



**Rochester City Council Workshop  
February 20, 2018  
Council Chambers  
7:00 PM**

**Agenda**

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
  - 3.1 City Manager's Report P. 3**
    - 3.1.1 City Manager's Citation - Ron Lachapelle**
    - 3.1.2 City Manager's Citation – Mark Klose**
    - 3.1.3 City Manager's Appointments**
- 4. Communications from the Mayor**
- 5. Update: Land Purchase from Rochester Agricultural and Mechanical Association**
- 6. Presentation: AB 85 Annual Audit Fiscal Year 2017 P. 5**
- 7. Discussion: Senate Bill 193 P. 7**
- 8. Department Reports P. 43**
- 9. Other**
- 10. Non-Meeting/Non-Public**
  - 7.1 Non-Public Session, Personnel, RSA 91-A:3,II (a)**
  - 7.2 Non-Meeting: Consultation with Legal Counsel, RSA 91-A:2,I(b)**
- 11. Adjournment**

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City Clerk's Office

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## *City of Rochester, New Hampshire*

OFFICE OF THE CITY MANAGER  
31 Wakefield Street • Rochester, NH 03867  
(603) 332-1167  
[www.RochesterNH.net](http://www.RochesterNH.net)

### **3. CITY MANAGER'S REPORT** **February 20, 2018**

- 3.1 City Manager Citation: Mark Klose – Fire Department  
Ron Lachapelle – Fire Department
- 3.2 City Manager Appointments – for information only
- Marybeth Walker – Board of Assessors
  - Gaye Nadeau – Board of Assessors
  - David G. Dubois – Personnel Advisory Board

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02/15/2018

**City of Rochester Formal Council Meeting****AGENDA BILL**

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**  
CC FY18 AB 85

AGENDA SUBJECT FY2017 Annual Audit Presentation

COUNCIL ACTION ITEM ☐  
INFORMATION ONLY ☒FUNDING REQUIRED? YES ☐ NO ☒  
\* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	02/20/2018		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	02/12/2018		
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

**COMMITTEE SIGN-OFF**

COMMITTEE	NA
CHAIR PERSON	NA

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	
CITY MANAGER	

**FINANCE & BUDGET INFORMATION**

FINANCE DEPARTMENT APPROVAL	
SOURCE OF FUNDS	NA
ACCOUNT NUMBER	NA
AMOUNT	NA
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

City Charter, Section 46: Audit of City Accounts; General Ordinances, Ch: 11.15

**SUMMARY STATEMENT**

Charter Section 46: An independent audit shall be made of all accounts of the City at least once every year, by certified public accountants ... Said audit shall be reported to the City Council. Gen. Ordinances, Ch. 11.15: The City Manager shall annually, before the last day of January, present the independent auditors' report, in accordance with section 11.15 of this ordinance, of the preceding year. The audit has been provided to the Council electronically and in hard copy format. The independent auditor will now appear before the Council to present his findings.

**RECOMMENDED ACTION**

None.

## SB 193-FN - AS AMENDED BY THE HOUSE

02/23/2017 0500s

3Jan2018... 2530h

2017 SESSION

17-0912

04/05

SENATE BILL

***193-FN***

AN ACT

establishing education freedom savings accounts for students.

SPONSORS:

Sen. Reagan, Dist 17; Rep. Pitre, Straf. 2

COMMITTEE:

Education

## AMENDED ANALYSIS

This bill establishes education freedom savings accounts for children between 5 and 20 years of age and provides stabilization grants to certain school districts. The program is repealed effective July 1, 2023.

Explanation:

Matter added to current law appears in ***bold italics.***Matter removed from current law appears ~~[in brackets and struckthrough.]~~

Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

## SB 193-FN - AS AMENDED BY THE HOUSE

02/23/2017 0500s  
3Jan2018... 2530h

17-0912  
04/05

## STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Seventeen*

AN ACT establishing education freedom savings accounts for students.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

1 1 New Chapter; Education Freedom Savings Accounts. Amend RSA by inserting after chapter  
2 194-D the following new chapter:

## CHAPTER 194-E

## EDUCATION FREEDOM SAVINGS ACCOUNTS

5 194-E:1 Definitions. In this chapter:

6 I. "Account" means an education freedom savings account established for an eligible student  
7 pursuant to this chapter.

8 II. "Commissioner" means the commissioner of the department of education.

9 III. "Department" means the department of education.

10 IV. "Eligible student" means a New Hampshire resident who is at least 5 years of age and  
11 not more than 20 years of age, who has not graduated from high school, and

12 (a)(1) Who is currently attending a New Hampshire public school, including a chartered  
13 public school, for a minimum of one year; or

14 (2) Who received an account in the prior year; or

15 (3) Who is entering kindergarten or first grade; and

16 (b)(1) Whose annual household income is less than or equal to 300 percent of the federal  
17 poverty guidelines as updated annually in the Federal Register by the United States Department of  
18 Health and Human Services under the authority of 42 U.S.C. section 9902(2); or

19 (2) Who is assigned to a school that for 2 consecutive years has been unable to  
20 demonstrate that it provides the opportunity for an adequate education pursuant to RSA 193-E:3-b;  
21 or

22 (3) Who has an individualized education program (IEP) or an accommodation plan  
23 under section 504 of the Rehabilitation Act of 1973; or

24 (4) Who applied and was not admitted to a chartered public school or whose  
25 application for an education tax credit scholarship pursuant to RSA 77-G was not funded.

26 V. "Nonpublic school" shall mean any public academy pursuant to RSA 194:23, II, or  
27 private school accredited through a recognized independent accreditation agency, school approved  
28 by a state education agency having an interstate compact with New Hampshire, or other school  
29 located in New Hampshire approved for school attendance pursuant to RSA 193:1, I(a) and (d). A  
30 nonpublic school shall:

**SB 193-FN - AS AMENDED BY THE HOUSE****- Page 2 -**

1 (a) Comply with statutes and regulations relating to agency approvals such as health,  
2 fire safety, and sanitation;

3 (b) Be incorporated under the laws of New Hampshire or the United States; and

4 (c) Administer an annual assessment in reading and language arts, mathematics, and  
5 science. The assessment may be any nationally recognized standardized assessment used to  
6 measure student academic achievement, shall be aligned to the school's academic standards, and  
7 shall satisfy the requirements of RSA 193-C:6. The school's annual assessment results shall be  
8 submitted to the commissioner.

9 VI. "Parent" means the natural or adoptive parent or legal guardian of an eligible student.

10 VII. "Postsecondary institution" means an institution, a college, university, or career school  
11 approved by the department.

12 VIII. "Program" means the education savings account program established in this chapter  
13 that will begin in the 2018-2019 school year.

14 IX. "Recognized independent accreditation agency" means an accrediting organization such  
15 as the New England Association of Schools and Colleges, National Association of Independent  
16 Schools, Independent Schools Association of Northern New England, Northern New England  
17 Conference of Seventh-day Adventists, Inc., or other accrediting agency recognized by the  
18 department that engages member schools in a comprehensive peer review accreditation process that  
19 provides assurance of quality academic standards and criteria, and measures academic  
20 improvement.

21 X. "Resident school district" means the public school district in which the eligible student  
22 resides.

23 XI. "Scholarship organization" means a charitable organization incorporated or qualified to  
24 do business in this state that:

25 (a) Is exempt from federal income taxation pursuant to section 501(c)(3) of the Internal  
26 Revenue Code;

27 (b) Complies with applicable state and federal anti-discrimination and privacy laws;

28 (c) Is registered with the department of justice, director of charitable trusts; and

29 (d) Has been approved by the department of revenue administration for the purpose of  
30 issuing scholarships pursuant to RSA 77-G:5.

31 XII. "Treasurer" means the treasurer of the state of New Hampshire.

32 XIII. "Tutor" means an individual whose qualifications include skills, competencies, and  
33 knowledge to be demonstrated by evidence such as, but not limited to, college course work,  
34 documented professional experience, letters of recommendation, professional development hours or  
35 CSU's and artifacts of professional practice.

36 194-E:2 Program Eligibility.

37 I. There is established an education freedom savings account program. The program shall  
38 include grades K-12.

## SB 193-FN - AS AMENDED BY THE HOUSE

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(a) The parent of an eligible student may receive a grant from a scholarship organization if the parent signs a contract with the scholarship organization to withdraw the student from public school and in which the parent agrees to provide an education for the eligible student in science, mathematics, language, government, history, health, reading, writing, spelling, the history of the constitutions of New Hampshire and the United States, and an exposure to and appreciation of art and music. Students who have an education freedom savings account grant shall be administered an annual assessment in reading and language arts, mathematics, and science as defined in RSA 193-C:6. Annual student assessment results shall be provided to the scholarship organization by the end of each school year and the scholarship organization shall make aggregate scores available to the commissioner. The assessment may be any nationally recognized standardized assessment used to measure student academic achievement and growth and that provides a normal curve equivalent score. A student who requests permission to take the annual assessment at his or her resident school district shall be granted permission to do so and the resident school district shall pay the costs associated with taking the assessment.

(b) Participation in the program shall have the same effect as a parental placement of their child under 20 U.S.C. section 1412(a)(10) of the Individuals with Disabilities Education Act (IDEA).

II. The parent of an eligible student who signs a contract with a scholarship organization agrees to use the funds deposited in an eligible student's account for any of the following qualifying educational expenses:

(a) Tuition for course fees at any public school, nonpublic school as defined in RSA 194-E:1,V, or post-secondary institution as defined in RSA 194-E:1,VII.

(b) Textbooks, curriculum, or supplemental materials, including computer hardware and software required to support the curriculum.

(c) Payment to a tutor or a tutoring facility.

(d) Fees for transportation to and from an educational service provider paid to a fee-for-service transportation provider, except for special needs individualized education program (IEP) designated student transportation, not to exceed \$750 per school year.

(e) Tuition and fees for online learning programs and professional preparatory programs.

(f) Educational services or therapies from a licensed or certified practitioner or provider, including licensed or certified paraprofessionals or educational aides.

(g) Assistive devices if an eligible school, tutor, licensed or certified educational service practitioner or provider, or licensed medical professional verifies in writing that these items are essential for the student to meet annual, measurable goals.

(h) Fees for a nationally standardized norm-referenced achievement test, advanced placement examination, or any department approved exam such as, but not limited to, the SAT or ACT related to college post-secondary institution admission.

## SB 193-FN - AS AMENDED BY THE HOUSE

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1           III. The parent of an eligible student, the scholarship organization and the department  
2 shall be provided copies of all signed agreements.

3           IV. The parent of an eligible student shall be required to annually renew the agreement to  
4 continue participation in the program.

5           V. Eligible students participating in the program may participate in curricular courses and  
6 co-curricular courses and programs pursuant to RSA 193:1-c. Students in the special school district  
7 within the department of corrections established in RSA 194:60 shall not be eligible students.

8           VI. An agreement shall be automatically terminated if the eligible student no longer resides  
9 in this state or returns to public school. Any funds remaining in the account shall be returned to  
10 the state treasury.

11           VII. The failure to enter into an agreement pursuant to this chapter for any school year for  
12 which an eligible student is required to attend a public school shall not preclude the parent of such  
13 student from entering into an agreement for a subsequent school year.

14           VIII.(a) The parent shall maintain accountability and responsibility for the education of  
15 their eligible student. Each provider, in consultation with students' parents or legal guardians and  
16 students where age-appropriate, shall establish academic growth goals for the student at the outset  
17 of each academic year and shall regularly measure students' academic growth throughout the  
18 school year. In measuring each student's progress toward achieving those goals throughout the  
19 school year, the provider may use a variety of assessment tools and participating students shall take  
20 either the statewide assessment test or a nationally norm-referenced test that measures learning  
21 gains.

22                   (b) Upon receiving assessment results for 2 consecutive years that identify a student as  
23 not making satisfactory academic growth, the scholarship organization shall work with the parent  
24 and service providers to develop and implement an appropriate intervention plan. The intervention  
25 plan shall include a process for monitoring student growth and progress. The scholarship  
26 organization shall also review the use of education freedom savings account funds to ensure  
27 expenses best address the student's academic growth.

28           IX. The parent shall provide the scholarship organization with an annual educational  
29 evaluation that includes annual assessment results from either a nationally standardized norm-  
30 referenced achievement test, the statewide student assessment test, or other valid measurement  
31 tool mutually agreed upon by the parent and the commissioner, resident school district  
32 superintendent, or nonpublic school principal that documents the student's demonstration of  
33 educational progress at a level commensurate with the student's age and ability. The student shall  
34 be deemed to have successfully completed his or her annual evaluation upon meeting the following  
35 requirements:

36                   (a) A certified teacher or a teacher currently teaching in a nonpublic school, who is  
37 selected by the parent, shall evaluate the student's educational progress upon review of a portfolio  
38 of records and materials including, but not limited to, a log which designates by title the reading

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1 materials used; samples of writings, worksheets, workbooks, or creative materials used or developed  
2 by the student; and discussion with the parent or student; and

3 (b) The student shall take any nationally standardized norm-referenced achievement  
4 test designed to measure student academic achievement and growth that complies with RSA 194-  
5 E:2, I(a), administered by a person who meets the qualifications established by the provider or  
6 publisher of the test. Composite results at or above the fortieth percentile or growth in academic  
7 skills on such tests shall be deemed reasonable academic proficiency or satisfactory growth; or

8 (c) The student shall take a state student assessment test used by the resident school  
9 district. Composite results at or above the fortieth percentile or a normal curve equivalent score  
10 showing progress in academic skills as reflected on such state test shall be deemed reasonable  
11 academic proficiency or satisfactory academic learning growth; or

12 (d) The student shall be evaluated using any other valid measurement tool mutually  
13 agreed upon by the parent and the commissioner of education, resident district superintendent, or  
14 nonpublic school principal.

15 X. The parent shall maintain a copy of the evaluation.

16 194-E:3 Program Funding and Payment.

17 I. The scholarship organization shall notify the commissioner and the treasurer in writing  
18 of any eligible student whose parents have signed an agreement under RSA 194-E:2.

19 II. The commissioner shall calculate and the treasurer shall transfer to the scholarship  
20 organization an amount equivalent to 95 percent of the per pupil adequate education grant amount  
21 pursuant to RSA 198:40-a plus any differentiated aid for which the student is eligible, for deposit  
22 into the student's account. Differentiated aid for non-proficiency in third grade reading shall not be  
23 included in the amount determination.

24 III. The commissioner shall calculate and the treasurer shall transfer to the scholarship  
25 organization an amount equivalent to 50 percent of the per pupil adequate education grant amount  
26 pursuant to RSA 198:40-a for an eligible student entering kindergarten for deposit into the eligible  
27 student's account.

28 IV. The funding for an eligible student receiving home education shall be as provided in  
29 RSA 77-G:2, I(b).

30 V. Funds received pursuant to this program shall not constitute income taxable to the  
31 parent of the eligible student or to the eligible student.

32 VI. Pursuant to RSA 194-E:2, the state treasurer shall transfer funding to the eligible  
33 student's account established by the scholarship organization. The transfers shall be made in  
34 accordance with the distribution of adequate education grants under RSA 198:42.

35 VII. All eligible students' accounts shall be held in institutions qualified by the state  
36 treasurer.

37 VIII. A scholarship organization shall receive an amount equivalent to 5 percent of the  
38 adequate education grant for administrative expenses. For students eligible pursuant to RSA



**SB 193-FN - AS AMENDED BY THE HOUSE**  
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1 198:40-a for differential aid, the scholarship organization shall receive an amount equivalent to 5  
2 percent of the differential aid for administrative expenses.

3 IX. The department or scholarship organization shall conduct an audit of an eligible  
4 student's account as needed to ensure compliance with this chapter.

5 X. The scholarship organization shall notify the department and the treasurer in writing of  
6 any eligible students who are non-compliant with the program requirements of RSA 194-E:2. The  
7 department shall review the recommendation of the scholarship organization and notify the parents  
8 of the non-compliance. After parental notice of non-compliance report, the department may hold a  
9 hearing at the request of the parents. The department shall remove any eligible student from the  
10 program if it determines the student is non-compliant with the programs eligibility requirements of  
11 RSA 194-E:2 or the department determines there are extenuating circumstances.

12 (a) The parent may appeal the decision pursuant to RSA 541 to the department.

13 (b) Any funds remaining in the account for a student deemed non-compliant shall be  
14 sent to the state treasury.

15 XI. At the time of the eligible student's graduation from high school the eligible student's  
16 account shall be closed, the parents notified, and any remaining funds shall be returned to the state  
17 treasury.

18 XII. The scholarship organization may prohibit a participating nonpublic school or  
19 education provider from the program and notify the department if the scholarship organization  
20 establishes that the participating school or education provider has:

21 (a) Routinely failed to comply with the accountability standards established in this  
22 chapter; or

23 (b) Failed to provide the eligible student with the educational services funded by the  
24 account.

25 XIII. The scholarship organization or the department shall refer cases of fraudulent misuse  
26 of funds to the attorney general for investigation and shall immediately suspend all payments from  
27 the account.

28 XIV. A nonpublic school or educational service provider pursuant to RSA 194-E:2 shall not  
29 share, refund, or rebate any program funds with the parent or eligible student in any manner.

30 XV. Parents may make payments for the costs not covered by the funds in their accounts.

31 XVI. A scholarship organization may receive and expend gifts, grants, and donations of any  
32 kind from any public or private entity to carry out the purposes of this chapter.

33 194-E:4 Scholarship Organization; Requirements. A scholarship organization shall:

34 I. Develop and maintain agreement forms in cooperation with the department.

35 II. Provide copies of agreements signed by parents of eligible students to the department  
36 and the treasurer.

37 III. Provide the unique pupil identifier and date of birth for each eligible student to the  
38 department if available. All entering kindergarten and first grade students who apply for the

**SB 193-FN - AS AMENDED BY THE HOUSE**  
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1 program must obtain a unique pupil identifier from the department.

2 IV. In cooperation with the department determine, within 30 days of the completed  
3 application for an eligible student, eligibility for differentiated aid subject to any applicable state  
4 and federal laws.

5 V. Comply with all federal and state laws regarding student privacy.

6 VI. Review all receipts for fees and services pursuant to 194-E:2, II.

7 VII. Provide annual reports on the number of students participating in the program, the  
8 providers of services to students, and the value of the students' eligible accounts of the program  
9 funds to the department, chairman of the house education committee, and the chairman of the  
10 senate education committee.

11 VIII. Provide an annual report to the speaker of the house of representatives, the president  
12 of the senate, the chairman of the house education and finance committees, the chairman of the  
13 senate education and finance committees, the governor, the joint legislative oversight commission  
14 pursuant to RSA 194-E:6 and the department including:

15 (a) The number of eligible students with accounts.

16 (b) A list of nonpublic schools and educational service providers including the number of  
17 eligible students served per school and educational service provider.

18 (c) The value of eligible student account funds utilized for services during the year.

19 IX. Conduct an annual survey of parents of eligible students with accounts. The survey  
20 shall include, but not be limited to, the number of years the parent has been in the program, the  
21 relative satisfaction of the parent with the program, and suggestions of the parent for improvement.  
22 The survey shall be included in the annual report.

23 X. Conduct an independent annual audit of all accounts of eligible students.

24 194-E:5 School and Provider of Educational Services; Requirements.

25 I. Nonpublic schools, postsecondary institutions, and educational service providers shall  
26 comply with all federal and state laws regarding student privacy.

27 II. Nonpublic schools, postsecondary institutions, and educational service providers shall  
28 furnish receipts for eligible services pursuant to RSA 194-E:2, II to the parent and the scholarship  
29 organization.

30 III. The school district in which the eligible student resides shall provide a participating  
31 nonpublic school, post-secondary institution or educational service provider that has admitted an  
32 eligible student under this program with a copy of the student's school records, while complying  
33 with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. section 1232g, and state  
34 policies.

35 194-E:6 Stabilization Grant.

36 I. For each school district, the commissioner shall calculate the amount of the reduction in  
37 the adequate education grant resulting from students receiving a scholarship under this chapter  
38 and who were in attendance in the school district in the year prior to receiving a scholarship. If the

**SB 193-FN - AS AMENDED BY THE HOUSE**  
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combined amount is greater than 1/4 of one percent of a school district's total voted appropriations for the year prior to the year in which the scholarship is received, the commissioner shall disburse a scholarship stabilization grant for the current fiscal year and the next 4 fiscal years to each such school district equal to the amount of the reduction in excess of 1/4 of one percent. This scholarship stabilization grant shall be included in the September 1 disbursement required pursuant to RSA 198:42.

II. The department shall order the scholarship organization that provided accounts to students from districts that were awarded stabilization grants pursuant to paragraph I to conduct a survey of the financial effects of students receiving scholarships under this chapter, including the amount of the reduction, if any, in the adequate education grant amount and whether or not the scholarship program has resulted in economic hardship to the school district. The organization shall forward the results of this survey to the department and the school board of each district. The department shall post the results of this survey on its public Internet website.

194-E:7 Oversight Commission; Report.

I. There is hereby established an education freedom savings account oversight commission. The commission shall jointly meet at least twice a year and shall monitor the implementation of this chapter, and make recommendations for any legislative changes to the education freedom savings account program. The commission shall include 2 senators appointed by the president of the senate, 3 members of the house of representatives, including the chairpersons of the house finance and education committees, appointed by the speaker of the house of representatives, the commissioner of the department of education or designee, the administrator or chief executive officer of the scholarship organization, and one member of the state board of education appointed by the chairperson of the state board of education.

II. The commission shall provide a report on or before November 1 of each year to the general court including findings, recommendations, and any corrective or technical improvements that the education freedom savings account program may require. The scholarship organization shall develop and implement a plan to be approved by the commission that addresses corrective and technical recommendations made by the oversight commission.

III. The commission shall provide an education freedom savings account program review report which shall be released to the public on or before November 1, 2022 and to the general court recommending that:

(a) Legislation be submitted to the general court that the education freedom savings account program be renewed in whole, or

(b) Legislation be submitted to the general court that the education freedom savings account program be renewed, but with changes to correct findings or any other issues identified during the review process, or

(c) Legislation not be submitted to renew the education freedom savings account program and that the program shall be repealed effective July 1, 2023.

**SB 193-FN - AS AMENDED BY THE HOUSE****- Page 9 -**

1       194-E:8 Severability. If any provision of this chapter or the application thereof to any person or  
2       circumstances is held invalid, such invalidity shall not affect other provisions or applications of the  
3       chapter which can be given effect without the invalid provision or application, and to this end the  
4       provisions of this chapter are declared to be severable.

5       2 Repeal. RSA 194-E, relative to the education freedom savings account program, is repealed.

6       3 Effective Date.

7       I. Section 2 of this act shall take effect July 1, 2023.

8       II. The remainder of this act shall take effect 60 days after its passage.

LBAO  
17-0912  
Amended 1/23/18

**SB 193-FN- FISCAL NOTE**  
AS AMENDED BY THE HOUSE (AMENDMENT #2018-2530h)

AN ACT establishing education freedom savings accounts for students.

**FISCAL IMPACT:**    ☒ State                      ☐ County                      ☒ Local                      ☐ None

STATE:	Estimated Increase / (Decrease)			
	FY 2019	FY 2020	FY 2021	FY 2022
<b>Appropriation</b>	\$0	\$0	\$0	\$0
<b>Revenue</b>	\$0	\$0	\$0	\$0
<b>Expenditures</b>	Indeterminable Increase	Indeterminable Increase	Indeterminable Increase	Indeterminable Increase
<b>Funding Source:</b>	<input checked="" type="checkbox"/> General	<input checked="" type="checkbox"/> Education	<input type="checkbox"/> Highway	<input type="checkbox"/> Other

**LOCAL:**

<b>Revenue</b>	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease
<b>Expenditures</b>	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease

**METHODOLOGY:**

This bill establishes education freedom savings accounts (ESA) for qualifying students. In order to be eligible for an ESA, a student must be a New Hampshire resident, be at least five, but no more than 20 years of age, not yet graduated from high school, and

- Who is currently attending a New Hampshire public school, including chartered public schools, for a minimum of one year, or
- Who received an ESA in the prior year, or
- Who is entering kindergarten or first grade AND
  - Whose annual household income is less than or equal to 300 percent of the federal poverty guidelines, or
  - Who is assigned to a school that for two consecutive years has been unable to demonstrate it provides the opportunity for an adequate education pursuant to RSA 193-E:3-b, or
  - Has an individual education program or accommodation plan, or
  - Who applied for and was not admitted to a chartered public school or whose application for an education tax credit scholarship, pursuant to RSA 77-G, was not funded.

If eligible for the program, parents may contract with a scholarship organization for an ESA,

which may be used for a variety of education expenses. Under this bill, ESAs are funded for kindergarten and grades 1-12 students at 50% and 95%, respectively, of the per pupil adequate education grant amount, plus any applicable differentiated aid (except for differentiated aid for non-proficiency in third grade reading). Funding for home education shall be as provided in the education tax credit scholarship program. Scholarship organizations shall receive 5% of an adequate education grant for administrative expenses. This bill also provides an additional stabilization grant in recognition of adequacy grant revenue lost attributable to ESA students who were in attendance the previous year. Stabilization grants will be calculated at the amount of lost revenue in excess of one quarter of one percent of a district's prior year total voted appropriations.

While it is not possible to determine the number of students that would be eligible and receive an ESA, the Department of Education has provided the following information, as well as an illustration of this bill's potential fiscal impact, based upon the stated assumptions:

- Scholarship organization administrative expenses (5%) come out of ESA amount (i.e., typical ESA would be 95% of adequacy cost total, resulting in a net 5% savings to the State).
- One percent of *all current public school and home school students* apply for and receive an education savings account. Other states with similar programs have experienced take up rates of one percent of *eligible students*.
- There is an indeterminable cost savings to public schools, to the extent students seek alternative education options with an ESA. Other states have estimated the variable cost of educating students at about 65-70% of the average per pupil cost and estimates with statewide New Hampshire data yield similar estimates for variable costs. Statewide estimates, however, do not consider that many small schools would likely have high per pupil fixed costs, therefore a 30% variable cost estimate is assumed.
- There would be a need for one full-time equivalent position to manage this program in the startup year. Future need for this position would be determined at the time of the biennium budget and either included or excluded from the budget each biennium.

The Department also considered the following data:

- In FY 2017, the average cost per pupil ranges from \$9,584.95-42,586.41 with the average being \$15,310.67, and an indeterminable amount of these costs being either fixed or variable.

- There are currently 135 non-public schools approved for attendance, with a total enrollment of 16,266. The Department does not have data relative to the resident town or city of these students.
- There are currently 174,424 students in grades K-12 enrolled in New Hampshire public schools as of October 1, 2017.
- The average daily membership (ADM) of grades K-12 in New Hampshire public schools for school year 2016-2017, for the purpose of calculating adequacy, with kindergarten counting as no more than  $\frac{1}{2}$ , is 167,642.
- The total calculated cost of an adequate education for 2018 is \$750,489,331. Therefore, the average calculated cost of an adequate education per student is \$4,476.74.
- The average calculated cost of an adequate education, plus additional grant, per public chartered school student is \$7,479.38.
- The homeschool scholarship used for this calculation is \$2,762 pursuant to RSA 77-G.

