal system or may allow the water well contractor to proceed in the identified alternative location. Prior to installing the well in the identified alternative location, the well contractor shall, using the standard release form, obtain a written acknowledgment, from the property owner, or the owner's agent, that the consequences are understood. The designer shall prepare an amended plan showing the actual location of the well. The property owner shall forward the amended plan, together with a copy of the signed release form, to the department and the local code enforcement officer or other appropriate designated local official prior to using the well. If the on-lot protective well radius is less than the optimum prescribed standard, the owner shall record the release form, upon which the actual protective radius shall be noted, together with a narrative description of the location of the well in the registry of deeds, and a copy of the recorded release form shall be filed with the department.

II. For lots approved under RSA 485-A:29, the rules adopted under this section concerning such lots shall include provisions allowing abutting lot owners to overlap their respective well radii for their mutual benefit by allowing well radii to extend over property lines, onto state and locally mandated property line setbacks, recorded easements, or land which is permanently dedicated to a use which precludes development. If after a lot is created pursuant to this section, the well cannot be installed as shown on the subdivision plan, then the provisions of RSA 485-A:30-b, I(d), (e), (f), and (g) shall apply.

III. For the purposes of this paragraph, the term "cluster development" means a form of residential subdivision that permits dwelling units to be grouped on sites or lots with dimensions, frontages, and setbacks reduced from conventional requirements, provided that the remaining land area is permanently designated as open space for cluster development. For cluster developments the following provisions shall apply:

(a) Where the sewage waste disposal systems are located off of the individual home lots or the cluster development is served by municipal sewers, the wells and associated protective radii serving those home lots need not be confined to the individual lot which each well serves so long as all wells and their associated protective radii are confined within the tract of home lots and common land permanently designated as open space, and shall not encumber property situated outside of the cluster development except by recorded easement.

(b) Where the home lots are serviced by on-lot sewage or waste disposal systems, wells and their protective radii may be located wholly or partially on common land permanently designated as open space, and shall not encumber adjacent lots or property situated outside of the cluster development except by recorded easement. The department shall not approve such off-lot wells and radii unless the lot owner or developer demonstrates to the department's satisfaction, by means of recorded easements, land use restrictions or other appropriate mechanisms, that the well owner will be able to maintain and service the well in perpetuity and that the area covered by the protective well radius is permanently dedicated to a use which precludes development.

IV. The commissioner shall adopt rules under RSA 541-A providing for protective well radii for private water wells, and for regulation of land use within the radii boundary.

**Source.** 1991, 215:2. 1996, 228:106, 110, eff. July 1, 1996.

# TITLE L

## WATER MANAGEMENT AND PROTECTION

### CHAPTER 485-A

#### WATER POLLUTION AND WASTE DISPOSAL

##### Sewage Disposal Systems

###### Section 485-A:29

Process  
for

###### 485-A:29 Submission and Approval of Plans and Specifications. –

I. Any person proposing either to subdivide land, except as provided in RSA 485-A:33, or to construct a sewage or waste disposal system, shall submit 2 copies of such locally approved plans as are required by the local planning board or other local body having authority for the approval of any such subdivision of land, which is subject to department approval, and 2 copies of plans and specifications for any sewage or waste disposal systems which will be constructed on any subdivision or lot for approval in accordance with the requirements of the department as provided in this paragraph. In the event that such subdivision plans which receive final local approval differ from the plans which are reviewed by the department, the person proposing the subdivision shall resubmit those plans to the department for reapproval. The planning board or other local body having final local approval authority shall submit one copy of such plans which receive final local approval to the department for informational purposes within 30 days of granting such final approval. The department shall adopt rules, pursuant to RSA 541-A, relative to the submission of plans and specifications as necessary to effect the purposes of this subdivision. The rules shall specify when and where the plans and specifications are to be submitted, what details, data and information are to be contained in the plans and specifications, including the location of known burial sites or cemeteries within or adjacent to the property on which the proposed sewage or waste disposal system is to be located, what tests are to be required, what standards, guidelines, procedures, and criteria are to be applied and followed in constructing any sewage or waste disposal system, and other related matters. The rules shall also establish the methodology and review process for approval of innovative/alternative wastewater treatment systems and for approval of a plan for operation, maintenance, and financial responsibility for such operations. For any part or parts of the subdivisions where construction or waste disposal is not contemplated, only the lot lines, property boundaries drawn to scale, and general soil and related data shall be required. The constructed sewage or waste disposal systems shall be in strict accordance with approved plans, and the facilities shall not be covered or placed in operation without final inspection and approval by an authorized agent of the department. All inspections by the department shall be accomplished within 7 business days after receipt of written notification from the builder that the system is ready for inspection. Plans and specifications need not be submitted for subdivision approval for subdivisions consisting of the division of a tract or parcel of land exclusively in lots of 5 or more acres in area. The presence of hydric soils on lots of 5 or more acres in area shall be insufficient, without additional supporting data, to classify these lots as wetlands, or to make such lots unsuitable for sewage or waste disposal systems designed for poorly drained soils. This exemption in no way relieves any person from responsibility for obtaining approval under this chapter for

construction of individual or other sewage or waste disposal systems or both in any exempted lots. In such cases, it shall be the responsibility of the subdivider to provide to the lot purchasers satisfactory assurance as the purchasers may require at the time of sale that lots sold shall be adequate to support individual sewage or waste disposal systems or both in accordance with rules adopted by the department and the requirements of this subdivision.

II. Permitted designers of subsurface sewage disposal systems shall obtain the registry of deeds volume and page numbers for each lot that relates to the septic system application and provide them to the department. The department shall develop and approve an outline of brief instructions for the periodic maintenance, care and proper usage of waste disposal systems, including a warning of the potential public health hazard and pollution of public and private water supplies and surface water of the state from improperly maintained sewage and waste disposal systems.

III. The department shall not approve any plan which will cause a violation of the setback requirements in RSA 289:3, III.

**Source.** 1989, 339:1. 1991, 379:2. 1993, 172:5. 1994, 198:1. 1995, 93:1. 1996, 228:106; 233:9. 2006, 87:1, 2, eff. July 4, 2006.

**CITY OF ROCHESTER**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Rochester City Council will conduct a PUBLIC HEARING on Tuesday, September 16, 2014 at 7:00 p.m. relative to the following matter:

**PROPOSAL GRANTING COMMUNITY REVITALIZATION TAX RELIEF TO THE PROPERTY SITUATE AT 2-6 NORTH MAIN STREET UNDER THE PROVISIONS OF RSA 79-E IN CONNECTION WITH THE PROPOSED REHABILITATION PROJECT FOR SUCH PREMISES**

Copies of the “Resolution Granting Community Revitalization Tax Relief to the Property Situate at 2-6 North Main Street, Under the Provisions of RSA 79-E, in Connection with Its Proposed Rehabilitation Project”, and related information, are available in the Rochester City Clerk’s Office, 31 Wakefield Street, Rochester, New Hampshire.

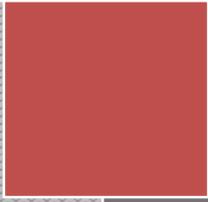
The Rochester City Council, pursuant to the provisions of RSA 79-E:4, II, will conduct the PUBLIC HEARING to take citizen input on the questions of whether:

- a) the structure at issue is a qualifying structure;
- b) any proposed rehabilitation qualifies as substantial rehabilitation;
- c) there is a public benefit to granting the requested tax relief and, if so, the duration of any Community Revitalization Tax Relief Incentive.

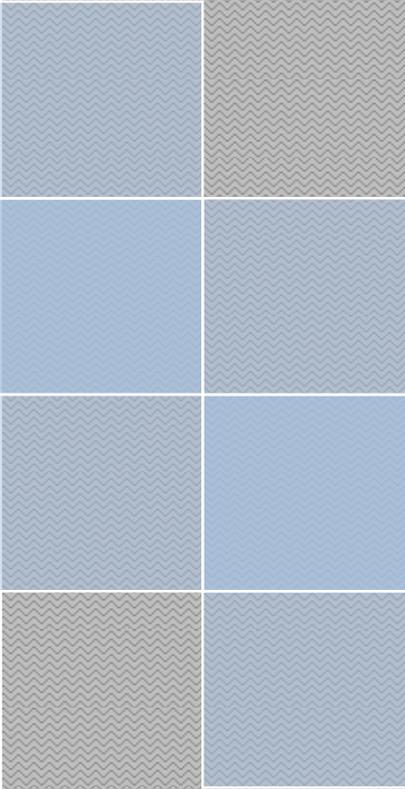
Citizens are invited to attend the PUBLIC HEARING and to ask questions or otherwise speak on the foregoing proposal.

Persons with disabilities requesting accommodations should contact the City Clerk’s Office, (tel. 332-2130) on or before September 15, 2014 at 5 PM in order to make arrangements.

Kelly Walters,  
City Clerk



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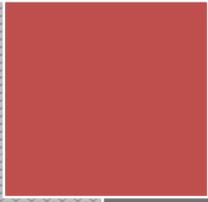
Memo from Karen Pollard  
Re: Corrections to the 79-E Application

The City Council asked me to correct the application and review documents, which are attached here. The Public Hearing is scheduled for Tuesday night, but I don't know if there is an agenda item scheduled other than that.

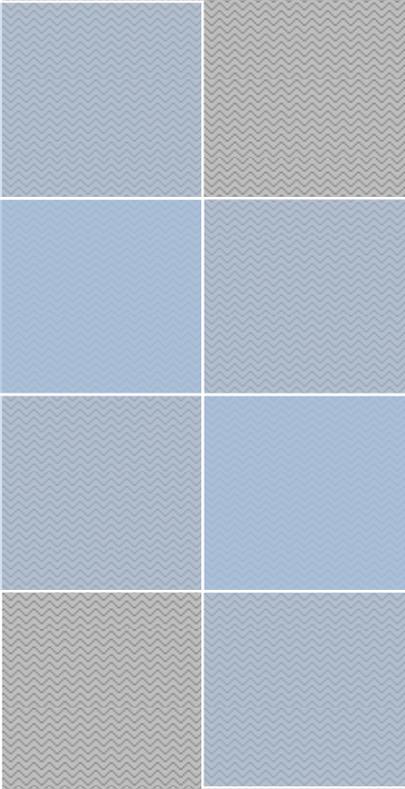
There is no current assessed value and I have listed it as Not Available. Tom Mullin will have to address the assessment question.

Regarding what the owner will save if the application is approved:  
If the Assessed Value rises by \$25,000, they will save \$659  
If the Assessed Value rises by \$50,000, they will save \$1,318 annually.  
If the Assessed Value rises by \$75,000 they will save \$1,977 annually.

Karen Pollard, CEcD, EDP  
Economic Development Manager



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City of Rochester Planning Department  
31 Wakefield Street  
Rochester, NH 03867  
(603) 335-1338  
Michael.Behrendt@rochesternh.net



**Application**  
**Community Revitalization Tax Relief** (per RSA 79E)  
**City of Rochester, New Hampshire**

Date: 7-30-14 [Office use only. Fee submitted: \_\_\_\_\_ Final action: \_\_\_\_\_]

**Property information**

Property address/location: 2-6 NORTH MAIN ST. ROCHESTER NH  
Name of building (if applicable): UNOFFICIALLY REBRANDED "HAYES OPERA BLOCK"  
Tax map #: 0120 ~~4120A~~; Lot #(s): 0360 ~~4120~~; Year built (if known): 1890

**Property owner**

Name (include name of individual): 1ST REGIONAL FUNDING, LLC (NEWTON KERSHAW III MANAGER)  
Mailing address: 440 HANOVER STREET MANCHESTER NH 03104  
Telephone #: 603-666-8534 Email: 1Kafka@elmgrovecompanies.com

**Applicant/developer (if different from property owner) or Agent**

Name (include name of individual): \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Proposed project**

Explain project: INSTALL SPRINKLER SYSTEM

Building uses. Existing: MIXED USE RES/COMM MULTI FAMILY; RETAIL; Proposed: SAME  
Nonresidential square footage. Existing: Approx. 4,194.5 SQ. FT.; Proposed: SAME  
# of residential dwelling units. Existing: 24; Proposed: SAME  
Expected construction dates. Start: AFTER 79E APPROVAL; Finish: WITHIN 4 YEARS

0120

0360

9/11/14

(Continued Tax Relief (79E) application - Tax Map: 1143 Lot: 120)

**Project costs**

Describe work that will constitute the substantial rehabilitation and estimated/projected costs. Please attach written estimates, if available.

Structural: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Electrical: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Plumbing: INSTALL SPAINKLER SYSTEM Cost: \$ 75,000

Mechanical: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Other: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Total project cost: \$ 75,000

**Other Information**

Name of contractor (if known): KINOLER DEVELOPMENT GROUP  
YES AFFORDABLE BUT NOT INCOME RESTRICTED

Will the project include any affordable housing units? \_\_\_\_\_; If so, how many? 24

Will any state or federal grants or funds be used in this project? No

What are the public benefits associated with this project (in accordance with RSA 79-E:7)?

SEE ADDENDUM 1

**Submission of application**

**Note:** This program is available for projects where the rehabilitation cost equals or exceeds 15 percent of the pre-rehabilitation assessed valuation or \$75,000, whichever is less. Please attach any plot plans, building plans, elevation drawings, sketches, or photographs which help illustrate the project. A \$50.00 application fee (made out to "City of Rochester") must be submitted with this application. This application must be signed by the property owner.

*I (we) hereby submit this application under the Community Revitalization Tax Relief Incentive Statute (NH RSA 79-E) and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the statute and understand that: a) there will be a public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation of the covenant.*

Signature of property owner (1): 1ST REGIONAL FUNDING, LLC - Clinton Kershaw III MGR

Date: 7/30/14

Signature of property owner (2): \_\_\_\_\_

Date: \_\_\_\_\_

Tax Relief Application – Rochester, NH Tax Map 0120 Lot 0360

Addendum 1: 2-6 North Main Street, Rochester, NH

Title V Taxation

Chapter 79-E – Community Revitalization Tax Relief Incentive

Section 79-E:7

79-E:7 Public Benefit – In order to qualify for tax relief under this chapter, the proposed substantial rehabilitation must provide at least one of the public benefits, and the proposed replacement must provide one or more of the public benefits to a greater degree than would a substantial rehabilitation of the same qualifying structure, as follows:

- I. It enhances the economic vitality of the downtown;
- II. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located;
  - II-a. It promotes the preservation and reuse of existing building stock throughout a municipality by the rehabilitation of historic structures, thereby conserving the embodied energy in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation.
- III. It promotes development of municipal centers, providing for the efficiency, safety and greater sense of community, consistent with RSA 9-B; or
- IV. It increases residential housing in urban town centers.

2-6 North Main Street, Rochester, NH:

Located in downtown Rochester, the Hayes Opera Block at 2-6 N Main St has stood for nearly 125 years. Rather than standing proudly all that time, though, previous owners had lately allowed it to fall into disrepair. By renovating this building without marring its statuesque façade, 1<sup>st</sup> Regional Funding is enhancing this historic structure and providing safe affordable housing to revitalize downtown Rochester.

# John L. Carter

## SPRINKLER COMPANY INC.

Design • Service • Installation



June 19, 2014

Elm Grove Company  
440 Hanover Street  
Manchester, NH 03104  
Attn: Roger Carter

**Re: 2 – 6 North Main Street  
Rochester, NH**

Dear Roger:

We are pleased to quote the firm price of \$61,250.00 to completely sprinker the above based on plan received and walk-thru and provide N.F.P.A. 13R type wet protection. Work to be done in two phases.

Phase No. 1: \$34,400.00 – for riser equipment, alarms, switches, plan, permit, etc. and sprinker the basement and first floor only.

Phase No. 2: \$26,850.00 – to sprinker second, third and fourth floors.

**Price No. 2: \$59,150.00 – if we do the whole project at once.**

Add Alternate: \$6,250.00 – to provide one standpipe exposed in the stairwell. Note this is required by code when your top floor is over 30'-0" above lowest grade. You will need a variance from fire department to omit this.

**The prices include labor and material for:**

1. Work to start at 6" flange 1'-0" above finish floor.
2. Straight pipe riser with approved trim.
3. Indicator control valve with tamper switch.
4. Backflow preventer.
5. Local electric bell alarms.
6. Exposed type 4" storz fire department connection.
7. Retarding water flow and low-pressure switch for alarms tied into fire department.
8. Wet type sprinker protection based on N.F.P.A. 13R and 13 light and ordinary hazard group no. II requirements. Pipe to be run exposed with brass upright or sidewall sprinklers on second, third, fourth floors and basement areas and concealed with white semi-recessed pendent sidewall heads and escutcheons in the first floor. All areas where pipe has been installed should be maintained at a minimum temperature of 40 °F to prevent freezing.
9. 1 – 4" standpipe with 2 ½" fire valves 2 ½" x 1 ½" reduce cap and chain, rough brass exposed in stairway if Add Alternate is accepted.
10. Permit fees.
11. Plans for fire department approval.

12. Our insurance coverage as is.
13. Broom clean only.

**The prices do not include:**

1. Underground entrance, 6".
2. Electrical wiring of local electric bell or alarms.
3. Sprinklers in roof space, residential closet less than 24 square feet and less than 3'-0" wide, bathrooms less than 55 square feet, porches, decks and residential ceiling spaces per code.
4. Alarms tied to fire station. We supply switch only.
5. Painting of pipe or equipment.
6. Soffitting or boxing of pipe.
7. Professional cleaning of premises.

Price includes our existing insurance and is good for thirty days without review. Terms: Net 30 days. A financial charge of 2% per month will be imposed against all overdue accounts with an Annual Percentage Rate of 24%. The purchase agrees to pay all collection costs including reasonable attorney fees. All work will be done in good workmanship like manner using only U/L listed materials. All work is under warranty for one year providing others have not altered the system.

Thank you for the opportunity to provide this proposal. We would certainly appreciate the chance to work with you on this project.

Very truly yours,

John Carter  
Vice President

Approved by \_\_\_\_\_ date \_\_\_\_\_  
Please sign and return copy to us. Thank you.

# TITLE V TAXATION

## CHAPTER 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE

### Section 79-E:7

**79-E:7 Public Benefit.** – In order to qualify for tax relief under this chapter, the proposed substantial rehabilitation must provide at least one of the public benefits, and the proposed replacement must provide one or more of the public benefits to a greater degree than would a substantial rehabilitation of the same qualifying structure, as follows:

- I. It enhances the economic vitality of the downtown;
- II. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located;
  - II-a. It promotes the preservation and reuse of existing building stock throughout a municipality by the rehabilitation of historic structures, thereby conserving the embodied energy in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation.
- III. It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B; or
- IV. It increases residential housing in urban or town centers.

**Source.** 2006, 167:1. 2009, 200:13, eff. July 15, 2009. 2013, 78:3, eff. April 1, 2013.



# City of Rochester, New Hampshire

Division of Community Development  
31 Wakefield Street, Rochester NH 03867  
(603) 335-7522 [www.thinkrochester.biz](http://www.thinkrochester.biz)

## Review Form: For RSA 79e Community Revitalization Tax Relief Incentive

<p>Building Name (if any): <u>"Hayes Opera Block"</u></p> <p>Building Address: <u>2-6 No. Main St., Rochester NH</u></p> <p>Owner Name(s): <u>1<sup>st</sup> Regional Funding LLC</u>          Owner Address(es): <u>440 Hanover St., Manchester, NH 03104</u></p>	<p>Map# <u>0120</u>          Lot# <u>0360</u></p> <p>Year Built <u>1890</u>          Square Footage of Building <u>16,778</u></p>
<p>Contact Name: <u>Newton Kershaw III, Manager</u></p> <p>Phone # <u>603-666-8534</u>          Email address: <a href="mailto:lkafka@elmgrovecompanies.com">lkafka@elmgrovecompanies.com</a></p>	<p>Applicant Name(s) (if different from owner):          Applicant Address:</p> <p>Phone #          Email address:</p>
	<p>Application Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Existing Uses (describe number of units by type and size )          Is there a change of use associated with this project?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No          If so, please describe: <u>3 floors of efficiency and 1 bed-room apts, with a single 2 bed-room unit. 4,195 square feet of 1<sup>st</sup> floor retail/service business.</u></p>	<p>Is the building eligible or listed on the State or National Register of Historic Places or located in a Local, State, or Federal Historic District?          Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Provide historic district name: <u>Downtown Rochester</u></p>
<p>Will the project include rehabilitation of residential units? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No          If yes, how many: <u>24</u>          If yes, please describe: <u>Units are being cleaned, painted and repaired for potential use by college students and others. Rochester Fire Dept. is requiring new installation of sprinkler system. But for the owner's investment, this building would not be allowed to remain housing and would become vacant on the upper floors, potentially contributing to negative Downtown activity.</u></p>	<p>Will the project involve affordable residential units?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe:  <u>Portsmouth-Rochester, NH 60% RENT LIMIT</u>  <u>EFFIC. \$925/ 1 BR \$991/ 2 BR \$1,189</u>  <u>NHHFA RENTS EFFECTIVE DATE: 5/1/2014</u>  <u>Rental rates are below the above maximums.</u></p>
<p><u>Other Reviews (if necessary)</u></p> <p>Historic District Review: <u>N/A</u>          Special Downtown Review: <u>N/A</u>          Minor Site Review: <u>N/A</u>          Planning Board Review: <u>N/A</u></p>	<p><u>Section 79:E-4</u></p> <p>Application Date: <u>7/30/14</u>          Staff Review: <u>8/7/14</u>          Community Development Committee: <u>8/29/14</u>          Public Hearing Date: <u>9/16/14</u>          *Required within 60 days of receipt of application          City Council: <u>10/7/14</u>          *Required within 45 days of Public Hearing</p>

**Does this application meet the appropriate tests?**

Is it a qualifying structure located in a designated downtown zone?  Yes  No

---

Pre-rehabilitation assessed value (from most recent City Assessment): \$ Not Available

Total estimated cost of rehabilitation (from application): \$ 75,000  
Construction estimates do not include added costs for second water line and connection to the city's infrastructure, alarm fees and required alarm permits. Final costs will exceed estimate above.

Percentage of rehabilitation costs to assessment valuation: \_\_\_\_\_%

---

Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation assessed valuation, or \$75,000, whichever is lower? YES  NO

---

**Is there public benefit?** Must satisfy at least 1 of the conditions below. (Section 79-E:7)

It enhances the economic vitality of the Downtown District.

It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district.

It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community.

It increases residential housing in urban or town centers.

**(\*But for this investment, Downtown Affordable Housing would be reduced by 24 units)**

In a Local, State, or Federal Historic District?

---

**Are other funding programs being applied to this project?**  Yes  No

**Other Programs.** – The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.

ELIGIBILITY: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
1) Substantial Rehabilitation Tax Relief Incentive (Up to 5 Years)	<u>5</u>
2) Additional Tax Relief Incentive for New Residential Units (Up to 2 Years)	<u>2</u>
3) Additional Tax Relief Incentive for Affordable Housing (Up to 4 Years)	<u>4</u>
4) Additional Tax Relief for rehabilitation of historic places* (Up to 4 Years)	<u>4</u>
* Rehabilitation in accordance with the in accordance with Secretary of Interior's Standards for Rehabilitation.	<u>15</u>
	(Total)

**Name & Title:** Karen Pollard, Economic Development Manager

**Date:** 8/22/14

**The Standards (Department of the Interior regulations 36 CFR 67) pertain to all historic properties listed in or eligible for listing in the National Register of Historic Places.**

- 1) A property shall be used for its intended historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- 2) The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- 3) Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- 4) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- 5) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- 6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- 7) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- 8) Significant archeological resources affected by a project, shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- 10) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**Comments from the Reviewer:**

I have toured this property along with the owner on several occasions and admire his thorough care in highlighting and repairing the historic elements of this building. On the fourth floor he was able to repair a skylight rather than replace it. He has uncovered and restored the wood floors and panels in the apartments, rehabilitating the wood trim, Murphy-beds and built-in elements where they have remained intact over the years. The defining characteristics of the structure have not been altered by him, and his repairs to the interior are in keeping with the original intended purposes of residential and commercial use. Installation of the sprinkler system will be done to continue the building functioning with the same historic use, and with respect to the historic character. Significant changes to the interior and exterior will be avoided in order to meet the required sprinkler installation by the Rochester Fire Department, and will avoid impacting the historic character of the structure. As little will be disturbed as possible.

In this reviewer's opinion, this project proposal satisfies the requirement of meeting the Department of the Interior's Standards for Historic Rehabilitation.

**Name & Title:** Karen Pollard, Economic Development Manager

**Date:** 8/22/14

**CHAPTER 79-E**  
**COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE**

Section 79-E:1

**79-E:1 Declaration of Public Benefit. –**

I. It is declared to be a public benefit to enhance downtowns and town centers with respect to economic activity, cultural and historic character, sense of community, and in-town residential uses that contribute to economic and social vitality.

II. It is further declared to be a public benefit to encourage the rehabilitation of the many underutilized structures in urban and town centers as a means of encouraging growth of economic, residential, and municipal uses in a more compact pattern, in accordance with RSA 9-B.

III. Short-term property assessment tax relief and a related covenant to protect public benefit as provided under this chapter are considered to provide a demonstrated public benefit if they encourage substantial rehabilitation and use of qualifying structures as defined in this chapter.

**Source.** 2006, 167:1, eff. April 1, 2006.

Section 79-E:2

**79-E:2 Definitions. –** In this chapter:

I. "Qualifying structure" means a building located in a district officially designated in a municipality's master plan, or by zoning ordinance, as a downtown, town center, central business district, or village center, or, where no such designation has been made, in a geographic area which, as a result of its compact development patterns and uses, is identified by the governing body as the downtown, town center, or village center for purposes of this chapter.

II. "Substantial rehabilitation" means rehabilitation of a qualifying structure which costs at least 15 percent of the pre-rehabilitation assessed valuation or at least \$75,000, whichever is less.

III. "Tax relief" means that for a period of time determined by a local governing body in accordance with this chapter, the property tax on a qualifying structure shall not increase as a result of the substantial rehabilitation thereof.

IV. "Tax relief period" means the finite period of time during which the tax relief will be effective, as determined by a local governing body pursuant to RSA 79-E:5.

**Source.** 2006, 167:1, eff. April 1, 2006.

Section 79-E:3

**79-E:3 Adoption of Community Revitalization Tax Relief Incentive Program –**

I. Any city or town may adopt the provisions of this chapter by voting whether to accept for consideration requests for community revitalization tax relief incentives. Any city or town may do so by following the procedures in this section.

II. In a town, other than a town that has adopted a charter pursuant to RSA 49-D, the question shall be placed on the warrant of a special or annual town meeting, by the governing body or by petition under RSA 39:3.

III. In a city or town that has adopted a charter under RSA 49-C or RSA 49-D, the legislative body may consider and act upon the question in accordance with its normal procedures for passage of resolutions, ordinances, and other legislation. In the alternative, the legislative body of such municipality may vote to place the question on the official ballot for any regular municipal election.

IV. If a majority of those voting on the question vote "yes," applications for community revitalization tax relief incentives may be accepted and considered by the local governing body at any time thereafter, subject to the provisions of paragraph VI of this section.

V. If the question is not approved, the question may later be voted on according to the provisions of paragraph II or III of this section, whichever applies.

VI. The local governing body of any town or city that has adopted this program may consider rescinding its action in the manner described in paragraph II or III of this section, whichever applies.

A vote terminating the acceptance and consideration of such applications shall have no effect on incentives previously granted by the city or town, nor shall it terminate consideration of applications submitted prior to the date of such vote.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:4

##### **79-E:4 Community Revitalization Tax Relief Incentive. –**

I. An owner of a qualifying structure who intends to substantially rehabilitate such structure may apply to the governing body of the municipality in which the property is located for tax relief. The applicant shall include the address of the property, a description of the intended rehabilitation, any changes in use of the property resulting from the rehabilitation, and an application fee.

II. Upon receipt of an application, the governing body shall hold a duly noticed public hearing to take place no later than 60 days from receipt of the application, to determine whether the structure at issue is a qualifying structure; whether the proposed rehabilitation qualifies as substantial rehabilitation; and whether there is a public benefit to granting the requested tax relief and, if so, for what duration.

III. No later than 45 days after the public hearing, the governing body shall render a decision granting or denying the requested tax relief and, if so granting, establishing the tax relief period.

IV. (a) The governing body may grant the tax relief, provided:

- (1) The governing body finds a public benefit under RSA 79-E:7; and
- (2) The specific public benefit is preserved through a covenant under RSA 79-E:8; and
- (3) The governing body finds that the proposed use is consistent with the municipality's master plan or development regulations.

(b) If the governing body grants the tax relief, the governing body shall identify the specific public benefit achieved under RSA 79-E:7, and shall determine the precise terms and duration of the covenant to preserve the public benefit under RSA 79-E:8.

V. If the governing body, in its discretion, denies the application for tax relief, such denial shall be accompanied by a written explanation. The governing body's decision may be appealed either to the board of tax and land appeals or the superior court in the same manner as provided for appeals of current use classification pursuant to RSA 79-A:9 or 79-A:11 provided, however, that such denial shall be deemed discretionary and shall not be set aside by the board of tax and land appeals or the superior court except for bad faith or discrimination.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:5

##### **79-E:5 Duration of Tax Relief Period. –**

I. The governing body may grant such tax assessment relief for a period of up to 5 years, beginning with the completion of the substantial rehabilitation.

II. The governing body may, in its discretion, add up to an additional 2 years of tax relief for a project that results in new residential units and up to 4 years for a project that includes affordable housing.

III. The governing body may, in its discretion, add up to an additional 4 years of tax relief for the substantial rehabilitation of a qualifying structure that is listed on or determined eligible for listing on the National Register of Historic Places, state register of historic places, or is located within and important to a locally designated historic district, provided that the substantial rehabilitation is conducted in accordance with the U.S. Secretary of Interior's Standards for Rehabilitation.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:6

##### **79-E:6 Resumption of Full Tax Liability. –** Upon expiration of the tax relief period, the

property shall be taxed at its market value in accordance with RSA 75:1.

**Source.** 2006, 167:1, eff. April 1, 2006.

Section 79-E:7

**79-E:7 Public Benefit.** – The proposed substantial rehabilitation must provide at least one of the following public benefits in order to qualify for tax relief under this chapter:

- I. It enhances the economic vitality of the downtown;
- II. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located;
- III. It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B; or
- IV. It increases residential housing in urban or town centers.

**Source.** 2006, 167:1, eff. April 1, 2006.

Section 79-E:8

**79-E:8 Covenant to Protect Public Benefit.** –

I. Tax relief for the substantial rehabilitation of a qualifying structure shall be effective only after a property owner grants to the municipality a covenant ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for which the tax relief was granted.

II. The covenant shall be coextensive with the tax relief period. The covenant may, if required by the governing body, be effective for a period of time up to twice the duration of the tax relief period.

III. The covenant shall include provisions requiring the property owner to obtain casualty insurance, and flood insurance if appropriate. The covenant may include, at the governing body's sole discretion, a lien against proceeds from casualty and flood insurance claims for the purpose of ensuring proper restoration or demolition of damaged structures and property. If the property owner has not begun the process of restoration, rebuilding, or demolition of such structure within one year following damage or destruction, the property owner shall be subject to the termination of provisions set forth in RSA 79-E:9, I.

IV. The local governing body shall provide for the recording of the covenant to protect public benefit with the registry of deeds. It shall be a burden upon the property and shall bind all transferees and assignees of such property.

V. The applicant shall pay any reasonable expenses incurred by the municipality in the drafting, review, and/or execution of the covenant. The applicant also shall be responsible for the cost of recording the covenant.

**Source.** 2006, 167:1, eff. April 1, 2006.

Section 79-E:9

**79-E:9 Termination of Covenant; Reduction of Tax Relief; Penalty.** –

I. If the owner fails to maintain or utilize the building according to the terms of the covenant, or fails to restore, rebuild, or demolish the structure following damage or destruction as provided in RSA 79-E:8, III, the governing body shall, after a duly noticed public hearing, determine whether and to what extent the public benefit of the rehabilitation has been diminished and shall determine whether to terminate or reduce the tax relief period in accordance with such determination. If the covenant is terminated, the governing body shall assess all taxes to the owner as though no tax relief was granted, with interest in accordance with paragraph II.

II. Any tax payment required under paragraph I shall be payable according to the following procedure:

- (a) The commissioner of the department of revenue administration shall prescribe and issue

forms to the local assessing officials for the payment due, which shall provide a description of the property, the market value assessment according to RSA 75:1, and the amount payable.

(b) The prescribed form shall be prepared in quadruplicate. The original, duplicate, and triplicate copy of the form shall be given to the collector of taxes for collection of the payment along with a special tax warrant authorizing the collector to collect the payment under the warrant. The quadruplicate copy of the form shall be retained by the local assessing officials for their records.

(c) Upon receipt of the special tax warrant and prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice of payment.

(d) Payment shall be due not later than 30 days after the mailing of the bill. Interest at the rate of 18 percent per annum shall be due thereafter on any amount not paid within the 30-day period. Interest at 12 percent per annum shall be charged upon all taxes that would have been due and payable on or before December 1 of each tax year as if no tax relief had been granted.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:10

**79-E:10 Lien for Unpaid Taxes.** – The real estate of every person shall be held for the taxes levied pursuant to RSA 79-E:9.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:11

**79-E:11 Enforcement.** – All taxes levied pursuant to RSA 79-E:9 which are not paid when due shall be collected in the same manner as provided in RSA 80:1-80:42-a.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:12

**79-E:12 Rulemaking.** – The commissioner of the department of revenue administration shall adopt rules, pursuant to RSA 541-A, relative to the payment and collection procedures under RSA 79-E:9.

**Source.** 2006, 167:1, eff. April 1, 2006.

#### Section 79-E:13

**79-E:13 Extent of Tax Relief.** –

I. Tax relief granted under this chapter shall pertain only to assessment increases attributable to the substantial rehabilitation performed under the conditions approved by the governing body and not to those increases attributable to other factors including but not limited to market forces; or

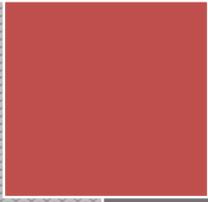
II. Tax relief granted under this chapter shall be calculated on the value in excess of the original assessed value. Original assessed value shall mean the value of the qualifying structure assessed at the time the governing body approves the application for tax relief and the owner grants to the municipality the covenant to protect public benefit as required in this chapter.

