



**City Council Workshop  
August 16, 2016  
Council Chambers  
7:00 PM**

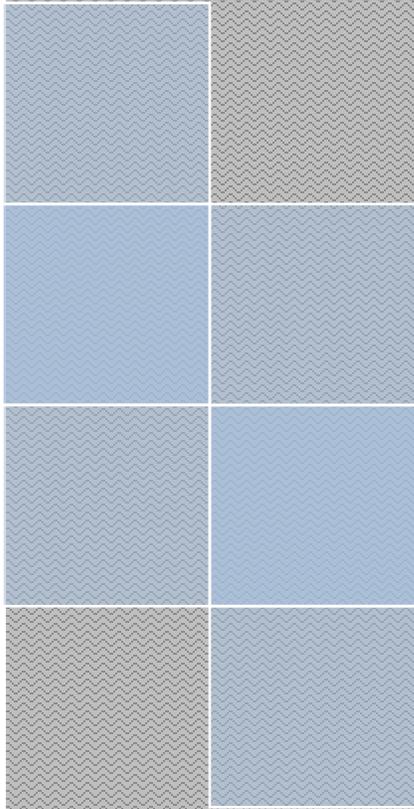
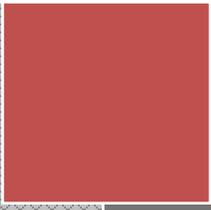
**Agenda**

1. Call to Order
  2. Public Input
  3. Communications from the City Manager
    - 3.1. City Manager Citations
  4. Communications from the Mayor
    - 4.1 Presentation of Ward Softball Game Trophy
  5. **Discussion:**
    - 5.1 NHMA Legislative Policy Conference
  6. Department Reports P. 5
  7. Other
  8. Adjournment
- 

**City Council Special Meeting  
August 16, 2016  
Council Chambers  
*Immediately following Workshop***

**Agenda**

1. Call to Order
2. **AB 16** Amendment to Chapter 42 of the General Ordinances of the City of Rochester. **First reading, refer to Public Hearing.** P. 83
3. Aeration Diffusers at Water Treatment Plant



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**3.1 AB 17 Resolution Authorizing Supplemental Appropriation to the FY 2017 Department of Public Works Sewer Fund Capital Improvements Fund for Emergency Repairs to the Wastewater Treatment Plant and Authorizing Bonding and/or Borrowing in Connection Therewith. First reading, refer to Public Hearing. P. 89**

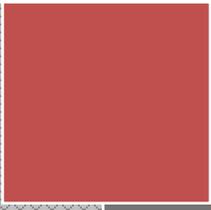
**4. Non-Public/Non-Meeting**

**4.1 Non-Public Session under RSA 91-A:3, II (d) - Land**

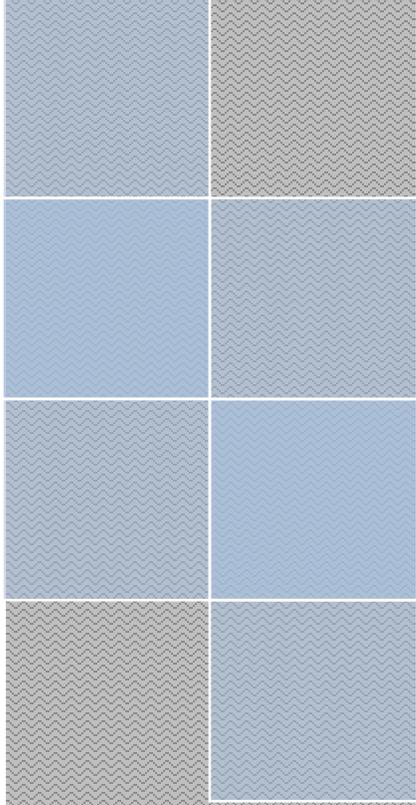
**4.2 Non-Meeting: Consultation with Legal Counsel, RSA 91-A:2,I (b)**

**5. Other**

**6. Adjournment**



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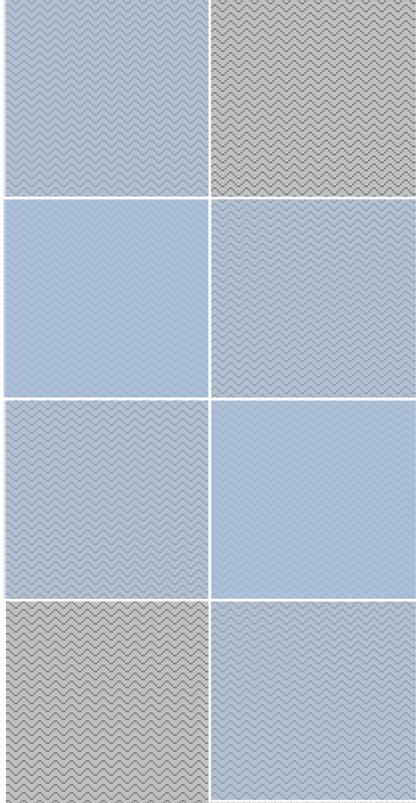


## July 2016 Department Reports

- Assessing P. 7
- City Clerk's Office P. 9
- Department of Building, Zoning, and Licensing Services P. 11
- Economic Development Department P. 15
- Finance Department P. 25
- Fire Department P. 29
- Library P. 53
- Planning Department P. 55
- Police Department P. 59
- Public Works Department P. 73
- Recreation and Arena P. 77
- Tax Collector P. 79
- Welfare P. 81



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# City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: [assessor@rochester.net](mailto:assessor@rochester.net)

Web Site: [www.rochesternh.net](http://www.rochesternh.net)

August 8, 2016

To: City Manager/Council

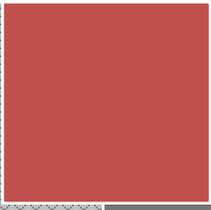
From: Rick Vincent, Chief Assessor

**Subject: July Council Report**

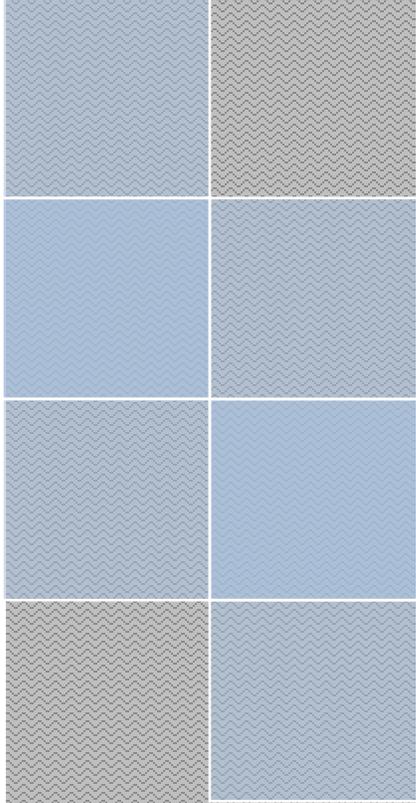
Revenue Received/Collection Warrants issued:

Timber Tax	\$	572.12
Property Record Cards, Maps & Copies	\$	69.00
Land Use Change Tax	\$	15,690.00

- The Field Assessors are verifying property data on a systematic, lot-by-lot basis. They have finished reviewing the Blue Hills Drive and Darby Lane neighborhoods. The Field Assessors have begun working along Route 202A, west of the Spaulding Turnpike.
- Verna Sharpe, Assessing Technician, resigned to take a similar position with the City of Portsmouth.



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**City Clerk's Office**  
**City Hall - First Floor**  
**31 Wakefield Street, Room 105**  
**ROCHESTER, NEW HAMPSHIRE 03867-1917**  
**(603) 332-2130 - Fax (603) 509-1915**  
**Web Site: <http://www.rochesternh.net>**

Clerk of the Council  
 Elections  
 Vital Records  
 Dog Licensing  
 Notary Public Services

## City Clerk's Report FY 2017

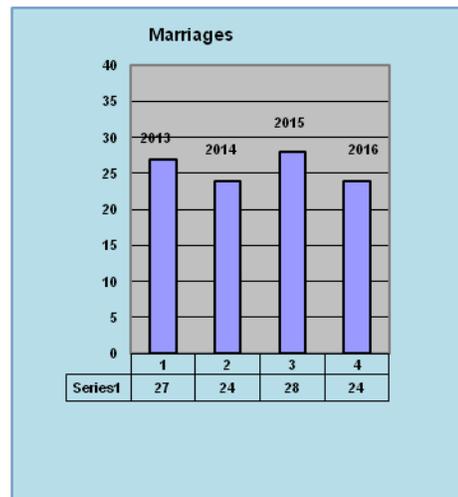
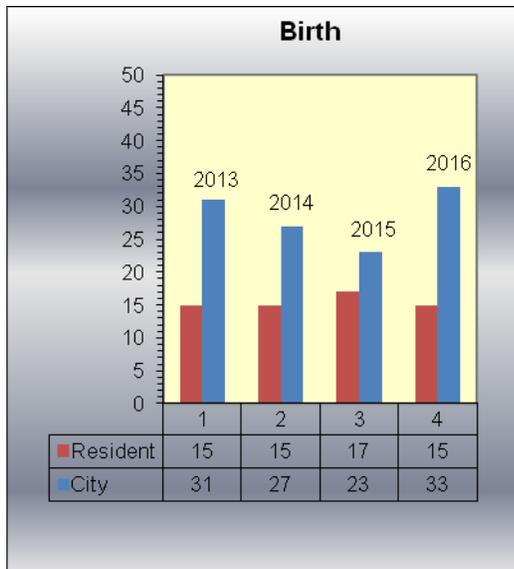
August 16, 2016

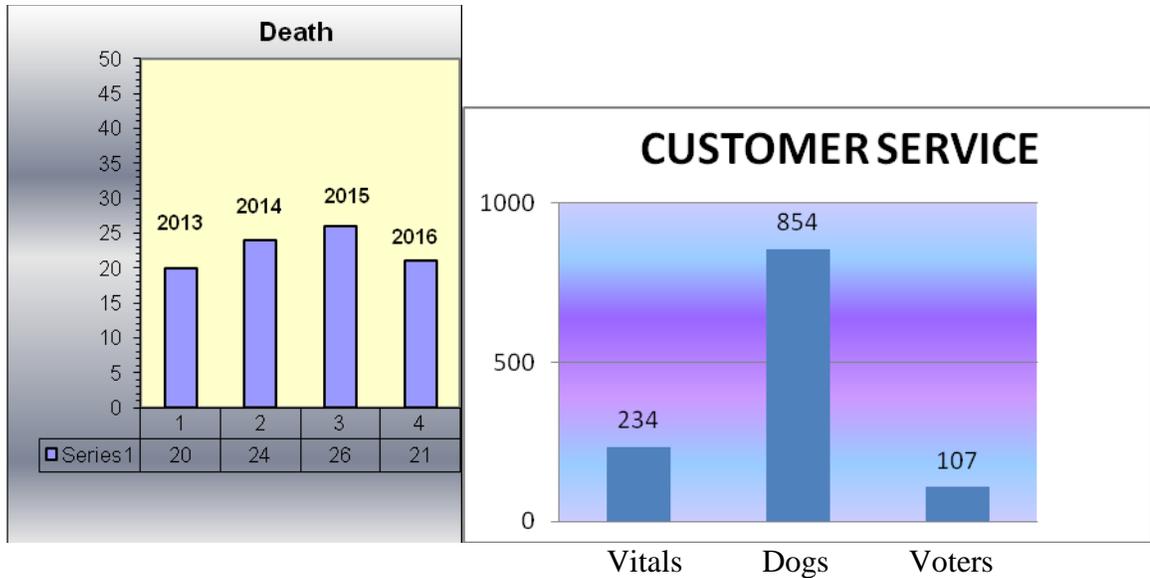
### Vital Statistics

The City Clerk's staff issued 234 initial copies of vital records, 92 subsequent copies of vital records, and 24 marriage licenses in July. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 33 babies born in Rochester during the month of July, 15 of which were of Rochester residents; a total of 21 resident deaths occurred in Rochester during the month of July.

#### Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,332	\$1,638
Marriage Licenses	<u>\$1,032</u>	<u>\$ 168</u>
	\$3,364	\$2,266





**Dog Licensing**

The City Clerk’s office licensed 854 dogs during the month of July. Civil Forfeitures were collected for late dog licenses in the amount of \$11,000.

**Elections**

**[Voter registration summary by party as of July 31, 2016:](#)**

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,025	1,123	1,131	3,279
<u>Ward 2</u>	958	1,072	1,344	3,374
<u>Ward 3</u>	1,016	1,162	1,117	3,295
<u>Ward 4</u>	851	778	1,334	2,963
<u>Ward 5</u>	931	1,062	1,182	3,175
<u>Ward 6</u>	978	770	1,076	2,824
<u>Total</u>	5,759	5,967	7,184	18,910

Respectfully submitted,

*Marcia H. Roddy*

Marcia H. Roddy  
Deputy City Clerk

08/11/2016

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of July 2016 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

**Department Revenue**

Permit Type	July 2016	Year to Date
Building Permits	\$60,207.12	\$60,207.12
Electrical Permits	\$3,446.00	\$3,446.00
Plumbing Permits	\$1,043.00	\$1,043.00
Mechanical Permits	\$3,260.00	\$3,260.00
FireSuppression Permits	\$195.00	\$195.00
FireAlarm Permits	\$0.00	\$0.00
Sprinkler Permits	\$576.00	\$576.00
Zoning Permits	\$859.43	\$859.43
Food_Milk Licenses	\$5,270.00	\$5,270.00
Taxi Licenses	\$0.00	\$0.00
General Licenses	\$750.00	\$750.00
<b>Net Revenue</b>	<b>\$75,606.55</b>	<b>\$75,606.55</b>

## Building Permit Detail

New Permits		July 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Residential	1	\$60,000.00	1	\$60,000.00
	Alteration - Residential	8	\$79,535.00	8	\$79,535.00
	Alterations- Non Residential	4	\$225,000.00	4	\$225,000.00
	Apartment	0	\$0.00	0	\$0.00
	Building - Non-Residential	1	\$66,000.00	1	\$66,000.00
	Condo	2	\$10,000.00	2	\$10,000.00
	Deck	22	\$169,938.00	22	\$169,938.00
	Demolition	7	\$27,775.00	7	\$27,775.00
	Fence	6	\$23,613.00	6	\$23,613.00
	Footing	10	\$866,500.00	10	\$866,500.00
	Garage	4	\$83,500.00	4	\$83,500.00
	Manufactured Home	5	\$373,799.00	5	\$373,799.00
	New Home	2	\$960,500.00	2	\$960,500.00
	Other	17	\$475,599.00	17	\$475,599.00
	Pool - Above Ground	0	\$0.00	0	\$0.00
	Pool - In Ground	1	\$20,500.00	1	\$20,500.00
	Repair/Replace - Non-Residential	0	\$0.00	0	\$0.00
	Repair/Replace - Residential	0	\$0.00	0	\$0.00
	Roofing	20	\$238,996.00	20	\$238,996.00
	Shed	4	\$13,399.00	4	\$13,399.00
	Siding	2	\$29,073.00	2	\$29,073.00
	Sign	2	\$11,865.00	2	\$11,865.00
	Windows	2	\$8,112.00	2	\$8,112.00
Electrical Permits	Electrical Underground	1	\$1,000.00	1	\$1,000.00
	Generator	1	\$6,300.00	1	\$6,300.00
	Meters	0	\$0.00	0	\$0.00
	Service	11	\$24,750.00	11	\$24,750.00
	Solar Electric System	10	\$125,416.00	10	\$125,416.00
	Temp Service	2	\$5,000.00	2	\$5,000.00
	Wiring	23	\$136,150.00	23	\$136,150.00
FireAlarm Permits	Fire Alarm Permit	2	\$18,300.00	2	\$18,300.00

08/11/2016

FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	0	\$0.00
Mechanical Permits	Air Conditioning	3	\$18,422.00	3	\$18,422.00
	Furnace/Boiler	7	\$107,950.00	7	\$107,950.00
	Gas Line	4	\$28,770.00	4	\$28,770.00
	Gas Piping	8	\$5,950.00	8	\$5,950.00
	Heating	6	\$26,945.00	6	\$26,945.00
	Hot Water Heater	2	\$360.00	2	\$360.00
	Mechanical Underground	0	\$0.00	0	\$0.00
	Pressure Testing	0	\$0.00	0	\$0.00
	Propane Tank	7	\$5,900.00	7	\$5,900.00
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	2	\$2,250.00	2	\$2,250.00
	Ventilation	2	\$8,460.00	2	\$8,460.00
Plumbing Permits	Plumbing	15	\$81,328.00	15	\$81,328.00
	Water Heater	1	\$1,800.00	1	\$1,800.00
Sprinkler Permits	Fire Sprinkler Systems	4	\$34,920.00	4	\$34,920.00
	<b>Total Permit Issued</b>	231	\$4,383,675.00	231	\$4,383,675.00



08/11/2016

**City of Rochester, New Hampshire**  
**Department of Building, Zoning and Licensing**  
**Services**

31 Wakefield Street \* Rochester, NH 03867  
(603) 332-3508 \* Fax (603) 509-1912

July 2016

**APPLICATIONS REVIEWED BY THE ZONING BOARD**

MEETING WAS CANCELLED AS THERE WERE NO APPLICANTS



# Economic & Community Development Management Report

July 31

# 2016

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of  
Rochester,  
New  
Hampshire



**Karen Pollard, Economic Development Manager**

***EDC of the Month: Take small bites for strategic success – How Rochester has created wealth in the last decade.***

“Economic development” is a term frequently used, but often misunderstood. Simply, it is the creation of wealth in a specific area, and this is often measured in jobs created, capital investment and new property tax base. At the last board retreat of the Northeast Economic Developer’s Association, we discussed how, in New England, most communities include vitality, sustainability and other types of revenue generation such as sales or rooms and meals tax. Fortunately for those of us involved in the “action” side of economic development, which includes real estate professionals, many communities and regions have created economic development strategic plans that will guide the way on what kinds of development is desired, and what impacts are to be avoided.

