

INVITATION TO BID

The City of Rochester, New Hampshire is accepting sealed bids for a “**60 KW Emergency Generator**” that will be installed at our Fire Station located at 37 Wakefield Street. Bid is for furnishing generator and related transfer switch. The City of Rochester will coordinate installation with a separate contractor. Bids must be submitted in a sealed envelope plainly marked:

60 KW Emergency Generator # 17-26

City of Rochester
31 Wakefield Street
Rochester, NH 03867
Attn: Purchasing Agent

All bids must be received no later than “**November 17, 2016**” at **2:15 PM** Actual bid opening will be at Rochester City Hall, 31 Wakefield Street in Rochester NH, at **2:30 PM**. No late bids, faxed, e-mailed or telephone bids will be accepted. Bid proposals and specifications may be obtained by visiting www.rochesternh.net, or emailing purchasing@rochesternh.net, or by contacting the Purchasing Agent at City Hall, 31 Wakefield Street, Rochester, NH 03867, (603) 335-7602. All bid questions must be submitted in writing (email preferred) to the Purchasing Agent. Bidders are to monitor website for addendums, and postings of all bid questions and answers. All bid proposals must be made on the bid proposal forms supplied, and the bid proposal forms must be fully completed when submitted.

SCOPE OF WORK:

The City of Rochester is seeking bids for a 60 KW Emergency Generator. Bidders shall provide price for supplying and delivering the appropriate unit and related transfer switch. The City will handle actual installation.

Bid Price shall be F.O.B. destination, meaning successful Bidder absorbs entire cost of freight to the City. Bidder owns goods while in transit.

The generator will provide emergency power to our Fire Station located at 37 Wakefield Street. This facility serves as our local Emergency Operations Center in a time of crisis. Reliable back-up power is a must. The requested emergency generator shall be gas-fired, and dual fuel compatible to run off either natural gas or propane. The prime gas supply will be off Unital's existing natural gas grid. But the City will also be installing a back-up propane tank to power the generator in the event of a loss of service from Unital. The successful bidder should validate that their proposed generator can run of dual gas fuels.

Oak Point Associates prepared the attached technical specifications for the generator and transfer switch. Oak Point will assist the City in reviewing the bids and corresponding requested information.

To be considered a responsible Bid, Bidder must include sufficient documentation to validate that proposed equipment meets the intended specifications.

The City has an active construction contract to renovate a building adjacent to our Fire Station. The City's current contractor will be responsible for installing and wiring the emergency generator and transfer switch. Successful Bidder is required to deliver the equipment to the City and is also responsible for off-loading on City property. Bidder must arrange for any specialized equipment necessary to deliver the units on-the-ground at our property.

SECTION 263213.16 - GASEOUS EMERGENCY ENGINE GENERATORS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes packaged engine generators for emergency use with the following features:
 - 1. Natural gas with LP backup engine.
 - 2. Control and monitoring.
 - 3. Generator overcurrent and fault protection.
 - 4. Generator, exciter, and voltage regulator.
 - 5. Vibration isolation devices.
- B. Related Requirements:
 - 1. Section 263600 "Transfer Switches" for transfer switches including sensors and relays to initiate automatic-starting and -stopping signals for engine generators.

1.2 DEFINITIONS

- A. EPS: Emergency power supply.
- B. EPSS: Emergency power supply system.

1.3 ACTION SUBMITTALS

- A. Submittals shall comply with the requirements of Section 013300 "Submittal Procedures" and the individual sections specifying the work.
- B. Product Data: For each type of product.
- C. Shop Drawings:
 - 1. Include plans and elevations for engine generator and other components specified.
 - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
 - 3. Identify fluid drain ports and clearance requirements for proper fluid drain.
 - 4. Design calculations for selecting seismic restraints.
 - 5. Include diagrams for power, signal, and control wiring. Complete schematic, wiring, and interconnection diagrams showing terminal markings for EPS equipment and functional relationship between all electrical components.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For manufacturer.
- B. Seismic Qualification Data: Certificates, for engine generator, accessories, and components, from manufacturer.
- C. Source quality-control reports.
- D. Field quality-control reports.
- E. Warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Submittals shall comply with the requirements of Section 013300 "Submittal Procedures" and the individual sections specifying the work.
- B. Operation and maintenance data.
- C. Field Test Reports.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.
- B. Testing Agency Qualifications: Accredited by NETA.
 - 1. Testing Agency's Field Supervisor: Certified by NETA to supervise on-site testing.

1.7 WARRANTY

- A. Manufacturer's Warranty: Manufacturer agrees to repair or replace components of packaged engine generators and associated auxiliary components that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 GENERATORS

- A. Basis-of-Design: Provide Cummins Power Generation "C60 N6 60KW" or equivalent product from the following manufacturers:
 - 1. Caterpillar, Inc.; Electric Power Division.

2. Kohler Power Systems.

2.2 PERFORMANCE REQUIREMENTS

- A. Seismic Performance: Engine generator housing, engine generator, batteries, battery racks, silencers, sound attenuating equipment, accessories, and components shall withstand the effects of earthquake motions determined according to ASCE/SEI 7.
1. The term "withstand" means "the unit will remain in place without separation of any parts when subjected to the seismic forces specified and the unit will be fully operational after the seismic event."
 2. Shake-table testing shall comply with ICC-ES AC156. Testing shall be performed with all fluids at worst-case normal levels.
 3. Component Importance Factor: 1.5.
- B. B11 Compliance: Comply with B11.19.
- C. NFPA Compliance:
1. Comply with NFPA 37.
 2. Comply with NFPA 70.
 3. Comply with NFPA 110 requirements for Level 1 EPSS.
- D. UL Compliance: Comply with UL 2200.
- E. Engine Exhaust Emissions: Comply with EPA regulations under provisions of 40 CFR Part 60, stationary emergency spark-ignited emissions tests, and applicable state and local government requirements.
- F. Noise Emission: For maximum noise level of 77 dB(A) at 23 feet due to sound emitted by engine generator, including engine, engine exhaust, engine cooling-air intake and discharge, exterior enclosure and other components of installation.
- G. Environmental Conditions: Engine generator system shall withstand the following environmental conditions without mechanical or electrical damage or degradation of performance capability:
1. Ambient Temperature: -20 deg. F to 104 deg. F.
 2. Altitude: Sea level to 1000 feet.

2.3 ENGINE GENERATOR ASSEMBLY DESCRIPTION

- A. Factory-assembled and -tested, water-cooled engine, with brushless generator and accessories.
- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.
- C. Service Load: 75 kVA, 60 kW, standby rating with natural gas, with two, separated, circuit breakers.

- D. Power Factor: 0.8, lagging.
- E. Frequency: 60 Hz.
- F. Voltage: 208-V ac.
- G. Phase: Three-phase, four-wire wye.
- H. Induction Method: Turbocharged.
- I. Governor: Adjustable isochronous, with speed sensing.
- J. Mounting Frame: Structural-steel framework to maintain alignment of mounted components without depending on concrete foundation. Provide lifting attachments sized and spaced to prevent deflection of base during lifting and moving.
 - 1. Rigging Diagram: Inscribed on metal plate permanently attached to mounting frame to indicate location and lifting capacity of each lifting attachment and engine generator center of gravity.
- K. Capacities and Characteristics:
 - 1. Power Output Ratings: Nominal ratings as indicated at 0.8 power factor excluding power required for the continued and repeated operation of the unit and auxiliaries.
 - 2. Nameplates: For each major system component to identify manufacturer's name and address, and model and serial number of component.
- L. Engine Generator Performance:
 - 1. Steady-State Voltage Operational Bandwidth: ± 1.0 percent of rated output voltage, from no load to full load.
 - 2. Transient Voltage Performance: Not more than 20 percent variation for 50 percent step-load increase or decrease. Voltage shall recover and remain within the steady-state operating band within three seconds.
 - 3. Steady-State Frequency Operational Bandwidth: 0.5 percent of rated frequency, from no load to full load.
 - 4. Steady-State Frequency Stability: When system is operating at any constant load within the rated load, there shall be no random speed variations outside the steady-state operational band and no hunting or surging of speed.
 - 5. Transient Frequency Performance: Less than 5 percent variation for 50 percent step-load increase or decrease. Frequency shall recover and remain within the steady-state operating band within five seconds.
 - 6. Output Waveform: At no load, harmonic content measured line to line or line to neutral shall not exceed 5 percent total and 3 percent for single harmonics. Telephone influence factor, determined according to NEMA MG 1, shall not exceed 50 percent.
 - 7. Sustained Short-Circuit Current: For a three-phase, bolted short circuit at system output terminals, system shall supply a minimum of 250 percent of rated full-load current for not less than 10 seconds and then clear the fault automatically, without damage to generator system components.
 - 8. Start Time: Comply with NFPA 110, Type 10, system requirements.

2.4 ENGINE

- A. Fuel: Natural gas with LP backup.
- B. Rated Engine Speed: 1800 rpm.
- C. Lubrication System: Engine or skid mounted.
 - 1. Filter and Strainer: Rated to remove 90 percent of particles 5 micrometers and smaller while passing full flow.
 - 2. Thermostatic Control Valve: Control flow in system to maintain optimum oil temperature. Unit shall be capable of full flow and is designed to be fail-safe.
 - 3. Crankcase Drain: Arranged for complete gravity drainage to an easily removable container with no disassembly and without use of pumps, siphons, special tools, or appliances.
- D. Jacket Coolant Heater: Electric-immersion type, factory installed in coolant jacket system. Comply with NFPA 110 requirements for Level 1 equipment for heater capacity and with UL 499.
- E. Cooling System: Closed loop, liquid cooled, with radiator factory mounted on engine generator mounting frame and integral engine-driven coolant pump.
 - 1. Coolant: Solution of 50 percent ethylene-glycol-based antifreeze and 50 percent water, with anticorrosion additives as recommended by engine manufacturer.
 - 2. Size of Radiator: Adequate to contain expansion of total system coolant, from cold start to 110 percent load condition.
 - 3. Expansion Tank: Constructed of welded steel plate and rated to withstand maximum closed-loop coolant-system pressure for engine used. Equip with gage glass and petcock.
 - 4. Temperature Control: Self-contained, thermostatic-control valve modulates coolant flow automatically to maintain optimum constant coolant temperature as recommended by engine manufacturer.
 - 5. Coolant Hose: Flexible assembly with inside surface of nonporous rubber and outer covering of aging-, UV-, and abrasion-resistant fabric.
 - a. Rating: 50-psig maximum working pressure with coolant at 180 deg F, and noncollapsible under vacuum.
 - b. End Fittings: Flanges or steel pipe nipples with clamps to suit piping and equipment connections.
- F. Muffler/Silencer: Critical type, sized as recommended by engine manufacturer and selected with exhaust piping system to not exceed engine manufacturer's engine backpressure requirements.
 - 1. Minimum sound attenuation of 25 dB at 500 Hz.
 - 2. Sound level measured at a distance of 25 feet from exhaust discharge after installation is complete shall be 78 dBA or less.
- G. Air-Intake Filter: Standard-duty, engine-mounted air cleaner with replaceable dry-filter element and "blocked filter" indicator.

H. Starting System: 12-V electric, with negative ground.

1. Components: Sized so they are not damaged during a full engine-cranking cycle, with ambient temperature at maximum specified in "Performance Requirements" Article.
2. Cranking Motor: Heavy-duty unit that automatically engages and releases from engine flywheel without binding.
3. Cranking Cycle: As required by NFPA 110 for system level specified.
4. Battery: Lead acid, with capacity within ambient temperature range specified in "Performance Requirements" Article to provide specified cranking cycle at least three times without recharging.
5. Battery Cable: Size as recommended by engine manufacturer for cable length. Include required interconnecting conductors and connection accessories.
6. Battery Compartment: Factory fabricated of metal with acid-resistant finish and thermal insulation. Thermostatically controlled heater shall be arranged to maintain battery above 50 deg F regardless of external ambient temperature within range specified in "Performance Requirements" Article. Include accessories required to support and fasten batteries in place. Provide ventilation to exhaust battery gases.
7. Battery-Charging Alternator: Factory mounted on engine with solid-state voltage regulation and 35-A minimum continuous rating.
8. Battery Charger: Current-limiting, automatic-equalizing and float-charging type designed for lead-acid batteries. Unit shall comply with UL 1236 and include the following features:
 - a. Operation: Equalizing-charging rate of 10 A shall be initiated automatically after battery has lost charge until an adjustable equalizing voltage is achieved at battery terminals. Unit shall then be automatically switched to a lower float-charging mode and shall continue to operate in that mode until battery is discharged again.
 - b. Automatic Temperature Compensation: Adjust float and equalize voltages for variations in ambient temperature from minus 40 to 140 deg F to prevent overcharging at high temperatures and undercharging at low temperatures.
 - c. Automatic Voltage Regulation: Maintain constant output voltage regardless of input voltage variations up to plus or minus 10 percent.
 - d. Ammeter and Voltmeter: Flush mounted in door. Meters shall indicate charging rates.
 - e. Safety Functions: Sense abnormally low battery voltage and close contacts providing low battery voltage indication on control and monitoring panel. Sense high battery voltage and loss of ac input or dc output of battery charger. Either condition shall close contacts that provide a battery-charger malfunction indication at system control and monitoring panel.

2.5 GASEOUS FUEL SYSTEM

- A. Natural Gas Piping: Comply with requirements in Section 231123 "Facility Natural Gas Piping."
- B. LP Gas Piping: Comply with requirements in Section 231126 "Facility Liquefied-Petroleum Gas Piping."
- C. Gas Train: Comply with NFPA 37.

D. Underground LP Tank: by LP gas company.

E. Engine Fuel System:

1. Natural Gas with LP Gas Backup, Vapor-Withdrawal System:

- a. Carburetor.
- b. Secondary Gas Regulators: One for each fuel type, with atmospheric vents piped to generator enclosure exterior.
- c. Fuel-Shutoff Solenoid Valves: NRTL-listed, normally closed, safety shutoff valves; one for each fuel source.

2. Fuel Filters: One for each fuel type.

3. Manual Fuel Shutoff Valves: One for each fuel type.

4. Flexible Fuel Connectors: Minimum one for each fuel connection.

5. LP gas flow adjusting valve.

6. Fuel change gas pressure switch.

2.6 CONTROL AND MONITORING

A. Automatic Starting System Sequence of Operation: When mode-selector switch on the control and monitoring panel is in the automatic position, remote-control contacts in one or more separate automatic transfer switches initiate starting and stopping of engine generator. When mode-selector switch is switched to the on position, engine generator starts. The off position of same switch initiates engine generator shutdown. When engine generator is running, specified system or equipment failures or derangements automatically shut down engine generator and initiate alarms.

B. Provide field adjustable minimum run-time control set for 30 minutes, with override only by operation of a remote emergency-stop switch.

C. Comply with UL 508A.

D. Configuration: Operating and safety indications, protective devices, basic system controls, and engine gages shall be grouped in a common control and monitoring panel mounted on the engine generator. Mounting method shall isolate the control panel from engine generator vibration. Panel shall be powered from the engine generator battery.

E. Control and Monitoring Panel:

1. Digital controller with integrated LCD display, controls, and microprocessor, capable of local and remote control, monitoring, and programming, with battery backup.

2. Instruments: Located on the control and monitoring panel and viewable during operation.

- a. Engine lubricating-oil pressure gage.
- b. Engine-coolant temperature gage.
- c. DC voltmeter (alternator battery charging).
- d. Running-time meter.
- e. AC voltmeter.
- f. AC ammeter.

- g. AC frequency meter.
 - h. Generator-voltage adjusting rheostat.
3. Controls and Protective Devices: Controls, shutdown devices, and common visual alarm indication as required by NFPA 110 for Level 1 system, including the following:
- a. Cranking control equipment.
 - b. Run-Off-Auto switch.
 - c. Control switch not in automatic position alarm.
 - d. Overcrank alarm.
 - e. Overcrank shutdown device.
 - f. Low water temperature alarm.
 - g. High engine temperature pre-alarm.
 - h. High engine temperature.
 - i. High engine temperature shutdown device.
 - j. Overspeed alarm.
 - k. Overspeed shutdown device.
 - l. Low-fuel main tank.
 - 1) Low-fuel-level alarm shall be initiated when the level falls below that required for operation for the duration required for the indicated EPSS class.
 - m. Coolant low-level alarm.
 - n. Coolant low-level shutdown device.
 - o. Coolant high-temperature prealarm.
 - p. Coolant high-temperature alarm.
 - q. Coolant low-temperature alarm.
 - r. Coolant high-temperature shutdown device.
 - s. EPS load indicator.
 - t. Battery high-voltage alarm.
 - u. Low-cranking voltage alarm.
 - v. Battery-charger malfunction alarm.
 - w. Battery low-voltage alarm.
 - x. Lamp test.
 - y. Contacts for local and remote common alarm.
 - z. Remote manual-stop shutdown device.
 - aa. Generator overcurrent-protective-device not-closed alarm.
- F. Remote Alarm Annunciator: Comply with NFPA 110. An LED indicator light labeled with proper alarm conditions shall identify each alarm event, and a common audible signal shall sound for each alarm condition. Silencing switch in face of panel shall silence signal without altering visual indication. Connect so that after an alarm is silenced, clearing of initiating condition will reactivate alarm until silencing switch is reset. Cabinet and faceplate are surface- or flush-mounting type to suit mounting conditions indicated.
- 1. Overcrank alarm.
 - 2. Coolant low-temperature alarm.
 - 3. High engine temperature pre-alarm.
 - 4. High engine temperature alarm.
 - 5. Low lube oil pressure alarm.
 - 6. Overspeed alarm.

7. Low-fuel main tank alarm.
8. Low coolant level alarm.
9. Low-cranking voltage alarm.
10. Contacts for local and remote common alarm.
11. Audible-alarm silencing switch.
12. Air shutdown damper when used.
13. Run-Off-Auto switch.
14. Control switch not in automatic position alarm.
15. Fuel tank derangement alarm.
16. Fuel tank high-level shutdown of fuel supply alarm.
17. Lamp test.
18. Low-cranking voltage alarm.
19. Generator overcurrent-protective-device not-closed alarm.

- G. Supporting Items: Include sensors, transducers, terminals, relays, and other devices and include wiring required to support specified items. Locate sensors and other supporting items on engine or generator unless otherwise indicated.

2.7 GENERATOR OVERCURRENT AND FAULT PROTECTION

- A. Overcurrent protective devices for the entire EPSS shall be coordinated to optimize selective tripping when a short circuit occurs. Coordination of protective devices shall consider both utility and EPSS as the voltage source.
1. Overcurrent protective devices for the EPSS shall be accessible only to authorized personnel.
 2. Two Circuit Breakers: 400A and 100A, each 22,000 AIC rated. Mounted in separate enclosure or with metal barrier.
- B. Generator Circuit Breaker: Molded-case, electronic-trip type; 100 percent rated; complying with UL 489.
1. Tripping Characteristics: Adjustable long-time and short-time delay and instantaneous.
 2. Trip Settings: Selected to coordinate with generator thermal damage curve.
 3. Shunt Trip: Connected to trip breaker when engine generator is shut down by other protective devices.
 4. Mounting: Adjacent to or integrated with control and monitoring panel.
- C. Generator Protector: Microprocessor-based unit shall continuously monitor current level in each phase of generator output, integrate generator heating effect over time, and predict when thermal damage of alternator will occur. When signaled by generator protector or other engine generator protective devices, a shunt-trip device in the generator disconnect switch shall open the switch to disconnect the generator from load circuits. Protector performs the following functions:
1. Initiates a generator overload alarm when generator has operated at an overload equivalent to 110 percent of full-rated load for 60 seconds. Indication for this alarm is integrated with other engine generator malfunction alarms. Contacts shall be available for load shed functions.

2. Under single- or three-phase fault conditions, regulates generator to 300 percent of rated full-load current for up to 10 seconds.
3. As overcurrent heating effect on the generator approaches the thermal damage point of the unit, protector switches the excitation system off, opens the generator disconnect device, and shuts down the engine generator.
4. Senses clearing of a fault by other overcurrent devices and controls recovery of rated voltage to avoid overshoot.

2.8 GENERATOR, EXCITER, AND VOLTAGE REGULATOR

- A. Comply with NEMA MG 1.
- B. Drive: Generator shaft shall be directly connected to engine shaft. Exciter shall be rotated integrally with generator rotor.
- C. Electrical Insulation: Class H or Class F.
- D. Stator-Winding Leads: Brought out to terminal box to permit future reconnection for other voltages if required.
- E. Range: Provide limited range of output voltage by adjusting the excitation level.
- F. Construction shall prevent mechanical, electrical, and thermal damage due to vibration, overspeed up to 125 percent of rating, and heat during operation at 110 percent of rated capacity.
- G. Enclosure: Dripproof.
- H. Instrument Transformers: Mounted within generator enclosure.
- I. Voltage Regulator: Solid-state type, separate from exciter, providing performance as specified and as required by NFPA 110.
 1. Adjusting Rheostat on Control and Monitoring Panel: Provide plus or minus 5 percent adjustment of output-voltage operating band.
 2. Maintain voltage within 15 percent on one step, full load.
 3. Provide anti-hunt provision to stabilize voltage.
 4. Maintain frequency within 5 percent and stabilize at rated frequency within two seconds.
- J. Strip Heater: Thermostatically controlled unit arranged to maintain stator windings above dew point.
- K. Windings: Two-thirds pitch stator winding and fully linked amortisseur winding.

2.9 OUTDOOR ENGINE GENERATOR ENCLOSURE

- A. Description: Vandal-resistant, sound-attenuating, weatherproof steel housing. Multiple panels shall be lockable and provide adequate access to components requiring maintenance. Panels

shall be removable by one person without tools. Instruments and control shall be mounted within enclosure.

1. Sound Attenuation. Level: 1.
- B. Structural Design and Anchorage: Comply with ASCE/SEI 7 for wind loads up to 100 mph.
- C. Hinged Doors: With locking provisions.
- D. Thermal Insulation: Manufacturer's standard materials and thickness selected in coordination with space heater to maintain winter interior temperature within operating limits required by engine generator components.
- E. Muffler Location: Within enclosure.
- F. Engine-Cooling Airflow through Enclosure: Maintain temperature rise of system components within required limits when unit operates at 110 percent of rated load for two hours with ambient temperature at top of range specified in system service conditions.
 1. Louvers: Fixed-engine, cooling-air inlet and discharge. Stormproof and drainable louvers prevent entry of rain and snow.
- G. Convenience Outlets: Factory-wired, GFCI. Arrange for external electrical connection.
- H. Enclosure Color: White, beige, tan or gray.

2.10 VIBRATION ISOLATION DEVICES

- A. Elastomeric Isolator Pads: Oil- and water-resistant elastomer or natural rubber, arranged in single or multiple layers, molded with a nonslip pattern and galvanized-steel baseplates of sufficient stiffness for uniform loading over pad area, and factory cut to sizes that match requirements of supported equipment.
- B. Restrained Spring Isolators: Freestanding, steel, open-spring isolators with seismic restraint.
 1. Housing: Steel with resilient vertical-limit stops to prevent spring extension due to wind loads or if weight is removed; factory-drilled baseplate bonded to 1/4-inch- thick, elastomeric isolator pad attached to baseplate underside; and adjustable equipment-mounting and -leveling bolt that acts as blocking during installation.
 2. Outside Spring Diameter: Not less than 80 percent of compressed height of the spring at rated load.
 3. Minimum Additional Travel: 50 percent of required deflection at rated load.
 4. Lateral Stiffness: More than 80 percent of rated vertical stiffness.
 5. Overload Capacity: Support 200 percent of rated load, fully compressed, without deformation or failure.
 6. Minimum Deflection: 1 inch.
- C. Vibration isolation devices shall not be used to accommodate misalignments or to make bends.

2.11 SOURCE QUALITY CONTROL

- A. Prototype Testing: Factory test engine generator using same engine model, constructed of identical or equivalent components and equipped with identical or equivalent accessories.
 - 1. Tests: Comply with NFPA 110, Level 1 Energy Converters and with IEEE 115.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electrical service according to requirements indicated:
 - 1. Notify Owner no fewer than two weeks in advance of proposed interruption of electrical service.
 - 2. Do not proceed with interruption of electrical service without Owner's written permission.
- B. Comply with NECA 1 and NECA 404.
- C. Comply with packaged engine generator manufacturers' written installation and alignment instructions and with NFPA 110.
- D. Equipment Mounting:
 - 1. Install packaged engine generator and enclosure on concrete equipment bases.
 - 2. Coordinate size and location of concrete bases for packaged engine generators. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified with concrete.
 - 3. Install packaged engine generator on concrete base. Secure generator and enclosure to anchor bolts installed in concrete bases.
- E. Install packaged engine generator to provide access, without removing connections or accessories, for periodic maintenance.
- F. Electrical Wiring: Install electrical devices furnished by equipment manufacturers but not specified to be factory mounted.

3.2 CONNECTIONS

- A. Piping installation requirements are specified in other Sections. Drawings indicate general arrangement of piping and specialties.
- B. Gaseous Fuel Connections:
 - 1. Connect fuel piping to engines with a gate valve and union and flexible connector.

2. Install manual shutoff valve in a remote location to isolate gaseous fuel supply to the generator.
- C. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."
- D. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables." Provide a minimum of one 90-degree bend in flexible conduit routed to the engine generator from a stationary element.

3.3 IDENTIFICATION

- A. Identify system components according to 260553 "Identification for Electrical Systems."
- B. Install a sign indicating the generator neutral is bonded to the main service neutral at the main service location.

3.4 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and equipment installations, including connections.
- B. Tests and Inspections:
 1. Perform tests recommended by manufacturer and each visual and mechanical inspection and electrical and mechanical test listed in first two subparagraphs below, as specified in NETA ATS. Certify compliance with test parameters.
 - a. Visual and Mechanical Inspection:
 - 1) Compare equipment nameplate data with Drawings and the Specifications.
 - 2) Inspect physical and mechanical condition.
 - 3) Inspect anchorage, alignment, and grounding.
 - 4) Verify that the unit is clean.
 - b. Electrical and Mechanical Tests:
 - 1) Perform insulation-resistance tests according to IEEE 43.
 - a) Machines 150 kW or Less: Test duration shall be one minute. Calculate the dielectric-absorption ratio.
 - 2) Test protective relay devices.
 - 3) Verify phase rotation and phasing operation as required by the application.
 - 4) Functionally test engine shutdown for low oil pressure, overtemperature, overspeed, and other protection features as applicable.
 - 5) Conduct performance test according to NFPA 110.
 - 6) Verify correct functioning of the governor and regulator.
 - 7) Provide testing and commissioning in accordance with NEC 708.8.

2. NFPA 110 Acceptance Tests: Perform tests required by NFPA 110 that are additional to those specified here including, but not limited to, single-step full-load pickup test.
 3. Battery-Charger Tests: Verify specified rates of charge for both equalizing and float-charging conditions.
 4. System Integrity Tests: Methodically verify proper installation, connection, and integrity of each element of engine generator system before and during system operation. Check for air, exhaust, and fluid leaks.
 5. Exhaust Emissions Test: Comply with applicable government test criteria.
 6. Voltage and Frequency Transient Stability Tests: Use recording oscilloscope to measure voltage and frequency transients for 50 and 100 percent step-load increases and decreases, and verify that performance is as specified.
 7. Harmonic-Content Tests: Measure harmonic content of output voltage at 25 and 100 percent of rated linear load. Verify that harmonic content is within specified limits.
 8. Noise Level Tests: Measure A-weighted level of noise emanating from engine generator installation, including engine exhaust and cooling-air intake and discharge, at four locations 25 feet from edge of the generator enclosure and on the property line, and compare measured levels with required values.
- C. Coordinate tests with tests for transfer switches and run them concurrently.
- D. Test instruments shall have been calibrated within the past 12 months, traceable to NIST Calibration Services, and adequate for making positive observation of test results. Make calibration records available for examination on request.
- E. Leak Test: After installation, charge exhaust, coolant, and fuel systems and test for leaks. Repair leaks and retest until no leaks exist.
- F. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation for generator and associated equipment.
- G. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- H. Remove and replace malfunctioning units and retest as specified above.
- I. Retest: Correct deficiencies identified by tests and observations, and retest until specified requirements are met.
- J. Report results of tests and inspections in writing. Record adjustable relay settings and measured insulation resistances, time delays, and other values and observations. Attach a label or tag to each tested component indicating satisfactory completion of tests.

3.5 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain packaged engine generators.

END OF SECTION

SECTION 263600 - TRANSFER SWITCHES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes automatic transfer switches rated 600 V and less.

1.2 ACTION SUBMITTALS

- A. Submittals shall comply with the requirements of Section 013300 "Submittal Procedures" and the individual sections specifying the work.
- B. Product Data: For each type of product.
- C. Shop Drawings:
 - 1. Include plans, elevations, sections, details showing minimum clearances, conductor entry provisions, gutter space, and installed features and devices.
 - 2. Control Diagram: Show connections between transfer switch, generator, and remote annunciator.

1.3 INFORMATIONAL SUBMITTALS

- A. Submittals shall comply with the requirements of Section 013300 "Submittal Procedures" and the individual sections specifying the work.
- B. Seismic Qualification Data: Certificates, for transfer switches, accessories, and components, from manufacturer.
- C. Source quality control reports.
- D. Field quality-control reports.

1.4 CLOSEOUT SUBMITTALS

- A. Submittals shall comply with the requirements of Section 013300 "Submittal Procedures" and the individual sections specifying the work.
- B. Operation and maintenance data.

1.5 WARRANTY

- A. **Manufacturer's Warranty:** Manufacturer agrees to repair or replace components of transfer switch or transfer switch components that fail in materials or workmanship within specified warranty period.

- 1. **Warranty Period:** 12 months from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. **Electrical Components, Devices, and Accessories:** Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. **Comply with NEMA ICS 1.**
- C. **Comply with NFPA 110.**
- D. **Comply with UL 1008 unless requirements of these Specifications are stricter.**
- E. **Indicated Current Ratings:** Apply as defined in UL 1008 for continuous loading and total system transfer, including tungsten filament lamp loads not exceeding 30 percent of switch ampere rating, unless otherwise indicated.
- F. **Repetitive Accuracy of Solid-State Controls:** All settings shall be plus or minus 2 percent or better over an operating temperature range of minus 20 to plus 70 deg C.
- G. **Resistance to Damage by Voltage Transients:** Components shall meet or exceed voltage-surge withstand capability requirements when tested according to IEEE C62.62. Components shall meet or exceed voltage-impulse withstand test of NEMA ICS 1.
- H. **Electrical Operation:** Accomplish by a nonfused, momentarily energized solenoid or electric-motor-operated mechanism. Switches for emergency or standby purposes shall be mechanically and electrically interlocked in both directions to prevent simultaneous connection to both power sources unless closed transition.
- I. **Neutral Terminal:** Solid and fully rated unless otherwise indicated.
- J. **Enclosures:** General-purpose NEMA 250, Type 1, complying with NEMA ICS 6 and UL 508, unless otherwise indicated.

2.2 CONTACTOR-TYPE AUTOMATIC TRANSFER SWITCHES

- A. **Basis-of-Design Product:** Subject to compliance with requirements, provide ASCO 7000 Series, 400 amp, 120/208 volt, 3 phase.
- B. **Comply with Level 1 equipment according to NFPA 110.**

- C. Switch Characteristics: Designed for continuous-duty repetitive transfer of full-rated current between active power sources.
1. Limitation: Switches using molded-case switches or circuit breakers or insulated-case circuit-breaker components are unacceptable.
 2. Switch Action: Double throw; mechanically held in both directions.
 3. Contacts: Silver composition or silver alloy for load-current switching. Contactor-style automatic transfer-switch units, rated 600 A and higher, shall have separate arcing contacts.
 4. Conductor Connectors: Suitable for use with conductor material and sizes.
 5. Material: Hard-drawn copper, 98 percent conductivity.
 6. Main and Neutral Lugs: Mechanical type.
 7. Ground Lugs and Bus-Configured Terminators: Mechanical type.
 8. Ground bar.
 9. Connectors shall be marked for conductor size and type according to UL 1008.
- D. Automatic Open-Transition Transfer Switches: Interlocked to prevent the load from being closed on both sources at the same time.
1. Sources shall be mechanically and electrically interlocked to prevent closing both sources on the load at the same time.
- E. Signal-Before-Transfer Contacts: A set of normally open/normally closed dry contacts operates in advance of retransfer to normal source. Interval shall be adjustable from 1 to 30 seconds.
- F. Automatic Transfer-Switch Controller Features:
1. Controller operates through a period of loss of control power.
 2. Undervoltage Sensing for Each Phase of Normal and Alternate Source: Sense low phase-to-ground voltage on each phase. Pickup voltage shall be adjustable from 85 to 100 percent of nominal, and dropout voltage shall be adjustable from 75 to 98 percent of pickup value. Factory set for pickup at 90 percent and dropout at 85 percent.
 3. Voltage/Frequency Lockout Relay: Prevent premature transfer to generator. Pickup voltage shall be adjustable from 85 to 100 percent of nominal. Factory set for pickup at 90 percent. Pickup frequency shall be adjustable from 90 to 100 percent of nominal. Factory set for pickup at 95 percent.
 4. Time Delay for Retransfer to Normal Source: Adjustable from zero to 30 minutes, and factory set for 10 minutes. Override shall automatically defeat delay on loss of voltage or sustained undervoltage of emergency source, provided normal supply has been restored.
 5. Test Switch: Simulate normal-source failure.
 6. Switch-Position Pilot Lights: Indicate source to which load is connected.
 7. Source-Available Indicating Lights: Supervise sources via transfer-switch normal- and emergency-source sensing circuits.
 - a. Normal Power Supervision: Green light with nameplate engraved "Normal Source Available" or equivalent.
 - b. Emergency Power Supervision: Red light with nameplate engraved "Emergency Source Available" or equivalent.
 8. Unassigned Auxiliary Contacts: Two normally open, single-pole, double-throw contacts for each switch position, rated 10 A at 240-V ac.