**Source.** 2006, 167:1, eff. April 1, 2006.

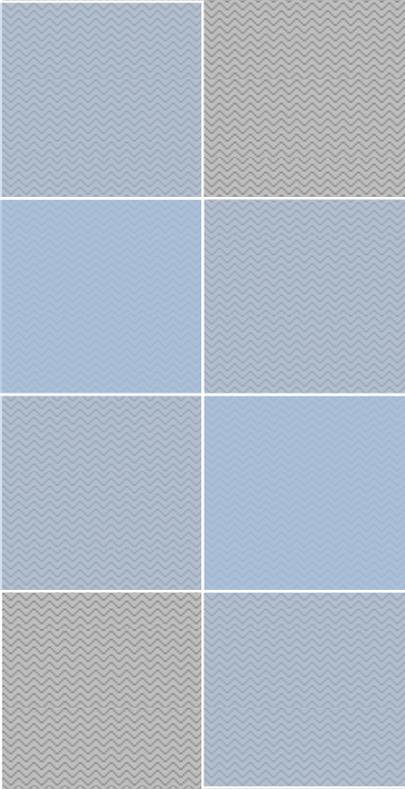
#### Section 79-E:14

**79-E:14 Other Programs.** – The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.

**Source.** 2006, 167:1, eff. April 1, 2006.



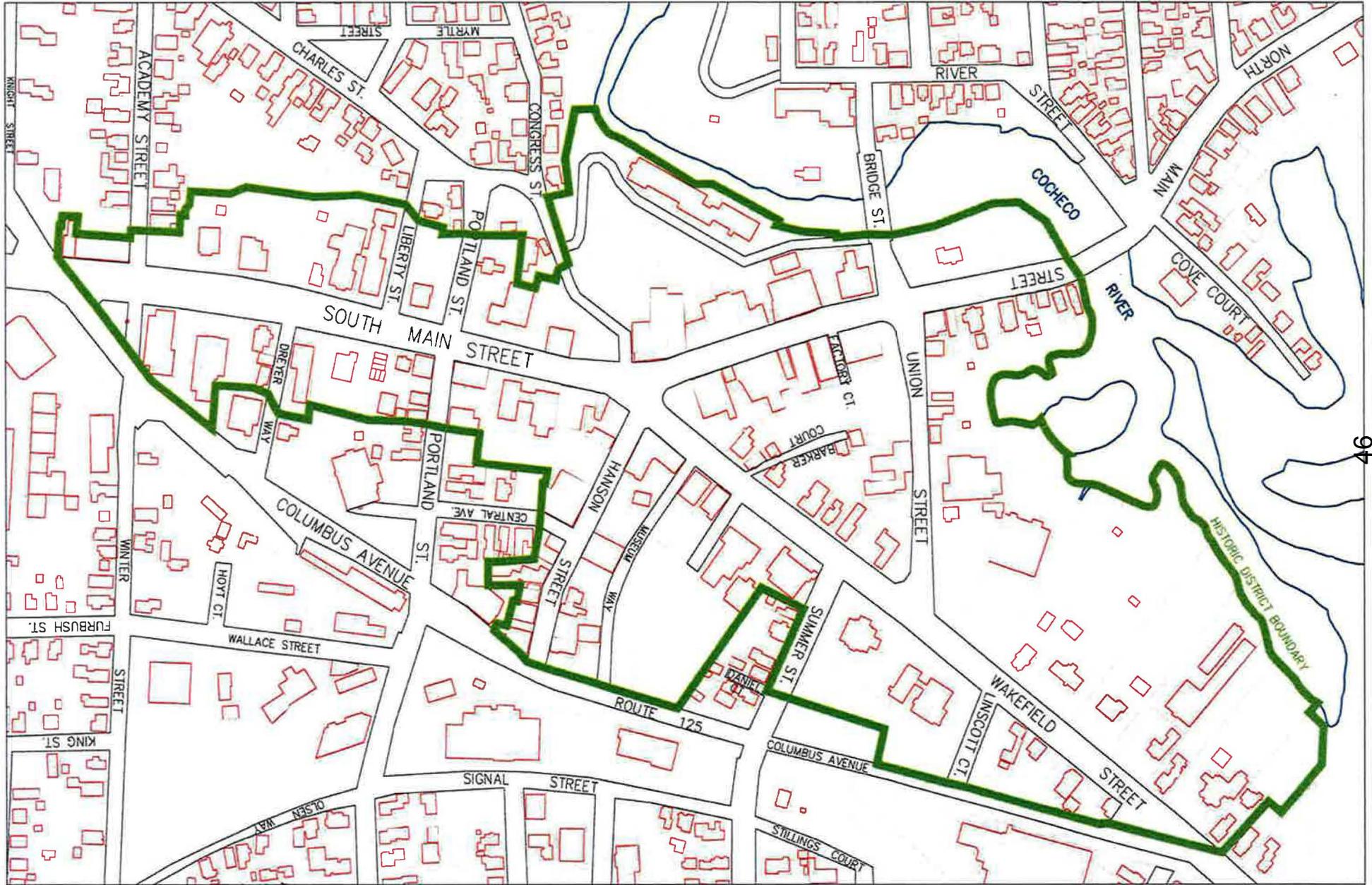
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<b>Town Name</b>	Rochester
<b>Commission</b>	Historic District
<b>Link to Commission</b>	Commission Site
<b>Link to Ordinance</b>	Zoning Ordinance
<b>Zoning Section</b>	Section 42.33
<b>Link to Master Plan</b>	Master Plan
<b>Master Plan Section</b>	
<b>Link to Guidelines</b>	
<b>Link to Map</b>	District Map
<b>District Name</b>	Rochester Historic District
<b>Year Established</b>	2003
<b>No. Properties</b>	
<b>Est. Acreage</b>	
<b>Zoning Type(s)</b>	Commercial, Industrial
<b>District History</b>	
<b>District Characteristics</b>	
<b>Other Comments</b>	<p>The Historic Overlay District, encompassing the greater downtown area, includes the following properties:</p> <p>(1) Tax Map 116, Lots 156-162, and 201-204;  (2) Tax Map 120, Lots 322-324, 332-340, 342, 342-1, 343, 346, 347, 351, 352, 354, 355, 358-367, 379-381, 383-390, 392-408, and 419-422;  (3) Tax Map 121, Lots 9-18, 28, 29, 361-364, 366-368, 368-1, 369-400; and  (4) Tax Map 125, Lots 1, 181, 182, and 202-204</p>
<b>NR Districts</b>	Rochester Commercial and Industrial District - 19830408
<b>Inventoried Areas (NHDHR files)</b>	Willow Brook Brick Culverts - 08-23-2000, Rochester Commercial and Industrial HD - 01-24-2001, Strafford Square Historic District (SD) - 12-14-2005
<b>Other Surveys</b>	
<b>Submitted by</b>	JP
<b>Last Modified Time</b>	06-29-2012 13:42:34

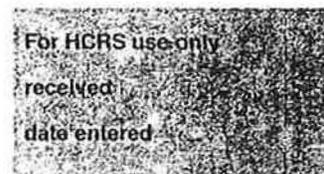
# ROCHESTER HISTORIC DIST. (HDC MAP - 2001)

9/11/14



United States Department of the Interior  
Heritage Conservation and Recreation Service

**National Register of Historic Places  
Inventory—Nomination Form**



Continuation sheet

Item number 7

Page 22

Site NumberDescription

North Main Street

81.  The Hayes Block - 2 North Main Street - c. 1878 - Victorian Commercial: 4-story brick commercial block, 4 x 9 bays. Facade and first 2 bays of south elevation are characterized by 1/1 sash windows topped by stone arches with incised ornamentation. Roofline is marked by arched corbelling. Storefront remodeled c. 1950. Rear portion of building appears earlier due to differing window treatment and corbelling. The upper stories of the Hayes Block originally housed the Hayes Opera House. (42/3).
82. The Salinger Block - 10 North Main Street - c. 1900 - NeoClassical: 4-story commercial block, asymmetrical 6-bay wide facade with veneer of white glazed brick. Third story window treatment dominates facade, each window being topped by semicircular arches embellished with egg and dart moldings and spandrel panels with raised floral decoration. Windows have 1/1 sash. Other features include brick pilasters rising across the second and third stories supporting a cornice at the third story. A fully articulated cornice of pressed metal articulates the roofline. Facade was applied c. 1900 to an earlier commercial building. (42/4).
83. The Scenic Theatre - 14 North Main Street - c. 1912 - Vernacular Georgian Revival: 3-story building with Georgian Revival motifs including flat back arches above the windows and a pressed metal cornice at the roofline. The facade is laid in rusticated brick. The Scenic Theatre was built in 1912 and was able to accommodate both plays and movies. (42/5).
84. Commercial Structure - 16 North Main Street - c. 1920 - Early 20th Century Commercial: 2-story, 5 bay facade characterized on upper story by rectangular windows with transoms. Other features obscured by aluminum siding. Two northern bays of facade were originally part of adjacent building of same period.
85. The Snow Block - 26 North Main Street - c. 1870/1917 - Georgian Revival: Existing 3-story brick facade was applied to a Second Empire block in 1917. Present facade consists of rectangular windows with transoms, topped by flat arches on the second story, and 1/1 sash topped by a stone lintel course on the third story. A 1917 datestone is centered above the center bay. Roofline is marked by corbelling and a projecting cornice. (42/6).

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[HOME](#) > [NEWS\\_ARTICLE\\_ARCHIVE](#) > ELM GROVE COMPANIES HONORED

## **ELM GROVE COMPANIES HONORED**

Created on Wednesday, 22 August 2012 01:17

### **ELM GROVE COMPANIES HONORED WITH NEIGHBORHOOD IMPROVEMENT AWARD**



Elm Grove Companies was recently honored with the Neighborhood Improvement Award for the rehabilitation of Allyson Apartments, 307 Merrimack St. The circa 1889 Victorian apartment building includes ornate columns at the entryways and the decorative brackets on the roof overhang. Original wood siding was preserved in a recent remodeling. The 21st Annual Historic Preservation Awards Dinner

was held on April 17th, 2013 at the Center of New Hampshire Radisson.

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### City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT	<b>Opera House Presentation</b>
----------------	---------------------------------

COUNCIL ACTION ITEM <input type="checkbox"/>
INFORMATION ONLY <input checked="" type="checkbox"/>

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

AGENDA DATE	<b>September 16, 2014</b>		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED			
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

#### COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

#### DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Signature on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, Signature on file with City Clerk

#### FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	N/A
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

#### LEGAL AUTHORITY

<b>NA</b>
-----------

**SUMMARY STATEMENT**

John McKenna, President of the Opera House Board of Governors has requested to be on the Council Agenda to simply update the Council regarding the "Current State and Plans of the Rochester Opera House." He and Anthony Ejarque will discuss progress regarding Board Governance, Financials & Debt, Theatre Performances & Attendance and Strategic Objectives/ 18 month Plans.

**RECOMMENDED ACTION**

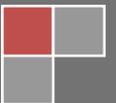
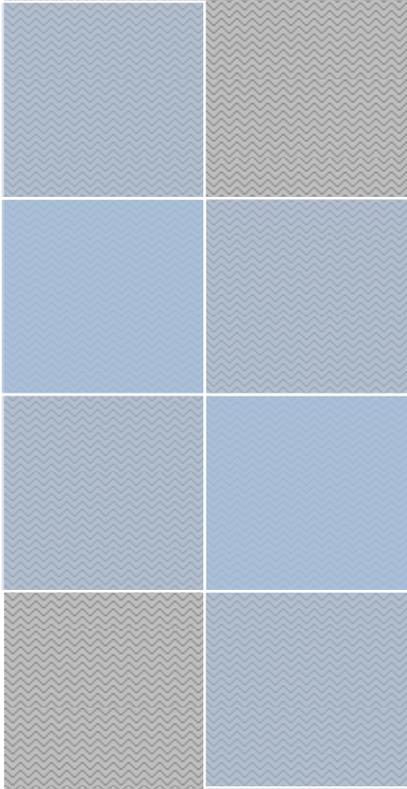
None.

## Department Reports

- Assessing P.53
- City Clerk's Office P.55
- Department of Building, Zoning, and Licensing Services P.57
- Economic Development Department P. 63 *Forthcoming*
- Finance Department P.65
- Fire Department P.97
- Library P.99
- Planning Department P.101
- Police Department P.105
- Public Works Department P.111
- Recreation and Arena P.115
- Tax Collector P.117
- Welfare P. 119 *Forthcoming*



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**City of Rochester, New Hampshire**  
**Assessor's Office**  
19 Wakefield Street  
Rochester, New Hampshire 03867-1915

9/11/14

Telephone  
(603) 332-5109  
Fax  
(603) 335-7591

September 11, 2014

To: City Manager/Council  
From: Thomas Mullin, Assessor  
Subject: August Council Report

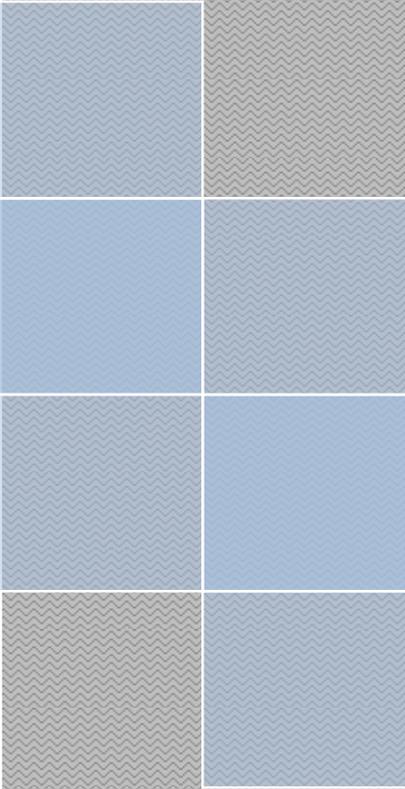
Revenue Received/Collection Warrants issued:

Timber Tax	\$ 757.44
Land Use Change Tax	\$61,100.00
Property Records, Maps & Copies	\$ 43.50

- A Press Release has been provided to John Nolan of the Rochester Times announcing the Statistical Update and informing property owners that they may call our office at 332-5109 or look online [www.rochesternh.net/assessing](http://www.rochesternh.net/assessing) to obtain the updated values.
- Since posting the assessments on line, we have been performing informal reviews at the request of property owners and will continue to do this until September 23rd. Informal reviews will end on this date and the Municipal Summary Inventory of Valuation (MS-1) will be prepared and submitted to the Department of Revenue Administration.
- In addition to the informal reviews the Field Assessors are verifying property data on a systematic lot by lot basis. Currently they are working in the southwestern area of the city, along Washington St and Stillwater Circle.
- The Admin Assessors are reviewing files in preparation of next year's five year cycle review by the Department of Revenue. During this review the state will review all assessing practices performed by the assessing staff in the City.



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City Clerk's Office  
City Hall - First Floor  
31 Wakefield Street, Room 105  
ROCHESTER, NEW HAMPSHIRE 03867-1917  
(603) 332-2130 - Fax (603) 509-1915  
Web Site: <http://www.rochesternh.net>

Clerk of the Council  
Elections  
Vital Records  
Dog Licensing  
Notary Public Services

**City Clerk's Report**  
**August**  
**2014**

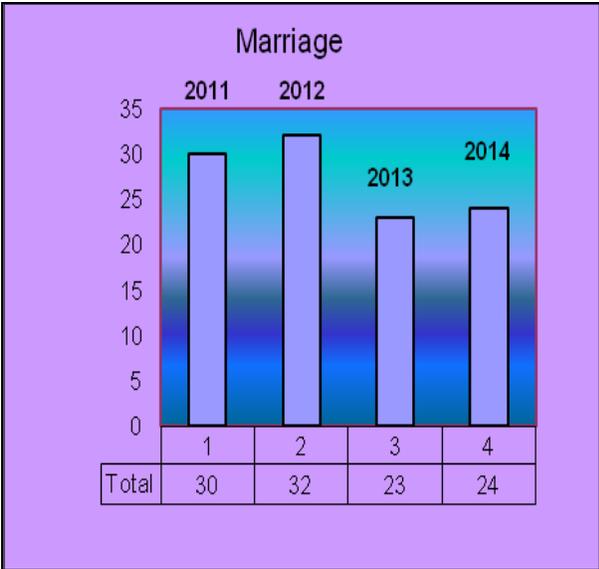
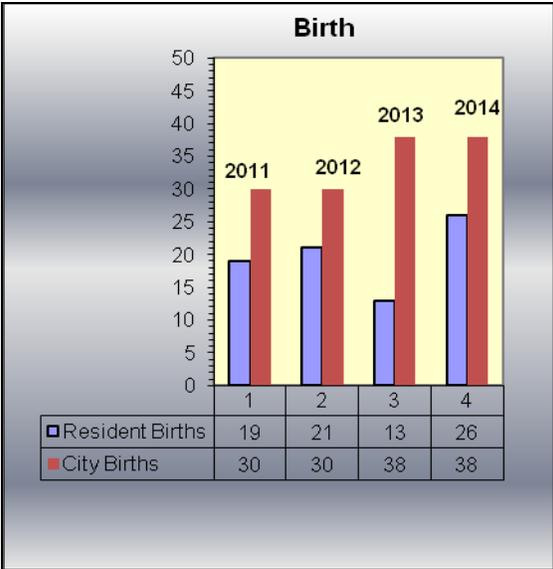
September 16, 2014

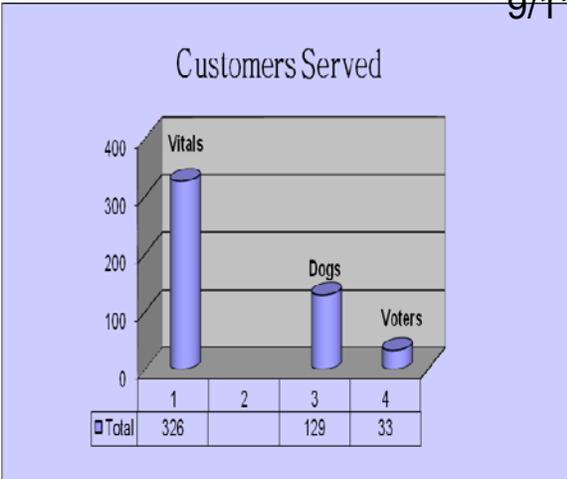
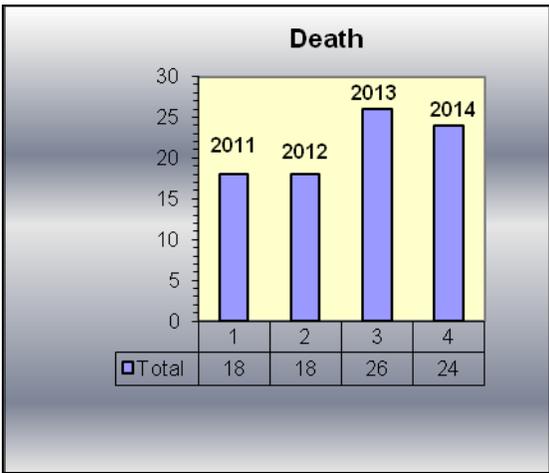
**Vital Statistics**

The City Clerk's staff issued 241 initial copies of vital records, 61 subsequent copies of vital records, and 24 marriage licenses in August. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester. There were 38 babies born in Rochester during the month of August, 26 of which were of Rochester residents. A total of 28 deaths occurred in Rochester during the month of June.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,233	\$1,992
Marriage Licenses	\$ 912	\$ 168
	\$3,145	\$2,160





**Dog Licensing**

The City Clerk’s office licensed 129 dogs during the month of August.

