

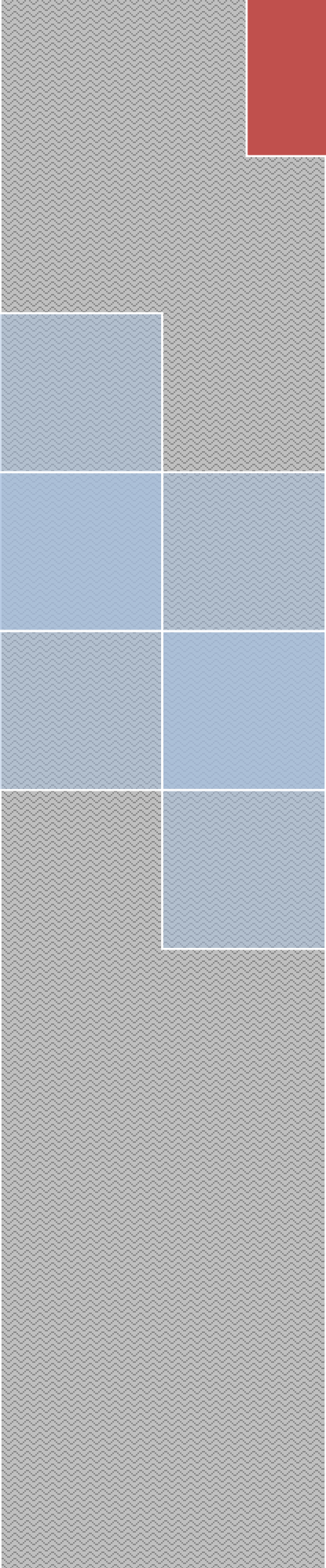


11/12/15

**Rochester City Council Workshop
November 17, 2015
CITY COUNCIL CHAMBERS
7:00 PM**

AGENDA

- 1. Call to Order**
- 2. Public Input**
- 3. Communications From City Manager**
 - 3.1. City Manager's Report P. 3**
- 4. Communications From the Mayor**
 - 4.1 East Rochester School Open House - December 2, 2015 at 6:00 PM**
 - 4.2 Rochester Christmas Tree Lighting - December 4, 2015 at 5:00 PM**
 - 4.3 Rochester Christmas Parade - December 6, 2015 at 3:00 PM**
- 5. Department Reports P. 7**
- 6. Non-Meeting, Non-Public**
 - 6.1 Non-Meeting, Consultation with Legal Council, RSA 91-A:2,I (b)**
 - 6.2 Non-Public Session, RSA 91-A:3,II (a) Personnel**
- 7. Adjournment**



This page has
been
intentionally left
blank.





City of Rochester, New Hampshire

OFFICE OF THE CITY MANAGER

31 Wakefield Street • Rochester, NH 03867

(603) 332-1167

CITY MANAGER'S REPORT

November 17, 2015

City Manager's Citations to be presented to the following:

- Michelle Mears and Samantha Rodgers on their work on the sign ordinance press release and brochure.
- Donna Hynes for her research into information on the City Hall annex.
- Lisa Clark for her work on the FEMA application seeking (and obtaining) reimbursement for the 2015 Severe Winter Storm, in the amount of \$140,666.

For your information, please see the enclosed memos:

- Disposal of old computer equipment P. 4

Contracts and documents executed since last month:

- City Manager authorization to submit an application for a Homeland Security Grant for Critical Infrastructure Protection in the amount \$16,666 for security fencing at the Wastewater Treatment Plant. P. 5
- City Manager authorization to submit an application for a Homeland Security Grant for Critical Infrastructure Protection in the amount \$16,666 for security fencing at the Water Treatment Plant. P. 6

From: [John Storer](#)
To: [Dan Fitzpatrick](#)
Cc: [Samantha Rodgers](#)
Subject: Disposal of old computer equipment
Date: Wednesday, October 28, 2015 12:39:15 PM

Following up on Councilor Varney's inquiry – please let me know if you need a formal Memo.

A recent load of the City's e-waste (computers, monitors, keyboards, etc) was sent to Waste Management for recycling. We arranged for delivery of special Gaylord containers, which are large cardboard boxes mounted on pallets. These are typically utilized for handling e-waste. When a container is full the top is shrink-wrapped to hold all the contents.

September's monthly report for Public Works noted that we were in the process of disposing of a stockpile of e-waste that had accumulated in the basement of City Hall. My guess is that there was probably 2-years accumulation of abandoned components. Dennis Schafer in MIS indicated all hard drives had either been wiped clean, or sufficiently disabled for security purposes.

We filled at least 3 of the Gaylord containers. According to Steve Cates at Waste Management, the accumulated e-waste goes to Electronic Recyclers International, Inc. They have a facility located in Holliston, MA. Mr. Cates provided the web link of how the e-waste is handled.

<http://electronicrecyclers.com>

John B. Storer, P.E.
Director of City Services
Rochester, New Hampshire
45 Old Dover Road
Rochester, NH 03867
Tel: (603) 332-4096

11/12/15



Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

November 4, 2015

CITY OF
Received
NOV 5 2015
City Manager
ROCHESTER

TO: Dan Fitzpatrick, City Manager
FROM: Norm Sanborn Jr. Fire Chief *Norm Sanborn Jr.*
SUBJECT: 2015 Homeland Security Grant Program

The City of Rochester Waste Water Treatment Plant is eligible for a Homeland Security Grant for Critical Infrastructure Protection. The grant amount is for \$16,666.00 which will cover the total cost of equipment. There is no match required for this grant.

I have received the grant application from NH Homeland Security and Emergency Management Office. This requires a quick turn-around time and is due on Friday, November 6, 2015.

I am asking for your approval to submit the grant application and submit an agenda bill to the City Council at a later date asking for their approval if the grant is approved.

If you need any further information or have any questions, please feel free to contact me.

Cc: Blain Cox, Deputy City Manager

Attachment

11/12/15



Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

November 12, 2015

CITY OF
Received
NOV 12 2015
City Manager
ROCHESTER

TO: Dan Fitzpatrick, City Manager
FROM: Norm Sanborn Jr. Fire Chief *Norm Sanborn Jr.*
SUBJECT: 2015 Homeland Security Grant Program

The City of Rochester Water Treatment Plant is eligible for a Homeland Security Grant for Critical Infrastructure Protection. The grant amount is for \$16,666.00 which will cover the total cost of equipment. There is no match required for this grant.

I have received the grant application from NH Homeland Security and Emergency Management Office. This requires a quick turn-around time and is due on Friday, November 20, 2015.

I am asking for your approval to submit the grant application and submit an agenda bill to the City Council at a later date asking for their approval if the grant is approved.

If you need any further information or have any questions, please feel free to contact me.

Cc: Blain Cox, Deputy City Manager

Attachment

October 2015
Department Reports

- Assessing P. 9
- City Clerk's Office P. 11
- Department of Building, Zoning, and Licensing Services P. 13
- Economic Development Department P. 19
- Finance Department P. 57
- Fire Department P. 85
- Library P. 91
- Planning Department P. 93
- Police Department P. 97
- Public Works Department P. 111
- Recreation and Arena P. 115
- Tax Collector P. 117
- Welfare P. 119



This page has
been
intentionally left
blank.





City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

November 12, 2015

To: City Manager/Council

From: Verna Sharpe, Assessing

Subject: Council Report

Revenue Received/Collection Warrants issued:

Property Record Cards, Maps, Copies	\$37.50
Timber Tax	\$175.75

* The City was notified by the Department of Revenue that it had the 3rd most sales in the State during the most recent equalization period.

* Leona Alameda successfully completed the State Statutes II course given by the Department of Revenue Administration in October.

* Rick Vincent was nominated by his peers to the State of New Hampshire Assessing Standards Board as an Assessor of a City with a population over 3000. He is awaiting approval by the Governor and the Executive Council.

* The field staff completed cyclical review work of neighborhoods off of Oak Street including Ledgeview and Barrington Lane. Currently they are working in the Chesley Hill Road area.

* The office staff has completed the sales verifications in the annual equalization process.

This page has
been
intentionally left
blank.





City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report 2015

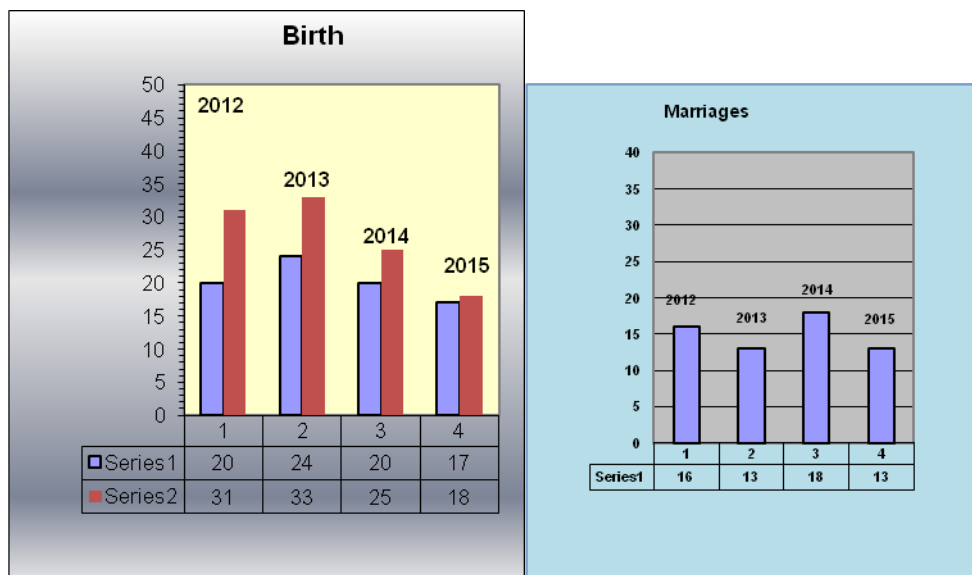
November 17, 2015

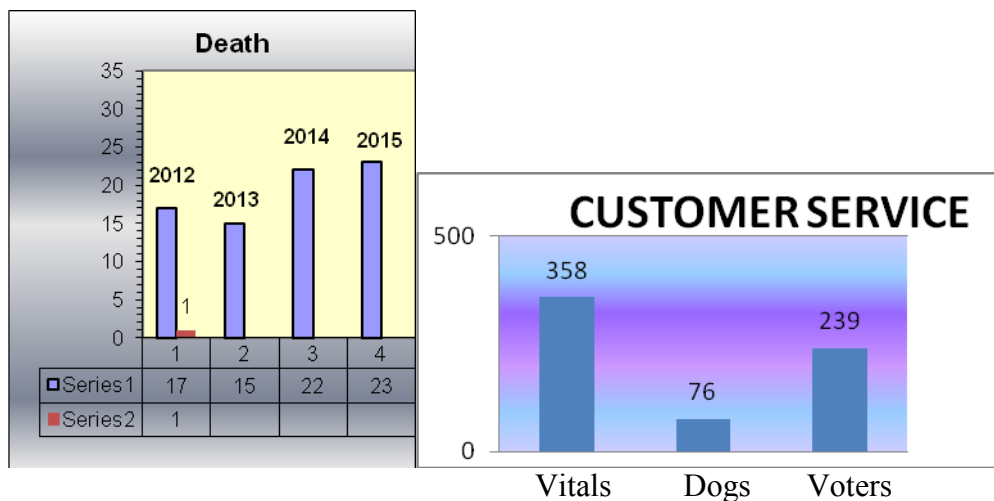
Vital Statistics

The City Clerk's staff issued 239 initial copies of vital records, 106 subsequent copies of vital records, and 13 marriage licenses in October. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 18 babies born in Rochester during the month of October, 17 of which were of Rochester residents; a total of 23 resident deaths occurred in Rochester during the month of October.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,442	\$2,203
Marriage Licenses	<u>\$ 494</u>	<u>\$ 91</u>
	\$2,936	\$2,294





Dog Licensing

The City Clerk's office licensed 76 dogs during the month of October.

Elections

Voter registration summary by party as of October 31, 2015:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	907	953	1,270	3,130
<u>Ward 2</u>	865	984	1,343	3,192
<u>Ward 3</u>	877	1,002	1,275	3,154
<u>Ward 4</u>	776	739	1,327	2,842
<u>Ward 5</u>	764	870	1,371	3,005
<u>Ward 6</u>	843	673	1,209	2,725
<u>Total</u>	5,032	5,221	7,795	18,048

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

End of Month Council Report

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of October 2015 with fiscal Year to Date

Department Revenue

	Current Month		Year to Date		Projected Revenue
Food Establishments	\$	1,000.00	\$	10,615.00	\$ 29,000.00
Taxi Service Permits	\$	80.00	\$	220.00	\$ 700.00
Amusement License	\$	120.00	\$	560.00	\$ 4,000.00
Building Permits	\$	114,364.00	\$	263,307.25	\$ 279,000.00
Hawkers & Peddlers	\$	0.00	\$	0.00	\$ 500.00
Postage	\$	0.00	\$	172.97	\$ 1,000.00
Second Hand Dealer	\$	50.00	\$	100.00	\$ 1,000.00
Pawnbroker License	\$	0.00	\$	50.00	\$ 150.00
Junk Yard & MVJY	\$	0.00	\$	0.00	\$ 175.00
Zoning Applications	\$	0.00	\$	1,225.00	\$ 7,500.00
Misc. Permits and Fees	\$	0.00	\$	10.00	\$ 100.00
GROSS REVENUE	\$	115,614.00	\$	276,260.22	\$ 323,125.00
Fees Refunded	\$	20.00	\$	2,103.00	
Fees Waived – Veteran	\$	228.00	\$	1,142.00	
Fees Waived - Municipal	\$	0.00	\$	100.00	
Total	\$	248.00	\$	3,345.00	
NET REVENUE	\$	115,366.00	\$	272,915.22	

Department Activities

11/12/15

Permits :		Licenses :		Actions:	
Foundation Only	1	Second Hand Dealer	1	Building Final	29
Building Permit	74	Junk Dealer	0	Demo	0
Demolition Permit	7	Motor Vehicle Junk Yard	0	Electric Final	28
Sign Permit	5	Pawn Broker	0	Electric Rough	11
Plumbing Permit	43	Taxi - Owner	0	Electrical Underground	2
Electrical Permit	50	Taxi - Driver	5	Foundation	9
Mechanical Permit	56	Taxi - Vehicle	0	Framing	12
Pool Permit	0	Health	0	Gas Line	25
Fire Alarm/Sprinkler	0	Mechanical Devices	0	Health Inspection	23
Violation	4	Day Care	0	Insulation	5
		Temporary Food	5	Mechanical Final	15
		Video Games	0	Mechanical Rough	7
		Movie Theater	0	Perm Service	1
		Pool Table	0	Plumbing Final	23
		Hawkers & Peddlers	0	Plumbing Rough	13
		Mobile Home Parks	0	Plumbing Underground	1
		Food Establishments	6	Pool Bonding	1
				Pool Final	0
				Re-Bar	9
				Service & Service Upgrade	10
				Sheetrock	0
				Slab	0
				Temp Service	0
				Walk Through	1
				Other	0

Building Permit Detail

11/12/15

New Permits	Month: October 2015		Fiscal Year to Date	
	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Sign	5	\$ 54,967	14	\$ 104,920
Plumbing	50	\$ 916,137	109	\$ 1,208,217
Electrical	57	\$ 1,491,151	173	\$ 2,518,450
Mechanical	62	\$ 1,657,776	212	\$ 2,426,040
Fire				
Alarm	0	\$ 0.00	6	\$ 49,990
Protection	5	\$ 96,300	19	\$ 166,100
Foundation Only	1	\$ 350,000	2	\$ 350,000
Building Permit				
Multi-category	0	\$ 0.00	0	\$ 0.00
New Home	4	\$ 321,871	18	\$ 1,883,765
Addition Non Res	1	\$ 165,874	1	\$ 165,874
Alteration Non Res	2	\$ 86,833	14	\$ 1,409,365
Repair / Replace Non Res	0	\$ 0.00	4	\$ 229,850
Footing	5	\$ 0.00	19	\$ 297,500
Pool	0	\$ 0.00	1	\$ 1,350
Garage	3	\$ 117,621	5	\$ 154,621
Other	11	\$ 123,470	53	\$ 331,693
Demo	0	\$ 0.00	0	\$ 0.00
Shed	12	\$ 32,586	34	\$ 91,249
Addition Res	5	\$ 33,200	17	\$ 322,280
Alteration Res	8	\$ 50,054	22	\$ 150,856
Repair / Replace Res	23	\$ 161,104	92	\$ 638,935
Condo	0	\$ 0.00	0	\$ 0.00
Apartment	1	\$ 275,000	2	\$ 2,206,200
Manufactured Home	6	\$ 220,571	33	\$ 1,594,004
Building Non Res	3	\$ 11,179,515	5	\$ 11,451,515
Total New Permit	264	\$ 17,334,030	855	\$ 27,752,774
Permit Renewals	2	\$ 3,010	11	\$ 84,410
Demolition	7	\$ 25,300	17	\$ 83,100
Total Permits Issued	273	\$ 17,305,720	883	\$ 27,585,264

Respectfully Submitted,



James Grant

Note: The above data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

CODE VIOLATION TYPE & OCCURRENCES**Month of: October 2015****Code Compliance Deficiencies**

There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work will be forwarded to the City Attorney for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

RUBBISH & GARBAGE:

- There were three rubbish violation in Ward 4
 - One in Ward 6
- The 3 in Ward 4 were resolved and closed the one in Ward 6 is pending

INTERIOR VIOLATIONS:.