<b><u>PLEASE NOTE DEPARTMENT OF EDUCATION ASSUMPTIONS USED ABOVE</u></b>	
<b><u>Factors Used</u></b>	
10/1/18 Enrollment	174,424
FY 2017 ADM (Kindergarten @ 0.5)	167,642
FY 2017 Charter ADM (K @ 0.5, Not Including VLACS*)	3,137
FY 2014 Homeschool Enrollment	5,914
FY 2018 Total Calculated Cost of an Adequate Education	\$750,489,331
FY 2017 ADM, Towns with SWEPT > Cost of Adequacy (K @ 0.5K)**	11,485
Average Calculated Cost of an Adequate Education per Student	\$4,477
Charter School Amount	\$6,922
Homeschool Amount	\$2,762
95% of Average Per Pupil Adequacy amount in 2018	\$4,253
Average Cost Per Pupil FY 2016/2017	\$15,311
<b><u>ESA Participation</u></b>	
1% of Students	1,676.42
1% of Charter Students	31.37
1% of Homeschool Students	59.14
1% of Students from Towns with SWEPT > Cost of Adequacy**	115
<b><u>State Impact</u></b>	
<b><u>District Students</u></b>	
Total Current Calculated Cost to State**	\$6,990,740
Total ESA Calculated Cost to State at 95%	\$7,129,649
Estimated Increase in State Expenditures	\$138,909
<b><u>Charter Students</u></b>	

Total Current Calculated Cost to State	\$217,147
Total ESA Calculated Cost to State at 95%	\$133,415
Estimated Decrease in State Expenditures	(\$83,732)
<i>Homeschool Students</i>	
Total Current Calculated Cost to State	\$0
Total ESA Calculated Cost to State at 95%	\$163,345
Estimated Increase in State Expenditures	\$163,345
Cost of Adequacy/ESA Net Subtotal	\$218,522
Scholarship Stabilization Grants	\$394,522
Cost of Additional DOE Position	\$92,000
Total Potential Cost to State (Net Impact)	\$705,044
<b>Local District Impact</b>	
Maximum Local Loss of Adequacy Aid	(\$6,990,740)
Scholarship Stabilization Grants	\$394,522
Maximum Local Loss in Revenue	(\$6,596,218)
Potential Decrease in Cost to School Districts	(\$7,700,134)

\* Virtual Learning Academy Charter School

\*\* Municipalities with statewide education property tax collections greater than their calculated cost of an adequate education retain the excess. Therefore, any loss of ADM to such a municipality would not result in an adequacy grant savings to the state to offset the cost of an ESA.

Any reduction in expenditures for adequate education grants to local school districts or public charter schools will be to the education trust fund. This bill does not specify the source of funds for the ESAs or scholarship stabilization grants. It is assumed any administration costs for the Department of Education would impact the general fund.

#### **AGENCIES CONTACTED:**

Department of Education



WILLIAM R. HARBRON, Ed.D.  
Superintendent of Schools  
[w.harbron@dover.k12.nh.us](mailto:w.harbron@dover.k12.nh.us)

LIBBY SIMMONS  
Business Administrator  
[l.simmons@dover.k12.nh.us](mailto:l.simmons@dover.k12.nh.us)



CHRISTINE BOSTON, Ed.D.  
Director of Pupil Personnel Services  
[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

PAULA GLYNN  
Director of Curriculum, Instruction and  
Assessment  
[p.glynn@dover.k12.nh.us](mailto:p.glynn@dover.k12.nh.us)

THE DOVER SCHOOL DISTRICT  
SCHOOL ADMINISTRATIVE UNIT #11  
McCONNELL CENTER  
61 LOCUST STREET SUITE 409  
DOVER, NEW HAMPSHIRE 03820-4132  
TEL (603) 516-6800  
FAX (603) 516-6809

JEFFREY E. MYERS  
Director of Technology  
[j.myers@dover.k12.nh.us](mailto:j.myers@dover.k12.nh.us)

November 7, 2017

Honorable Members of the House Education Committee:

On November 6, 2017, the Dover City Council and the Dover School Board met in a Joint Fiscal meeting to review and discuss SB 193. The City of Dover is strong proponent of adequate funding of New Hampshire's public schools and based on this position, voted unanimously to oppose SB 193.

The charge of a public school system is to develop highly educated citizens. The passing of this bill promotes the privatization of education and could lessen the philosophical purpose of public education. Public schools also are tasked with educating and annually assessing students. Unlike public schools, SB 193 does not hold potential educational providers to any form of standard or accountability.

The State of New Hampshire continues to struggle with the ability to provide the essential resources to adequately fund public education, yet the passage and funding of SB 193 makes funding a voucher system a higher priority than adequately funding public schools. Any legislation proposing to reduce the state funding to our public school jeopardizes the system and places a higher burden on municipalities.

It is estimated that the Dover School District could lose between \$142,824 to \$714,122. The loss of funding will result in the elimination of positions in the schools, reduction in programs and services, and an increase in the ever-growing tax rate.

Providing a quality public education for all children of the State of New Hampshire is crucial to the success of our state. We respectfully request SB 193 not proceed out of committee.

Respectfully,

Amanda Russell  
Dover School Board Chairperson

Karen Weston  
City of Dover Mayor

Voucher Adoption Rate Necessary for District to Lose Full Amount of State Aid in Year 1							
District	Year 1 Projected Enrollment <sup>1</sup>	% FRL <sup>2</sup>	Eligible Population <sup>3</sup>	2017 Appropriations <sup>4</sup>	1/4 of 1% <sup>5</sup>	# Students <sup>6</sup>	Adoption Rate <sup>7</sup>
Manchester	13,626	56.8%	7,737	\$172,803,505	\$432,009	80	1.03%
Franklin	1,039	58.7%	610	\$16,840,308	\$42,101	8	1.31%
Rochester	4,215	46.3%	1,952	\$65,978,020	\$164,945	31	1.59%
Nashua	11,016	42.5%	4,684	\$162,955,201	\$407,388	75	1.60%
Laconia	1,959	57.2%	1,120	\$38,875,046	\$97,188	18	1.61%
Somersworth	1,549	46.6%	721	\$25,725,172	\$64,313	12	1.66%
Northumberland	346	50.8%	176	\$6,021,159	\$15,053	3	1.70%
Berlin	1,159	54.7%	634	\$22,005,419	\$55,014	11	1.74%
Newport	1,035	50.0%	518	\$17,970,087	\$44,925	9	1.74%
White Mountains Regional	1,142	46.5%	531	\$21,464,687	\$53,662	10	1.88%
Claremont	1,760	50.8%	894	\$35,342,096	\$88,355	17	1.90%
Farmington	841	48.4%	407	\$16,217,471	\$40,544	8	1.97%
Pittsfield	578	52.7%	305	\$11,535,763	\$28,839	6	1.97%
Lisbon Regional	333	45.3%	151	\$6,153,653	\$15,384	3	1.99%
Plymouth	421	47.6%	200	\$8,188,321	\$20,471	4	2.00%
Seabrook	745	46.2%	344	\$14,077,440	\$35,194	7	2.03%
Winchester	437	67.2%	294	\$11,463,561	\$28,659	6	2.04%
Thornton	195	47.3%	92	\$4,333,454	\$10,834	2	2.17%
Newfound Area	1,241	39.8%	494	\$23,900,626	\$59,752	11	2.23%
Ashland	159	52.9%	84	\$3,394,031	\$8,485	2	2.38%
Campton	303	41.5%	126	\$6,296,767	\$15,742	3	2.38%
Concord	4,587	36.5%	1,672	\$85,473,497	\$213,684	40	2.39%
Shaker Regional	1,312	34.5%	452	\$22,786,890	\$56,967	11	2.43%
Mascenic Regional	1,056	34.8%	367	\$19,075,303	\$47,688	9	2.45%
Monadnock Regional	1,635	39.6%	647	\$33,367,862	\$83,420	16	2.47%
Dover	3,954	30.3%	1,197	\$63,317,505	\$158,294	30	2.51%
Fall Mountain Regional	1,541	38.0%	585	\$31,106,299	\$77,766	15	2.56%
Winnisquam Regional	1,421	35.5%	504	\$27,483,635	\$68,709	13	2.58%
Colebrook	333	46.5%	155	\$8,454,317	\$21,136	4	2.58%
Littleton	693	44.5%	308	\$16,719,045	\$41,798	8	2.60%
Merrimack Valley	2,442	29.7%	726	\$40,031,166	\$100,078	19	2.62%
Milton	511	37.5%	191	\$10,568,758	\$26,422	5	2.62%
Hillsboro-Deering Cooperative	1,157	39.3%	455	\$24,818,244	\$62,046	12	2.64%
Bethlehem	172	43.5%	75	\$3,354,986	\$8,387	2	2.67%

District	Year 1 Projected Enrollment <sup>1</sup>	% FRL <sup>2</sup>	Eligible Population <sup>3</sup>	2017 Appropriations <sup>4</sup>	1/4 of 1% <sup>5</sup>	# Students <sup>6</sup>	Adoption Rate <sup>7</sup>
Wakefield	428	43.8%	187	\$9,792,689	\$24,482	5	2.67%
Haverhill Cooperative	659	39.5%	260	\$15,029,186	\$37,573	7	2.69%
Wentworth	58	61.5%	36	\$1,571,826	\$3,930	1	2.78%
Conway	1,765	39.3%	694	\$41,743,709	\$104,359	20	2.88%
Keene	3,270	33.2%	1,085	\$67,652,106	\$169,130	32	2.95%
Governor Wentworth Regional	2,371	34.3%	813	\$50,981,395	\$127,453	24	2.95%

Figures not adjusted for inflation

<sup>1</sup> Projected enrollment reflects district numbers as reported in school year 2016-2017 adjusted for expected future growth (based on average enrollment changes over past 3 years divided by 3 to reflect state projections for a decline in rate of change in school age populations)

<sup>2</sup> % of Students eligible for Free and Reduced Price Lunch (household income <185% of the federal poverty line)

<sup>3</sup> Projected enrollment multiplied by % FRL (proxy for voucher eligibility)

<sup>4</sup> 2017 appropriations most recent available

<sup>5</sup> The amount of state aid districts can lose without receiving scholarship stabilization grants

<sup>6</sup> The number of students that if they select a voucher, will result in a district losing the full ¼ of 1% worth of 2017 appropriations in terms of state aid (based on per pupil amount of state aid of \$5,454)

<sup>7</sup> Minimum adoption rate necessary for district to lose full ¼ of 1% worth of 2017 appropriations in year 1

# By the Numbers: Support and Opposition for SB 193 at House Finance

January 25, 2018



We have received a lot of inquiries about the landscape of support and opposition for SB 193, the statewide voucher bill. With that in mind, we took a look at engagement around the bill at the public hearing in House Finance on January 16, 2018. Over 200 people came out to testify at the hearing. Here are the details:

## **In Person and Written Testimony**

62 people registered to speak or submitted written testimony during the five hour hearing. Of those, 15 expressed their support of SB 193 and 49 stated their opposition.

## **Those in support:**

- Bill sponsor Senator John Reagan (District 17)
- 2 State Representatives (Glenn Cordelli, Carroll-4; Al Baldasaro, Rockingham-5)
- Americans for Prosperity NH, a conservative political advocacy group that advocates for limited government
- Josiah Bartlett Center for Public Policy, a free-market think tank based in New Hampshire
- Children's Scholarship Fund, the organization that administers New Hampshire's Education Tax Credit Scholarship Program, and the only organization currently qualified to administer the education savings accounts under SB 193 (should it be enacted into law)
- Ed Choice, a national organization that supports school choice initiatives in states
- The Granite Institute, a research organization that advocates for school choice
- 6 testified as individual citizens in favor of SB 193

#### **Those in opposition:**

- Manchester Mayor Joyce Craig
- 6 School board members (from Mascenic, Hillsboro Deering, Manchester, Kearsarge Regional, Dover, and, Henniker School Boards)
- 6 School administrators and Superintendents (from Claremont, Hampton, Manchester, Monadnock Regional, and Shaker Regional School Districts)
- Community Crossroads, an organization that provides services to individuals with developmental disabilities and their families
- ABLE NH, an organization that advocates for the civil rights of individuals with disabilities and their families
- American Civil Liberties Union (ACLU)
- New Hampshire Association of School Principals
- New Hampshire Special Education Administrators Association
- New Hampshire School Boards Association
- AFT-NH
- Nashua Teachers' Union
- 2 State Representatives (Mel Myler, Merrimack-10; Timothy Horrigan, Strafford-6)
- 27 testified as individual citizens in opposition to SB 193

Reaching Higher NH also provided comments, but did not register in support or against SB 193. Policy Director, Dan Vallone, presented a fiscal analysis of the bill as amended.

### **Present But Not Speaking**

Many attendees formally registered an opinion on SB 193 without providing testimony. Out of the 154 people who did so, 122 opposed SB 193 and 34 were in favor.

### **Those in opposition (122 total):**

- Five school board members (from Franklin, Merrimack Valley, Allenstown, Mascenic, and Concord School Boards)
- Five school administrators and Superintendents (from Laconia, Gilmanton, Franklin, and Alton School Districts)
- Community Support Network, Inc., an organization that provides services to individuals with developmental disabilities and acquired brain injury
- NEA-NH, New Hampshire's State Teachers Association
- AFL-CIO of NH, a union of labor and state workers
- League of Women Voters
- American Friends Service Committee in New Hampshire, an organization that advocates for a peace and justice movement
- Rights and Democracy of NH (RAD NH), an organization that advocates for healthy communities and the advancement of rights
- 21 State Representatives (Wayne Burton, Strafford-06; Casey Conley, Strafford-13; David Doherty, Merrimack-20; Debra Altschiller, Rockingham-19; Mary Heath, Hillsborough-14; Mary Stuart Gile, Merrimack-21; Linda Tanner, Sullivan-9; Joelle Martin, Hillsborough-23; Connie Van Houten, Hillsborough-45; Minority Leader Steve Shurtleff; Shannon Chandley, Hillsborough-22; Richard McNamara, Hillsborough-38; Karen Ebel, Merrimack-5; Latha Mangipudi, Hillsborough-35; Christy Bartlett, Merrimack-19; Joseph Guthrie, Rockingham-13; Carol Roberts, Hillsborough-4; Patricia Higgins, Grafton-12; Polly Kent Campion, Grafton-12; Tamara Le, Rockingham-31; Ivy Vann, Hillsborough-24)
- 80 Individual citizens registered their opposition

### **Those in support (32 total):**

- Governor Chris Sununu
- House Majority Leader Dick Hinch
- 15 State Representatives (Jeanine Notter, Hillsborough-21; Josh Moore, Merrimack-21; Kevin Verville, Rockingham-2; Lon Turcotte, Strafford-4; Mike Sylvia, Belknap-6; Sean Morrison, Rock-9; Tom Kaczynski, Strafford-22; Werner Horn, Merrimack-21; Ed Comeau, Carroll-5; Greg Hill, Merrimack-3; JR Hoell, Merrimack 23; Caroletta Alicea, Merrimack-8; Chris True, Rockingham-4; Lisa Freeman, Hillsborough-12; Brendon Phinney Strafford-24)
- Cornerstone Action, a New Hampshire-based advocacy organization dedicated to furthering religious freedom and Judeo-Christian values
- Americans for Prosperity NH, a conservative political advocacy group that advocates for limited government
- Diocese of Manchester
- School Choice for New Hampshire
- 9 Individual citizens registered their support

Watch the videos of the hearing here:

Part 1:

Part 2:

*Correction: an earlier version of this post incorrectly stated Representative Brandon Phinney of Rochester and Representative Ivy Vann of Peterborough's positions on the bill. The post has been updated to reflect Rep Phinney's statement in favor and Ivy Vann's opposition to SB193.*

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# Concord Monitor: Big problem with SB 193 is that it's unconstitutional

January 17, 2018



**The Concord Monitor Editorial Board published this editorial on the constitutionality of SB 193, the bill that would create a statewide voucher system:**

The federal Constitution's ban on public support of sectarian education under the Establishment Clause suffers from wrong-headed U.S. Supreme Court decisions – more about that later. The New Hampshire Constitution even more explicitly bars the transfer, directly or indirectly, of taxpayer money to religion-based institutions. The state attorney general's office, however, seems to be confused by the bill.

State efforts to direct public funds to private schools, including religious schools, are being promoted nationally by school choice advocacy organizations. Their campaign gathered steam after a 2002 U.S. Supreme Court decision that, by a 5-4 majority, ruled constitutional a Cleveland, Ohio, school voucher program that directed public money to religious schools. That decision was wrong, as Supreme Court Justice David Souter of New Hampshire wrote in the minority's dissent.



"Religious teaching at taxpayer expense simply cannot be cordoned from taxpayer politics, and every major religion currently espouses social positions that provoke intense opposition. Not all taxpaying Protestant citizens, for example, will be content to underwrite the teaching of the Roman Catholic Church condemning the death penalty. Nor will all of America's Muslims acquiesce in paying for the endorsement of the religious Zionism taught in many religious Jewish schools, which combines 'a nationalistic sentiment' in support of Israel with a 'deeply religious' element. Nor will every secular taxpayer be content to support Muslim views on differential treatment of the sexes, or, for that matter, to fund the espousal of a wife's obligation of obedience to her husband, presumably taught in any schools adopting the articles of faith of the Southern Baptist Convention. Views like these, and innumerable others, have been safe in the sectarian pulpits and classrooms of this Nation not only because the Free Exercise Clause protects them directly, but because the ban on supporting religious establishment has protected free exercise, by keeping it relatively private. With the arrival of vouchers in religious schools, that privacy will go, and along with it will go confidence that religious disagreement will stay moderate."

...[P]assage of SB 193 could bring about what Justice Souter feared, a society that mixed political debate with religious strife at the expense of its children's education. Senators and Gov. Sununu: Reject this bill for the good of the state, the Constitution and public education.

**Source: Editorial: Big problem with SB 193 is that its unconstitutional | Concord Monitor**

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March 15, 2017

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# Analysis finds that SB 193 may disadvantage students with disabilities

December 21, 2017



Reaching Higher New Hampshire, a nonpartisan education policy nonprofit, released an analysis of SB 193, a bill to create a statewide education savings account (ESA or voucher) program, that finds the program could place students with disabilities at a disadvantage relative to their peers who are not considered to have a disability. The

analysis focuses on New Hampshire data showing that students with disabilities, as defined by the Individuals with Disabilities Education Act (IDEA), constitute a much smaller fraction of private school enrollment than is the case with public school enrollment.

"The data show a stark disparity in terms of private school enrollment between students with disabilities and their peers," said Dan Vallone, Reaching Higher's Policy Director. "The magnitude and persistence of the disparities in enrollment raise questions about the structural factors that account for those disparities and also about how SB 193 could put those students at disadvantage."

Key findings include:

- Overall around **8%** of New Hampshire's students attend private school; however, **less than 1%** of students with disabilities are parentally-placed in private schools; and
- Students with disabilities make up around **15%** of the public-school population for grades 1-12 (~ages 6-21); however, students with disabilities (ages 6-21) who are parentally-placed in private schools, constitute only around **1%** of the private school population in New Hampshire.

The analysis draws on data submitted by the New Hampshire Department of Education to the US Department of Education as required under IDEA, Part B, Section 618, as well as enrollment data published by the New Hampshire Department of Education. Under Part B, Section 618 of IDEA, states are required to report (among other things) the number and educational environments of children ages 3-5 and students ages 6-21 with disabilities as identified on an annual basis.

"The data underscores the fact that when it comes to special education, the differences between public schools and private schools are vast and complex and should be fully considered in the context of SB 193," Vallone continued.

SB 193 includes a provision that says participating in the program has the same effect as parental-placement under IDEA. Parental-placement refers to situations where students are enrolled by their parents or guardians in private school and basic education is paid through private resources. This is distinct from situations where a school district, in consultation with parents / guardians and a student's Individualized Education Program (IEP) team, enrolls a student in a private school and the school district pays the educational expenses. In situations of parental-placement, students and families waive the majority of civil rights protections and potential services provided by IDEA.

The analysis comes on the heels of the release of two major national reports relative to special education. On December 7, the US Department of Education released a FAQ document describing the major impacts of the March 2017 Supreme Court Case, *Endrew F. v. Douglas County School District (Endrew F.)*. The FAQ explains how *Endrew F.* clarified school districts' obligations to provide a free, appropriate public education (FAPE) under IDEA. On November 30, the US Government Accountability Office (GAO)

released an analysis of private school choice programs (comparable to SB 193) across the country. The GAO found that participants in private school choice programs may not always be aware of the changes in how special education is treated under parental-placement. The GAO recommended that Congress require states to notify parents and guardians about changes in federal special education provisions under parental-placement.

See the full analysis [here](#).

# Reaching Higher NH Analysis on SB 193 finds Disproportionate Impact on Cities and Property-Poor Districts

December 6, 2017





Reaching Higher NH held a public information session this morning to present their analysis of SB 193, a bill that would create a statewide voucher program through education freedom savings accounts. The bill passed the Senate in the spring of 2017 and the House will vote on an amended version in January 2018. The bill is highly consequential. Over 60 people were in attendance, including several NH State Representatives, public school administrators, special education professionals, parents and community members.

There are several aspects of the amendment, including eligibility criteria and stabilization grants, that would have substantial implications, financial, academic, and otherwise.

Reaching Higher NH used publicly available data to project the impacts on districts and the state. Key findings included:

- **70% of the students who would be eligible for the voucher come from the comparatively property-poor communities** that would be most impacted by any loss in state funding.
- The stabilization grants intended to protect these districts from catastrophic funding losses would **cost the state at least \$31 million in new spending over the next 5 years.**
- **In the first year, districts are set to lose around \$5.8 million in state aid – a projection that factors in the bill’s stabilization grants.** Manchester, for example, will lose about \$430,000 in state aid if just 1% of eligible students select a voucher. For Nashua, that would be a \$407,000 loss.
- **Students with disabilities waive their rights under federal and state disability laws**, including the right to an IEP, the right to services, and the right to a free and appropriate education in the least restrictive environment.

## Background

SB 193 allows eligible families to receive 95% of the state funding (about \$3,600 per student plus differentiated aid) in the form of an education freedom savings account, or voucher. The funds can be used for private and religious school tuition, homeschooling costs, tutoring, and other education-related expenses. The original bill passed the Senate in the Spring of 2017, and the House Education Committee studied the bill over the summer, eventually voting ought-to-pass on an amended version in November.

### **Eligibility Requirements**

The original bill allowed any New Hampshire student between the ages of 5 and 20 to apply for a voucher. The House amended the bill to include eligibility requirements: students must either come from households earning less than 300% of the Federal Poverty Line (\$73,800 for a family of four), have an Individualized Education Plan (IEP), attend a poor-performing school, or have an application for a tax credit scholarship that has gone unfunded.

Reaching Higher NH's analysis found that the largest pool of eligible students will likely be those from households who earn less than 300% of the Federal Poverty Line. This means that about 70% of eligible students will come from communities that are extremely vulnerable to fluctuations in state aid and enrollment. These communities depend on dollars raised through local taxes and state funding due to lower-than-average equalized valuation per pupil (lower-than-average property valuations, meaning a lower ability to raise property tax funds). For example, a reduction in state aid in Franklin has a more discernible impact on their local budget than a reduction in state aid in Rye.

### **Stabilization Grants**

The House Education Committee determined that the program would cost districts millions in state funding, which would ultimately raise local taxes. To help minimize the impact to local school budgets, the Committee included "stabilization grants" to ease the burden. If a district loses more than 1/4 of 1% of their prior year appropriations from students leaving the district, the state will provide a grant to the district to make up the remaining loss.

Reaching Higher NH's analysis found that if 3% of eligible students select a voucher, the state will need to raise and appropriate about \$31 million in additional funding over the next five years to pay for the grants. Note that the allocation of the funds is not in the bill—the state legislature would have to appropriate the money during budget time. For the purposes of this analysis, Reaching Higher restricted eligibility to students who receive free or reduced price lunch (FRL), a federal program available to students from households who earn less than 185% of the federal poverty level, as there is publicly-available data at the school district level for these populations. As a result, however, the \$31 million should be considered a conservative, minimum estimate of impact.

### **Special Education**

The bill states that when a family accepts an education freedom savings account, they waive their rights under most federal and state disability laws, including the Individuals with Disabilities Education Act (IDEA). State and federal laws require that schools provide students with disabilities the services and supports they need to receive a free, appropriate public education in the least restrictive environment at no cost to the family. This could mean anything from the support of a paraprofessional in the classroom, to hearing assisted devices. Families are guaranteed certain rights, including the right to be present in an IEP meeting or the right for their child to be evaluated by a certified professional.

When a child accepts an education freedom savings account under the bill, these protections are waived. Students receive a service plan that outlines supports the local public school will make available to the student. Services are not required to be individually tailored to the student, and families are not guaranteed input regarding the services and supports provided. When the funding for the service plan runs out, the school is not obligated to continue to provide support, even if the school year is still in session.

### **Academic Accountability**

SB 193 contains accountability requirements that appear to be in contradiction with each other. The bill seems to compel any student who selects a voucher to take the annual statewide assessment (as defined in RSA 193-C:6). However, the bill also



contains language indicating that the accountability requirements for vouchers students could be satisfied with an annual portfolio review and one other measurement tool agreed upon by the parents, the Commissioner of Education, resident superintendent, or private school principal. This issue complicates efforts to assess related potential academic impacts.

Where students selecting a voucher are required to take the annual statewide assessment, shareholders are able to evaluate and compare academic results to ensure students are realizing their learning goals. This is not the case when such a statewide assessment is not used.

### **Public Oversight**

Reaching Higher estimates that if 3% of eligible students select a voucher, scholarship organizations will receive over \$375,000 in state money every year (scholarship organizations keep 5% of the per pupil adequacy amount associated with each voucher student). The amended bill calls for an eight-member oversight commission, which includes the administrator of the selected scholarship organization. This may impact the overall rigor and nature of the oversight commission.

Finally, the bill does not prohibit scholarship organization staff members from having financial interests in education providers, including private schools, tutoring programs, or online programs, for which the education savings account would be used.

**Watch the full presentation here:**

### **Methodology & Additional Resources**

- Presentation (A narrated version of the presentation will be available shortly)
- Modeling the Financial Impacts of SB 193: Explanatory Note
- Vulnerability Matrix
- SB 193 Year 1 Impact
- Model for Stabilization Grants
- Federal Actions Needed to Ensure Parents Are Notified About Changes in Rights for Students with Disabilities (GAO Report)
- A Performance Audit of the Arizona Department of Education—Empowerment Scholarship Accounts Program



## SB 193: An attack on New Hampshire's public schools

By Joe Onosko

Posted Jan 1, 2018 at 12:48 PM

Updated Jan 2, 2018 at 9:14 AM

SB 193 is an education voucher program that received much criticism during the 2017 legislative session, and rightly so. As originally written, it allocated potentially enormous sums of public taxpayer money (from \$3,600 to \$7,500 per student) for parents to send their children to elite private schools and religious schools, and to fund the efforts of home school parents, some of whom are zealous, religious fundamentalists.

And the financial burden of SB 193 would have been absorbed by the state's excellent K to 12 public school system that educates nearly 90 percent of New Hampshire children.

By early November, the bill's sponsors realized revisions were needed to gain passage by the House Education Committee. As a result, restrictions were added to the "educational savings account" or ESA voucher plan; that is, it would apply to "low income" families (e.g., a family of 4 making less than \$73,600 per year), students with a special education plan, and students unable to enroll in a charter school or access monies from the state's scholarship tax-credit program.

Even with the revisions, SB 193 passed by the narrowest of margins in the Education Committee (10 to 9), and will now be voted on by the full House on Wednesday, Jan. 3.

I'd like to offer six reasons why SB 193 barely skidded across the committee finish line and why it is so important for parents and citizens committed to community-owned and operated public schools to speak out immediately and loudly against this voucher plan.

First, voucher programs do not work. Study after study, whether conducted by a conservative- or liberal-affiliated organization, arrives at this conclusion. Even the conservative Fordham Institute, a strong ideological proponent of school choice, acknowledged this finding from their own recent study (N.Y. Times, 2/23/17); "Students who use vouchers to attend private schools have fared worse academically compared to their closely matched peers attending public schools" ([goo.gl/ZNe8RV](https://www.google.com/search?q=goo.gl/ZNe8RV)).

In a threadbare state like New Hampshire, with no income or sales tax and so many other issues to address (including being "ground zero" for our nation's opioid epidemic), we cannot waste any of our precious public monies on a voucher plan that has consistently failed to demonstrate better

achievement outcomes relative to public schools. Beyond the wasted money, it is unethical to send our state's children down an educational path that lacks research support. Also note that SB 193 funds a new private agency to administer the program by using 5 percent of the bill's allocated funds and, again, at a time when the state has so many other more pressing issues to address.

Second, New Hampshire's public school system for decades has been ranked among the very finest in the country. The most reliable method to compare the 50 states is to use results from the National Assessment of Educational Progress (NAEP) that is administered in reading, mathematics, and science in grades 4, 8 and 12. The 2015 NAEP results again find the Granite State scoring 1st, 2nd or 3rd in all grades and all subject areas (check out our performance here: [goo.gl/6HkiAa](http://goo.gl/6HkiAa)). And a recent report by U.S. News & World Report ranked New Hampshire to be "the best state for pre-K to 12" in the nation ([goo.gl/yhjNFq](http://goo.gl/yhjNFq)).

Given these findings, New Hampshire legislators should be experimenting with reform plans that attempt to improve our state's already high performing education system, not creating new programs that hollow out the system and direct monies toward private schools that serve a fraction of the state's students.

Third, the New Hampshire Constitution clearly states that citizens cannot be forced to support religious schooling, whether in a family home or at a religiously-affiliated institution. SB 193 fails to abide by this requirement in our state's foundational document.

Fourth, we still don't know how much the program might cost state taxpayers -- see Reaching Higher NH's latest analysis about potential costs: [goo.gl/KC6xPD](http://goo.gl/KC6xPD).

Fifth, the 2012 state legislature already passed a law that gives public school parents unparalleled rights to direct their child's education, as reported by ABC News ([goo.gl/QYjflG](http://goo.gl/QYjflG)). In short, no state in the nation allows parents to customize their child's public education more than New Hampshire, leading one to conclude that SB 193 is really about directing public monies to private schools.

Finally, SB 193 is part of a broader conservative ideology that believes "government schools" (as the naysayers call them) should be replaced by a marketplace of private schools that compete for the vouchers of consumers (i.e., parents). It is based on a quasi-religious article of economic faith known as "spontaneous order" which assumes that competition (and the profit motive) will create better schools than those run by communities and their hired educational leaders. In the 60 years or so since economist Milton Friedman offered up his education voucher plan, we've yet to see supporting evidence.

Looked at in the broadest of terms, school voucher programs reduce equality of educational

opportunity, undermine our nation's meritocratic system, and make a sham of the American Dream.

Given the above arguments and the fact that 9 out of 10 New Hampshire children attend public schools, SB 193 does not serve the public good and should be rejected by the House.

The vote is Wednesday and your voice can make a difference. Here's a link to find your House representative and others you'd like to contact: [goo.gl/CdSwyY](http://goo.gl/CdSwyY).

*Joe Onosko, of Portsmouth, is an associate professor of education at the University of New Hampshire. The views expressed here are his own and do not represent the department or university.*

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City Clerk's Office

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## ***January Department Reports:***

- 8.1 Assessor's Office P. 45**
- 8.2 Building, Zoning, and Licensing Services P. 47**
- 8.3 City Clerk's Office P. 53**
- 8.4 Department of Public Works P. 55**
- 8.5 Economic & Community Development P. 63**
- 8.6 Finance Office P. 79**
- 8.7 Planning & Development Department P. 81**
- 8.8 Recreation & Arena P. 85**
- 8.9 Rochester Fire Department P. 87**
- 8.10 Rochester Police Department P. 95**
- 8.11 Rochester Public Library P. 121**
- 8.12 Tax Collector's Office P. 123**
- 8.13 Welfare Department P. 125**

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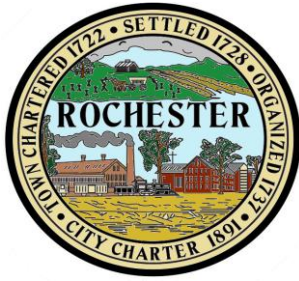
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City Clerk's Office

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## City of Rochester, New Hampshire

### Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: [assessor@rochester.net](mailto:assessor@rochester.net)

Web Site: [www.rochesternh.net](http://www.rochesternh.net)

February 14, 2018

To: City Manager/Council

From: Jonathan Rice, Chief Assessor

### **Subject: January Council Report**

#### Revenue Received/Collection Warrants issued:

Processed Pilot Payments	\$43,906.00
Property Record Cards, Maps & Copy Revenue	\$ 9.00

- A letter of compliance was received by the Assessing Office from the NH Department of Revenue stating that the Update Manual provided to the State upon completion of our 2017 assessment update complies with all of the requirements set forth in Standard 6 of USPAP and applicable laws & regulations. It received a perfect score!
- The 2017 NH DRA Equalization Study was finalized and resulted in a Median Ratio of 95%, a COD of 7.67, and PRD of 1.00. All of the statistical results fall well within the NH ASB and DRA recommended ranges.
- The following assessing staff members hold NHA AO Board positions for 2018 – Jonathan Rice (Chief Assessor) on Finance, Nancy Miller (Field Assessor) on Legislative and Stafford County, Theresa Hervey (Field Assessor) on Education.
- Nancy Miller joined the City of Rochester's Joint Loss Management Committee.
- The assessors attended a 2 hour webinar on the valuation of convenience stores & gas stations.
- Three assessing staff members attended a NHA AO sponsored presentation by Stephan Hamilton, Director of the NH Department of Revenue, on the setting of tax rates.
- The department has embarked on the process of creating individual assessment record cards for all of the City's campgrounds.
- Letters for exemption renewals, payment in lieu of taxes renewals, and residential in commercial zone renewals were mailed.

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City Clerk's Office

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**City of Rochester, New Hampshire**  
**Department of Building, Zoning & Licensing Svcs**  
 33 Wakefield Street \* Rochester, NH 03867  
 (603) 332-3508 \* Fax (603) 330-0023  
 Website: [www.rochesternh.net](http://www.rochesternh.net)

## **Zoning Monthly Report**

### **January 2018**

#### **Cases:**

**2017-14** Frederick Abbey, applicant requests a Variance to add and addition to an already non-conforming building according to Article 42.22 Section (c)(8).

**Location:** 100 Meaderboro Rd Rochester, NH 03867, 0232-0012-0000, in the Agricultural Zone.

***Variance was granted.***

**2017-16** Eco-Site and T-Mobile, applicant requests a Special Exception to permit the construction of a wireless communication facility according to Article 42.22 Section (14).

**Location:** 144 Meaderboro Rd Rochester, NH 03867, 0232-0016-0003, in the Agricultural Zone.

***Special Exception was postponed by Board.***

**2018-01** Johanna K Garneau, applicant requests a Special Exception to allow a Home Occupation-3 in a Residential 2 Zone. According to Article 42, table 18-A.

**Location:** 24-26 Church St. Gonic, NH 03869, 0142-0010-0000, in the R2 Zone.

***Special Exception was granted with the condition that owner shows occupancy.***

**2018-02** Suncrest Realty LLC, applicant requests a Variance to permit a six unit apartment building with a lot area per dwelling of 1,960 sq ft where 5,000 sq ft per dwelling is required. According to Article 42.19, Section (b)(8).

**Location:** 147-149 No Main St. Rochester, NH 03867, 0121-0341-0000, in the NMU Zone.

***Variance was denied.***

## End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of January 2018 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

### Department Revenue

Permit Type	January 2018	Year to Date
Building Permits	\$10,730.50	\$187,514.00
Electrical Permits	\$2,212.00	\$24,797.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$947.00	\$11,741.00
Zoning Permits	\$232.15	\$3,858.02
FireSuppression Permits	\$0.00	\$447.00
FireAlarm Permits	\$0.00	\$2,426.00
Sprinkler Permits	\$704.00	\$4,406.00
Mechanical Permits	\$2,049.00	\$24,951.00
Food_Milk Licenses	\$25.00	\$6,895.00
Taxi Licenses	\$40.00	\$1,060.00
General Licenses	\$700.00	\$2,455.00
<b>Net Revenue</b>	<b>\$17,639.65</b>	<b>\$270,550.02</b>

# End of Month Council Report

## Building Permit Detail

New Permits		January 2018		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	1	\$1,025,490.00	6	\$3,004,702.00
	Addition - Residential	0	\$0.00	8	\$142,800.00
	Alteration - Residential	7	\$75,460.00	47	\$787,016.00
	Alterations- Non Residential	3	\$186,400.00	17	\$1,543,332.00
	Apartment	1	\$288,400.00	1	\$288,400.00
	Barn	0	\$0.00	1	\$80,000.00
	Building - Non-Residential	1	\$0.00	6	\$3,789,000.00
	Condo	0	\$0.00	0	\$0.00
	Deck	0	\$0.00	34	\$184,951.00
	Demolition	0	\$0.00	24	\$90,388.00
	Fence	0	\$0.00	30	\$108,641.76
	Footing/ Foundation	6	\$0.00	56	\$179,132.00
	Garage	1	\$30,000.00	26	\$652,850.00
	Manufactured Home	1	\$70,000.00	34	\$2,369,012.00
	New Home	4	\$311,740.00	64	\$9,243,247.00
	Other	0	\$0.00	38	\$1,758,685.30
	Pool - Above Ground	0	\$0.00	3	\$19,600.00
	Pool - In Ground	0	\$0.00	1	\$23,800.00
	Repair/Replace - Non-Residential	1	\$3,000.00	8	\$249,700.00
	Repair/Replace - Residential	2	\$17,000.00	16	\$181,894.36
	Roofing	2	\$31,600.00	83	\$1,354,071.25
	Shed	0	\$0.00	32	\$115,688.75
	Siding	0	\$0.00	13	\$254,434.45
	Sign	2	\$4,280.00	16	\$134,551.19
	Windows	2	\$7,452.00	22	\$165,041.76
Electrical Permits	Electrical Underground	0	\$0.00	19	\$35,100.00
	Generator	3	\$20,137.00	27	\$179,320.50
	Meters	1	\$1,000.00	16	\$36,200.99
	Service	2	\$1,800.00	33	\$187,759.99

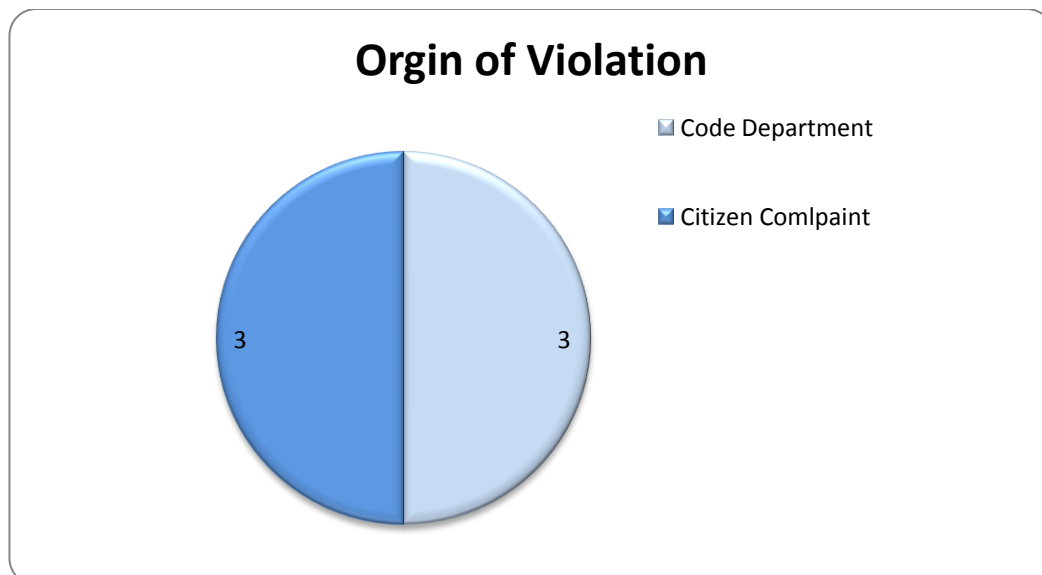
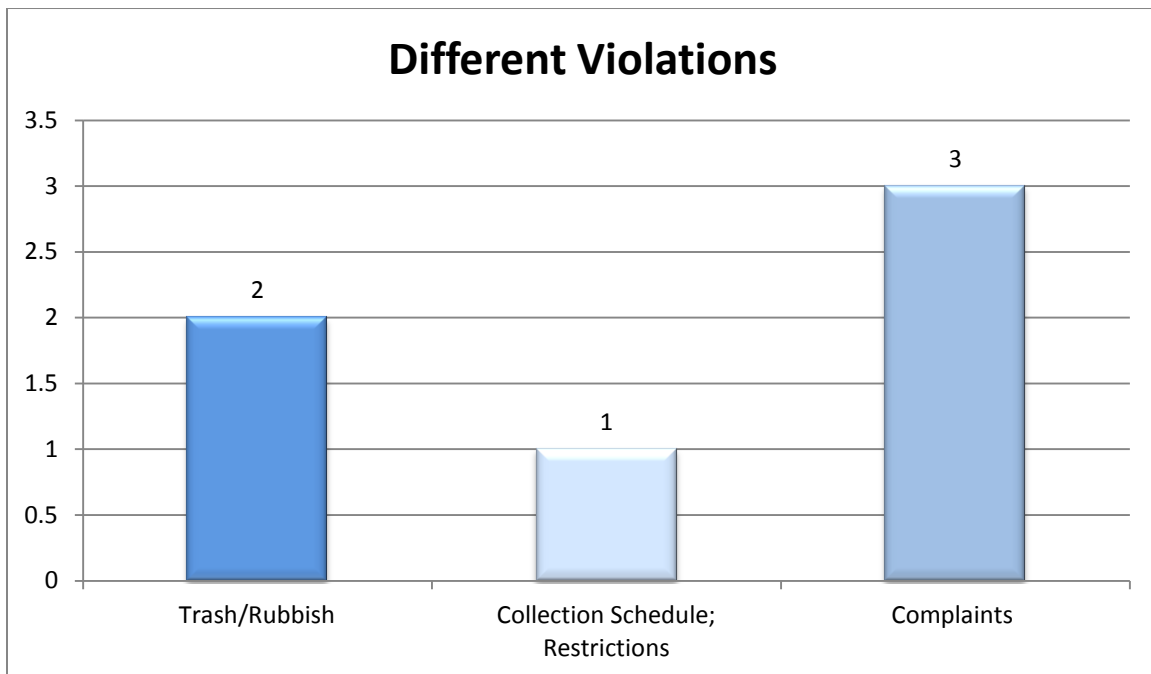
## End of Month Council Report

	Solar Electric System	1	\$2,000.00	11	\$295,732.02
	Temp Service	0	\$0.00	1	\$500.00
	Wiring	21	\$158,259.00	211	\$2,115,706.92
FireAlarm Permits	Fire Alarm Permit	1	\$1,090.00	21	\$198,005.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	5	\$51,550.00
Mechanical Permits	Air Conditioning	2	\$23,600.00	18	\$499,639.00
	Furnace/Boiler	10	\$59,568.00	95	\$618,306.00
	Gas Line	9	\$7,022.00	29	\$88,008.00
	Gas Piping	1	\$500.00	51	\$227,050.00
	Heating	8	\$58,504.00	59	\$644,980.00
	Hot Water Heater	1	\$1,800.00	5	\$11,300.00
	Mechanical Underground	0	\$0.00	0	\$0.00
	Other	2	\$6,665.00	21	\$53,565.00
	Pressure Testing	2	\$9,610.00	12	\$12,143.00
	Propane Tank	0	\$0.00	23	\$25,039.05
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	7	\$7,385.00	99	\$249,849.00
	Ventilation	0	\$0.00	3	\$48,500.00
Plumbing Permits	Plumbing	14	\$77,801.00	157	\$1,140,180.00
	Water Heater	5	\$4,168.00	23	\$31,867.00
Sprinkler Permits	Fire Sprinkler Systems	3	\$15,000.00	28	\$360,473.00
	<b>Total Permit Issued</b>	<b>127</b>	<b>\$2,506,731.00</b>	<b>1553</b>	<b>\$33,831,713.29</b>

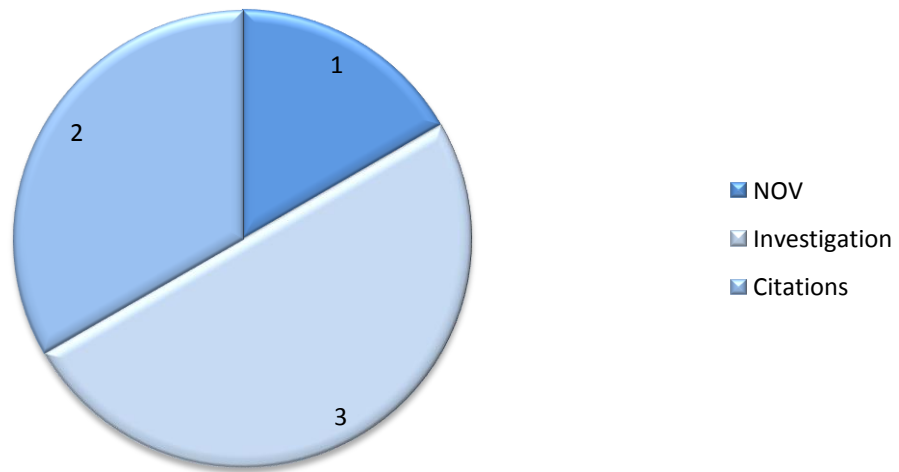
# January 2018 Code Compliance

## Monthly Report

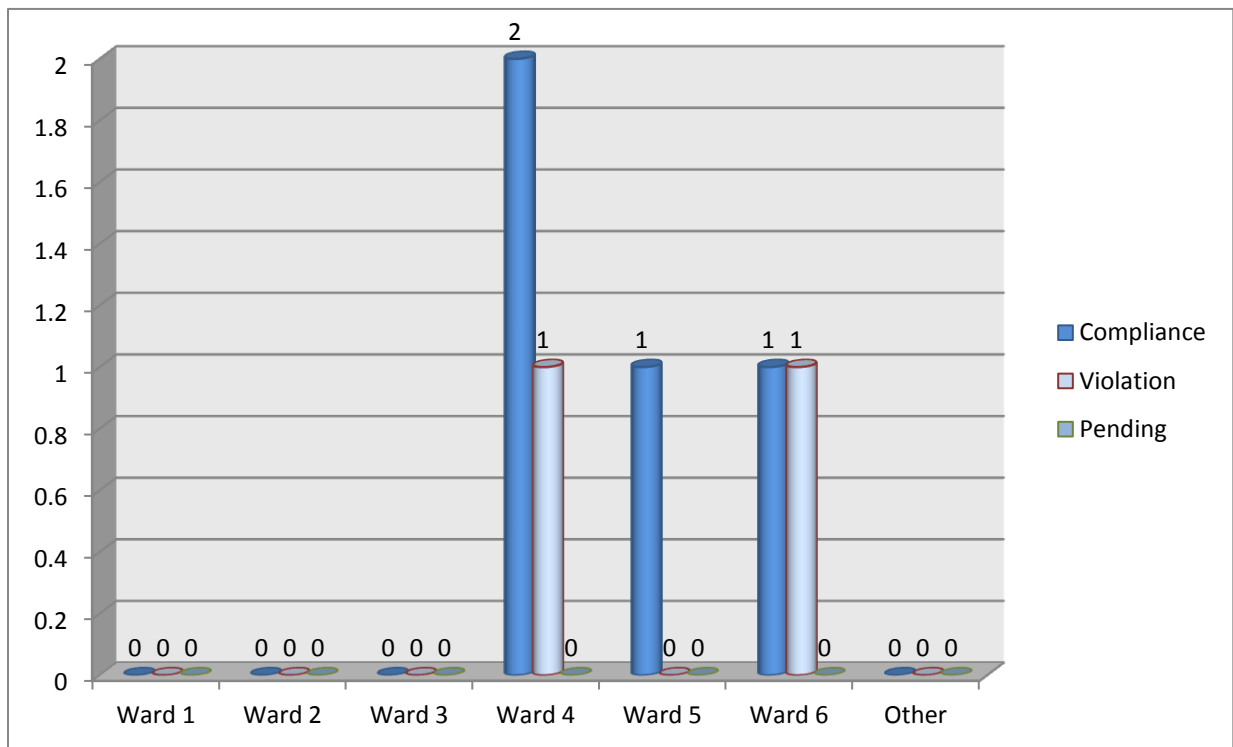
For the month of January Code Compliance dealt with 5 properties that had compliance or zoning issues for a total of 6 documented issues. All of property owners in these cases were notified and some received Notice of Violations or Citations asking for them to bring their property into compliance, of the 6 documented issues 4 of them have been closed and have come into compliance, and 2 of them are pending. Of the 10 issues that were pending from December, 4 of them have been closed and brought into compliance and 6 are still being investigated.



### Type of Correspondence



### Breakdown by Ward's



Respectfully Submitted,

Joseph Devine

Compliance Officer





City Clerk's Office  
 City Hall - First Floor  
 31 Wakefield Street, Room 105  
 ROCHESTER, NEW HAMPSHIRE 03867-1917  
 (603) 332-2130 - Fax (603) 509-1915  
 Web Site: <http://www.rochesternh.net>



## City Clerk's Report January 2018

### Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 240 initial copies of vital records, and 226 subsequent copies of vital records. The City Clerk's staff issued 9 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

- 25 babies were reported in Rochester during the month of January, 8 of which were born to Rochester residents.
- 43 resident deaths were reported in Rochester.
- 4 couples celebrated their wedding ceremonies in Rochester during the month of January.

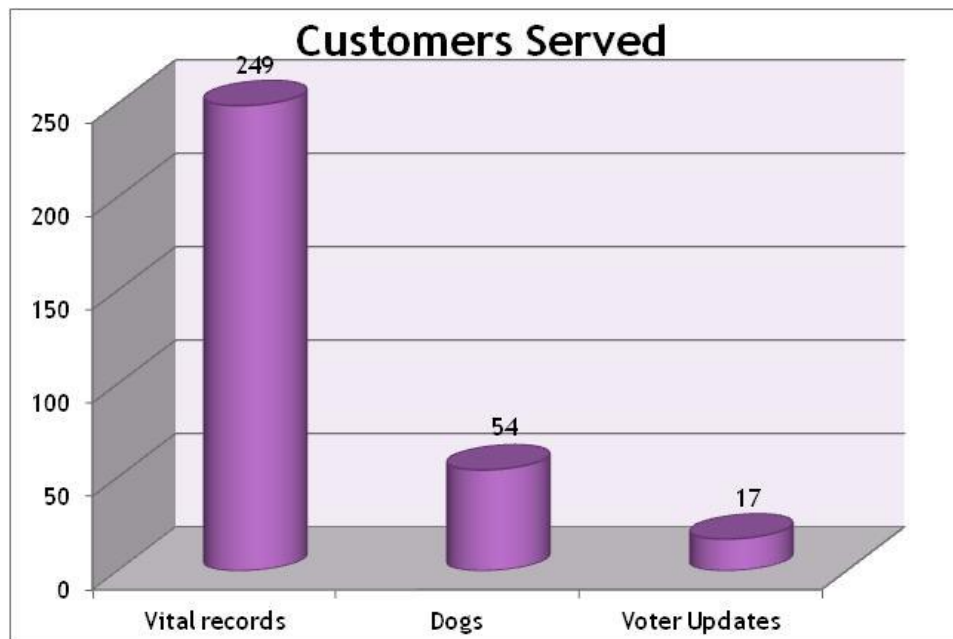
### Revenue – Vital Records/Marriage Licenses

	2017		2018	
	State	City	State	City
Initial/Subsequent copies:	\$2,426	\$2,209	\$3,050	\$2,810
Marriage Licenses:	\$473	\$77	\$387	\$63
<b>Total:</b>	<b>\$2,899</b>	<b>\$2,286</b>	<b>\$3,437</b>	<b>\$2,873</b>

### Dog Licensing

The City Clerk's office licensed 54 dogs during the month of January.

The dog tags for FY 2019 have been ordered and are expected to arrive in February. The tags for FY 2019 are gold rosettes.

**Customers Served during the month of January 2018****Elections**

There were 17 voter updates during the month of January including 7 new voter registrations. The remainder of the updates were party affiliation changes and voter removals due to death or voter moving out of Rochester.

**Voter registration summary by party as of January 31, 2018:**

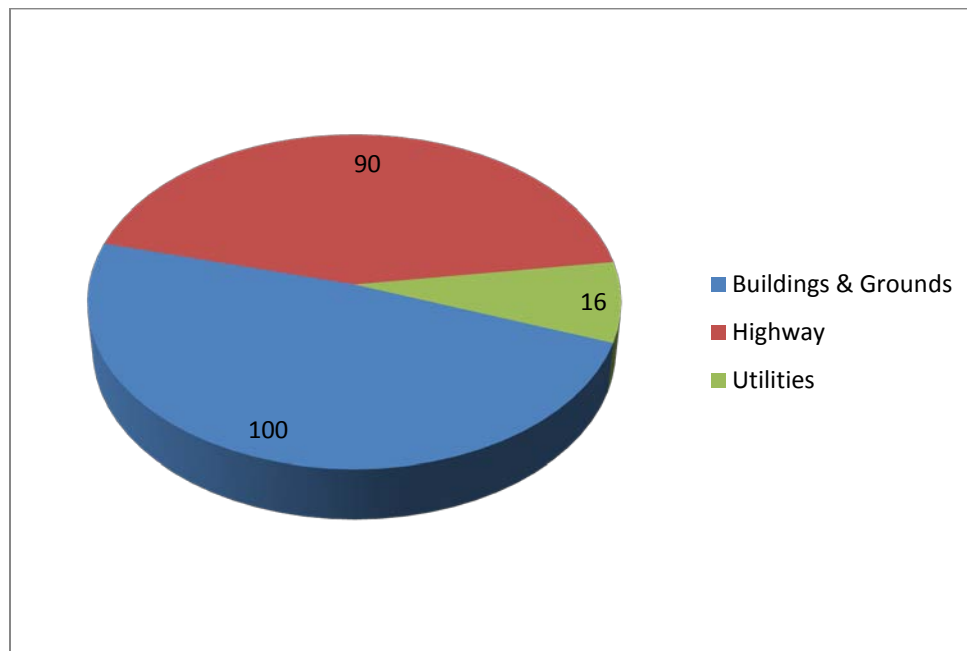
Ward	Democrats	Libertarians	Republicans	Undeclared	Totals
1	1,025	1	1,152	1,387	3,564
2	942	0	1,086	1,600	3,628
3	994	2	1,194	1,366	3,554
4	828	1	782	1,605	3,215
5	933	0	1,116	1,349	3,398
6	1,014	0	845	1,219	3,078
<b>Totals:</b>	<b>5,736</b>	<b>4</b>	<b>6,175</b>	<b>8,526</b>	<b>20,437</b>

Respectfully submitted,  
 Cassie Givara  
 Deputy City Clerk

## ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT

### January 2018

The Department of Public Works was busy in the month of January and responded to approximately 206 requests for service. The Highway Division had 90+ requests that ranged from traffic light repairs, requests for road and sidewalk treatment and other miscellaneous requests. The Utilities Division responded to 16 requests that included calls for water and sewer connection inspections, sewer backup concerns and other miscellaneous concerns. The Buildings and Grounds Division had 100 requests which included door and lock repairs, toilet repairs and requests for supplies.



JANUARY 2018 SERVICE REQUESTS

#### HIGHWAY & FLEET MAINTENANCE WORK COMPLETED:

- Patched potholes
- Removed all holiday wreaths and the Christmas tree.
- Treated and Plowed during 5 snow and ice events, total snow accumulation-18"
- Hauled away 7,915 yards of snow.
- Repaired and installed street signs thought the City.
- Trimmed brush on Blues Hills Dr. and Green St.
- Cleaning of the shop and general maintenance.
- Installed new batteries in truck #10 and truck#65.
- Repaired the block heater on #10, 6 wheel dump truck.
- Repaired# 36 Cat backhoe heater motor.
- Replaced the back sander shoot on #24 One ton dump truck.
- Rear spring was replaced on #16, 6 wheel dump truck.
- Performed vehicle service on #56, #53 and #3.
- Installed a new spinner motor and spinner on truck #20 six wheel dump.
- Installed new oil pan on truck #19 six wheel dump.

- Installed new transmission lines on #12 ten wheel dump truck.
- Installed new stainless steel ladders on ten wheel dump #9 and #12.
- Installed new stainless steel Ladders on 6 wheel dump #54 and #8.
- Installed new air chambers on six wheel truck #16 and #20.