**Elections**

[Voter registration summary by party as of August 31, 2014:](#)

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	904	915	1,235	3,054
<u>Ward 2</u>	871	971	1,308	3,150
<u>Ward 3</u>	915	997	1,228	3,140
<u>Ward 4</u>	773	703	1,289	2,765
<u>Ward 5</u>	780	860	1,349	2,989
<u>Ward 6</u>	877	649	1,172	2,698
	5,120	5,095	7,581	17,796

Respectfully submitted,

*Marcia Roddy*  
Marcia Roddy  
Deputy City Clerk

## End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of August 2014 with fiscal Year to Date

**Department Revenue**

	Current Month	Year to Date	Projected Revenue
Food Establishments	\$ 1,617.50	\$ 4,277.50	\$ 26,340.00
Taxi Service Permits	\$ 0.00	\$ 50.00	\$ 650.00
Amusement License	\$ 0.00	\$ 600.00	\$ 3,400.00
Building Permits	\$ 18,413.00	\$ 63,418.00	\$ 212,161.00
Hawkers & Peddlers	\$ 0.00	\$ 0.00	\$ 500.00
Postage	\$ 64.26	\$ 169.75	\$ 894.51
Second Hand Dealer	\$ 0.00	\$ 50.00	\$ 950.00
Pawnbroker License	\$ 0.00	\$ 0.00	\$ 100.00
Junk Yard & MVJY	\$ 0.00	\$ 0.00	\$ 175.00
Zoning Applications	\$ 350.00	\$ 875.00	\$ 6,475.00
Misc. Permits and Fees	\$ 6.00	\$ 19.00	\$ 87.00
<b>GROSS REVENUE</b>	<b>\$ 20,450.76</b>	<b>\$ 69,459.25</b>	<b>\$ 251,732.51</b>
Fees Refunded	\$ 0.00	\$ 0.00	
Fees Waived – Veteran	\$ 276.00	\$ 914.00	
Fees Waived - Municipal	\$ 0.00	\$ 6,528	
Total	\$ 276.00	\$ 7,442.00	
<b>NET REVENUE</b>	<b>\$ 20,174.76</b>	<b>\$ 62,017.25</b>	

## Department Activities

9/11/14

<b>Permits :</b>		<b>Licenses :</b>		<b>Actions:</b>	
Foundation Only	<b>0</b>	Second Hand Dealer	<b>0</b>	Building Final	<b>23</b>
Building Permit	<b>76</b>	Junk Dealer	<b>0</b>	Demo	<b>1</b>
Demolition Permit	<b>3</b>	Motor Vehicle Junk Yard	<b>0</b>	Electric Final	<b>23</b>
Sign Permit	<b>2</b>	Pawn Broker	<b>0</b>	Electric Rough	<b>16</b>
Plumbing Permit	<b>13</b>	Taxi - Owner	<b>0</b>	Electrical Underground	<b>6</b>
Electrical Permit	<b>35</b>	Taxi - Driver	<b>0</b>	Foundation	<b>15</b>
Mechanical Permit	<b>65</b>	Taxi - Vehicle	<b>0</b>	Framing	<b>18</b>
Pool Permit	<b>2</b>	Health	<b>0</b>	Gas Line	<b>14</b>
Fire Alarm/Sprinkler	<b>6</b>	Mechanical Devices	<b>0</b>	Health Inspection	<b>20</b>
Violation	<b>11</b>	Day Care	<b>0</b>	Insulation	<b>16</b>
		Temporary Food	<b>3</b>	Mechanical Final	<b>29</b>
		Video Games	<b>0</b>	Mechanical Rough	<b>2</b>
		Movie Theater	<b>0</b>	Perm Service	<b>0</b>
		Pool Table	<b>0</b>	Plumbing Final	<b>13</b>
		Hawkers & Peddlers	<b>1</b>	Plumbing Rough	<b>6</b>
		Mobile Home Parks	<b>0</b>	Plumbing Underground	<b>2</b>
		Food Establishments	<b>19</b>	Pool Bonding	<b>3</b>
				Pool Final	<b>0</b>
				Re-Bar	<b>7</b>
				Service & Service Upgrade	<b>7</b>
				Sheetrock	<b>6</b>
				Slab	<b>0</b>
				Temp Service	<b>0</b>
				Walk Through	<b>0</b>

# Building Permit Detail

9/11/14

New Permits	Month: August 2014		Fiscal Year to Date	
	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Sign	2	\$ 2,000	6	\$ 14,225
Plumbing	15	360,650	31	\$ 468,950
Electrical	35	\$ 170,411	81	\$ 1,675,512
Mechanical	67	\$ 1,885,433	107	\$ 2,171,117
Fire				
Alarm	6	\$ 86,800	12	\$ 105,200
Protection	4	\$ 37,600	8	\$ 81,000
Foundation Only	0	\$ 0.00	0	\$ 0.00
Building Permit				
Multi-category	0	\$ 0.00	0	\$ 0.00
New Home	5	698,000	8	\$ 1,048,801
Addition Non Res	0	\$ 0.00	1	\$ 240,000
Alteration Non Res	5	\$ 251,347	8	\$ 887,347
Repair / Replace Non Res	2	\$ 194,800	3	\$ 281,989
Footing	6	\$ 20,400	10	\$ 27,400
Pool	0	\$ 0.00	0	\$ 0.00
Garage	3	\$ 116,000	7	\$ 247,500
Other	9	\$ 39,165	27	\$ 165,645
Demo	0	\$ 0.00	0	\$ 0.00
Shed	7	\$ 18,200	8	\$ 19,787
Addition Res	3	\$ 115,000	3	\$ 115,000
Alteration Res	5	\$ 16,773	10	\$ 40,809
Repair / Replace Res	34	\$ 207,108	55	\$ 337,052
Condo	0	\$ 0.00	0	\$ 0.00
Apartment	0	\$ 0.00	0	\$ 0.00
Mobile Home	1	\$ 85,000	2	\$ 149,900
Building Non Res	0	\$ 0.00	1	\$ 1,385,000
<b>Total New Permit</b>	<b>209</b>	<b>\$ 4,304,687</b>	<b>388</b>	<b>\$ 9,462,234</b>
Permit Renewals	3	\$ 4,000	3	\$ 4,000
Demolition	3	\$ 4,100	7	\$ 13,100
<b>Total Permits Issued</b>	<b>215</b>	<b>\$ 4,296,587</b>	<b>398</b>	<b>\$ 9,445,134</b>

Respectfully Submitted,



James Grant

Note: The above data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

**CODE VIOLATION TYPE & OCCURRENCES****Month of: August 2014****Code Compliance Deficiencies**

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There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work is turned over to Attorney Grossman for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

**RUBBISH & GARBAGE:**

- One recent in Ward one
  - One recent in Ward two
  - Three recent in Ward four
  - Seven recent in Ward six
- All of the above complaints were resolved and closed

**INTERIOR VIOLATIONS:**

- One recent in Ward one
  - One recent in Ward two
  - One recent in Ward three
  - Four recent in ward four
  - One recent in Ward five
  - Two recent in Ward six
- All of the above complaints were resolved and closed

**EXTERIOR VIOLATIONS:**

- Four recent in Ward one
  - One recent in Ward two
  - Four recent in Ward four
  - Two recent in Ward five
  - Six recent in Ward six
- One complaint in Ward five was unfounded and all others were resolved and closed

**VEHICLE VIOLATIONS:**

- One recent in Ward one
- Two recent in Ward five
- One recent in Ward six

All have been resolved and closed with the accept ion of one in Ward five which is still pending.

**SIGNS:**

- Three snipe recovered in Ward one
  - Three snipe recovered in Ward two
  - Six snipe recovered in Ward six
- There were several snipe (grand opening signs) displayed in front of Family Dollar that were removed by the store manager at my request

**SITE PLAN/ZONING VIOLATIONS:**

- One recent in Ward one
- One recent in Ward two
- One recent in Ward three
- One recent in Ward four
- One recent in Ward six

**PERMITS:**

- Six recent in Ward one
- Two recent in Ward two
- One recent in Ward three
- Three recent in Ward four
- One recent in Ward five
- Three recent in Ward six

There were two prior Court Cases that were brought forward for contempt and to have suspended fines imposed. One was on Summer Street for a number of exterior issues, the Court has given a three month extension in this case. If the property is not sold or repaired within that time frame the suspended \$750. fine will be imposed.

The second case before the Court was from Tebbetts Road for junk and unregistered motor vehicles. The Court took the case under advisement. Should the Court find in favor of the City there is a \$1000. suspended fine that will be imposed.

All fines are collected by Building, Zoning and Licensing Services Department and go into the City's general fund.

There were sixteen building permit violations for the month of August. The permits were for a variety of items such as, roofing, siding, windows, decks and sheds. One of those permit fees alone was \$1500.00



9/11/14

**City of Rochester, New Hampshire**  
**Department of Building, Zoning and Licensing**  
**Services**

**31 Wakefield Street \* Rochester, NH 03867**  
**(603) 332-3508 \* Fax (603) 509-1912**

August 2014

**APPLICATIONS REVIEWED BY THE ZONING BOARD**

**2014-13** Application by St. Charles Children's Home for a Variance for a use provided in Table 18-B, of the City's Zoning Ordinance to permit a daycare center in the residential group home.

**Location:** 19 Grant St. Map 125 Lot 125 Residential 2 Zone

The above Variance was **APPROVED** as presented at the Zoning Board of Adjustment's August 13, 2014 meeting with the following stipulations: The variance is viable for eighteen months from this date. This is viable only if Catholic Charities owns the building during this period of time. After the eighteen month period if a daycare is not incorporated, the variance becomes null and void. The motion passed unanimously by roll call vote.

**2014-14** Application by Louis and Kristan Ferullo for a Special Exception provided in Table 18-A, of the City's Zoning Ordinance, to permit an accessory apartment in the Residential 1 Zone.

**Location:** 19 Dodge St. Map 126 Lot 71 Residential 1 Zone

The Special Exception was unanimously **Approved** as presented, by the five voting members.

**2014-15** Application by Stacey Marchionni, Agent for Abacus Restaurant Corp.

DBA Revolution Taproom & Grill, for a Variance according to Article 42.29,

Sections (c) (3) of the City's Zoning Ordinance to permit a fourth sign to allow the name of the restaurant to be painted on the smokestack.

**Location:** 61 North Main St. Map 121 Lot 371 Downtown Commercial Zone

The Variance was unanimously **Approved** as presented, by the five voting members.

**2014-05** Request to rehear application by AT& T Mobility for a Special Exception to provide zoning relief, for construction and operation of a telecommunications tower and facility located on the Lowell St. property.

According to section 42.24A(c)(9) of the City's Zoning Ordinance.

**Location:** 156 A Lowell St. Map 244 Lot 2 Blk 1, Agricultural Zone

The request to rehear this case was agreed upon because new information will be provided.

The case is re-scheduled for the September 10, 2014 Zoning Board of Adjustment meeting.

The motion passed unanimously by the five voting members.

# Economic Development Report - August

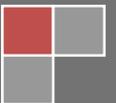
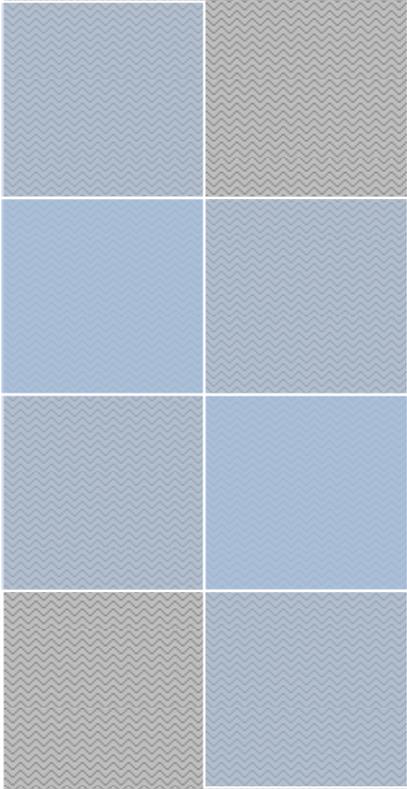
*Forthcoming...*





# Economic Development Department Report

*Forthcoming...*





**Deputy City Manager/  
Director Finance & Administration**

Rochester, New Hampshire  
31 Wakefield Street  
Rochester, NH 03867  
Tel. (603) 335-7609  
Fax (603) 335-7589  
blaine.cox@rochesternh.net

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To: Mayor Jean & Finance Committee  
From: Blaine Cox, Deputy City Manager  
Date: September 3, 2014  
Subject: Finance Director's Report for September 2014  
Copied To: City Manager Fitzpatrick

1. Trustees of the Trust Funds - The Finance Committee at the July meeting directed Deputy City Manager Cox to invite the Trustees of the Trust Funds to the October Finance Committee meeting. Mr. Cox met with Trustees Chair David Ouelette on Tuesday, August 12. Mr. Ouelette accepted the Committee's invitation on behalf of the Trustees.
2. Auditor - We received 4 responses to our Request for Proposals (RFP) for annual independent audit services.

<b>Firm</b>	<b>2014 Fee</b>	<b>2015 Fee</b>	<b>2016 Fee</b>	<b>Total all 3 Years</b>
Beaulieu	\$ 31,500	\$ 33,075	\$ 34,730	\$ 99,305
Melanson	\$ 34,000	\$ 34,000	\$ 34,000	\$ 102,000
Vachon	\$ 40,250	\$ 41,500	\$ 43,000	\$ 124,750
Graham	\$ 45,660	\$ 47,444	\$ 49,186	\$ 142,290

Based upon price and experience specific to New Hampshire municipal work, we have selected Melanson & Heath.

3. Budget Development Process - It has been suggested that an altered budget development and deliberations process be considered. Specifically, a "Budget Retreat" process involving (1) a condensed timeframe and (2) a more collaborative and inclusive format. The condensed format would involve full day sessions to present, discuss and

deliberate the entire budget instead of breaking these steps out over a two month process. The collaborate and inclusive format would involve having all department heads present when other departments are presenting their budgets to foster a broader view of the City's budget, allow inter-departmental discourse and understanding. In response, I offer the following for the Council's consideration.

**FISCAL YEAR 2016 BUDGET DEVELOPMENT PROCESS**

4/21/2015	Regular Council Workshop	<ol style="list-style-type: none"> <li>1. City Manager Presents FY2016 Proposed Budgets (O&amp;M, CIP)</li> <li>2. CDBG Action Plan - 1st Reading, Refer to Public Hearing</li> </ol>
5/5/2015	Regular City Council Meeting	<ol style="list-style-type: none"> <li>1. CDBG Action Plan - Public Hearing</li> <li>2. CDBG Action Plan - 2nd Reading, Adoption</li> <li>3. FY2016 Budget - 1st Reading, Refer to Public Hearings - O&amp;M, CIP</li> </ol>
5/21/2015	Special Budget Workshop 9AM - 4 PM	<ol style="list-style-type: none"> <li>1. School Department (9:00AM-9:30AM)</li> <li>2. Police Department (9:30AM-10:00AM)</li> <li>3. Communications (Dispatch) Department (10:00AM-10:30AM)</li> <li>4. Fire Department (10:30AM-11:00AM)</li> <li>5. Public Works Department (11:00AM-11:30AM)</li> <li>6. Public Buildings &amp; Community Center (11:30AM-12:00PM)</li> <li>LUNCH (catered) 12:00PM-1:00PM</li> <li>7. Water &amp; Sewer Departments (1:00PM-1:30PM)</li> <li>8. Economic Development Department (1:30PM-2:00PM)</li> <li>9. Library (2:00PM-2:30PM)</li> <li>10. Building, Zoning &amp; Licensing Department (2:30PM-3:00PM)</li> <li>11. Planning Department (3:00AM-3:30AM)</li> <li>12. Committee of the Whole - Wrap Up Discussions (3:30PM-4:00PM)</li> </ol>
5/22/2015	Special Budget Workshop 9AM - 4 PM	<ol style="list-style-type: none"> <li>13. Recreation Department (9:00AM-9:30AM)</li> <li>14. Arena (9:30AM-10:00AM)</li> <li>15. Welfare Department (10:00AM-10:30AM)</li> <li>16. Tax Collector (10:30AM-10:45AM))</li> <li>17. Assessing (10:45AM-11:00AM))</li> <li>18. Management Information Systems Department (11:00AM-11:15AM))</li> <li>19. Government Channel Department (11:15AM-11:30AM)</li> <li>20. City Clerk &amp; Elections (11:30AM-11:45AM)</li> <li>21. Business Office Department (11:45AM-12:00PM)</li> <li>LUNCH (catered) 12:00PM-1:00PM</li> <li>22. City Council/Manager/General Overhead Budget (1:00PM-1:30PM))</li> <li>23. CIP Budget Presentations - All Departments 1:30 PM-3:30PM)</li> <li>24. Committee of the Whole Actions (3:30PM-4:00PM)</li> </ol>
6/2/2015	Regular City Council Meeting	<ol style="list-style-type: none"> <li>1. Public Hearings - O&amp;M Budget, CIP Budget</li> <li>2. Final "Other" Adjustments from Finance Department</li> <li>3. Council Deliberations &amp; Final Actions of Committee of the Whole</li> </ol>
6/16/2015	City Council Workshop/ Special Meeting	FY2015 Budget - 2nd Readings, Adoption - O&M, CIP



**Blaine Cox**  
**Deputy City Manager/**  
**Director Finance & Administration**

Rochester, New Hampshire  
 31 Wakefield Street  
 Rochester, NH 03867  
 Tel. (603) 335-7609  
 Fax (603) 335-7589  
 blaine.cox@rochesternh.net

To: Finance Committee  
 From: Blaine Cox, Deputy City Manager  
 Date: September 3, 2014  
 Subject: Monthly Financial Report  
 Copied To: City Manager Fitzpatrick

As of the end of August, we are approximately 16.7% through Fiscal Year 2015.

**REVENUES**

DEPARTMENT	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
CITY CLERK	106,120	0	106,120	19,281	86,839	18.17%
ASSESSOR	1,000	0	1,000	71	929	7.10%
INTEREST INCOME	70,000	0	70,000	4,341	65,659	6.20%
BUSINESS OFFICE	1,000	0	1,000	0	1,000	0.00%
TAX COLLECTOR	27,746,617	0	27,746,617	12,494,758	15,251,859	45.03%
GENERAL OVERHEAD	3,554,907	0	3,554,907	798,555	2,756,352	22.46%
ROOMS & MEALS	1,324,698	0	1,324,698	0	1,324,698	0.00%
PUBLIC BLDG	0	0	0	480	-480	
PLANNING	15,250	0	15,250	4,851	10,399	31.81%
REV LEGAL OFFICE	50,000	0	50,000	0	50,000	0.00%
POLICE	352,950	0	352,950	13,847	339,103	3.92%
FIRE LOCAL	12,350	0	12,350	1,074	11,276	8.70%
FIRE STATE	15,584	0	15,584	0	15,584	0.00%
FIRE FEDERAL	0	0	0	674	-674	
DISPATCH	62,044	0	62,044	0	62,044	0.00%
BLDZ,ZONING&LICENSE	293,575	0	293,575	62,017	231,558	21.12%
PUBLIC WORKS	31,500	0	31,500	8,225	23,275	26.11%
STATE HIGHWAY SUBSIDY	523,112	0	523,112	159,279	363,833	30.45%
WELFARE	9,000	0	9,000	470	8,530	5.22%
RECREATION	140,000	0	140,000	73,121	66,879	52.23%
LIBRARY	12,200	1,000	13,200	3,145	10,055	23.82%
<b>TOTALS</b>	<b>34,321,907</b>	<b>1,000</b>	<b>34,322,907</b>	<b>13,644,187</b>	<b>20,678,720</b>	<b>39.75%</b>

**General Fund Year to Date Revenue Summary:**

Note: If the Property Tax Revenue is removed from Tax Collector Revenue to show only non-property tax revenue, the General Fund Revenue percentage is at 5.34%.

