

Trustees of the Trust Fund, City of Rochester MINUTES

Meeting date | time 10/4/2017 3:45 PM | Meeting location Rose Room, 2nd Floor, Rochester Public Library, 65 S. Main Street, Rochester, NH 03867

Meeting called by	Rob Pallas	Ester Turner, Trustee
Type of meeting	Planning	Also in attendance:
Facilitator	Rob Pallas, Trustee	Michelle Smith, Bill Smith, Lorraine St. Jean, Chief of
Note taker	Sherry Beaudoin, Trustee	Police Paul Toussaint, & Chris Bowlen-Director, Rochester Recreation Dept.

AGENDA TOPICS

Time allotted | N/A | Agenda topic Approve Minutes from 9-4-17 | Presenter Sherry Beaudoin

Meeting minutes were approved by Rob Pallas and seconded by Ester Turner.

Action items	Person responsible	Deadline
N/A		

Time allotted | N/A | Agenda topic Public Input/Cemetery Issues | Presenter Michelle Smith & Lorraine St. Jean

Lorraine St. Jean requested we consider meeting at city hall for our meetings in the future. Michelle Smith objected to the following; time of day we meet, amount of time allowed for public input, and the trustees volunteering to clean up private cemeteries sighting RSA 289 14-A with her accusation that permission was not given by the city manager to clean cemeteries. She also stated that she had not made contact with Richard Longo yet, that she wasn't sure the product she offered as a solution to our tree graffiti issue was safe for trees. Finally, she stated she would be attending the City of Rochester codes committee meeting scheduled for the next evening and she would be recommending to that committee to form a separate committee to oversee the cemeteries.

Action items	Person responsible	Deadline
Research options for meeting in city hall	Rob Pallas	11-1-17
Follow up discussion with City Manager re: Cemeteries	Rob Pallas	11-1-17

Time allotted | N/A | Agenda topic Hanson Pines | Presenter Chief of Police Paul Toussaint

Chief explained that they have been stepping up patrols within the Hanson Pines due to our request and calls of visible tent sights on the property. The chief asked if we had the authority to implement a no camping policy or to create a list of rules pertaining to the land itself. It is unknown at this time if we can create such a document

without going to the probate court and/or consulting the department of justice for clarification. It was agreed to request a tabling of the issue during the codes meeting scheduled for tomorrow night until further information was collected by the trustees.

Action items	Person responsible	Deadline
Contact Terri Knowles and discuss our options to create such a document to help assist the local police department with our current homeless/camping issues inside the pines.	Ester Turner	10-19-17
Email both Chief Toussaint and Chris Bowlen with a follow up	All members	10-19-17

Time allotted | N/A | Agenda topic Cemetery Updates | Presenter Ester Turner

Ester presented photos of before and after shots of her work at the Willard cemetery, she also shared information about the ongoing maintenance that has taken place by the abutters throughout the growing season. Pictures of the current state of the Annie Dore Cemetery were also shared, as well as discussion with the abutter and subsequent permission granted to access the lot by trustees or landscapers. Rob has had two landscaping companies look at the project but have not gotten back to him yet with a price/plan. Lastly, Trickey Cemetery was discussed. The contact information for the abutter was misplaced but Ester has it on the spreadsheet created during our visit to the sites.

Action items	Person responsible	Deadline
Resend spreadsheet to trustees with contact information provided to discuss with abutter his offer of caring for cemetery.	Ester	ASAP

Time allotted | N/A | Agenda topic Dewey Street Bridge Project | Presenter Ester Turner

Ester reviewed with the trustees the provision in the memorandum of understanding, MOU, signed by the city that addresses any event of damage or adverse impact on the trees and/or land caused by construction to be covered by restoration or payment. It was agreed that the injury caused by construction workers to a tree within the pines was not adverse enough to request restoration or payment as per our forester Charlie Moreno.

Action items	Person responsible	Deadline
None		

Time allotted | N/A | Agenda topic Hanson Pines | Presenter Ester Turner

Shaun Collopy was unable to attend this month's meeting due to the rescheduling of his eagle scout approval meeting was postponed in September. Ester shared photos of the actual equipment that is located at the Field of Dreams in Salem, NH. Discussion about the placement of the ADA compliant station, forest litter not being moved, lumber being used by shop teacher to make new benches, and possible fundraising options to memorialize lost students at the Spaulding High School via engraved benches. Finally, it was suggested that the proposed exercise

equipment be placed between the old railroad track bed and the edge of the pines behind lot#1 of the Dominicus Hanson Pines Trust document. It was agreed that Chris Bowlen be present when we do the walk through with Shaun about placement of the equipment.

A follow up call to Darren Scopel about damaged QR codes and picture post completion need to be done.

Action items	Person responsible	Deadline
Call to Darren Scopel re: above items	Ester Turner	ASAP
Discussion with shop teacher about wood/building project	Ester Turner	ASAP

Time allotted | N/A | Agenda topic *McDuffie Cemetery* | Presenter Rob Pallas

Rob presented the background information regarding the request from a family member to petition the state for a cemetery marker on RTE 11 for family lot. Ester and Sherry both signed the petition. Rob to continue collecting signatures on behalf of absentee family member.

Action items	Person responsible	Deadline
N/A		

Time allotted | N/A | Agenda topic *Financial advisors* | Presenter Sherry Beaudoin

It was agreed that although we want to deal with someone local we should continue to meet with another advisor out of Rochester for price comparison purposes only. Rob also suggested that we approach Charter Trust when we have put together other options/cost and services to see if they will reduce the amount of fees currently charged to the city trust fund(s). Follow up with Candy regarding MS9 & 10 filings for Y/E 6-30-17-where are they?

Action items	Person responsible	Deadline
Arrange another meeting with financial advisors	Sherry Beaudoin	ASAP
Email Candy about MS9 & disbursement request signed by trustees, capital reserve funds.	Sherry Beaudoin	10-5-17

Rob Pallas made a motion to adjourn, seconded by Ester Turner

Meeting adjourned 5:52