#### **UTILITIES DIVISION WORK COMPLETED:**

- Daily Dig Safe mark-outs of City Utilities
- Cleared snow from hydrants city-wide after snow storms.
- Snow and ice removal, treatment of roads and sidewalks.
- 3 new sewer services and 3 new water services were installed by licensed contractors and inspected by City Staff.
- 2 Curb-stops were repaired.
- 1 Hydrant was repaired.
- 3 Meters were replaced.
- 5 Water Main Breaks were repaired.
- Performed monthly jetting and vacuuming of problematic gravity systems
- Staff responded to reports of 6 clogged sewers, the camera system was used to rule out city liability.
- Salmon Falls Sewer Main-2,800 linear feet of the 10" asbestos cement was lined with a cured in place liner.
- Sewer Stubs televised, located and pinged in GIS data

#### **BUILDINGS AND GROUNDS DIVISION WORK COMPLETED:**

- Lighting replacement project at Olde Farm Lane was completed on January 19<sup>th</sup>- All lighting is now operational.
- Several storms required snow removal of flat roofs at the library and several sections on the Community Center due to water infiltration. The suspected areas of the leaks have been patched.
- Ice buildup removal from Gonic fire to prevent injury to personnel walking on sidewalks.
- Maintenance/grounds staff to cover the vacant janitorial position at the community center.
- Completed snow removal on several storm.
- Completed carpet cleaning in conference room 1A and the senior center hallway at the community center.
- Replaced hot water heater at City Hall.
- Preventive Maintenance on garage doors at Central Fire Station.
- Vacant custodian position has been filled for the Community Center.



**Roof Top Snow Removal at Gonic Fire**

### **WASTEWATER TREATMENT DIVISION**

Items that were completed during the month of January: We continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. Wastewater Treatment Division worked with industries on various issues. Consulting Engineers and contractors continue to work on the automation project. We are in receipt of 90% drawings for the solids handling and chemical store facilities. We are interviewing applicants for the laborer position. Staff attended the NHWPCA meeting. The pump and repaired piping for the soda ash feed system were replaced. City officials attended a meeting with the Governor to discuss wastewater and stormwater permitting issues. WWTP is working on decanting the alum sludge lagoon. The main electrical supply line at the headwork's site is in need of replacement – we are working with EverSource and our electrician on scope and schedule of replacement. Staff has done an excellent job of keeping up with the snow, cold, and ice that mother-nature has thrown at us!! All required testing for EPA and State has been completed and submitted. Staff performed preventive and corrective maintenance on equipment, machinery and instrumentation. Average influent flow for the month was 2.490 million gallons per day (MGD). Percent of design flow 49.6%. Precipitation for the month = 2.49”.





Stalagmites that have formed on WWTP's off-line aeration basin

### **WATER TREATMENT DIVISION**

Treated water volume for the month of January was approximately 46.1 million gallons from the surface water treatment facility and 9.8 million gallons from the well. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Routine sampling for the newly registered consecutive water system serving the southeastern segment of Old Dover Road commenced this month. Inspections were conducted throughout the watershed. Ice damming and debris buildup was removed from the diversion structure. Flow controls were adjusted to divert excess to Round Pond. Snow fencing was installed at Tufts and Berry Ponds to discourage access to structures; wildlife protested our efforts by scattering fish chum atop the ice. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Heaters were replaced at Salmon Falls and the intake building. Maintenance at the well included housekeeping; mixer bearing replacement; and chemical feed calibrations. Maintenance at the WTF included lighting replacement in the main hallways and lavatories, silo, and parking lot; replacement of the bicarbonate air dryer; PMI on the sludge rakes and shaft collars; replacement of the sand filter train drive gear; repair of another filter room valve; and removal of excess sand media resulting from displacement during baffles installation and migration from the washwater hood. Diagnostics and repairs to the main PLC were performed this month; the PLC upgrade CIP submittals have been reviewed; materials acquisition and programming have commenced.

The raw water/low lift pump station project bid has been posted; interested parties have conducted site visits. The City of Rochester Water Department was featured on the cover page and operator profile sections of The New England Water Works Journal December 2017 edition. Staff visited the alum residuals lagoons in Somersworth to investigate sludge handling options for Rochester. Staff attended an NWWA class in Portsmouth focused on Per and Polyfluoroalkyl Substances in drinking water sources.



**Dual Traveling Bridge Filtration System**  
**City of Rochester Water Department**  
 Rochester, New Hampshire



Cover of the New England Water Works Association Journal

## ENGINEERING

Project Updates for January 2018:

- **Franklin St./Western Ave. Area Improvements:** Construction is currently in a winter shutdown until spring startup. Construction of buried infrastructure and base pavement have been completed on Western Avenue. Water, sewer, and drainage infrastructure construction will continue on Franklin Street in 2018. A change order has been processed that adds to the

scope of work the completion of Third, Fourth, and Fifth Streets, as well as Adams Avenue between Third and Franklin Streets. Project completion has been extended to August 2018.

- **Colonial Pines Sewer Extension:** The construction project that included pipe-jacking a sewer under the Spaulding Turnpike from Railroad Ave. to Birch Dr. was completed in early December. Sewer installation work on Railroad Avenue is being planned for Spring 2018. Future phases of this multi-phased sewer extension program are being designed and have either been funded in the CIP budget previously or will be requested in the next couple of years.
- **Pavement Maintenance & Rehabilitation:** Paving overlays in Woodman/Myrtle project area, and on Lagasse, Wilfred, and Chestnut have been completed. Pavement reclamation and placement of base pavement has been completed on Dry Hill, Eastern, Pray, Lisa, and Stonewall; final wearing course to be placed in Spring 2018. Other paving work from the FY18 list to be completed in 2018 includes: Wakefield, City Hall Municipal Parking Lot, Irish, Osborne, and Scott. Paving list for SB38 funds includes the following: Clow Court, Nadeau Drive, portions of Portland Street and Sampson Road, and Woodside Lane.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings. This project was advertised for bids and bids were received in May 2017; however, only one bid was received. DPW is working with this bidder to complete the construction in Spring 2018.
- **Dewey Street Pedestrian Bridge:** The official bridge opening ceremony was held on Friday, December 8th, 2017. Final pavement overlay of bridge approaches and other punch list items to be completed in Spring 2018. Eversource is also scheduled to set new utility poles for lighting at both bridge approaches; new LED fixtures to be furnished by the City's LED contractor.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for winter 2018/2019. Prior to that contract, and in preparation for that construction, a utility infrastructure contract is anticipated to be bid for construction in 2018.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** This project was advertised for bids in January 2018. Construction is anticipated in spring 2018.
- **Water Treatment Plant Residuals Disposal:** This project is currently in the evaluation stage of alternatives for the most effective method of disposal of residuals generated at the Surface Water Treatment Plant.
- **Salmon Falls Road Cured-In-Place Sewer Pipe Lining & Spray-Applied Epoxy Manhole Lining:** This project was advertised for bids in November 2017. Construction of the cured-in-place sewer pipe lining was completed in January 2018. Spray-applied epoxy manhole lining is scheduled to be completed in spring 2018, once temperatures rise to the necessary range for proper material application.
- **WWTF Biosolids Dewatering Facility:** This project is at 90% design. The project is scheduled to be advertised for bids in spring 2018.
- **River Street Sewer Pump Station Upgrade:** This project is currently at 60% design. Construction start is anticipated in 2018.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design. Funding for a Sewer System Master Plan is being requested in the FY19 CIP Budget.



- **NPDES Permits - Wastewater Treatment Facility & MS4 Permit (Stormwater):** The draft National Pollutant Discharge Elimination System (NPDES) Permit for the Wastewater Treatment Facility (WWTF) has not yet been issued by USEPA Region 1, however issuance could happen at any time. A meeting is scheduled with newly appointed USEPA officials and Great Bay Coalition cities (Dover, Portsmouth, and Rochester) in February 2018 to discuss proposed approaches to language for WWTF NPDES permits. As far as the Municipal Separate Storm Sewer System (MS4) NPDES General Permit for stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018. USEPA Region 1 has conceptually proposed, and NHDES has supported, the idea of an integrated NPDES permit, combining the WWTF NPDES Permit and the MS4 Stormwater NPDES Permit.

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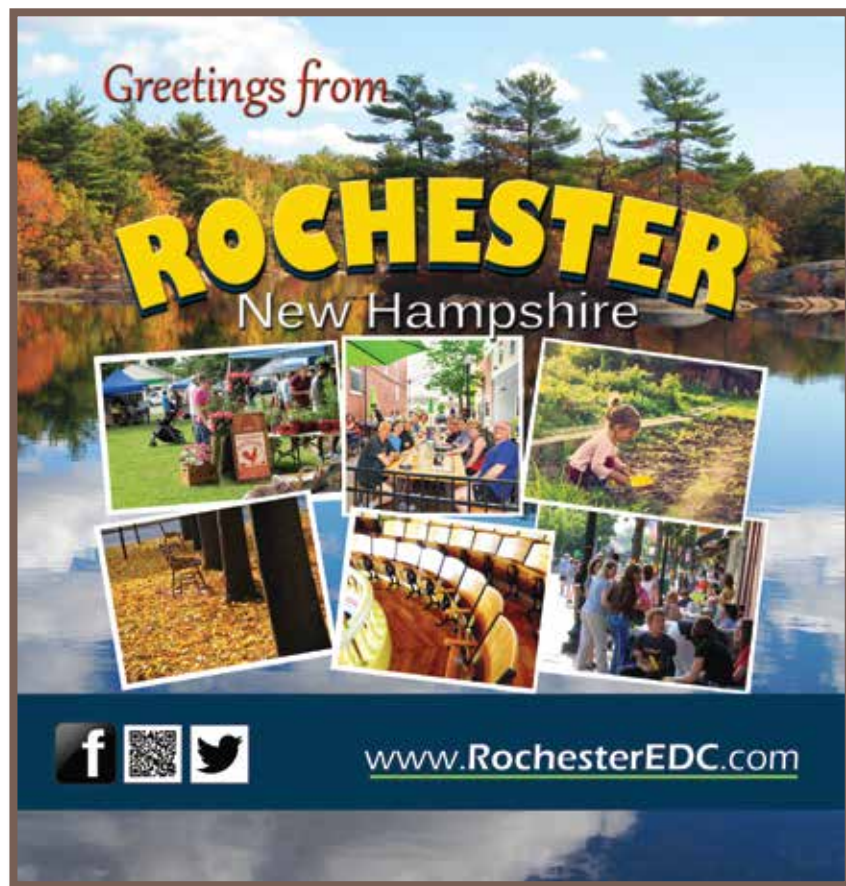
City Clerk's Office

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# ECONOMIC & COMMUNITY DEVELOPMENT TEAM



1/31/2018

## Management Report

*Written & Compiled by:*  
*Jennifer Murphy Aubin*

*Rochester is one of the fastest-growing cities in the Seacoast region, featuring an excellent quality of life and renewing retail, dining, entertainment & arts downtown district.*

*With a strong lineage of textiles manufacturing, Rochester is reigniting a dynamic business climate, including thriving aerospace, advanced manufacturing and composites industries.*

Article Excerpt from Foster's,  
"Planning Board OKs  
Increased Downtown Density",  
Kyle Strucker, 1/23/18

A proposed zoning change that would increase downtown Rochester's residential density has cleared its first hurdle, as the Planning Board voted unanimously Monday night to recommend the measure to City Council.

The change would reduce the minimum downtown lot size for a single housing unit from 5,000 square feet to 500 square feet in the heart of the city.

The Planning Board delayed its recommendation earlier this month because it wanted more information. Now that more details about the possible effects of the change have been provided, board members said they feel increasing downtown's density will only benefit

Rochester as the city continues efforts to revitalize downtown and fill its long-vacant properties.

"This is our opportunity to make it (revitalization) happen." - Planning Board Chair, Nel Sylvain.



## Economic & Community Development Team

KAREN POLLARD, CECD - ECONOMIC DEVELOPMENT MANAGER

### DOWNTOWN DENSITY & ZONING

Downtown density for residential units was reviewed, discussed and approved at the City Council meeting.

### ECONOMIC DEVELOPMENT STRATEGIC PLAN

The REDC approved Economic Development Strategic Plan was presented and reviewed by the City Council and Planning Board, receiving endorsement from both governing bodies.

### GBCC ADVISORY

Manager Pollard met with incoming president, Dr. Susan Huard, who will be leading the operations of the Rochester Advanced Technology and Academic Center. Manager Pollard is looking forward to providing information of the workforce vitality ATAC brings to the community and the asset it represents to incoming companies who are looking for a well educated and prepared workforce.

### DOWNTOWN & SMALL BUSINESS RELATIONSHIPS

Manager Pollard continues to meet with interested parties to promote available buildings downtown, going over the potential renovation costs, tax rate and various programs including 79E and Economic Revitalization Zones.

## JENN MARSH, ECONOMIC DEVELOPMENT SPECIALIST

### COMMUNITY ENGAGEMENT

Specialist Marsh is working with Keller Williams Coastal Realty to identify service projects to benefit the City, under their annual day of service event, entitled RED Day. The name represents Renew, Energize and Donate, as the mission statement of firm's commitment to service. RED Day is occurs the second Thursday of May, in which associates volunteering at organizations and support causes in their communities. The project of their choice will be announced in March or April.

### FINDING OUR WAY – WAYFINDING PROJECT

The City met with BETA Group in January to continue the movement forward on the Wayfinding project. Discussion regarding the phasing of the sign, along with input for the BETA form to estimate the cost for each portion has been tasked to the economic development team. The team is planning to meet in February to review and get input on the phasing in preparation for a final presentation to City Council for the March workshop.

### BUXTON LSMx MARKETING - BUSINESS DEVELOPMENT TOOLS

Specialist Marsh, along with Buxon, met to provide 25 local businesses with free licenses to their LSMx marketing tool. LSMx enables businesses to quickly identify new customers and targets them via a wide array of marketing channels. Customers can create advertisement campaigns, have a better understanding of their competition and see events that are happening in the area. There are still free licenses available so if you know of a business that might benefit from this tool please have them contact our office. The license is free and the application is easy to use, there are costs for the direct marketing that can be adjusted to fit all businesses budgets.

### WELCOME NEW BUSINESS!



Monroe Hair Studio, Amber Smith, owner, located at 59 Hanson Street.

<https://www.facebook.com/AmberSmithStylist/>

Our office continues to work closely with new and existing businesses to ensure they understand the City's processes and have a positive experience with opening and expansions. We worked closely with the owner of the Gonic Mill and the Fire Department to help three potential new businesses looking to open new businesses in Rochester.

### ROCHESTER MAIN STREET

The organization unveiled a new logo and website. As a strategy for self sustainability, the Executive Director and Board is working on a Friends Campaign, slated to begin in February. The Calendar of Events is in final review and distributed City-wide when finalized.

## RIVERWALK COMMITTEE

The members are actively looking for potential grants and making a schedule of deadlines. To accommodate the member's schedules, the meeting times have changed. The committee will convene at the City Hall Annex, Cocheco Room, (the larger conference room), every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month from 5:30-6:30 PM.



The 3<sup>rd</sup> annual, award-winning Rochester Farmers Market is now taking vendor applications for the 2018 season, which will run every Tuesday, 3 – 6 PM, at the Rochester Commons commencing Tuesday, June 12<sup>th</sup> and concluding Tuesday, September 25<sup>th</sup>. <https://www.facebook.com/Rochester-Farmers-Market-743799162419933/> The Market will feature seasonal vegetable, baked goods, honey, local meats, artisanal cheeses, eggs, plants, cut flower, fruit and soaps, along with live music.

## JENNIFER MURPHY AUBIN, EXECUTIVE SECRETARY & MARKETING MANAGEMENT

### BUSINESS FACILITIES MAGAZINE, AD CAMPAGIN DESIGN

Executive Secretary Aubin designed an ad to appeal to businesses to come to Rochester, featuring the work force, technical training and work readiness we have to offer.

### BIKE SHARE INITIATIVE

Assistant Director Krans and Executive Secretary Aubin met to go over the safety perspectives from the Police Department. Research regarding comparable cities and how communities dealt with the transition to create a more live-able, walk-able, and bike friendly location is a top priority.

### WEBINAR – NEXT GENERATION MICROSOFT

Executive Secretary attended a webinar, hosted by Secretary Warburton at the Police department, along with representative of other departments across the City, to review the newest Microsoft features and tools in the coming year.

One particular element that could have immediate applicability is a receipt scanning app that would enable employees to scan, save and send receipts while in the field or at a conference, reducing paper waste. Office Lens is a free app: <https://www.microsoft.com/en-us/store/p/office-lens/9wzdncrfj3t8> "Office Lens trims, enhances, and makes pictures of whiteboards and docs readable. You can use Office Lens to convert images to PDF, Word and PowerPoint files, and you can even save images to OneNote or OneDrive. Office Lens is like having a scanner in your pocket. Like magic, it will digitize notes from whiteboards or blackboards. Always find important documents or business cards. Sketch your ideas and snap a picture for later. Don't lose receipts or stray sticky notes again!"





After discussion, CIO Gonzalez applauded the ease of use of the app but reminded about potential compliance and confidentiality concerns, to ensure that the image stays secure. A best practice would be to avoid using personal phones/devices, especially if the image goes to non-compliant automated backup like iCloud or Google photos.

## WINGS & WHEELS EVENT PROMOTIONS

Executive Secretary Aubin redesigned and re-wrote the 2018 Wings & Wheels event promotions, including flyers and website. This event draws over 5,000 people to Skyhaven Airport with the proceeds will go to Rochester Rotary Charities to benefit local nonprofit organizations. Executive Secretary Aubin is redesigning the sponsor packet so that it is streamlined and a fillable PDF.

BELOW WINGS & WHEELS 2018 AD:



Julian Long, CDBG Coordinator & Grants Manager

COORDINATOR REPORT  
PREPARED AND SUBMITTED BY THE COMMUNITY DEVELOPMENT  
COORDINATOR  
February 2018

## Continuing Projects

Homeless Center for Strafford County – Generator Project: All invoices for this project have now been paid.

Tennis Courts Lights Project: The Community Development Coordinator followed up with the Recreation Department and the Department of Public Works to discuss the bid invitation and timeline for this project. DPW is discussing the scope of works with a potential contractor.

## Potential Future Projects

Rochester Child Care Center: The Rochester Child Care Center has reached out to the Community Development Division regarding possible funding for fire code violation remediation activities at the child care center. The child care center received a copy of the FY 18-19 CDBG grant application when it was made available to the public, but they did not submit an application. The Community Development Coordinator has offered to research other funding avenues for the project for the Rochester Child Care Center and will ensure the Rochester Child Care Center receives the FY 19-20 CDBG grant application when it becomes available.

Community Action Partnership for Strafford County – Head Start: Staff at the Rochester Head Start office has reached out to the Community Development Division regarding possible funding for the installation of an air conditioning system in its Rochester location. Strafford CAP received a copy of the FY 18-19 CDBG grant application when it was made available to the public, but they did not submit an application for this specific project. The Community Development Coordinator has researched other funding avenues for the air conditioning system project and will ensure that Strafford CAP receives the FY 19-20 CDBG grant application when it becomes available.

## FY 2018-2019 CDBG Annual Action Plan

Second Review and Approval: The draft FY 2018-2019 Annual Action Plan is included as an attachment to this report. Sections highlighted in blue are sections that will be revised after the Community Development Committee makes its funding recommendations, and the revised draft will be submitted to the full City Council for final review and adoption. First review by the full City Council will occur at the April 2, 2018 City Council meeting; a second public hearing will be held at the April 16, 2018 workshop meeting. Second review and adoption by City Council will occur at the May 8, 2018 City Council meeting.

Conflicts of Interest Concern – SOS Recovery Center and Dover Adult Learning Center: HUD has granted the Community Development Coordinator's request for an exception to the conflict of interest from HUD per 24 CFR 570.611. The official letter from HUD is attached to this report.

## CDBG Program

NH Municipal Technical Assistance Grant: This RFP only received one bid. The Planning Department is considering putting the project back out to bid to get more bids.

Assessment of Fair Housing: The Community Development Coordinator and the Rochester Housing Authority hosted a joint public hearing on the Assessment of Fair Housing on January 23, 2018 at the housing authority's offices at Wellsweep Acres. No one spoke at the hearing. The Community Development Coordinator also has continued to draft the Assessment of Fair Housing. In addition, HUD has extended the deadline for submission of the Assessment of Fair Housing from the original deadline of the program year that begins on or after January 1, 2019 for which a new consolidated plan is due (which would be 2020 for the City of Rochester) to the next deadline that falls after October 31, 2020 (which would be 2025 for the City of Rochester). More information on the deadline extension is available at <https://www.hudexchange.info/resources/documents/FAQs-Extension-of-Deadline-for-Submission-of-Assessment-of-Fair-Housing-for-Consolidated-Plan-Participants.pdf>.



JOB Loan Program: The Community Development Coordinator and Economic Development Specialist have been conducting site interviews with JOB Loan Program loan recipients to document business performance and job creation.

Workforce Housing Charrette Application: The property owner of the vacant lot on Hanson Street has agreed for his property to be used for a charrette. The first meeting of the workforce housing charrette committee, which was formed from the previous Rochester housing discussion group, was held in January to discuss planning and outreach needs. The Community Development Coordinator has drafted the charrette application, and it is in review with the Planning Department.

## Non-CDBG Grant Activities

Bridging the Gaps: The Community Development Coordinator is continuing to meet with the Bridging the Gaps advisory board and coalition coordinator, to discuss sustainability plans. The Community Development Coordinator has worked closely with the coalition coordinator to draft and submit a grant application for the Substance Abuse and Mental Health Services Administration's Community-Based Coalition Enhancement Grant to Address Local Drug Crises.

City Hall Annex: The City of Rochester has received the final disbursement of grant funds under the LCHIP grant. LCHIP is in the process of sending the LCHIP plaque that must be placed within the City Hall Annex.

Barr Foundation Grant: The Community Development Coordinator assisted the School Department in drafting and submitted the grant application that requests funding for a planning project for Bud Carlson Academy. This grant application took up a considerable amount of the Community Development Coordinator's time in January.

Creteau Tech Center Funding: The Community Development Coordinator has continued to meet with tech center staff and other partners to discuss funding possibilities for a joint degree/certification program with Great Bay Community College and local advanced manufacturing companies. The Community Development Coordinator has also has researched some possible grants for this program and provided this grant research to tech center staff.

## Report Attachments

- Ø Meeting minutes from January 8, 2018 Community Development Committee meeting
- Ø Online only: FY 2018-2019 Annual Action Plan – **DRAFT**  
(<https://www.dropbox.com/sh/m9ug8z54od6hrkk/AACYecfY7KuvzDNKbYKoy-Xoa?dl=0>)
- Ø Online only: FY 2018-2019 CDBG and General City Funding Applications  
(<https://www.dropbox.com/sh/m9ug8z54od6hrkk/AACYecfY7KuvzDNKbYKoy-Xoa?dl=0>)
- Ø FY 2018-2019 CDBG and General City Funding Application Summaries
- Ø Letter from HUD re: Request for Conflict of Interest Exemption
- Ø JOB Loan Program Report – Quarter 2

Summary of Job Loan Principal Balances												
As of DECEMBER 31, 2017												
Recipient Name	Loan Amount	Original Interest %	Original Term Months	Original Loan Date	Final Payment MO/YR	Pmts Up To Date ?	FY17 FYE Principal		FY18 Principal Collected	FY18 Dec-17 Principal Bal	FY18 Payment Amount	Notes
							Date	Balance				
Active Job Loans												
Distinctive Forest Creations	\$30,000	5.06%	60	Nov-05	04/12/12	Yes	06/30/2017	\$13,758.91	\$600.00	\$13,158.91	\$100.00	no int since Jun 2014, @ \$100 per month will be paid off Dec 2028
Blue Oasis	\$50,000	2.44%	120	Apr-10	05/12/20	Yes	06/30/2017	\$15,861.93	\$2,639.82	\$13,222.11	\$469.99	
Country Tire & Service Center	\$40,000	2.44%	84	Aug-11	07/12/18	Yes	06/30/2017	\$6,645.21	\$3,045.36	\$3,599.85	\$518.50	
Thompson Tool Company	\$70,000	2.44%	84	Oct-12	09/12/19	Yes	06/30/2017	\$23,815.01	\$5,179.94	\$18,635.07	\$907.37	
P1T2	\$50,000	2.81%	84	Feb-17	03/12/24	Yes	06/30/2017	\$49,327.59	\$16,388.38	\$32,939.21	\$340.80	Payments begin April-17
Rochester Eye Care	\$60,000	2.62%	240	Feb-16	03/12/36	Yes	06/30/2017	\$57,099.01	\$1,187.23	\$55,911.78	\$321.46	Payments begin April-16
Seacoast Gymnastics	\$30,000	2.63%	84	Mar-16	09/15/23	Yes	06/30/2017	\$27,042.70	\$2,004.09	\$25,038.61	\$391.35	Payments begin Oct-16
White Birch Ammo	\$75,000	3.19%	84	Oct-18	11/12/24	Yes		\$0.00	\$0.00	\$75,000.00		
Totals								\$193,550.36	\$31,044.82	\$237,505.54	\$3,049.47	
Grand Total								\$193,550.36	\$31,044.82	\$237,505.54		

## December 31, 2017 Cash-Balance

\$137,578.55 Citizens Bank Balance including INT on Account

-\$503.11 MUNIS INT on account due to IDIS

-\$37,500.00 WHITE BIRCH AMMO 12/28/17 CHECK 171372(check cashed 12/28/17, funds transferred out of account 1/5/18)

Available to Lend \$99,575.44CDBG Grant Funds Reallocated \$0.00Grand Total Available to Lend \$99,575.44

25374.77 - Council approved funds in April, and then released them per Julian's request 1/9/18 because we must use Program Income prior to CDBG Entitlement Funds per IDIS, Amy Yuhasz

	City General Fund										
	FY 18-19 request	FY 17-18 approved	FY 16-17 approved								
Homemakers	\$15,000	\$11,272	\$11,000								
Cornerstone VNA	\$28,826	\$28,826	\$28,826								
Community Action Partnersip	\$9,000	\$9,000	\$9,000								
COAST	\$127,913	\$118,527	\$118,799								
Main Street	\$40,000	\$35,000	\$35,000								
total	\$220,739	\$202,625	\$202,625								
					CDBG PSA					CDBG Facility/Rehab/ED	
			FY 18-19 request	FY 17-18 approved	FY 16-17 approved			FY 18-19 request	FY 17-18 approved	FY 16-17 approved	
SHARE Fund			\$6,000.00	5,852.85	5,000.00			\$0	0.00	0.00	
Tri-City Co-op			\$7,100.00	0.00	0.00			\$0	0.00	9,800.00	
Community Partners			\$10,800.00	3,000.00	0.00			\$0	0.00	35,840.00	
My Friend's Place			\$8,000.00	7,000.00	6,000.00			\$0	0.00	0.00	
SOS Recovery Center			\$13,104.00	0.00	0.00			\$0	0.00	0.00	
FMH Recovery Center			\$25,000.00	0.00	0.00			\$0	0.00	0.00	
Family Justice Center			\$0.00	0.00	0.00			\$69,195	0.00	0.00	
School Department			\$0.00	0.00	0.00			\$77,616	0.00	0.00	
CASA of NH			3,000.00	2,000.00	1,500.00			0.00	0.00	0.00	
Dover Adult Learning Center			5,000.00	5,000.00	5,000.00			0.00	0.00	0.00	
Rochester Housing Authority			0.00	0.00	0.00			145,000.00	0.00	0.00	
Cross Roads House			12,000.00	12,000.00	5,000.00			0.00	0.00	0.00	
Woven CDA			\$6,000.00	0.00	0.00			\$0	0.00	0.00	
CAP Weatherization			0	0.00	0.00			50,000.00	50,000.00	46,103.14	
		total	96,004.00					341,811.00			
		available	33,910.50					172,845.92			
		<b>Δ</b>	<b>\$62,093.50</b>					<b>\$195,765.08</b>			

**CDBG Grant Applications: Public Service Activities (Operational Expenses)****Total Available: \$33,910.50 (estimated)****SHARE Fund**

- Project: Emergency housing assistance (e.g., back rent, security deposit, etc.) plus client financial counseling
- Funding request: **\$6,000**
- Most recent award: \$5,852.85 / FY 17-18
- Notes: Public input has indicated support for SHARE Fund activities, such as emergency housing assistance. Public input has also indicated concerns with the affordability of housing in Rochester.