Enterprise Funds Year to Date Revenue Summary:

FUND	ORIGINAL ESTIM REV	ESTIM REV ADJ	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
WATER	5,188,845	0	5,188,845	676,033	4,512,812	13.03%
SEWER	6,970,229	0	6,970,229	825,636	6,144,593	11.85%
ARENA	538,624	0	538,624	60,410	478,214	11.22%

**EXPENDITURES**General Fund Year to Date Expenditure Summary:

DEPARTMENT	ORIGINAL APPROP	TRANFRS&A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUM	AVAILABLE BUDGET	% USED	
COUNCIL/MANAGER	263,790		0	263,790	51,211.59	6,971	205,608	22.06%
ECONOMIC DEV	289,042		0	289,042	60,331.30	10,555	218,156	24.52%
MIS	420,318		0	420,318	67,268.69	17,480	335,569	20.16%
CITY CLERK	259,793		0	259,793	43,520.57	31,522	184,751	28.89%
ELECTIONS	36,944		0	36,944	2,473.00	4,816	29,655	19.73%
ASSESSOR	361,496		0	361,496	82,648.14	10,997	267,851	25.90%
BUSINESS OFFICE	435,470	1,900	437,370	100,478.60	1,687	335,205	23.36%	
HUMAN RESOURCES	122,815		0	122,815	22,427.39	4,468	95,920	21.90%
TAX COLLECTOR	329,326		0	329,326	64,628.01	2,663	262,035	20.43%
GENERAL OVERHEAD	854,289	-1,900	852,389	78,222.25	159,268	614,899	27.86%	
PUBLIC BUILDINGS	804,929		0	804,929	144,532	80,667	579,729	27.98%
PLANNING	329,295		0	329,295	64,000.32	5,641	259,654	21.15%
LEGAL OFFICE	298,351		0	298,351	23,212.52	49	275,090	7.80%
POLICE	6,707,707		0	6,707,707	1,362,725	87,408	5,257,574	21.62%
FIRE	4,211,325		0	4,211,325	780,691	55,085	3,375,549	19.85%
DISPATCH CENTER	745,181		0	745,181	152,537.83	5,094	587,549	21.15%
BLDG,ZONING&LICENSE	493,882		0	493,882	101,601.31	11,601	380,680	22.92%
AMBULANCE	53,219		0	53,219	0.00	53,219	0	100.00%
PUBLIC WORKS	2,690,115		0	2,690,115	341,580	532,159	1,816,376	32.48%
WELFARE	439,720		0	439,720	69,769.44	5,659	364,291	17.15%
RECREATION	687,981		0	687,981	215,629	10,627	461,725	32.89%
LIBRARY	1,059,530	1,000	1,060,530	212,198.51	15,887	832,444	21.51%	
COUNTY TAX	5,939,341		0	5,939,341	0.00	0	5,939,341	0.00%
DEBT SERVICE	4,803,496		0	4,803,496	2,178,242.18	0	2,625,254	45.35%
TAX ABATEMENTS	92,256		0	92,256	0.00	0	92,256	0.00%
CIP TRANSFERS	1,592,296		0	1,592,296	0.00	0	1,592,296	0.00%
<b>TOTALS</b>	<b>34,321,907</b>	<b>1,000</b>	<b>34,322,907</b>	<b>6,219,929.55</b>	<b>1,113,522</b>	<b>26,989,455</b>	<b>21.37%</b>	

Notes: If all encumbrances are removed, the YTD Expended for all General Fund Departments is at 18.1% of Revised Budget.

Enterprise Funds Year to Date Expenditure Summary:

<b>FUND</b>	<b>ORIGINAL APPROP</b>	<b>TRANSFERS&amp; ADJSMTS</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUM</b>	<b>AVAILABLE BUDGET</b>	<b>% USED</b>
<b>WATER</b>	5,188,845	0	5,188,845	766,109	254,289	4,168,446	19.67%
<b>SEWER</b>	6,970,229	0	6,970,229	1,937,589	214,892	4,817,748	30.88%
<b>ARENA</b>	538,624	0	538,624	126,564	31,176	380,884	29.29%

Note: If encumbrances are removed, the YTD Expended is at 14.8%, 27.8% and 23.5% respectively of Revised Budget.

**City and Enterprise Funds  
Revenue Summary  
For Period Ending  
08/31/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
11031 CITY CLERK REVENUE	106,120	0	106,120	19,280.72	86,839.28	18.2%
11051 ASSESSORS REVENUES	1,000	0	1,000	71.00	929.00	7.1%
11061 BUSINESS OFFICE REVENUE	70,000	0	70,000	4,341.39	65,658.61	6.2%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.00	1,000.00	.0%
11071 TAX COLLECTOR REVENUE	27,746,617	0	27,746,617	12,494,757.53	15,251,859.47	45.0%
11081 GENERAL OVERHEAD REVENUE	3,554,907	0	3,554,907	798,554.95	2,756,352.05	22.5%
11082 GENERAL OVERHEAD REVENUE	1,324,698	0	1,324,698	.00	1,324,698.00	.0%
11091 PUBLIC BLDGS REVENUE	0	0	0	479.50	-479.50	100.0%
11101 PLANNING	15,250	0	15,250	4,850.56	10,399.44	31.8%
11201 REV LEGAL OFFICE	50,000	0	50,000	.00	50,000.00	.0%
12011 POLICE CITY REVENUE	352,950	0	352,950	13,847.11	339,102.89	3.9%
12021 FIRE CITY REVENUE	12,350	0	12,350	1,074.01	11,275.99	8.7%
12022 FIRE STATE REVENUE	15,584	0	15,584	.00	15,584.00	.0%
12023 FIRE FEDERAL REVENUE	0	0	0	673.65	-673.65	100.0%
12031 DISPATCH CENTER	62,044	0	62,044	.00	62,044.00	.0%
12041 CODE ENFORCEMENT REVENUE	293,575	0	293,575	62,017.25	231,557.75	21.1%
13011 PUBLIC WORKS REVENUE	31,500	0	31,500	8,225.46	23,274.54	26.1%
13012 STATE HIGHWAY SUBSIDY	523,112	0	523,112	159,279.11	363,832.89	30.4%
14011 WELFARE REVENUE	9,000	0	9,000	469.63	8,530.37	5.2%
14021 RECREATION REVENUE	140,000	0	140,000	73,120.52	66,879.48	52.2%
14031 LIBRARY REVENUE	12,200	1,000	13,200	3,144.85	10,055.15	23.8%
TOTAL GENERAL FUND	34,321,907	1,000	34,322,907	13,644,187.24	20,678,719.76	39.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5001	WATER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
510001	WATER WORKS REVENUE	5,188,845	0	5,188,845	676,078.32	4,512,766.68	13.0%
	TOTAL WATER ENTERPRISE FUND	5,188,845	0	5,188,845	676,078.32	4,512,766.68	13.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
5002 SEWER ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL	
520001 SEWER WORKS REVENUE	6,581,364	0	6,581,364	815,644.08	5,765,719.92	12.4%	
520002 SEWER WORKS REVENUE	388,865	0	388,865	13,008.00	375,857.00	3.3%	
TOTAL SEWER ENTERPRISE FUND	6,970,229	0	6,970,229	828,652.08	6,141,576.92	11.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5003	ARENA ENTERPRISE FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
530001	ARENA REVENUE	538,624	0	538,624	62,849.68	475,774.32	11.7%
	TOTAL ARENA ENTERPRISE FUND	538,624	0	538,624	62,849.68	475,774.32	11.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02								
ACCOUNTS FOR:			ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
1501	CAPITAL PROJECTS	GENERAL FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
150000	CIP REVENUE	BONDING	65,425,103	2,957,667	62,967,436	26,921,142.97	36,046,292.62	42.8%
150001	CIP REVENUE	CASH	11,379,503	-236,438	11,615,940	10,144,101.37	1,471,838.89	87.3%
150002	CIP REVENUE	STATE	3,693,831	-299,733	3,993,564	3,621,908.14	371,655.42	90.7%
150003	CIP REVENUE	FUND BAL/RET EAR	3,041,245	-229,126	3,270,370	3,120,634.05	149,736.44	95.4%
150004	CIP REVENUE	DEDICATED REVENU	2,783,779	-10,019	2,793,798	2,962,630.23	-168,832.73	106.0%
150005	CIP REVENUE	GRANTS	6,255,329	-1,517,404	7,772,734	5,437,534.59	2,335,199.20	70.0%
TOTAL CAPITAL PROJECTS GENERAL FUND			92,578,790	664,948	92,413,841	52,207,951.35	40,205,889.84	56.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL	
5501 CAPITAL PROJECTS WATER FUND							
550101 CIP REVENUE CASH	2,736,341	812,338	1,924,002	2,410,064.79	-486,062.60	125.3%	
550102 CIP REVENUES STATE	290,000	-24,500	314,500	314,500.00	.00	100.0%	
550103 CIP REVENUE FUND BAL/RET EAR	171,903	0	171,903	171,903.00	.00	100.0%	
550104 OTHER REVENUES	30,000	0	30,000	30,000.00	.00	100.0%	
550105 WATER CIP REVENUE GRANTS	2,521,100	-104,197	2,625,297	10,500.00	2,614,797.00	.4%	
TOTAL CAPITAL PROJECTS WATER FUND	5,749,344	683,641	5,065,702	2,936,967.79	2,128,734.40	58.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5502	CAPITAL PROJECTS SEWER FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
550201	CIP REVENUE CASH	3,683,283	518,637	3,164,646	2,832,132.18	332,514.05	89.5%
550202	CIP REVENUE STATE	390,000	390,000	0	.00	.00	.0%
550203	CIP REVENUE FUND BAL/RET EAR	593,018	0	593,018	583,018.00	10,000.00	98.3%
550205	CIP REVENUE FUND	2,532,326	-303,516	2,835,842	692,253.37	2,143,588.63	24.4%
TOTAL CAPITAL PROJECTS SEWER FUND		7,198,627	605,121	6,593,506	4,107,403.55	2,486,102.68	62.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
5503	CAPITAL PROJECTS ARENA FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
550301	CIP REVENUE CASH	35,000	12,046	22,954	22,954.00	.00	100.0%
550305	CIP REVENUE FUND	64,356	0	64,356	64,356.00	.00	100.0%
	TOTAL CAPITAL PROJECTS ARENA FUND	99,356	12,046	87,310	87,310.00	.00	100.0%

**City and Enterprise Funds  
Expense Summary  
For Period Ending  
08/31/14**

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 02

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000051	CITY MANAGER	263,790	0	263,790	51,211.59	6,970.54	205,607.87	22.1%
11012351	ECONOMIC DEVELOPMENT	289,042	0	289,042	60,331.30	10,554.99	218,155.71	24.5%
11020050	MUNICIPAL INFORMATION SYST	420,318	0	420,318	67,268.69	17,480.31	335,569.00	20.2%
11030051	CITY CLERK	259,793	0	259,793	43,520.57	31,521.75	184,750.68	28.9%
11040050	ELECTIONS	36,944	0	36,944	2,473.00	4,816.42	29,654.58	19.7%
11050070	ASSESSORS	361,496	0	361,496	82,648.14	10,996.87	267,850.99	25.9%
11060051	BUSINESS OFFICE	435,470	1,900	437,370	100,478.60	1,686.54	335,204.86	23.4%
11063151	HUMAN RESOURCES	122,815	0	122,815	22,427.39	4,467.96	95,919.65	21.9%
11070070	TAX COLLECTOR	329,326	0	329,326	64,628.01	2,662.69	262,035.30	20.4%
11080050	GENERAL OVERHEAD	854,289	-1,900	852,389	78,222.25	159,268.00	614,898.75	27.9%
11090050	PB CITY WIDE 50	544,915	0	544,915	108,839.63	10,159.93	425,915.44	21.8%
11090051	PB CITY HALL 51	79,794	0	79,794	5,842.85	12,289.72	61,661.43	22.7%
11090052	PB OPERA HOUSE 52	30,372	0	30,372	4,256.96	4,976.35	21,138.69	30.4%
11090054	PB CENTRAL FIRE 54	13,232	0	13,232	2,054.73	7,276.50	3,900.77	70.5%
11090055	PB GONIC FIRE 55	29,556	0	29,556	2,595.25	8,235.75	18,725.00	36.6%
11090056	PB LIBRARY 56	15,012	0	15,012	2,685.79	7,503.50	4,822.71	67.9%
11090057	PB DPW GARAGE 57	10,843	0	10,843	3,107.42	6,633.50	1,102.08	89.8%
11090059	PB ER FIRE STATION 59	725	0	725	22.95	210.00	492.05	32.1%
11090061	PB HISTORICAL MUSEUM 61	1,900	0	1,900	.00	840.00	1,060.00	44.2%
11090063	PB HANSON POOL 63	5,005	0	5,005	262.20	1,389.80	3,353.00	33.0%
11090064	PB GONIC POOL 64	2,880	0	2,880	189.78	653.27	2,036.95	29.3%
11090065	PB EAST ROCHESTER POOL 65	2,825	0	2,825	164.00	649.00	2,012.00	28.8%
11090068	PB GROUNDS 68	9,490	0	9,490	4,293.68	848.00	4,348.32	54.2%
11090069	PB DOWNTOWN 69	16,500	0	16,500	3,682.74	1,689.66	11,127.60	32.6%
11090070	PB REVENUE BUILDING 70	20,319	0	20,319	3,454.20	5,151.75	11,713.05	42.4%
11090071	PB PLAYGROUNDS 71	2,500	0	2,500	.00	.00	2,500.00	.0%
11090075	PB NEW POLICE STATION	19,061	0	19,061	3,080.05	12,160.75	3,820.20	80.0%
11102051	PLANNING	329,295	0	329,295	64,000.32	5,640.95	259,653.73	21.1%
11200051	LEGAL OFFICE	298,351	0	298,351	23,212.52	48.75	275,089.73	7.8%
12010053	PD ADMINISTRATIVE SERVICES	1,853,696	0	1,853,696	479,080.42	87,408.11	1,287,207.47	30.6%
12012453	PD PATROL SERVICES	4,432,240	0	4,432,240	804,782.61	.00	3,627,457.39	18.2%
12012553	PD SUPPORT SERVICES	421,771	0	421,771	78,861.67	.00	342,909.33	18.7%
12020054	FIRE DEPARTMENT	4,151,808	0	4,151,808	778,373.41	54,070.76	3,319,363.83	20.1%
12020055	FIRE DEPT 55 GONIC SUBSTAT	28,556	0	28,556	1,356.00	.00	27,200.00	4.7%
12020754	CALL FIRE	30,161	0	30,161	962.01	1,013.99	28,185.00	6.6%
12022754	FOREST FIRES	800	0	800	.00	.00	800.00	.0%
12030153	DISPATCH CENTER	745,181	0	745,181	152,537.83	5,094.23	587,548.94	21.2%
12040051	CODE ENFORCEMENT	493,882	0	493,882	101,601.31	11,601.10	380,679.59	22.9%
12050050	AMBULANCE	53,219	0	53,219	.00	53,219.00	.00	100.0%
13010057	PUBLIC WORKS	1,975,670	0	1,975,670	321,473.84	530,512.00	1,123,684.16	43.1%
13010957	WINTER MAINTENANCE	461,445	0	461,445	1,734.15	1,646.71	458,064.14	.7%
13020050	CITY LIGHTS	253,000	0	253,000	18,372.45	.00	234,627.55	7.3%
14010051	WELFARE	439,720	0	439,720	66,961.65	8,466.96	364,291.39	17.2%
14022072	RECREATION ADMINISTRATION	522,927	900	523,827	100,141.98	5,272.93	418,412.09	20.1%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 02

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14022150 RECREATION PLAYGROUNDS/CAM	88,112	0	88,112	68,483.56	4,061.33	15,567.11	82.3%
14022250 RECREATION POOLS	76,942	-900	76,042	47,003.57	1,292.24	27,746.19	63.5%
14030056 LIBRARY	1,059,530	1,000	1,060,530	212,198.51	15,887.14	832,444.35	21.5%
15000051 COUNTY TAX	5,939,341	0	5,939,341	.00	.00	5,939,341.00	.0%
17010051 TRANSFERS/PAYMENTS DEBT SV	4,803,496	0	4,803,496	2,178,242.18	.00	2,625,253.82	45.3%
17030050 OVERLAY	92,256	0	92,256	.00	.00	92,256.00	.0%
17040051 TRANSFER TO CAPITAL PROJEC	1,592,296	0	1,592,296	.00	.00	1,592,296.00	.0%
TOTAL GENERAL FUND	34,321,907	1,000	34,322,907	6,217,121.76	1,116,329.75	26,989,455.49	21.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
5001	WATER ENTERPRISE FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
51601057	WATER WORKS EXPENSE	4,156,404	0	4,156,404	623,040.20	105,662.37	3,427,701.43	17.5%	
51601073	WATER TREATMENT PLANT	975,887	0	975,887	132,137.70	148,592.00	695,157.30	28.8%	
51601570	WATER REVENUE OFFICE	56,554	0	56,554	10,931.56	34.89	45,587.55	19.4%	
	TOTAL WATER ENTERPRISE FUND	5,188,845	0	5,188,845	766,109.46	254,289.26	4,168,446.28	19.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02								
ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	SEWER WORKS EXPENSE	3,938,548	0	3,938,548	1,707,255.65	50,314.42	2,180,977.93	44.6%
52602074	SEWER TREATMENT PLANT	2,975,065	0	2,975,065	219,400.76	164,542.47	2,591,121.77	12.9%
52602470	SEWER REVENUE OFFICE	56,616	0	56,616	10,932.43	34.89	45,648.68	19.4%
TOTAL SEWER ENTERPRISE FUND		6,970,229	0	6,970,229	1,937,588.84	214,891.78	4,817,748.38	30.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02								
ACCOUNTS FOR: 5003	ARENA ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53603060	ARENA EXPENSE	538,624	0	538,624	126,564.09	31,175.86	380,884.05	29.3%
	TOTAL ARENA ENTERPRISE FUND	538,624	0	538,624	126,564.09	31,175.86	380,884.05	29.3%

