



ROCHESTER, NEW HAMPSHIRE
DEPARTMENT OF BUILDING, ZONING AND
LICENSING SERVICES
TELEPHONE: 603-332-3508
FAX: 603-509-1912

Food Service Establishment Permit Application

Name of Licensee: _____

Name of Establishment: _____ Telephone: _____
(Business Name) Cell: _____

E-Mail: _____

Address of Establishment: _____

Legal Address: _____

Name of Contact Person: _____ Telephone: _____
(Manager's Name) Cell: _____

E-Mail: _____

Property Owner: _____ Telephone: _____

Cell: _____

Legal Address: _____ E-Mail: _____

Name of Contact Person: _____

Type of Establishment: _____ Seating Capacity: _____

For SEASONAL food service establishments please indicate the dates for which right to do business is desired:

From: _____ To: _____

I agree to comply with all rule and regulations pertaining to Chapter 25, Article 3 of the Rochester City Ordinances and the Sanitary Food Code for the State of New Hampshire, Department of Health and Welfare, Division of Public Services as adopted by the City of Rochester.

Signature

Date

OFFICIAL USE:

Date of Issue: _____

Class: _____

Date of Expiration: _____

Permit Number: _____

Date of Inspection: _____

Amount Paid: _____

Cash _____ Check # _____

Issued by: _____

Health Officer

25.17 Issuance of License and Fees. Every applicant for a license to operate a food service establishment shall make written application therefore on forms provided by the Board. Upon receipt of an application and the designated license fee, and after inspection to insure compliance with the Sanitary Food Code, a license shall be issued to the applicant by the Board if the requirements of this ordinance have been met. All licenses issued hereunder shall expire on the first day of July in each year.

FEES:

Class of License: Check all descriptions that apply to your establishment – Then check highest class that applies.

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| <p><input type="checkbox"/> CLASS A <u>\$300.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Food Service Establishments having a seating capacity of 200 persons or more. <input type="checkbox"/> Retail Food Store with four (4) or more food preparation areas. <p><input type="checkbox"/> CLASS B <u>\$200.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Food Service Establishments having a seating capacity of 100 through 199 persons. <input type="checkbox"/> Retail Food Store with two (2) or three (3) food preparation areas. <p><input type="checkbox"/> CLASS C <u>\$150.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Food Service Establishments having a seating capacity of more than 25 but less than 100 persons. <input type="checkbox"/> Retail food stores with one (1) food preparation area. <input type="checkbox"/> Caterers <input type="checkbox"/> Bar or Lounge that serves food <input type="checkbox"/> Service/Fraternal Clubs with liquor lounges <input type="checkbox"/> Nursing Homes <p><input type="checkbox"/> CLASS D <u>\$100.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Food Service Establishments with a seating capacity of 25 or less.
including, but not limited to, bakeries) <input type="checkbox"/> Food Service Establishments with take-out service and no seating <input type="checkbox"/> Drive-In movie theaters <input type="checkbox"/> Service Fraternities and sororities. <input type="checkbox"/> Group Day Care Facilities. <input type="checkbox"/> Shared Homes; rest homes; sheltered homes; boarding homes <input type="checkbox"/> Home food manufacturers <input type="checkbox"/> Mobile Food Operators <p><input type="checkbox"/> CLASS E <u>\$85.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Bed and breakfast. <input type="checkbox"/> Ice cream vendors – scooping. <input type="checkbox"/> Lodging facilities serving continental breakfast. | <p><input type="checkbox"/> CLASS F <u>\$75.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Retail Food Store – no preparation areas. <input type="checkbox"/> Wholesaler/distributors of TSC Food. <input type="checkbox"/> Vending Machines Serving TSC* Food. <input type="checkbox"/> Bakeries which do not service TSC* foods or have seating. <input type="checkbox"/> Non-Profit charitable organizations not holding a liquor license. <input type="checkbox"/> Food Service Establishments selling only pre-packaged products. <p><input type="checkbox"/> CLASS G <u>\$50.00</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Bar or Lounge with no food preparation area that serves alcohol <input type="checkbox"/> Arena/Theater concessions serving non-YSC* Food. <input type="checkbox"/> Retail Food stores serving pre-packaged ice-cream only <input type="checkbox"/> Institutions, Senior Meal Sites <input type="checkbox"/> Sellers of Pre-packaged frozen USDA meat or poultry <input type="checkbox"/> Temporary Food Establishments <input type="checkbox"/> Vending Machine operators Per Location that do not dispense TSC* Foods. <input type="checkbox"/> Social Clubs. <input type="checkbox"/> Residential Day Care Facilities <p><input type="checkbox"/> CLASS H <u>NO FEE</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Non-Profit charitable organizations not holding a liquor license and not serving meals on a daily basis. <input type="checkbox"/> Public and private schools. <input type="checkbox"/> Government Facilities. <p><input type="checkbox"/> CLASS I <u>Seasonal Food Service Establishments</u>
(Open longer than 14 days but less than 6 months)
** Fee is one-half (1/2) the annual fee for corresponding Non-seasonal Class A through Class H establishments set forth above.</p> <p><input type="checkbox"/> CLASS J <u>\$65.00</u>
Food Establishments at the Rochester Fair</p> |
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All applications for food service establishment licenses shall be filed with the Board on or before June 20th of each year. In addition to the fees provided for in this section, there shall be a \$10.00 late fee for any renewal application received after June 20th of any year.