



**Special Downtown Site Review**  
**City of Rochester, New Hampshire**

Date: \_\_\_\_\_

**Property information**

Tax map #: \_\_\_\_\_; Lot #'(s): \_\_\_\_\_; Zoning district: \_\_\_\_\_; Historic District: yes\_\_\_no\_\_\_

Property address/location: \_\_\_\_\_

Project Name: \_\_\_\_\_

**Property owner**

Name (include name of individual): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_

**Applicant/developer** (if different from property owner)

Name (include name of individual): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_

**Engineer/surveyor/designer** (if applicable)

Name (include name of individual): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Check one:

Nonresidential project

Residential project

**Nonresidential projects** (if applicable)

Check all that apply:

- change of use                       new building                       building addition
- new parking area                       expansion of existing parking area
- new signage;                       exterior lighting                       other site changes

Describe current use/nature of property: \_\_\_\_\_  
\_\_\_\_\_

Describe proposed use/activity: \_\_\_\_\_  
\_\_\_\_\_

Number of employees: \_\_\_\_\_; Hours of operation: \_\_\_\_\_

# parking spaces: existing: \_\_\_\_\_; total proposed: \_\_\_\_\_;

nearest public parking: \_\_\_\_\_

Current square footage of building \_\_\_\_\_; Proposed square footage of building \_\_\_\_\_

**Residential projects** (if applicable)

Number of existing dwelling units: \_\_\_\_\_ Total number of proposed dwelling units: \_\_\_\_\_

New building(s)? \_\_\_\_\_ Addition(s)/modifications to existing building(s)? \_\_\_\_\_

Describe current use/nature of property: \_\_\_\_\_

Describe proposed use/activity: \_\_\_\_\_  
\_\_\_\_\_

# of parking spaces: existing: \_\_\_\_\_ total proposed: \_\_\_\_\_

**Comments**

Please feel free to add any comments, additional information, or requests for waivers here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submission of application & acknowledgement about process**

This application must be signed by the property owner, applicant/developer (if different from property owner).

**\*\* Please Note:** *All Special Downtown applications are subject to full site plan review at the discretion of the Planning Board.*

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of applicant/developer: \_\_\_\_\_

Date: \_\_\_\_\_

**Authorization to enter property**

*I hereby authorize members of the Rochester Planning Board, Zoning Board of Adjustment, Conservation Commission, Planning Department, and other pertinent City departments, boards and agencies to enter my property for the purpose of evaluating this application including performing any appropriate inspections during the application phase, review phase, post-approval phase, construction phase, and occupancy phase. This authorization applies specifically to those particular individuals legitimately involved in evaluating, reviewing, or inspecting this specific application/project. It is understood that these individuals must use all reasonable care, courtesy, and diligence when entering the property.*

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_