

Trustees of the Trust Fund, City of Rochester MINUTES

Meeting date | time 6/30/2017 11:30 AM | Meeting location City Manager's Office, Wakefield Street, Rochester, NH 03867

Meeting called by	Rob Pallas	Ester Turner, Trustee
Type of meeting	[Purpose]	Also in attendance:
Facilitator	Rob Pallas, Trustee	Dan Harkinson, President, Rochester Cemetery Association, Blain Cox, Finance Manager-City of Rochester, & Dan Fitzpatrick, City Manager, City of Rochester
Note taker	Sherry Beaudoin, Trustee	

AGENDA TOPICS

Time allotted | N/A | Agenda topic Cemeteries | Presenter Sherry Beaudoin

The three trustees requested this meeting with the city manager and Rochester Cemetery Association due to questions regarding city cemeteries as to who manages, cares for and collects funds for lots sold. It was unclear which cemeteries are owned by the municipalities vs. cemetery association at this time. Dan H. requested 30 days to be able to meet with and discuss this topic with his association as he has only been president for 30 days. Dan F will ask the city attorney to utilize interns to research deeds. An additional meeting will be needed with the city attorney when the research is done with the trustees. It was also suggested by the group to map the city cemeteries & establish names for the cemeteries during this identification process.

Action items	Person responsible	Deadline
Follow up meeting with the city attorney	Attorney O'Rourke	30 days
Follow up meeting with cemetery association	Dan Harkinson	30 Days
Email list of cemetery trust to Dan H.	Sherry Beaudoin	ASAP

Meeting adjourned at 12:15 pm