The strategic plan for Rochester, N.H. has been approved for the ten year update in 2016, so it is an appropriate time to evaluate and benchmark the successes before bringing in a new slate of goals and objectives. The strategy approved in 2006 encouraged major changes to process and policy, and also focused on making incremental improvements. As the joke says, “How do you eat an elephant? One bite at a time,” and that is how Rochester created so much new wealth in the last decade.

**The Granite Ridge Development District**

The creation of the Granite Ridge Development District, a 913-acre commercial and entertainment zone, involved policy changes as well as active investment attraction. The city rezoned the acreage for maximum density and favorable construction conditions beneficial to commercial developers. One critical feature is the construction of Marketplace Blvd., a city street interconnecting the developments and allowing double the development capacity. The N.H. Dept. of Transportation invested more than \$135 million into the Spaulding Tpk. in Rochester, directly impacting and making improvements for this massive development zone in the Seacoast of New Hampshire. Waterstone Retail of Needham, Mass. has a 500,000 s/f center underway with Phase 1 now open and Phase 2 approved by the city. Thousands of jobs will be created, serving area residents and visitors to the region with shopping, entertainment and restaurants.

**Granite State Business Park**

The Granite State Business Park next to Skyhaven Airport in Rochester, is the largest of the city’s eight parks at 282 acres. Started in the late ’80s by a private developer, the park was acquired by the city and expanded in 2010. Since then Albany International has expanded, moving their corporate headquarters from New York and their R&D facilities from Massachusetts and employing more than 400. Safran Aerospace Composites, in a unique partnership





with Albany, has built a 345,000 s/f facility for composite jet engine components, and has secured an option on another 50 acres. NCS Global has built a LEED Certified Silver facility for their global headquarters on Innovation Dr. Phase 2 Medical, one of the fastest growing medical device firms in New Hampshire is located in a 75,000 s/f facility. With Phases 1 & 2 of the park now under agreement, the city is focused on acquiring additional land for large users as well as some smaller parcels suitable for 20,000 to 50,000 square feet. Zoned for industry and business, the south side of the city also boasts Frisbie Memorial Hospital and Medical Campus and several new workforce housing projects. Active rail, COAST bus service and Skyhaven Airport provide access in addition to SR-108 and Spaulding Tpke. Exit 12.



### **Downtown Arts & Entertainment District**

Rochester became a National Main St. Community in 2006, gaining approval from the National Trust for Historic Preservation for their strategic plan and achieving non-profit organization status. Similar to other New England historic mill towns, the city had suffered from disinvestment in infrastructure and buildings, depressing property values and losing foot traffic. The Main St. Approach targeted economic revitalization, events, downtown design and organization outreach with their army of volunteers. Concerts on the Square, a Farmer's Market and National Comic Book Day are just a few of the new activities in the

Historic Downtown, bringing thousands of visitors each year. The Rochester Museum of Fine Arts displays in several permanent locations, but also exhibits "pop-up" art shows in vacant storefronts improving the look and foot traffic of Downtown. The economic development office has been selected by Americans for the Arts to participate in Arts & Economic Prosperity V (AEP5) to measure the local economic impact created by public arts organizations in the community as well as measure spending by arts audiences. The Rochester Opera House has been enjoying a renaissance, with 2015-2016 being its most successful season since it reopened in the 1990s. Downtown occupancy and residency is up dramatically, with 64 new dwelling units and a 5% drop in ground floor vacancy this past year alone. With input from Rochester Main St., the city has improved city policies and ordinances, such as signs, zoning, expedited review, outdoor dining and much more.

Rochester Public Works has multiple new road, water and sewer improvement projects that will support existing and continued growth in commercial and industrial development. A \$4 million project on Salmon Falls Rd. and SR 125 North will double the water capacity for Crossroads Business Park and the Market Basket Marketplace. The visitor friendly vibe of downtown will be enhanced by a "wayfinding" initiative, guiding pedestrians, bicyclists and autos to their favorite destinations and abundant free parking. City Hall offices will be expanded into the annex, once the Rochester Fire Department, the structure will be rehabilitated and historically restored to meet the city's need to bring economic development, planning and building, zoning and licensing services





together under one roof. This one-stop development center to serve existing and welcome new businesses will be ready for occupancy by the summer 2017.

The overall economic impact of these accomplishments makes living and owning a business in Rochester a great investment. More than \$100 million in new buildings have been constructed, resulting in a 63% increase in commercial and industrial value generating new tax revenue for the city. As a percentage of the city's development, commercial and industrial is increasing from 19.3% in 2003 to 24.7% in 2015, distributing the property tax burden across a more diverse base and allowing for services in the city to keep pace with demand.

<https://cre.nerej.com/edc-month-take-small-bites-strategic-success-rochester-created-wealth-last-decade/>

For more information, please contact Karen Pollard, CEcD, [Karen.pollard@rochesternh.net](mailto:Karen.pollard@rochesternh.net) or 603-335-7522.



**Jenn Marsh, Economic Development Specialist**

#### ***Potential New Businesses***

Specialist Marsh met with several potential new businesses this month. During the meetings she discussed the free resources available to them to discuss their goals, create a business plan and learn about financing options. She also goes over all of the incentives available that the City and State have to offer and make sure they know the time line for each in order to benefit from these. A few of these businesses included interested downtown establishments as well as some current business owners that are looking for assistance. Our office has also set up a few meetings with other departments to brainstorm how we can help the business with their current projects they have going with planning board.

#### **ICSC New England Conference**

Karen and Jenn attended ICSC New England in Boston. During the conference portion of the event Rochester, NH was brought up positively 3 different times. One was from Waterstone where Josh Levy was hosting an event, the second was Hobby Lobby mentioning their newest location in Rochester and how they were so excited about their open sales numbers. The last was from a restaurant that has not been announced yet that will be opening at the Ridge in November and listed "coming soon to Rochester, NH". They also met with other potential tenants and introduced themselves to the restaurant just mentioned as well as a retailer that will be joining us in Rochester.

#### **The July Seacoast Manufacturing Exchange**

The July Seacoast Manufacturing Exchange met at Granite State College. The room capacity was 25 and we had no problems filling the room. Our next meeting will be in October and as requested after



discussing the issue of perception we will be meeting with local guidance councilors to collaborate ways to get our students familiar and involved with our local businesses. The Superintendent's office will be working with Economic Development to set up this meeting.

**The Farmers Market** held its second "filling the gap" end of the month market where each SNAP/EBT customer receives \$20 in free tokens to spend at the market. In June Seacoast Eat Local who runs the program served 40 families and in July we served approximately 60 families which shows how well received our market is and we are breaking all the records that Seacoast Eat Local except Portsmouth which has been there for at least 10 years.

**The Creteau Technical Center** has formed a Strategic Partners Committee in which Jenn is involved and this month we got to meet with Jacqui Guillette, Superintendent of Schools for Grantham as well as facilitator for the Tri City Region as well as Eric Feldborg, Director of Career and Technical Education and Career Development Bureau of NH. They were very impressed with the collaboration of the group and we are excited to see our Mayor is a part of the committee and how we are working together to strengthen our ties with students and businesses as well as working to bring our Community together. Other local participants are Albany International, Federal Savings Bank, McDonalds and a few businesses outside of Rochester that want to work closely with the students in Spaulding.



**Jennifer Murphy Aubin, Economic Development Executive Secretary**

**Project Management**

Executive Secretary Aubin is now on maternity leave but in her place is Interim Executive Secretary Janet Merkley who is busy starting up and working on our annual competition, **Start Up 2016**, which will be held this year on November 2, 2016.

She has also been developing strategies with Karen Pollard and Jenn Marsh for administering and collecting the Arts & Prosperity Surveys for Americans for the Arts.



**Community Development Coordinator Report**

**Prepared and submitted by the Community Development Coordinator  
July/August 2016**

- ***Continuing Projects***



- Bicycle Racks: The Department of Public Works determined that there was not adequate room at Central Square for a bicycle rack, especially in light of the accessibility improvements to the Square. As downtown bicycle racks are provided at Factory Court and by the River Walk, the bicycle rack initially to be installed at Central Square was instead installed at the Rochester Commons. The old removable bicycle racks at the Commons were then moved to Gonic Pool, which was not eligible to receive a bicycle rack. The remaining purchased bicycle racks were installed at the Rochester Public Library, Rochester Commons, Cocheco River River Walk, and East Rochester Pool.
- Economic Development Small Business Development Program: The Economic Development Department held a second small business development workshop in late June.
- Spaulding High School Elevator: The project is at 40% completion. Installation of the new elevator is projected to be complete by the end of August.
- **CDBG Program**
  - Strafford CAP Weatherization Assistance Program Refund: Strafford CAP issued a refund to the City of Rochester in the amount of \$968.10. After invoicing for a weatherization project, Strafford CAP received funds from one of its other funders, so CAP refunded the \$968.10 to avoid double dipping. The Finance Department consulted with HUD as to the appropriate handling of these funds, and the funds must be formally appropriated through approval by the City Council.
  - Hope on Haven Hill: The Community Development Coordinator has continued work on the environmental review for this project, coordinating with the State Historic Preservation Office and relevant City departments. The environmental review for Hope on Haven Hill has been unusually complex as the home is listed on the state historic register.
  - CAP Weatherization: The Community Development Coordinator has conducted the Quarter 4 progress update phone call with CAP personnel. This is a required component to the CAP corrective action plan. Solid progress continues to be made, and the corrective action plan will be reduced/removed for FY 2016-2017.
  - FY 2016-2017 Contracts: The Community Development Coordinator continued to coordinate contract signing for the FY 2016-2017 CDBG subrecipients, as well as the non-profit recipients of general City funds (The Homemakers, Cornerstone VNA, Strafford CAP, and COAST). The only remaining contracts to be signed are the Hope on Haven Hill and Rochester Main Street contracts.
  - FY 2016-2017 Environmental Reviews: The Community Development Coordinator has continued the process of conducting environmental reviews for FY 2016-2017 CDBG-funded activities and projects. The Request for Release of Funds for all projects besides



Hope on Haven Hill will be submitted to HUD on or about August 3<sup>rd</sup>. The release of funds from HUD should be received by late August or early September.

- End of Year On-Site Monitoring: The Community Development Coordinator has conducted end of year on-site monitoring visits with the FY 2015-2016 CDBG subrecipients. On-site monitoring of New Hampshire Legal Assistance has been postponed, to accommodate the scheduled surgeries of key personnel. At these visits, general program success, CDBG regulatory compliance, financials, change in key agency personnel, and related topics were discussed with the subrecipients.
- Change in Agency Personnel: Bob O'Connell has retired as executive director of My Friend's Place and has been replaced by Susan Ford, former executive director of the Homeless Center for Strafford County. The new executive director at the Homeless Center for Strafford County is Sally Struble.
- FY 2016-2017 Annual Action Plan: HUD approved the City of Rochester's FY 16-17 Annual Action Plan on June 27<sup>th</sup>. Grant award documents are en route to the City Manager.
- Section 3 Reporting: The City of Rochester received a letter from HUD dated July 18, 2016, stating that Section 3 compliance reports (HUD Form 60002) had not been submitted for FY 2013, 2014, and 2015 and requesting that the reports be submitted online by August 12, 2016. The Community Development Coordinator verified that reports had in fact been submitted for all three years and submitted supporting documentation to the City's HUD representative showing this. The reports were not found in the online system, which has had multiple technical issues and bugs in the past, and the Community Development Coordinator reentered data from all three reports on July 22, 2016. The City's HUD representative apologized for the inconvenience and explained that it is a system error, with other CDBG grantees experiencing similar issues.
- Programmatic Agreement with NH Division of Historical Resources: The Programmatic between the NH Division of Historical Resources (NH DHR) and the City of Rochester has been signed by both the City and NH DHR.
- Language Access Plan: At a recent HUD-sponsored training, the need for HUD grantees to have a language access plan, providing for Limited English Proficiency residents to access municipal resources, was discussed. The Community Development Coordinator has drafted a language access plan based on Rochester's demographic data. The draft plan is attached to this report.
- ***FY 2015-2016 Consolidated Annual Performance and Evaluation Report***
  - CAPER: HUD requires the submission of the Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the end of the program year (September 30<sup>th</sup>). There must also be a 15 day public comment period before the CAPER is



submitted. The draft FY 2015-2016 CAPER is attached for initial Committee review.

Overall, the City of Rochester performed well in FY 2015-2016, spent funds in a timely manner, and met most performance goals for the CDBG program. The draft FY 2015-2016 CAPER has been uploaded to the Community Development webpage for public access.

- Section 3 Report (Form 60002): The Section 3 report for FY 2015-2016 must be submitted at the same time as the CAPER. The Community Development Coordinator will prepare the report and submit with or before the CAPER.

- **Other Activities**

- New Hampshire Housing National Housing Trust Fund Allocation Plan (Draft): The Community Development Coordinator drafted and submitted public comments on New Hampshire Housing's National Housing Trust Fund Allocation Plan urging prioritization of the City of Rochester for affordable housing funding.
- City Hall Annex: The Community Development Coordinator coordinated with Planner Michelle Mears to finalize, assemble, and submit the Land & Community Heritage Investment Program (LCHIP) grant application requesting funding for historic restoration work to the City Hall Annex building. The Community Development Coordinator also drafted and set up an educational webpage on the City Hall Annex restoration project, as part of fulfillment of the public education requirement of the CLG Grant. The webpage is available at <http://www.rochesternh.net/planning-development/pages/city-hall-annex-restoration> and will be updated by the Community Development Coordinator throughout the span of the restoration project.
- COPS Hiring Program Grant: The Community Development Coordinator assisted the Police Department in drafting and submitting this grant application.
- HUD Lead Hazard Reduction Grant: The Community Development Coordinator has drafted the project abstract and has started drafting the project narrative for this grant application. This project has taken up a significant amount of time due to the extensive research and writing requirements of the grant (*e.g.*, the narrative will be approximately 40 single-spaced pages).

- **Report Attachments**

- Photographs of Bicycle Racks (Rochester Public Library, Rochester Commons, Coheco River River Walk, East Rochester Pool)
- HUD Notice to Submit Form 60002 for Section 3 Compliance Reports (July 18, 2016)
- Language Access Plan – *draft*
- FY 2015-2016 CAPER – *draft*



**Photographs of Bicycle Racks**

***Rochester Public Library***



***Rochester Commons***





**THINK ROCHESTER**  
**NEW HAMPSHIRE** ECONOMIC DEVELOPMENT

*Cocheco River River Walk*



*East Rochester Pool*



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# FINANCE COMMITTEE

## Agenda Item

08/11/2016

**Agenda Item Name:** Monthly Financial Statements Summary

For the full detail report, click here: [Monthly Detailed Rpt for July FY2017](#)

### General Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 11,425	\$ 93,895	10.8
11051 ASSESSORS REVENUES	\$ -	\$ 68	\$ (68)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 1	\$ 54,999	0.0
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ -	\$ 1,000	0.0
11071 TAX COLLECTOR REVENUE	\$ 29,019,981	\$ 423,742	\$ 28,596,239	1.5
11081 GENERAL OVERHEAD REVENUE	\$ 2,752,193	\$ 185,979	\$ 2,566,214	6.8
11082 GENERAL OVERHEAD REVENUE	\$ 1,441,166	\$ -	\$ 1,441,166	0.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 100	\$ (100)	100.0
11101 PLANNING	\$ 15,250	\$ 15,421	\$ (171)	101.1
11201 REV LEGAL OFFICE	\$ 50,000	\$ 4,167	\$ 45,833	8.3
12011 POLICE CITY REVENUE	\$ 318,495	\$ 13,448	\$ 305,048	4.2
12021 FIRE CITY REVENUE	\$ 17,325	\$ 237	\$ 17,088	1.4
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0.0
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 75,607	\$ 287,368	20.8
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 3,022	\$ 32,178	8.6
13012 STATE HIGHWAY SUBSIDY	\$ 530,930	\$ -	\$ 530,930	0.0
14011 WELFARE REVENUE	\$ 7,500	\$ -	\$ 7,500	0.0
14021 RECREATION REVENUE	\$ 130,000	\$ 77,222	\$ 52,778	59.4
14031 LIBRARY REVENUE	\$ 12,915	\$ 675	\$ 12,240	5.2
<b>1000 GENERAL FUND</b>	<b>\$ 34,930,794</b>	<b>\$ 869,897</b>	<b>\$ 34,060,897</b>	<b>2.5</b>

### Enterprise Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ 364,253	\$ 5,431,588	6.3
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 302,992	\$ 6,574,165	4.4
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 1,913	\$ 579,540	0.3

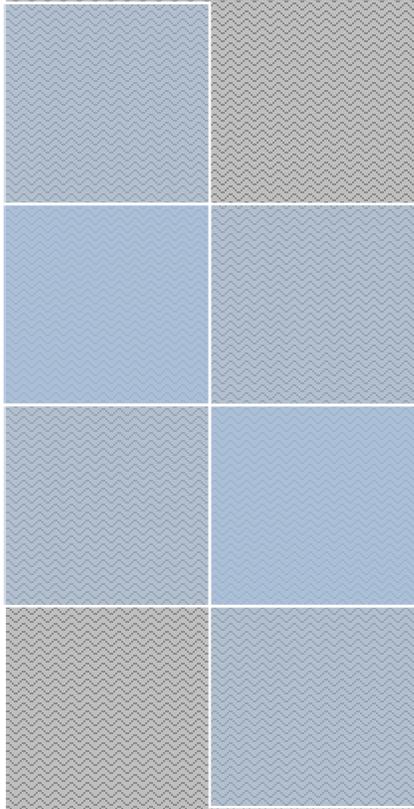
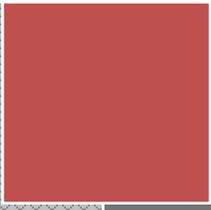
Note: Water and Sewer Fund Revenues Collected appear to fall short each fiscal year until final quarterly billings are posted in September.

General Fund Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,650	\$ 27,083	\$ 4,178	\$ 368,389	7.80
11012351 ECONOMIC DEVELOPMENT	\$ 472,945	\$ 77,766	\$ 65,809	\$ 329,370	30.40
11020050 MUNICIPAL INFORMATION	\$ 412,982	\$ 37,475	\$ 27,245	\$ 348,262	15.70
11030051 CITY CLERK	\$ 289,921	\$ 17,531	\$ 31,810	\$ 240,580	17.00
11040050 ELECTIONS	\$ 46,251	\$ 916	\$ 9,000	\$ 36,335	21.40
11050070 ASSESSORS	\$ 408,335	\$ 40,980	\$ 7,111	\$ 360,244	11.80
11060051 BUSINESS OFFICE	\$ 509,376	\$ 62,194	\$ 3,421	\$ 443,761	12.90
11063151 HUMAN RESOURCES	\$ 139,811	\$ 9,965	\$ 6,511	\$ 123,335	11.80
11070070 TAX COLLECTOR	\$ 340,128	\$ 30,200	\$ 1,041	\$ 308,887	9.20
11080050 GENERAL OVERHEAD	\$ 908,668	\$ 29,325	\$ 203,325	\$ 676,018	25.60
11090050 PB CITY WIDE 50	\$ 583,134	\$ 45,386	\$ 2,846	\$ 534,902	8.30
11090051 PB CITY HALL 51	\$ 64,239	\$ 265	\$ 3,368	\$ 60,607	5.70
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ 815	\$ 1,725	\$ 37,838	6.30
11090053 PB OLD POLICE STATION	\$ 9,925	\$ -	\$ -	\$ 9,925	0.00
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ -	\$ 2,998	\$ 13,413	18.30
11090055 PB GONIC FIRE 55	\$ 14,739	\$ -	\$ 7,179	\$ 7,560	48.70
11090056 PB LIBRARY 56	\$ 38,002	\$ -	\$ 5,936	\$ 32,066	15.60
11090057 PB DPW GARAGE 57	\$ 11,138	\$ 18	\$ 3,030	\$ 8,090	27.40
11090059 PB ER FIRE STATION 59	\$ 750	\$ -	\$ -	\$ 750	0.00
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ -	\$ 120	\$ 1,480	7.50
11090063 PB HANSON POOL 63	\$ 5,005	\$ -	\$ 1,675	\$ 3,330	33.50
11090064 PB GONIC POOL 64	\$ 2,880	\$ -	\$ 776	\$ 2,104	27.00
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ -	\$ 1,110	\$ 1,540	41.90
11090068 PB GROUNDS 68	\$ 10,960	\$ 315	\$ 395	\$ 10,250	6.50
11090069 PB DOWNTOWN 69	\$ 16,500	\$ -	\$ 4,500	\$ 12,000	27.30
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ -	\$ 2,162	\$ 26,525	7.50
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ -	\$ -	\$ 1,590	0.00
11090075 PB NEW POLICE STATION	\$ 35,796	\$ -	\$ 4,573	\$ 31,223	12.80
11102051 PLANNING	\$ 357,871	\$ 27,978	\$ 7,430	\$ 322,463	9.90
11200051 LEGAL OFFICE	\$ 541,865	\$ 28,609	\$ 5,622	\$ 507,634	6.30
12010053 PD ADMINISTRATIVE SER	\$ 1,891,285	\$ 119,950	\$ 111,252	\$ 1,660,084	12.20
12012453 PD PATROL SERVICES	\$ 4,574,998	\$ 332,007	\$ -	\$ 4,242,991	7.30
12012553 PD SUPPORT SERVICES	\$ 392,773	\$ 27,946	\$ -	\$ 364,827	7.10
12020054 FIRE DEPARTMENT	\$ 4,211,028	\$ 288,394	\$ 28,003	\$ 3,894,631	7.50
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 532	\$ -	\$ 28,024	1.90
12020754 CALL FIRE	\$ 30,964	\$ -	\$ -	\$ 30,964	0.00
12030153 DISPATCH CENTER	\$ 734,705	\$ 70,399	\$ 6,262	\$ 658,045	10.40
12040051 CODE ENFORCEMENT	\$ 564,099	\$ 50,111	\$ 2,377	\$ 511,611	9.30
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,079,699	\$ 132,945	\$ 605,320	\$ 1,341,434	35.50
13010957 WINTER MAINTENANCE	\$ 463,953	\$ -	\$ 700	\$ 463,254	0.20
13020050 CITY LIGHTS	\$ 271,500	\$ -	\$ 880	\$ 270,620	0.30
14010051 WELFARE	\$ 456,363	\$ 28,055	\$ 22,675	\$ 405,633	11.10
14022072 RECREATION ADMINISTRA	\$ 559,646	\$ 43,067	\$ 4,795	\$ 511,783	8.60
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ 35,275	\$ 2,270	\$ 45,118	45.40
14022250 RECREATION POOLS	\$ 78,507	\$ 25,734	\$ 845	\$ 51,928	33.90
14030056 LIBRARY	\$ 1,121,163	\$ 71,048	\$ 44,078	\$ 1,006,037	10.30
15000051 COUNTY TAX	\$ 6,075,141	\$ -	\$ -	\$ 6,075,141	0.00
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ 419,913	\$ -	\$ 3,011,527	12.20
17030050 OVERLAY	\$ 92,256	\$ -	\$ -	\$ 92,256	0.00
17040051 TRANSFER TO CIP & OTH	\$ 2,021,400	\$ -	\$ -	\$ 2,021,400	0.00
1000 GENERAL FUND	\$ 34,930,794	\$ 2,082,197	\$ 1,300,819	\$ 31,547,778	9.70

**Enterprise Fund Expenditures**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b><u>REVISED BUDGET</u></b>	<b><u>YTD EXPENDED</u></b>	<b><u>ENCUMBRANCE</u></b>	<b><u>AVAILABLE BUDGET</u></b>	<b><u>% USED</u></b>
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ 213,458	\$ 128,726	\$ 5,453,656	5.90
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 1,482,872	\$ 162,368	\$ 5,231,917	23.90
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 16,508	\$ 22,240	\$ 542,705	6.70



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**Rochester Fire Department**  
City of Rochester  
37 Wakefield Street – Rochester, NH 03867

**Norman Sanborn Jr.**  
Chief of Department

Tel (603) 335-7545  
Fax (603) 332-9711

August 1, 2016

TO: City Manager Dan Fitzpatrick  
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT**  
**JULY 2016**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

**DEPARTMENT INFORMATION:**

During the month of July the Department responded to 245 calls for service. This represents a 9.9% increase over last July with only 223 runs. Of the calls in July, there was 1 mobile home fire, 2 brush fires, and 2 other fires not considered structural in nature.

Crews also responded to an additional 39 calls for vehicle accidents, and 87 medical calls. 13 of those medical calls were overdoses. July so far accounts for 16% of this year's fire department response to overdoses. We also responded to 7 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

**ADMINISTRATIVE STAFF:**

Attended a ground breaking ceremony for the new Monarch School of New England.

Staff completed a walk-through of buildings and outside areas at the new Granite Ridge.

Staff promoted Lt. Erick Lenzi to Captain, Firefighter Nick Marique to Lieutenant and hired a new Firefighter, Joe Riley from the Wakefield NH Fire Department.

Captain Steve Johnson retired as of July 31, 2016 to become the Fire Chief in Acton, Maine.

**FIRE PREVENTION:**

July welcomed great weather and safe consumer fireworks use. No injuries or emergencies were reported as a result of homeowner's use of fireworks this year. Two large projects wrapped up their life safety system installs and we were able to complete final acceptance testing for Market Basket and 19 Glenwood Ave the Arthur Nickless Project. The first building involved in the Main Street fire in Gonic was torn down and the second is scheduled for early August. August will continue to be busy as The Monarch School prepares to start construction along with the townhouse project on Rochester Hill Road and the very large residential development going in on Clark Brook of Old Dover Road.

**DUTY SHIFT:**

All fulltime firefighters did 185 hours worth of training for the month of June doing assorted training.

**EMERGENCY MANAGEMENT:**

Met with Liz Lufkin from NH Homeland Security and Emergency Management to review the map for the Seabrook Power Plant Evacuation Traffic plan for residents of Portsmouth coming to the Middle School in case of an emergency at the Power Plant.

Sincerely,

Norman G. Sanborn, Jr.  
Fire Chief

# Rochester Fire Department

## Office of Fire Prevention

31-Jul

Building Fire Code Inspections	13
Building Site Consultation	10
Construction Plan Review	6
Fire Drills	4
Fire Investigations	1
Fire Permits Issued	
Fire Prevention Education and Training	2
Foster Care / Day Care Inspections	1
Outdoor Burning Inspections	35
Permit of Assembly Inspections	6
Tank Removal / Installation Inspections	1
Training Sessions	8
Woodstove / Pelletstove Appliance Inspection	
<b>Total</b>	<b>87</b>

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CITY OF ROCHESTER  
OPERATING BUDGET FY17

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FOR 2017 01

		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
-----									
1000 GENERAL FUND									
-----									
12021 FIRE CITY REVENUE									
-----									
12021	402111	OUTSIDE SERVICES REVE	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
12021	402157	00505 TANK REMOVAL	-25	-25	.00	.00	.00	-25.00	.0%
12021	402157	00506 BLASTING	-25	-25	.00	.00	.00	-25.00	.0%
12021	402157	00507 INCIDENT REPORT	-25	-25	.00	.00	.00	-25.00	.0%
12021	402157	00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%
12021	402157	00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%
12021	402157	00511 FIRE ALARM PLAN	-500	-500	.00	.00	.00	-500.00	.0%
12021	402157	00512 SPRINKLER PLAN	-1,000	-1,000	-187.00	-187.00	.00	-813.00	18.7%
12021	402157	00513 COMM HFS/CA	-100	-100	-50.00	-50.00	.00	-50.00	50.0%
12021	402157	00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%
12021	402157	00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%
12021	406205	FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%
TOTAL FIRE CITY REVENUE			-17,325	-17,325	-237.00	-237.00	.00	-17,088.00	1.4%
TOTAL GENERAL FUND			-17,325	-17,325	-237.00	-237.00	.00	-17,088.00	1.4%
TOTAL REVENUES			-17,325	-17,325	-237.00	-237.00	.00	-17,088.00	
GRAND TOTAL			-17,325	-17,325	-237.00	-237.00	.00	-17,088.00	1.4%

\*\* END OF REPORT - Generated by Cindi Potts \*\*

## FIRE DEPARTMENT CALLS

	June-16		July-16	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	19	7.9%	5	2.0%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	107	44.2%	125	51.0%
Hazardous Condition	12	5.0%	16	6.5%
Service Call	47	19.4%	41	16.7%
Good Intent Call	26	10.7%	31	12.7%
False Call	31	12.8%	25	10.2%
Undetermined	0	0.0%	2	0.8%
TOTAL	242	100.0%	245	100.0%

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1343-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Assistance, other	0205	Medical assist, assist EMS crew
16-1344-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Notify other agencies. 21 KNIGHT ST [RP]	1131	Service Call, other
16-1346-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate 120 MARKETPLACE BLVD PETCO	0816	Alarm system sounded due to malfunction
16-1347-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate 44 ADAMS AVE	1020	Good intent call, other
16-1348-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate 106 WHITEHALL RD	1414	Smoke detector activation due to malfunction
16-1349-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Provide manpower	1433	Medical assist, assist EMS crew
16-1350-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate	1449	Medical assist, assist EMS crew
16-1351-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate 76 NORTH MAIN ST ROCHESTER DISTRICT COURT	1509	Motor vehicle/pedestrian accident (MV Ped)
16-1352-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate	1649	Medical assist, assist EMS crew
16-1353-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Cancelled en route 12 UNION ST	1704	Dispatched & canceled en route
16-1354-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Fill-in or moveup 6TH ST DOVER NORTH END STATION	1658	Cover assignment, standby, moveup
16-1355-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Investigate 74 OLD DOVER RD EVERSOURCE	1753	Alarm system sounded due to malfunction
16-1356-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Ventilate 101 SOUTH MAIN ST CHINA PALACE	1758	Alarm system activation, no fire - unintentional
16-1357-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016 Assistance, other	2134	Medical assist, assist EMS crew

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1358-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016	2156	Medical assist, assist EMS crew Provide basic life support (BLS)
16-1359-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016	2129	EMS call, excluding vehicle accident with injury Investigate
16-1360-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016	2200	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1374-IN <b>1st Action:</b> <b>Location:</b>	07/01/2016	0646	Motor vehicle accident with injuries Provide first aid & check for injuries 70 TEBBETTS RD
16-1361-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	0026	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1366-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	0940	Service Call, other Assistance, other 11 FELKER ST ROCHESTER HOUSING AUTHORITY
16-1368-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1038	Medical assist, assist EMS crew Investigate
16-1369-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1043	Motor vehicle accident with injuries Provide manpower 296 WALNUT ST ELF'S GARDEN CENTER
16-1370-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1122	Alarm system sounded due to malfunction Investigate 106 WHITEHALL RD
16-1371-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1203	Medical assist, assist EMS crew Provide manpower
16-1372-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1158	Medical assist, assist EMS crew Provide manpower
16-1373-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	1428	Smoke scare, odor of smoke Investigate 10 PAWTUCKETTS WAY
16-1393-IN <b>1st Action:</b> <b>Location:</b>	07/02/2016	2129	Water or steam leak Investigate 287 ROCHESTER HILL RD SO'FIELD APARTMENTS
16-1375-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016	0858	Medical assist, assist EMS crew Assistance, other

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1376-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Investigate 64 SLOPER RD	0845	Cover assignment, standby, moveup
16-1377-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Provide basic life support (BLS)	0945	Medical assist, assist EMS crew
16-1378-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Investigate 68 SOUTH MAIN ST 68 SOUTH MAIN STREET COMPLEX	1252	Service Call, other
16-1379-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Provide manpower	1310	Medical assist, assist EMS crew
16-1380-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Provide manpower 51 FOUR ROD RD GRANDVIEW CAMPING AREA	1629	Water & ice-related rescue, other
16-1381-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Investigate 70 LEDGEVIEW DR	1910	Unauthorized burning
16-1382-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Forcible entry 15 FARRINGTON ST	2030	Lock-out
16-1383-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Cancelled en route 105 WHITEHOUSE RD AMAZON PARK	2225	Dispatched & canceled en route
16-1420-IN <b>1st Action:</b> <b>Location:</b>	07/03/2016 Provide basic life support (BLS)	2233	EMS call, party transported by non-fire agency
16-1384-IN <b>1st Action:</b> <b>Location:</b>	07/04/2016 Investigate	1011	Medical assist, assist EMS crew
16-1385-IN <b>1st Action:</b> <b>Location:</b>	07/04/2016 Investigate	1136	Medical assist, assist EMS crew
16-1386-IN <b>1st Action:</b> <b>Location:</b>	07/04/2016 Assistance, other 290 NORTH MAIN ST HANNAFORDBROS #8315	1826	Lock-out
16-1387-IN <b>1st Action:</b> <b>Location:</b>	07/04/2016 Investigate 5 HENRY DR	2235	Special outside fire, other
16-1388-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Investigate 287 PICKERING RD	0447	Motor vehicle accident with injuries

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1389-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Refer to proper authority 106 WHITEHALL RD	1054	Alarm system sounded due to malfunction
16-1390-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Investigate 26 COLONIAL WAY	1550	Alarm system sounded due to malfunction
16-1391-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Investigate 250 GONIC RD @ 67 CHURCH ST	1532	Motor vehicle accident with injuries
16-1392-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Provide manpower	1756	Medical assist, assist EMS crew
16-1394-IN <b>1st Action:</b> <b>Location:</b>	07/05/2016 Investigate 9 SILVER ST AREA OF	2155	Unauthorized burning
16-1395-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Provide manpower	0043	Medical assist, assist EMS crew
16-1396-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Provide manpower	0044	Medical assist, assist EMS crew
16-1397-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Provide first aid & check for injuries 15 MILTON RD	1506	Motor vehicle accident with injuries
16-1398-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Provide basic life support (BLS)	1139	EMS call, excluding vehicle accident with injury
16-1399-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Salvage & overhaul 99 FOUR ROD RD BAXTER LAKE ASSOCIATION	1320	Brush or brush-and-grass mixture fire
16-1400-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Investigate COLUMBUS AVE BY WALGREENS	1501	Motor vehicle accident with no injuries.
16-1401-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Investigate 52 STILLINGS CT	1626	Hazardous condition, Other
16-1402-IN <b>1st Action:</b> <b>Location:</b>	07/06/2016 Investigate 35 REGENCY CT MARDEN, NANCY	1942	Service Call, other
16-1403-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 8 HIGHLAND ST	0018	CO detector activation due to malfunction

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1404-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 44 WINKLEY FARM LN	0227	Smoke detector activation due to malfunction
16-1405-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Assistance, other	0746	Medical assist, assist EMS crew
16-1406-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Assistance, other	1012	Medical assist, assist EMS crew
16-1407-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 5 GLENWOOD AVE @ 117 WAKEFIELD ST	1155	Motor vehicle accident with no injuries.
16-1408-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 3 FRANKLIN ST @ 172 SOUTH MAIN ST	1355	Motor vehicle accident with no injuries.
16-1409-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 31 WAKEFIELD ST ROCHESTER CITY HALL	1738	Alarm system activation, no fire - unintentional
16-1410-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Standby 215 OLD DOVER RD @ 1 CORMIER DR	1633	Power line down
16-1411-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 11 GROVE ST	1915	
16-1412-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 299 NORTH MAIN ST CUMBERLAND FARMS STORE	2017	Gasoline or other flammable liquid spill
16-1413-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Assistance, other 2 HIGHLAND ST CUMBERLAND FARMS STORE	2105	Lock-out
16-1414-IN <b>1st Action:</b> <b>Location:</b>	07/07/2016 Investigate 20 COLUMBUS AVE LINSCOTT COURT APARTMENTS	2200	Alarm system sounded due to malfunction
16-1415-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016 Assistance, other	0227	Medical assist, assist EMS crew
16-1416-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016 Assistance, other	0416	Medical assist, assist EMS crew
16-1417-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016 Assistance, other	0217	Medical assist, assist EMS crew

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16-1418-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1110	<b>EMS call, excluding vehicle accident with injury</b>
	Provide basic life support (BLS)		
16-1419-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1202	<b>Good intent call, other</b>
	Investigate 35 DEWEY ST		
16-1421-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1519	<b>Medical assist, assist EMS crew</b>
	Provide basic life support (BLS)		
16-1422-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1547	<b>EMS call, excluding vehicle accident with injury</b>
	Provide basic life support (BLS)		
16-1423-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1535	<b>Medical assist, assist EMS crew</b>
	Investigate		
16-1424-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1642	<b>Medical assist, assist EMS crew</b>
	Investigate		
16-1425-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1855	<b>Medical assist, assist EMS crew</b>
	Investigate		
16-1426-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	1929	<b>Lock-out</b>
	Forcible entry 195 CHESTNUT HILL RD ROGER ALLEN PARK		
16-1475-IN <b>1st Action:</b> <b>Location:</b>	07/08/2016	0831	<b>Dispatched &amp; canceled en route</b>
	Cancelled en route 62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE		
16-1427-IN <b>1st Action:</b> <b>Location:</b>	07/09/2016	1419	<b>Central station, malicious false alarm</b>
	Investigate 11 WHITEHALL RD SARAH KENDALL BUILDING		
16-1428-IN <b>1st Action:</b> <b>Location:</b>	07/09/2016	1546	<b>Gasoline or other flammable liquid spill</b>
	Investigate 95 FARMINGTON RD SHELL (FARMINGTON ROAD)		
16-1429-IN <b>1st Action:</b> <b>Location:</b>	07/09/2016	2355	<b>Hazardous condition, Other</b>
	Notify other agencies. 24 MADISON AVE		
16-1510-IN <b>1st Action:</b> <b>Location:</b>	07/09/2016	1006	
	150 WAKEFIELD ST		
16-1430-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016	0230	<b>Smoke detector activation due to malfunction</b>
	Investigate 15 HAMPSHIRE AVE		

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16-1431-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Investigate 51 SUMMER ST [RP]	1248	Local alarm system, malicious false alarm
16-1432-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Investigate 161 WAKEFIELD ST MCDONALD'S RESTAURANT	1323	Motor vehicle accident with injuries
16-1433-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Investigate	1706	Medical assist, assist EMS crew
16-1434-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Provide manpower	1753	Medical assist, assist EMS crew
16-1435-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Investigate 19 DAFFODIL HILL LN	2021	Service Call, other
16-1436-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Investigate MILL ST	2030	Service Call, other
16-1437-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Provide basic life support (BLS)	2126	EMS call, excluding vehicle accident with injury
16-1438-IN <b>1st Action:</b> <b>Location:</b>	07/10/2016 Provide manpower	2142	Medical assist, assist EMS crew
16-1439-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Hazardous materials leak control & containment 160 WASHINGTON ST LOWES	0406	Gas leak (natural gas or LPG)
16-1440-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Investigate 25 JUSTIN LN	0933	Alarm system sounded due to malfunction
16-1441-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Investigate	1129	Medical assist, assist EMS crew
16-1442-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Provide manpower	1228	Medical assist, assist EMS crew
16-1443-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Forcible entry 49 EAGLE DR	1232	Lock-out
16-1444-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016 Assistance, other	1719	Medical assist, assist EMS crew

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16-1445-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016	1716	<b>Rescue, EMS incident, other</b> Provide first aid & check for iniuries
16-1446-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016	1855	<b>Lock-out</b> Forcible entry 280 NORTH MAIN ST HOME DEPOT
16-1448-IN <b>1st Action:</b> <b>Location:</b>	07/11/2016	2301	<b>Medical assist, assist EMS crew</b> Investigate
16-1447-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	0514	<b>Dispatched &amp; canceled en route</b> Cancelled en route 39 TEMPLE DR
16-1449-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	1106	<b>Medical assist, assist EMS crew</b> Provide manpower
16-1450-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	1333	<b>Service Call, other</b> Investigate 352 PORTLAND ST
16-1451-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	2143	<b>Alarm system activation, no fire - unintentional</b> Investigate 19 NORWAY PLAINS RD
16-1452-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	2323	<b>Cover assignment, standby, moveup</b> Fill-in, standby, other 262 SIXTH ST NORTH END STATION
16-1477-IN <b>1st Action:</b> <b>Location:</b>	07/12/2016	2335	<b>Medical assist, assist EMS crew</b> Investigate
16-1453-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	1419	<b>Cover assignment, standby, moveup</b> Investigate 532 TEN ROD
16-1454-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	0807	<b>Gas leak (natural gas or LPG)</b> Investigate 32 CHESTNUT ST
16-1455-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	0828	<b>Alarm system sounded due to malfunction</b> Investigate 19 RANGEWAY DR
16-1456-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	0847	<b>Medical assist, assist EMS crew</b> Provide manpower
16-1457-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	2020	<b>Dispatched &amp; canceled en route</b> Cancelled en route 19 DIAMONDBACK DR TARA ESTATES

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16-1458-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	0955	Vehicle accident, general cleanup
	Remove hazard 159 ROCHESTER HILL RD @ 197 TEBBETTS RD		
16-1459-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	1105	Gasoline or other flammable liquid spill
	Investigate 30 KNOBBY WAY		
16-1460-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	2017	Vehicle accident, general cleanup
	Investigate BRENDA LN		
16-1461-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	2139	Unauthorized burning
	Investigate 34 CHESTNUT ST [RP]		
16-1476-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	0300	Power line down
	Investigate 147 CHESTNUT HILL RD AREA OF ANDREA'S BRIDAL SHOP		
16-1494-IN <b>1st Action:</b> <b>Location:</b>	07/13/2016	2300	Cover assignment, standby, moveup
	Provide manpower 731 FIRST CROWN POINT RD		
16-1463-IN <b>1st Action:</b> <b>Location:</b>	07/14/2016	1011	Motor vehicle accident with injuries
	Investigate 96 MILTON RD MARKET BASKET		
16-1464-IN <b>1st Action:</b> <b>Location:</b>	07/14/2016	0714	Medical assist, assist EMS crew
	Investigate		
16-1465-IN <b>1st Action:</b> <b>Location:</b>	07/14/2016	1445	Medical assist, assist EMS crew
	Investigate		
16-1466-IN <b>1st Action:</b> <b>Location:</b>	07/14/2016	1559	Motor vehicle accident with no injuries.
	Investigate 81 GONIC RD @ 12 COLBY ST		
16-1467-IN <b>1st Action:</b> <b>Location:</b>	07/14/2016	1919	Medical assist, assist EMS crew
	Provide manpower		
16-1468-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016	0804	Medical assist, assist EMS crew
	Assistance, other		
16-1469-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016	1201	Motor vehicle accident with no injuries.
	Investigate ROCHESTER HILL RD BY PROFILE APTS		
16-1470-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016	1312	Service Call, other
	Investigate 3 FRANKLIN HGTS		

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16-1471-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016 Investigate 57 SOUTH MAIN ST @ 48 PORTLAND ST	1619	Good intent call, other
16-1472-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016 Investigate	1726	Medical assist, assist EMS crew
16-1473-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016 Investigate 54 PROSPECT ST [RP]	1943	Good intent call, other
16-1474-IN <b>1st Action:</b> <b>Location:</b>	07/15/2016 Investigate 41 WHITEHOUSE RD DURAND, TAMSIN	2137	Motor vehicle accident with no injuries.
16-1478-IN <b>1st Action:</b> <b>Location:</b>	07/16/2016 Provide basic life support (BLS)	0807	Medical assist, assist EMS crew
16-1479-IN <b>1st Action:</b> <b>Location:</b>	07/16/2016 Investigate	0733	Medical assist, assist EMS crew
16-1480-IN <b>1st Action:</b> <b>Location:</b>	07/16/2016 Assistance, other	1505	Medical assist, assist EMS crew
16-1481-IN <b>1st Action:</b> <b>Location:</b>	07/16/2016 Investigate 9 FOREST MEADOWS	1745	Service Call, other
16-1482-IN <b>1st Action:</b> <b>Location:</b>	07/16/2016 Provide first aid & check for injuries	1501	Medical assist, assist EMS crew
16-1483-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Cancelled en route 83 MEADERBORO RD	0529	Dispatched & canceled en route
16-1484-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Cancelled en route 19 LAFAYETTE ST [RP]	0541	Dispatched & canceled en route
16-1485-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Investigate GONIC RD	0845	Motor vehicle accident with injuries
16-1486-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Assistance, other	1246	Medical assist, assist EMS crew
16-1487-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Provide manpower	1243	Medical assist, assist EMS crew

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16-1488-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Investigate 4 FLAGG RD @ 412 GONIC RD	1721	Motor vehicle accident with no injuries.
16-1489-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Investigate	1828	EMS call, excluding vehicle accident with injury
16-1490-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Investigate	1935	Medical assist, assist EMS crew
16-1491-IN <b>1st Action:</b> <b>Location:</b>	07/17/2016 Provide manpower CARL BROGGI HWY	2122	Search for person on land
16-1492-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Provide manpower	1103	Medical assist, assist EMS crew
16-1493-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Assistance, other 160 WASHINGTON ST LOWES	1208	Service Call, other
16-1495-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Provide manpower	1037	Medical assist, assist EMS crew
16-1496-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Provide manpower	1125	Medical assist, assist EMS crew
16-1497-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Provide manpower 505 GREEN HILL RD	1657	Cover assignment, standby, moveup
16-1498-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Investigate 76 NORTH MAIN ST ROCHESTER DISTRICT COURT	1643	Motor vehicle accident with no injuries.
16-1499-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Investigate 47 FARMINGTON RD AROMA JOE'S	1659	Motor vehicle accident with no injuries.
16-1500-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Investigate 20 FARMINGTON RD VOLKSWAGEN OF ROCHESTER	1716	Motor vehicle accident with no injuries.
16-1501-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Investigate 20 COLUMBUS AVE LINSKOTT COURT APARTMENTS	2121	Lock-out
16-1502-IN <b>1st Action:</b> <b>Location:</b>	07/18/2016 Provide manpower	2328	Medical assist, assist EMS crew

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16-1503-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	0917	<b>Alarm system sounded due to malfunction</b>
	Investigate		
	47 SPAULDING TURNPIKE CONN NH DOT		
16-1504-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	1342	<b>Medical assist, assist EMS crew</b>
	Assistance, other		
16-1505-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	1400	<b>EMS call, party transported by non-fire agency</b>
	Provide first aid & check for injuries		
16-1506-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	1637	<b>Lock-out</b>
	Forcible entry		
	290 NORTH MAIN ST HANNAFORDBROS #8315		
16-1507-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	1641	<b>Service Call, other</b>
	Assistance, other		
	TRINITY CIR		
16-1508-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	1928	<b>Unauthorized burning</b>
	Investigate		
	6 LILAC DR		
16-1509-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	2028	<b>Motor vehicle accident with injuries</b>
	Provide first aid & check for injuries		
	SPAULDING TPKE NB MM 22		
16-1511-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	2117	<b>Good intent call, other</b>
	Investigate		
	20 COLUMBUS AVE LINSOTT COURT APARTMENTS		
16-1512-IN <b>1st Action:</b> <b>Location:</b>	07/19/2016	2056	<b>Medical assist, assist EMS crew</b>
	Assistance, other		
16-1513-IN <b>1st Action:</b> <b>Location:</b>	07/20/2016	0912	<b>Alarm system activation, no fire - unintentional</b>
	Investigate		
	287 ROCHESTER HILL RD SO'FIELD APARTMENTS		
16-1514-IN <b>1st Action:</b> <b>Location:</b>	07/20/2016	2042	<b>Medical assist, assist EMS crew</b>
	Provide manpower		
16-1515-IN <b>1st Action:</b> <b>Location:</b>	07/20/2016	2031	<b>Medical assist, assist EMS crew</b>
	Assistance, other		
16-1516-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	0659	<b>Medical assist, assist EMS crew</b>
	Provide manpower		
16-1517-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	1020	<b>Motor vehicle/pedestrian accident (MV Ped)</b>
	Provide manpower		
	186 PICKERING RD @ 2 TEBBETTS RD		

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16-1518-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	1416	Medical assist, assist EMS crew
	Provide manpower		
16-1519-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	1020	Gas leak (natural gas or LPG)
	Investigate		
	323 GONIC RD ACCESS SPORTS MEDICINE		
16-1520-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	1622	Medical assist, assist EMS crew
	Provide manpower		
16-1521-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	1825	Smoke scare, odor of smoke
	Investigate		
	21 ROCHESTER HILL RD CLOUGH, MARY		
16-1522-IN <b>1st Action:</b> <b>Location:</b>	07/21/2016	2049	Authorized controlled burning
	Investigate		
	152 NORTH MAIN ST		
16-1523-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1147	Medical assist, assist EMS crew
	Assistance, other		
16-1525-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1259	Motor vehicle accident with no injuries.
	Investigate		
	FARMINGTON RD		
16-1526-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1010	Cover assignment, standby, moveup
	Provide manpower		
	132 GREEN ST		
16-1527-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1541	Medical assist, assist EMS crew
	Investigate		
16-1528-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1531	EMS call, party transported by non-fire agency
	Provide manpower		
16-1529-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1604	Motor vehicle accident with no injuries.
	Investigate		
	118 HIGHLAND ST @ 394 SALMON FALLS RD		
16-1530-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1631	Good intent call, other
	Investigate		
	30 WOODLAND GREEN		
16-1531-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	2158	Medical assist, assist EMS crew
	Investigate		
16-1533-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016	1312	Service Call, other
	Investigate		
	18 ROYAL CREST MHP		

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16-1534-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016 Investigate 11 LAMY RD	1143	Alarm system sounded due to malfunction
16-1539-IN <b>1st Action:</b> <b>Location:</b>	07/22/2016 Provide manpower	1317	Medical assist, assist EMS crew
16-1532-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Assistance, other	0849	Medical assist, assist EMS crew
16-1535-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Provide first aid & check for injuries FARMINGTON RD	0916	Motor vehicle accident with injuries
16-1536-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 20 HIGHLAND ST @ 36 GROVE ST	1144	Motor vehicle accident with no injuries.
16-1537-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 8 SUGAR BROOK RD	1339	HazMat release investigation w/no HazMat
16-1538-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 160 WASHINGTON ST ROCHESTER CROSSING	1614	Alarm system sounded due to malfunction
16-1540-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 1 COXETER SQ	1701	Service Call, other
16-1541-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate SPAULDING TPKE EXIT 15-16 SB	1806	Motor vehicle accident with no injuries.
16-1542-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 96 MILTON RD MARKET BASKET	1947	Good intent call, other
16-1543-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Investigate 932 SALMON FALLS RD @ 178 WHITEHALL RD	2009	Motor vehicle accident with no injuries.
16-1544-IN <b>1st Action:</b> <b>Location:</b>	07/23/2016 Action taken, other 20 COLUMBUS AVE LINSKOTT COURT APARTMENTS	2156	Lock-out
16-1545-IN <b>1st Action:</b> <b>Location:</b>	07/24/2016 Provide manpower	0549	Medical assist, assist EMS crew
16-1546-IN <b>1st Action:</b> <b>Location:</b>	07/24/2016 Investigate	0047	Medical assist, assist EMS crew

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16-1547-IN <b>1st Action:</b> <b>Location:</b>	07/24/2016	0550	Medical assist, assist EMS crew Assistance, other
16-1548-IN <b>1st Action:</b> <b>Location:</b>	07/24/2016	0606	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1549-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	0957	Motor vehicle accident with no injuries. Investigate WALNUT ST TWOMBLEY
16-1550-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	1044	Dispatched & canceled en route Cancelled en route GRANT ST ACROSS FROM CHILDRENS HOME
16-1551-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	1706	Good intent call, other Investigate 21 NORWAY PLAINS RD
16-1552-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	1815	Motor vehicle accident with no injuries. Investigate 20 HIGHLAND ST @ 36 GROVE ST
16-1553-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	2126	Medical assist, assist EMS crew Provide manpower
16-1554-IN <b>1st Action:</b> <b>Location:</b>	07/25/2016	2232	Motor vehicle/pedestrian accident (MV Ped) Provide basic life support (BLS) 1 NORTH MAIN ST CITIZENS BANK
16-1555-IN <b>1st Action:</b> <b>Location:</b>	07/26/2016	0655	Motor vehicle accident with no injuries. Investigate 303 NORTH MAIN ST DUNKIN DONUTS
16-1556-IN <b>1st Action:</b> <b>Location:</b>	07/26/2016	0836	Good intent call, other Investigate 77 SOUTH MAIN ST FRIENDLY'S RESTAURANT
16-1557-IN <b>1st Action:</b> <b>Location:</b>	07/26/2016	1212	Motor vehicle accident with injuries Provide first aid & check for injuries 15 SUMMER ST @ 59 COLUMBUS AVE
16-1558-IN <b>1st Action:</b> <b>Location:</b>	07/26/2016	1606	Lock-out Forcible entry 375 PORTLAND ST AUTISM AWARENESS
16-1559-IN <b>1st Action:</b> <b>Location:</b>	07/26/2016	2046	Hazardous condition, Other Investigate 273 MILTON RD @ 1 SPAULDING AVE
16-1560-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	0348	Motor vehicle accident with injuries Investigate 195 BROCK ST @ 703 COLUMBUS AVE NEAR WILD WILLYS

**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1561-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	1023	Motor vehicle accident with injuries
	Investigate		
	FARMINGTON RD NEAR EXIIT 15		
16-1562-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	1126	Power line down
	Investigate		
	PLANTE ST AREA OF 26		
16-1563-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	1249	Medical assist, assist EMS crew
	Provide manpower		
16-1564-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	1243	Medical assist, assist EMS crew
	Assistance, other		
16-1565-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	1930	Service Call, other
	Investigate		
	11 ADRIEN CIR CHASSE VILLAGE		
16-1566-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	2154	Medical assist, assist EMS crew
	Investigate		
16-1581-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	0052	Good intent call, other
	Investigate		
	SCHLEY ST AREA OF 11-13		
16-1582-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	0447	Medical assist, assist EMS crew
	Assistance, other		
16-1583-IN <b>1st Action:</b> <b>Location:</b>	07/27/2016	0556	Good intent call, other
	Investigate		
	25 NORWAY PLAINS RD [RP]		
16-1567-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016	0019	Alarm system sounded due to malfunction
	Investigate		
	34 PUNCH BROOK WAY BROOKSIDE PLACE		
16-1568-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016	0913	Service Call, other
	Investigate		
	3 NORMAN ST		
16-1569-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016	1136	Fire in mobile home used as fixed residence
	Investigate		
	105 WHITEHOUSE RD AMAZON PARK		
16-1570-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016	1158	Service Call, other
	Assistance, other		
	11 LINCOLN ST LINCOLN TERRACE HOME		
16-1571-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016	1336	Good intent call, other
	Investigate		
	37 WAKEFIELD ST ROCHESTER FIRE DEPARTMENT		

**Rochester Fire Department**  
Incident Status

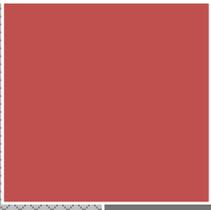
08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1572-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate	1432	Medical assist, assist EMS crew
16-1573-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate WHITEHOUSE RD	1531	Good intent call, other
16-1574-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate 338 CHESTNUT HILL RD	0151	Vehicle accident, general cleanup
16-1575-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate 104 SOUTH MAIN ST WALGREEN'S DRUG STORE	1651	Motor vehicle accident with no injuries.
16-1576-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate 118 SECRETARIAT WAY SECRETARIAT ESTATES	1921	Alarm system sounded due to malfunction
16-1577-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate MILL ST NEAR THE DAM	1937	Unauthorized burning
16-1578-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Investigate 157 ROCHESTER HILL RD HI-VU MOTOR INN	2029	Good intent call, other
16-1579-IN <b>1st Action:</b> <b>Location:</b>	07/28/2016 Assistance, other	2307	Medical assist, assist EMS crew
16-1580-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Investigate 401 NORTH MAIN ST DICK POULIN CHEVROLET	0734	Alarm system activation, no fire - unintentional
16-1584-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Investigate 17 HARDING ST	1608	Cooking fire, confined to container
16-1585-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Information, investigation & enforcement, other 32 MILL ST [RP]	2039	Unauthorized burning
16-1586-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Provide manpower	2103	Medical assist, assist EMS crew
16-1587-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Investigate 86 EBONY DR BROCK, EVAN	2123	Alarm system sounded due to malfunction
16-1588-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016 Cancelled en route 27 LAFAYETTE ST	2339	Dispatched & canceled en route

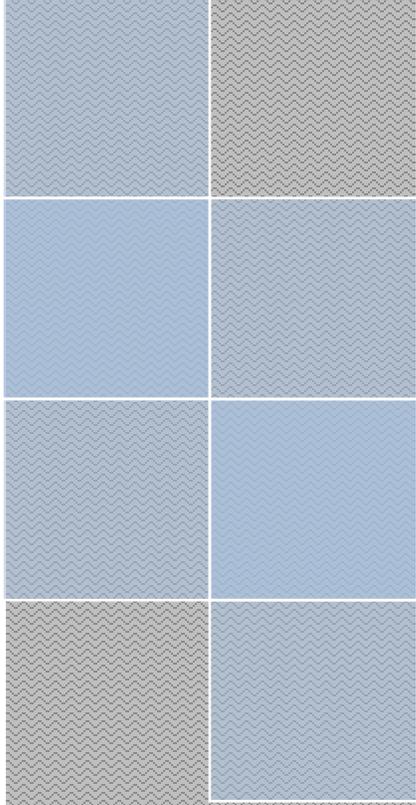
**Rochester Fire Department**  
Incident Status

08/11/2016

<b>Incident</b>	<b>Incident Date</b>	<b>Alarm Time</b>	<b>Incident Type</b>
16-1589-IN <b>1st Action:</b> <b>Location:</b>	07/29/2016	2322	<b>Unauthorized burning</b> Extinguishment by fire service personnel 106 MILTON RD BIG LOTS
16-1590-IN <b>1st Action:</b> <b>Location:</b>	07/30/2016	0503	<b>Medical assist, assist EMS crew</b> Forcible entry -
16-1591-IN <b>1st Action:</b> <b>Location:</b>	07/30/2016	1421	<b>Motor vehicle accident with injuries</b> Provide manpower 50 HANCOCK ST BY NAPA
16-1592-IN <b>1st Action:</b> <b>Location:</b>	07/30/2016	1814	<b>Brush or brush-and-grass mixture fire</b> Investigate BROCK ST BABE RUTH BASEBALL FIELD
16-1593-IN <b>1st Action:</b> <b>Location:</b>	07/31/2016	0337	<b>Medical assist, assist EMS crew</b> Provide manpower
16-1594-IN <b>1st Action:</b> <b>Location:</b>	07/31/2016	1358	<b>Dispatched &amp; canceled en route</b> Cancelled en route 3 CHURCH ST [RP]
16-1595-IN <b>1st Action:</b> <b>Location:</b>	07/31/2016	2312	<b>Gas leak (natural gas or LPG)</b> Investigate 22 DARBY LN



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**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

08/11/2016  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

## **MONTHLY REPORT**

### **July 2016**

There were a total of 20,944 items circulated with 13,713 people visiting the library in the month of July. Visitors to the library's web site numbered 10,082. Current number of patron registrations is 36,421. Interlibrary loan activity included 70 materials borrowed from other libraries and 182 loaned to other libraries.

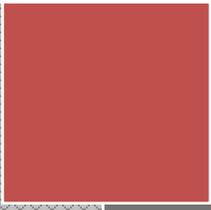
The month of July is full of fun Summer Reading Program activities. The Children's Room transformed into a Pirates Cove full of interesting items related to the "Treasure a Good Book!" theme for this year's Summer Reading Program. There is a Pirate's Ship, Cave complete with Treasure Chest, Sea Creatures including Sharks and much more.

Over 373 children signed up for this year's Summer Reading Program. Three entertaining Story Times were made available for children age 2-5 with a total of sixty-three children in attendance. Two hundred seventy-eight children participated in three craft programs available for those 2 and older including "Ocean Treasure Bottles", "Pirate Hats and Eye Patches" and "Treasure Chests".

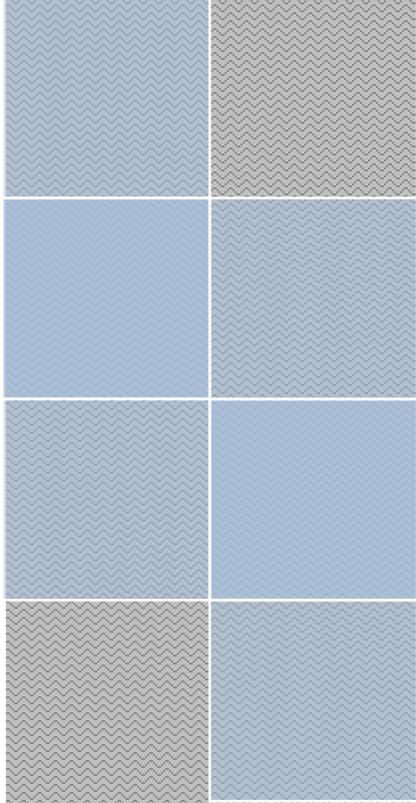
July 14<sup>th</sup> the Library was proud to present "Mr. Vinny's Puppet Show" a unique and dynamic family show. Mr. Vinny, a member of the hugely popular Toe Jam Puppet Band, created a hilarious and high energy, program that featured a variety of puppets and fun participation for the 75 patrons in attendance.

Wednesday, July 25<sup>th</sup> the Children's Room welcomed Wildlife Encounters. Three hundred-twenty children and adults enjoyed meeting a variety of the creatures pirates may have encountered in their travels during this entertaining and educational program.

In addition to the print versions of available books, 276 of our library patrons downloaded 1,322 e-books to media devices through the library's web site this month. The RPL website also enabled 22 patrons access to Mango Languages and 463 songs were downloaded from Freegal Music along with 4 videos from Freegal Movies.