**Tri-City Co-op**

- Project: Operational expenses for peer-to-peer mental health support services
- Funding request: **\$7,100**
- Most recent award: \$9,800 / FY 16-17

**Community Partners**

- Project: Housing stability services for homeless individuals and those at risk of homelessness who have a mental illness and/or developmental disability
- Funding request: **\$10,800**
- Most recent award: \$3,000 / FY 17-18
- Notes: Public input has indicated need for more homelessness resources, and consultations have indicated a need for more supportive housing services for residents with mental illness. Public input has also indicated concerns with the affordability of housing in Rochester.

**My Friend's Place**

- Project: Emergency shelter and transitional housing services for homeless residents
- Funding request: **\$8,000**
- Most recent award: \$7,000 / FY 17-18
- Notes: Public input has indicated need for more homelessness resources.

**SOS Recovery Center**

- Project: Funding requested for Certified Recovery Support Worker to support services to residents in substance abuse recovery
- Funding request: **\$13,104**
- Most recent award: N/A

- Notes: Public input has indicated need for more substance abuse recovery services and ongoing concerns regarding the opioid epidemic.

### **Frisbie Memorial Hospital – Rochester Community Recovery Center**

- Project: Operating support for substance abuse recovery services for Rochester residents
- Funding request: **\$25,000**
- Most recent award: N/A
- Notes: Public input has indicated need for more substance abuse recovery services and ongoing concerns regarding the opioid epidemic.

### **Court Appointed Special Advocates of New Hampshire**

- Project: Training of guardians ad litem to serve neglected/abused children
- Funding request: **\$3,000**
- Most recent award: \$2,000 / FY 17-18

### **Dover Adult Learning Center**

- Project: Operating support for high school equivalency testing services
- Funding request: **\$5,000**
- Most recent award: \$5,000 / FY 17-18

### **Cross Roads House**

- Project: Emergency shelter and transitional housing services for homeless residents
- Funding request: **\$12,000**
- Most recent award: \$12,000 / FY 17-18
- Notes: Public input has indicated need for more homelessness resources.

### **Woven Community Development Association**

- Project: Skills-based mentoring program and shop work training.
- Funding request: **\$6,000**
- Most recent award: N/A

**CDBG Grant Applications: Housing Rehabilitation / Public Facilities**

**Total Available: \$172,845.92 (estimated) (\$146,945.50 + \$525.65 leftover from FY 16-17 + \$25,374.77 originally reallocated to JOB Loan Program)**

**Family Justice Center**

- Project: Renovation of existing space in Community Center to create more office space and children's play area
- Funding request: **\$69,195**
- Most recent award: N/A

**Rochester School Department (revised request)**

- Projects: Maple St. Magnet School chairlift; Spaulding High School auditorium chairlift
- Funding request: **\$77,616 total**
  - (listed in order of School Department's preferred prioritization)
  - Maple St. Magnet School chairlift: \$46,500
  - Spaulding High School auditorium chairlift: \$31,116
- Most recent award: \$48,400 / FY 15-16

**Strafford CAP Weatherization Assistance Program**

- Project: Weatherization and emergency repairs of low-income homes
- Funding request: **\$50,000**
- Most recent award: \$50,000 / FY 17-18
- Notes: Public input and consultations have indicated a need for preservation and increase of affordable housing for Rochester residents.

**Rochester Housing Authority**

- Project: Installation of ADA-compliant elevator in new housing units that will house chronically homeless residents
- Funding request: **\$145,000**
- Most recent award: \$49,500 / FY15-16
- Notes: Housing for chronically homeless residents is one of the top identified needs based on both public input and consultations.

## **FY 2018-2019 General City Funding Grant Applications**

### **Summaries and Analyses**

#### **The Homemakers**

- Project: In-home health care and medical adult day care services
- Funding request: **\$15,000**
- Most recent award: \$11,272 / FY 17-18
- Notes: Public input has indicated support for supportive services for elderly residents and residents with disabilities.

#### **Cornerstone VNA**

- Project: Home care, hospice, palliative care, and perinatal programs for Medicaid patients
- Funding request: **\$28,826**
- Most recent award: \$28,826
- Notes: Public input has indicated support for supportive services for elderly residents and residents with disabilities.

#### **Cooperative Alliance for Seacoast Transportation**

- Project: Public transportation services, including ADA paratransit
- Funding request: **\$127,913**
- Most recent award: \$118,527 / FY 17-18
- Notes: Public input and consultations have indicated need for more transportation services.

#### **Community Action Partnership of Strafford County (Strafford CAP)**

- Project: Housing, emergency shelter, fuel and electrical assistance, food pantry, education, workforce development, and childcare services for low-income residents
- Funding request: **\$9,000**
- Most recent award: \$9,000 / FY 17-18



## U.S. Department of Housing and Urban Development

**MASSACHUSETTS STATE OFFICE, NEW ENGLAND AREA**  
**Office of Community Planning and Development**  
**Thomas P. O'Neill, Jr. Federal Building**  
**10 Causeway Street - Fifth Floor**  
**Boston, Massachusetts 02222-1092**

**Fax (617) 565-5442**

**CPD website: <http://www.hud.gov/offices/cpd>**

Mr. Julian L. Long, Community Development Coordinator  
 Office of Community & Economic Development  
 31 Wakefield Street  
 City of Rochester  
 Rochester, NH 03867

JAN 31 2018

Subject: Conflict of Interest Exception

Dear Mr. Long:

We have reviewed the facts outlined in your letter dated January 11, 2018, requesting an exception for the to the HUD conflict of interest regulations found at 24 CFR 570.611.

It is our understanding that you currently serve Community Development Coordinator Office of Community & Economic Development. Recently, the City received two applications for Community Development Block grant applications; one from SOS Recovery Center, requesting funding to support staff salaries for addiction recovery services, and one from Dover Adult Learning Center, requesting funding to support its high school equivalency testing program. Both Rochester programs are physically located within First Church Congregational, UCC (63 S. Main St., Rochester, NH) and provide an annual donation to the church in exchange for use of the church's space. You currently serve as church moderator at the First Church Congregational, UCC, with your term as moderator ending January 21, 2018.

In your position as the City's Community Development Coordinator, you publicly disclosed this information at the January 8, 2018 Community Development Committee meeting. This disclosure was made in written form in the January 2018 - Community Development Coordinator report and January 8, 2018, meeting minutes, as well as verbally during the January 8th Community Development Committee meeting.

The Community Development Coordinator is the only staff person familiar with the City's CDBG program and requirements and is responsible for review of grant applications. The Community Development Coordinator prepares grant summaries and analyses, but the actual funding recommendations on CDBG grant applications are made by the Community Development Committee, which is comprised of elected city councilors, and final funding decisions are made by the full City Council.

The City's Attorney, Terence O'Rourke, provided HUD with an opinion that the request for an exception would not be in violation of either state or local law.



In addition, the SOS Recovery Center serves residents in substance abuse recovery, most of whom are low to moderate income, and the FY 2015-2020 Consolidated Action Plan for the City of Rochester has identified substance abuse recovery services as a priority activity. The Dover Adult Learning Center also overwhelmingly serves low to moderate income clients, with many of its Rochester clients being Limited English Proficiency (LEP) immigrants, an especially vulnerable population.

As a result of our review and consideration of the factors found 24 CFR 570.611(d) we have determined that our exception will serve to further the purpose of the Acts and programs. Your request for an exception is approved.

If you have any questions, please contact Lois Gaetz, CPD Representative at 617-994-8360.

Sincerely,



Robert D. Shumeyko  
Director

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City Clerk's Office

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# FINANCE COMMITTEE

## Agenda Item

02/15/2018

**Agenda Item Name:** Monthly Financial Statements Summary – as of January 31, 2018.

For the full detail report, click here: [January 2018 Financial Detail Report](#)

### **Revenues Summary – General Fund, Enterprise Funds**

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 275.00	\$ (275.00)	100.0
11031 CITY CLERK REVENUE	\$ 105,320.00	\$ 56,875.20	\$ 48,444.80	54.0
11051 ASSESSORS REVENUES	\$ -	\$ 176.00	\$ (176.00)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000.00	\$ 137,077.31	\$ (82,077.31)	249.2
11062 BUSINESS OFFICE REVENUE	\$ 1,000.00	\$ 20.00	\$ 980.00	2.0
11071 TAX COLLECTOR REVENUE	\$ 30,655,252.00	\$ 30,926,193.55	\$ (270,941.55)	100.9
11072 TAX COLLECTOR REVENUE	\$ 1,919.00	\$ -	\$ 1,919.00	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 4,633,359.00	\$ 1,993,369.33	\$ 2,639,989.67	43.0
11082 GENERAL OVERHEAD REVENUE	\$ 1,547,810.00	\$ 1,547,810.30	\$ (0.30)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 269.25	\$ (269.25)	100.0
11101 PLANNING	\$ 16,250.00	\$ 23,203.90	\$ (6,953.90)	142.8
11201 REV LEGAL OFFICE	\$ 50,000.00	\$ 29,274.18	\$ 20,725.82	58.5
12011 POLICE CITY REVENUE	\$ 287,139.00	\$ 156,490.80	\$ 130,648.20	54.5
12021 FIRE CITY REVENUE	\$ 17,350.00	\$ 6,379.93	\$ 10,970.07	36.8
12022 FIRE STATE REVENUE	\$ 26,197.00	\$ -	\$ 26,197.00	0.0
12031 DISPATCH CENTER	\$ 60,290.00	\$ 60,289.44	\$ 0.56	100.0
12041 CODE ENFORCEMENT REVENUE	\$ 393,110.00	\$ 269,888.85	\$ 123,221.15	68.7
13011 PUBLIC WORKS REVENUE	\$ 41,250.00	\$ 21,990.38	\$ 19,259.62	53.3
13012 STATE HIGHWAY SUBSIDY	\$ 627,145.00	\$ 501,716.38	\$ 125,428.62	80.0
14011 WELFARE REVENUE	\$ 6,500.00	\$ 362.09	\$ 6,137.91	5.6
14021 RECREATION REVENUE	\$ 128,000.00	\$ 105,027.81	\$ 22,972.19	82.1
14031 LIBRARY REVENUE	\$ 16,290.00	\$ 7,195.16	\$ 9,094.84	44.2
<b>1000 GENERAL FUND</b>	<b>\$ 38,669,181.00</b>	<b>\$ 35,843,884.86</b>	<b>\$ 2,825,296.14</b>	<b>92.7</b>
ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 1,819,516.53	\$ 4,358,051.47	29.5
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 2,257,624.86	\$ 5,799,448.14	28.0
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 267,373.52	\$ 334,118.48	44.5

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

### Expenditures – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 443,619.00	\$ 242,498.21	\$ 34,556.74	\$ 166,564.05	62.50
11012351 ECONOMIC DEVELOPMENT	\$ 478,569.00	\$ 297,747.58	\$ 18,221.36	\$ 162,600.06	66.00
11020050 MUNICIPAL INFORMATION	\$ 605,662.00	\$ 305,829.66	\$ 42,590.09	\$ 257,242.25	57.50
11030051 CITY CLERK	\$ 298,925.00	\$ 172,079.04	\$ 40,192.02	\$ 86,653.94	71.00
11040050 ELECTIONS	\$ 32,519.00	\$ 21,479.59	\$ 1,263.20	\$ 9,776.21	69.90
11050070 ASSESSORS	\$ 443,600.00	\$ 258,292.41	\$ 24,154.43	\$ 161,153.16	63.70
11060051 BUSINESS OFFICE	\$ 526,898.00	\$ 316,724.97	\$ 3,227.20	\$ 206,945.83	60.70
11063151 HUMAN RESOURCES	\$ 163,882.00	\$ 82,843.86	\$ 3,753.39	\$ 77,284.75	52.80
11070070 TAX COLLECTOR	\$ 349,555.00	\$ 200,605.71	\$ 3,079.20	\$ 145,870.09	58.30
11080050 GENERAL OVERHEAD	\$ 796,958.00	\$ 306,665.30	\$ 156,581.07	\$ 333,711.63	58.10
11090050 PB CITY WIDE 50	\$ 641,981.00	\$ 361,248.42	\$ 16,323.03	\$ 264,409.55	58.80
11090051 PB CITY HALL 51	\$ 53,221.00	\$ 38,961.69	\$ 3,974.45	\$ 10,284.86	80.70
11090052 PB OPERA HOUSE 52	\$ 40,724.00	\$ 26,034.18	\$ 1,918.60	\$ 12,771.22	68.60
11090054 PB CENTRAL FIRE 54	\$ 10,717.00	\$ 5,025.88	\$ 2,826.01	\$ 2,865.11	73.30
11090055 PB GONIC FIRE 55	\$ 10,213.00	\$ 5,122.30	\$ 2,453.08	\$ 2,637.62	74.20
11090056 PB LIBRARY 56	\$ 19,303.00	\$ 13,090.50	\$ 3,825.99	\$ 2,386.51	87.60
11090057 PB DPW GARAGE 57	\$ 11,973.00	\$ 7,645.58	\$ 3,246.70	\$ 1,080.72	91.00
11090059 PB ER FIRE STATION 59	\$ 750.00	\$ 142.97	\$ -	\$ 607.03	19.10
11090061 PB HISTORICAL MUSEUM	\$ 1,600.00	\$ 571.00	\$ 770.00	\$ 259.00	83.80
11090063 PB HANSON POOL 63	\$ 5,005.00	\$ 958.51	\$ -	\$ 4,046.49	19.20
11090064 PB GONIC POOL 64	\$ 7,380.00	\$ 559.00	\$ -	\$ 6,821.00	7.60
11090065 PB EAST ROCHESTER POO	\$ 2,650.00	\$ 459.39	\$ -	\$ 2,190.61	17.30
11090068 PB GROUNDS 68	\$ 7,460.00	\$ 2,489.50	\$ 174.89	\$ 4,795.61	35.70
11090069 PB DOWNTOWN 69	\$ 17,000.00	\$ 8,838.96	\$ 102.00	\$ 8,059.04	52.60
11090070 PB REVENUE BUILDING 7	\$ 21,847.00	\$ 10,944.30	\$ 1,968.81	\$ 8,933.89	59.10
11090071 PB PLAYGROUNDS 71	\$ 1,590.00	\$ 11.18	\$ -	\$ 1,578.82	0.70
11090075 PB NEW POLICE STATION	\$ 22,267.00	\$ 10,793.66	\$ 4,916.56	\$ 6,556.78	70.60
11090077 PB OLD POLICE STATION	\$ 36,119.00	\$ 14,906.46	\$ 1,750.18	\$ 19,462.36	46.10
11102051 PLANNING	\$ 382,398.00	\$ 206,219.30	\$ 12,465.57	\$ 163,713.13	57.20
11200051 LEGAL OFFICE	\$ 561,345.00	\$ 278,151.96	\$ 3,433.69	\$ 279,759.35	50.20
12010053 PD ADMINISTRATIVE SER	\$ 1,902,607.00	\$ 1,130,393.27	\$ 28,746.86	\$ 743,466.87	60.90
12012453 PD PATROL SERVICES	\$ 4,754,353.57	\$ 2,632,719.07	\$ -	\$ 2,121,634.50	55.40
12012553 PD SUPPORT SERVICES	\$ 415,523.00	\$ 224,533.34	\$ -	\$ 190,989.66	54.00
12020054 FIRE DEPARTMENT	\$ 4,304,391.00	\$ 2,554,117.31	\$ 27,329.75	\$ 1,722,943.94	60.00
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556.00	\$ 8,992.26	\$ -	\$ 19,563.74	31.50
12020754 CALL FIRE	\$ 31,082.00	\$ 7,301.43	\$ -	\$ 23,780.57	23.50
12023354 EMERGENCY MANAGEMENT	\$ 26,197.00	\$ -	\$ -	\$ 26,197.00	0.00
12030153 DISPATCH CENTER	\$ 752,814.00	\$ 422,577.65	\$ 6,722.93	\$ 323,513.42	57.00
12040051 CODE ENFORCEMENT	\$ 579,216.00	\$ 352,188.07	\$ 2,384.27	\$ 224,643.66	61.20
12050050 AMBULANCE	\$ 57,945.00	\$ 14,486.30	\$ 43,458.70	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,083,684.00	\$ 1,130,281.82	\$ 243,833.30	\$ 709,568.88	65.90
13010957 WINTER MAINTENANCE	\$ 476,806.00	\$ 308,739.71	\$ 83,931.83	\$ 84,134.46	82.40
13020050 CITY LIGHTS	\$ 239,000.00	\$ 81,031.55	\$ -	\$ 157,968.45	33.90
14010051 WELFARE	\$ 467,177.00	\$ 243,681.91	\$ 11,330.64	\$ 212,164.45	54.60
14022072 RECREATION ADMINISTRA	\$ 608,545.00	\$ 333,817.54	\$ 9,557.30	\$ 265,170.16	56.40
14022150 RECREATION PLAYGROUND	\$ 86,237.92	\$ 74,245.81	\$ 504.68	\$ 11,487.43	86.70
14022250 RECREATION POOLS	\$ 81,479.08	\$ 64,209.45	\$ 292.50	\$ 16,977.13	79.20
14030056 LIBRARY	\$ 1,203,985.00	\$ 702,008.68	\$ 21,340.00	\$ 480,636.32	60.10
15000051 COUNTY TAX	\$ 6,370,876.00	\$ 6,370,876.00	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,090,020.00	\$ 1,865,996.32	\$ -	\$ 2,224,023.68	45.60
17030050 OVERLAY	\$ 232,630.00	\$ 43,339.14	\$ -	\$ 189,290.86	18.60
17040051 TRANSFER TO CIP & OTH	\$ 3,420,326.43	\$ 3,420,326.43	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 38,209,181.00	\$ 25,182,804.13	\$ 867,201.02	\$ 12,159,175.85	68.20
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 2,536,591.54	\$ 118,574.54	\$ 3,522,401.92	43.00
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 3,615,586.04	\$ 106,005.68	\$ 4,335,481.28	46.20
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 305,479.90	\$ 10,954.09	\$ 285,058.01	52.60



**Planning & Development Department**  
**City Hall Annex**  
**33 Wakefield Street**  
**ROCHESTER, NEW HAMPSHIRE 03867-1917**  
**(603) 335-1338 - Fax (603) 330-0023**  
**Web Site: <http://www.rochesternh.net>**

Planning Board  
 Conservation Commission  
 Historic District Commission  
 Arts & Culture Commission

## **PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR JANUARY 2018**

The Planning Board, Conservation Commission, Historic District Commission (HDC), and Arts & Culture Commission held their regular meeting in January. The discussions/agenda items from the regular meeting of the Planning Board, Conservation Commission, Historic District Commission (HDC), and Arts & Culture Commission are summarized below. The Planning Board also held its Annual Retreat in January. The Board discussed updating their bylaws, the rules and regulations for sidewalks, received an update on Chapter 50 from the Assistant City Engineer, were given an update by the Economic Development Committee, and discussed density in the Downtown Commercial District, including a recommendation to the City Council to pass the amendment to the Zoning Ordinance for density. In addition, they held elections for officers, reviewed work from 2017, and reviewed plans for 2018.

We started the year with a full staff and Michelle was able to come back to full time in January. We started the year off being busy. In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month. These include, but are not limited to, City Council, the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, Life Safety Committee, Wings & Wheels meeting, a webinar on Public/Private Partnerships, the REDC meeting, Wayfinding meeting, various site visits for Planning Board approval follow-up and pre-construction meetings, Rotary, and various meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for February is all set with two major subdivisions returning to the Board for review and the Board will also be reviewing the Economic Development Strategic Plan ahead of a public hearing on February 26, 2018. We are still processing quite a few project narratives and applications. We also continue to work on applications that have been before the Planning Board. Staff also attended the American Institute of Architects New Hampshire (AIANH) annual awards ceremony and annual meeting. The AIANH awarded the City of Rochester an award for design for the renovations of the Annex Building. The Department also sent out two (2) Requests for Proposals (RFPs). One was for reviewing density and development regulations in the Downtown and Historic Districts and the other was for Design Regulations in the Historic District. I also worked on drafting an O&M budget and a CIP budget for the Department. Finally, I attended a two-day training course for All Hazards Transportation Recovery Planning at the Pease Tradeport.

## APPLICATIONS REVIEWED BY THE PLANNING BOARD

**City of Rochester, 140 Wakefield Street** (by Hayner-Swanson, Inc.) Site plan for an addition to the R.W. Creteau Technology Center. Case# 113 – 17 – R2 – 18

**Brock Properties, LLC, 4 Ten Rod Road** (by Norway Plains Associates) Site plan to install an outdoor storage rack system and increase pavement. Case# 115 – 32,33,36 – HC – 18

**APPROVED**

**Rochester Housing Authority, 165 Charles Street** (by Norway Plains Associates) Site plan to convert existing office building to 8-unit apartment and two office space building. Case# 128 – 221 – NMU – 18 **APPROVED**

**J & L Terra Holdings, Inc., 685 Salmon Falls Road** (by Beals Associates) 33-Lot subdivision. Case# 224 – 310 – A – 18 **CONTINUED TO 2/26/2018**

## APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

**The Conservation Commission reviewed and approved two Conditional Use Permit requests related to wetland/wetland buffer impacts. The two projects were:**

- a) Waste Management of NH, 90 Rochester Neck Road & 214 Isinglass Drive (expansion of landfill)
- b) J & L Terra Holdings, Inc., 685 Salmon Falls Road, a 33-Lot subdivision.

**Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussion of acquisition of real property and/or recent site walks and LACE sheets was had.

**Minutes:** The minutes of November 15, 2017 were reviewed and edited and then approved.

**Discussion:** a) The Commission discussed asking DES to attend a meeting to explain water quality monitoring. b) The Commission discussed the Scruton Farm open house.

**Notice of Intent to Cut Wood or Timber/Intent to Excavate:**

- a) Notice of Intent to Cut – Tax Map 215-17, Norway Plains Road
- b) Notice of Intent to Cut – Tax Map 234-18&36, Crown Point Road
- c) Notice of Intent to Cut – Tax Map 230-20, Governors Road

The Commission didn't have any concerns.

**New Business:**

- a) Upcoming training opportunities were mentioned.

**Reports:** a) A summary of the Technical Review Group and Planning Board activity was given.

**Old Business:** a) The Commission brainstormed how the schools and Conservation Commission could partner. b) Hope Farm (Peaslee Road) Monitoring Report update was given.

### **APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION**

The Historic District Commission approved three applications at the January 10, 2018 meeting. All the applications were approved.

**Federal Savings Bank– Portsmouth Sign Company**, 17 Wakefield Street, Certificate of Approval for a wall sign. Case# HDC 120 – 406 – DTC – 18. **Approved .**

**Monroe Hair Studio– Amber Smith**, 61 Hanson Street, Certificate of Approval for a window sign. Case# HDC 120 – 379 – DTC – 18. **Approved.**

**Raiche & Company Certified Public Accountants**, 16 Wakefield Street, Certificate of Approval for freestanding sign with lighting. Case# HDC 121-0377-DTC-18. **Approved.**

The Historic District Commission had a general discussion regarding 38 Hanson Street next steps. There was also a discussion regarding adding Spaulding High School to the National Registry of Historic places. The HDC also discussed combining the sign permit application and Historic District Commission application to make it easier for applications.

### **ARTS AND CULTURE COMMISSION ACTIVITIES**

The Arts and Culture Commission met on January 18, 2018. The Commission will hold the Rochester Art Awards on August 13 at 6:30 pm at the Governors Inn. The Commission is working on selecting honorees for Rochester Arts Awards. The next Arts and Culture Commission meeting will be in May or an as needed basis.

Respectfully submitted,  
James B. Campbell,  
*Director of Planning & Development*

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City Clerk's Office

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# Memorandum

02/15/2018

**To:** Dan Fitzpatrick, City Manager  
Mayor McCarley  
Members of the City Council

**From:** Lauren Krans, Recreation & Arena  
**Date:** February 13, 2018  
**Re:** January Department Report

Program	January Participants
Learn To Skate	21
Parent/Child Stick	73
Parent/Child Open Gym	295
Public Ice Skating	652
Restorative Meditation	12
Senior Art	42
Senior Breakfast/Cookout	35
Senior Dance Lessons	16
Senior Power Hour	114
Senior Social	15
Senior Table Tennis	4
Senior Yoga Chair	29
Senior Yoga Gentle	33
Spaulding/BCA open Gym	4
Teen Night	0
Teen Yoga	4
Youth Rec Ball 1st and 2nd	70
Youth Rec Ball 3rd and 4th boys	69
Youth Rec Ball 3rd and 4th girls	19
Youth Rec Ball 5th and 6th boys	74
Youth Rec Ball 5th and 6th girls	22
Youth Rec Ball 7th and 8th Co-ed	44
Youth Rec Ball High School	80
<b>Total January Participation</b>	<b>1727</b>

## Supporting Community Initiatives

Our department continues to support many community events behind the scenes. A coalition of youth services providers including the Rochester PD Juvenile Division, Community Action Partnership and Bridging the Gaps recently hosted a workshop to support caregivers of youth in our community. Our department provided facility space and registration support for this event, including access to our playroom so that child care services could be offered.

When we were told that the Warming Center would be located in our facility space at the Community Center, our staff quickly rose to the occasion rescheduling events, connecting with SOS volunteers to review building schedules and expectations as well as informing tenants of the Community Center to this surprise initiative. While we did not hesitate to make this unexpected event as successful as possible, our department feels strongly that the Community Center should not be utilized for similar initiatives in the future. This feedback, along with specific concerns pertaining to this event, was shared by our Assistant Director at the After Action Review hosted at Frisbie.

## Ice Programming

The Rochester Arena remains a hub for adult, youth and family ice programming. All of our Learn to Skate sessions have reached maximum registration and currently there are only 4 spots available in our last session during February break. This is a testament to the high quality, knowledgeable program staff we have been able to attract and retain through consistently keeping our program staff wages competitive with local recreation organizations-thank you for your support!

Public Ice Skating was a huge hit in January. Our staff strategically placed additional Public Ice Skate times during holidays and teacher workshop days to allow more access to the ice. This resulted in a large jump in ice skating for the month. A total of 652 community members attended Public Ice Skating in January. We love seeing the entire community enjoy the ice, but given the number of new skaters we see coming to these events, our ice skating rentals tend to run out more quickly. We will be requesting additional inventory to remedy this issue in FY19.

## Teen Night

Teen Night was cancelled for the month of January. The event would have taken place during the extreme cold spell. A large number of our participants walk to the program, and we did not want to encourage them to be outside during the dangerously low temperatures.