9. Transfer Override Switch: Overrides automatic retransfer control so transfer switch will remain connected to emergency power source regardless of condition of normal source. Pilot light indicates override status.
10. Engine Starting Contacts: One isolated and normally closed, and one isolated and normally open; rated 10 A at 32-V dc minimum.
11. Engine Shutdown Contacts: Time delay adjustable from zero to five minutes, and factory set for five minutes. Contacts shall initiate shutdown at remote engine-generator controls after retransfer of load to normal source.
12. Engine-Generator Exerciser: Solid-state, programmable-time switch starts engine generator and transfers load to it from normal source for a preset time, then retransfers and shuts down engine after a preset cool-down period. Initiates exercise cycle at preset intervals adjustable from 7 to 30 days. Running periods shall be adjustable from 10 to 30 minutes. Factory settings shall be for 7-day exercise cycle, 20-minute running period, and 5-minute cool-down period. Exerciser features include the following:
 - a. Exerciser Transfer Selector Switch: Permits selection of exercise with and without load transfer.
 - b. Push-button programming control with digital display of settings.
 - c. Integral battery operation of time switch when normal control power is unavailable.

2.3 SOURCE QUALITY CONTROL

- A. Factory Tests: Test and inspect components, assembled switches, and associated equipment according to UL 1008. Ensure proper operation. Check transfer time and voltage, frequency, and time-delay settings for compliance with specified requirements. Perform dielectric strength test complying with NEMA ICS 1.
- B. Prepare test and inspection reports.
 1. For each of the tests required by UL 1008, performed on representative devices, for emergency systems. Include results of test for the following conditions:
 - a. Overvoltage.
 - b. Undervoltage.
 - c. Loss of supply voltage.
 - d. Reduction of supply voltage.
 - e. Alternative supply voltage or frequency is at minimum acceptable values.
 - f. Temperature rise.
 - g. Dielectric voltage-withstand; before and after short-circuit test.
 - h. Overload.
 - i. Contact opening.
 - j. Endurance.
 - k. Short circuit.
 - l. Short-time current capability.
 - m. Receptacle withstand capability.
 - n. Insulating base and supports damage.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Strut Rack Mounted:

1. Comply with requirements for seismic control devices specified in Section 260548.16 "Seismic Controls for Electrical Systems."
2. Coordinate size and location of strut racks.
3. Provide workspace and clearances required by NFPA 70.

B. Annunciator and Control Panel Mounting: Surface/wall.

C. Identify components according to Section 260553 "Identification for Electrical Systems."

D. Set field-adjustable intervals and delays, relays, and engine exerciser clock.

E. Comply with NECA 1.

3.2 FIELD QUALITY CONTROL

A. Perform the following tests and inspections with the assistance of a factory-authorized service representative:

1. Visual and Mechanical Inspection:

- a. Compare equipment nameplate data with Drawings and Specifications.
- b. Inspect physical and mechanical condition.
- c. Inspect anchorage, alignment, grounding, and required clearances.
- d. Verify that the unit is clean.
- e. Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.
- f. Verify that manual transfer warnings are attached and visible.
- g. Verify tightness of all control connections.
- h. Inspect bolted electrical connections for high resistance using one of the following methods, or both:
 - 1) Use of low-resistance ohmmeter.
 - 2) Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method according to manufacturer's published data.
- i. Perform manual transfer operation.
- j. Verify positive mechanical interlocking between normal and alternate sources.
- k. Perform visual and mechanical inspection of surge arresters.
- l. Inspect control power transformers.
 - 1) Inspect for physical damage, cracked insulation, broken leads, tightness of connections, defective wiring, and overall general condition.

- 2) Verify that primary and secondary fuse or circuit-breaker ratings match Drawings.
- 3) Verify correct functioning of drawout disconnecting contacts, grounding contacts, and interlocks.

2. Electrical Tests:

- a. Perform insulation-resistance tests on all control wiring with respect to ground.
 - b. Perform a contact/pole-resistance test. Compare measured values with manufacturer's acceptable values.
 - c. Verify settings and operation of control devices.
 - d. Calibrate and set all relays and timers.
 - e. Verify phase rotation, phasing, and synchronized operation.
 - f. Perform automatic transfer tests.
 - g. Verify correct operation and timing of the following functions:
 - 1) Normal source voltage-sensing and frequency-sensing relays.
 - 2) Engine start sequence.
 - 3) Time delay on transfer.
 - 4) Alternative source voltage-sensing and frequency-sensing relays.
 - 5) Automatic transfer operation.
 - 6) Interlocks and limit switch function.
 - 7) Time delay and retransfer on normal power restoration.
 - 8) Engine cool-down and shutdown feature.
3. Measure insulation resistance phase-to-phase and phase-to-ground with insulation-resistance tester. Include external annunciation and control circuits. Use test voltages and procedure recommended by manufacturer. Comply with manufacturer's specified minimum resistance.
- a. Check for electrical continuity of circuits and for short circuits.
 - b. Inspect for physical damage, proper installation and connection, and integrity of barriers, covers, and safety features.
 - c. Verify that manual transfer warnings are properly placed.
 - d. Perform manual transfer operation.
4. After energizing circuits, perform each electrical test for transfer switches stated in NETA ATS and demonstrate interlocking sequence and operational function for each switch at least three times.
- a. Simulate power failures of normal source to automatic transfer switches and retransfer from emergency source with normal source available.
 - b. Simulate loss of phase-to-ground voltage for each phase of normal source.
 - c. Verify time-delay settings.
 - d. Verify pickup and dropout voltages by data readout or inspection of control settings.
 - e. Verify proper sequence and correct timing of automatic engine starting, transfer time delay, retransfer time delay on restoration of normal power, and engine cool-down and shutdown.

5. Ground-Fault Tests: Coordinate with testing of ground-fault protective devices for power delivery from both sources.
 - a. Verify grounding connections and locations and ratings of sensors.
- B. Coordinate tests with tests of generator and run them concurrently.
- C. Report results of tests and inspections in writing. Record adjustable relay settings and measured insulation and contact resistances and time delays. Attach a label or tag to each tested component indicating satisfactory completion of tests.
- D. Transfer switches will be considered defective if they do not pass tests and inspections.
- E. Remove and replace malfunctioning units and retest as specified above.
- F. Prepare test and inspection reports.

3.3 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain transfer switches and related equipment.
- B. Coordinate this training with that for generator equipment.

END OF SECTION

**60 KW Emergency Generator
Bid #17-26**

The 60 KW Emergency Generator and Transfer Switch shall be supplied, delivered and off-loaded at City property, for the Total Lump Sum below.

To be considered a responsible Bid, Bidder must include sufficient documentation to validate that proposed equipment meets the intended specifications.