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Planning and Development  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

Planning & Development Department  
City Hall - Second Floor  
31 Wakefield Street  
ROCHESTER, NEW HAMPSHIRE 03867-1917  
(603) 335-1338 - Fax (603) 335-7585  
Web Site: <http://www.rochesternh.net>

## PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR JULY 2016

The Planning Board, Conservation Commission, and Historic District Commission (HDC) held their regular meetings in July. The Arts & Culture Commission did not have a meeting. The Planning Board did not have a workshop meeting in July. The Planning Board's regular meeting was a busy one as predicted. The discussions/agendas from the regular meetings and workshop meeting of the Planning Board, Conservation Commission, and HDC are summarized below.

The Planning Staff attended various meetings throughout the month of June including the Strafford Metropolitan Planning Organization's Technical Advisory Committee, TRG meetings, minor site plans, Granite Ridge meetings, meeting with consultants, developers, citizens, and other City staff. We received several new applications to the Planning Board for their August meeting and began review of those applications and preparing them for hearings by the Board. It looks like the next few months will continue to be very busy for us in the Planning & Development Department.

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### APPLICATIONS REVIEWED BY THE PLANNING BOARD

**Anna/Ervin Fazekas Revocable Trusts, Flat Rock Bridge/Milton Road** (by Berry Surveying & Engineering) Subdivision to create six lots.  
Case# 210 – 50,51,64,71 – HC/R1 – 16 **CONTINUED TO 8/15/2016**

**Anna/Ervin Fazekas Revocable Trusts, Flat Rock Bridge/Milton Road** (by Berry Surveying & Engineering) Site plan to construct 3 & 4 unit buildings, totaling 31 dwelling units. Case# 210 – 50,51,64,71 – HC/R1 – 16 **CONTINUED TO 8/15/2016**

**Robert DiBerto, 319 Rochester Hill Road** (Berry Surveying & Engineering) Major subdivision to create five separate lots. Case# 255-13-OC-15 **DENIED**

**Stephen Brochu, 25 Stephens Drive** (by Fox Survey Company) Minor subdivision of one lot into two. Case# 236 – 44 – A – 16 **APPROVED**

**Nantucket Beadboard, 109 Chestnut Hill Road** (by Norway Plains Associates) Condition use permit to construct a driveway within a wetland and wetland buffer.  
Case# 222 – 16 – I – 16 **APPROVED**

**Kenneth & Penelope Krichofer / Brian & Diane Brochu, 3 Grey Ledge Drive & 15 Blue Hills Drive** (by Norway Plains Associates) Lot line revision. Case# 260 – 32&33 – A – 16 **APPROVED**

**Daniel Scruton, 114 Meaderboro Road** (by Norway Plains Associates) Minor subdivision of one lot into two lots. Case# 232 – 13 – A – 16 **APPROVED**

**Francis & Evelyn O’Neil, 19 Cocheco Avenue** (by Berry Surveying & Engineering) Minor subdivision of one lot into two lots. Case# 103 – 139 – R2 – 16 **APPROVED**

**The Ridge Marketplace, 120 Marketplace Boulevard** (by Tighe & Bond) Modification to approved site plan to allow for building footprint changes, parking lot revisions, landscape revisions, proposed phasing of the project, and revised architectural elevations. Case# 216 – 11 – GRD – 14 **APPROVED**

### APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

**1. Conservation Overlay District: 24 Jeremiah Lane** (by Berry Surveying & Engineering) 53-Lot conservation subdivision for single and duplex housing, with wetland/wetland buffer impacts.

*The Commission discussed a subdivision proposal that has proposed wetland impacts. The Commission requested that additional information be submitted (information that is required to be submitted but had not been), and, they requested a site walk of the property to view the proposed wetland impact areas (this site walk is scheduled for 8-14-16 at 8:00am)*

**2. Reports:** An update on the status of TRG / PB applications was given. Many of the applications submitted were deemed incomplete by TRG and as such are not ready to be discussed by the PB.

**3. Old Business:** The Commission continued their discussion about the dissemination of collected Current Use penalties.

**4. New Business:** The City holds a conservation easement known as the “Copper Lane Conservation Easement”. South East Land Trust (SELT) is a partner with the City on this easement. Because SELT recently became an “accredited” land trust, they are making sure their previously conducted base line reports meet the “accredited” standards. A slightly revised baseline conditions report was reviewed by the Commission and they voted to have the City Manager sign the revised document.

**5. Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussion of acquisition of real property and/or recent site walks and LACE sheets was had.

### APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

**My Mobil, One Wakefield Street Suite 11,** Application for Certificate of Approval for wall sign Case# 120 – 394-11– DC – 16. **APPROVED**

**Independent Financial Advisors, 59 Main Street,** Amendment to Certificate of Approval for approved handicap accessible ramp (concrete to pressure treated framing). **APPROVED**

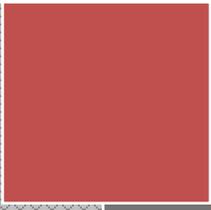
**Sundance Sign Company**, One Wakefield Street, Application for Certificate of Approval for building signs plan and main sign design. Case #120-394-DC-16. **APPROVED**

**ARTS AND CULTURE COMMISSION ACTIVITIES**

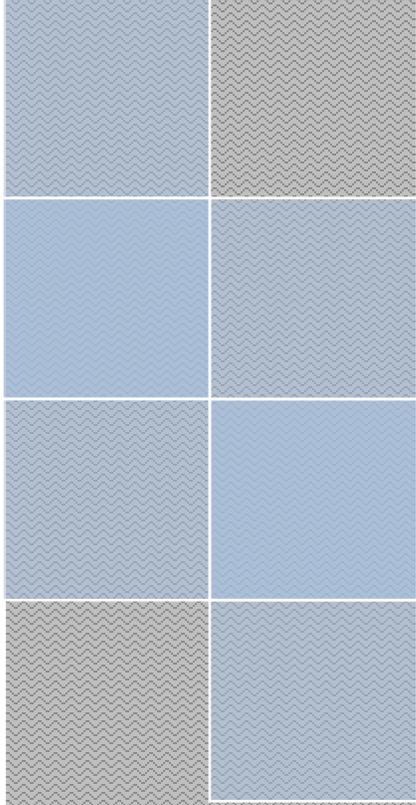
The Arts and Culture Commission did not hold a meeting for the month of July.

Respectfully submitted,

James B. Campbell,  
*Director of Planning & Development*



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08/11/2016

# ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN  
*Chief of Police*

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
BRUCE E. LINDSAY  
*Vice Chairman*  
LUCIEN G. LEVESQUE  
*Commissioner*



August 4, 2016

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – July 2016

**OPERATIONS:** Three of the six wards met this period, with good attendance from citizens, police and City Councilors. There were discussions about fraud safety, activity and vandalism at the fairgrounds, general theft prevention, and the opiate epidemic. There was also discussion on construction projects in the City.

Lt. Bossi attended the Rental Property Owner's Association meeting. There was discussion about the recovery center that is being worked on. Lt. Bossi talked about drugs and treatment as well as answering questions about abandoned vehicles.

The investigations bureau had 45 cases sent from patrol for review or investigation. There are currently 79 cases assigned. There were 16 cases presented to the Grand Jury and all returned true bills. We logged in 365 pieces of evidence and returned 86 pieces. Detectives conducted compliance checks on 2 pawn shops and 22 sex offenders with no violations noted. There were two detective call outs this period, one for a death investigation and one for an assault on a child. An arrest was made in the assault case.

**BRIDGING THE GAPS:** The coalition is partnering with many community organizations to host the annual National Night Out event. The final wrap up meeting was held this period. Four of the youth to youth members are attending the Youth to Youth International Eastern States Conference in Rhode Island. The conference focuses on skills and empowerment for a drug-free lifestyle. Four youth empowerment team members also attended the Dover Youth to Youth summer advocacy training to learn presentation skills, media production, knowledge on the alcohol and tobacco industry tactics, and hosted a demonstration promoting the "Anyone, Anytime" campaign.

**COMMUNITY ENGAGEMENT OFFICER:** In addition to several monthly meetings, Off. Miehle took part in the senior barbeque. He is working with Main Street, Housing and a property owner on a knotweed issue on land between Wyandotte Falls and North Main Street. This has been a reoccurring seasonal problem they hope to permanently address. Facebook continues to be a valuable tool. Two of the five cases posted this month have been solved.

**COMP STAT:** Self initiated activities remain high. There were more than 1,000 traffic stops as well as several drug related arrests. There was a reported increase in motor vehicle thefts,

largely attributed to taking without owner's consent. We will continue to monitor property crimes and deploy our resources accordingly to address areas of concern.

**DIVERSION:** The Teen travel camp started this period and has been very successful. These are pro-social activities with positive role models from the recreation department, the police department and Bridging the Gaps.

**EXPLORERS:** Two of our explorers attended the Cadet Training Academy; one attended the basic academy and the other attended the advanced program. Lt. Gould and Officer Danie were staff members at the Academy.

**HONOR GUARD:** The Honor Guard conducted an opening ceremony for a flag event at the Knights of Columbus on July 4. The Honor Guard is in the process of presenting the colors at upcoming Boston Red Sox and Bruins games.

**HOUSING:** There were 34 police related calls for service this period. There has been an increase in calls for welfare checks and police information for repeat callers. The Police Department collaborated with the Recreation Department and the Housing Authority to host a senior cook out at the East Rochester pool. The event was well attended by more than 50 senior residents.

**K9:** There were three tracks and three drug searches in town. The K9 Unit also has been more visible in the downtown walking foot beats.

**PROSECUTION:** In adult court this reporting period there were 209 new cases with 305 charges. Of those there were 88 guilty pleas, 51 not guilty pleas and 44 failed to appear. Of the cases that went before the court there were 17 administrative guilty findings, 34 charges nol prossed as part of plea agreements, 1 case was dismissed by the court and 56 cases were continued.

In juvenile prosecution Lt. Gould had 23 arraignments, 6 review hearings, 10 violation hearings and 12 trials scheduled, nine were closed by plea. There were two continuances.

**SCHOOL RESOURCE OFFICERS:** Officer Jackson has been assigned to patrol for the summer. He has been attending the Teen Travel camp to maintain connections with youth. Officer Funk has been assigned to housing over the summer, assisting Officer Blair.

**ADMINISTRATIVE:** Public Buildings assisted us with installation of the access points on our building as well as running of wiring to the basement server in preparation for the Watchguard camera systems. One camera has been installed in a cruiser for scheduled demo training. The remaining cruisers will be fitted the week of August 22, 2016.

We are working with MIS on replacing the radio computers. These are the original computers when we moved to this building in 2004. They are running Windows XP which is no longer supported. We are exploring the 911 calls backfilling into our system through computer aided dispatch. This will cut down on manual keying. We are also working to have the fire run cards entered into IMC to improve the process for dispatch on fire calls.

The cruiser bid is out and expected to be opened on August 4, 2016. Once the bid is awarded we can get the cruisers ordered.

Midterm evaluations for the officers at the academy show they are progressing well in the program.

We are currently at full staff in patrol and communications. We held a pre-employment agility test on July 30. Oral boards will be August 8. This is to establish an eligibility list for an anticipated September vacancy.

Our COPS Grant application has been submitted for one officer as approved by Council. We are waiting to hear if we will get the award.

Our MIS Department is exploring a suitable MDT replacement for the cruisers. It is less expensive than other options we previously looked at, which may allow us to outfit the fleet. The tablets we purchased last year as a cost saving measure have unfortunately not performed to our needs or expectations.

Two officers attended training on drug overdose death investigations. We also hosted an 8 hour Glock Handgun armorer course. Both of the Department armorers' attended the course. One seat was at no cost because we hosted the class.

We have scheduled 9 Department staff to attend the L.E.A.D. (law enforcement against drugs) training. We will introduce this program this year in the schools. It will replace the DARE program. We are also scheduling "compassion fatigue" training. This will go in hand with the Recovery Center and is designed to give officers skills in dealing with repeat calls to the same residence and/or persons.

**FORFEITURE SPENDING:**

**EMD USE:**

There were three Taser displays and no Taser deploys this period.

Respectfully Submitted,

*Michael J. Allen*  
Michael J. Allen  
Chief of Police

PC: Rochester Police Commission  
File

08/11/2016

KELLY A. AYOTTE  
NEW HAMPSHIRE

144 RUSSELL BUILDING  
WASHINGTON, DC 20510

1200 ELM STREET, SUITE 2  
MANCHESTER, NH 03101

144 MAIN STREET  
NASHUA, NH 03060

14 MANCHESTER SQUARE, SUITE 140  
PORTSMOUTH, NH 03801

19 PLEASANT STREET, SUITE 13B  
BERLIN, NH 03570

## United States Senate

WASHINGTON, DC 20510

(202) 224-3324

COMMITTEES:  
ARMED SERVICES  
COMMERCE  
HOMELAND SECURITY &  
GOVERNMENTAL AFFAIRS  
BUDGET  
SMALL BUSINESS

August 2, 2016

Ronald L. Davis, Director  
COPS Office  
U.S. Department of Justice  
145 N Street NE  
Washington, DC 20530

Dear Director Davis:

I write to enthusiastically support the Rochester, New Hampshire Police Department (ORI: NH0092000)'s competitive grant application under the COPS Hiring Grant program. Rochester seeks to fill a critical need for an officer working in Rochester's schools focused on drug abuse prevention.

The Rochester Police Department is a highly respected New Hampshire agency located in Strafford County. Rochester is a city with a population of approximately 29,823. The Department serves one of New Hampshire's more densely populated regions and is situated near the Maine border and a short travel distance from the Massachusetts border. The men and women of this department serve with great distinction, are leaders in community-oriented policing, and are working hard to meet the critical public safety needs of their City.

I urge the COPS Office to give the Rochester NH Police Department's competitive grant application every due consideration. As New Hampshire faces an epidemic of prescription opioid, heroin, and fentanyl overdose deaths and problems related to substance use disorders, it is critical that we expand prevention efforts—particularly among youth. I enthusiastically support Rochester's application to add a police officer to their schools focused on drug abuse prevention.