- One recent in Ward 1
 - One recent in Ward 2
 - Two recent in Ward 3
 - One recent in Ward 4
 - One recent in Ward 5
 - Five recent in Ward 6
- The violation in Ward 6 is pending further action

EXTERIOR VIOLATIONS:

- One recent in Ward 3
 - Three recent in Ward 6
 - Three recent in Ward 5
- The violations in Ward 5 were at Grand view campground

Two were complaints filed with the State for sewer over flow and a drain basin being piped directly to the lake. I observed a third violation while assisting the state with the inspection of the parks holding tanks and alarms. I noticed a newly installed leach field. Upon further investigation it was learned that there was no approved design or any permits issued by the State. The State will address all of Grand views violations found.

VEHICLE VIOLATIONS:

- One recent in Ward 1
- One recent in Ward 3
- One recent in Ward 4

The Ward 1 violation was on Salmon Falls Road and involved three pickup trucks and one car that were unregistered and in a state of disrepair. The car and one truck have been removed however two of the trucks remain and a complaint will be filed with the court.

SIGNS:

- One in Ward 2
- Five recent in Ward 3
- Four recent in Ward 4
- Two recent in Ward 5
- Six recent in Ward 6

The signs collected are a combination of snipe and off site realtor signs. There were also a number of political sign issues that were addressed as well as some being collected on public property.

SITE PLAN/ZONING VIOLATIONS:

- One recent in ward 1
- One recent in Ward 2
- Two recent in Ward five
- Two recent in Ward 6

The vehicle violation in Ward 1 was also a violation of planning NOD as was one of the violations in Ward 5.

PERMITS

- One recent in Ward 1
- Two recent in Ward 2
- One recent in Ward 4
- One recent in Ward 5

All of the above either obtained or filed for required permits

COURT ACTIONS

- One mediation hearing from Ward 1
 - One new complaint filed for Ward 2
 - One trial from Ward 5
 - Two mediation hearings from Ward 6
- Awaiting decision from Judge on trail

Several statement forms delivered to and retrieved from neighbors of 13 Magic Ave in preparation for up coming hearing City v. George Blaisdell



11/12/15

City of Rochester, New Hampshire
Department of Building, Zoning and Licensing
Services

31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912

October 14, 2015

APPLICATIONS REVIEWED BY THE ZONING BOARD

2015-23 Application by David Perreault for a Variance to allow a setback for the garage closer to the back lot line than what is allowed. This request is according to the City's Zoning Ordinance, Article 42.19, A2, Table 19-B. **Location:** 59 Rochester Hill Rd. Map 127 Lot 33, Office Commercial Zone. The Variance was APPROVED as requested for the following reasons: The variance will not be contrary to the public interest because: It will not negatively impact health and the general welfare. The spirit of the ordinance is observed because: It will not exacerbate undue concentration of population. If granted, the benefit to this individual applicant outweighs any harm to the community as a whole. The value of surrounding properties will not be diminished because: It will not generate levels of noise, light, activity or traffic that are significantly different from that which currently exists.

2015-24 - Application by Colene Arnold for a Variance to allow a twenty-four hour residential rehabilitative facility for pregnant women with substance use disorder and their children. This request is according to the City's Zoning Ordinance, Article 42.22, section (c) (9), to permit the residential facility of more than (6) six residents to use the said property of 42,253 square feet. **Location:** 326 Rochester Hill Rd. Map 255 Lot 23, Agricultural Zone. The Variance was GRANTED for the following reasons: The variance will not be contrary to the public interest because: It will not compromise the provision of adequate light and air. The spirit of the ordinance is observed because: It will not negatively impact health and the general welfare. If Granted, the benefit to this individual applicant, outweighs any harm to the community as a whole. The value of surrounding properties will not be diminished because: It will or will not generate levels of noise, light, activity or traffic that are significantly different from that which currently exists. Mr. Gates moved to grant the variance with the following stipulations: no more than eight (8) residences in house with a residence being defined as a human being more than twelve (12) months of age. Mr. Goldstein seconded the motion.

Economic & Community Development Management Report

October 31

2015

The City of Rochester is the fastest-growing city in the Seacoast of New Hampshire! As a regional commercial center, our dynamic and expanding business climate is attributed to the proud industrial history of the area and the growing aerospace and advanced composites manufacturing. Think Rochester – We're Good for business!

City of
Rochester,
New
Hampshire

Economic Development Manager & Economic Development Specialist
Promoting the City of Rochester

Staff from the Office of Economic Development represented the City of Rochester at International Council of Shopping Centers (ICSC), in Alaska, both as a business attraction strategy as well as an educational opportunity. Some of the topics included:

- Developing Economic Opportunity & Resilience
- In It to Win It: Competitions for Your Start-Up Economy
- Public/Private Partnerships: Expanding the Traditional Model
- Vacant Spaces to Happening Places: How to Orchestrate a Turnaround
- Because We Are Worth It: Communicating Your EDO's Value
- Business Recruitment Case Studies
- Open for Business: Industrial Site Readiness
- Constructive Criticism: Economic Development Websites Under the Microscope
- Business Location Consultants Forum

Staff also attended the New Hampshire Economic Development Association (NHEDA fall) membership meeting at Plymouth State College. The conversation was joined by High School and College students to have a conversation about the next generation's workforce and what they want out of their lives and careers. It was a very engaging conversation about how to retain and attract young talent.

Community Partnerships

Education & Workforce

The Creteau Technical Center recognized our office as a valuable community partner during Extending Opportunity Week in NH. We have worked closely with Dean and Sean to help build partnerships with local businesses. The goal is to get these students into Rochester's workforce and let them see what great opportunities we have right here in Rochester.

<http://www.fosters.com/article/20151029/NEWS/151029266/0/SEARCH>

Prime Lots

Granite State Business Park

The City and HM Machine closed early on the last two remaining lots in the Granite State Business Park. Owners of the company were anxious to get started with the excavation before the winter weather arrived. The 40,000 square foot building is expected to be complete in the late spring 2016.

Job Creation & Retention Strategy

JOB Loan Program

After the October review, the local business is working with the office to update the loan package.

Steering Committees

Rochester Listens

There is ongoing support to the City Manager's office to create a steering committee to start a Rochester Listens group in the City.

Branding Campaign

The Committee reconvened to restart the branding initiative, meeting is slated for November.

Economic Development Executive Secretary
Communication Strategies for Local, Regional, National & International Audience

Project Management

Website: www.THINKROCHESTER.biz

7 qualified proposals from across the country are under review in the office. Decisions for the selected firm will occur in November 2015, with project slated start in November and website completed in late spring 2016.

Special Events

Start Up 2015 - Save the Date: 3rd Annual Event!
 Thursday, November 5th, 5:30 – 7:30 PM, Frisbie Memorial Hospital.

Online application and more information on the website:
<http://www.seacoastnhstartup.com/>

Sponsors include Bank of New Hampshire, Albany International, Liberty Mutual, Smart ATI, Lydall Performance Materials, Great Bay Community College and Anagnost Companies. All event costs, including cash \$10,000 cash prize and event refreshments are generously underwritten by the sponsors.

Presented by Rochester EDC, five finalists emerge to compete for a prize package valued at over \$30,000!

Who will win? Judges decide the grand prize but YOU have a voice for the People's Choice!

- Vera Roasting, a coffee infused with antioxidant benefits...coffee enthusiasts rejoice!
- Ready to Relo, a new kind of staffing model, intriguing!
- Pick Up Patrol, streamlined communication service for schools, students and parents, tell us more!
- Easy Impact, a platform for fostering local business connections, fascinating!
- Grate Mate, a chef invented grilling utensil, how handy!

Community Development Coordinator Report
Prepared and submitted by the Community Development Coordinator
September 2015
Continuing Projects



Community Development Committee

City Hall
31 Wakefield Street, Rochester, NH 03867-1917
603-335-7522 FAX: 603-335-7585
julian.long@rochesternh.net

AGENDA

Thursday, October 22, 2015
6:00 PM – City Hall Conference Room
(Please RSVP regrets to Julian Long)
julian.long@rochesternh.net

- A. CALL TO ORDER – Attendance
- B. APPROVAL – September 24, 2015 Meeting Minutes
- C. PUBLIC INPUT – If Needed
- D. COURAGE WALL PROPOSAL
- E. CDBG PROJECTS PROGRAM REPORT – Continuing Projects, Future Projects, Section 3 Report, Davis-Bacon Semi-Annual Report
- F. OTHER BUSINESS
- G. ADJOURN

Committee Members

Chair – Councilor James Gray
Vice-Chair – Councilor Elaine Lauterborn
Member – Councilor Sandra Keans
Member – Councilor Jake Collins
Member – Councilor Donna Bogan



City of Rochester, New Hampshire

Division of Community Development

31 Wakefield Street, Rochester NH 03867

(603) 335-7522 www.rochesternh.net

Community Development Coordinator Report

Prepared and submitted by the Community Development Coordinator

October 2015

- ***Continuing Projects***

- Public Library HVAC System: Bids on this project open October 16th.
- Public Service Agencies: The first quarter ended September 30th, and quarterly progress reports and invoices were due by October 15th. Most grantees have submitted their reports, and the Community Development Coordinator has followed up with late submitters.
- Bicycle Racks: The Community Development Coordinator has reached out to the Director of Public Works, John Storer, to discuss planning and implementation of this project. A final decision regarding type of bicycle rack (U-shaped, spiral, artistic/sculptural) has not been made. The Community Development Coordinator suggests setting up online voting for the three options, so that City residents can choose the style of bicycle rack to be purchased and installed.

- ***CDBG Program***

- Consolidated Annual Performance Evaluation Report (CAPER): The U.S. Department of Housing and Urban Development (HUD) has reviewed and approved the City of Rochester's submitted CAPER for FY 2014-2015. HUD has found that "the City of Rochester has carried out its activities and certifications in a timely manner" and that "the City of Rochester has the continuing capacity to carry out its activities in a timely manner."
- Section 3 Annual Report: A hard copy of the City of Rochester's annual Section 3 report was submitted via postal mail with the City's CAPER. The online report submission system continues to experience technical difficulties that prevent online submission. An electronic copy of the Section 3 report will be submitted as soon as notification from HUD is received that the technical difficulties have been resolved.
- Davis-Bacon Semi-Annual Report: The semi-annual Davis-Bacon report, due by October 15th, was submitted to HUD. Since April 2015, \$63,099.13 in prime contracts paid with CDBG funds were awarded, and \$117.86 in wage restitution was collected and paid to workers who, through unintentional oversight by the contracting company, did not receive their full Davis-Bacon wages. The City's Davis-Bacon HUD representative praised the City of Rochester for identifying the wage discrepancy and for obtaining wage restitution for the affected workers.
- New Hampshire Conference on Homelessness: The Community Development Coordinator attended the day-long New Hampshire Conference on Homelessness earlier this month. The Community Development Coordinator returned with informational handouts and brochures and distributed to relevant City staff and non-profit partners.
- Balance of State Continuum of Care: The Community Development Coordinator attended the late September meeting of the Balance of State Continuum of Care. A notice of fund availability from HUD was discussed, including HUD's current emphasis on Housing First

projects and projects aimed at housing chronically homeless populations. Several Rochester CDBG grantees were in attendance and expressed the intention of applying for these HUD funds.

- ***Other Items***

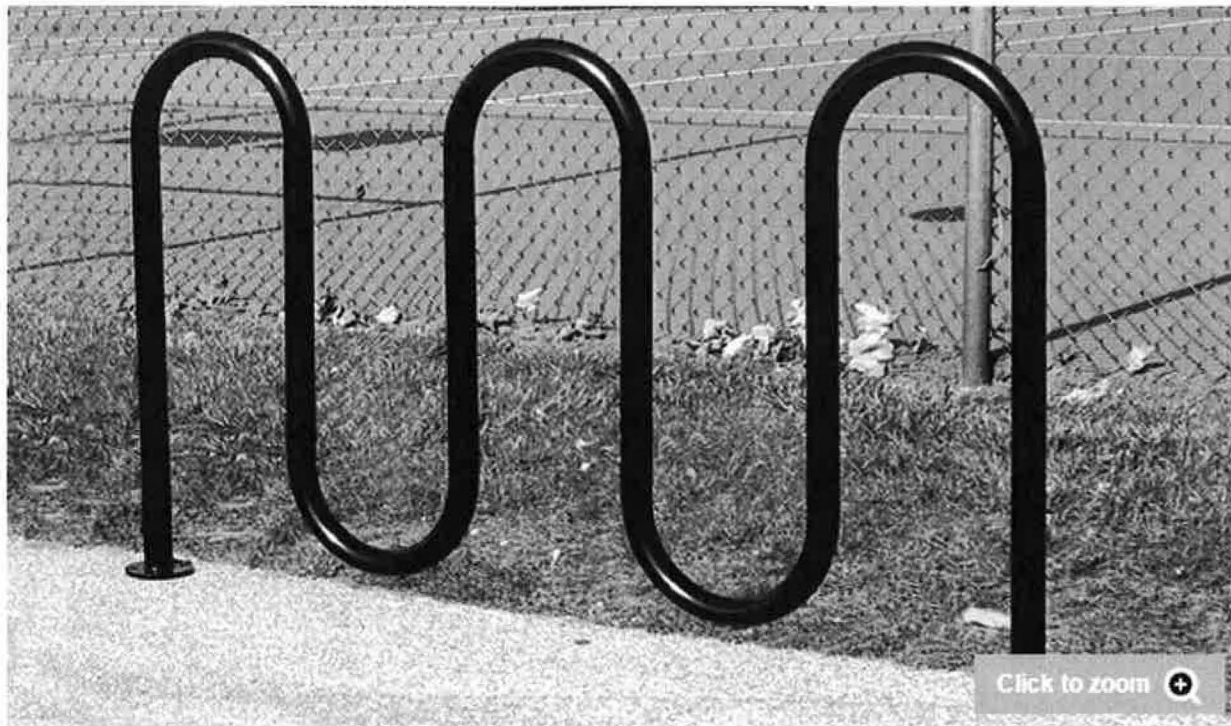
- Bridging the Gaps: At last month's Community Development Committee meeting, the list of the twelve sector coalition members of Bridging the Gaps was requested. The current list of members is attached.
- Other Grant Activity: The Community Development Coordinator has further discussed grant opportunities for the preservation of historical City documents with the Historical Document Preservation Committee and identified specific grants for which applications will be drafted and submitted. The Community Development Coordinator has also researched grants potentially available to fund preservation of an old Bible owned and kept by the Fire Department, grants available for a newly-started farmers' market, and funding opportunities available for the Monarch School.
- Courage Wall Proposal: Ms. Meserve has drafted a written proposal for this project (attached), with assistance from the Community Development Coordinator, and submitted it to the head of Buildings and Grounds at the Community Center, Mike Riley. Mr. Riley suggested that a notice be posted on the blackboard regarding the area being under surveillance of video cameras. Mr. Riley also requested additional information on the following concerns:
 - Who will serve as emergency contact such as in cases of vandalism?
 - Will the blackboard be professionally mounted?
 - Will the chalk or other writing materials be removable from the blackboard?
 - Who will assume liability for any damage to the Community Center by vandals?
 - What will the size and specifications of the blackboard be?
- NH Listens Facilitator Training: The Community Development Coordinator attended the NH Listens-sponsored training for public discussion facilitators as part of continuing education. This training will assist the Community Development Coordinator in better facilitating public input sessions related to the City's Annual and Consolidated Plans, as well as in other activities.
- Dover Adult Learning Center Classes: The Community Development Coordinator is taking a class offered by the Dover Adult Learning Center for personal enrichment. The class is not funded with CDBG funds, and the Community Development Coordinator has paid full price for the course in question. Therefore, the Community Development Coordinator does not believe enrollment in the course poses a conflict of interest issue. A memorandum is attached to this report.

