

EMPLOYMENT

Thank you for your interest in employment with the City of Rochester. Job vacancies are announced and applications and/or resumes are accepted when vacancies occur.

The City of Rochester is a drug-free and alcohol-free workplace. The City provides equal employment opportunity in employment for all qualified job applicants without regard to the individual's gender, race, color, religion, national origin, pregnancy, age, marital status, disability, military status or any other characteristic protected by law.

JOB ANNOUNCEMENT

This website is updated regularly and includes announcements for current position openings. Each job announcement provides a brief summary of the position and the essential duties, qualifications and other requirements of the position. Please review the information carefully to assure that you meet the position's qualifications before applying. If you have additional questions you may contact Human Resources at (603) 335-7503 or (603) 335-7603.

APPLICATION PROCESS

Applications must be received in the Human Resources office by 5:00 p.m. on the closing date. You may [download the application](#) and submit the completed application and resume (if required) to jobs@rochesternh.net or 31 Wakefield Street, Rochester NH 03867. Please print clearly and fill out all sections and information on the application as completely as possible, even if you are attaching a resume.

MULTIPLE APPLICATIONS

If applying for more than one City of Rochester position, a separate application must be submitted for each position. You may leave the position, date, and signature lines blank on the application form and make a copy to complete for each position. An original signature is required on each application submitted.

NOTIFICATION AND STATUS OF CLOSED JOBS

Following the job posting closing date, a job announcement will be taken off the website. If you have been selected for an interview, you will be contacted either by phone or letter. Applicants who are not selected for an interview will be contacted by letter.

AUTHORIZATION TO WORK

All new employees must present documents to show authorization to work in the United States. Identity will be verified with the required documents and an I-9 form completed within three days of hire.

PRE-EMPLOYMENT CHECKS

A conditional offer of employment may be made that is subject to a satisfactory criminal background check, medical and drug screen and other applicable requirements before beginning work for the City of Rochester.

BENEFITS

The City of Rochester offers excellent benefit packages to regular full-time employees including participation in the NH Retirement System. Vacation, sick, and holiday benefits are prorated for some part-time positions. Other benefit programs sponsored by the City include health club reimbursement, a choice of deferred compensation plans and supplemental insurance programs.

This job announcement information is for applicant general information only and does not constitute actual or an implied contractual commitment. Some benefits are negotiated through a collective bargaining unit.