

**Board Of Health  
June 14, 2017 3:30 P.M  
City Hall Council Conference Room**

**Members Present**

Thomas Moon  
Toni Mclellan  
Jackie Fitzpatrick  
Jocelyn Caple  
Jim Grant

**Others Present**

Julia Libby, Secretary BZLS  
Bob Veno, Health Inspector

**MINUTES**

Director, Jim Grant started off the meeting by stating this was the first Board of Health meeting in over fifteen years. After handing out the Health Packets he stated that the purpose of this first meeting is to get a foundation to create by-laws and review our Public Health chapter 25. Director Jim then did a quick overview of the chapter and stated that there is nothing we need to act on today.

City Physician, Jocelyn Caple asked what initiated the Board of Health to be reactivated and Director Jim answered that it gives our health inspector a leg to stand on when it comes to enforcing proper health procedures throughout the city. Health inspector, Bob Veno stated that some other goals of theirs are to publish scores of food establishments online, and be consistent with state policies.

Member, Toni Mclellan asked about processes and policies being used in City of Rochester now. Health Inspector, Bob Veno and Director, Jim Grant went over some of what they see now in Rochester and the processes as far as licensing and inspecting. Health Inspector, Bob Veno said that he has seen positive changes since he's been employed here, such as people investing in proper equipment for safe food practices, he also said that opening restaurants has been great.

Director, Jim Grant handed out some examples of other Board's By-laws, to reference the city's expectations. It was discussed that he would create a rough draft of By-laws for the Board to review via e-mail and it's a goal to have these finalized by the end of the summer.

The Board then discussed general time frames and frequency for future meetings. It was agreed upon that the second Wednesday of each month would be great until by-laws have been finalized.

Each member stated their background and experience to wrap up the meeting, which was adjourned at 4:50 PM by Director Jim Grant.

**Next meeting will be held July 12, 2017 3:30 PM**