- ***Report Attachments***

- Bicycle Rack Examples
- Courage Wall Proposal Documents
- Bridging the Gaps Sector Representatives Table
- Letter from CAP Re: Weatherization Corrective Action
- Letter from HUD Re: CAPER Submission
- Memorandum from Community Development Coordinator to Economic Development Manager Re: DALC Class Enrollment

Examples of Different Bicycle Rack Styles

Examples of Wave-Style Bicycle Racks:



Source: <http://www.parkitbikeracks.com/outdoor-bike-racks/park-it-bike-racks-1>



Source: http://www.bikeracks.com/html/st_n_ae.htm

Examples of U-Style Bicycle Racks:

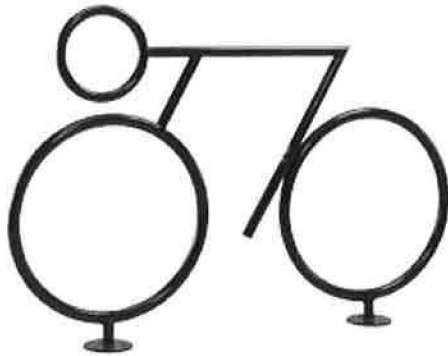


Source: <http://www.belson.com/U-Bike-Racks>

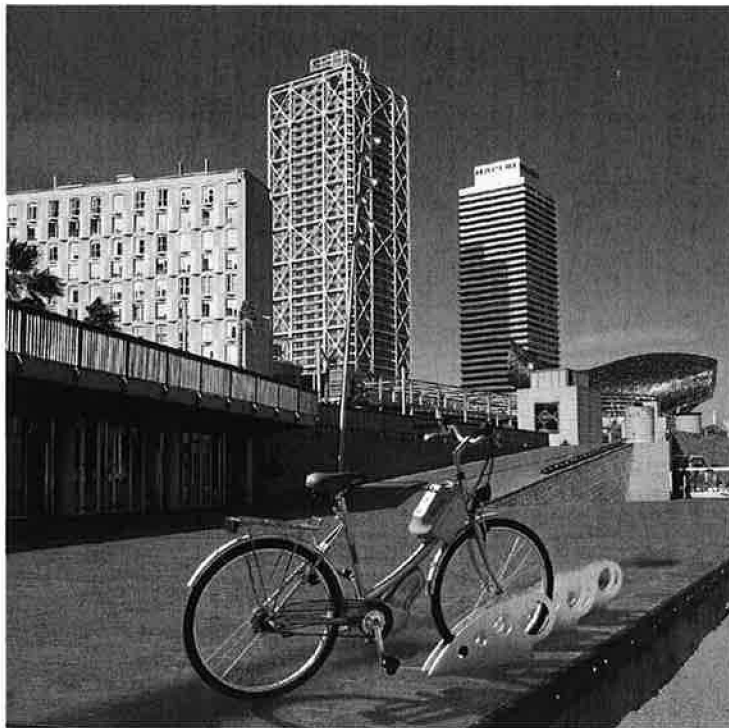


Source: <http://www.theparkcatalog.com/rubberized-coated-u-style-bike-racks/classic-u-bike-rack/279-1002>

Examples of Architectural/Artistic Bicycle Racks:



Source: <http://www.belson.com/Cyc-Bicrac-Bicycle-Rack>



Source: <http://www.theparkcatalog.com/architectural-bike-racks/rackit-bike-rack-126-1010>

Proposal for the Installation of a “Courage Wall” at the Rochester Community Center

Overview

The Courage Wall is a community art project intended to inspire courage and foster positive neighborhood relations. The original Courage Wall, located on the 2200 block of Mount Vernon Avenue in Alexandria, Virginia, is an 8 feet x 20 feet chalkboard. Participants are encouraged to complete the phrase “I wish I had the courage to _____.” The Courage Wall is a project of the organization We Live Big.

This is a time of great challenges for the City of Rochester. The rise in heroin use, in particular, has had serious negative impacts on the community. The Courage Wall will help to promote positive attitudes and positive actions in Rochester.

Proposal

This project, if approved, will install a chalkboard (or, alternately, a dry-erase board or flat surface painted with chalkboard paint) inside the Rochester Community Center in a mutually agreed-upon location. The chalkboard will have the phrase “I wish I had the courage to _____” included on it, and the general public will be encouraged to complete the phrase with their own thoughts. Chalkboard markers, dry-erase markers, and/or chalk will be provided beside or below the chalkboard.

Daily checks and maintenance of the chalkboard, including the removal of any vandalism, will be performed by volunteers. Volunteer and/or City of Rochester employee contact information will be provided on or immediately beside the chalkboard so that any issues with the chalkboard can be addressed immediately.

Costs

Fundraising is planned to cover the costs of chalkboard supplies and any necessary equipment. Volunteers will install, monitor, and maintain the chalkboard. There will be no cost to the City of Rochester.

Questions and Concerns

Questions and concerns about this proposal can be sent to Jessica Meserve at jessiem1287@gmail.com. Thank you.

Proposal Attachments

Potential Location for Courage Wall Installation



Examples of Courage Wall in Other Cities









THE COURAGE TO TO STOP MY DRUG ADDICTION

THE COURAGE TO BE everything my family ^{الشجاعة}

THE COURAGE TO Get Married One day

THE COURAGE TO SAY FARE

ELVIS
IDS
APLR
PROJECT
ave/
ut a
net
0
n't

THE COURAGE TO FOR
THE COURAGE TO Tryout for a solo
THE COURAGE TO stand up for myself
THE COURAGE TO feel beautiful in my body
THE COURAGE TO bike and sender Perfectionist.
THE COURAGE TO be me ♡
THE COURAGE TO do my best at everything I do
THE COURAGE TO go in A Shelter ♡ I do U
THE COURAGE TO RUN for office
THE COURAGE TO BE A BAKER ☺
THE COURAGE TO Help some ONE
THE COURAGE TO SAY NO TO MY CHEF

*BE
HAPPY*

*To tell more people
about my awesome
business! Arbonne

ILL E even
I feel

Bridging The Gaps
Attachment 1 Table 22 Sector Representatives

Name	Sector	Job Title	Summary of Contributions	Signed CIA Page#
Barbara Holstein	Religious	Greater Rochester Interfaith Council Member	Advisory Board, PR & Awareness	2
Leah Roth	Religious	Director of Community Outreach for The Commons Evangelical Covenant Church	Advisory Board, PR & Awareness	4
Celeste Plaia	Media	Government Channel Coordinator	Advisory Board, Substance Free Programing	6
Derek Peters	Civic/Fraternal	Police Commissioner, Rotary, Chamber of Commerce	Advisory Board, PR & Awareness	8
Deputy Chief Dumas	Law Enforcement	Rochester PD	Advisory Board, Programing and Awareness	10
Jennifer McLain	Parent	Parent of two in Rochester Schools. Truant Officer for the School District	Advisory Board, Substance Free Programing	12
John Marzinzik	Healthcare Professional	CEO of Frisbie Memorial Hospital	Advisory Board, Programing and Public Awareness	14
Jacky LeHoullier	School	Families in Transition Coordinator for Rochester School District	Advisory Board, Substance Free Programing	16
Lauren Colanto	Youth Serving Organization	Asst. Director of the Dept. of Recreation and Arena	Advisory Board, PR & Awareness	18
Gerry Gilbert	Business	VP, Profile Insurance Group	Advisory Board, Programing and Public Awareness	20
Nicole Rodler	Government w/ expertise in Substance Abuse	Juvenile Court Diversion Program Coordinator	Advisory Board, Substance Free Programing, National Night Out	22
Melissa Silvey	Other org involved in reducing substance abuse	Director of Public Health and Substance Misuse Prevention for ONE Voice Regional Prevention Network	Advisory Board, Data Assessment, Sustainability	24
Elizabeth Sutton	Youth	Spaulding High School	High School Youth Member	26



October 13, 2015

Head Start Centers:

62A Whittier Street
Dover 603-285-8480

120 Main Street
Farmington 603-755-2883

55 Industrial Drive
Milton 603-652-0990

150 Wakefield Street
Rochester 603-285-9461

184 Maple Street Ext.
Somersworth 603-817-5438

Outreach Offices:

61 Locust Street
McConnell Center, Suite 240
Dover 603-460-4237

527 Main Street
Farmington 603-460-4313

Administrative Office
642 Central Avenue
Dover, NH
603-435-2500

Mailing Address
P.O. Box 160
Dover NH 03821-0160

Julian L. Long, J.D.

Community Development Coordinator/Grants Manager
City of Rochester, New Hampshire

**RE: HUD, City of Rochester's FY 2014-2015 CDBG program.
Community Action Partnership of Strafford County (CAPSC)
Weatherization Program**

In the fall of 2014 CAPSC was faced with reduced funding for weatherization measures. CAPSC eliminated its crews and contracted directly with Tri-County CAP for weatherization services. Having a single source for completed work from a neighboring CAP produced dismal results from 10/01/14 forward. CAPSC initiated a "Request for Quotes" (RFQ) for energy audit and weatherization measures installation in April 15. While an onerous process taking over 5 months, we have successfully selected and contracted with 3 separate contractors and 2 heating contractors. Our contract with Tri-County has expired and will not be renewed. The heating contractors and our first weatherization contractor began work in August 15. The second weatherization contractor started in September 15. Our third will begin in January 16 after completing work for the Somersworth Housing Authority. We now enjoy a competitive and hungry installation force.

We recently completed our best 3rd quarter effort over the last 2 years. Having established a pipe line with each contractor to assign work as older work is completed is generating momentum with each of them. We expect the 4th quarter of 2015 to be better than the last. On 10/5/15, we hired an in-house energy auditor to complete follow up inspections and work on non-traditional residential homes. CAPSC is confident that we will exhaust all Rochester CDBG funds awarded to CAP well before June of 2016.

A handwritten signature in black ink, reading "Betsey Andrews Parker". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Betsey Andrews Parker

Executive Director



New England

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Thomas P. O'Neill, Jr. Federal Building
10 Causeway Street, 5th Floor
Boston, Massachusetts 02222-1092
Telephone (617) 994-8357
Fax (617) 565-5442

Julian L. Long, J.D.,
 Community Development Coordinator/Grants Manager
 City of Rochester
 31 Wakefield Street
 Rochester, NH 03867

OCT - 7 2015

Dear Mr. Long:

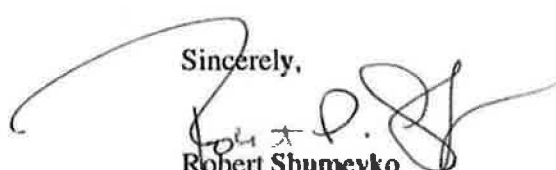
Subject: FY 2014 Consolidated Annual Performance and Evaluation Report

We have reviewed and approved the City of Rochester's Consolidated Annual Performance and Evaluation Report (CAPER) for the program year July 1, 2014 to June 30, 2015. Based on the information provided, we find the City's FY 2014 CAPER to be consistent with the City's Five Year Consolidated Plan and One Year Action Plan for FY 2014. The narrative describes how the City is working to meet the goals identified in the plans as well as proposed versus actual outcome results. We also find the City to be within the 15% cap for public services and the 20% cap for planning and administration for the Community Development Block Grant Program.

As a result of our review, we have determined that the City of Rochester has carried out its activities and certifications in a timely manner, consistent with the requirements and primary objective of the Housing and Community Development Act of 1974, as amended, and with other applicable laws and program requirements. Pursuant to 24 CFR 570.905, we find that the City of Rochester has the continuing capacity to carry out its activities in a timely manner based on the information provided in the City's CAPER.

Please remember that a copy of this letter must accompany all copies the CAPER. If you have any questions, or if we can be of further assistance, please contact your CPD Representative, Amy Yuhasz, at 617-994-8504 or amy.e.yuhasz@hud.gov.

Sincerely,


 Robert Shumeyko
 Director



City of Rochester, New Hampshire
 Office of Community & Economic Development
 31 Wakefield Street • Rochester, NH 03867
 Office location: 150 Wakefield Street
 (603) 335-7522
www.rochesternh.net

Date: October 13, 2015

To: Karen Pollard
 Economic Development Manager

From: Julian Long
 Community Development Coordinator/Grants Manager

Re: Dover Adult Learning Center Classes

This memorandum is to notify the City of Rochester that Community Development Coordinator Julian Long has enrolled in and is taking the Beginning Sign Language course offered by Dover Adult Learning Center (DALC). Dover Adult Learning Center is a FY 2015-2016 subgrantee of the City's Community Development Block Grant program, which is managed by the Community Development Coordinator. The FY 2015-2016 grant provides funding for DALC's High School Equivalency Preparation and Testing Program for Rochester residents.

To the best of my knowledge, DALC executive director Deanna Strand is unaware that I am taking any classes through DALC, and the Beginning Sign Language instructor is unaware that I am the Community Development Coordinator for the City of Rochester. I have paid the regular, full price for the Beginning Sign Language course, and the Beginning Sign Language course is not funded by the Community Development Block Grant.

Based on the above specifics, I do not believe that my registration in the Beginning Sign Language class constitutes a conflict of interest. I am submitting this memorandum in the interests of transparency and full disclosure. Please do not hesitate to contact me with any questions or concerns.



REQUEST FOR QUALIFICATIONS

City of Rochester, New Hampshire
Office of Economic Development
Website Redesign and Development Services

The City of Rochester is accepting sealed Qualifications proposals. The project is for Consulting Services related to the redesign of the Economic Development website. All Qualifications proposals must be submitted in a sealed package plainly marked:

Website Redesign and Development Services, RFQ
Office of Economic Development, City of Rochester, New Hampshire
RFQ # 16-19

City of Rochester, New Hampshire, Purchasing Office
31 Wakefield St.
Rochester, NH 03867
Attn: Purchasing Agent

Submittals Due: All Qualifications proposals must be received no later than 2:15 pm EST October 29 2015. The RFQ opening will be at 2:30 pm EST.

RFQ specifications may be obtained by visiting: www.rochesternh.net
To request a copy, email: purchasing@rochesternh.net

Contact: Purchasing Agent, City Hall, 31 Wakefield Street, Rochester, NH 03867, (603) 335-7602. All questions must be submitted in writing (email preferred) to the Purchasing Agent. All submittals must be made on the forms supplied and must be fully completed when submitted.

All bidders should check the City of Rochester, NH website
(<http://www.rochesternh.net/purchasing>) for any addendums or Q& A's that pertain to the bid.

Late Qualification Proposals: Documents received after the scheduled closing time of filing will not be accepted.

**City of Rochester, New Hampshire
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL CONSULTING SERVICES**

Introduction: In 2008, the City of Rochester, NH, Office of Economic Development developed a specialized website, www.THINKROCHESTER.biz, as part of an economic development strategy to promote and emphasize the business growth, revitalization and vitality of the City.

The Office of Economic Development intends to update the Economic Development site, which would be linked to the overall City of Rochester, NH website (www.rochesternh.net) to incorporate a new vision, marketing elements and emphasis on attracting all types of business, including the revitalization of the historical downtown district, as well as attract and promote retail, commercial and industrial real estate opportunities. Currently the website uses two vendors for design/maintenance and the database functionality; the new website will utilize the services of one firm for all functions going forward.

Scope of Work

Redesign, update and re-launch the Office of Economic Development's website using and providing user-friendly real estate/proposal interactive tools to include key categories such as, but not limited to, the following by April 1, 2016:

- 1. Home Page** – including logo and tagline with embedded search engines, streaming pictures, contact information, visitor information, directions, quick links to meeting and events calendar, external linkage and must be mobile device compatible.
- 2. Business Site Selection Services** – including linkages with pop up maps/drop down or sidebar information to multi-list realtors and/or links to other real estate search engines, with information on business properties of interest to proprietors and businesses interested in locating/investing in Rochester.

Business Site Selection Services includes maps of:

*Downtown Historic Business District
Route 11: Granite Ridge Development District
Industrial Parks & Economic Revitalization Zones (ERZ)
Real Estate Databases
Contact – Info Center*

- 3. Doing Business in Rochester** – includes linkages; dropdown or sidebar information on Planning Office; Building, Zoning and Licensing Services Office; resources/funding/assistance programs; site selection; business registration; hiring employees and tax information.
- 4. Community Services** – with pop up maps/drop downs or side information providing links to our community profile – quality of life, housing, education attractions, downtown historic district landmarks, business brochures, tours, arts & recreation programs, facilities, sitemaps/photos, lodging, restaurants, shopping, transportation and businesses

including direct linkages to business website, email, streaming videos, and other promotional materials.

5. **Instagram, LinkedIn & Gallery** – includes linkages to Instagram & LinkedIn, fact sheets, downloadable photo galleries, e-postcards, e-newsletter sign-ups, and request for brochure or other materials.
6. **Staff Training:** Training will be required to instruct City staff how to review analytics, update/maintain website.
7. **Continued Support:** Continued support will be necessary to update embedded information on website on an as-needed basis for the first year of the website going live.

Proposal Requirements

The Office of Economic Development will consider proposals on the basis of proposed website content, user-friendly interactive tools and training, style, experience of the team, portfolio of work within the past 5 years with examples of website designs, references, budget, statement of availability and location of key personnel assigned and other criteria determined by City of Rochester staff.

Cost of Proposal

This RFQ does not commit the City of Rochester to pay any costs incurred by any respondents in the submission of a proposal or in making studies/designs for the proposal thereof. Total funding available for this project is anticipated to be between \$8,000 and \$10,000.

I. INSTRUCTIONS FOR PROPOSALS

Preparation of Proposals

- The firm shall submit its price proposal upon the forms (attached) furnished by the City.
- If an amount entered on the Proposal Form is to be altered, it should be crossed out with ink, the new unit price or price proposal amount entered above or below it, and initialed, also with ink.
- The proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture, by one or more officers of a corporation, or by an agent of the consultant legally qualified and acceptable to the owner. If the proposal is made by an individual, his or her name and post office address must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business address of the President, Secretary and Treasurer.
- All questions shall be submitted in writing to and received by the Purchasing Agent at purchasing@rochesternh.net a minimum of seven (7) days prior to the scheduled

opening. The Purchasing Agent will then forward both the question and the City's response to the question to all prospective firms and post it on the City's website.

- All materials submitted in response to this invitation will become the property of the City of Rochester. All expenses incurred by responding to this invitation shall be the responsibility of the firm.

Irregular Proposals

Proposals will be considered irregular and may be rejected for any of the following reasons:

- If the proposal is on a form other than that furnished by the City, or otherwise specified, or if the form is altered or any part thereof is detached.
- If there are unauthorized additions, conditional or altered components, or irregularities of any kind which may tend to make the proposals incomplete, indefinite, or ambiguous as to its meaning.
- If the firm adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.

Interpretations

No oral interpretations will be made to any firm as to the meaning of the specifications or terms and conditions of this RFQ.

Delivery of Proposals

When sent by mail, the sealed qualifications and price proposals shall be addressed to the City of Rochester, New Hampshire, Purchasing Office. All proposals shall be filed prior to the time and at the place specified in the RFQ. Proposals received after the time for the opening of the proposals will be returned unopened. Faxed or electronic proposals are NOT acceptable.

Withdrawal of Proposals

A firm shall be permitted to withdraw its proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

No proposal may be withdrawn, for a period of sixty (60) days subsequent to the opening of proposals, without express written consent of the City of Rochester, NH.

Public Opening of Proposals

Proposals will be opened and read publicly at the time and place indicated in the invitation. Firms, their authorized agents and other interested parties are invited to be present.

Disqualification of Firms

Any of the following reasons may be considered as being sufficient for the disqualification of a firm and the rejection of its submittal:

- More than one proposal for the same work from an individual, firm, or corporation under the same or different name.
- Evidence of collusion among firms.
- Failure to supply complete information as requested.

II. RFQ EVALUATION

A Review Committee, consisting of City Staff, shall consider the following factors as an integral part of the proposal evaluation process, including but not limited to:

- Ability, capacity and skill to perform within specified time limits and allocated budget.
- Experience, reputation, efficiency, judgment and integrity.
- Reference checks.
- Sufficiency of firm's resources to fulfill the contract.
- Firm will furnish proof of insurance binder and maintain insurance throughout the contract.
- Other applicable factors as the City determines necessary or appropriate.

III. AWARD AND EXECUTION OF CONTRACT

Consideration of RFQ

- Proposals will be made public at the time of opening and may be reviewed only after they have been properly recorded.
- The right is reserved to reject any or all proposals, to waive technicalities or to advertise for new proposals, if in the judgment of the City; the best interest of the City of Rochester will be promoted thereby.

Award of Contract

- If a contract is to be awarded, the award will be made to the qualified firm whose proposal complies with all the requirements prescribed in the specifications page(s) and evaluation section of this document, and at the sole discretion of the City, demonstrates that selection of said firm is in the best interest of the City, as soon as practical after the opening. The successful firm will be notified at the address listed that the proposal has been accepted.
- The final scope of services agreed upon may not be identical to the scope of work set forth in the "Scope of Work" section in the invitation.
- Upon initial award of contract, 25% of contract will be designated as down payment, 50% at halfway point of contract timeline and remaining 25% paid upon satisfactorily completed contract.

Cancellation of Award

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the City.

IV. EXTRAS

Except as otherwise herein provided, no charge for any extra work or material will be allowed unless the same has been ordered, in writing, by the City of Rochester.

V. DEFAULT AND TERMINATION OF CONTRACT

Cause - Reasons providing cause for termination of the contract or agreement entered into between the City and Consultant include but are not limited to:

- Fails to begin work under Contract within the time specified in the notice to proceed.
- Fails to perform the work in such a manner as to assume prompt completion of said work.
- Performs the work unsuitably or neglects or refuses to redo the work.
- Discontinues the execution of work.
- Fails to resume work, which has been discontinued, within a reasonable time after notice to do so.
- Becomes insolvent or has declared bankruptcy, or commits any act of bankruptcy or insolvency.
- Makes an assignment for the benefit of creditors.
- For any other causes whatsoever, fails to carry on the work in an acceptable manner. The City of Rochester, NH, will give notice, in writing to the Consultant for such delay, neglect and default.
- If the consultant does not proceed in accordance with the notice, then the City of Rochester, NH, will have the full power and authority without violating the Contract to take the prosecution of the work out of the hands of the Consultant. The City of Rochester, NH, may enter into an agreement for the completion of said Contract according to the terms and conditions thereof, or use such other methods as in the City's opinion will be required for the completion of said Contract in an acceptable manner.
- All extra costs and charges incurred by the City of Rochester as a result of such delay, neglect or default, together with the cost of completing the work under the Contract, will be deducted from any monies due or which may become due to said consultant. If such expenses exceed the sum which would have been payable under the Contract, then the Consultant shall be liable and shall pay to the City of Rochester the amount of such excess.

VI. OBTAINING RESULTS

Results for the proposals will be posted forty-eight (48) hours after the opening of proposals on the City website at www.rochesternh.net or will be available by request via email at purchasing@rochesternh.net.

CITY OF ROCHESTER, NEW HAMPSHIRE

PROPOSAL FORM

Website Redesign and Development Services, RFQ
Office of Economic Development, City of Rochester, New Hampshire

RFQ # 16-19

(To be filled out completely and attached to qualifications packet)

Legal Business Name: _____

Address: _____

Phone: _____

Email: _____

Proposal Amount: \$ _____ (In Figures)

_____ (In Words)

Print Name and Title: _____

Authorized Signature: _____

Date: _____

Are you proposing to use other companies or firms in this project as a partnership?
If yes, please list the firm, along with contact names below:



11/12/15

BUXTON IS YOUR COMPETITIVE ADVANTAGE

2015 Hospitality Analysis Rochester, NH

The purpose of this analysis is to determine potential hotel chains that would be a good fit for Rochester, NH, and to examine hotel locations across the United States determine which types would be the most comparable to a site in Rochester, NH.



Within the analysis, more than 52,000 hotel locations were filtered by their BUDS (Buxton Urban Density Score) value. BUDS is a measure of population density that describes the range between highly urban and highly rural areas. The site is in a BUDS 2 market, and so only BUDS 1, 2 and 3 locations were used in the study.

Buxton Urban Density System (BUDS)



1 - Rural



2 - In-Town



3 - Suburban



4 - Metropolitan



5 - Urban



6 - Urban Core



BUDS
Explanation

Many different variable values were collected for hotel locations in similar BUDS types and used to determine which of those hotel locations are most like the site at 400 North Main St in Rochester, NH. Below is a list of the variables used:

- Total Plane Passengers within 60 miles
- Daytime Population within 10 minutes
- Total Population within 30 minutes
- Households that visited a Hotel/Motel within the last 12 months in 30 minutes
- Median Room Rate within 30 minutes
- Average Household Income within 30 minutes

Hotel chains found to have multiple matching locations have been collected and listed in the following slides. Addresses of the matching locations, variable values and information about the locations themselves such as rooms available, meeting space, room rates (where available), and hotel class are displayed.

Hotel Match

11/12/15

The City of Rochester's unique site thumbprint was matched to a database of over 52,000 hoteliers.

A total of 200 matching hotel locations were found. Of those matching locations, we defined 66 matching chain hotels. The matching chain hotels and variables are embedded below.



Matching Hotel
Variables

Matching Variables

11/12/15

The following table highlights the variables values for the proposed site in Rochester used for location matching. Also included is an average of the 66 multiple matching hotel locations.

City	BUDS	Total Plane Passengers within 60 Miles	Daytime Population in 10 Minutes	Total Population in 30 Minutes	Simmons Profile - Visited Hotel/Motel within 12 months in 30 Minutes	Median Room Rate in 30 Minutes	Average Household Income in 30 Minutes
Rochester, NH	2	1,501,963	11,589	198,909	106,186	\$158	\$72,307
Average Hotel Matches	2	1,193,628	9,827	161,085	84,066	\$134	\$62,766

Matching Hotel Chain Locations 11/12/15

The following table lists the chains that were found to have multiple matching locations to Rochester based on the variables listed above:

AFFILIATION	COUNT
Best Western	4
Comfort Inn	8
Econo Lodge	3
Hampton Inn	11
Holiday Inn Express	13
Quality Inn	8
Rodeway Inn	3
Super 8	13
Wingate By Wyndham	3

Average Hotel Values

11/12/15

This table shows an average value of specifications for all 66 matching hotel locations.

Data Set	Class	Meeting Space	Rooms	High Rate	Low Rate	Median Rate	Year Built
Average Hotel Values	5	500	4	\$143	\$115	\$129	1995

Based on our hotel classification system as illustrated by the table below, the Rochester proposed location would best fit an Economy or Midscale Class chain with or without Food/Beverage options.

Class Breakdown by Matching Hotels	
Hotel Class	Rank
Luxury Class	1
Upper Upscale Class	2
Upscale Class	3
Midscale w/ F&B Class	4
Midscale w/o F&B Class	5
Economy Class	6

Class Table	
Hotel Class	Percent (%)
Midscale w/ F&B Class	28.79%
Midscale w/o F&B Class	53.03%
Economy Class	18.18%

Buxton®

This page has
been
intentionally left
blank.



**City and Enterprise Funds
Revenue
For Period Ending
10/31/2015**

11/04/2015 13:36
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
11011 ECONOMIC DEVELOPMENT REVENUE	0	0	0	125.00	-125.00	100.0%
11031 CITY CLERK REVENUE	106,420	0	106,420	31,520.47	74,899.53	29.6%
11051 ASSESSORS REVENUES	0	0	0	127.00	-127.00	100.0%
11061 BUSINESS OFFICE REVENUE	55,000	0	55,000	19,534.42	35,465.58	35.5%
11062 BUSINESS OFFICE REVENUE	1,000	0	1,000	.00	1,000.00	.0%
11071 TAX COLLECTOR REVENUE	28,488,365	0	28,488,365	13,787,540.71	14,700,824.29	48.4%
11081 GENERAL OVERHEAD REVENUE	3,476,133	292,300	3,768,433	1,620,830.78	2,147,602.22	43.0%
11082 GENERAL OVERHEAD REVENUE	1,441,166	0	1,441,166	.00	1,441,166.00	.0%
11091 PUBLIC BLDGS REVENUE	0	0	0	3,499.50	-3,499.50	100.0%
11101 PLANNING	15,250	0	15,250	7,247.90	8,002.10	47.5%
11201 REV LEGAL OFFICE	50,000	0	50,000	8,333.32	41,666.68	16.7%
12011 POLICE CITY REVENUE	351,845	0	351,845	65,548.79	286,296.21	18.6%
12021 FIRE CITY REVENUE	11,825	0	11,825	2,463.19	9,361.81	20.8%
12022 FIRE STATE REVENUE	26,400	0	26,400	1,066.68	25,333.32	4.0%
12031 DISPATCH CENTER	62,044	0	62,044	29,656.31	32,387.69	47.8%
12041 CODE ENFORCEMENT REVENUE	323,125	0	323,125	272,915.22	50,209.78	84.5%
13011 PUBLIC WORKS REVENUE	35,200	0	35,200	16,010.57	19,189.43	45.5%
13012 STATE HIGHWAY SUBSIDY	530,930	0	530,930	354,737.26	176,192.74	66.8%
14011 WELFARE REVENUE	8,500	0	8,500	4,638.45	3,861.55	54.6%
14021 RECREATION REVENUE	129,800	0	129,800	82,503.83	47,296.17	63.6%
14031 LIBRARY REVENUE	13,383	0	13,383	3,991.30	9,391.70	29.8%
TOTAL GENERAL FUND	35,126,386	292,300	35,418,686	16,312,290.70	19,106,395.30	46.1%

11/04/2015 13:36
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 2
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
510001	WATER WORKS REVENUE	5,403,531	65,000	5,468,531	1,375,886.43	4,092,644.57	25.2%
	TOTAL WATER ENTERPRISE FUND	5,403,531	65,000	5,468,531	1,375,886.43	4,092,644.57	25.2%

11/04/2015 13:36
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 3
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
520001	SEWER WORKS REVENUE	6,354,842	0	6,354,842	1,497,020.72	4,857,821.28	23.6%
520002	SEWER WORKS REVENUE	470,552	0	470,552	52,306.00	418,246.00	11.1%
	TOTAL SEWER ENTERPRISE FUND	6,825,394	0	6,825,394	1,549,326.72	5,276,067.28	22.7%

11/04/2015 13:36
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 4
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5003	ARENA ENTERPRISE FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
530001	ARENA REVENUE	586,067	0	586,067	121,738.82	464,328.18	20.8%
	TOTAL ARENA ENTERPRISE FUND	586,067	0	586,067	121,738.82	464,328.18	20.8%

11/04/2015 13:42
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

ACCOUNTS FOR: 1501	CAPITAL PROJECTS GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
150000	CIP REVENUE BONDING	107,105,398	5,992,801	94,732,729	77,619,556.90	17,113,172.37	81.9%
150001	CIP REVENUE CASH	16,406,345	159,046	16,247,299	17,131,008.01	-883,708.60	105.4%
150002	CIP REVENUE STATE	4,181,598	449,595	3,732,003	3,734,002.71	-2,000.00	100.1%
150003	CIP REVENUE FUND BAL/RET EAR	4,295,174	-382,297	4,717,471	4,562,103.78	155,367.25	96.7%
150004	CIP REVENUE DEDICATED REVENUE	6,468,312	362,058	6,106,032	7,432,366.61	-1,326,334.43	121.7%
150005	CIP REVENUE GRANTS	7,570,205	-485,797	8,056,003	6,068,190.40	1,987,812.54	75.3%
TOTAL CAPITAL PROJECTS GENERAL FUND		146,027,032	6,095,405	133,591,538	116,547,228.41	17,044,309.13	87.2%

11/04/2015 13:42
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 2
glytdbud

FOR 2016 04

ACCOUNTS FOR: 5501	CAPITAL PROJECTS WATER FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
550100	CIP REVENUE BOND	3,802,900	9,112	3,793,788	.00	3,793,788.48	.0%
550101	CIP REVENUE CASH	3,452,797	957,067	2,495,729	3,197,239.50	-701,510.20	128.1%
550102	CIP REVENUES STATE	4,740,000	249,935	4,490,065	314,500.00	4,175,565.24	7.0%
550103	CIP REVENUE FUND BAL/RET EAR	236,903	14,671	222,232	236,903.00	-14,670.86	106.6%
550104	OTHER REVENUES	30,000	0	30,000	30,000.00	.00	100.0%
550105	WATER CIP REVENUE GRANTS	2,521,100	-13,349	2,534,449	15,000.00	2,519,448.50	.6%
TOTAL CAPITAL PROJECTS WATER FUND		14,783,700	1,217,436	13,566,264	3,793,642.50	9,772,621.16	28.0%

11/04/2015 13:42
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 3
glytdbud

FOR 2016 04

ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
550200	CIP REVENUE BOND	4,381,100	1,827,684	2,553,416	.00	2,553,416.00	.0%
550201	CIP REVENUE CASH	4,033,016	522,757	3,510,259	3,857,919.50	-347,660.43	109.9%
550202	CIP REVENUE STATE	5,794,194	1,135,803	4,658,391	.00	4,658,390.62	.0%
550203	CIP REVENUE FUND BAL/RET EAR	593,018	55,340	537,678	593,018.00	-55,339.57	110.3%
550205	CIP REVENUE FUND	2,532,326	4,600	2,527,726	1,035,860.00	1,491,866.00	41.0%
TOTAL CAPITAL PROJECTS SEWER FUND		17,333,654	3,546,184	13,787,470	5,486,797.50	8,300,672.62	39.8%

11/04/2015 13:42
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P
 glytdbud 4

FOR 2016 04

ACCOUNTS FOR: 5503	CAPITAL PROJECTS ARENA FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
550301	CIP REVENUE CASH	40,000	12,046	27,954	23,089.54	4,864.46	82.6%
550305	CIP REVENUE FUND	64,356	0	64,356	64,356.00	.00	100.0%
TOTAL CAPITAL PROJECTS ARENA FUND		104,356	12,046	92,310	87,445.54	4,864.46	94.7%

**City and Enterprise Funds
Expense
For Period Ending
10/31/2015**

11/04/2015 13:16
markCITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORTP 1
glytdbud

