

**Utility Advisory Board
March 11, 2019 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Joe Boudreau

Eli Barnes

Brett Johnson

MEMBERS ABSENT

Ralph Sanders

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Approval of February 11, 2019 Minutes

Chairman Libby made a motion to accept the February 11, 2019 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3. Appeals –

3.1 10 Main St – Gosport Properties

The appellant was not present for the meeting. The appeal was tabled from the February 11, 2019 meeting to allow further investigation and repairs to be made. The appeal was for excess water and sewer usage due to a leaking toilet and a running faucet.

Mr. Boudreau made a motion to abate 239 units of water at \$1,326.45 and sewer at \$1,613.25 for a total abatement of \$2,939.70 on the December 2018, January 2019, February 2019 and March 2019 invoices plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.2 8 Hillcrest Dr – Dennis Leavitt

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a leaking hose. The water was not going into the sewer system.

Mr. Barnes made a motion to abate 60 units of sewer at \$405.00 plus any accrued interest on the December 2018 invoice. The motion was seconded by Mr. Johnson. The motion passed unanimously.

3.3 82 Church St – Daniel Connelly

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a ruptured hot water heater.

Mr. Johnson made a motion to abate 12 units of sewer at \$81.00 on the January 2019 invoice plus any accrued interest. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.4 87 Lowell St – Rochester Assembly of God % Revolution Church

The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to two leaking toilets.

Mr. Johnson made a motion to abate 47 units of water at \$260.85 on the December 2018 invoice plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3.5 14 Waverly St – Arthur Gagnon

The appellant was not present for the meeting. The appeal is for above average water and sewer due to a leaking toilet

Mr. Johnson made a motion to abate 28 units of water at \$155.40 and sewer at \$189.00 for a total abatement of \$344.40 on the January 2019 invoice plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.6 68 Jay Way – Keith Miles

The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to a spigot that was turned on while the family was away on vacation.

Mr. Barnes made a motion to abate 36 units of water at \$199.80 and 72 units of sewer at \$486.00 for a total abatement of \$685.80 on the January 2019 invoice plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4. Financials

Mr. Boudreau made inquiries regarding the financial reports. Ms. Clark responded.

5. Adjournment:

Chairman Libby made a motion to adjourn at 6:02PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator