

ROCHESTER RIVERWALK COMMITTEE MINUTES

April 22, 2021

MIXED MEETING: Remote phone conference session via Microsoft Teams

In-person at City Hall Annex, Cocheco Room

ROCHESTER, NH 03967

MEMBERS PRESENT – Jon Batson, Peter Bruckner, Ray Felts, Kerrie Landry, Maggie McConaghy, Suzie Mills, Stacey Purslow, Esther Turner, David Walker

MEMBERS ABSENT –Barbara Murphy

OTHERS IN ATTENDANCE – Jennifer Marsh (City Staff Contact; Assistant Director, Economic Development), Don Hamann (Ward 5 City Councilor)

Preamble for City Meetings during COVID-19 David Walker read the preamble detailing the rules under which the meeting is conducted during the pandemic.

A. CALL TO ORDER — David called the meeting to order at 6:09 and conducted a roll call attendance.

B. APPROVAL —

Motion to accept the minutes of March 25, 2021, by Jon, second by Peter, and approved by roll call unanimously.

C. DISCUSSION — Grants update

No update.

D. DISCUSSION — Projects update Riverwalk

Peter is working on connecting with Peter Nourse. DPW Director, to clarify next steps on the overlook project. **Jenn** offered assistance if needed.

Jenn has been in contact with Chris Bowlen, Parks Director, regarding constructing a gazebo-like structure for outdoor classroom use in Dominicus Hanson Park. The next step is to deliver the proposal to Parks & Recreation for their review and approval.

E. DISCUSSION — Fund-raising/events update

Stacey reported on the progress of the fund-raising committee's July calendar plan. **David** has signed the letter for presentation to business owners. Members will watch for notice on which businesses need to be contacted. Solicitation needs to be complete by Friday, May 21, to be ready for the first farmer's market and for the kayak launch event. **Jenn** will ready a purchase order for the marketing materials (cardstock and template). **Jenn** reminded that receipts are necessary for all donations. She will provide receipt books.

Jenn has assurance from DPW that the Hillsdale kayak launch will be installed in advance of the Riverwalk Kayak Launch Event on Saturday, June 12 (rain date: Saturday, June 19). That event will include sale of the July calendar (1,000 at \$5 each), raffle of an inflatable kayak, food (**Kerrie**) and water (**Jenn**) at the take-out under the Dewey Street pedestrian bridge, swag bags for attendees, and a couple guided tours. **Jon** is planning a woods tour and will contact Charlie Moreno regarding doing a water tour with **Ray**. **Esther** will get Charlie's contact information to Jon.

F. Other

Control of the Riverwalk facebook page has passed to **Stacey** and **Jenn**. On-line donation may be made via a link which Jenn is introducing to Stacey. This will be on the webpage.

Jenn announced a project she is starting which documents and maps all the trails that exist presently in Rochester. Any gaps along the Cocheco River can be addressed by Riverwalk. Jenn would welcome volunteers to assist with the mapping effort.

G. Adjourn Motion to adjourn was made at 6:47 by Ray, second by Stacey, and roll call vote unanimously in favor.

Next meeting to be held on Thursday, May 27, 2021, 6:00pm. Peter will preside as David will be out-of-town

—Respectfully submitted by Esther Turner