Governors order <a href="https://www.governor.nh.gov/news-media/orders-2020/documents/emergency-order-2.pdf">https://www.governor.nh.gov/news-media/orders-2020/documents/emergency-order-2.pdf</a>

Hello Everyone,

I understand that everyone on this email is in a different situations. Here are some tips.

## If you are remaining open and have take out service :

- 1. Market what you are doing. Delivery, Take out or both
- 2. Shrink the menu to offer faster service for more people and reduce the possible waste.
- 3. Salads with a protein are great options as people are looking for the healthy options.
- 4. You must follow the employee illness guidelines. **No Exceptions**.
- 5. If your business is thriving right now such as pizza delivery. Think of doing a discount for people that got laid off or HealthCare workers
- 6. Consider donating to those in need.
- 7. Share resources. Don't be afraid to call a competitor across town. We are all in this together.
- 8. Don't be afraid to contact the City for any needs or questions.
- 9. Continue to wash and sanitize anything that is used or touched frequently.
- 10. Be mindful of social distancing.
- 11. Wash hands after every transaction.

## If you are closing all operations during this situation.

- 1. Remove food that pest could easily access.
- 2. Donate, freeze, or throw away food that may spoil.
- 3. Check for open areas that pest could enter.
- 4. Check the security of the building.
- 5. Throw a little bleach water in drains.
- 6. Shut off or unplug unnecessary Items such as gas appliances.
- 7. Clean Everything !!!
- 8. Do projects that you have been putting off at the establishment or at home. Take pressure off yourself in the future. Control what you can control.
- 9. Get all your orders ready for when you reopen.
- 10. Find out who on your staff will be coming back. Keep checking on them.
- 11. Take a look at loans for the business or personal. Refinance if you can, interest rates have dropped significantly.
- 12. Don't be afraid to contact the City for any needs or questions.

If anyone with cooking skills or willing to volunteer for people in need please contact us. We will keep a list in case there is a need.

Whatever the needs are please reach out. Keep us informed. We will be available every day. I sincerely wish you all the best of luck.

Stay Positive!!