Sincerely,



Kelly A. Ayotte  
United States Senator

KAA/obf

# **Rochester Police Dept.**

Compstat - July 2016

FIELD ACTIVITIES										
	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	1239	1215	2%	1179	1045	13%	8372	7840	7%	4455
Arrests from Stops	31	36	-14%	41	35	17%	269	238	13%	158
Summons	114	106	8%	105	83	27%	712	662	8%	547
Warnings	1069	1029	4%	1000	907	10%	7226	6770	7%	3639
No Action	28	28	0%	29	19	53%	183	196	-7%	131
Accidents	96	77	25%	89	72	24%	576	634	-9%	541
Summons from Accidents	5	4	25%	8	7	14%	46	51	-10%	25
Arrests from Accidents	0	3	-100%	5	1	400%	17	19	-11%	11
Field Interviews	25	41	-39%	25	22	14%	138	134	3%	312
DWI	3	11	-73%	9	4	125%	41	58	-29%	39
Narcotics	0	5	300%	2	0	300%	10	21	-52%	9
Alcohol	3	6	-50%	7	4	75%	31	37	-16%	32
DWI from Accidents	0	2	-100%	5	1	400%	17	12	42%	6

PROPERTY CRIME - OF's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	17	20	-15%	18	32	-44%	171	138	24%	87%	75%	227
Theft from M/V	13	21	-38%	11	11	0%	63	85	-26%	2%	4%	124
All Other Theft	14	30	-53%	18	19	-5%	122	115	6%	16%	24%	277
M/V Theft	5	3	67%	7	1	300%	24	13	85%	29%	46%	14
Vandalism	37	41	-10%	39	44	-11%	276	226	22%	30%	37%	250
Burglary	11	11	0%	11	16	-31%	76	55	38%	13%	25%	75
<b>Total Property</b>	<b>97</b>	<b>126</b>	<b>-23%</b>	<b>104</b>	<b>123</b>	<b>-15%</b>	<b>732</b>	<b>632</b>	<b>16%</b>	<b>29%</b>	<b>35%</b>	<b>967</b>
PROPERTY CRIME - AR's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	15	22	-32%	22	22	0%	148	104	42%	87%	75%	184
Theft from M/V	0	0	0%	0	0	100%	1	3	-67%	2%	4%	2
All Other Theft	1	5	-80%	0	3	-100%	19	28	-32%	16%	24%	51
M/V Theft	0	2	-100%	2	3	100%	7	6	17%	29%	46%	2
Vandalism	15	6	150%	16	11	45%	83	83	0%	30%	37%	84
Burglary	1	2	-50%	2	2	0%	10	14	-29%	13%	25%	12
<b>Total Property</b>	<b>32</b>	<b>37</b>	<b>-14%</b>	<b>42</b>	<b>41</b>	<b>2%</b>	<b>268</b>	<b>238</b>	<b>13%</b>	<b>29%</b>	<b>35%</b>	<b>335</b>
DRUG CRIME - OF's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	12	20	-40%	29	13	123%	130	157	-17%	87%	78%	79
DRUG CRIME - AR's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	11	15	-27%	28	11	155%	113	123	-8%	87%	78%	56

VIOLENT CRIME - OF's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	1	8	-88%	1	2	-50%	10	9	11%	100%	22%	20
Aggravated Assault	7	5	40%	4	5	-20%	34	42	-19%	65%	69%	45
<i>from DV</i>	1	2	-50%	3	3	0%	17	14	21%			24
Simple Assault	41	66	-38%	48	37	30%	283	284	0%	55%	62%	274
<i>from DV</i>	21	25	-16%	26	19	37%	154	153	1%			120
<b>Total Violent</b>	<b>49</b>	<b>79</b>	<b>-38%</b>	<b>53</b>	<b>44</b>	<b>20%</b>	<b>328</b>	<b>335</b>	<b>-2%</b>	<b>80%</b>	<b>38%</b>	<b>340</b>
VIOLENT CRIME - AR's by Incident												
Specific Crimes	07/01/2016 - 07/31/2016	07/01/2015 - 07/31/2015	% Change	06/01/2016 - 06/30/2016	05/01/2016 - 05/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	1	0	0%	6	0	0%	10	2	400%	100%	22%	8
Aggravated Assault	3	2	50%	5	3	67%	22	29	-24%	65%	69%	32
Simple Assault	25	23	9%	24	24	0%	155	175	-11%	55%	62%	164
<b>Total Violent</b>	<b>29</b>	<b>25</b>	<b>16%</b>	<b>35</b>	<b>27</b>	<b>30%</b>	<b>188</b>	<b>206</b>	<b>-9%</b>	<b>80%</b>	<b>38%</b>	<b>204</b>

**DV COMPSTAT  
July 2016**

Dates	4/1/16 - 4/30/16	5/1/16- 5/31/16	6/1/16- 6/30/16	7/1/16- 7/31/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	23	19	21	21	1	146	17	154
Felony Arrests	2	2	1	1	0	10	1	11
Verbal Cases	26	24	22	28		169		139
<b>Total Cases</b>	<b>51</b>	<b>45</b>	<b>44</b>	<b>50</b>	<b>1</b>	<b>325</b>	<b>18</b>	<b>304</b>

**2016 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients	21 (2*)					
LE Referrals	1					

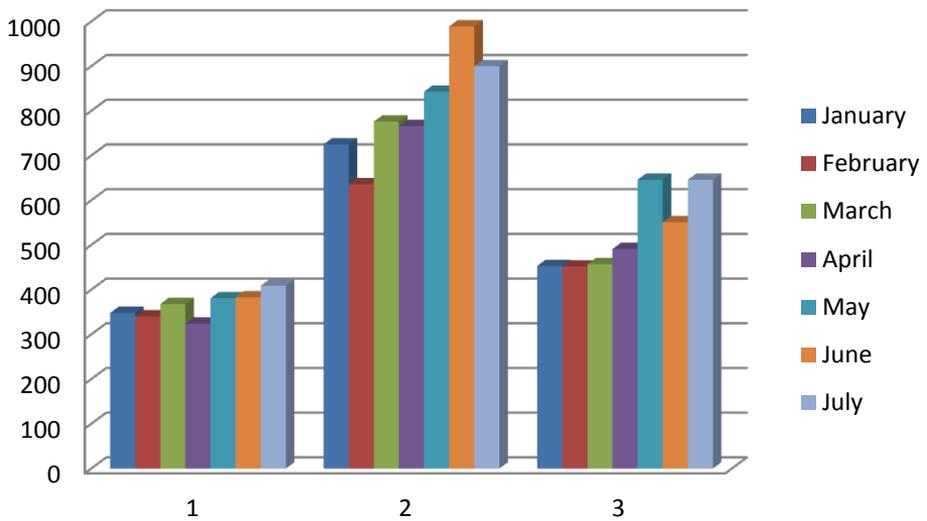
**2015 FJC Clients (new clients only)**

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

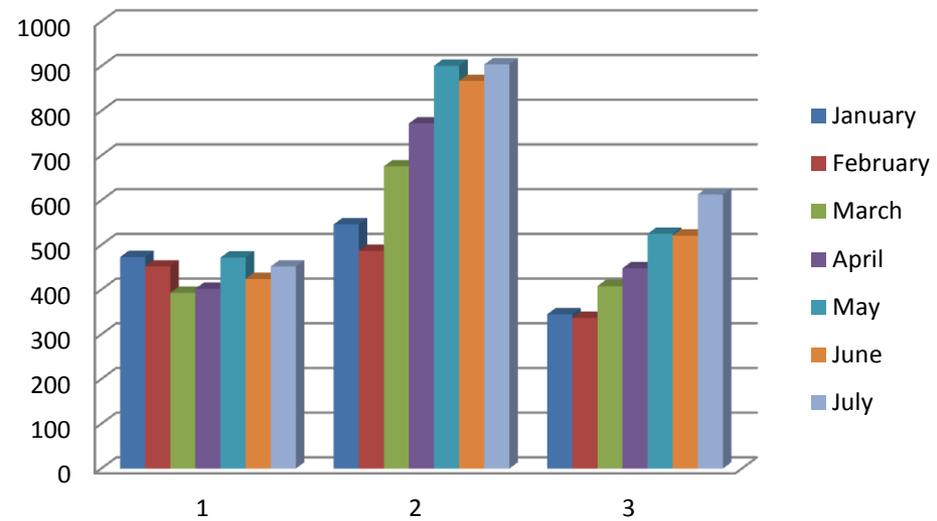
\*Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

\*\*The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.