FOR 2016 04

ACCOUNTS 1000	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000051	CITY MANAGER	278,414	0	278,414	83,845.35	5,543.30	189,025.35	32.1%
11012351	ECONOMIC DEVELOPMENT	296,187	0	296,187	107,951.12	5,490.30	182,745.58	38.3%
11020050	MUNICIPAL INFORMATION SYST	444,691	0	444,691	143,545.83	16,670.99	284,474.18	36.0%
11030051	CITY CLERK	290,790	0	290,790	89,273.45	17,316.77	184,199.78	36.7%
11040050	ELECTIONS	44,016	0	44,016	1,950.10	10,569.00	31,496.90	28.4%
11050070	ASSESSORS	387,319	0	387,319	142,905.35	6,917.64	237,496.01	38.7%
11060051	BUSINESS OFFICE	515,644	0	515,644	163,898.96	2,966.90	348,778.14	32.4%
11063151	HUMAN RESOURCES	127,107	0	127,107	45,564.53	5,465.69	76,076.78	40.1%
11070070	TAX COLLECTOR	336,758	0	336,758	112,383.35	1,366.51	223,008.14	33.8%
11080050	GENERAL OVERHEAD	713,467	1,300	714,767	214,629.18	146,630.00	353,507.82	50.5%
11090050	PB CITY WIDE 50	563,464	0	563,464	200,979.38	4,661.18	357,823.44	36.5%
11090051	PB CITY HALL 51	76,700	0	76,700	14,305.93	2,115.00	60,279.07	21.4%
11090052	PB OPERA HOUSE 52	34,176	0	34,176	13,640.81	.00	20,535.19	39.9%
11090054	PB CENTRAL FIRE 54	27,523	6,000	33,523	21,820.51	8,547.75	3,154.74	90.6%
11090055	PB GONIC FIRE 55	23,843	-6,000	17,843	5,746.97	4,970.00	7,126.03	60.1%
11090056	PB LIBRARY 56	21,170	0	21,170	7,029.98	1,584.47	12,555.55	40.7%
11090057	PB DPW GARAGE 57	10,887	0	10,887	4,774.13	653.00	5,459.87	49.8%
11090059	PB ER FIRE STATION 59	750	0	750	73.02	.00	676.98	9.7%
11090061	PB HISTORICAL MUSEUM 61	1,600	0	1,600	120.00	720.00	760.00	52.5%
11090063	PB HANSON POOL 63	5,005	0	5,005	518.76	218.00	4,268.24	14.7%
11090064	PB GONIC POOL 64	2,880	0	2,880	272.84	59.88	2,547.28	11.6%
11090065	PB EAST ROCHESTER POOL 65	2,650	0	2,650	278.26	58.66	2,313.08	12.7%
11090068	PB GROUNDS 68	8,950	0	8,950	587.77	60.64	8,301.59	7.2%
11090069	PB DOWNTOWN 69	16,500	0	16,500	1,474.01	4,500.00	10,525.99	36.2%
11090070	PB REVENUE BUILDING 70	20,860	0	20,860	6,093.61	120.00	14,646.39	29.8%
11090071	PB PLAYGROUNDS 71	1,850	0	1,850	558.39	.00	1,291.61	30.2%
11090075	PB NEW POLICE STATION	22,923	0	22,923	9,330.99	3,405.32	10,186.69	55.6%
11102051	PLANNING	348,964	0	348,964	118,752.20	6,601.47	223,610.33	35.9%
11200051	LEGAL OFFICE	520,899	0	520,899	145,910.21	3,836.62	371,152.17	28.7%
12010053	PD ADMINISTRATIVE SERVICES	1,888,416	0	1,888,416	677,489.86	67,765.25	1,143,160.89	39.5%
12012453	PD PATROL SERVICES	4,525,429	0	4,525,429	1,460,800.06	.00	3,064,628.94	32.3%
12012553	PD SUPPORT SERVICES	395,656	0	395,656	122,914.28	.00	272,741.72	31.1%
12020054	FIRE DEPARTMENT	4,192,014	0	4,192,014	1,397,140.33	24,690.37	2,770,183.30	33.9%
12020055	FIRE DEPT 55 GONIC SUBSTAT	28,556	0	28,556	3,855.08	.00	24,700.92	13.5%
12020754	CALL FIRE	29,926	0	29,926	1,802.00	.00	28,124.00	6.0%
12022754	FOREST FIRES	861	0	861	106.47	.00	754.53	12.4%
12030153	DISPATCH CENTER	745,861	0	745,861	240,732.45	3,474.00	501,654.55	32.7%
12040051	CODE ENFORCEMENT	527,429	0	527,429	193,262.10	2,116.11	332,050.79	37.0%
12050050	AMBULANCE	54,913	0	54,913	13,728.25	41,184.75	.00	100.0%
13010057	PUBLIC WORKS	2,016,232	0	2,016,232	657,773.51	424,680.42	933,778.07	53.7%
13010957	WINTER MAINTENANCE	463,666	0	463,666	8,581.39	36,002.60	419,082.01	9.6%
13020050	CITY LIGHTS	257,500	0	257,500	63,625.78	3,000.00	190,874.22	25.9%
14010051	WELFARE	451,998	0	451,998	118,975.10	2,608.06	330,414.84	26.9%
14022072	RECREATION ADMINISTRATION	550,735	-400	550,335	177,882.75	4,654.80	367,797.45	33.2%

11/04/2015 13:16
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 2
glytdbud

FOR 2016 04

ACCOUNTS FOR: 1000 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14022150 RECREATION PLAYGROUNDS/CAM	81,051	400	81,451	68,571.08	.00	12,879.92	84.2%
14022250 RECREATION POOLS	72,790	0	72,790	49,578.87	77.76	23,133.37	68.2%
14030056 LIBRARY	1,117,547	0	1,117,547	392,346.44	48,019.02	677,181.54	39.4%
15000051 COUNTY TAX	6,077,984	0	6,077,984	.00	.00	6,077,984.00	.0%
17010051 TRANSFERS/PAYMENTS DEBT SV	4,535,036	0	4,535,036	1,931,447.35	.00	2,603,588.65	42.6%
17030050 OVERLAY	92,256	0	92,256	1,579.53	.00	90,676.47	1.7%
17040051 TRANSFER TO CIP & OTHER FU	1,874,543	291,000	2,165,543	2,165,543.00	.00	.00	100.0%
TOTAL GENERAL FUND	35,126,386	292,300	35,418,686	11,405,950.67	919,322.23	23,093,413.10	34.8%

11/04/2015 13:16
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 3
glytdbud

FOR 2016 04

ACCOUNTS FOR: 5001	WATER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51601057	WATER WORKS EXPENSE	4,291,969	65,000	4,356,969	1,020,825.18	69,291.26	3,266,852.56	25.0%
51601073	WATER TREATMENT PLANT	1,053,667	0	1,053,667	267,361.56	54,089.41	732,216.03	30.5%
51601570	WATER REVENUE OFFICE	57,895	0	57,895	20,188.14	55.00	37,651.86	35.0%
TOTAL WATER ENTERPRISE FUND		5,403,531	65,000	5,468,531	1,308,374.88	123,435.67	4,036,720.45	26.2%

11/04/2015 13:16
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 4
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5002	SEWER ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52602057	SEWER WORKS EXPENSE	3,507,012	0	3,507,012	1,980,497.55	19,197.01	1,507,317.44	57.0%
52602074	SEWER TREATMENT PLANT	3,263,440	0	3,263,440	450,801.29	145,309.25	2,667,329.46	18.3%
52602470	SEWER REVENUE OFFICE	54,942	0	54,942	20,289.29	55.00	34,597.71	37.0%
TOTAL SEWER ENTERPRISE FUND		6,825,394	0	6,825,394	2,451,588.13	164,561.26	4,209,244.61	38.3%

11/04/2015 13:16
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 5
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5003	ARENA ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53603060	ARENA EXPENSE	586,067	0	586,067	185,671.04	8,247.18	392,148.78	33.1%
	TOTAL ARENA ENTERPRISE FUND	586,067	0	586,067	185,671.04	8,247.18	392,148.78	33.1%

11/04/2015 13:28
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

ACCOUNTS FOR:	1501	CAPITAL PROJECTS GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15011010	CIP ECONOMIC DEVELOPMENT		845,086	-16,411	828,674	721,826.05	1,004.00	105,844.30	87.2%
15011020	CIP MIS EXPENSE		1,357,816	-225,111	1,132,705	750,351.50	18,707.48	363,646.19	67.9%
15011040	CIP ELECTIONS EXPENSE		14,000	0	14,000	.00	.00	14,000.00	.0%
15011060	CIP BUSINESS OFFICE		8,000	0	8,000	123.00	6,293.00	1,584.00	80.2%
15011080	TRANSFER TO OTHER FUNDS		1,338,274	0	1,338,274	1,267,550.21	.00	70,723.88	94.7%
15011081	LAND PURCHASES		2,206,880	-137,157	2,069,724	2,007,544.25	.00	62,179.25	97.0%
15011090	CIP PUBLIC BUILDINGS EXPEN		9,727,360	-3,315,500	6,411,860	2,149,687.40	477,622.09	3,784,550.79	41.0%
15011100	CIP PLANNING EXPENSE		50,000	0	50,000	16,105.98	.00	33,894.02	32.2%
15012010	CIP POLICE EXPENSE		705,954	0	705,954	664,457.70	9,770.25	31,726.05	95.5%
15012020	CIP FIRE EXPENSE		1,308,900	-10,880	1,298,020	919,732.38	374,560.00	3,727.68	99.7%
15012040	CIP CODES EXPENSE		195,000	0	195,000	85,009.56	31,525.25	78,465.19	59.8%
15013010	CIP PUBLIC WORKS EXPENSE		49,773,598	-1,792,940	47,980,658	32,493,505.58	2,143,138.97	13,344,013.51	72.2%
15014020	CIP RECREATION EXPENSE		40,000	0	40,000	34,417.36	.00	5,582.64	86.0%
15014030	CIP LIBRARY EXPENSE		150,180	-10,777	139,403	150,177.00	.00	-10,774.36	107.7%
15019000	CIP SCHOOL EXPENSE BOND		18,570,376	-423,717	18,146,659	14,343,941.57	1,758,900.28	2,043,817.57	88.7%
15019001	CIP SCHOOL EXPENSE CASH		1,477,563	381,154	1,858,717	1,552,709.32	26,802.84	279,204.84	85.0%
TOTAL CAPITAL PROJECTS GENERAL FUND			87,768,988	-5,551,339	82,217,649	57,157,138.86	4,848,324.16	20,212,185.55	75.4%

11/04/2015 13:28
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 2
 glytbdud

FOR 2016 04

ACCOUNTS FOR: 5501	CAPITAL PROJECTS WATER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55016010	CIP WATER EXPENSE	37,740,309	-7,018,883	30,721,425	24,800,383.52	1,279,847.81	4,641,193.74	84.9%
	TOTAL CAPITAL PROJECTS WATER FUND	37,740,309	-7,018,883	30,721,425	24,800,383.52	1,279,847.81	4,641,193.74	84.9%

11/04/2015 13:28
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 3
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5502	CAPITAL PROJECTS SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55026020	CIP SEWER EXPENSE	36,584,410	-2,935,799	33,648,611	20,079,520.53	1,061,196.79	12,507,893.33	62.8%
	TOTAL CAPITAL PROJECTS SEWER FUND	36,584,410	-2,935,799	33,648,611	20,079,520.53	1,061,196.79	12,507,893.33	62.8%

11/04/2015 13:28
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 4
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 5503	CAPITAL PROJECTS ARENA FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55036030	CIP ARENA EXPENSE	1,765,000	-73,703	1,691,297	790,692.67	9,651.27	890,953.16	47.3%
	TOTAL CAPITAL PROJECTS ARENA FUND	1,765,000	-73,703	1,691,297	790,692.67	9,651.27	890,953.16	47.3%

**Special Revenue Funds
Revenue
For Period Ending
10/31/2015**

11/04/2015 13:37
 mark

 CITY OF ROCHESTER
 YEAR-TO-DATE BUDGET REPORT

 P 1
 glytdbud

FOR 2016 04

ACCOUNTS FOR: 6000	COMMUNITY CENTER SP REV FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
600001	COMMUNITY CENTER REVENUE	775,371	0	775,371	267,471.36	507,899.64	34.5%
	TOTAL COMMUNITY CENTER SP REV FUND	775,371	0	775,371	267,471.36	507,899.64	34.5%

11/04/2015 13:40
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
6017 CD JOB LOANS	380,000	0	380,000	899,153.17	-519,153.17	236.6%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	10,000.00	.00	100.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,308.29	.00	100.0%
6057 FY09 CDBG FUND	302,411	0	302,411	295,819.22	6,591.78	97.8%
6064 FY10 CDBG FUND	306,055	0	306,055	305,190.87	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	-10	5,669	5,669.47	.00	100.0%
6082 FY11 CDBG FUND	330,986	0	330,986	320,186.93	10,799.07	96.7%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	30,000.00	.00	100.0%
6087 FY11 POLICE GRANTS	381,644	4,071	377,573	377,381.42	191.35	99.9%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	6,683	45,532	45,531.90	.00	100.0%
6094 FY12 FIRE GRANTS	204,002	52,318	151,684	148,918.55	2,765.35	98.2%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	586,219	4,413,781	5,000,000.00	-586,218.66	113.3%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,280	16,277	61,019	61,019.31	.00	100.0%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	192,363.57	32,141.43	85.7%
6101 FY14 POLICE GRANTS	36,507	1,524	34,983	34,600.01	382.93	98.9%
6102 FY14 FIRE GRANTS	2,500	0	2,500	2,500.00	.00	100.0%
6103 POLICE ASSET FORFEITURE FUND	2,500	0	2,500	2,500.42	.00	100.0%
6104 FY15 CDBG FUND	239,000	0	239,000	113,167.04	125,832.96	47.4%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	2,244	6,772	6,771.72	.00	100.0%
6106 DARE DONATION FUND	457	0	457	457.47	.00	100.0%
6107 FY15 POLICE GRANTS	44,997	0	44,997	33,796.05	11,200.98	75.1%
6108 GRANITE RIDGE INFRASTRUCTURE	5,000,000	0	5,000,000	3,900,000.00	1,100,000.00	78.0%
6109 FY15 FIRE GRANTS	13,500	0	13,500	8,995.28	4,504.72	66.6%
6110 FY15 BRIDGING THE GAPS	123,320	32,240	91,080	93,015.81	-1,935.81	102.1%
6111 FY15 RECREATION-TEEN CAMP	5,000	0	5,000	5,000.00	.00	100.0%
6112 FY16 CDBG FUND	227,062	0	227,062	.00	227,062.00	.0%
6113 FY16 FIRE GRANTS	9,335	0	9,335	.00	9,335.00	.0%
GRAND TOTAL	13,635,142	701,567	12,933,592	12,497,497.38	436,094.18	96.6%

** END OF REPORT - Generated by Mark Sullivan **

11/04/2015 13:43
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
7015 ICAC GRANTS	5,000	0	5,000	1,998.61	3,001.39	40.0%
7018 HUD OFFICER GRANT	75,000	0	75,000	9,520.12	65,479.88	12.7%
7023 ECONOMIC DEVELOPMENT FUND	125,500	49,605	175,105	.00	175,104.55	.0%
7028 TIF162K - GSBP	70,000	20,000	90,000	.00	90,000.00	.0%
GRAND TOTAL	275,500	69,605	345,105	11,518.73	333,585.82	3.3%

** END OF REPORT - Generated by Mark Sullivan **

**Special Revenue Funds
Expense
For Period Ending
10/31/2015**

11/12/15



11/04/2015 13:23
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

ACCOUNTS FOR: 6000	COMMUNITY CENTER SP REV FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6070572	COMMUNITY CENTER EXPENSE	775,371	0	775,371	212,345.05	16,243.91	546,782.04	29.5%
	TOTAL COMMUNITY CENTER SP REV FUND	775,371	0	775,371	212,345.05	16,243.91	546,782.04	29.5%

11/04/2015 13:25
markCITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORTP 1
glytdbud

FOR 2016 04

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6017 CD JOB LOANS	735,277	14,987	750,264	742,983.64	.00	7,280.03	99.0%
6041 WALLACE ST ROAD IMPROVEMENT	10,000	0	10,000	.00	.00	10,000.00	.0%
6043 WESLEY MARTIN DONATION	6,308	0	6,308	6,176.77	.00	131.52	97.9%
6057 FY09 CDBG FUND	405,978	-103,567	302,411	295,819.22	.00	6,591.78	97.8%
6064 FY10 CDBG FUND	346,055	-40,000	306,055	305,190.87	.00	864.13	99.7%
6071 POLICE SEIZED PROPERTY	5,660	10	5,669	5,669.47	.00	.00	100.0%
6082 FY11 CDBG FUND	333,600	-2,614	330,986	320,186.93	.00	10,799.07	96.7%
6084 FY10 ECONOMIC DEVELOPMENT	30,000	0	30,000	23,398.20	.00	6,601.80	78.0%
6087 FY11 POLICE GRANTS	381,644	-4,071	377,573	377,381.42	.00	191.35	99.9%
6091 FY12 CDBG FUND	276,362	0	276,362	273,855.25	.00	2,506.75	99.1%
6093 FY12 POLICE GRANTS	52,215	-6,683	45,532	45,531.90	.00	.00	100.0%
6094 FY12 FIRE GRANTS	204,002	-52,318	151,684	149,678.45	2,005.45	.00	100.0%
6096 GSBP PUBLIC INFRASTRUCTURE	5,000,000	-586,219	4,413,781	5,000,000.00	.00	-586,218.66	113.3%
6097 FY13 CDBG FUND	225,961	0	225,961	216,737.63	.00	9,223.37	95.9%
6098 FY13 POLICE GRANTS	77,262	-16,243	61,019	58,754.67	.00	2,264.64	96.3%
6099 FY13 FIRE GRANTS	108,558	0	108,558	108,558.00	.00	.00	100.0%
6100 FY14 CDBG FUND	224,505	0	224,505	192,363.57	.00	32,141.43	85.7%
6101 FY14 POLICE GRANTS	36,507	-1,524	34,983	34,600.01	.00	382.93	98.9%
6102 FY14 FIRE GRANTS	2,500	0	2,500	2,500.00	.00	.00	100.0%
6103 POLICE ASSET FORFEITURE FUND	2,500	0	2,500	600.00	.00	1,900.42	24.0%
6104 FY15 CDBG FUND	239,000	0	239,000	164,329.21	54,467.20	20,203.59	91.5%
6105 ROCHESTER SAU TABLE TOP DRILL	9,016	-2,244	6,772	6,771.72	.00	.00	100.0%
6106 DARE DONATION FUND	457	0	457	.00	.00	457.47	.0%
6107 FY15 POLICE GRANTS	44,997	0	44,997	37,996.81	388.00	6,612.22	85.3%
6108 GRANITE RIDGE INFRASTRUCTURE	5,000,000	0	5,000,000	1,518,059.11	2,415,923.50	1,066,017.39	78.7%
6109 FY15 FIRE GRANTS	13,500	0	13,500	13,495.28	.00	4.72	100.0%
6110 FY15 BRIDGING THE GAPS	89,320	1,760	91,080	93,744.36	3,054.66	-5,719.02	106.3%
6111 FY15 RECREATION-TEEN CAMP	5,000	0	5,000	4,319.94	680.06	.00	100.0%
6112 FY16 CDBG FUND	227,062	0	227,062	29,390.27	82,558.90	115,112.83	49.3%
6113 FY16 FIRE GRANTS	9,335	0	9,335	8,245.83	.00	1,089.17	88.3%
GRAND TOTAL	14,102,582	-798,727	13,303,855	10,036,338.53	2,559,077.77	708,438.93	94.7%

** END OF REPORT - Generated by Mark Sullivan **

11/04/2015 13:31
mark

CITY OF ROCHESTER
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 04

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7015 ICAC GRANTS	5,000	0	5,000	1,998.61	111.76	2,889.63	42.2%
7018 HUD OFFICER GRANT	75,000	0	75,000	20,168.74	.00	54,831.26	26.9%
7023 ECONOMIC DEVELOPMENT FUND	125,500	49,605	175,105	97,050.10	36,497.00	41,557.45	76.3%
7028 TIF162K - GSBP	70,000	20,000	90,000	90,000.00	.00	.00	100.0%
GRAND TOTAL	275,500	69,605	345,105	209,217.45	36,608.76	99,278.34	71.2%

** END OF REPORT - Generated by Mark Sullivan **

This page has
been
intentionally left
blank.





Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

November 10, 2015

TO: City Manager Dan Fitzpatrick
Mayor T.J. Jean & City Council Members

**MONTHLY REPORT
OCTOBER 2015**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of October the Department responded to 212 calls for service. Call volume is similar to September with only one more call this October. The runs this month as compared to October of 2014 shows virtually no change with 6 more runs this year over last year.

For October 2015 there was 1 working structure fire that required 3 alarms to extinguish due to the nature of the fire having a hold of two stories and the attic area requiring additional personnel. 6 other fires were also recorded including 3 brush or grass fires, 1 vehicle fire, and 1 dumpster fire. In addition there were as many as 93 incidents involving either medical or motor vehicle accidents as well. Additionally we responded 5 times to other communities for mutual aid.

ADMINISTRATIVE STAFF:

I attended a ribbon cutting at First City Motors.

Staff attended the Finance Committee meeting to discuss the Rescue Truck repair.

Staff worked with Celeste and the City Manager to film the City Managers corner.

I attended the Business After Hours which was held at the new Frisbie Surgical Center.

Staff attended a breakfast hosted by the Rochester Manor for the Fire Department. This was for Fire Prevention week.

FIRE PREVENTION:

Fire prevention month was a great success. We had numerous tours of the fire station as well as many visits to city schools educating children about fire safety. This year's theme "Hear The Beep Where You Sleep" was a great campaign to get the word out that all bedrooms require smoke alarms. We had informational packets that we handed out to children as we crossed paths with them throughout the month. Fire prevention continues to be extremely busy keeping up with the additional work load of new construction as a lot of large projects are now underway. We ended the month with a sizeable fire on Chestnut Street that still remains under investigation. As we prepare for winter we would like to encourage all homeowners to check and see if they have an operable carbon monoxide detector in their homes.

DUTY SHIFT:

There were 28 training sessions for fulltime fire fighters.

EMERGENCY MANAGEMENT:

Staff met with Elizabeth Lufkin from NH Emergency Management to work on and also to discuss grants.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

Rochester Fire Department

Office of Fire Prevention

9-Nov

Building Fire Code Inspections	14
Building Site Consultation	20
Construction Plan Review	7
Fire Drills	7
Fire Investigations	1
Fire Permits Issued	4
Fire Prevention Education and Training	12
Foster Care / Day Care Inspections	1
Outdoor Burning Inspections	6
Permit of Assembly Inspections	3
Tank Removal / Installation Inspections	1
Training Sessions	9
Woodstove / Pelletstove Appliance Inspection	1
Total	86

11/12/15

11/06/2015 08:47
cindiCITY OF ROCHESTER
OPERATING BUDGET FY16P 1
glytdbud

FOR 2016 04

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

1000 GENERAL FUND							

12021 FIRE CITY REVENUE							

12021 402111 OUTSIDE SERVICES REVE	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%
12021 402157 00505 TANK REMOVAL	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00506 BLASTING	-25	-25	-150.00	.00	.00	125.00	600.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-5.00	.00	.00	-20.00	20.0%
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-172.00	.00	.00	-328.00	34.4%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-1,558.00	-250.00	.00	558.00	155.8%
12021 402157 00513 COMM HFS/CA	-100	-100	-250.00	-50.00	.00	150.00	250.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%
12021 406201 MISCELLANEOUS REVENUE	0	0	-328.19	-231.00	.00	328.19	100.0%
TOTAL FIRE CITY REVENUE	-11,825	-11,825	-2,463.19	-531.00	.00	-9,361.81	20.8%
TOTAL GENERAL FUND	-11,825	-11,825	-2,463.19	-531.00	.00	-9,361.81	20.8%
TOTAL REVENUES	-11,825	-11,825	-2,463.19	-531.00	.00	-9,361.81	
GRAND TOTAL	-11,825	-11,825	-2,463.19	-531.00	.00	-9,361.81	20.8%

** END OF REPORT - Generated by Cindi Potts **

FIRE DEPARTMENT CALLS

	September-15		October-15	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	7	3.3%	7	3.3%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	102	48.3%	93	43.9%
Hazardous Condition	18	8.5%	22	10.4%
Service Call	34	16.1%	32	15.1%
Good Intent Call	24	11.4%	29	13.7%
False Call	26	12.3%	29	13.7%
Undetermined	0	0.0%	0	0.0%
TOTAL	211	100.0%	212	100.0%

This page has
been
intentionally left
blank.





Rochester Public Library
65 South Main St.
Rochester, NH 03867

11/12/15
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

October 2015

There were a total of 18,877 items circulated with 12,939 people visiting the library in the month of October. Two hundred eighty-nine patrons used the library's Internet computers for 1,256 hours. Visitors to the library's web site numbered 9,190. Current number of patron registrations is 35,550. Interlibrary loan activity included 65 materials borrowed from other libraries and 337 loaned to other libraries.

During the month of October the Children's Room staff held sixteen Story Times for a total of 193 children. Twenty-one children created festive Egg Carton Bats in a fun "Make-It and Take-It" craft program for Halloween.

The Friends of the Rochester Public Library hosted their Third Annual "Get Crafty" event on Saturday, October 17th in the Library Community Room. There were live demonstrations of crafts throughout the day, as well as gently used craft and cookbooks and handmade items for sale. Hands-on craft demonstrations included Quilting, Ornaments, Crocheting, Knitting, and Jewelry-Making.

The Library was pleased to present "Spirits of the Granite State" with Roxie Zwicker. Patrons joined Roxie in her search through the legends and ghosts of New Hampshire. The presentation featured everything from the Native American White Mountain legends to the ghosts of the Seacoast.

The Rochester Public Library was pleased to host an exhibit of artwork by local artist, Rachel Caldon during the month of October. Rachel is a young artist, whose work features vibrant colors and intricate line-work. Her whimsical treatment of timeless subject matter such as birds and skulls give her paintings and drawings energy and spirit.

In addition to the print versions of available books, 276 of our Library patrons downloaded 751 e-books to media devices through the library's web site this month. The RPL website also enabled 21 patrons access to Mango Languages and 82 songs were downloaded from Freegal Music along with 71 videos from Freegal Movies.

Trustees meet on October 17th in the Rose Room of the library at 6pm.

This page has
been
intentionally left
blank.





Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR OCTOBER 2015

The Planning Board and Conservation Commission each held their regular meetings in October. The Planning Board also held a workshop meeting this month and discussed and approved their 2016 calendar of meetings. The discussions/agendas from the Planning Board and Conservation Commission are summarized below. The Arts & Culture Commission and historic District Commission did not meet in the month of October.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Hussey Manufacturing Technology, LLC, 127&145 Airport Drive (by Norway Plains Associates) Site plan to construct a 24,000 sq ft manufacturing facility with future expansion for up to 40,000 sq ft. Case# 243-34&35-I-15 **APPROVED**

The Ridge Marketplace, Farmington Road (by Tighe & Bond) Modification to an approved site plan to include building footprint changes, additional wetland impacts, parking lot revisions, and landscaping revisions. Case# 216-11-GRD-15 **APPROVED**

105 Farmington Road, LLC, 105 Farmington Road (by Tighe & Bond) Site plan to construct 8,000 sq ft of retail space and 2,000 sq ft of a fast food drive thru with associated site improvements. Case# 209-1-GRD-15 **APPROVED**

Patricia O'Malley & Dennis & Cathy Jepsen, 24 & 28 Common Street Request for an extension to an approved lot line revision. Case# 125 – 100&101 – R2 – 14 **APPROVED**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1. Discussion:

- a) The Commission discussed carpooling to an upcoming NH Association of Conservation Commissions Annual Meeting.
- b) The Chief Planner briefed the Commission on the outcome of Planning Board's meeting with Waterstone Development regarding Preliminary Design for Phase 2 at the Ridge.

2. Conservation Overlay District: None scheduled.

3. Dredge and Fill Application/Wetland Permit Application:

a) City of Rochester Department of Public Works, Western and Franklin Street, Wetland Impact for Culvert Replacement, and Culvert Inlet and Outlet Work.

The Commission had previously discussed this project with the Department of Public Works in August, when it was just a preliminary application. At that time the Commission had requested a larger and open bottom culvert. The application does not propose this style culvert, but the Commission voted to not oppose the application because they feel that DPW will now know to come

b) Waterstone Development, 92 Farmington Rd, Phase 1; 8,000 sq ft Wetland Filling.

The Commission has previously discussed this project with the applicant, and walked the site.

The Commission noted that this area has little to no value, but was not pleased that the permitted nearby activities had impacted this wetland, and stated that this 'cause and effect' should have been known during the initial wetland impact review which occurred years ago. That being said, the Commission voted to support this application and let NH DES know of such, but would request that any mitigation required by this impact should stay in Rochester.

4. Correspondence: (emailed/sent prior to meeting): None.**5. Notice of Intent to Cut Wood or Timber / Intent to Excavate:**

a) Notice of Intent to Cut - Tax Map # 237-8-1, Monroe Drive (Highfield Commons)

b) Notice of Intent to Cut - Tax Map # 220-10, Four Rod Rd

c) Notice of Intent to Cut - Tax Maps # 243-34&35, Airport Rd

d) Notice of Intent to Cut - Tax Maps # 251-89, 259-90&91, Hansonville Rd

The Commission noted that item 5a abuts a conserved parcel, and as such the cutting at Highfield Commons should be watched closely.

Items 5b-5d were of no concern.

6. Reports

a) Planning Board application to subdivide the "non easement" area from the "conservation easement area" at the Dr. Smith Conservation Easement, Map Lot 236-17; 178 Estes St

The Chief Planner explained this proposal and how it adheres to the requirements of the previously recorded conservation easement. The Commission voted to support this application.

7. Old Business:

a) Update on Ten Rod Farm conservation easement acquisition

The Chief Planner explained that he had met at Ten Rod Farm with South East Land Trust, a survey crew, and the land owner to discuss the proposed boundaries of the 'out parcel'. All parties agreed on the extent of the out parcel.

The Federal ALE Grant requires the farmer to show all areas where construction of permanent farm structures may be built. The Chief Planner presented a map showing the proposed areas that may be built on; the Conservation Commission requested that this area be slightly reduced in size.

8. New Business: A Commission member said that he heard the City is proposing to raise Round Pond by ten feet. He said that this is good thing as it will increase flows in the attached brook. He suggested that these kinds of proposals be made known to the Commission.

9. Non-Public Session pursuant to RSA 91-A:3 II(d): Discussion of acquisition of real property and/or recent site walks and LACE sheets was had.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

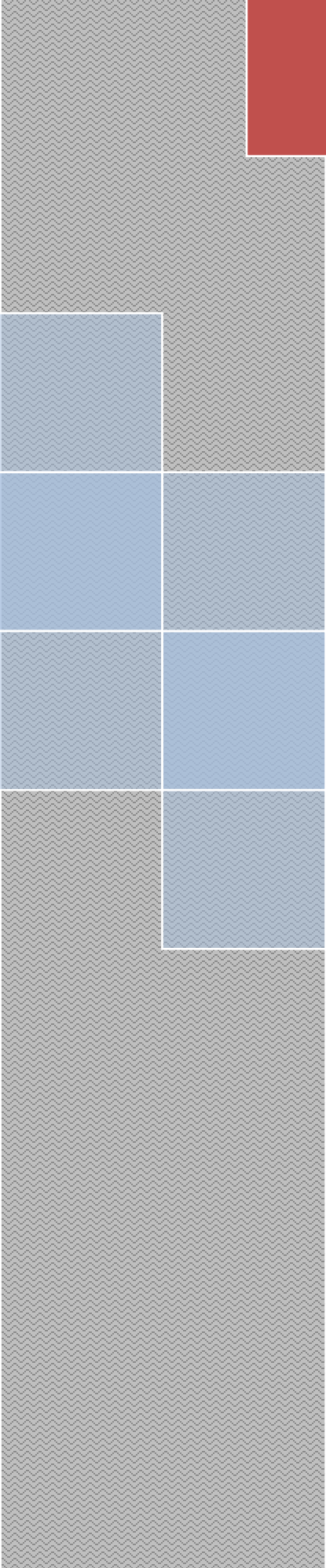
The Historic District Commission did not hold a meeting for the month of October.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not hold a meeting for the month of October.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development



This page has
been
intentionally left
blank.



11/12/15



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

LUCIEN G. LEVESQUE
Chairman
BRUCE E. LINDSAY
Vice Chairman
DEREK J. PETERS
Commissioner

MICHAEL J. ALLEN
Chief of Police

November 10, 2015



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – October 2015

OPERATIONS: Three of the six wards (1, 4 and 6) met this period. Citizen attendance was better this period, with 33 residents attending between all three wards. Candidates for elected office took opportunity to speak. Also discussed was the heroin epidemic, narcan, drug awareness, traffic stops, proactive time, as well as Domestic Violence month and the Family Justice Center. Residents in Ward 4 talked about noticeable improvements in some of the area homes, and also about one property on Pine Street that had previously been a boarding house.

The investigations bureau currently has 76 cases assigned for review or investigation. There were 57 new cases sent up from patrol for review and or investigation. Detectives were called out three times this period; for a death investigation, a robbery and a sexual assault. One arrest was made on a non compliant sex offender. The bureau assisted the DEA with a roundup of several drug dealers selling prescription pills. Four of the eight people arrested were from NH. There were 25 cases presented to the Grand Jury and all returned true bills. We logged in 282 pieces of evidence and returned 81 pieces. We also participated in a drug burn this period.

BRIDGING THE GAPS: The coalition's main objective this month was gaining support for Red Ribbon Week. Many community organizations joined in spreading the message to encourage drug free life styles. We have updated the sustainability plan and community assessments were created to help guide the coalition in addressing specific root causes and local conditions of youth substance use in Rochester. They are being submitted to the grant project officer at the end of the month.

Molly attended the NH Providers Association Training to learn about current trends and best practices. She also met with the Athletic Director at Spaulding to discuss how the coalition can help the school implement the Life of an Athlete program.

COMMUNICATIONS: The last vacancy in the center is due to be filled at the end of November. Two of the three lead dispatchers attended a front line supervisor course. All MIS issues that we have encountered this period have been forwarded to the City MIS department for resolution.

COMMUNITY ENGAGEMENT OFFICER: Officer Miehle has been getting up to speed in his new position. He has been out in the community attending meetings and introducing himself. He attended the final wrap up meeting of Wings and Wheels. A framework has been set for next year's program. Off. Miehle took part in the Main Street Halloween and Zombie Walk event.

COMPSTAT: There was a slight dip in traffic stops this period. There were ten drug arrests from traffic stops. DWI arrest numbers were up. Year to date arrests over all are up 46%.

Property crime is down in all categories except motor vehicle theft. The vast majority of these were for taking without owner's consent, where the offender is known to the victim. Total property crime is down 35% for the year, and the closure rate is up 35%.

DIVERSION: The first Teen Night of the year had 200 attending. The November event has been canceled due to maintenance on the gym floor. Since the inception of Teen night in 2009, there has been a 38% decrease in juvenile incidents. In 2009 there were 437 incidents. At the end of 2014 there were 271 incidents. Efforts focused on programs for juveniles are showing successes.

