



ROCHESTER, NEW HAMPSHIRE

DEPARTMENT OF BUILDING, ZONING &
LICENSING SERVICES
CITY HALL

TELEPHONE: 603-332-3508
FAX: 603-509-1912

Application for Temporary Food Establishment Permit

Name of Licensee: _____
(Person's Name)

Legal Address: _____ Telephone: _____
Cell: _____
E-Mail: _____

Name of Establishment: _____ Telephone: _____
(Business Name) Cell: _____

Address of Establishment: _____

Name of Representative: _____ Telephone: _____
(Contact's Name) Cell: _____

Permit For: _____ Date Held: _____
(Type of Function)

Non-profit Organization: _____
(If Applicable)

I agree to comply with all rule and regulations pertaining to Chapter 25, Article 3 of the Rochester City Ordinances and the Sanitary Food Code for the State of New Hampshire, Department of Health and Welfare, Division of Public Services as adopted by the City of Rochester.

Signature Date

OFFICIAL USE:

Date of Issue: _____ Class: _____
Date of Expiration: _____ Permit Number: _____
Date of Inspection: _____ Amount Paid: _____

Issued by: _____
Health Officer

25.17 Issuance of License and Fees. Every applicant for a license to operate a food service establishment shall make written application therefore on forms provided by the Board. Upon receipt of an application and the designated license fee, and after inspection to insure compliance with the Sanitary Food Code, a license shall be issued to the applicant by the Board if the requirements of this ordinance have been met. All licenses issued hereunder shall expire on the first day of July in each year.

FEES:

Class of License: Check all descriptions that apply to your establishment – Then check highest class that applies.

- CLASS A** **\$300.00**
- Food Service Establishments having a seating capacity of 200 persons or more.
 - Retail Food Store with four (4) or more food preparation areas.

- CLASS B** **\$200.00**
- Food Service Establishments having a seating capacity of 100 through 199 persons.
 - Retail Food Store with two (2) or three (3) food preparation areas.

- CLASS C** **\$150.00**
- Food Service Establishments having a seating capacity of more than 25 but less than 100 persons.
 - Retail food stores with one (1) food preparation area.
 - Caterers
 - Bar or Lounge that serves food
 - Service/Fraternal Clubs with liquor lounges
 - Nursing Homes

- CLASS D** **\$100.00**
- Food Service Establishments with a seating capacity of 25 or less.
*including, but not limited to, bakeries)
 - Food Service Establishments with take-out service and no seating
 - Drive-In movie theaters
 - Service Fraternities and sororities.
 - Group Day Care Facilities.
 - Shared Homes; rest homes; sheltered homes; boarding homes
 - Home food manufacturers
 - Mobile Food Operators

- CLASS E** **\$85.00**
- Bed and breakfast.
 - Ice cream vendors – scooping.
 - Lodging facilities serving continental breakfast.

- CLASS F** **\$75.00**
- Retail Food Store – no preparation areas.
 - Wholesaler/distributors of TSC* Food.
 - Vending Machines Serving TSC* Food.
 - Bakeries which do not service TSC* foods or have seating.
 - Non-Profit charitable organizations not holding a liquor license.
 - Food Service Establishments selling only pre-packaged products.

- CLASS G** **\$50.00**
- Bar or Lounge with no food preparation area that serves alcohol
 - Arena/Theater concessions serving non-YSC* Food.
 - Retail Food stores serving pre-packaged ice-cream only
 - Institutions, Senior Meal Sites
 - Sellers of Pre-packaged frozen USDA meat or poultry
 - Temporary Food Establishments
 - Vending Machine operators Per Location that do not dispense TSC* Foods.
 - Social Clubs.
 - Residential Day Care Facilities

- CLASS H** **NO FEE**
- Non-Profit charitable organizations not holding a liquor license and not serving meals on a daily basis.
 - Public and private schools.
 - Government Facilities.

- CLASS I** **Seasonal Food Service Establishments**
(Open longer than 14 days but less than 6 months)
 ** Fee is one-half (1/2) the annual fee for corresponding Non-seasonal Class A through Class H establishments set forth above.

- CLASS J** **\$65.00**
Food Establishments at the Rochester Fair

All applications for food service establishment licenses shall be filed with the Board on or before June 20th of each year. In addition to the fees provided for in this section, there shall be a \$10.00 late fee for any renewal application received after June 20th of any year.