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City Clerk's Office

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# ROCHESTER FIRE DEPARTMENT

MARK KLOSE  
CHIEF OF DEPARTMENT

02/15/2018



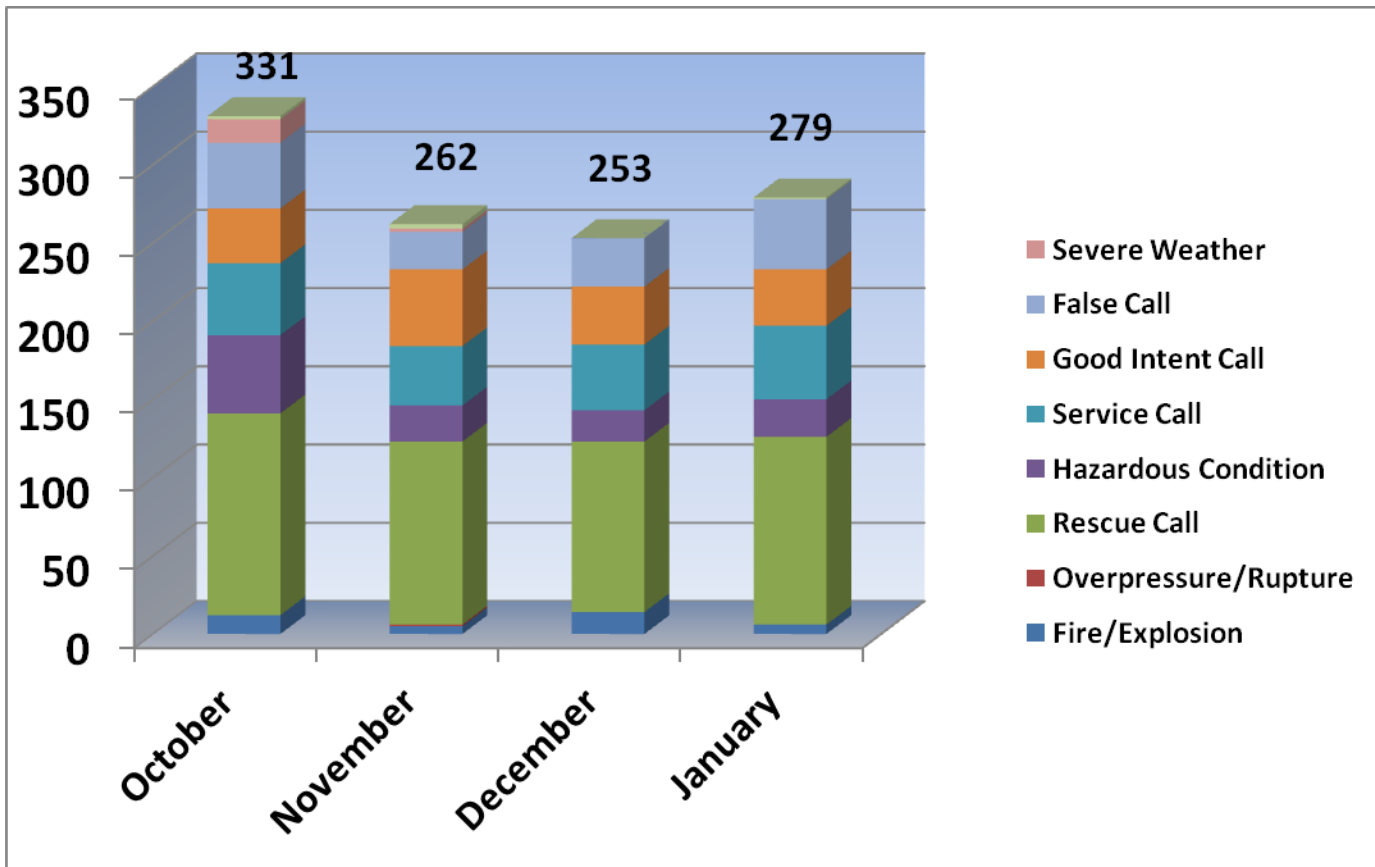
February 7, 2018

TO: City Manager Dan Fitzpatrick  
Mayor Caroline McCarley & City Council Members

## MONTHLY REPORT JANUARY 2018

On behalf of the Rochester Fire Department, I am pleased to provide you with the following report. The report serves as a summary of the activities, incidents, projects and programs underway within the department.

### ADMINISTRATIVE STAFF:



37 Wakefield Street

Rochester NH, 03867  
7545

[www.rochfd.org](http://www.rochfd.org)

Tel (603)-335-



# ROCHESTER FIRE DEPARTMENT

MARK KLOSE  
CHIEF OF DEPARTMENT

02/15/2018



The above graph shows our runs for the fiscal year 2018 with each month's data shown individually with their respective totals shown at the top of each month's column. For the month of January there have been 279 calls for service. There have been 1,848 calls for fiscal year 2018.

## DEPARTMENT INFORMATION:

Our last Rochester firefighter deployed overseas on active duty is now state side, but still on active military leave. No date set for his return to the FD. We thank him for his service to our Country.

FF Ken Hoyt came back to full duty on January 11, 2018.

Administration completed necessary shift transfers to equal out shifts to help with overtime.

- 1 Shift at 9 Firefighters (1 Captain, 1 Lieutenant and 7 Firefighters)
- 2 Shift at 8 Firefighters (1 Captain, 1 Lieutenant and 6 Firefighters)
- 1 Shift at 7 Firefighters (1 Captain, 1 Lieutenant and 5 Firefighters)
- Manning Station 1 and Gonic Station

Captain Paul LaClair retired January 31, 2018 after 27 years of service with the fire Department

As the Fire Chief, I made two promotions:

Lt. Mike George to the rank of Captain  
FF. Jarrod Wheeler to the rank of Lieutenant

Both promotions are effective February 1, 2018

Rochester FD had a Structure Fire at 148 Lowell Road

RFD responded and mitigated many motor vehicle accidents, some significant roller overs with patient ejections during the month.

We continue to provide mutual aid coverage to our surrounding communities:

Dover: Multiple structure fires, Engine and Deputy Chief to the scene  
Barrington: Structure Fire, Engine and Assistant Chief to the scene  
Milton: Structure Fire, 2-Engines and 2 Chief Officers.

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# ROCHESTER FIRE DEPARTMENT

MARK KLOSE  
CHIEF OF DEPARTMENT

02/15/2018



## **FIRE PREVENTION:**

Fire Prevention has been working with the City's PR firm to create a press release to roll out the state grant funded "Get Alarmed" program. This program is a smoke and carbon monoxide alarm program that will replace alarms in single family homes that have residents over the age of 60 or under the age of 5. It is fully funded by a grant and the installations will be done by fire department personnel. We will be utilizing brand new technology in smoke alarms with Kidde's state of the art intelligent alarm system that has the capability to connect with your smart phone. We expect the press release to hit the news outlets by the end of February and installations to begin in the early spring. This is an exciting opportunity for the Rochester Fire Department to increase the level of safety in the buildings needing it most.

## **FIRE DEPARTMENT TRAINING DIVISION**

### **Administration**

Continued multiple policy updates and work on new policies.

Continued work on developing the Driver /Operator Training Manual

Worked with staff on fire department budget

Issued PPE to new Firefighters.

Managed EMS recertification records.

Continued Captain's office remodel.

Assisted with promotional process for Captain and Lieutenant, including acting as liaison during oral board interviews of Captain candidates.

### **Emergency Calls**

Responded from off duty to assist the City of Dover with a three alarm building fire.

### **Training**

I spent one full week for orientation and training of 2 new firefighters, to prepare them to start on shift.

37 Wakefield Street

Rochester NH, 03867  
7545

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# ROCHESTER FIRE DEPARTMENT

MARK KLOSE  
CHIEF OF DEPARTMENT

02/15/2018



The Call Force continued training on safe driving practices, reviewed driving policies, driver training on Utility-1 and trailer towing.

The shifts continued the current training packet, including 2 multi-company drills, 6 company drills and multiple shift training classes.

The shifts all have Probationary Firefighters, and ample was dedicated to their continued 1st year training requirements.

EMS Training covered injuries to the central nervous system, including head, neck and spinal trauma.

## **EMERGENCY MANAGEMENT:**

The month of December/January we had unprecedented cold temperatures for 10-14 days. Temperatures barely broke 0 degrees, multiple nights were below zero.

First time in the City's history, in a collaborative effort amongst several agencies to open "warming facility" for the population to have them to get out of the weather. The Warming Shelter was open for 15 days from December 27, 2017 thru January 11, 2018.

The City experienced two potential deaths due to the cold weather and related Nor'easter Storm.

The City during the cold weather spell, also, experienced a Nor'easter snow storm first weekend in January.

Respectfully submitted,

Mark Klose  
Fire Chief

## FIRE DEPARTMENT CALLS

	12/17		1/18	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	14	5.6%	6	2.2%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	109	43.3%	119	43.0%
Hazardous Condition	20	7.9%	24	8.7%
Service Call	41	16.3%	47	17.0%
Good Intent Call	37	14.7%	36	13.0%
False Call	31	12.3%	44	15.9%
Undetermined	0	0.0%	1	0.4%
TOTAL	252	100.0%	277	100.0%

# Rochester Fire Department

## Office of Fire Prevention

1-Jan

Building Fire Code Inspections	16
Building Site Consultation	6
Construction Plan Review	10
Fire Drills	4
Fire Investigations	5
Fire Permits Issued	0
Fire Prevention Education and Training	7
Foster Care / Day Care Inspections	6
Outdoor Burning Inspections	0
Permit of Assembly Inspections	12
Tank Removal / Installation Inspections	0
Training Sessions	5
Woodstove / Pelletstove Appliance Inspection	0
<b>Total</b>	<b>71</b>



02/02/2018 07:49  
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OPERATING BUDGET FY18P 1  
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FOR 2018 07

		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND								
12021 FIRE CITY REVENUE								
12021	402111	OUTSIDE SERVICES REVE	-15,000	-15,000	-2,525.34	.00	.00	-12,474.66 16.8%*
12021	402157	00505 TANK REMOVAL	-25	-25	-100.00	.00	.00	75.00 400.0%
12021	402157	00506 BLASTING	-25	-25	.00	.00	.00	-25.00 .0%*
12021	402157	00507 INCIDENT REPORT	-25	-25	-30.00	-5.00	.00	5.00 120.0%
12021	402157	00508 F M REPORT	-25	-25	.00	.00	.00	-25.00 .0%*
12021	402157	00509 PHOTOGRAPHS	-25	-25	.00	.00	.00	-25.00 .0%*
12021	402157	00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00 .0%*
12021	402157	00511 FIRE ALARM PLAN	-500	-500	-981.00	.00	.00	481.00 196.2%
12021	402157	00512 SPRINKLER PLAN	-1,000	-1,000	-1,578.00	-264.00	.00	578.00 157.8%
12021	402157	00513 COMM HFS/CA	-100	-100	-150.00	.00	.00	50.00 150.0%
12021	402157	00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00 .0%*
12021	402157	00515 FINE	-50	-50	.00	.00	.00	-50.00 .0%*
12021	402157	17578 FIRE PREVENTION	0	0	-10.00	.00	.00	10.00 100.0%
12021	406201	MISCELLANEOUS REVENUE	0	0	-505.59	.00	.00	505.59 100.0%
12021	406205	FIRE DONATIONS	-500	-500	-500.00	-500.00	.00	.00 100.0%
TOTAL FIRE CITY REVENUE			-17,350	-17,350	-6,379.93	-769.00	.00	-10,970.07 36.8%
TOTAL GENERAL FUND			-17,350	-17,350	-6,379.93	-769.00	.00	-10,970.07 36.8%
TOTAL REVENUES			-17,350	-17,350	-6,379.93	-769.00	.00	-10,970.07
GRAND TOTAL			-17,350	-17,350	-6,379.93	-769.00	.00	-10,970.07 36.8%

\*\* END OF REPORT - Generated by Cindi Potts \*\*

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City Clerk's Office

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PAUL R. TOUSSAINT  
Chief of Police

# ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
Chairman  
DAVID R. STEVENS  
Vice Chairman  
LISA M. STANLEY  
Commissioner

February 12, 2018



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – January 2018

**OPERATIONS:** All six wards met this period, however only the officer showed for the Ward 4 meeting. Discussions included comp stat figures, the warming station, speeding vehicles, overall activity level and staffing challenges, campground fireworks, thefts from motor vehicles, drug issues and the importance of evidence gathering to support arrests.

The investigations bureau had 25 cases sent up from patrol for review or investigation. There are currently 52 cases assigned. There were 24 cases presented to the Grand Jury all with true bills. We logged in 288 pieces of evidence and returned 68 pieces. Five phones were analyzed with the Cellebrite machine. There were 6 sex offender compliance checks and 11 pawn shop compliance checks completed. There were two detective call outs; one untimely and one robbery.

**BRIDGING THE GAPS:** Julie is working on long-term-planning and projects including a new grant application. She worked with several stakeholders from different organizations to host a discussion on the utilization of Medicaid expansion services by Rochester residents. Bridging the Gaps also collaborated with some youth service groups hosting a Youth Caregivers Coffee Talk at the community center. The goal of the event is to collect data from caregivers to help improve services for them in the future.

**COMMUNICATIONS:** Policy review and revamp to better define roles and consolidate some policies is underway. Our audit paperwork has been submitted to the State. We will be hosting dispatch training here in March. Several per diem dispatchers stepped in to fill shifts when the flu spread through the center.

**CEO/ COMMUNITY ENGAGEMENT OFFICER:** Officer Kyle Danie was selected to fill this role. He has visited the majority of the downtown businesses. Other things he has been involved with include making multiple visits to the warming shelter, began work on the Wings and Wheels event, is working on a bicycle rally with the Monarch School and is working with the Recreation Department on a couple of events, including Skate with a Cop.

**COMP STAT:** There was an increase in accidents for the month and 26% of them were in parking lots. There was an increase in arrest from stops, the bulk which were persons driving without a proper license. DUI arrests were also up for the month. Theft from motor vehicle continues to be a major contributor to overall property crime. The vast majority of the vehicles were unlocked. Year end 2017 saw a significant increase in calls for service, all priority one and two calls. Combined with staffing challenges this also led to an increase in overall response times and a decrease in proactive activity. Overall property crime was down, as were violent crimes. There was a significant increase in drug overdose calls as well as an increase in drug overdose fatalities. Officer administered Narcan was 78% higher in 2017 compared to 2016.

**DIVERSION:** January teen night was cancelled due to harsh weather conditions. The annual recidivism report from the NH Juvenile Court Diversion Network shows that Rochester's program is doing well post 1 year, but post 3 years is higher than the State average, and is reflecting highly in willful concealment charges. In the coming year we will focus on what post closure juvenile services are still needed to decrease or eliminate recidivism. Staff worked with Bridging the Gaps and youth service partners on holding a youth caregiver listening session to help develop much needed resources and programming. Staff has worked intensively with Bridging the Gaps coordinator in writing a new grant for funds around prevention work post 10-year funding that was submitted at the end of the month.

**HONOR GUARD:** The Honor Guard posted the colors for the January 9, 2018 Council meeting. They are also preparing a flag detail for the annual C.H.a.D. Battle of the Badges hockey game on March 25, 2018 at the SNHU arena in Manchester.

**K9:** here were a total of five calls this period including one drug search and three tracks in town.

**PROSECUTION:** In adult court this period there were 244 new cases with 366 charges. Of those there were 90 guilty pleas, 77 not guilty pleas and 50 failed to appear. Of the cases that went before the court there were 33 administrative guilty findings, 49 charges nol prossed as part of plea agreements, and 28 cases were dismissed by the Court. 32 cases were continued and 7 were placed on file.

Juvenile prosecution had 9 arraignments, 3 review and 4 violation hearings. Nine trials were resolved by plea. Lt. Gould completed 1 competency hearing and completed 1 investigation for violation of RSA 193:1 –Duty of a Parent/Compulsory Student Attendance.

The Explorers had two meetings this period. They invited the Wakefield Explorers to a meeting that the DEA presented at.

**ADMINISTRATIVE:** We received two of the three new SUV's. We anticipate receiving the remaining cruiser the first week of February.

The bulk of this period has been dedicated to preparing our FY19 budget, entering it into MUNIS and reviewing with the City Manager. Next we will develop our budget presentation for the Council.

We are 57% through FY18 and are approximately 57% spent, overall. Clothing is 73% spent, animal boarding is 75% spent. Other lines that are currently under-spent YTD are helping to offset the overall budget.

We continue to be overspent in overtime lines when comp time liability is factored in. We are monitoring this weekly.

The officer who needed to complete make up exams at the Academy passed both of them and received his certification. We completed the Taser training on the new units. The officers in field training are progressing well.

We did receive one letter of resignation this period from a probationary officer. We are actively seeking to fill this with a certified officer, but, will also begin a hiring process in March in the event we do not get any qualified certified candidates.

**FORFEITURE SPENDING:** There was no forfeiture spending this period.

**EMD USE:** There was one Taser display and no Taser deploys this period.

Respectfully Submitted,

*Paul R. Toussaint*

Paul R. Toussaint  
Chief of Police

# **Rochester Police Department**

## **January 2018 Comp Stat Report**

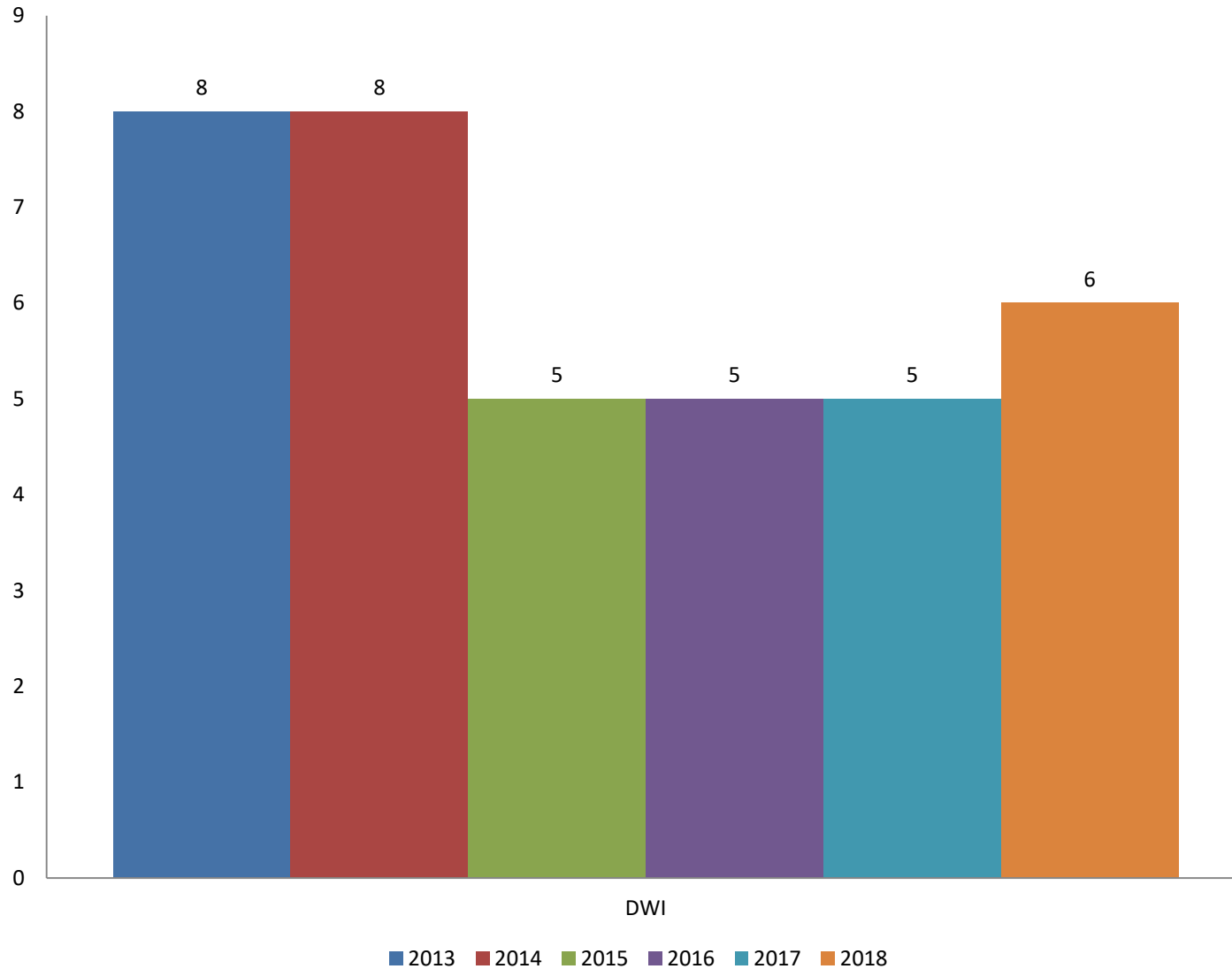
02/15/2018



# January 2018 Field Activities

FIELD ACTIVITIES										
	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 16
Traffic Stops	937	954	-2%	731	28%	672	937	954	-2%	1157
Arrests from Stops	26	30	-13%	29	-10%	19	26	30	-13%	39
Summons	49	37	32%	37	32%	42	49	37	32%	92
Warnings	827	882	-6%	640	29%	588	827	882	-6%	998
No Action	24	10	140%	18	33%	17	24	10	140%	32
Accidents	82	70	17%	118	-31%	80	82	70	17%	78
Summons from Accidents	3	2	50%	2	50%	2	3	2	50%	5
Arrests from Accidents	8	5	60%	12	-33%	5	8	5	60%	5
Field Interviews	4	13	-69%	9	-56%	17	4	13	-69%	10
DWI	6	5	20%	13	-54%	8	6	5	20%	5
Narcotics	0	1	100%	0	0%	1	0	1	100%	0
Alcohol	6	4	50%	13	-54%	7	6	4	50%	5
DWI from Accidents	3	3	0%	4	-25%	6	3	3	0%	1

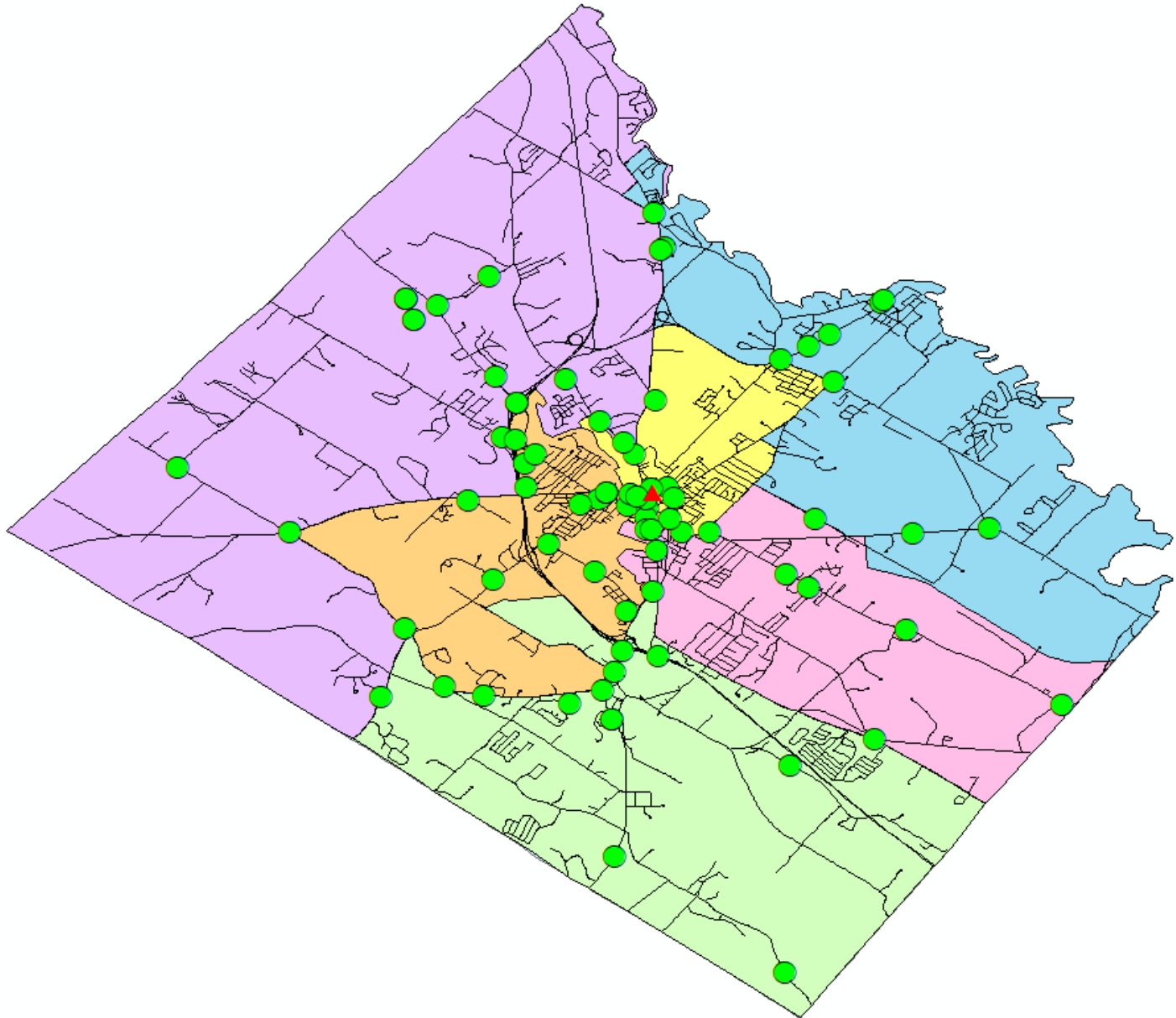
# DWI 2013-2018 YTD





# January 2018 Accidents

02/15/2018



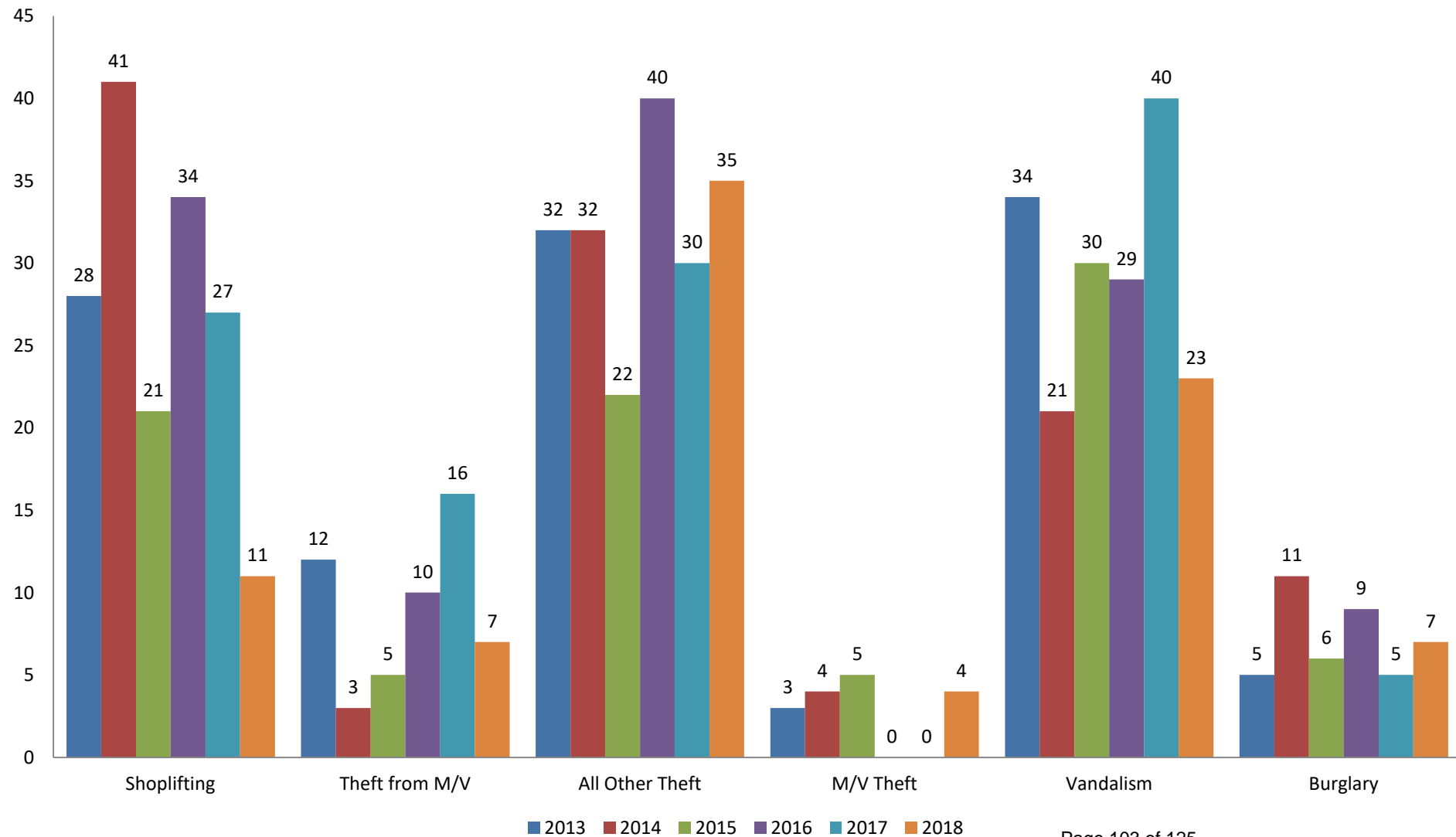
# January 2018 Property Crimes

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	12	27	-56%	16	-25%	20	12	27	-56%	92%	52%	34
Theft from M/V	7	16	-56%	11	-36%	8	7	16	-56%	14%	0%	10
All Other Theft	35	30	17%	40	-13%	32	35	30	17%	29%	17%	40
M/V Theft	4	0	0%	0	0%	1	4	0	0%	0%	0%	0
Vandalism	23	40	-43%	31	-26%	23	23	40	-43%	43%	35%	29
Burglary	7	5	40%	7	0%	6	7	5	40%	14%	20%	9
<b>Total Property</b>	<b>88</b>	<b>118</b>	<b>-25%</b>	<b>105</b>	<b>-16%</b>	<b>90</b>	<b>88</b>	<b>118</b>	<b>-25%</b>	<b>32%</b>	<b>21%</b>	<b>122</b>
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	11	14	-21%	18	-39%	14	11	14	-21%	92%	52%	14
Theft from M/V	1	0	0%	0	0%	0	1	0	0%	14%	0%	0
All Other Theft	10	5	100%	8	25%	7	10	5	100%	29%	17%	9
M/V Theft	0	0	0%	0	0%	0	0	0	0%	0%	0%	0
Vandalism	10	14	-29%	5	100%	6	10	14	-29%	43%	35%	8
Burglary	1	1	0%	0	0%	0	1	1	0%	14%	20%	1
<b>Total Property</b>	<b>33</b>	<b>34</b>	<b>-3%</b>	<b>31</b>	<b>6%</b>	<b>27</b>	<b>33</b>	<b>34</b>	<b>-3%</b>	<b>32%</b>	<b>21%</b>	<b>32</b>