HONOR GUARD: The Honor Guard was part of a detail for the funeral services of Officer Peter Cormier from the North Hampton Police Department.

HOUSING: Officer Blair saw a slight increase in EMS calls this period. He continues to meet with residents to address any concerns. He is monitoring the properties for traffic violations and also assisted Patrol with an arrest involving a person banned from the property.

K9: There were four tracks and four searches in the City this period.

PROSECUTION: The workload remains a heavy. We have provided 55 hours of support to the office this reporting period to assist with this backload.

SCHOOL RESOURCE OFFICERS: Officer Jackson continues to provide coverage to the middle school during the absence of Off. Funk. He is building positive relationships with the students and has seen increased student reporting of potential problems. The Explorer Post has had several new members join since the start of the school year.

ADMINISTRATIVE: We took delivery of the new utility vehicle cruiser. It has been decaled and is awaiting equipment to be installed. We have gone out to bid on the second utility vehicle recently approved by the Council. Bids are set to be opened November 5.

We were notified that the JAG grant has been approved in the amount of \$20,264.00. We plan to begin updating our in car video systems. This amount will cover infrastructure and possibly one or two cameras. The entire project is estimated at \$85,000. We will seek other funding sources such as CIP or additional grants to complete.

As of this writing we are back to square one in the hiring process for two vacant police positions. Both of the candidates given conditional offers were unsuccessful during the background process. The next Academy is not until the summer of 2016 and we are again putting out requests for certified candidates.

We recently received permission from the NH Dept of Transportation for authorization to offer the Work Zone Flagger Operations training through our training software PowerDMS. This allows officers to participate in this training at their own pace without having to schedule blocks of training with certified personnel on various shifts.

We are hosting a regional training November 9 – 11 on criminal street and outlaw motorcycle gangs. We have guest speakers from NH, Mass and NJ.

EMD USE:

There were no Taser displays, and no Taser deploys this period.

FORFEITURE FUND SPENDING:

There was no forfeiture spending this period.

Respectfully Submitted,

Michael J. Allen

Michael J. Allen
Chief of Police

PC: Rochester Police Commission
File

Rochester Police Dept.

Compstat – October 2015

FIELD ACTIVITIES										
	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 13
Traffic Stops	1190	1071	11%	950	1048	-9%	11028	7470	48%	7581
Arrests from Stops	38	32	19%	31	32	-3%	339	246	38%	277
Summons	99	102	-3%	80	77	4%	918	786	17%	1011
Warnings	1025	902	14%	810	910	-11%	9515	6244	52%	6092
No Action	21	37	-43%	25	28	-11%	270	228	18%	262
Accidents	87	58	50%	76	80	-5%	877	754	16%	813
Summons from Accidents	10	3	233%	10	7	43%	78	39	100%	56
Arrests from Accidents	4	1	300%	5	5	0%	33	15	120%	44
Field Interviews	16	32	-50%	15	28	-46%	193	448	-57%	177
DWI	7	8	-13%	10	8	25%	83	55	51%	64
DWI from Accidents	2	1	100%	3	3	0%	20	9	122%	28

PROPERTY CRIME - OFs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Shoplifting	10	21	-52%	11	11	0%	116	314	-63%	81%	85%	300
Theft from M/V	17	8	113%	5	22	-77%	129	199	-35%	2%	2%	199
All Other Theft	24	34	-29%	29	22	32%	269	395	-32%	27%	17%	487
M/V Theft	1	3	-67%	4	3	33%	21	20	5%	38%	30%	25
Vandalism	43	36	19%	40	34	18%	343	369	-7%	35%	34%	374
Burglary	6	8	-25%	5	12	-58%	78	123	-37%	22%	18%	148
Total Property	101	110	-8%	94	104	-10%	956	1420	-33%	34%	31%	1365
PROPERTY CRIME - ARs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Shoplifting	7	22	-68%	11	8	38%	94	267	-65%	81%	85%	226
Theft from M/V	0	0	0%	0	0	0%	3	3	0%	2%	2%	3
All Other Theft	4	5	-20%	5	7	-29%	73	68	7%	27%	17%	71
M/V Theft	0	2	-100%	2	0	100%	8	6	33%	38%	30%	11
Vandalism	11	16	-31%	15	10	50%	119	127	-6%	35%	34%	98
Burglary	1	5	-80%	0	2	-100%	17	22	-23%	22%	18%	16
Total Property	23	50	-54%	33	27	22%	314	493	-36%	34%	31%	425
DRUG CRIME - OFs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Possession	22	16	38%	28	25	12%	232	114	104%	78%	73%	90
DRUG CRIME - ARs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Possession	16	12	33%	28	14	100%	181	83	118%	78%	73%	72

VIOLENT CRIME - OFs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Homicide	0	0	0%	0	0	0%	0	1	-100%	100%	0%	0
Robbery	0	8	-100%	4	0	0%	13	35	-63%	31%	34%	17
Aggravated Assault	9	7	29%	11	8	38%	70	63	11%	76%	65%	44
<i>from DV</i>	7	2	250%	6	3	100%	30	30	0%			23
Simple Assault	41	25	64%	52	58	-10%	435	362	20%	60%	61%	355
<i>from DV</i>	24	16	50%	24	20	20%	221	166	33%			133
Total Violent	50	40	25%	67	66	2%	518	461	12%	67%	40%	416
VIOLENT CRIME - ARs by Incident												
Specific Crimes	10/01/2015 - 10/31/2015	10/01/2014 - 10/31/2014	% Change	09/01/2015 - 09/30/2015	08/01/2015 - 08/31/2015	% Change	YTD 15	YTD 14	% Change	YTD 2015 Closure Rate	YTD 2014 Closure Rate	YTD 13
Homicide	0	0	0%	0	0	0%	0	0	0%	100%	0%	0
Robbery	0	1	-100%	2	0	0%	4	12	-67%	31%	34%	8
Aggravated Assault	6	2	200%	11	7	57%	53	41	29%	76%	65%	31
Simple Assault	23	13	77%	35	28	25%	261	220	19%	60%	61%	212
Total Violent	29	16	81%	48	35	37%	318	273	16%	67%	40%	251

**DV COMPSTAT
October 2015**

Dates	7/1/15- 7/31/15	8/1/15 - 8/31/15	9/1/15- 9/30/15	10/1/15- 10/31/15	Prior Verbal (PV)	YTD 2015	PV YTD	YTD 2014
Misdemeanor Arrests	25	21	20	18	2	213	31	221
Felony Arrests	2	3	5	5	0	24	4	29
Verbal Cases	27	28	22	21		210		213
Total Cases	54	52	47	44	2	447	35	463

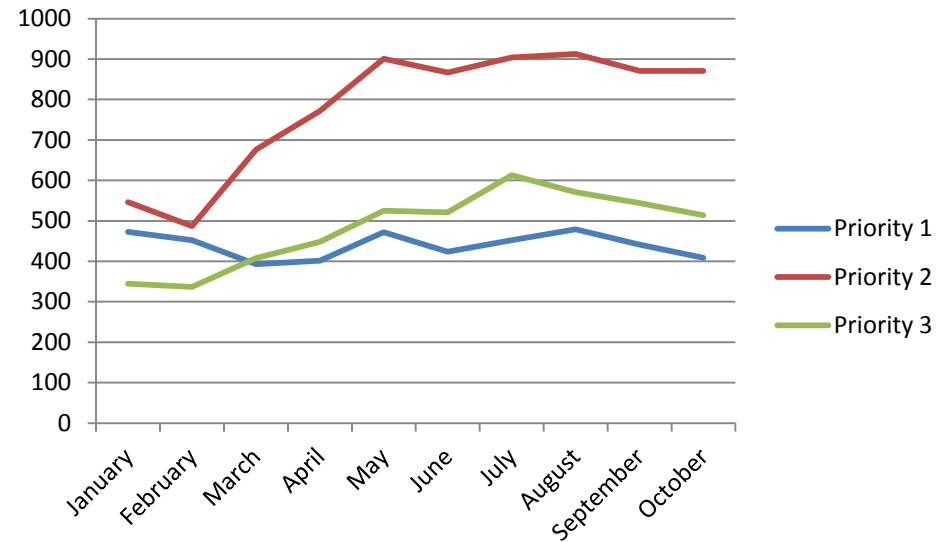
2015 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21		

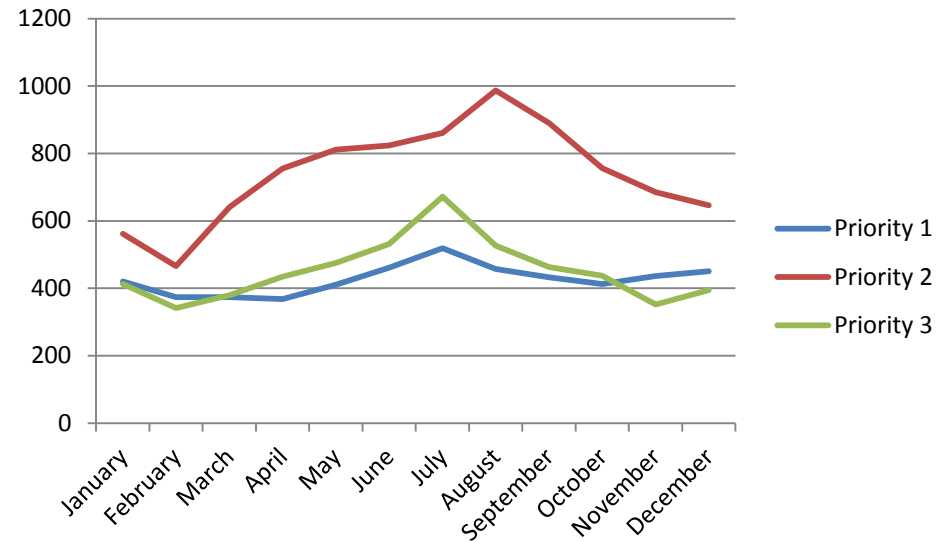
2014 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
20	13	16	16	8	16
July	August	September	October	November	December
11	23	20	26	25	16

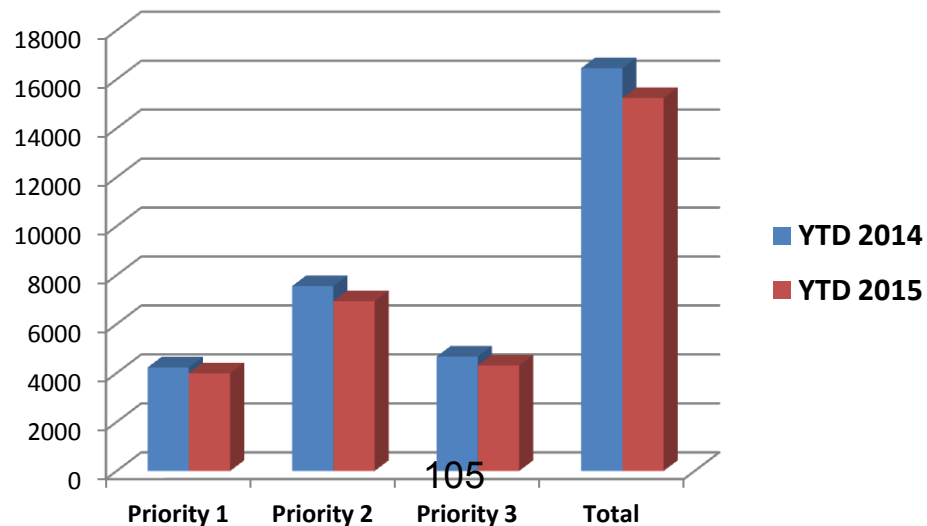
2015 CFS Trends



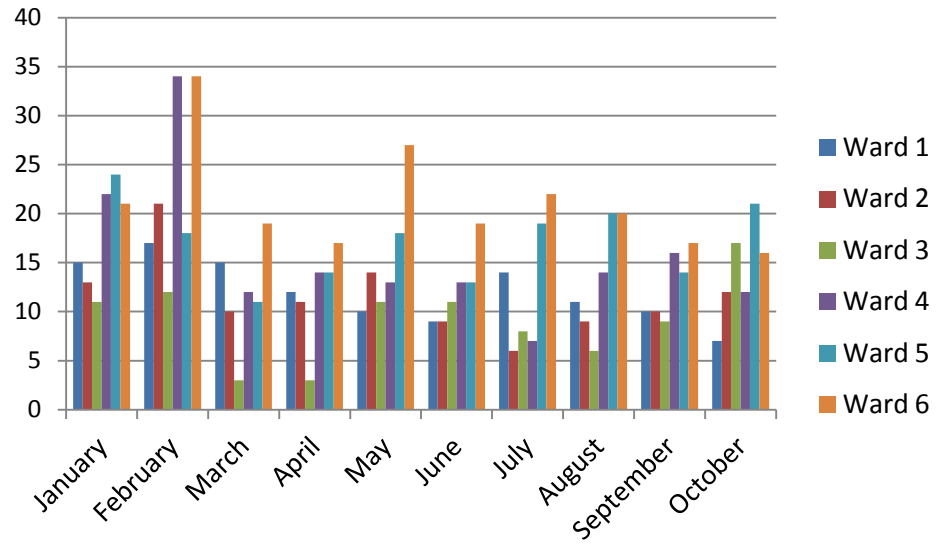
2014 CFS Trends



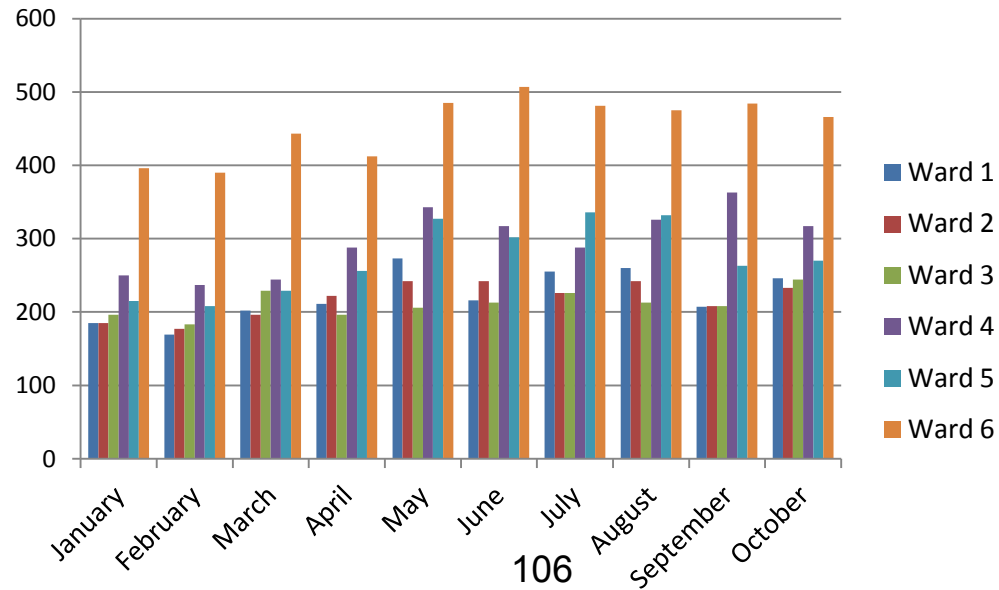
YTD Totals Comparative



Accidents by Ward



CFS by Ward



Response Time Comparisons

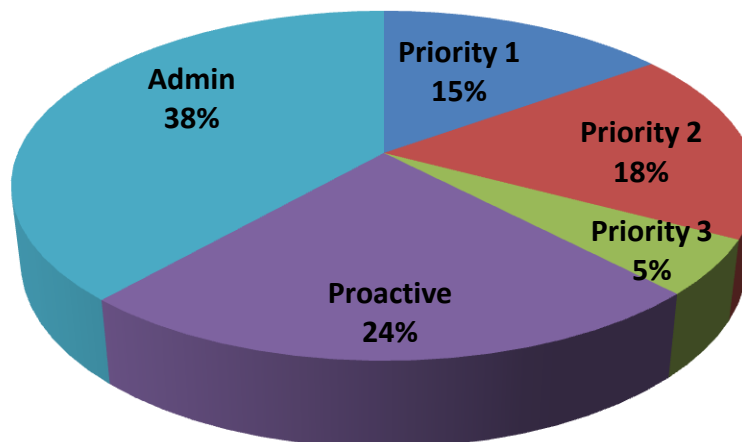
	2014 YTD	2015 YTD	Percent Change
Priority 1	20.22	16.96	-16%
Priority 2	64.11	56.1	-12%
Priority 3	104.11	90.86	-13%

Progress Since July

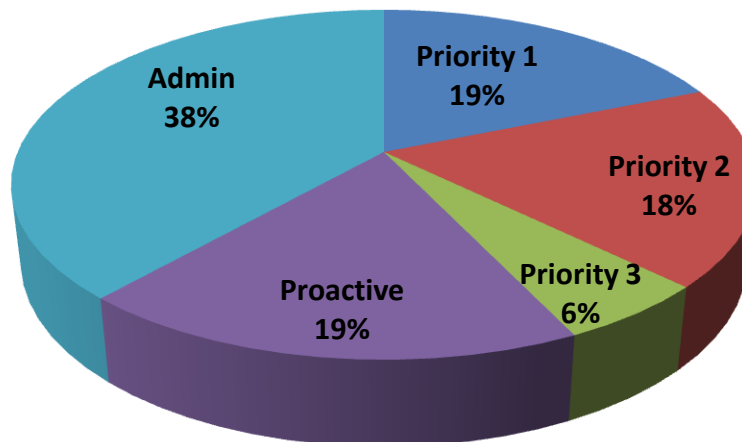
	2014 YTD	2015 YTD	Percent Change
Priority 1	18.88	18.1	-4%
Priority 2	56.79	58.26	3%
Priority 3	94	98.67	5%