FOR 2015 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
1501 CAPITAL PROJECTS GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
15011010 CIP ECONOMIC DEVELOPMENT	845,086	-22,511	822,574	669,361.05	5,825.00	147,388.30	82.1%
15011020 CIP MIS EXPENSE	1,082,816	-225,000	857,816	650,508.48	13,320.11	193,987.58	77.4%
15011040 CIP ELECTIONS EXPENSE	7,000	0	7,000	.00	.00	7,000.00	.0%
15011080 TRANSFER TO OTHER FUNDS	1,338,274	0	1,338,274	1,267,550.21	.00	70,723.88	94.7%
15011081 LAND PURCHASES	1,856,880	0	1,856,880	1,298,574.50	.00	558,305.50	69.9%
15011090 CIP PUBLIC BUILDINGS EXPEN	5,498,360	-235,010	5,263,350	1,940,717.77	96,593.36	3,226,039.16	38.7%
15011100 CIP PLANNING EXPENSE	40,000	0	40,000	7,770.23	.00	32,229.77	19.4%
15012010 CIP POLICE EXPENSE	660,554	0	660,554	608,670.58	22,784.79	29,098.63	95.6%
15012020 CIP FIRE EXPENSE	646,400	7,158	653,558	606,365.35	3,470.48	43,722.17	93.3%
15012040 CIP CODES EXPENSE	170,000	0	170,000	.00	.00	170,000.00	.0%
15013010 CIP PUBLIC WORKS EXPENSE	38,760,455	241,277	39,001,732	28,466,182.30	3,925,585.97	6,609,963.78	83.1%
15014020 CIP RECREATION EXPENSE	35,000	0	35,000	.00	27,643.36	7,356.64	79.0%
15014030 CIP LIBRARY EXPENSE	150,180	0	150,180	25,000.00	.00	125,180.00	16.6%
15019000 CIP SCHOOL EXPENSE BOND	37,303,144	-580,161	36,722,983	22,166,959.27	10,366,972.89	4,189,051.22	88.6%
15019001 CIP SCHOOL EXPENSE CASH	3,074,503	191,165	3,265,668	2,044,221.42	601,687.87	619,758.71	81.0%
TOTAL CAPITAL PROJECTS GENERAL FUND	91,468,653	-623,082	90,845,570	59,751,881.16	15,063,883.83	16,029,805.34	82.4%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 02

ACCOUNTS FOR: 5501	CAPITAL PROJECTS WATER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55016010	CIP WATER EXPENSE	35,133,309	-6,862,626	28,270,682	21,933,406.29	1,834,014.88	4,503,260.91	84.1%
	TOTAL CAPITAL PROJECTS WATER FUND	35,133,309	-6,862,626	28,270,682	21,933,406.29	1,834,014.88	4,503,260.91	84.1%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 02

ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55026020	CIP SEWER EXPENSE	29,476,410	-2,406,670	27,069,740	15,973,258.42	6,438,186.40	4,658,295.16	82.8%
	TOTAL CAPITAL PROJECTS SEWER FUND	29,476,410	-2,406,670	27,069,740	15,973,258.42	6,438,186.40	4,658,295.16	82.8%

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CITY OF ROCHESTER  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 02

ACCOUNTS FOR: 5503	CAPITAL PROJECTS ARENA FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55036030	CIP ARENA EXPENSE	910,000	-73,703	836,297	714,748.76	56,397.93	65,150.41	92.2%
	TOTAL CAPITAL PROJECTS ARENA FUND	910,000	-73,703	836,297	714,748.76	56,397.93	65,150.41	92.2%

**Special Revenue Funds  
Revenue Summary  
For Period Ending  
08/31/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02							
ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
6000	COMMUNITY CENTER SP REV FUND	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
600001	COMMUNITY CENTER REVENUE	756,587	0	756,587	214,303.66	542,283.34	28.3%
	TOTAL COMMUNITY CENTER SP REV FUND	756,587	0	756,587	214,303.66	542,283.34	28.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
6017 CD JOB LOANS	380,000	0	380,000	746,683.92	-366,683.92	196.5%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	10,000.00	.00	100.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,308.29	.00	100.0%
6057 FY09 CDBG FUND	302,411	0	302,411	295,819.22	6,591.78	97.8%
6064 FY10 CDBG FUND	306,055	0	306,055	305,190.87	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	-10	5,669	5,669.47	.00	100.0%
6082 FY11 CDBG FUND	330,986	0	330,986	319,124.48	11,861.52	96.4%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	30,000.00	.00	100.0%
6087 FY11 POLICE GRANTS	381,644	4,071	377,573	374,321.19	3,251.58	99.1%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	6,683	45,532	43,727.91	1,803.99	96.0%
6094 FY12 FIRE GRANTS	204,002	52,318	151,684	148,918.55	2,765.35	98.2%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	5,000,000.00	.00	100.0%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	12,676	64,586	60,993.26	3,592.60	94.4%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	167,737.57	56,767.43	74.7%
6101 FY14 POLICE GRANTS	36,507	0	36,507	16,629.14	19,877.66	45.6%
6102 FY14 FIRE GRANTS	2,500	0	2,500	.00	2,500.00	.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	600.00	.00	100.0%
6104 FY15 CDBG FUND	239,000	0	239,000	.00	239,000.00	.0%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	0	9,016	.00	9,016.14	.0%
GRAND TOTAL	8,209,552	75,739	8,133,813	8,130,874.75	2,938.38	100.0%

\*\* END OF REPORT - Generated by Mark Sullivan \*\*

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
7015 ICAC GRANTS	5,000	0	5,000	.00	5,000.00	.0%
7018 HUD OFFICER GRANT	75,000	0	75,000	9,024.69	65,975.31	12.0%
7023 ECONOMIC DEVELOPMENT FUND	221,000	0	221,000	.00	221,000.00	.0%
GRAND TOTAL	301,000	0	301,000	9,024.69	291,975.31	3.0%

\*\* END OF REPORT - Generated by Mark Sullivan \*\*

**Special Revenue Funds  
Expense Summary  
For Period Ending  
08/31/14**

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02										
ACCOUNTS FOR:	6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
	6070572	COMMUNITY CENTER EXPENSE	756,587	0	756,587	97,741.46	37,653.40	621,192.14	17.9%	
		TOTAL COMMUNITY CENTER SP REV FUND	756,587	0	756,587	97,741.46	37,653.40	621,192.14	17.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6017 CD JOB LOANS	735,277	14,987	750,264	742,983.64	.00	7,280.03	99.0%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	.00	.00	10,000.00	.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,176.77	.00	131.52	97.9%
6057 FY09 CDBG FUND	405,978	-103,567	302,411	295,819.22	.00	6,591.78	97.8%
6064 FY10 CDBG FUND	346,055	-40,000	306,055	305,190.87	.00	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	10	5,669	5,669.47	.00	.00	100.0%
6082 FY11 CDBG FUND	333,600	-2,614	330,986	319,174.48	5,656.83	6,154.69	98.1%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	23,398.20	.00	6,601.80	78.0%
6087 FY11 POLICE GRANTS	381,644	-4,071	377,573	376,513.42	518.00	541.35	99.9%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	.00	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	-6,683	45,532	44,530.46	.00	1,001.44	97.8%
6094 FY12 FIRE GRANTS	204,002	-52,318	151,684	148,918.55	2,765.35	.00	100.0%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	0	5,000,000	4,407,112.20	.00	592,887.80	88.1%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	.00	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	-12,676	64,586	56,879.99	.00	7,705.87	88.1%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	167,737.57	24,626.00	32,141.43	85.7%
6101 FY14 POLICE GRANTS	36,507	0	36,507	19,332.21	10,321.99	6,852.60	81.2%
6102 FY14 FIRE GRANTS	2,500	0	2,500	1,000.00	1,500.00	.00	100.0%
6103 POLICE ASSET FORFEITURE FUND	600	0	600	.00	.00	600.00	.0%
6104 FY15 CDBG FUND	239,000	0	239,000	9,302.39	98,907.75	130,789.86	45.3%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	0	9,016	6,771.68	.00	2,244.46	75.1%
GRAND TOTAL	8,711,010	-206,934	8,504,077	7,535,662.00	144,295.92	824,118.88	90.3%

\*\* END OF REPORT - Generated by Mark Sullivan \*\*

YEAR-TO-DATE BUDGET REPORT

FOR 2015 02

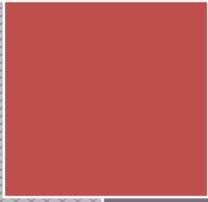
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7015 ICAC GRANTS	5,000	0	5,000	.00	.00	5,000.00	.0%
7018 HUD OFFICER GRANT	75,000	0	75,000	15,429.29	455.17	59,115.54	21.2%
7023 ECONOMIC DEVELOPMENT FUND	221,000	0	221,000	16,134.34	36,583.66	168,282.00	23.9%
GRAND TOTAL	301,000	0	301,000	31,563.63	37,038.83	232,397.54	22.8%

\*\* END OF REPORT - Generated by Mark Sullivan \*\*

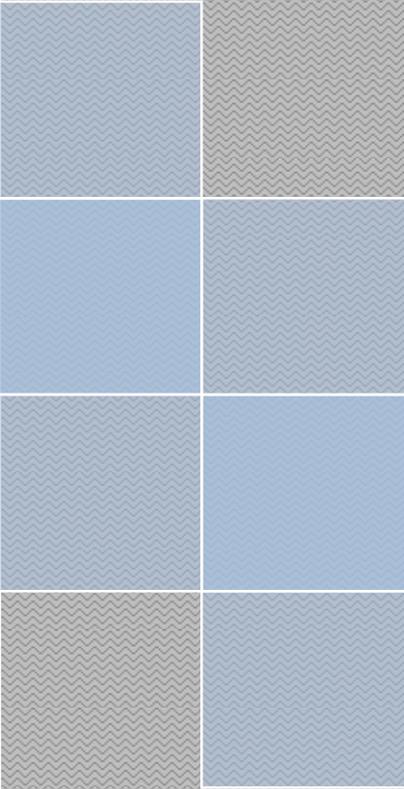
# Fire Department Monthly Report

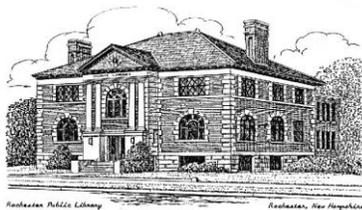
*Forthcoming...*





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**Rochester Public Library**  
65 South Main St.  
Rochester, NH 03867

9/11/14  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

## **MONTHLY REPORT** **August 2014**

There were a total of 21,562 items circulated with 12,143 people visiting the library in the month of August. Two hundred eighty-nine patrons used the library's Internet computers for 1,250 hours. Visitors to the library's web site numbered 7,512. Current number of patron registrations is 34,012. Interlibrary loan activity included 69 materials borrowed from other libraries and 268 loaned to other libraries.

August 1<sup>st</sup> brought to a close another successful Children's Summer Reading program. Four hundred-eight children read 6,291 books, many reaching and exceeding individual goals made at the beginning of the program. Marie Kelly and staff congratulated the children on meeting their summer reading goals and rewarded them with an afternoon of refreshments, games and prizes. The 'My Kingdom for a Book!' Party had 117 children and family members in attendance.

In recognition for their outstanding work with the Children's Summer Reading Program the following library staff members have been named Employees of the Month of August for the city of Rochester: Marie Kelly, Lisa Melone, Shannon Perry, Jennifer Bent, Peggy Trout, Grace Larochelle, Jill Young, and Melissa Sauer. The nominating letter states: "...for six weeks each year the staff of the Children's Room creates worlds to inspire young readers. This year's theme is 'My Kingdom for a Book!' Through the seamless change in the Children's Room, along with activities and stories, new and unique destinations are experienced by anyone that enters the kingdom – young and old alike. The staff allows little travelers to make the journey memorable and the destination will be a love of reading for years to come..." Congratulations on this well deserved award!

Young Adult Services Librarian Donna Hynes attributes much of the success of the The Teen Summer Reading Program to the many prizes offered to participants. This is made possible from generous donations from the Club Victoire, Boston Red Sox, Canobie Lake Park, the Portland Sea Dogs, Jetpack Comics, Martin's Drive-In, Golick's Dairy Bar, Lone Oak Ice Cream, Wal-Mart, Water Country, and York's Wild Kingdom. Larger prizes were given out at an end of the program raffle, with the ice cream coupons being used weekly. A total of 182 reading logs were passed in for a total of 673 hours read. This is a huge jump from last year.

Teens also turned in a total of 116 trivia sheets and 37 book reviews. An average of 30 teens weekly turned in reading logs this year, up from 20 last year and an average of 19 teens passed in trivia questions, up from 10 last year.

In addition to the print versions of available books, 256 of our Library patrons downloaded 1,157 e-books to media devices through the library's web site this month. The RPL website also enabled 7 patrons access to Mango Languages.

Trustees meet on September 16<sup>th</sup> in the Rose Room of the library at 6pm.



Planning & Development Department  
City Hall - Second Floor  
31 Wakefield Street  
ROCHESTER, NEW HAMPSHIRE 03867-1917  
(603) 335-1338 - Fax (603) 335-7585  
Web Site: <http://www.rochesternh.net>

Planning and Development  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

## PLANNING DEPARTMENT MONTHLY REPORT FOR AUGUST 2014

### NEWS FROM THE DEPARTMENT HEAD

As you will see from the list below, the Planning Board remained busy in the month of August. It was busier than anticipated and August is usually a month when things slow down. I spent a good amount of time reviewing applications and preparing staff recommendations for the Planning Board meetings. I also held various meetings with developers on existing and potential projects as well as citizens that had questions regarding some developments. I was also fortunate enough to be able to take a vacation this August and Michelle Mears, Staff Planner, filled in for me at the Planning Board.

The Planning Department Staff stayed busy during the month of August. Besides staffing meetings for the TRG, Conservation Commission, and the Planning Board, they attended and held several other meetings throughout the month. They assisted the Economic Development Manager in preparing an application through RSA 79-E, the Community Revitalization and Tax Relief Incentive Program, for Studley's Flowers and worked closely with the owners to ensure a complete application was put forward. Both Staff planners continued to be involved and attended meetings on the purchase of Permitting and Licensing Software-Workflow Mapping. In addition, staff continued work on updating the stormwater requirements in the Site Plan Regulations, Subdivision Regulations, and Chapter 50 of the City Code as well as the Draft Sign Ordinance. Staff Planner Seth Creighton also work with the City's attorney, the landowners' attorney, and Duane Hyde on the Laverdiere Farm easement and closing. The entire staff also reviewed plans for certification and reviewed as-built plans. As always, the staff continued to provide excellent customer service to the residents and businesses of the City.

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### APPLICATIONS REVIEWED BY THE PLANNING BOARD

**O'Keefe & Martins Retail Store, 29 Milton Road** Request for an extension to meet precedent conditions to approved site plan. Case # 215-65-3-13-13 **APPROVED**

**David Thayer, 22&24 Farmington Road**, Request for an extension to meet precedent conditions to approved excavation plan. Case# 216 – 2&3 – GRD – 14 **APPROVED**

**17 Glenwood Avenue, LLC, 23 Glenwood Avenue** (by Norway Plains Associates) Request for an extension to an approved site plan to construct 24-unit elderly housing building. Case # 117 – 3-2 – R2 - 13 **APPROVED**

**The Townhomes at Highfield Commons, Fillmore Boulevard** (by Keach Nordstrom Associates) Site plan for phase 2B to construct the next 32 residential townhome units. Case # 237-8-1-PUD-14 **APPROVED WITH CONDITIONS FOR CO**

**Sharon Bonney, 621 Portland Street** (by Berry Surveying & Engineering) Minor subdivision application to subdivide the existing lot in half, using the existing curb cut and utilities to build on lot. Case# 223-13-R1-14 **APPROVED**

**Jay Levesque, Forest Pump & Filter, 277 Milton Road** (by CCMI) Site plan and lot line revision applications to construct a new building for vehicle storage; expand the driveway and parking area. Case# 201-18-HC-14 **APPROVED**

**Jeffrey & Sharon Copp, 344 Blackwater Road** (by Craig Fancisco) Lot line revision application to remove an existing encroachment on Lot 60. Case # 264/256-13&60-A-14 **APPROVED**

**Textile Tapes Corporation, 104 Pickering Road** (by Norway Plains Associates) Request for an amendment to approved site plan to eliminate seven parking spaces. Case# 141 – 29 – 12 – 13 **APPROVED**

**Rides of Rochester, 99 Milton Road** (by Jason Gagnon) Site plan to convert the property into a used car dealership with a one bay garage for cleaning cars. Case # 210-44-HC-14 **APPROVED**

## APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

### **Council Presentations:**

The Conservation Commission, with assistance from Planning Dept Staff, made presentations at both City Council meetings in August. The presentations revolved around a request to purchase a conservation easement on 178 acres of Laverdiere Farm at 195 Ten Rod Rd. Ultimately, the City Council voted in favor of purchasing this easement.

### **NH DES Wetlands Application:**

A wetlands application submitted by Rochester Department of Public Works to NH DES was reviewed by the Con Com Chair, and a letter issued to NH DES stating that there was no concern.

### **The following items were discussed at the Con Com's August 27<sup>th</sup> meeting:**

1. **Discussion:** a) Laverdiere Farm Easement: The Commission went over what the next steps will be to bring this easement to a closing: an attorney needs to draft all of the legal agreements; South East Land Trust needs to draft easement language and compile base data reports; Con Com needs to review easement language and reports, and the City's attorney will need to review all.

b) Final review of Hope Farm Easement language: The Commission voted to accept the final draft easement language as presented and asked Planning Staff to have it reviewed by the City's attorney.

**2. Correspondence:** A letter from Strafford Rivers Conservancy (SRC) was read regarding the merger of SRC with South East Land Trust (SELT). The letter stated that South East Land Trust is taking over everything that SRC has completed and is currently working on. The Rochester Conservation Commission has partnered with SRC numerous times, and is currently partnering with SELT on the Laverdiere Farm project.

**3. Notice of Intent to Cut Wood or Timber / Intent to Excavate:**

- a) Notice of Intent to Cut - 10 Industrial Way, Map-Lot 230-17: Con Com noted that there may be wetlands on this lot; Planning Staff reminded the members that forestry is permitted in wetlands.
- b) Notice of Intent to Cut - Highfield Commons @ Fillmore Blvd, Map-Lot 237-8-1: Con Com asked that Staff keep an eye on this cutting because they believe it abuts conservation land; they also asked Staff to verify if the abutting lot is a conservation easement parcel.
- c) Notice of Intent to Excavate - Farmington Rd (Rt 11)/Little Falls Bridge Rd, Map-Lot 207-1: Con Com had no concern with this application.

- 4. New Business:**
- a) Staff presented Kane Conservation’s (consultant) draft final Conservation Land’s Inventory report and maps. After some discussion, the Commission decided they needed more time to review the information before offering comments.
  - b) The Chair presented notice of upcoming training opportunities.