The City of Rochester reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

NEW GENERATOR PER SPECIFICATIONS:

TOTAL BID: \$ _____

Anticipated Delivery Date: _____

The undersigned agrees that for extra work, if any, performed in accordance with the terms and provisions of the Contract Documents, he will accept compensation as stipulated therein.

VENDOR NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____ **FAX#** _____ **E-MAIL** _____

SIGNATURE: _____

Bid results will be posted after 48 hours on the City of Rochester's web site: www.rochesternh.net or will be available by request via e-mail at the following address: purchasing@rochesternh.net.

INSTRUCTION TO BIDDERS

PREPARATION OF BID PROPOSAL

1. The Bidder shall submit her/his proposal upon the form(s) furnished by the City (attached). The bidder shall specify a unit price for each pay item. All figures shall be in ink or typed.
2. If a unit price or lump sum bid already entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the new unit price or lump sum bid entered above or below it, and initialed by the bidder, also with ink. In case of discrepancy between the prices written in words and those written in figures, the prices written in words shall govern.
3. The bidder's proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture, by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his name and post office address must be shown, by a partnership the name and post office address of each partnership member must be shown; as a joint venture, the name and post office address of each must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business addresses of the President, Secretary, and Treasurer.
4. All questions shall be submitted in writing to and received by the Purchasing Agent at the above address, a minimum of 7 days prior to the scheduled bid opening. The Purchasing Agent, will then forward both the question and the city's response to the question to all known prospective bidders.

IRREGULAR PROPOSALS

Bid proposals will be considered irregular and may be rejected for any of the following reasons:

1. If the proposal is on a form other than that furnished by the Owner or if the form is altered or any part thereof is detached.
2. If there are unauthorized additions, conditional or alternate bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning.
3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
4. If the proposal does not contain a unit price for each pay item listed, except in the case of authorized alternate pay items.

DELIVERY OF BID PROPOSALS

When sent by mail, the sealed proposal shall be addressed to the City of Rochester, Purchasing Agent, 31 Wakefield Street, Rochester, NH 03867. All proposals shall be filed prior to the time and at the place specified in the invitation for bids. Proposals received after the time for opening of the bids will be returned to the bidder, unopened. Emailed or faxed bid proposals are not acceptable.

WITHDRAWAL OF BID PROPOSALS

A bidder will be permitted to withdraw his proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

PUBLIC OPENING OF BID PROPOSALS

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

DISQUALIFICATION OF BIDDERS

Either of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of her/his bid proposal(s):

1. Evidence of collusion among bidders.
2. Failure to supply complete information as requested by the bid specifications.

CONSIDERATION OF PROPOSALS

1. Bids will be made public at the time of opening and may be reviewed only after they have been properly recorded. In case of discrepancy between the prices written in words and those written figures, the prices written in words shall govern. In case of a discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and unit bid prices, the latter shall govern.
2. The right is reserved to reject any or all proposals, to waive technicalities or to advertise for new proposals, if in the judgment of the City, the best interest of the City of Rochester will be promoted thereby.
3. Bid results will be available on the website at www.rochesternh.net within 48 hours of the bid opening.

AWARD OF CONTRACT

The City holds the right, in its judgment, to award the contract to the bidder, which it feels is in the best interest of the City. If a contract is to be awarded, the Contractor/Vendor selection shall be based in part on possession of the necessary experience, organization, technical and professional qualifications, skills and facilities, reference checks, project understanding, approach, ability to comply with proposed or required time to completion or performance, licensing or certification, in good standing with Federal, State and Local agencies, possession of satisfactory record of performance, cost and to a responsible and qualified bidder whose proposal complies with all the requirements prescribed as soon as practical after the bid opening. No bid shall be withdrawn for a period of (60) sixty days subsequent to the opening of bids without the consent of the City of Rochester. The successful bidder will be notified, by the form mailed to the address on his proposal, that his bid has been accepted and that he has been awarded the contract.

CANCELLATION OF AWARD

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability or other claim against the City.

BID EVALUATION

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

1. The bidder's ability, capacity, and skill to perform within the specified time limits.
2. The bidder's experience, reputation, efficiency, judgment, and integrity.
3. The quality, availability and adaptability of the supplies and materials sold.
4. The bidder's past performance.
5. The sufficiency of bidder's financial resources to fulfill the contract.
6. The bidder's ability to provide future maintenance and/or services.
7. Any other applicable factors as the City determines necessary and appropriate (such as compatibility with existing equipment).

CONDITIONS AT SITE

Bidders shall be responsible for having ascertained pertinent local conditions, such as: location, accessibility and general character of the site. The character and extent of existing work within or adjacent to the site and any other work being performed thereon at the time of the submission of her/his bid.

LAWS, PERMITS AND REGULATIONS

1. The Contractor shall obtain and pay for all licenses and permits as may be required of him by law, and shall pay for all fees and charges for connection to outside services, and use of property other than the site of the work for storage of materials or other purposes.
2. The Contractor shall comply with all State and Local laws, ordinances, regulations and requirements applicable to work hereunder, including building code requirements. If the Contractor ascertains at any time that any requirement of this Contract is at variance with applicable laws, ordinances, regulations or building code requirements, she/he shall promptly notify the City of Rochester in writing.

CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE

1. The Contractor shall deliver with bid documents; certificates of all insurance required hereunder. The certificate shall state that the companies issuing insurance will endeavor to mail to the City of Rochester ten (10) days notice of cancellation, alteration or material change of any listed policies. The Contractor shall keep in force the insurance required herein for the period of the Contract. At the request of the City of Rochester, the Contractor shall promptly make available a copy of any and all listed insurance policies. The requested insurance must be written by a Company licensed to do business in New Hampshire at the time the policy is issued.
2. The City of Rochester, NH shall be listed as additional insured on all the Certificates of Insurance.

3. The Contractor shall require each Subcontractor employed on the Project to maintain the coverage listed below unless the Contractor's insurance covers activities of the Subcontractor on the Project.
4. No operations under this Contract shall commence until certificates of insurance attesting to the below listed requirements have been filed with and approved by the Department of Public Works, and the Contract approved by the City Manager.
 - a. Workmen's Compensation Insurance
Limit of Liability - \$100,000.00 per accident
 - b. Commercial General Liability
Limits of Liability
Bodily Injury: \$1,000,000.00 per occurrence, \$1,000,000.00 aggregate
Property Damage: \$500,000.00 per occurrence, \$200,000.00 aggregate
Combined Single Limit, Bodily Injury and Property Damage:
\$2,000,000.00 aggregate
 - c. Automobile Liability
Limits of Liability - \$500,000.00 per accident.
 - d. The Contractor shall indemnify, defend, and save harmless the City of Rochester and its agents and employees from and against any suit, action or claim of loss or expenses because of bodily injury. Including death at any time resulting there from, sustained by any person or persons or on account of damage to property, including loss of use thereof, whether caused by or contributed to by said City of Rochester, its agents, employees or others.

