

**Rochester Police Commission
Rochester, NH 03867**

Derek J. Peters, Chairman
Bruce E. Lindsay, Commissioner
Lucien G. Levesque, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting in City Hall Council Chambers on Wednesday, April 5, 2017. Present at this meeting was Comm. Peters, Comm. Lindsay, Comm. Levesque, Chief Toussaint, Dep. Chief Boudreau, Capt. Pinkham, Chaplain Edward Cilley, and Secretary Warburton as well as members of the Department, and the public.

The meeting was called to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Chaplain Cilley led the opening prayer.

C. Roll Call. The clerk called the roll marking all Commissioner's present.

2. PUBLIC COMMENT:

There was no comment from the public.

3. ACCEPTANCE OF MINUTES:

A. March 1, 2017 regular meeting.

Comm. Lindsay MOVED to accept the minutes of the March 1, 2017, regular meeting as presented. SECOND by Comm. Levesque and PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

A. Policy 26.1.2 Standards of Conduct: Commendations and Awards: Update; Second Reading for adoption.

Comm. Levesque MOVED to remove this from the table and to place it into second reading for adoption. SECOND by Comm. Lindsay and PASSED unanimously.

Comm. Levesque MOVED to adopt Policy 26.1.2 Standards of Conduct: Commendations and Awards as amended. SECOND by Comm. Lindsay and PASSED unanimously.

5. NEW BUSINESS:

A. Oath of Office – Officer William Robinson, Officer Hunter Roy, Officer Jason Plumb. Attorney Andrea Mitrushi administered the oaths for the three newest Rochester Police Officers.

B. Accept Resignation: Officer Nicole Mann

Comm. Lindsay MOVED to adopt accept the resignation, with regret. SECOND by Comm. Levesque and PASSED unanimously.

C. Policy Update: First Reading

(1) Policy 71.1.1: Arrest Procedures, Booking Room.

Chief Toussaint said in the past we had in policy when we brought someone in the cell we would handcuff them to the bench with an eye bolt. We no longer do that in the cell. We do still have overflow benches outside the cell and if we have multiple arrests at once, if the booking cell is unavailable, prisoners will be handcuffed to those benches. This confines movement so they do not have free run of the booking area.

(2) Policy 42.1.1.5: Investigations, Sexual Assault and Sex Offender Registrations.

Chief Toussaint said is a very minor language change changing the name of SASS to Haven where it is in the policy. Haven is the new name of that organization.

D. Monthly Reports

1). Operations. Capt. Pinkham noted four of the six wards met this period. Wards 2 and 3 having meetings scheduled for April. There were no major issues for police.

The K9 had 12 calls for service. Six tracks and one drug search were in town. The K9 also assisted at the County Jail for a drug investigation and provided guidance and information to law enforcement in Indiana trying to locate a possible murder suspect.

The Honor Guard unit participated in the CHAD battle of the badges hockey game. To have the unit present at events is a sense of pride for our agency, as well as the City and State.

Lt. Bossi attended the recent rental property owner's association meeting and provided information in the new fireworks ordinance.

Our comp stat numbers have changed slightly due to staffing issues. This is the first full month where the MV Unit has been assigned to general patrol. We continue to work on getting back to full staffing. We did have a spike in thefts from motor vehicles, and a suspect was identified and arrested in some of those incidents. The self initiated activity looks good considering staffing and other calls for service.

The Recovery Center and Community Access to Recovery Program had two people connected with recovery coaches. We continue to get the word out.

The support division had 37 cases sent up for review. There are over 80 cases assigned. We presented 14 cases to the Grand Jury and all returned true bills. Evidence took in 450 new pieces of evidence.

Det. Bourque analyzed 4 cell phones with the cellebrite machine.

There were ten call outs for March, which is up significantly. We investigated several robberies and a death. We also had two backgrounds and one polygraph assigned.

The two newest communications specialists have been on board for a couple of weeks and are progressing well.

Diversion was busy with teen night. There were 260 Youth attending. Off. Miehle also attended. Nicole also worked with the school district regarding the statewide youth opiate summit.

Comm. Peters noted that he was kept up to date on the work we had been doing and he thanks all of the officers for the hard work during the snow storm robberies. Most folks were hunkered down at home and we thank the men and women out there doing a good job.

Chief Toussaint noted that there are several letters coming next month recognizing the team work of all involved in those investigations; patrol, detectives and dispatch. When the chips are down our people do a great job and outstanding work.

Comm. Lindsay commented on the City of Pittsburgh having issues with School Resource Officers, and them being armed. We as a city are fortunate to have the SRO's and I think the citizens know that.

Chief Toussaint said we have had great support from the school department; the Council has been supportive and approved funding of the COPS grant which put an SRO in the Elementary School. We took a seasoned officer and moved them into that role.

Comm. Peters asked how the L.E.A.D. Program is going.

Chief Toussaint said very well. They are almost through the curriculum and are starting to think about graduation. We have a positive experience with the youth at three different levels. It's early to tell if the long-term deterrence is there. The goals of the program is a lot of reinforcing the right decision, avoiding peer pressure and we hope that it reaches everyone, but if it reaches only a few that is still a success.