# Property Crimes OFs by Incident

## 2013-2018 YTD

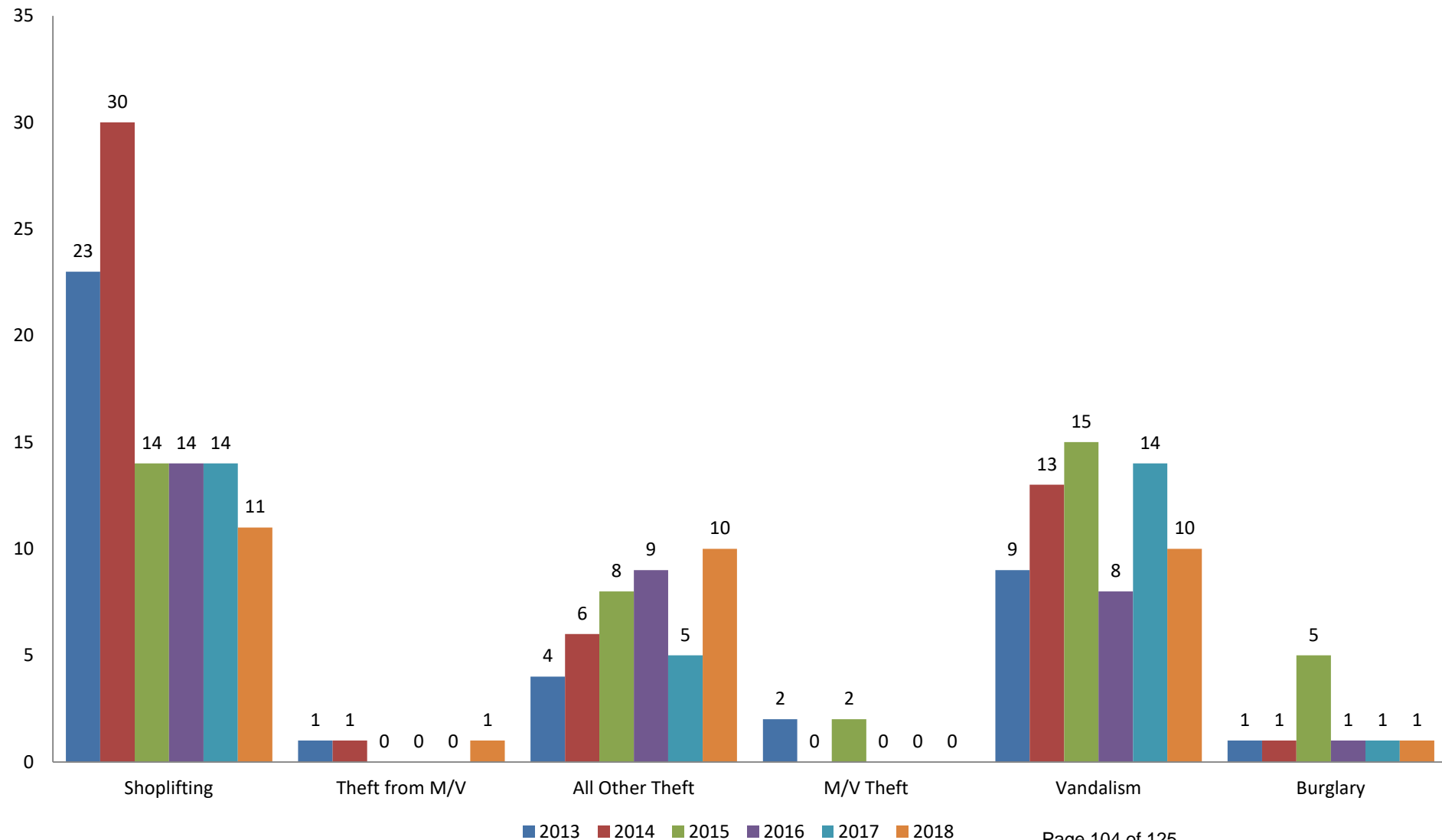
02/15/2018



# Property Crimes ARs by Incident

## 2013-2018 YTD

2/15/2018



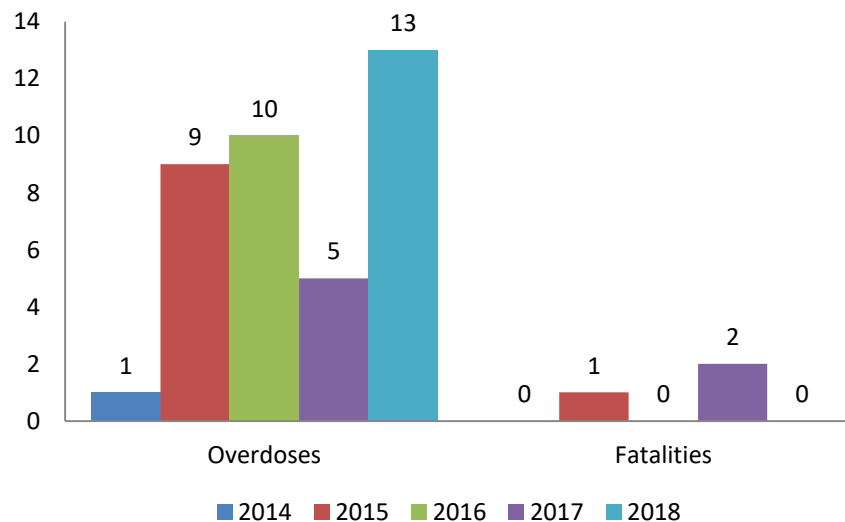
# January 2018 Drug Offenses

## DRUG CRIME - OF's by Incident

Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	10	16	-38%	11	-9%	13	10	16	-38%	30%	94%	19
Overdoses	13	5	160%	18	-28%	26	13	5	160%			10
<i>Fatal</i>	0	2	-100%	2	-100%	0	0	2	-100%			0
<b>Total Drug</b>	<b>23</b>	<b>21</b>	<b>10%</b>	<b>29</b>	<b>-21%</b>	<b>39</b>	<b>23</b>	<b>21</b>	<b>10%</b>			<b>29</b>

## DRUG CRIME - AR's by Incident

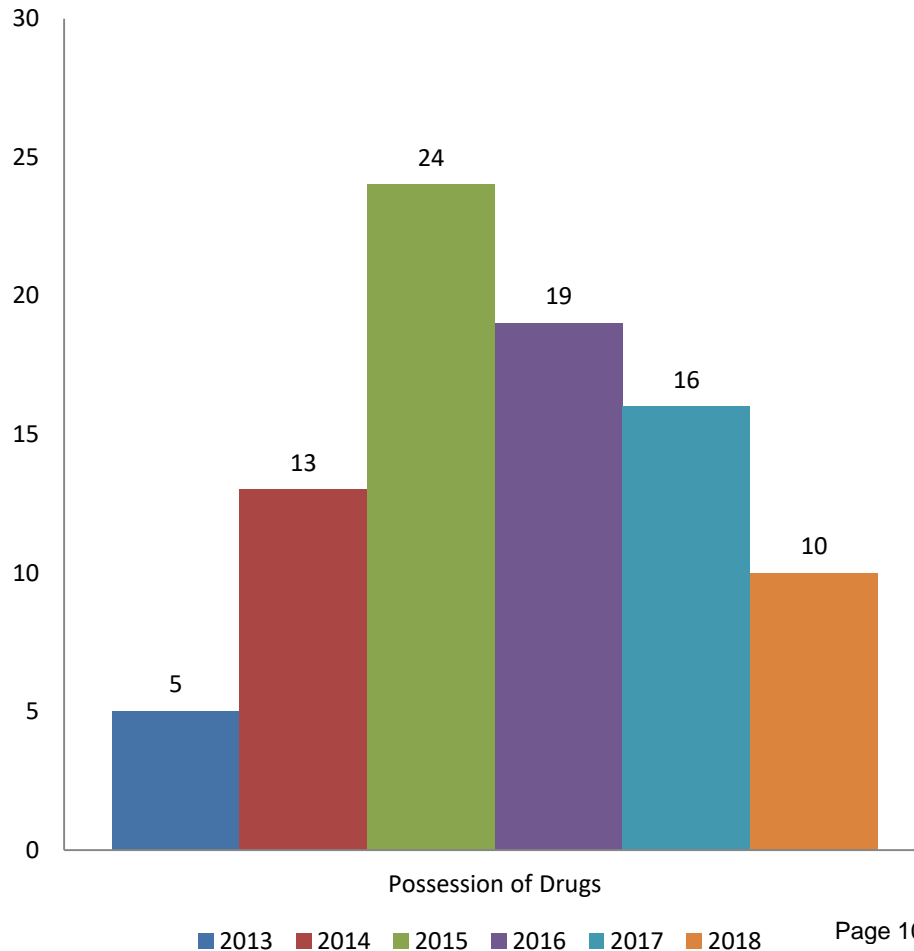
Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	3	15	-80%	11	-73%	8	3	15	-80%	30%	94%	17



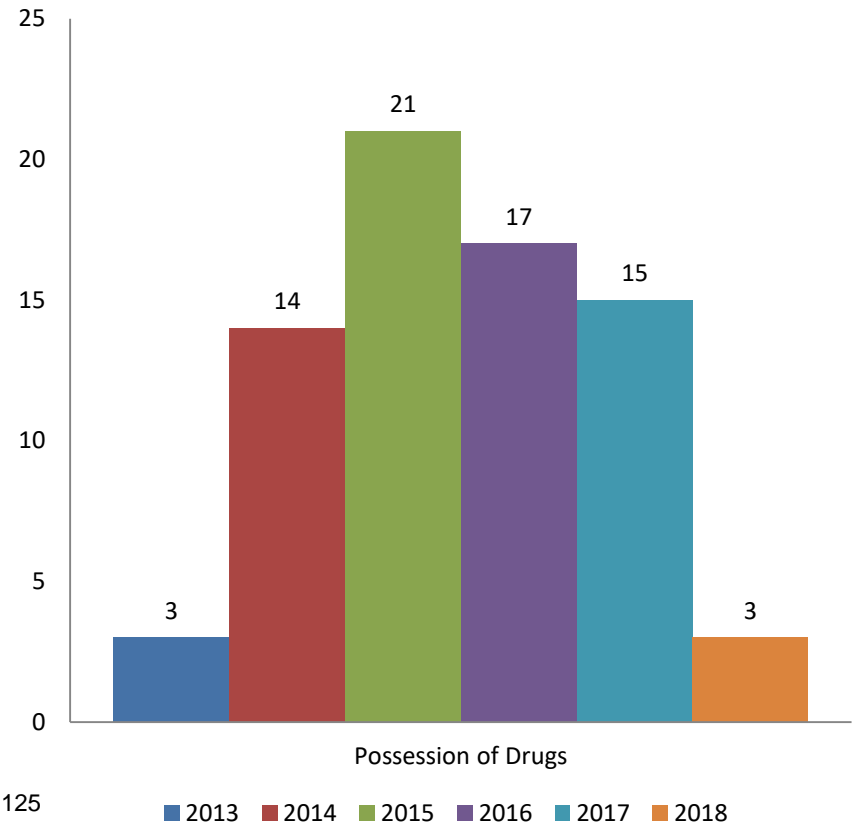
# Drug Crime OFs and ARs by Incident 2013-2018 YTD

02/15/2018

OFs



ARs



# January 2018 Violent Crimes

## VIOLENT CRIME - OF's by Incident

Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	1	2	-50%	2	-50%	2	1	2	-50%	100%	50%	1
Aggravated Assault	5	4	25%	8	-38%	5	5	4	25%	60%	25%	3
<i>from DV</i>	4	1	300%	6	-33%	3	4	1	300%			1
Simple Assault	46	35	31%	30	53%	32	45	35	29%	47%	51%	40
<i>from DV</i>	30	27	11%	22	36%	11	30	27	11%			27
<b>Total Violent</b>	<b>52</b>	<b>41</b>	<b>27%</b>	<b>40</b>	<b>30%</b>	<b>39</b>	<b>51</b>	<b>41</b>	<b>24%</b>	<b>52%</b>	<b>32%</b>	<b>45</b>

## VIOLENT CRIME - AR's by Incident

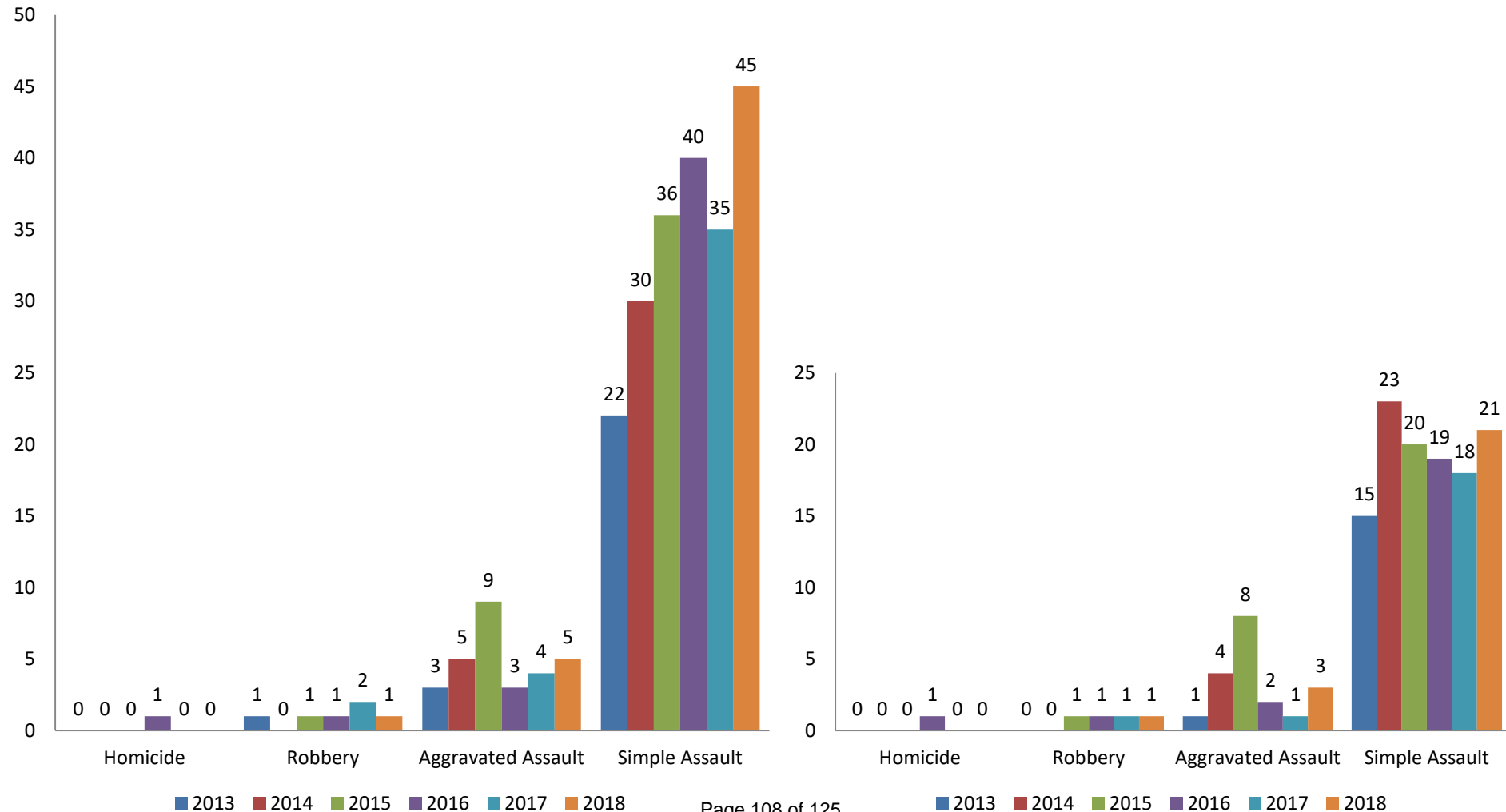
Specific Crimes	Jan-18	Jan-17	% Change	Dec-17	% Change	Nov-17	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	1	1	0%	1	0%	0	1	1	0%	100%	50%	1
Aggravated Assault	3	1	200%	7	-57%	3	3	1	200%	60%	25%	2
Simple Assault	21	18	17%	13	62%	17	21	18	17%	47%	51%	19
<b>Total Violent</b>	<b>25</b>	<b>20</b>	<b>25%</b>	<b>21</b>	<b>19%</b>	<b>20</b>	<b>25</b>	<b>20</b>	<b>25%</b>	<b>52%</b>	<b>32%</b>	<b>23</b>

# Violent Crimes OFs and ARs by Incident 2013-2018 YTD

02/15/2018

OFs

ARs





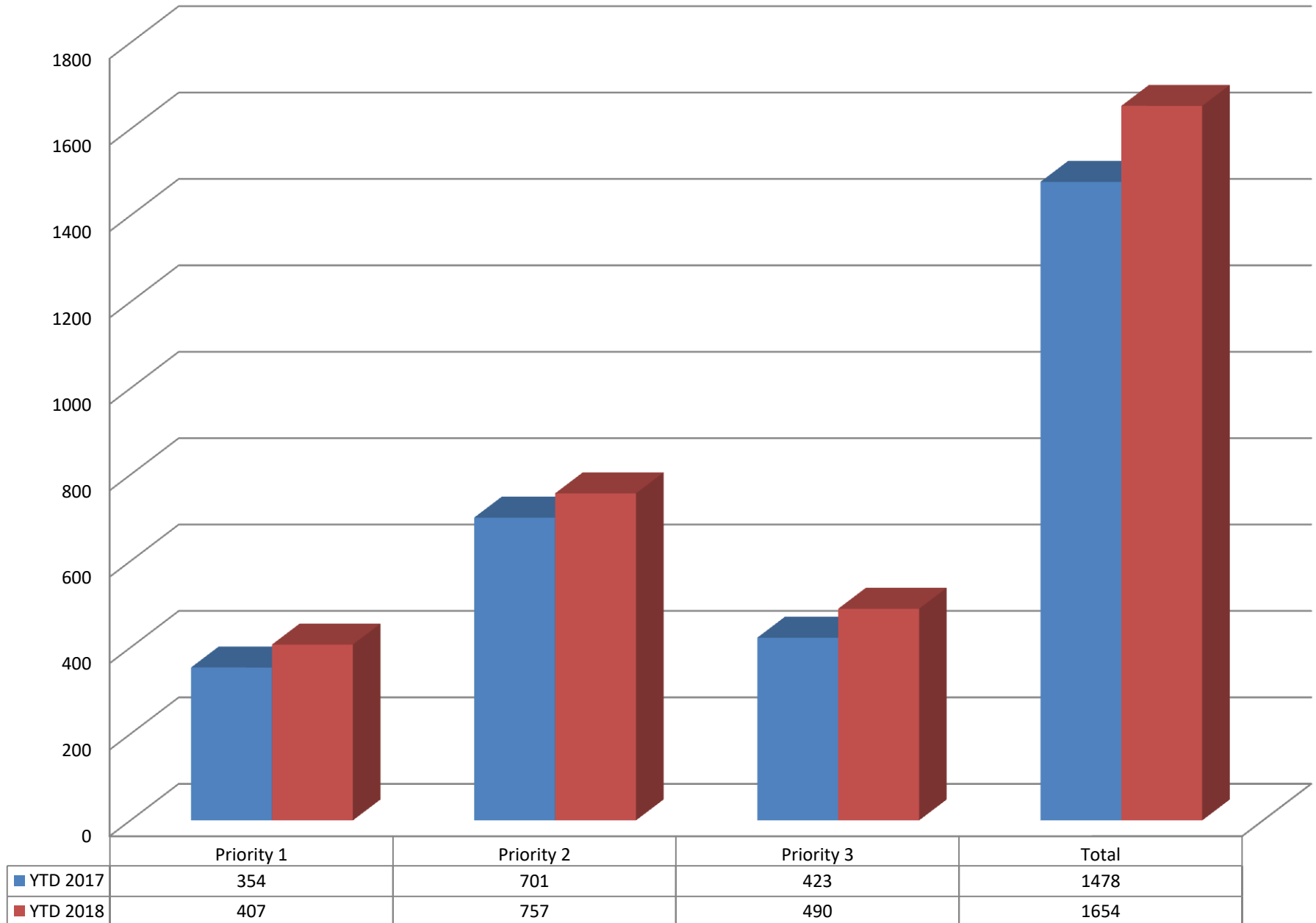
# January 2018 Threshold

ROCHESTER				
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	70-102	82	Normal
Robbery	2	0-4	1	Normal
Aggravated Assault	6	4-8	5	Normal
Simple Assault	41	32-50	46	Normal
Burglary	10	6-14	7	Normal
Motor Vehicle Theft	2	1-4	4	Normal
Theft from MV	15	5-25	7	Normal
Vandalism	36	27-46	23	Moderately Low
Total	112	73-151	93	Very Low

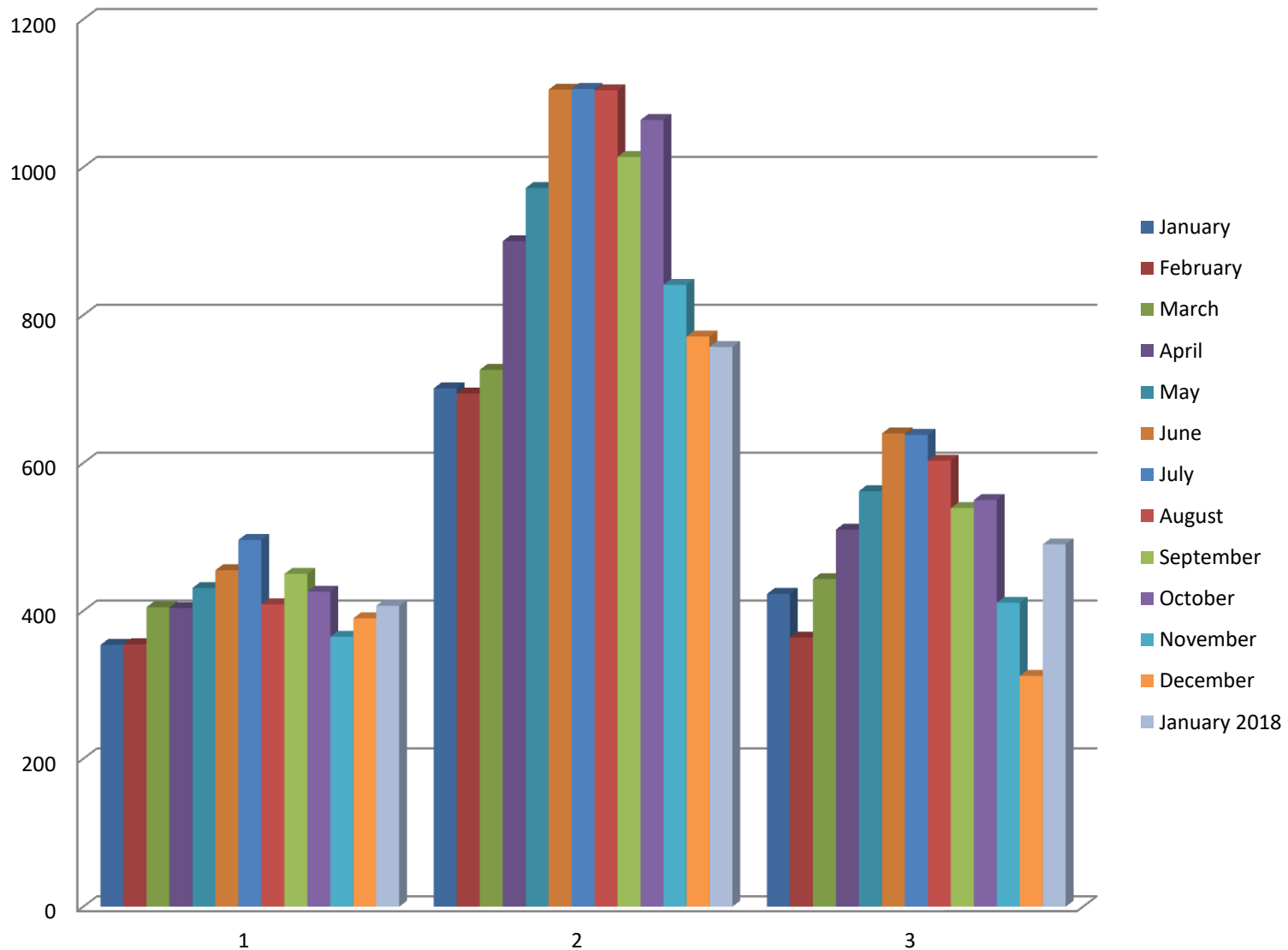
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	49	38-59	52	Normal
Property	63	45-82	41	Moderately Low