Manpower Hours October 2015

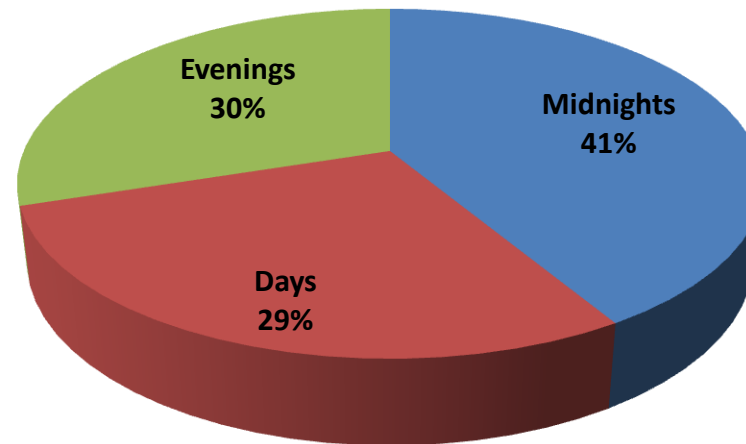
11/12/15



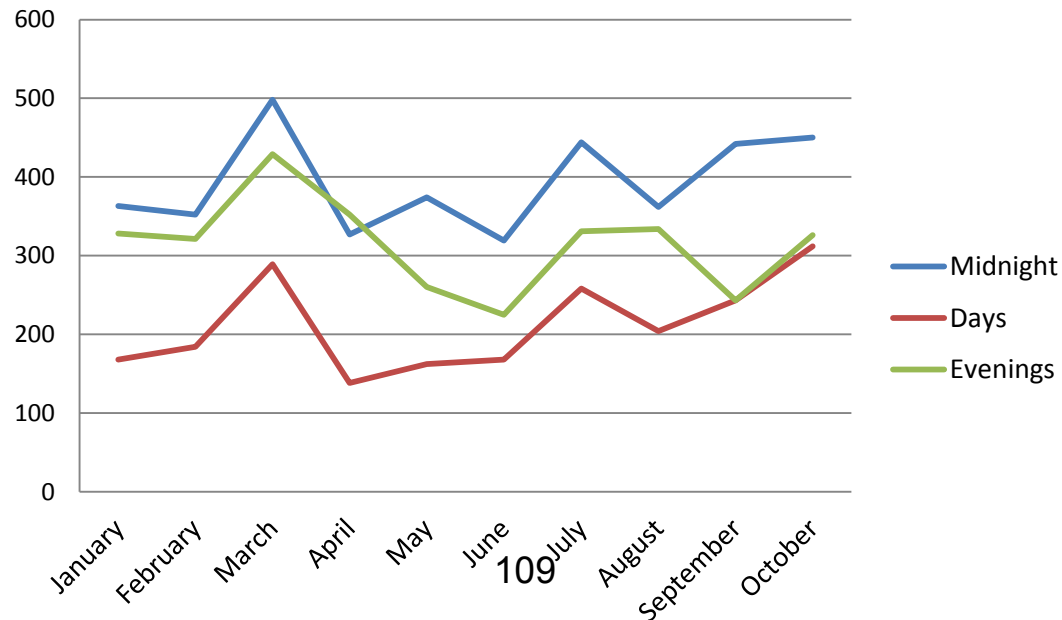
Manpower Hours October 2014



Proactive by Shift October 2015



Proactive by Shift YTD 2015



This page has
been
intentionally left
blank.



ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR OCTOBER 2015

HIGHWAY, FLEET MAINTENANCE AND UTILITIES

The Highway Division responded to approximately 48 service calls for service or maintenance. These calls included request for sign repair, installations of new signs, pothole repair, dead animal removal, requests to grade dirt roads, traffic light repairs, and catch basin cleaning. Staff repaired three storm drains and marked out catch basins though out the entire city in preparation for winter maintenance. Staff has prepared the Portland Street property to be used as a new snow dump this winter and roadside mowing and brush trimming has been completed. Church Street, Ten Rod Road and Chestnut Hill Road all had in house pavement repairs. The ditch has been restored and rip rap was added on Blue Hills Road and Ridgewood Drive. The drainage swales were repaired, rip rapped, loamed and seeded on Twombly Street. Staff repaired the turn-around at 420 Backwater Road to prevent water runoff into the driveway. The pavement entrances to the mobile home park on Chestnut Hill Road were repaired. Staff hauled in 500 tons of winter sand to the DPW for use this winter. The highway division also worked on street sweeping. The Fleet Maintenance division has been very busy getting plows and sanders ready for winter. They also sand blasted and painted the dump body on truck #9, the ten wheel dump truck.

The Utilities Division responded to approximately 26 service requests in this month. These calls were for dirty water due to flushing, inspections of new services, meter installations and repairs. Staff received 130 requests for digsafe mark-outs. Per law the water, sewer and drain lines must be marked out within 3 days of each request. Catch basins and culvert cleaning became a high priority in preparation of winter. The hydrant at 61 Highland Street has been replaced and sewer stubs have been located for contractors as they rush to finish tie-ins before the winter. The fall hydrant flushing program was a success and is completed. The hydrants have been winterized.

BUILDINGS AND GROUNDS

Buildings and Grounds responded to 100 service orders this month. These requests have been for plumbing and lighting repairs and other routing maintenance on buildings. The irrigation systems throughout the City have been winterized and fall maintenance of the tennis courts has been completed. Staff also completed the extensive exterior clean up of the Police Department and continues to work at the clean up around City Hall. The grounds staff is out cleaning up leaves around the city and have built a new leaf collection box to improve the process. New schedules are in place to improve the overall appearance of the downtown area. The schedule includes sidewalk sweeping twice a week. All public buildings are in the process of having the HVAC filters changed and emergency lighting serviced and should be completed by the 2nd week of November. We are also in the process of repairing and painting the stands for the sand/salt barrels that are used at the public buildings during the winter. We anticipate having this project complete and the barrels in place in the next couple of weeks. Removal of the outdated computers in the City Hall Garage has been completed. The Structural Repair at City Hall, the Gym Floor & Gym Locker Room and the HVAC Units on Library are all projects in progress.

WATER TREATMENT PLANT

Treated water volume for the month of October 2015 was approximately 52.8 million gallons from the surface water treatment plant and 8.4 million gallons from groundwater. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Seasonal turnover in the reservoir occurred the week of the 4th, with marked spikes in iron, manganese, and soluble color, requiring moderate process adjustments. Watershed inspections were conducted on Tufts Pond, Whaleback Ponds, and Berry Pond. Heavy rains and foliage season necessitated increased cleaning of the intake screens. This did however provide opportunity to use excess flow to fill Round Pond, despite the pending transmission main repair. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Pump stations were cleaned and winterized, and motors, heaters, and pumps were inspected. Maintenance at the well included repair of a chlorine leak, cleaning of the clearwell and aerators, and flushing of the raw water line due to increased raw iron levels. Maintenance at the WTF included continued filter profiling, SCADA system maintenance, sludge level monitoring, and boiler / heating system repairs. Electrical improvements and roof repairs at Salmon Falls Tank began October 27th. Painting of Chesley Hill Tank was delayed due to weather; anticipated completion of all Chesley Hill Tank work has been pushed out to November 13th. Filter upgrade work to date included replacement of the carbon backwash mag meter and effluent drain, site restoration, cleanup/demolition of obsolete equipment, cosmetic repairs, sand filter lateral cleaning, and injection quill replacement. Pending work includes ceiling and lighting replacement, evaluation of filter media migration/backwash performance/flow capacity, backwash trough replacement, and repair of the sand filter influent valve knuckle. Staff attended several training seminars this month, including classes for Iron and Manganese removal, cross connections/backflow inspections, water system data integration, and customer service/public outreach. The West End Spillway project is scheduled to begin the week of November 9th.

WASTEWATER TREATMENT FACILITY

Items that were completed during the month of October: We continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. We continue to work with industries on pretreatment issues. We started a chemical addition for a phosphorous removal pilot study. Staff attended State sponsored training classes. Staff cleaned clarifier #1. Supervisors attended supervisor training class. Repairs and maintenance were completed on our disk filters. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for the EPA and State has been completed and submitted. Average effluent flow for the month = 2.512 Million Gallons per Day (MGD). Percent of design flow = 49.9%. Percent of design flow for 2015 = 57%. Precipitation = 2.38".

ENGINEERING

- **Granite Ridge Public Outlay:** Construction will continue through 2015. Final pavement will be installed after the 2015-2016 winter season.
- **Water Storage Tank Rehabilitation:** Construction is nearly complete; Substantial Completion is anticipated by the end of November 2015.
- **Surface Water Treatment Plant Upgrades:** Construction is nearly complete; Substantial Completion is anticipated by the end of November 2015.

- **Rte. 125 Pump Station:** Construction contract is complete. Additional driveway paving is planned for fall 2015.
- **Catherine St./Sheridan Ave./Knight St. Area Improvements:** Construction continues. All buried infrastructure improvements are now completed. Final project completion in spring/early summer 2016.
- **Rochester Reservoir West End Spillway Modifications:** Construction is scheduled for November 2015.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** All permits and easements have been obtained. Final design documents are being sent to EDA for review. Anticipate advertisement for bids during winter 2015 and construction to begin in spring/early summer 2016.
- **Howard Brook Culverts Replacement:** Finalizing design. Anticipate construction in 2016.
- **Franklin St./Western Ave. Area Improvements:** Finalizing design and permitting. Anticipate advertisement for bids during winter of 2015/2016 and construction start in 2016. Project scope now includes rebuilding the roadway and utilities in portions of Franklin St. and Western Ave. and constructing the new Western Ave. sewer pump station. Rebuilding the roadway and utilities in 1st-5th Streets and Adams Avenue will be proposed for construction in a future project.
- **Salmon Falls Rd. HSIP Curve Softening Project:** Working with property owners to obtain necessary temporary and permanent construction easements. Construction of this project is unlikely to occur prior to 2016. The future of this project is uncertain due to challenges with obtaining easements and availability of federal funding.
- **Strafford Square Roundabout:** Design continues. Based on the current status, bidding of the roundabout construction is anticipated in late 2016, with a spring 2017 construction start date. Prior to that contract, a utility infrastructure contract may be undertaken during the 2016 construction season. Approval for demolition of the building at 2-4 Walnut Street is still pending.
- **Wakefield Street Reconstruction:** 30% design documents completed. Final Design and Construction funds were approved in the FY16 budget.
- **Colonial Pines Sewer Extension:** Design continues on the first phase of this multi-phase sewer extension program. Construction funds are proposed in the CIP budget over the next few years for future phases.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report was received in August. This report summarizes alternatives and sets design criteria for final design.
- **Lowell Street Culvert:** Infrastructure improvements to drainage and to the culvert have been designed. Construction is anticipated in November 2015.
- **Dewey Street Pedestrian Bridge:** Bridge inspection, rating, and evaluation have been completed. Design to commence in the very near future.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** This bridge was added to the NHDOT's Municipal Red List of deficient bridge structures in August. The bridge has been closed and design/construction of a replacement bridge is being expedited. Earliest projected date of completion is end of December 2015. The existing bridge is scheduled for removal in November 2015.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** Earlier this year, Rochester agreed to certain conditions with USEPA in exchange for additional time before a new NPDES permit is issued for its Wastewater Treatment Facility. The terms of the conditions

include such activities as sampling, conducting studies, and development of plans related to nutrient reduction. The City continues to comply with the conditions. The City also awaits issuance of a new MS4 permit for stormwater; on September 1, 2015, certain portions of this general permit were re-opened for public comment with modified language. DPW has submitted comments on behalf of the City and has participated in joint comments with a regional coalition of municipalities.



Memorandum

11/12/15

To: Dan Fitzpatrick, City Manager
Mayor TJ Jean
Members of the City Council

From: Lauren Colanto, Recreation & Arena
Date: November 11, 2015
Re: October Department Report

Adult Crafts	21
Adult Recreation Ice Hockey	106
Adult Volleyball	46
Collaborative Open Gym	84
Halloween Event	200
Learn To Skate	27
Parent/Child Paint	9
Parent/Child Stick	31
Public Ice Skating	135
Rec Talks	6
Senior Art	27
Senior Dance Lessons	5
Senior Meditation	29
Senior Open Gym	10
Senior Power Hour	155
Senior Trips	12
Senior Yoga Gentle	69
Senior Yoga Chair	21
Stay and Play	10
Teen Night	207
TOTAL	1210

Squamanagonic

With the help of the Department of Public Works, the abandoned structure at the Squamanagonic was demolished. This creates a more welcoming, safer atmosphere for patrons and allows us to continue with plans to further enhance the space.

Red Ribbon Week

Strengthening our partnership with Briding the Gaps, Recreation & Arena staff took part in Red Ribbon Week 2015. Collaboration with Briding the Gap continues to strengthen with department staff represented and involved on the coalition.

Halloween Party

Our annual Halloween Party drew in a family crowd of 200 plus people. Volunteers from Spaulding ROTC, Key Club and the National Honor Society helped to facilitate games and activities. Waste Management sponsored a magic show by BJ Hickman.

Senior Trip

Our October Senior Trip to the Deerfield Fair was a great success. Seniors boarded the Rochester Housing Authority van at 8:30am and spent the day walking the fair and enjoying all it had to offer.

The Neutral Zone

The new "Neutral Zone" at the Rochester Arena is nearing completion. This designated area next to the bleachers will provide arena patrons an area to charge their devices, socialize and learn about department offerings. Heaters and high top seating provide a warm, comfortable atmosphere. Salvaged wood from the building's old bleachers was used to create a user friendly countertop while at the same time paying tribute to the building's long history.

As always, visit www.RochesterRec.com, like us on Facebook (Rochester NH Recreation & Arena) or follow us on Instagram (Rochester_Rec) to see what fun things are going on in our department!



This page has
been
intentionally left
blank.



City of Rochester Tax Collector's Office
October 30, 2015

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2015	Semi Warrant	28,169,743	26,751,676.35	94.97%	\$ 1,418,066.65	5.03%
2014		55,068,779	53,914,516.86	97.90%	1,154,262.14	2.10%
2013		53,324,262	52,498,105.06	98.45%	826,156.94	1.55%
2012		50,952,912	50,611,662.96	99.33%	341,249.04	0.67%
2011		48,856,892	48,594,231.51	99.46%	262,660.49	0.54%
2010		47,308,832	47,089,644.44	99.54%	219,187.56	0.46%
2009		46,898,827	46,732,967.37	99.65%	165,859.63	0.35%
2008		46,522,769	46,384,948.72	99.70%	137,820.28	0.30%
2007		42,964,450	42,857,087.36	99.75%	107,362.64	0.25%
2006		40,794,160	40,689,030.03	99.74%	105,129.97	0.26%
2005		38,024,453	37,996,502.47	99.93%	27,950.53	0.07%
2004		36,065,496	36,044,270.10	99.94%	21,225.90	0.06%
2003		33,310,579	33,299,852.88	99.97%	10,726.12	0.03%
2002		29,725,878	29,716,235.89	99.97%	9,642.11	0.03%
2001		26,943,136	26,934,739.38	99.97%	8,396.62	0.03%
2000		25,415,248	25,409,120.87	99.98%	6,127.13	0.02%
1999		22,973,308	22,969,079.37	99.98%	4,228.63	0.02%
1998		30,592,529	30,586,714.71	99.98%	5,814.29	0.02%
1997		29,835,914	29,830,142.79	99.98%	5,771.21	0.02%
1996		27,726,424	27,721,642.91	99.98%	4,781.09	0.02%
1995		27,712,029	27,708,767.98	99.99%	3,261.02	0.01%
1994		26,989,803	26,986,789.81	99.99%	3,013.19	0.01%
1993		25,611,050	25,608,232.96	99.99%	2,817.04	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					4,855,083.26	

Tax Collector
Doreen Jones, CTC

This page has
been
intentionally left
blank.



Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for October, 2015.

DATE: November 10, 2015

This office reported 84 formal client notes for the month of October.

Voucher amounts issued for October, 2015 were as follows:

	5 <u>Families</u> 19 new	7 <u>Single</u> 18 new
Burial00	.00
Dental00	.00
Electricity	478.06	107.98
Food.....	.00	.00
Fuel heating00	.00
Mortgage	490.00	.00
Medical00	.00
Prescriptions00	.00
Rent	3,158.00	2,624.50
Temporary Housing00	.00
Transportation	<u>.00</u>	<u>7.50</u>
TOTAL	\$4,126.06	\$2,739.98

This represents an average cost per case/family of \$217.16 and case/Individual of \$152.22 for this month.

Total vouchers issued: \$6,866.04

There was a decrease of \$3,782.28 in assistance issued this month compared to October 2014. There was a decrease of \$1,407.54 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

.