2). Administrative. Dep. Chief Boudreau DC Boudreau said we have been talking for several months about the e-ticket program and printer mounts. We've had field tested one headrest mounted printer, with little feedback from the officers so we have ordered the rest of them.

We will not install these yet in the cars slated to be cycled out in July. We will do that at vehicle changeover. We hope to have the whole system up and running soon. There will be training on how to use the system, including how we report them in the system. It will be a bit of a learning curve but eventually will bring the state together reporting matters electronically.

We met with the Finance committee last month on our overtime situation and where we are trending so far. We are still down several positions which puts a strain on resources and overtime. We keep them apprised each pay period.

Comm. Peters asked how the overtime budget is doing.

Dep. Chief Boudreau said we are 70% through the year and if we roll in the comp time pay out we are 117% spent in that line. Overall, though, the budget is in the black. Dispatch is doing well. They are about 72% spent at this time.

The budget looks good overall. Some of the operations lines are getting thin, which is typical for this time of year. We will monitor all purchases closely so that we stay on track.

Officer Bailey will be taking his final PT test on April 17. He is in field training and reports are positive with his progress. The newest officers sworn in this evening are heading off to the academy on May 1, 2017.

We have started the process for recertifying officers on SPR and Narcan. Several classes have been completed.

The Village event for Bridging the Gaps held on March 16 was a good event, but attendance was low. There was some great information given out and positive reviews on the evaluations that we done. The effort and preparation were there.

The Bridging the Gaps Coordinator, Molly Martuscello has tendered her resignation pending her hiring with the City of Dover as a patrol officer. We are looking to hire a new coordinator.

Comm. Lindsay asked about cruiser repairs.

Dep. Chief Boudreau said we transferred \$5,000.00 last month and we have gone through half of that. We talk about vehicle repairs weekly. With any luck we will finish the fiscal year without any major repairs. The SUV's are under warranty for certain things. But a 3-year or 36,000 mile warranty in reality translates into about 15 months.

E. Other.

Chief Toussaint said on April 24, 2017 at 6:30 P.M. we will hold a Ward 4 meeting at the Police Department. We are specifically reaching out to the Lyons Street neighborhood because for the past several years they have put on a significant fireworks display. We want to get the information regarding the changes to the ordinance before people spend those dollars. We want them aware of the ordinance, its limitations and the permitting process. We plan to reach out to people who have pulled permits in the past as well. Officers are doing foot beats in the area to get the word out.

Comm. Lindsay said it took the police and fire departments to get this to the board.

There is a lot of technology in the city that we can use to measure lot lines and setbacks. We have to look at overhead obstructions and things of that nature too.

Comm. Lindsay said the first look at this ordinance would rule out 60-70% of the city being allowed fireworks, and I don't think people realize that.

Chief Toussaint said the fireworks are all over the city, but this neighborhood routinely has a large display over July 4th. We want them to understand the ordinance limits.

Comm. Peters said are they looking more at the ordinance?

Chief Toussaint said there was a meeting last evening. It was brought up that there were some deficiencies as far as enforcement and this went back to the codes committee. I will talk to them again about our position.

Comm. Lindsay noted that Officer Marc Cilley was recognized by the Council as the City Employee of the Month. We congratulate him on that achievement.

6. CORRESPONDENCE:

Correspondence for the month included: Officer Seckendorf and Officer J. Bourque are recognized for teamwork during an investigation that led to a search warrant and seizure of drugs from a residence. Officer Turner, Officer Marvin, Officer Worthley and Capt. Pinkham are recognized for participation in community events, including the read across America program at the schools, and spending time with children at the local childcare centers during school vacation week. Officer Cilley is recognized for assisting a resident in getting her furnace working properly on a bitterly cold night. Officer Hatch, Officer Marvin and Officer Powers are thanked by a person involved in a head-on collision for their actions and performance.

7. INFORMATION:

A. Information Other; enclosed with Agenda. No discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Levesque MOVED to enter a nonpublic session at 8:02 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) SECOND by Comm. Lindsay. The motion PASSED by roll call vote 3 – 0 with Comm. Levesque, Comm. Lindsay and Comm. Peters voting in the affirmative. A three-minute recess was called. The non-public session closed at 8:40 P.M. on a MOTION by Comm. Levesque. SECOND by Comm. Lindsay and PASSED unanimously.

9. MISCELLANEOUS

Comm. Lindsay MOVED to award merit increases on the respective anniversary dates to Off. Hatch (3.2%), Off. Bentz (2.1%), Off. Miehle (3.6%), Off. J. Bourque (3.15%), Off. Jackson (3.95%), Off. Pendlebury (3.4%). Comm. Levesque SECONDED the motion and it PASSED 3-0.

10. ADJOURNMENT:

Comm. Lindsay MOVED to adjourn. SECOND by Comm. Levesque at 8:43 P.M.

Respectfully Submitted

**Rebecca J. Warburton
Secretary**