# Calls for Service 2017 v 2018

02/15/2018

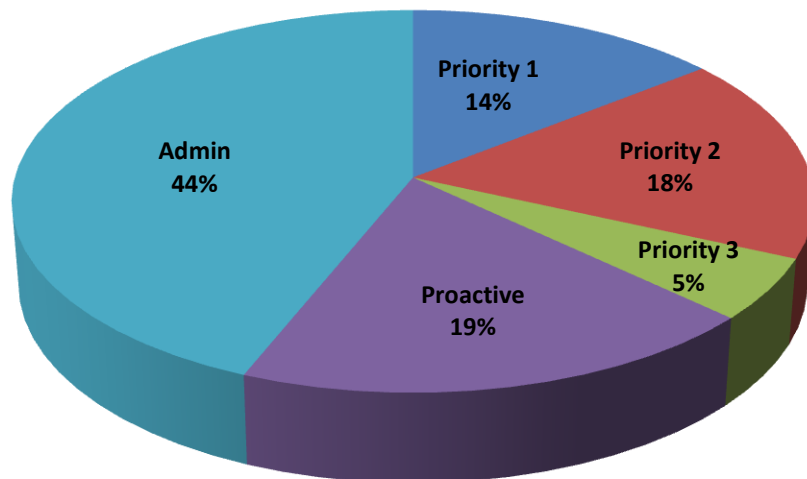


# YTD Calls for Service 2017 v 2018

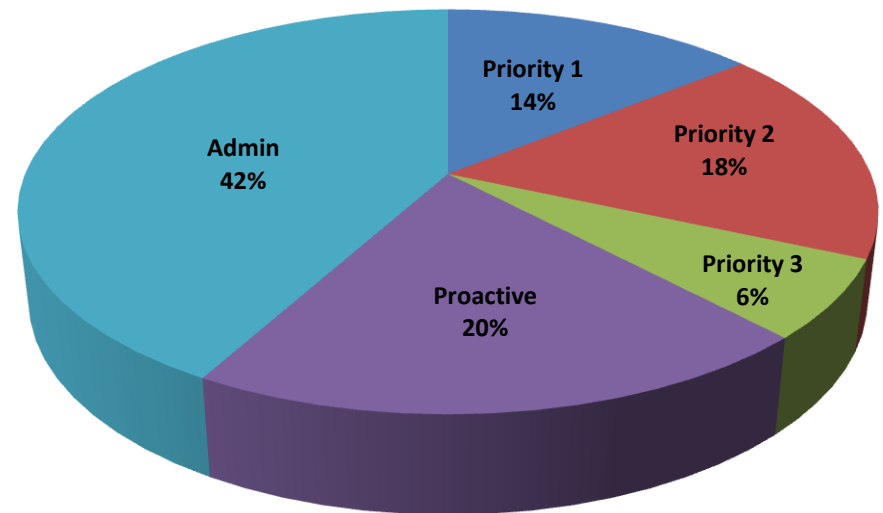


# January 2018 Manpower Hours

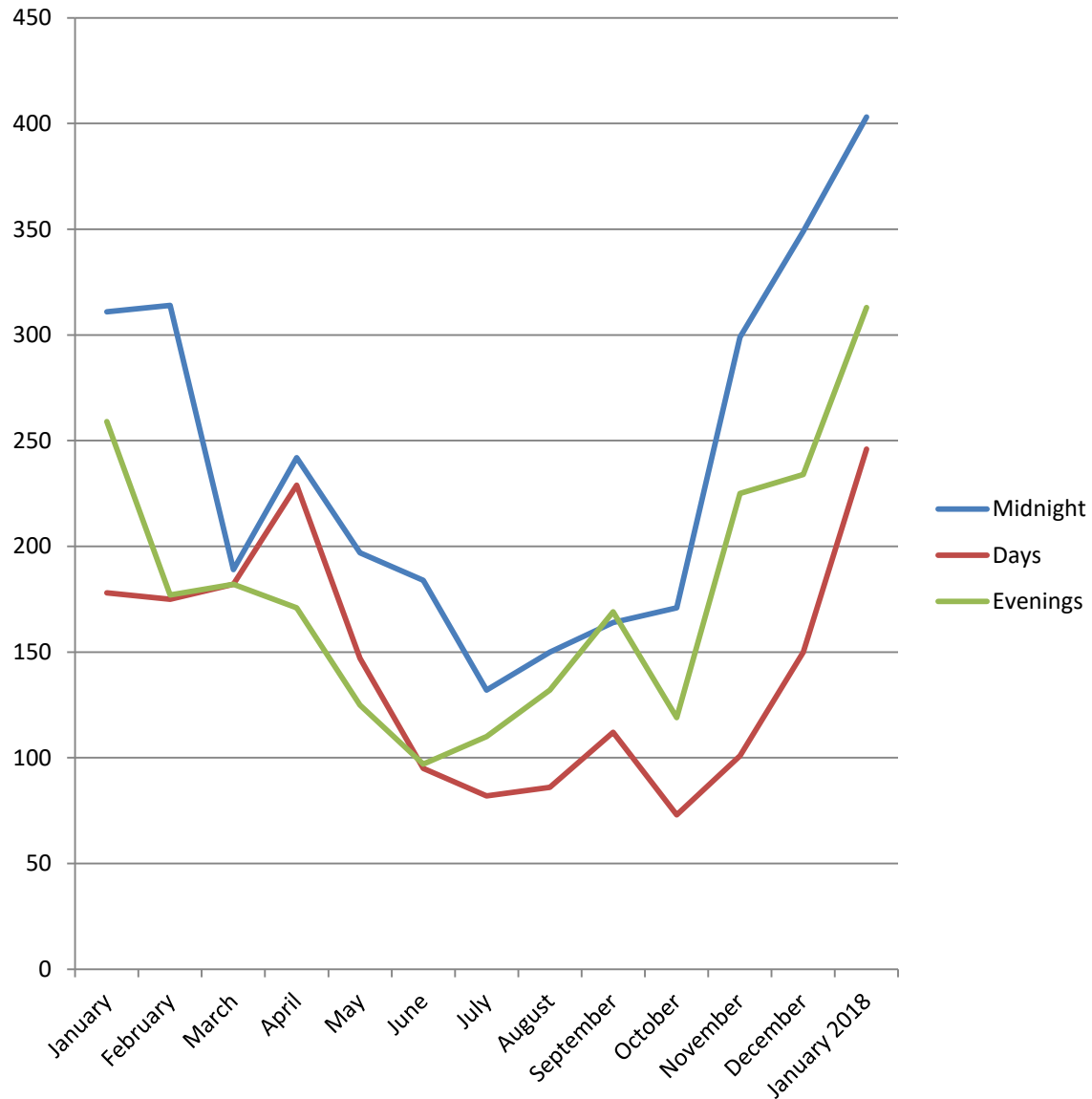
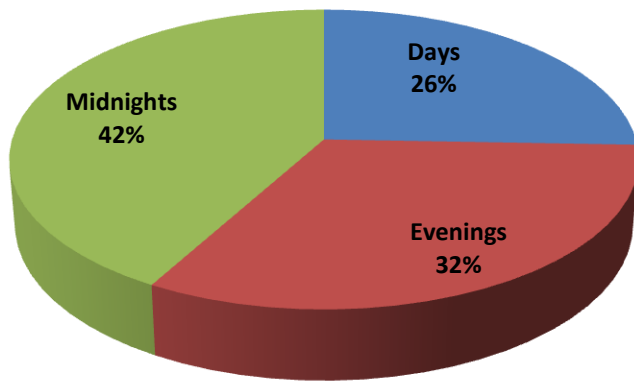
## January 2017



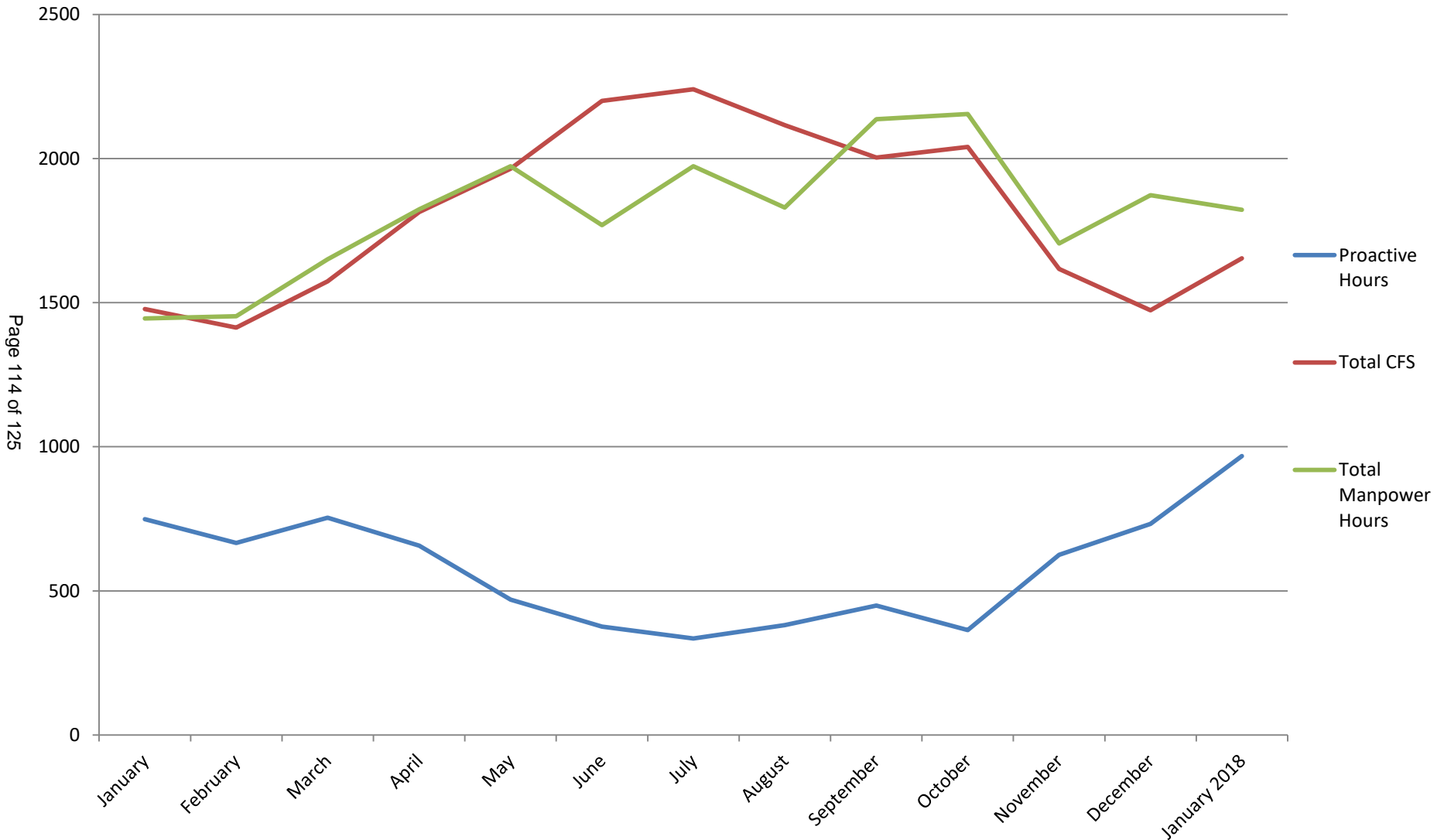
## January 2018



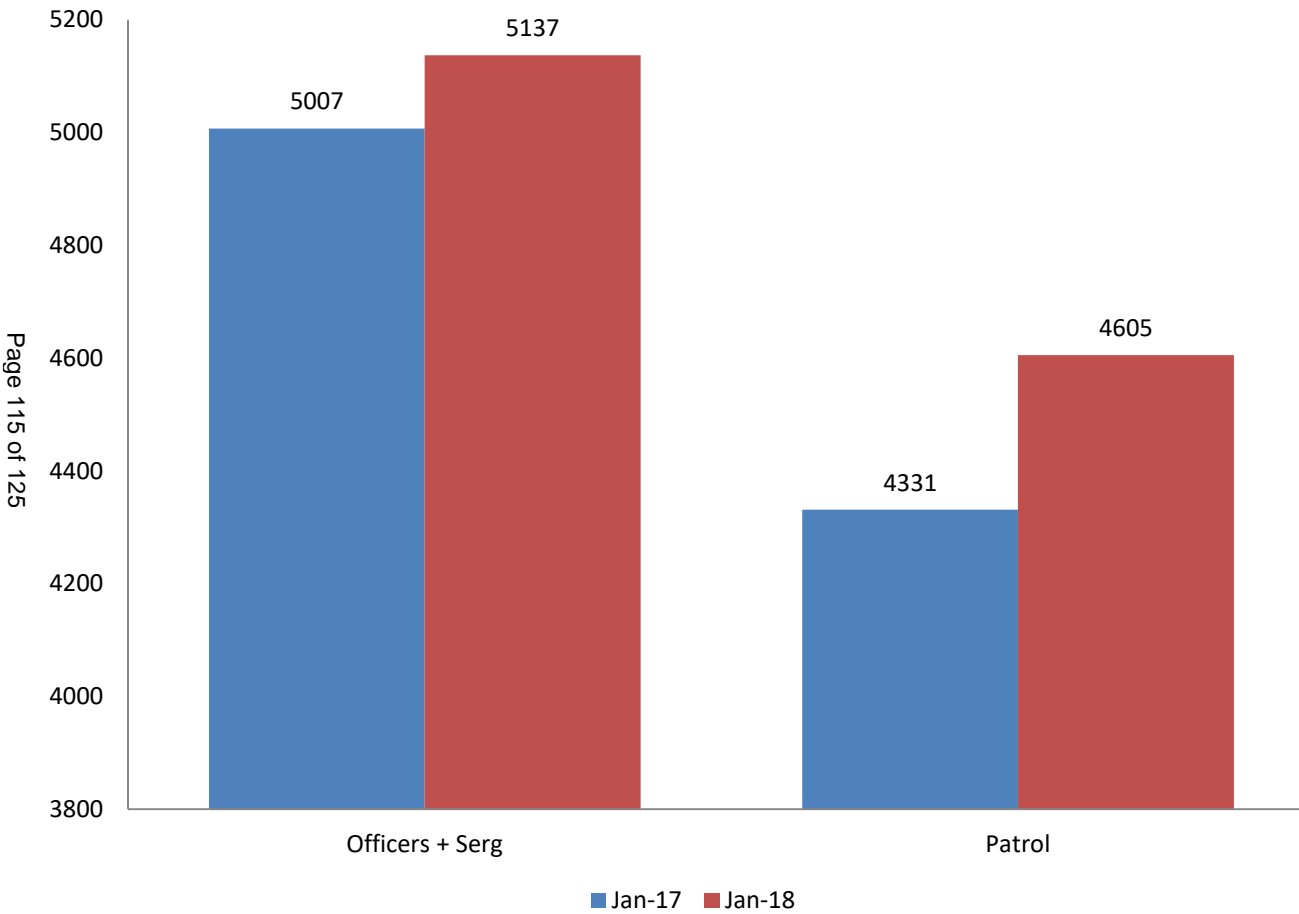
# January 2018 Proactive Hours



# 2017 v. 2018 CFS v. Manpower Hours



# Available Manpower Hours<sup>02/15/2018</sup> 2017 v 2018 YTD



## Available Manpower Hours including Sergeants:

Increase by 130 hours  
(2.6%)

## Available Manpower Hours for Patrol:

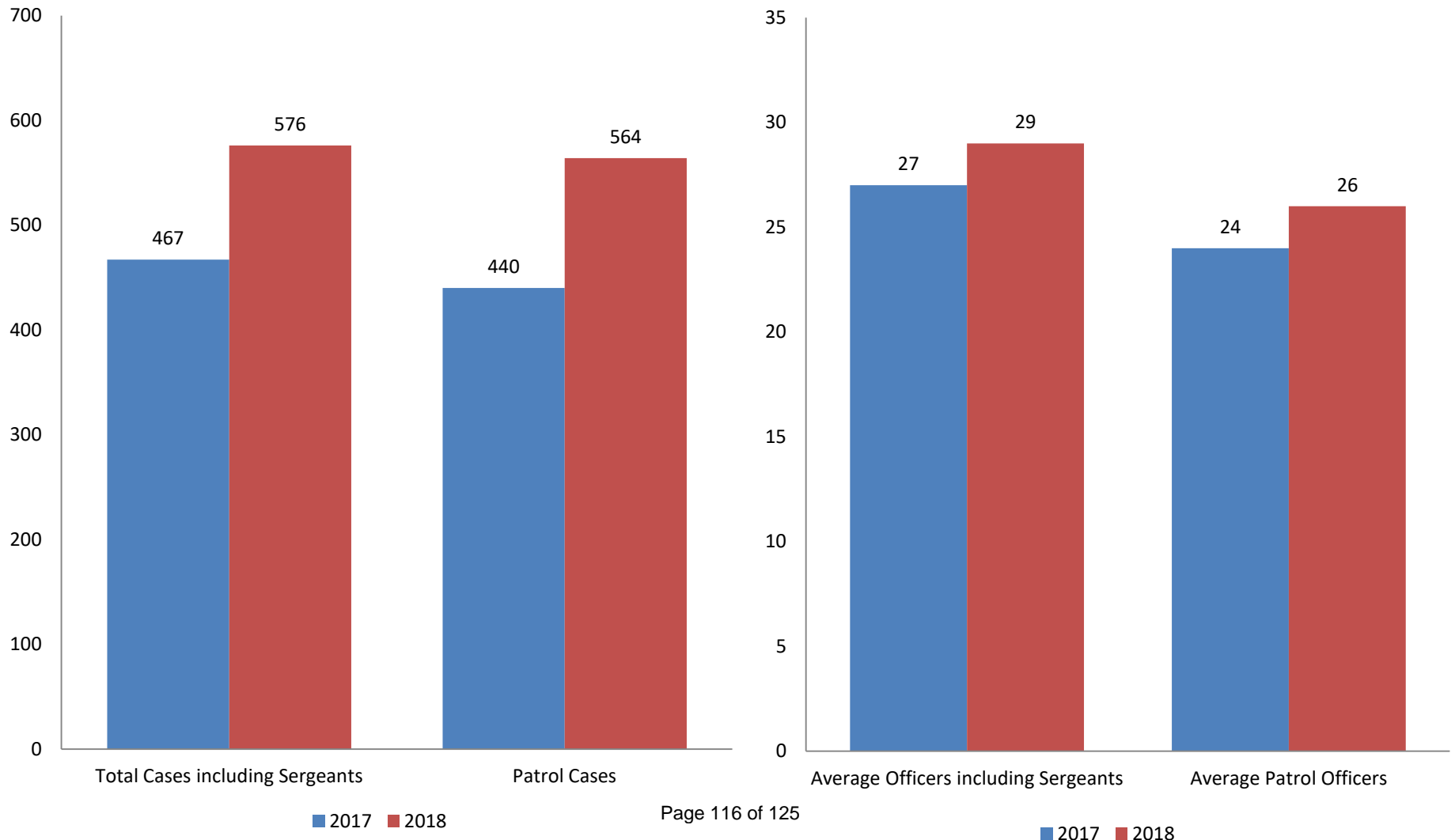
Increase by 274 hours  
(6.33%)

\*Patrol includes MV Unit and K-9 Officer

# Cases By Average Officer

## 2017 v 2018 YTD

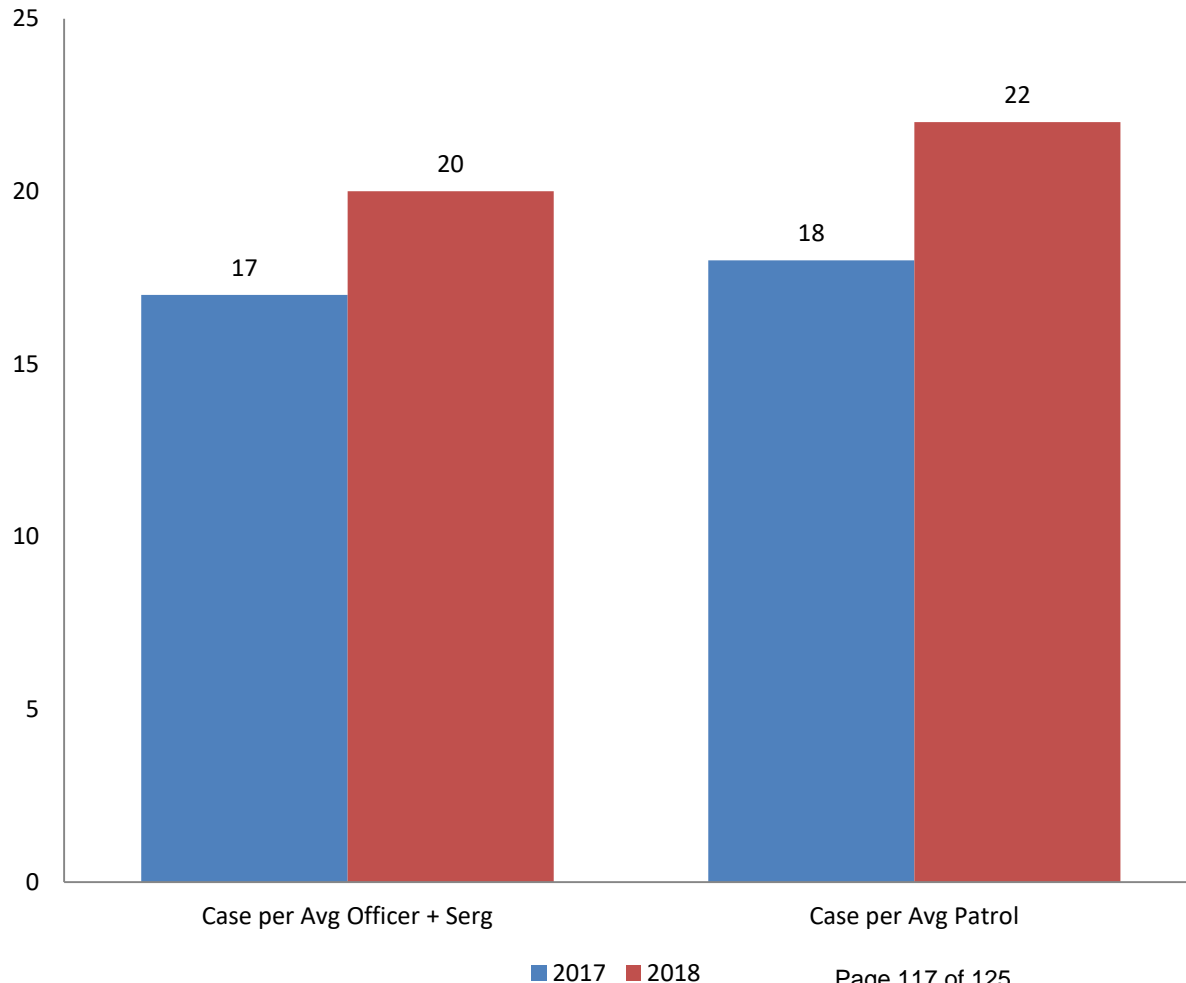
02/15/2018





# Cases By Average Officer 2017 v 2018 YTD

02/15/2018



**18% Increase** in  
Number of  
Cases including  
Sergeants

**22% Increase**  
Cases by  
Average Officer  
for Patrol Cases

# 2018 Response Time

	2017 YTD	2018 YTD	Percent Change	2016 YTD	Percent Change
Priority 1	13.16	13.98	6%	12.11	15%
Priority 2	36.5	52.16	43%	33.57	55%
Priority 3	61.72	83.16	35%	52.85	57%

**DV COMPSTAT**  
**January 2018**

<b>Dates</b>	<b>9/1/17- 9/30/17</b>	<b>10/1/17- 10/31/17</b>	<b>11/1/17 – 11/30/17</b>	<b>12/1/17 – 12/31/17</b>	<b>1/1/18 - 1/31/18</b>	<b>Prior Verbal (PV)</b>	<b>YTD 2018</b>	<b>PV YTD</b>	<b>YTD 2017</b>
<b>Misdemeanor Arrests</b>	<b>26</b>	<b>18</b>	<b>9</b>	<b>14</b>	<b>12</b>	<b>1</b>	<b>12</b>	<b>2</b>	<b>18</b>
<b>Felony Arrests</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>
<b>Verbal Cases</b>	<b>27</b>	<b>30</b>	<b>22</b>	<b>17</b>	<b>24</b>		<b>24</b>		<b>24</b>
<b>Total Cases</b>	<b>57</b>	<b>49</b>	<b>32</b>	<b>37</b>	<b>38</b>	<b>1</b>	<b>38</b>	<b>2</b>	<b>45</b>

**2018 FJC Clients**

<b>Month</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
New Clients	13 (13)					
	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
New Clients						

**2017 FJC Clients**

<b>Month</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
New Clients	13 (19)	6 (17)	7 (17)	6 (16)	5 (20)	10 (18)
	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
New Clients	8 (18)	7 (26)	11 (13)	10 (33)	5 (16)	2(16)

**( ) Annotates clients that obtained services from one or more FJC partners but did not complete a full intake.**

I am not a product of my circumstances. I am a product of my decisions. —Stephen Covey





**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

02/15/2018  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

## **MONTHLY REPORT**

### **January 2018**

There were a total of 16,824 items circulated with 11,161 people visiting the library in the month of January. One hundred ninety-three patrons used the library's Internet computers for 608 hours. Current number of patron registrations is 38,031. Interlibrary loan activity included 63 materials borrowed from other libraries and 304 loaned to other libraries.

Winter story times began in the Children's Room on the week of January 1<sup>ST</sup>. Fifteen story times were held throughout the month with over one hundred seventy-eight children in attendance. The busy Children's Room staff also created fun winter displays of Snowmen, an interactive flannel board and a new winter I-Spy display.

The library was pleased to present the artwork of Kira Richard during the month of January. Richard's series of paintings, inspired by her love of natural curiosities, features undersea creatures delicately layered upon galactic backdrops. She has been creating art since she was a young child and her work shows her own fantastical dreams. Kira also makes jewelry, which is another extension of her creativity and is available for purchase locally at Skeletones here in Rochester.

January 26<sup>th</sup>, Rochester Public Library Director, Brian Sylvester was please to host a Portrait Unveiling of Lillian E. Parshley, the city's first Librarian in honor of the Library's 125<sup>th</sup> Anniversary. The portrait has been kept in a non-public special collections area within the library but will now be prominently displayed as a lasting tribute to Lillian Parshley's legacy that still lives on within the library today.

In addition to the print versions of available books, 275 of our library patrons downloaded 1,442 e-books to media devices through the library's web site this month. The RPL website also enabled 13 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 388 digital downloads from Hoopla and Instant Flix.

Trustees meet on February 20<sup>th</sup> in the Rose Room of the library at 6pm.

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City Clerk's Office

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**City of Rochester Tax Collector's Office**  
**January 31, 2018**

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2017	Warrant	60,524,791	57,627,952.87	95.21%	2,896,838.13	4.79%
2016		58,196,003	57,456,942.09	98.73%	739,060.91	1.27%
2015		56,938,119	56,343,699.60	98.96%	594,419.40	1.04%
2014		55,068,779	54,819,033.40	99.55%	249,745.60	0.45%
2013		53,324,262	53,156,905.17	99.69%	167,356.83	0.31%
2012		50,952,912	50,832,595.26	99.76%	120,316.74	0.24%
2011		48,856,892	48,770,519.14	99.82%	86,372.86	0.18%
2010		47,308,832	47,229,614.59	99.83%	79,217.41	0.17%
2009		46,898,827	46,837,958.64	99.87%	60,868.36	0.13%
2008		46,522,769	46,473,900.76	99.89%	48,868.24	0.11%
2007		42,964,450	42,935,961.23	99.93%	28,488.77	0.07%
2006		40,794,160	40,780,381.13	99.97%	13,778.87	0.03%
2005		38,024,453	38,013,034.88	99.97%	11,418.12	0.03%
2004		36,065,496	36,053,874.89	99.97%	11,621.11	0.03%
2003		33,310,579	33,304,598.44	99.98%	5,980.56	0.02%
2002		29,725,878	29,720,159.49	99.98%	5,718.51	0.02%
2001		26,943,136	26,937,802.91	99.98%	5,333.09	0.02%
2000		25,415,248	25,411,043.45	99.98%	4,204.55	0.02%
1999		22,973,308	22,969,992.33	99.99%	3,315.67	0.01%
1998		30,592,529	30,587,901.82	99.98%	4,627.18	0.02%
1997		29,835,914	29,831,457.52	99.99%	4,456.48	0.01%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>5,157,791.73</b>	

Tax Collector  
Doreen Jones, CTC

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left blank...*

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City Clerk's Office

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# Rochester, New Hampshire

## Inter office Memorandum

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh  
Director of Welfare

**SUBJECT:** Analysis of Direct Assistance for January, 2018.

**DATE:** February 14, 2018

This office reported 74 formal client notes for the month of January.

Voucher amounts issued for January, 2018 were as follows:

	<u>16</u> <u>Families</u> <i>8 new</i>	<u>12</u> <u>Single</u> <i>7 new</i>
Burial .....	1,950.00	1950.00
Dental .....	.00	.00
Electricity .....	156.00	.00
Food .....	.00	.00
Fuel heating .....	139.95	.00
Mortgage .....	.00	.00
Prescriptions .....	.00	.00
Rent .....	4,040.00	2,520.00
Temporary Housing .....	.00	.00
Transportation .....	<u>.00</u>	<u>6.00</u>
<b>TOTAL</b>	<b>\$6,285.95</b>	<b>\$4,476.00</b>

This represents an average cost per case/family of \$392.87 and case/Individual of \$373.00 for this month.

Total vouchers issued: \$10,761.95

There was a decrease of \$1,333.72 in assistance issued this month compared to January 2017. There was an increase of \$2,628.22 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00