- 5. Other Business:**
- a) *Crafting a Public Well Protection’ ordinance: Is the Con Com interested in assigning a member to the review committee?* Commission member Meredith Lineweber volunteered to participate.
  - b) *General discussion of other projects/activities that the Commission could participate in.:* The Commission brainstormed other projects that they could participate in, aside from land conservation, the following ideas were offered: removal of invasive plant species from City property; beautification of existing planted areas on public land; offering tours of conserved land; general clean up of trails/parks/waterways

**6. Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussions of acquisition of real property was had.

**APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION**

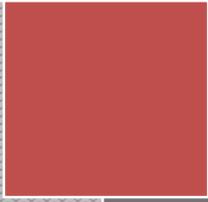
The Historic District Commission meeting was canceled this month because they didn’t have any applications to review.

**ARTS AND CULTURE COMMISSION ACTIVITIES**

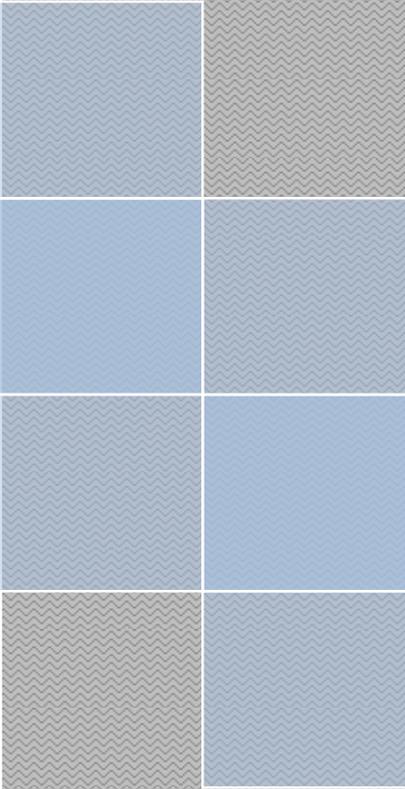
The Arts and Culture Commission did not have a quorum so there was no meeting held.

Respectfully Submitted,

James B. Campbell,  
Chief Planner



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9/11/14

# ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN  
*Chief of Police*

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

LUCIEN G. LEVESQUE  
*Chairman*  
BRUCE E. LINDSAY  
*Vice Chairman*  
DEREK J. PETERS  
*Commissioner*

September 9, 2014



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report - August 2014

**OPERATIONS:** Three of the six wards met in August, and we are still seeing light attendance. Ward 1 had no attendees at their August 13 meeting, which is surprising considering the strength of this ward since the inception of the RUN Program. We will continue to find ways to improve attendance such as presenting interesting and timely topics for discussion. The RUN Program had a booth at National Night Out, staffed by citizens in Wards 4 and 6. Both wards addressed issues this period for landlord tenant complaints and had increased presence via foot and plain clothes patrols.

The investigations bureau had several high profile investigations and call outs for major investigations this period. The bureau had 8 calls outs including 4 robberies, 3 untimely deaths, one kidnapping report which turned out to be false. That individual was charged for false reports.

The part time evidence technician started this period and is currently training with the current technician. Once the training has been completed, the current technician will transition back to patrol services.

**HOUSING:** During the summer the housing program was boosted with the presence of SRO Don Funk. Both Officer Blair and Officer Funk spent time this summer with the Youth Saven Haven children, and Off. Funk attended a field trip out of town with the youth.

**K9:** The K9 unit had 13 tracks, nine of which were in the City. He continues to offer whatever support is requested from the Strafford County Drug Task Force.

**HONOR GUARD:** The new uniforms for the honor guard have been ordered. These are being paid for with JAG grant funding. These uniforms have been hand-me-downs from officer to officer for many, many years. We are looking forward to the revamped look of the honor guard.

**COMPSTAT:** Thefts from motor vehicles continue to plague us. We are getting real time data via the crime analyst and focusing our personnel into the areas of need. We cannot stress enough to our residents to remove valuables and lock their vehicles; even in their own driveways. This is a crime of opportunity much of the time.

There were 37 arrests from traffic stops, much for electronic bench warrants. The original charges for many of the warrants were related to drug or theft offenses.

**COMMUNICATIONS:** The dispatcher hired at the end of June is progressing well in her training. She will move to 2<sup>nd</sup> shift next month for additional exposure and begin training on the police side. We received an additional resignation this period. We are using overtime and per diem specialists to fill the vacancies and continue to work to get us to full staff.

**DIVERSION PROGRAM/ TEEN DRUG COURT:** Ms. Rodler worked closely with Graham Griffin of Bridging the Gaps on another successful National Night Out. Organizers estimate an attendance of 3,000 throughout the evening.

Ms. Rodler continues to work on the upcoming statewide DMC Symposium slated for October 2, 2014 from 6-8 PM at the Community Center.

Teen Night will resume for the year in October. A presentation was made at Rotary and several local businesses have donated to the program.

**SCHOOL RESOURCE OFFICERS:** Both school resource officers have returned to school duties this period.

Officer Murphy has been working diligently with the Explorer Post. Our membership is higher than it has been for a number of years. We are working on outfitting them with uniforms.

**PROSECUTION:** The prosecution unit is still managing to keep afloat with Lt. Gould and Det. Loignon handling cases. Officer Miehle will step in at the end of August to further assist. He worked in this role prior to his separation from our Department in 2012. This is a big help to the unit. This office continues with a heavy workload and we are assigning other staff to assist with the volume and backlog.

**MV UNIT:** The MV unit made 64 traffic stops with 19 summonses and 4 arrests as a result of those stops. The unit handled 16 motor vehicle accidents and issued one summons and made one arrest for DWI.

**POP UNIT:** Officer Hayes attended several board and community meetings through the month. She attended National Night Out to interact with community members and several of the organizations she routinely deals with. Our face book page continues to be a tool used to engage the community. Of note nine of the eleven unknown suspects that were featured on our page were identified through the use of social media.

**ADMINISTRATIVE:** Midway through the first quarter of FY15 the overtime line is being monitored closely. With investigations, vacations, and combined vacancies when the comp time liability is calculated, our OT line is 36% spent year to date. Our Communications overtime line is also an area of concern this early in the budget. Vacancies and staff in training puts us at 27% spent year to date.

The COMLOG that was funded through our FY15 CIP has arrived. We are coordinating with our radio vendor to have it installed.

Training this period was light. The majority of training was a course taught by Sgt. Cost and Det. Murphy on law enforcement stress and survival based largely on critical incidents these officers were involved with. Det. Steven Bourque has begun training with the Internet Crimes Against Children task force to replace the vacancy created from Det. Tapscott's resignation.

Officers Forest, Hatch and Benjamin graduated from the Police Academy on August 22, 2014. Officers Hatch and Benjamin will complete in house training and begin field training the week of September 14, 2014. Officer Forest had previously completed his FTO and will finalize some in house training and will then be released to solo patrol.

Officer Brittney Marvin successfully completed her pre employment hiring process. She officially joined the Department on August 18. She will be sworn in at the September Police Commission meeting, and will head off to the Police Academy for 14 weeks beginning on September 8, 2014.

We are still working to fill three vacancies in patrol. Backgrounds have been completed and we are waiting for the results of medical testing. The next Academy will not take place until January, so hiring for these positions is targeted for mid November.

The Rochester Fair begins September 12. We worked with the Fair Association to help them with costs of security, while not diminishing the level of service required for a safe, enjoyable experience. Salaried staff will replace hourly staff supervision. Schedule modifications were made to accomplish this task.

Our phone lines went down for the third time in less than a month. The only calls we are able to receive with the lines down are those from 911. Forthcoming or timely information from the service provider has been relatively non-existent. We are working with the Finance Director for RFP's for another service provider as this cannot continue to happen without explanation nor communication.

Members of the Department stepped up to the challenge issued by the Dover Police Department to participate in the Ice Bucket Challenge for ALS. We had a great turnout and it was a good team building exercise for the Department. The funds we raised are staying in New England going to Compassionate Care ALS in Falmouth, MA. They provide direct support to ALS patients, families and caregivers.

**EMD USE:**

There were one Taser display and no Taser deploys this period.

**FORFEITURE FUND SPENDING:**

There was \$1,000.00 in forfeiture spending this period.

Respectfully Submitted,

*Michael J. Allen*  
Michael J. Allen  
Chief of Police

PC: Rochester Police Commission  
File

PROPERTY CRIMES - OFs by Incident (2014)												
Specific Crimes	7/01/14-7/31/14	7/1/13 - 7/31/13	% Change	6/01/14-6/30/14	5/01/14-5/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Shoplifting	41	28	46%	24	22	9%	227	213	7%	81%	73%	128
Theft from M/V	36	18	100%	16	14	14%	124	97	28%	2%	1%	118
All Other Theft	47	76	-38%	47	42	12%	277	329	-16%	18%	16%	315
M/V Theft	1	2	-50%	2	0	0%	14	13	8%	14%	62%	14
Vandalism	50	40	25%	48	40	20%	250	252	-1%	34%	27%	281
Burglary	13	15	-13%	19	13	46%	75	90	-17%	16%	9%	97
<b>Total Property</b>	<b>188</b>	<b>179</b>	<b>5%</b>	<b>156</b>	<b>131</b>	<b>19%</b>	<b>967</b>	<b>994</b>	<b>-3%</b>	<b>35%</b>	<b>29%</b>	<b>953</b>
PROPERTY CRIMES - ARRESTS by Incident (2014)												
Specific Crimes	7/01/14-7/31/14	7/1/13 - 7/31/13	% Change	6/01/14-6/30/14	5/01/14-5/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Shoplifting	26	27	-4%	29	15	93%	184	156	18%	81%	73%	104
Theft from M/V	1	0	0%	0	0	0%	2	1	100%	2%	1%	2
All Other Theft	13	10	30%	6	6	0%	51	51	0%	18%	16%	24
M/V Theft	0	3	-100%	0	1	-100%	2	8	-75%	14%	62%	1
Vandalism	9	16	-44%	16	13	23%	84	67	25%	34%	27%	63
Burglary	1	0	0%	1	2	-50%	12	8	50%	16%	9%	16
<b>Total Arrests</b>	<b>50</b>	<b>56</b>	<b>-11%</b>	<b>52</b>	<b>37</b>	<b>41%</b>	<b>335</b>	<b>291</b>	<b>15%</b>	<b>35%</b>	<b>29%</b>	<b>210</b>
VIOLENT CRIMES - OFs by Incident (2014)												
Specific Crimes	7/01/14-7/31/14	7/1/13 - 7/31/13	% Change	6/01/14-6/30/14	5/01/14-5/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Homicide	0	0	0%	0	1	-100%	1	0	0%	0%	0%	0
Robbery	8	1	700%	3	0	0%	20	14	43%	40%	57%	11
Aggravated Assault	5	3	67%	7	8	-13%	45	28	61%	71%	61%	31
Simple Assault*	66	33	100%	49	36	36%	274	252	9%	60%	58%	308
<b>Total Violent</b>	<b>79</b>	<b>37</b>	<b>114%</b>	<b>59</b>	<b>45</b>	<b>31%</b>	<b>340</b>	<b>294</b>	<b>16%</b>	<b>60%</b>	<b>58%</b>	<b>350</b>
VIOLENT CRIMES - ARRESTS by Incident (2014)												
Specific Crimes	7/01/14-7/31/14	7/1/13 - 7/31/13	% Change	6/01/14-6/30/14	5/01/14-5/31/14	%Change	YTD 14	YTD 13*	%Change	YTD 2014 Closure Rate	YTD 2013 Closure Rate	YTD 12*
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	5	2	150%	1	0	0%	8	8	0%	40%	57%	1
Aggravated Assault	4	3	33%	5	4	25%	32	17	88%	71%	61%	22
Simple Assault	31	24	29%	28	21	33%	164	146	12%	60%	58%	138
<b>Total Arrests</b>	<b>40</b>	<b>29</b>	<b>38%</b>	<b>34</b>	<b>25</b>	<b>36%</b>	<b>204</b>	<b>171</b>	<b>19%</b>	<b>60%</b>	<b>58%</b>	<b>161</b>

\*Note: Numbers from 2012 and 2011 are based on Offenses. 2013 numbers are based off of number of Incidents. 2012 Simple Assault numbers are also based off of incidents.

7 receiving stolen property arrests this month

FIELD ACTIVITIES										
	7/01/14- 7/31/14	7/1/13 - 7/31/13	% Change	6/01/14- 6/30/14	5/01/14- 5/31/14	%Change	YTD 14	YTD 13	%Change	YTD 12
Traffic Stops	837	867	-3%	547	574	-5%	4455	5315	-16%	4888
Arrests from Stops	37	26	42%	24	26	-8%	126	173	-27%	172
Summons	88	105	-16%	85	80	6%	547	655	-16%	418
Warnings	708	708	0%	433	459	-6%	3639	4339	-16%	4190
No Action	18	29	-38%	16	16	0%	131	176	-26%	151
Accidents	87	88	-1%	66	66	0%	541	577	-6%	522
Summons From Accid	4	11	-64%	5	3	67%	25	37	-32%	14
Arrests From Accident	1	3	-67%	3	2	0%	11	31	-65%	37
Field Interviews	72	17	324%	42	55	-24%	312	119	162%	142
DWI	7	7	0%	5	6	-17%	39	41	-5%	50
DWI from Other	6	3	100%	5	4	25%	34	20	70%	33
DWI from Accidents	1	4	-75%	0	2	0%	6	20	-70%	17

## ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR AUGUST 2014

### **Note from the Director**

Construction Engineer Gretchen Young has resigned and will leave City service in September. The DPW will obtain a temporary consultant to maintain the level of service while we seek a new employee for this position.

Congratulations are due to Tim Green and Zeke Lapierre as they have been awarded to be co-recipients of the NEWWA Water Operator Meritorious Service Award. The award is based on the effort they put forth to get the carbon filter back on line after the discovery of iron bacteria at the Water Treatment Plant. Congratulations is also due to Samantha Juneau who was promoted from the Secretary 1 position at the DPW to the Clerk position at the Utility Billing office.

### **Highway and Utilities Division**

The Highway and Fleet Maintenance Division responded to 59 service calls this month. These calls were either completed or scheduled for future repair. The service calls for the month included traffic light repairs, dead animals, tree pruning and removal requests, repairs to drainage structures, pothole repair and numerous sign removals, replacements and new signs. Staff did some repairs to the roadside ditches on Salmon Falls Rd, replaced and repaired the erosion stone on Cross Rd and Stacy Drive and they graveled many areas due to the washouts from heavy rains. Areas on Betts Road, Dry Hill Road and Gear Road we shimmed. Repairs were made to a broken drain line that caused a washout in a back yard on Forest Park Drive. Staff paved swale at 27 Hampshire Ave. The Fleet Maintenance division worked on minor maintenance on several vehicles and began to go through plow equipment.

The Utilities Division performed typical maintenance on the water and sewer systems. The staff responded to 20 service calls which were either completed or scheduled for repair. These calls included meter installations, new service and service repair inspections, storm drain cleaning and turn on and turn off requests for water services. Staff cleaned the siphons off of exit 11 and Quaker Lane and cleaned a number of catch basins. Numerous manhole inspections were completed. A 6 inch water line that goes under the highway from Railroad Ave to Birch Drive was discontinued and the 24 inch water shut off on Birch Drive was raised. The steel service that ran under the street to house #28 Flat Rock Bridge Rd was replace and the service to #26 Silver Street was replaced. A drain manhole on Dewy Street was raised and paved, and all the service cuts for repairs were paved as well. Staff has assisted the survey crew on Wakefield St with hack hammering a few manholes up so that they could access them.

### **Buildings and Grounds**

The Buildings and Grounds Division performed routine maintenance on all of the city buildings and grounds that they are responsible to maintain. They also

responded to 44 service calls. These calls included lighting issues, janitorial issues, numerous air conditioning issues, moving boxes, pools and grounds maintenance, and supply deliveries. Besides the normal maintenance, we have been watering the hanging baskets and some of the Adopt A Spots that do not have irrigation. We have been keeping up with mowing and trimming the overgrown sidewalks. The pools have been closed for the season, and staff has winterized them. The four new picnic tables have been installed at the Commons. A new self fill system on the fountain in front of the high school was installed.

### **Water Treatment Plant**

Treated water volume for the month of August was approximately 57.5 million gallons from the surface water treatment plant and 3.5 million gallons from the Cocheco Well. All water quality testing and monitoring was completed in accordance with NHDES requirements. Additional sampling for IOC/SOC/VOC and triennial Lead & Copper was conducted this month. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. The SCADA workstation was installed at the Cocheco Well site. Some lingering communication and programming issues are being resolved. The JLMC conducted a safety inspection of the treatment plant and appurtenances; the report is pending.

The staff inventoried, inspected and tested the backflow prevention devices for the school district. The Chief Operator is working with Richard Bickford and his staff to address a few items before the final report is submitted. Inspections were conducted for the installations at Lydall and Thompson Investment Casting. Equipment and grounds maintenance was performed at the WTP, the Cocheco Well site, and at the tanks and booster stations. Inspections were conducted within the watershed and structures. Additional attention was given to the East Dam in anticipation of the state inspection. Preparations continue for the filter upgrade and spillway modifications. The fall flushing strategy has been discussed and the start date scheduled. Annual certifications were completed on the lab bench top equipment; working with HACH Company to modify the service plan and covered equipment for our online instruments.

### **Waste Water Treatment Plant**

The staff continues to work closely with the coalition of communities on related wastewater and Great Bay Estuary issues. Annual inspection and maintenance has been completed on clarifier #3. The 1 year floating wetland pilot study began and vegetation has been planted on the lagoon #2 effluent and secondary effluent. The primary goal for this pilot study is to determine the amount of nutrient uptake that can be achieved through natural means vs. conventional treatment. The Gridbee pilot study completed. These mechanical mixers have met the study goals. The findings report should be ready soon. The WWTP continues to have positive results in TN reduction strategies. Staff has started the process of upgrading SCADA system software and hardware. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation.

The average effluent daily flow for the month was 2.932 Million Gallons per Day. Percent of design flow = 58.3%. Percent of design flow for 2014 = 72%. Precipitation = 4.23".

