

ROCHESTER ECONOMIC DEVELOPMENT COMMISSION
MINUTES - OCTOBER 10, 2013
4:00 P.M. – CITY HALL CONFERENCE ROOM
31 WAKEFIELD STREET, ROCHESTER, NH

MEMBERS PRESENT -

Rick Lundborn, Chairman /
Jonathan Shapleigh ,
Ron Poulin ,
Kevin Ryan ,
Janet Davis, Secretary
Karen Pollard, CEcDE,EPD
Deputy City Manager – Director of Community Development

MEMBERS ABSENT -

John Larochelle, Co-Chairman ✓
Susan DeRoy '
Timothy Cremmen ✓
Heather Tacconi .

- A. CALL TO ORDER –Chairman Lundborn called the meeting to order at 4:06 PM. Attendance was taken.
- B. APPROVAL – September Regular Minutes –
Motion made by Rick Lundborn, second by Ron Poulin to approve the regular minutes of the September 12, 2013 meeting. Motion carried.
- C. UPDATE -
 - ~ Seacoast Manufacturing Exchange – Manufacturer's Directory -
This meeting went well and participants are looking forward to the next one. Mary Ellen is working on organizing that. There is a piece of legislation in the works to allow the Department of Employment Security and DRA to allow them to supply lists to DRED. They want non-confidential information to supply a list of businesses. This would be very helpful to Karen & Mary Ellen.
- D. ~ Aerospace/Advanced Manufacturing Regional Cluster –
Karen missed the October meeting but will be attending the November meeting. DRED attends these meetings and brings their PR person with them. Innovation NH Magazine will be publishing articles. This group is sending letters to American companies who attended the meeting in Paris.
- E. ~ Business Parks – Status of available land and space –
Another lot is under agreement in Phase 1 at Granite State Business Park. There are two lots left, 8+- acres and 4-7 acres. Karen has created a Purchase & Sales agreement and needs to discuss it with the parties who own it and then with the City Council.
- F. ~ Zoning Chapter 42 - Collecting input at the November 14th meeting –
Contact Main Street and the Chamber of Commerce to see if they want to collect information on this issue to give to the City Council.

- G. DISCUSSION – Outreach Committee –
~ Schedule Visitation for the 4th Quarter - Karen will set up meetings once we provide her with a list of names of companies we would like to see.

~ A set rotation can be decided once the necessary information is gathered.
- H. DISCUSSION – Branding Initiative –
~ Presentation of Talking Points from the Glen Group - Bullet points would be reviewed with prospective participants by two people from the committee.

~ Discussion of Funding Strategy – The only funds available at this time is the \$10,000 in Karen's budget. The committee is considering approaching 3-4 various parties who would benefit from this program. They would like to raise funds in the \$50,000 range.
- I. OTHER BUSINESS –
Kevin Ryan & Karen updated the Commission on the meeting they attended on September 18, 2013 regarding Exit 10 and Route 108 improvements which was held in Somersworth. They advised us that it was well attended. These projects are off the 10 year plan due to budget constraints. Karen received a request from the Strafford Regional Planning Commission to gather information for another meeting in the future.

NON-PUBLIC EXECUTIVE MEETING –

Motion made at 5:53PM by Chairman Lundborn , second by Ron Poulin to go into Non-Public Session under RSA 91-A:3 Section II (d). Roll Call Vote taken – All in favor.

Motion made by Chairman Lundborn, second by Jonathan Shapleigh at 6:05 PM to exit the Non-Public Session and to seal the minutes indefinitely. Roll call vote taken – All in favor.

- J. ADJOURN –
Motion made at 6:07 PM by Kevin Ryan, second by Ron Poulin to adjourn. All in favor.

NEXT MEETING IS SCHEDULED FOR NOVEMBER 14, 2013 – CITY COUNCIL
CONFERENCE ROOM - 31 WAKEFIELD STREET, ROCHESTER, NH