



Mechanical Permit Application

City of Rochester, New Hampshire
Department of Building, Zoning and Licensing Services
31 Wakefield St. Rochester, NH
Telephone: (603) 332-3508
Fax: (603) 509-1912

Issue Date: _____

Permit #: _____

(This area for office use only)

Map # _____

Lot # _____

Block # _____

Zoning _____

Location (Street # & Street Name): _____

Owner: _____ Address: _____

City: _____ State: ____ Zip: _____ Telephone: _____

Email _____ Cell Phone _____

Contractor: _____ Address: _____

City: _____ State: ____ Zip: _____ Telephone: _____

License #: _____ Endorsement Type: _____ Cell Phone: _____

Email _____

Preferred Contact Method: Telephone Cell Email

Residential Property or Commercial Property FUEL TYPE: _____

DESCRIPTION OF CONSTRUCTION TO BE PERFORMED:

Heating: _____

Ventilation: _____

Air Conditioning: _____

Other: _____

The burden for compliance with all applicable building codes, city ordinances and state laws rests solely upon the property owner and his/her agent. Plans must be submitted to the Rochester Department of Building, Zoning and Licensing Services for approval. **Inspections are required.**

Instructions for Permit Applications

1. All information must be printed legibly.
2. Owner name, address and phone number.
3. Location and address of work site.
4. Complete description of work to be done.
5. Number of fixtures, appliances and equipment to be installed.
6. Plans must be submitted on all new buildings and major renovations.

Notes:

It is the responsibility of all contractors, electricians and plumbers to obtain the necessary permits from the Building, Zoning and Licensing Services office at City Hall before any work has begun. Work must begin within six (6) months of the issuance of any permit.

Permits are non-transferable. If this is an "After the Fact" permit, it will be subject to a fee two times the normal permit fee.

Contractors must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor to obtain all inspections required. A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. A forty-eight (48) hour notice is required for any inspection. This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.

No permit will be issued until all of the above information is furnished, and all the above conditions met.

If you have any questions, feel free to contact the Department of Building, Zoning and Licensing Services at (603) 332-3508

Statement of compliance:

I have read and understand the statement and hereby agree to all of the terms stated therein. I agree to abide by any and all codes relating to my field of work, including all national, state and local codes. I also realize that any false statement made in the application for permit may be grounds for revocation of said permit.

Department of Building, Zoning and Licensing Services Approval would certify that the applicant could proceed with certain building improvements in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permit or additional permits.

Applicant Signature Date

Cost of Construction: _____ **Permit Fee:** _____

Permit fee is based on \$9.00 per \$1,000.00 of Construction Cost (Rounded Up Nearest \$1,000.00) plus a \$10.00 application fee

Minimum Permit Fee is \$20.00

~~~~~(DO NOT WRITE IN THIS SPACE)~~~~~

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| <b>Paid:</b> <input type="checkbox"/> Cash \$ _____ <input type="checkbox"/> Check # _____ |
| Approved By<br>Dept. of Building, Zoning and Licensing Services: _____ Date: _____         |