## Engineering

- Road and utility reconstruction of Catherine, Sheridan and Knight Streets started early August and is scheduled to run through June 2016.
- Stillwater Circle bridge repairs began in August and completion is anticipated before year's end.
- The final paving and project closeout for Brock Street was completed in August.
- The design for Chesley Hill Road's reconstruction is underway with construction in 2015.
- A consultant has been selected for work on the Strafford Square Roundabout. Federal funding is not available until Federal Fiscal Year 2016 (Oct 2015). The desire is to use calendar year 2015 to effectuate utility relocations and 2016 for actual construction.
- Construction funding for Wakefield Street reconstruction will be sought in FY16 as design is underway.
- About half of the streets for paving are completed. Yeagley, Dominicus, Blackwater and Salmon Falls have been completed. Brickyard, Railroad, and Chamberlain are pending.
- The EDA Crossroads water and sewer direction will be the topic of September 2, 2014 City Council meeting. Salmon Falls Road from Heath Brook to Milton Road was treated with an overlay in August to improve the road until the EDA Crossroads project is started.
- The new closed drainage system on Chamberlain Street is scheduled to be installed and complete by October 1, 2014 with paving to follow immediately after.
- The Salmon Falls Road HSIP Curve Softening project has been pulled by DOT and will be funded by them in FY16, meaning a 2015 construction date. Work to complete.
- Charles Street sidewalks will commence in early fall.
- There is a dispute between the prime contractor and subcontractor on the Community Center sprinkler system on quantities and it is delaying project; DPW is withholding final payment until project is complete.
- Analysis of the Milton Road Corridor started in August with anticipation of completion this year.
- The Western Ave Pump Station replacement design and the design for Franklin St and neighborhood I/I project is underway with construction to

start in the summer of 2015.

Construction for Pump Station Rehab for Kirsten, Weeping Willow, Autumn and Sawyer stations is nearly complete.

- Completion for Rt. 125 Pump Station is anticipated for Feb. 2015.
- Construction on Upper City Dam started in August and anticipated completion is in the fall.
- Work to Surface Treatment Water plant upgrades will start in the fall and be completed in summer 2015.
- A masonry expert determined that the City Hall Annex's exterior masonry walls can be repaired which will allow the existing structure to be a candidate for renovation. The space needs assessment is complete; staff looks to present findings to City Council in October.
- DPW is working with a consultant on the Granite Ridge development district to complete public infrastructure design and permitting.
- Survey and preliminary designs are underway in 2014-2015 for Colonial Pines sewer and wastewater inceptor upgrades; construction funds to be sought in FY16 budget.
- The anticipated corrective work on Trinity Circle is to commence in August/September.
- Construction on Howard Brook Culvert replacement is anticipated to begin in spring of 2015.
- Waste Water Treatment facility is hosting a one year trial project by Agua of Boulder, CO. Agua has provided floating wetlands to our facility to trial plant uptake of phosphorus, nitrogen and metals. The intent is to determine how much nutrient reduction can be obtained from facility effluent by allowing plants to filter nutrients and metals. Waste Management provided two 30 yard roll-offs gratis to accommodate the floating wetlands.
- Potential City owned sites have been reviewed for the feasibility of the new DPW facility; former Kane Gonic Brick Yard on Pickering Road looks to be the top candidate.

## MEMORANDUM

**To:** Dan Fitzpatrick, City Manager  
Mayor TJ Jean  
Members of the City Council

**From:** Lauren Colanto, Recreation & Arena Assistant Director  
**Date:** September 10, 2014  
**Re:** August Department Report

August is an interesting month here at Rochester Recreation & Arena. As all of our summer programs wind down, preparation for our fall and winter programs is in full gear.

Concert on the Common held three shows in the month of August with total attendance estimated at 325 people. For the first time in Concert on the Common history we hosted a "Back to School Special" show featuring children's performances Julie & Brownie. This concert took place during the afternoon on the day before school started up. It was the perfect way for families with school aged children to wrap up their summer and kick off their school year.

Rochester Recreation & Arena was excited to once again take part in August's National Night Out. Department staff hosted a table with information on our programs and activities. We were happy to be visited by several of our commission members, City Councilors, past program participants as well as new families looking to learn more about our department. All in all the evening was a huge success and we handed out over 100 Rec & Arena Newsletters.

Our current senior programming continues to have high participation numbers. We are actively working with our senior program participants to increase program and activity options for them. In our most recent senior program meeting several new program ideas were discussed including yoga, snowshoeing, indoor walking trail at the Community Center and a lecture series. Department staff members are busy exploring these possibilities and planning has already begun for several of them.

Much of August was spent working on several improvement projects at the Rochester Arena, two of the most exciting being the custom bleachers and new restrooms. Amidst these projects, a fun safe environment was still maintained for Public Roller Skate. Two hundred and forty six patrons enjoyed the last couple weeks of roller skating before the ice goes in. Both the new bleachers and restrooms have been completed and are huge enhancements to both the aesthetics and patron experience at the Rochester Arena. We will be showing off these exciting improvements at our "Back to Cool" event on September 20<sup>th</sup>. We hope to see all of our City Councilors there, as we are extremely appreciative for their continued support and dedication to the Rochester Arena.

Don't forget to check out our website and Facebook page to see the exciting happenings of Rochester Recreation Arena!

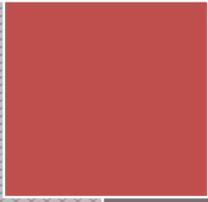
RECREATION & ARENA	August 2014
Summer Camp	210
Senior Power Hour	165
Senior Open Gym	13
Concert on the Common	325
Public Roller Skate	246
<b>TOTAL</b>	<b>959</b>

**Like us on Facebook!**

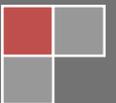
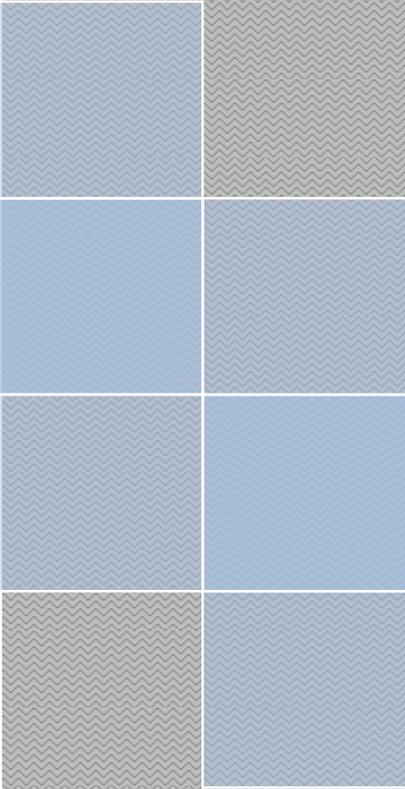


**Rochester NH  
Recreation & Arena**

**skate.swim.play.hike.**  
**www.RochesterRec.com**



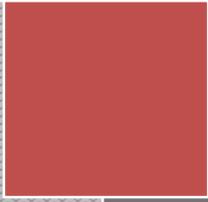
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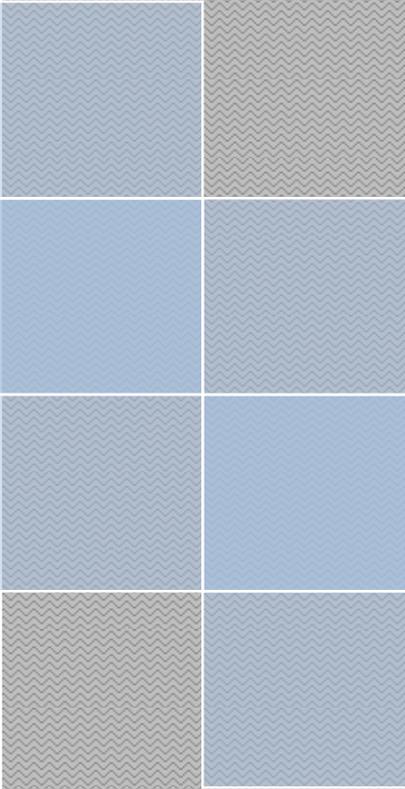
**City of Rochester Tax Collector's Office**  
**August 31, 2014**

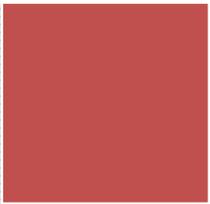
Fiscal Year	Annual Warrant	Collected		Uncollected		
		Amount	%	Amount	%	
<b>2014</b>	<b>Semi Warr</b>	27,654,728	25,940,042.03	93.80%	1,714,685.97	6.20%
2013		53,324,262	51,994,476.84	97.51%	1,329,785.16	2.49%
2012		50,952,912	50,054,869.32	98.24%	898,042.68	1.76%
2011		48,856,892	48,452,118.85	99.17%	404,773.15	0.83%
2010		47,308,832	47,007,596.92	99.36%	301,235.08	0.64%
2009		46,898,827	46,694,943.70	99.57%	203,883.30	0.43%
2008		46,522,769	46,368,905.29	99.67%	153,863.71	0.33%
2007		42,964,450	42,847,290.63	99.73%	117,159.37	0.27%
2006		40,794,160	40,676,082.25	99.71%	118,077.75	0.29%
2005		38,024,453	37,990,576.45	99.91%	33,876.55	0.09%
2004		36,065,496	36,039,213.50	99.93%	26,282.50	0.07%
2003		33,310,579	33,298,120.44	99.96%	12,458.56	0.04%
2002		29,725,878	29,715,419.31	99.96%	10,458.69	0.04%
2001		26,943,136	26,934,739.38	99.97%	8,396.62	0.03%
2000		25,415,248	25,409,120.87	99.98%	6,127.13	0.02%
1999		22,973,308	22,969,079.37	99.98%	4,228.63	0.02%
1998		30,592,529	30,586,714.71	99.98%	5,814.29	0.02%
1997		29,835,914	29,830,142.79	99.98%	5,771.21	0.02%
1996		27,726,424	27,721,642.91	99.98%	4,781.09	0.02%
1995		27,712,029	27,708,767.98	99.99%	3,261.02	0.01%
1994		26,989,803	26,986,789.81	99.99%	3,013.19	0.01%
1993		25,611,050	25,608,232.96	99.99%	2,817.04	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>5,372,365.73</b>	

Tax Collector  
Doreen Jones, CTC



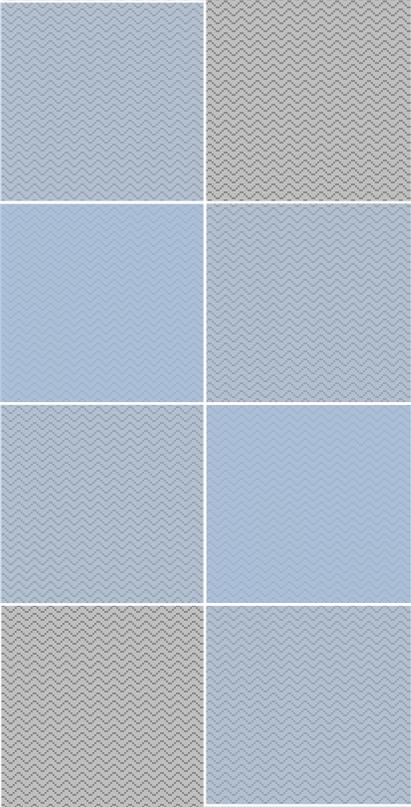
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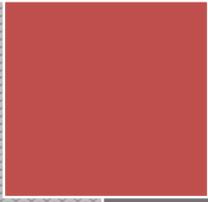




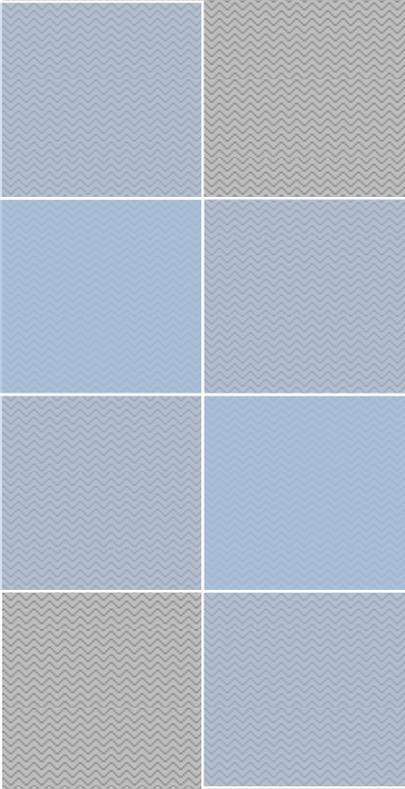
# Welfare Department Report - August

*Forthcoming...*





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**City of Rochester Formal Council Meeting**

**AGENDA BILL**

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT	School Department Collective Bargaining Agreement
----------------	---

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>
---

AGENDA DATE	September 16, 2014 (Workshop)		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	2014-09-10		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	5	

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	Blaine Cox, Signature on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, Signature on file with City Clerk

**FINANCE & BUDGET INFORMATION**

DIRECTOR OF FINANCE APPROVAL	Roland Connors Signature on file with City Clerk
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

**LEGAL AUTHORITY**

RSA 273-A: Public Employee Labor Relations
--

**SUMMARY STATEMENT**

The School Board and the Rochester Administrative Unit have reached a Tentative Agreement on a collective bargaining agreement. The School Department seeks to present the details and cost items of this agreement to the City Council at the September 16, 2014 Council Workshop with the goal of Council adoption of the agreement at the October 7, 2014 Regular Meeting.

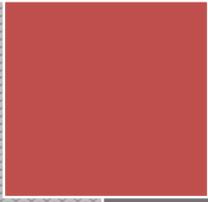
**RECOMMENDED ACTION**

The School Board recommends adoption of this agreement.

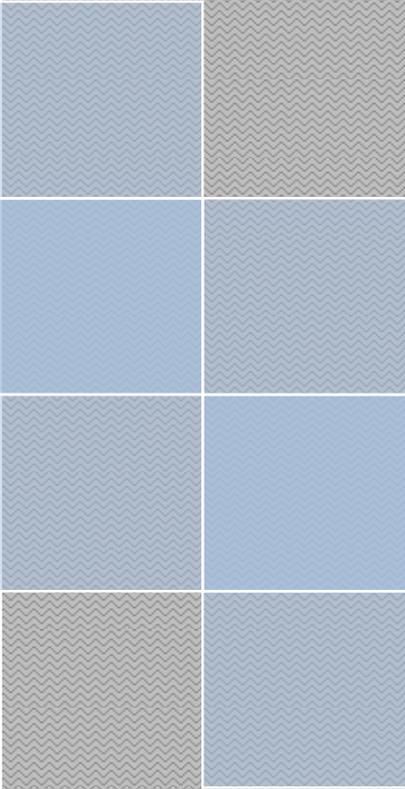
Cost Items calculations Related to Proposed Collective Bargaining Agreement

Rochester School Department  
Administrator Salary Calculations

	<u>Starting Salary</u>	<u>Increase</u>	<u>%</u>	<u>Merit</u>	<u>%</u>	<u>Total Salary</u>	<u>%</u>	<u>FICA</u>	<u>Health Ins</u>	<u>Dental</u>	<u>Total</u>	<u>% Increase</u>
<b><u>Based on a 3% increase the first year and Merit year 2 and 3</u></b>												
<b><u>Year 3 - All employees move to the Sight of Service Higher Deductible Plan</u></b>												
Current						1,930,318.56		147,669.37	393,236.22	4,244.24	2,475,468.39	
FY2014-2015	1,930,318.56	58,860.00	3.0%			1,989,178.56	3.0%	152,172.16	393,236.22	4,244.24	2,538,831.18	2.6%
FY2015-2016	1,989,178.56		0.0%	39,783.57		2,028,962.13	2.0%	155,215.60	412,898.03	4,456.45	2,601,532.22	2.5%
FY2016-2017	2,028,962.13		0.0%	40,579.24		2,069,541.37	2.0%	158,319.92	304,424.23	4,679.27	2,536,964.79	-2.5%
									88,811.99			



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### City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT <b>Managers' Collective Bargaining Agreement</b>
--

COUNCIL ACTION ITEM <input checked="" type="checkbox"/>
INFORMATION ONLY <input type="checkbox"/>

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>
---

AGENDA DATE	September 16, 2014 (Workshop)		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	2014-09-11		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	5	

#### COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

#### DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, Signature on file with City Clerk
CITY MANAGER	Dan Fitzpatrick, Signature on file with City Clerk

#### FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	Roland Connors Signature on file with City Clerk
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

#### LEGAL AUTHORITY

RSA 273-A: Public Employee Labor Relations
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**SUMMARY STATEMENT**

The Municipal Managers' and the City's negotiating team have reached a Tentative Agreement on a collective bargaining agreement. The negotiating team seeks to present the details and cost items of this agreement to the City Council at the September 16, 2014 Council Workshop with the goal of Council adoption of the agreement at the October 7, 2014 Regular Meeting.

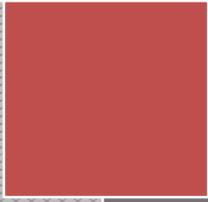
**RECOMMENDED ACTION**

The negotiating team recommends adoption of this agreement.

## Rochester Municipal Managers Group

<b>Assumptions</b>					
City Health Contribution		80/20	80/20	80/20	80/20
Health Plan	HMO \$20 copay RX 10/20/45 DED \$250/750	HMO \$20 copay RX 10/20/45 DED \$250/750	HMO \$20 copay RX 10/20/45 DED \$250/750	HMO \$20 copay RX 10/20/45 DED \$250/750	HMO \$20 copay RX 10/20/45 DED \$250/750
Projected Health Increase			5.00%	5.00%	5.00%
Projected Wage Increase		2.5% COLA	0-3% MERIT	0-3% MERIT	0-3% MERIT
<b>Wages</b>	<b>Current</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Base Wages	819,472	839,959	860,958	882,482	904,544
Longevity	4,375	4,875	4,875	5,075	5,200
Total Wages	823,847	844,834	865,833	887,557	909,744
Dollar Change		20,987	20,999	21,724	22,187
<b>% Change</b>		<b>2.55%</b>	<b>2.49%</b>	<b>2.51%</b>	<b>2.50%</b>
<b>Benefits</b>					
Social Security	51,079	52,380	53,682	55,029	56,404
Medicare	11,946	12,250	12,555	12,870	13,191
Health Insurance	169,336	165,091	173,345	182,013	191,113
Opt Out	2,400	2,400	2,400	2,400	2,400
Dental	2,550	2,550	2,550	2,550	2,550
Life	2,360	2,419	2,480	2,542	2,605
STD	4,130	4,233	4,339	4,448	4,559
LTD	4,327	4,435	4,546	4,660	4,776
Total Rollups	248,127	245,758	255,896	266,509	277,599
Dollar Change		(2,369)	10,138	10,613	11,089
<b>% Change</b>		<b>-0.95%</b>	<b>4.13%</b>	<b>4.15%</b>	<b>4.16%</b>
<b>Totals</b>					
Total Wages Benefits & Rollups	1,071,974	1,090,592	1,121,729	1,154,066	1,187,342
Dollar Change		18,618	31,137	32,337	33,276
<b>% Change</b>		<b>1.74%</b>	<b>2.86%</b>	<b>2.88%</b>	<b>2.88%</b>

11 Total Employees - 100% FT



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