ACCIDENT PROTECTIONS

It is a condition of this Contract, and shall be made a condition of each subcontract entered into pursuant to the Contract. That a Contractor and any Subcontractors shall not require any laborer or mechanic employed in the performance of the Contract to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to health or safety, as determined by construction safety and health standards of the Occupational Safety and Health Administration, United States Department of Labor, which standards include, by reference, the established Federal Safety and Health regulations for Construction. These standards and regulations comprise Part 1910 and Part 1926 respectively of Title 29 of the Code of Federal Regulations and are set forth in the Federal Register. In the event any revisions in the Code of Federal Regulations are published, such revisions will be deemed to supersede the appropriate Part 1910 and Part 1926, and be effective as of the date set forth in the revised regulation.

SUBCONTRACTS

1. Nothing contained in the Specifications or Drawings shall be construed as creating any contractual relationship between any Subcontractor and the City of Rochester. The Division or Sections of the Specifications are not intended to control the Contractor in dividing the work among Subcontractors or to limit the work performed by any trade.

2. The Contractor shall be as fully responsible to the City of Rochester for the acts and omissions of Subcontractors and of persons employed by her/him, as she/he is responsible for the acts and omissions of persons directly employed by her/him.

PROTECTION OF WORK AND PROPERTY

The Contractor shall, at all times, safely guard the City's property from injury or loss in connection with this Contract. She/he shall, at all times, safely guard and protect her/his own work and that of adjacent property from damage. All passageways, guard fences, lights and other facilities required for protection by State or Municipal laws, regulations and local conditions must be provided and maintained.

USE OF PREMISES AND REMOVAL OF DEBRIS

The Contractor expressly undertakes at his own expense:

1. To take every precaution against injuries to persons or damage to property;
2. To comply with the regulations governing the operations of premises which are occupied and to perform his Contract in such a manner as not to interrupt or interfere with the operation of the Institution;
3. To perform any work necessary to be performed after working hours or on Sunday or legal holidays without additional expense to the City, but only when requested to do so by the City;
4. To store his apparatus, materials, supplies and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of his work or the work of any other Contractors;
5. Daily to clean up and legally dispose of (away from the site), all refuse, rubbish, scrap materials and debris caused by his operation. Including milk cartons, paper cups and food wrappings left by his employees, to the end that at all times the site of the work shall present a neat, orderly and workmanlike appearance;
6. All work shall be executed in a workmanlike manner by experienced mechanics in accordance with the most modern mechanical practice and shall represent a neat appearance when completed.

MATERIALS AND WORKMANSHIP

1. Unless otherwise specified, all materials and equipment incorporated into the work under the Contract shall be new. All workmanship shall be first class and by persons qualified in their respective trades.
2. Where the use of optional materials or construction method is approved, the requirements for workmanship, fabrication and installation indicated for the prime material or construction method shall apply wherever applicable. Required and necessary modifications and adjustments resulting from the substitution or use of an optional material or construction method shall be made at no additional cost to the City.

STANDARDS

1. Materials specified by reference to the number, symbol or title of a specific standard, such as a Commercial Standard, a Federal Specification, Department's Standard Specifications, a trade association standard or other similar standard. Shall comply with requirements in the latest revision thereof and any amendment or supplement thereto in effect on the date of advertisement, except as limited to type, class or grade or modified in such reference.
2. Reference in the Specifications to any article, device, product, material, fixture, form or type of construction by name, make or catalog number shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition. In such cases the Contractor may, at his option, use any articles, device, product, material fixture, form or type of construction that, in the judgment of the City expressed in writing to all Bidders before opening of bids as an addendum, is an acceptable substitute to the specified.
3. Substitution During Bid Time: Whenever any particular brand or make of material or apparatus is called for in the Specifications, a Bidder's Proposal must be based upon such material or apparatus, or upon a brand or make which has been specifically approved as a substitution in an Addendum issued to all Bidders during the bidding time.
4. The intent is that the brand or make of material or apparatus that is called for herein establishes a standard of excellence that, in the opinion of the Consultant and Engineer, is necessary for this particular Project.
5. Substitution After Bid Opening: No substitutions will be considered after bids have been opened unless necessary due to strikes, lockouts, bankruptcy or discontinuance of manufacture, etceteras. In such cases, the Contractor shall apply to the City, in writing within ten (10) days of his realizing his inability to furnish the article specified, describing completely the substitution he desires to make.

EXTRAS

Except as otherwise herein provided, no charge for any extra work or material will be allowed unless the Director of Public Works has ordered the same, in writing.

GUARANTEE OF WORK

1. Except as otherwise specified, all work shall be guaranteed by the Contractor against defects resulting from the use of inferior materials, equipment or workmanship for one (1) year from the Date of Final Acceptance.
2. Make good any work or material, or the equipment and contents of said building or site disturbed in fulfilling any such guarantee.
3. In any case, wherein fulfilling the requirements of the Contract or of any guarantee, should the Contractor disturb any work guaranteed under another contract, the Contractor shall restore such disturbed work to a condition satisfactory to the Director of Public Works. And guarantee such restored work to the same extent as it was guaranteed under such other contracts.
4. If the Contractor, after notice, fails to proceed promptly to comply with the terms of the guarantee, the City of Rochester may have the defects corrected and the Contractor shall be

liable for all expense incurred.

5. All special guarantees applicable to definite parts of the work that may be stipulated in the Specifications or other papers forming a part of the Contract shall be subject to the terms of this paragraph during the first year of the life of such special guarantee.

DEFAULT AND TERMINATION OF CONTRACT

If the Contractor:

1. Fails to begin work under Contract within the time specified in the notice to proceed; or
2. Fails to perform the work with sufficient workers and equipment, or with sufficient materials to assume prompt completion of said work; or
3. Performs the work unsuitably or neglects or refuses to remove materials or to perform anew such work as may be rejected as unacceptable and unsuitable; or
4. Discontinues the prosecution of the work; or
5. Fails to resume work, which has been discontinued, within the time frames included in specifications; or
6. Becomes insolvent or has declared bankruptcy, or commits any act of bankruptcy or insolvency; or
7. Makes an assignment for the benefit of creditors; or
8. For any other causes whatsoever, fails to carry on the work in an acceptable manner the City of Rochester will give notice, in writing, to the Contractor for such delay, neglect, and default.

If the Contractor does not proceed in accordance with the Notice, then the City of Rochester will have full power and authority without violating the Contract to take the prosecution of the work out of the hands of the Contractor. The City of Rochester may enter into an agreement for the completion of said Contract according to the terms and conditions thereof, or use such other methods as in the City's opinion will be required for the completion of said Contract in an acceptable manner.

All extra costs and charges incurred by the City of Rochester as a result of such delay, neglect or default, together with the cost of completing the work under the Contract will be deducted from any monies due or which may become due to said Contractor. If such expenses exceed the sum which would have been payable under the contract, then the Contractor shall be liable and shall pay to the City of Rochester the amount of such excess.

OBTAINING BID RESULTS

Bid results will be available on the website at www.rochesternh.net within 48 hours of the bid opening.