



*City of Rochester, New Hampshire*  
PUBLIC WORKS DEPARTMENT  
45 Old Dover Road • Rochester, NH 03867  
(603) 332-4096  
[www.RochesterNH.net](http://www.RochesterNH.net)



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## MEMO PUBLIC WORKS & BUILDING COMMITTEE AGENDA

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**TO:** PUBLIC WORKS AND BUILDINGS COMMITTEE  
**FROM:** PETER C. NOURSE, PE  
DIRECTOR OF CITY SERVICES  
**DATE:** August 13, 2020  
**SUBJECT:** Public Works & Buildings Committee Meeting  
Meeting Date Thursday August 20, 2020 at 7PM

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There will be a Public Works and Buildings Committee Meeting held on August 20, 2020 at 7PM. This meeting will be broadcast on Cable 26 for Atlantic Broadband customers, and the meeting will be streamed online at City's website [WWW.Rochesternh.net](http://WWW.Rochesternh.net).

**Good Evening, as Chairperson of the Public Works and Buildings Committee I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A: 2, III (b). Federal, State and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As Such this meeting will be conducted without a quorum of this body physically present in the same room.**

**In addition to the following public access information, the Public Works and Buildings Committee will be allowing the public to come to City Hall and speak to the Committee via video conferencing software for Public Input and the Stillwater Circle Public Input. In an effort to adhere to CDC guidelines-enter only at the front Wakefield entrance and exit out the side closest the PD and adhere to 6 foot social distancing while inside. Hand sanitizer and face masks will be available at the Wakefield entrance.**

**For public access to the meeting by telephone: At this time, we welcome members of the public accessing this meeting remotely. In order for any public attendee to be allowed to comment during the public input portion of our meeting, you must have registered before the meeting with your name and the telephone number that you will use to call in. You may register now online [here](https://bit.ly/35Ru0Wu) or by copying or typing the following address into your browser: <https://bit.ly/35Ru0Wu>. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum do apply. Any person found to be disrupting this meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that person will be removed from this meeting.**

The public can call-in to listen at the below number using the conference code.

Phone Number: 857-444-0744

Conference Code: 843095

**Public Access Troubleshooting:** If any member of the public has difficulty accessing the meeting by phone, please email [lisa.clark@rochesternh.net](mailto:lisa.clark@rochesternh.net) or call 603-781-4542.

**Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, are encouraged to do so by the following methods:

- **Mail:** Rochester Public Works & Buildings Committee 45 Old Dover Road, Rochester, NH 03867 *(must be received at least three full days prior to the anticipated meeting date)*
- **Email** – [Lisa.Clark@rochesternh.net](mailto:Lisa.Clark@rochesternh.net) *(must be received no later than 4:00 pm of meeting date)*
- **Voicemail** 603-335-7572 *(must be received no later than 12:00 pm on said meeting date in order to be transcribed)*

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

**Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name and ward, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. Additionally, Committee members are required to state their name and ward each time they wish to speak.

## AGENDA

1. Public Input
2. FY21 Paving Program
3. FY21 Sidewalk Program
4. Update Four Rod Road & Portland St Culvert Projects
5. Non-Public RSA 91-A:3, II ( c )
6. Other