**Rochester Trustees of the Trust Funds**

**Meeting Minutes**

**Wednesday, September 20, 2023**

## **5-6 pm City Hall Annex, Isinglass Room 2nd floor**

**Members Present in Person:**

Rob Pallas

Ray Varney

Brett Johnson

Jerry Rainville

**Minutes**

**I. Call to Order:**

Trustee Pallas called the meeting to order.

**II. Roll Call and public input:**

No one from the public was present.

**III. Approval of minutes from last meeting:** Trustee Pallas made a motion to approve the Minutes from August 2023. Trustee Johnson seconded the motion. The motion passed unanimously.

**IV. Open issues & New Business:**

1. **Review and discuss email from Katie Ambrose.** The Trustees discussed a recent email from City Manager Ambrose with the following question related to the School Building Capital Reserve Fund: *Would the Trustees interpret a supplemental appropriation from unanticipated revenue as permissible?* After discussion, it was determined that this would be permissible. Trustee Johnson will respond to the original email from City Manager Ambrose.
2. **Review and discuss information Ray found about non-profits receiving government aid.** The Trustees discussed information about underfunded CDBG applicants. This information will be useful in determining possible recipients to monies from the William Evans Trust.
3. **Nominate possible recipients for the William Evans Trust or sent out applications.** Trustee Rainville recused himself from this discussion. There is total income of over $9600 currently available. After discussion, Trustee Johnson made a motion to distribute $4800 from the William Evans Trust to the SHARE Fund to provide housing assistance and $4800 to the NH Food Bank to assist Rochester residents. Trustee Pallas seconded the motion. The motion passed unanimously 3-0 with Trustees Johnson, Pallas and Varney voting in favor. Trustee Rainville recused himself from the vote. Trustee Johnson will fill out the appropriate forms so the Trustees can sign them and send to Bar Harbor Wealth Management to process.
4. **Review latest statement from Bar Harbor Wealth Management.** Trustee Pallas will contact Bar Harbor Wealth Management to see if they can be present remotely at our next meeting to provide a current update on our funds.

**V. Other**

The Mary A McDuffee Whitehouse heating assistance fund currently has income of over $1000. Trustee Johnson made a motion to distribute $1000 to Community Action Partnership of Strafford County to provide heating assistance to Rochester residents. Trustee Varney seconded the motion. The motion passed unanimously.

**VI. Adjournment and public input:**

No one from the public was present.

**The Trustees’ next meeting will be on Wednesday, November 15th at 5:00 PM. *The meeting was adjourned.***

Minutes respectfully submitted by Brett Johnson.