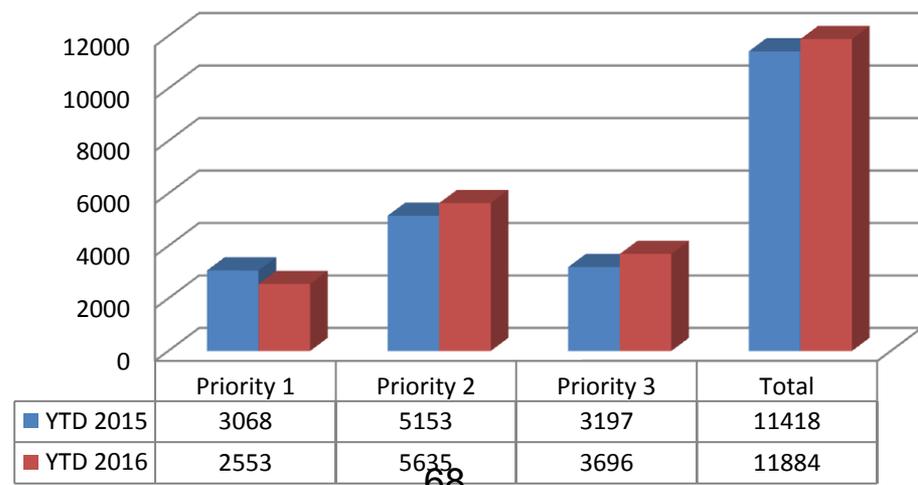
### 2016 CFS Trends



### 2015 CFS Trends

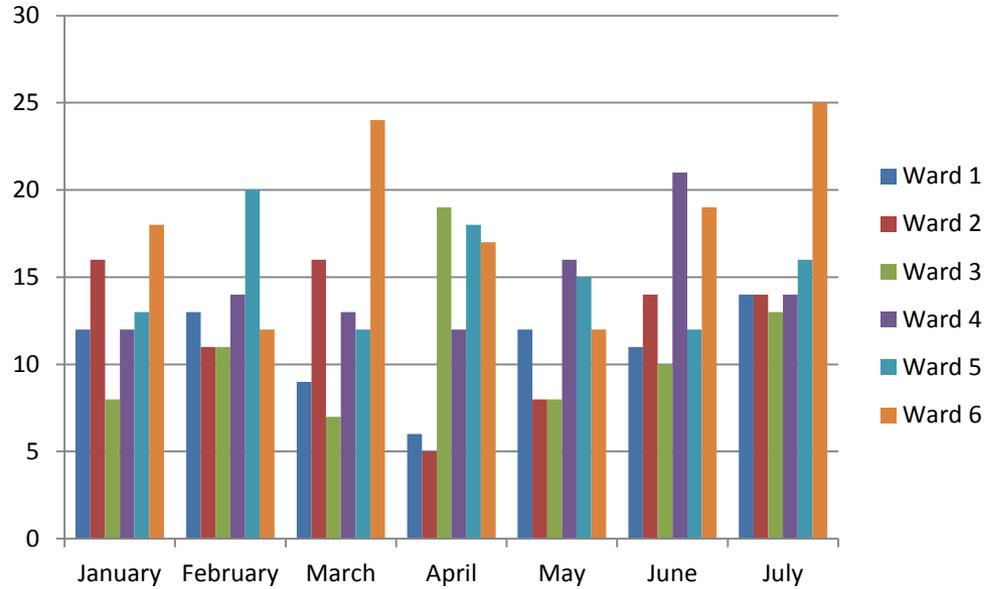


### Calls for Service 2015 v 2016

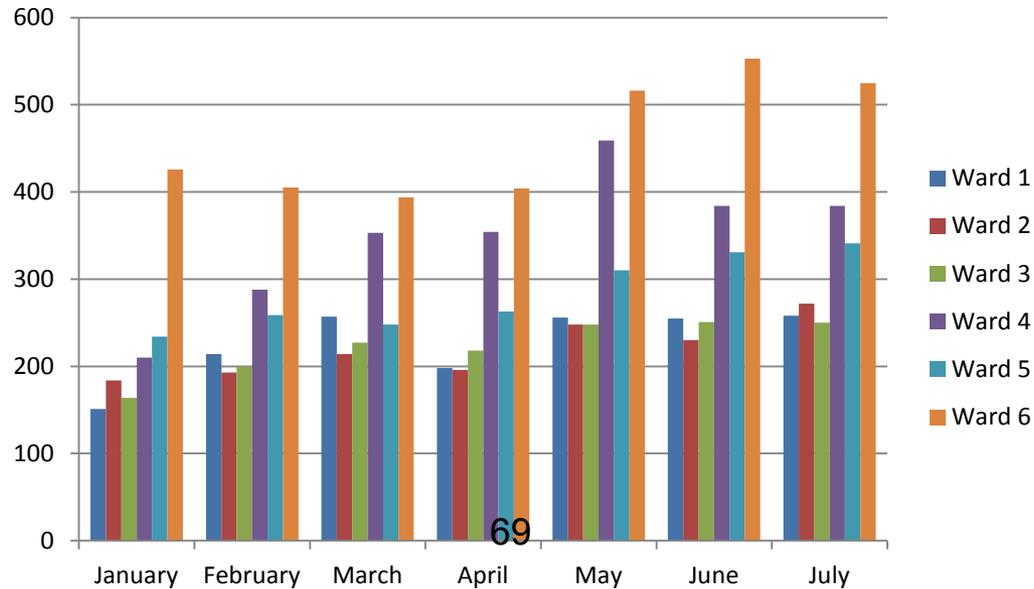


# Accidents by Ward

08/11/2016

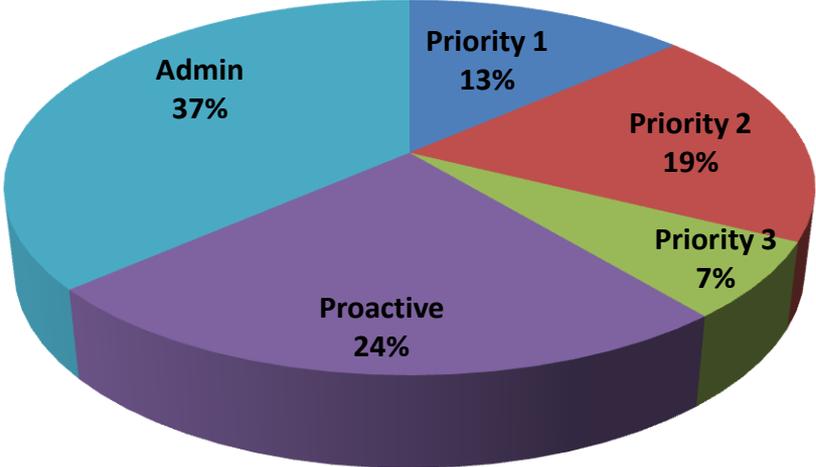


# CFS by Ward

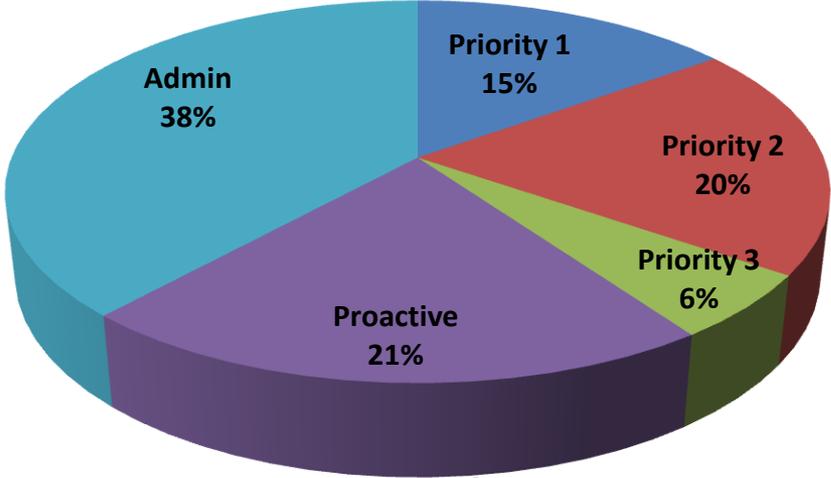


# Manpower Hours July 2016

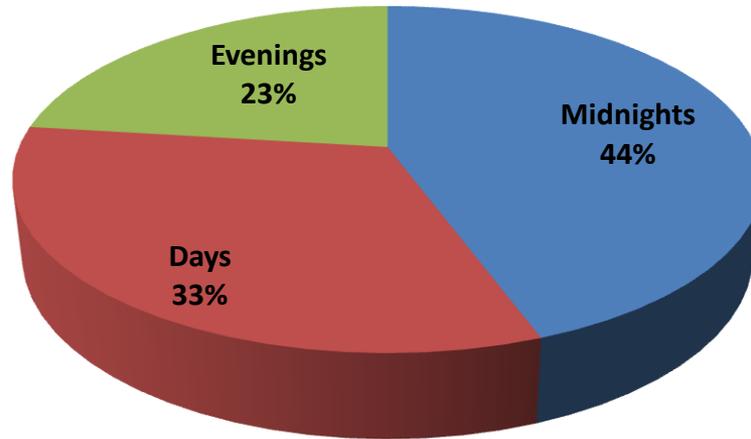
08/11/2016



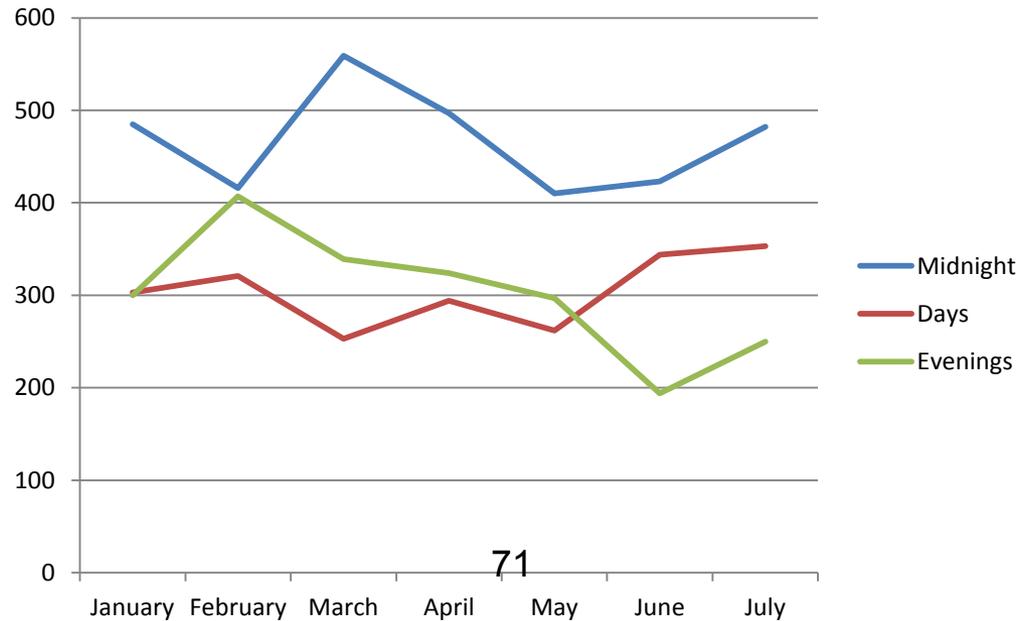
# Manpower Hours July 2015

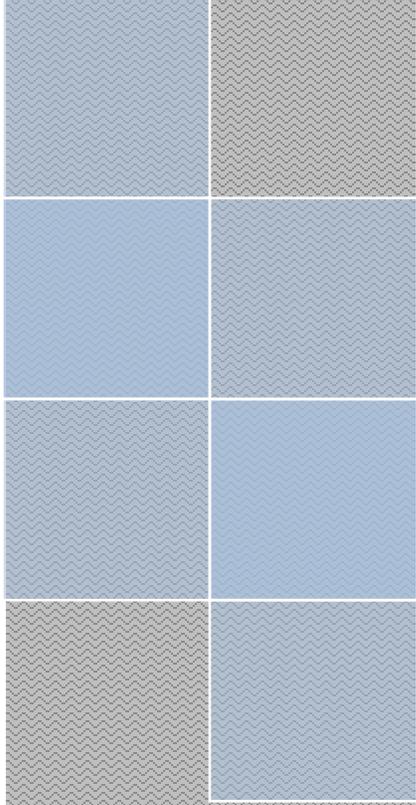
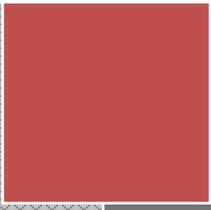


### Proactive by Shift July 2016



### Proactive by Shift YTD 2016





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## **ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR JULY 2016**

### **HIGHWAY, FLEET MAINTENANCE AND UTILITIES**

Highway Division responded to average number (37) service calls which were either completed or scheduled for repair. Service calls for the month included sign repairs, potholes, and brush trimming. The Highway staff repaired several storm drain grates including the one on Strawberry Hill Road. Staff continues with the routine street sweeping, line painting, grading dirt roads, mowing and brush trimming throughout the city. Sections of Charles Street, Salmon Falls Road, and Chesley Hill Road were pave due to being cut or due to poor pavement conditions. Staff from the Highway Division has been working with Wright Peirce Engineers on the GIS program. Guardrail repairs are underway in various locations and staff has been cleaning ditch lines on Chestnut Hill Road, Flagg Road, and Tibbetts Road. Roadside graveling is completed on Chestnut Hill Road, Betts Road, Quail Drive and the Cross Road. We assisted the utilities division with repairs to the water line and hydrant on Forest Ave. The Fleet Maintenance division sand blasted a front end loader in preparation for painting and installed new brake shoes and drums on two of the six wheel dump trucks (#19&#17). Truck # 17 also needed rear spring replacement.

The Utilities Division responded to 22 service request in the month of July. These calls included loose manhole covers, water & sewer line inspections and they had several calls for discolored water. Staff replaced a problem hydrant and two gate valves on Wakefield Street. Staff started weed whacking and trimming brush around hydrants as well as painting any that have faded and they are working with the water plant personnel to access and repair water gate valves that are located at one of the City's watershed dams. The meter technician shut off properties for non-payment and non-compliance with the backflow program. Staff assisted with opening and marking manholes and drain covers for the GIS program. Staff has been working with SUR Construction as need to shut down water mains as part of the Salmon Falls & Milton Road EDA Project.

### **BUILDINGS AND GROUNDS**

Buildings and Grounds completed 84 service requests in the month of July. These requests included general repairs of electrical, carpentry, equipment and plumbing. Staff also worked on RFP's for the many HVAC projects that are pending. These RFP's are currently out to bid and bids are due to be opened on August 11<sup>th</sup> 2016. Staff is now working on the RFP's for the Library roofing replacement & repairs to the slate roof , and for the project that consists of sealing the block work of the Community Center. Daily maintenance checks of mechanical equipment on the four city pools continues and has proven to be effective as there have not been any major issues causing a disruption of use. Staff has painted all of the lamp posts at the Common and they are now working to paint the downtown street light poles. The grounds crew continued with their routine mowing schedule and maintenance of flower/mulch beds throughout the city. While staff continues to dump all trash receptacles daily they are now servicing the city pool locations for general janitorial services and trash removal. The watering of the hanging flower baskets, newly planted trees, ground containers and Adopt-A-Spots continues with water taking place three times a week.

### **WATER TREATMENT PLANT**

Treated water volume for the month of July 2016 (though 7/27) was approximately 63.2 million gallons from the surface water treatment plant. All water quality testing and monitoring was completed in accordance with NHDES requirements. The Chief Operator is please to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. We are investigating increased DBP levels in the distribution system. Raw water capacity is at an estimated 85% of storage. Watershed inspections were conducted within the entire watershed up to Oxbow Pond. Significant beaver dam management is underway to facilitate proper flow through the river. Non-lethal beaver trapping has been scheduled. Repairs to the Tufts Pond intake are pending. A control valve and intake structure at Berry Pond was exposed and repaired to harvest water from the Whaleback Ponds. The Water Treatment plant appreciates the Utility Divisions work on that project. According to NHDES and the USGS Drought Monitor, the Seacoast in NH is currently in severe drought conditions. We have measured approximately 0.5” of rainfall at the Reservoir this month. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. The FEMA Project to install fencing and guardrails on the Water Treatment Facility grounds is nearly completed. Maintenance at the Treatment Facility included plumbing tandem alum pumps to extend tubing life, repairs to flocculator and bicarbonate motors, maintenance to the intake blowoff and vacuum systems, and routine PM on equipment. Staff continued with additional backflow/cross connection surveys and conducted investigative sampling in distribution system. They have also begun implementing optimization techniques to improve sand filter performance and reduce backwash waste volumes.

### **WASTEWATER TREATMENT FACILITY**

The Wastewater Treatment Plant staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues. NHDES took the second round of samples in the freshwater section of the Cocheco River as part of this summer’s river monitoring program. Staff is working with industries on various treatment issues and a mandatory walk-throughs for the FEMA Project to install a security camera system was completed. The bid is set to open on August 5, 2016. Clarifier #1 was cleaned. We received approval from NHDES on WMI’s IDR for the leachate treatment facility upgrade. Quarterly maintenance for in-line flow meters was completed. Staff chem cleaned disk filter #1. Annual TCLP samples were taken as required for WWTF solids disposal at WMI. A pre-construction meeting for the Franklin Street & Western Avenue project was held at the treatment plant. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for the EPA and State has been completed and submitted. Average effluent flow for the month = 2.458 Million Gallons per Day (MGD). Percent of design flow = 48.8%, Percent of design flow for 2016 = 67.1%, Precipitation for the month = 2.14“. Precipitation for 2016 = 20.04“.

### **ENGINEERING**

- **Granite Ridge Public Outlay:** Buried infrastructure is completed. Water booster station is operational. All work for the City’s construction contract is scheduled to be substantially complete in August 2016. Final paving of City streets is scheduled for September 2016.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed over the next couple of months.

- **Catherine St./Sheridan Ave./Knight St. Area Improvements:** Final pavement overlays were completed in July 2016. Final items, including roadway striping, to be completed in early August 2016.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure on Salmon Falls Road continues to proceed. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** The construction contract was awarded in July 2016. Construction is anticipated to begin in August 2016. Project scope includes rebuilding the roadway and utilities in portions of Franklin St. and Western Ave. and constructing the new Western Ave. sewer pump station.
- **Milton Road/Flat Rock Bridge Road Intersection Improvements:** The construction contract was awarded in July 2016. Construction is scheduled to begin in August and be completed by October 2016.
- **Columbus Avenue Parking Lot Expansion:** The construction contract was awarded in July 2016. Construction is scheduled to begin in August and be completed by October 2016.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Salmon Falls Rd. HSIP Curve Softening Project:** All necessary temporary and permanent construction easements have been agreed to and signed. Final plans, specifications, and other paperwork was submitted to NHDOT for review and approval in April 2016. Federal funding is available for this project in FFY17, which begins on October 1, 2016; therefore, construction of this project is now anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid by the end of 2016 for construction in 2017. Approval for demolition of the building at 2-4 Walnut Street is still pending.
- **Wakefield Street Reconstruction:** 30% design documents were previously completed. Consultant has been given authorization to proceed with final design.
- **Colonial Pines Sewer Extension:** Finalizing design, permitting, and easement negotiations on the first phase of this multi-phase sewer extension program. Anticipate advertising for bids in August 2016. Construction funds are proposed in the CIP budget over the next few years for future phases.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **Lowell Street Culvert:** Drainage infrastructure improvements have been completed. Further improvements to the culvert are being contemplated for construction in 2016.
- **Dewey Street Pedestrian Bridge:** Bridge inspection, rating, and evaluation has been completed. Design of a replacement bridge structure is underway.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design to be completed in 2016 and construction to follow in 2017.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** Early in 2015, Rochester agreed to certain conditions with USEPA in exchange for additional time before a new

NPDES permit is issued for its Wastewater Treatment Facility. The terms of the conditions include such activities as sampling, conducting studies, and development of plans related to nutrient reduction. The City continues to comply with the conditions. City staff met with USEPA Region 1 and NHDES in mid-June to discuss permit issues. Based on that discussion, the issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA in September 2016. The City continues to await issuance of a new MS4 permit for stormwater. USEPA is currently reviewing comments submitted on their draft MS4 permit language; issuance of the MS4 permit is anticipated for late summer/early fall 2016.

# Memorandum

08/11/2016

**To:** Dan Fitzpatrick, City Manager  
Mayor McCarley  
Members of the City Council

**From:** Lauren Colanto, Recreation & Arena  
**Date:** August 8, 2016  
**Re:** July Department Report

Adult Volleyball	88
Cardio Fitness with Heidi	12
Concert on the Common	775
Public Roller Skating	117
Rec Talks	5
Senior Art	25
Senior Breakfast/Cookout	53
Senior Meditation	10
Senior Open Gym	8
Senior Power Hour	112
Senior Trips	11
Senior Yoga Gentle	8
Senior Yoga Chair	15
Summer Camp	200
Summer Youth Volleyball	25
Swim lessons	269
Teen Travel Camp	20
Monthly Total	1,753

## Adult Volleyball

Our Adult Volleyball program continues to be a successful program over the various years and seasons. Volleyball players from Rochester and surrounding communities show up each Monday night for intermediate to advanced levels of play. This program encourages adults of all ages to get out and be active. Our volunteer volleyball coordinator Nancy Miller continues to do a wonderful job at organizing and promoting this program.

## Concert on the Common

Concert on the Common kicked off July 5 with fan favorite the 39<sup>th</sup> Army Band. Crowds at Concert on the Common have increased since last year. Coordinating with the planning team for the Rochester Farmers Market has helped promote our concert series and has made Tuesday a day full of outdoor family fun. July concerts included the 39<sup>th</sup> Army Band, Granite State Choral Society, Glenn Rabideua and Kacie Grenon. These shows drew around 775 spectators.

## Summer Camp Field Trips

Our Summer Camp for ages 6-13 year olds went on two field trips during the month of July. The first field trip was to Ellacoya State Park and the second was to Pawtuckaway State Park. Campers had a great time swimming, hiking, building sandcastles and just being kids! We are proud to offer our campers the opportunity to have simple, healthy fun in nature. Our field trips also introduce our children to the many local, affordable outdoor resources the State of New Hampshire has to offer. Patrons at both state parks complimented Rec Staff on how attentive the counselors were and how well behaved our campers were. What a great representation of the Lilac City!



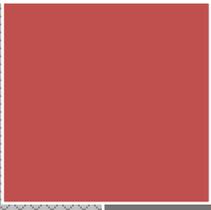
*Campers listen as Rec Supervisor Art explains the rules of the Sand Castle Contest at Ellacoya.*



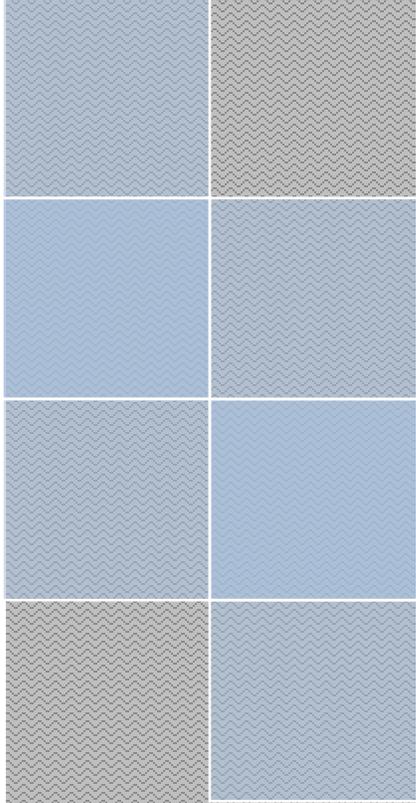
*The Granite State Choral Society performs to a group of Concert on the Common spectators.*



*Campers showing some love!*



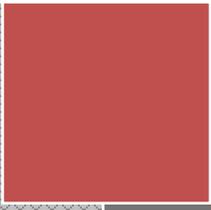
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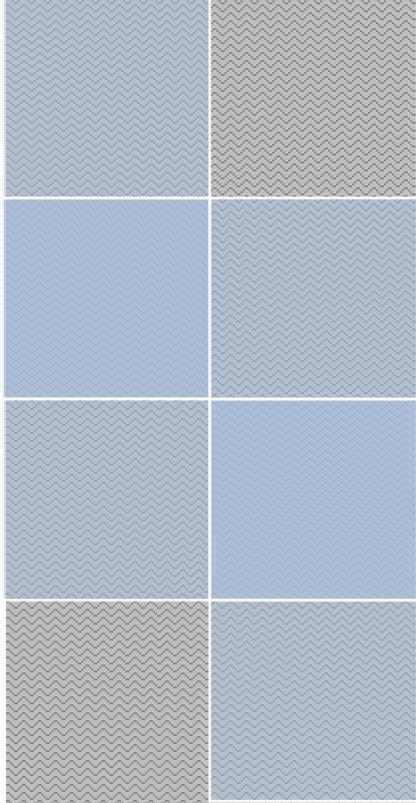
**City of Rochester Tax Collector's Office**  
**July 31, 2016**

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Semi Warrant	29,277,808	27,267,901.33	93.14%	2,009,906.67	6.86%
2015		56,938,119	55,746,728.02	97.91%	1,191,390.98	2.09%
2014		55,068,779	54,180,072.46	98.39%	888,706.54	1.61%
2013		53,324,262	52,861,633.48	99.13%	462,628.52	0.87%
2012		50,952,912	50,679,206.41	99.46%	273,705.59	0.54%
2011		48,856,892	48,628,981.48	99.53%	227,910.52	0.47%
2010		47,308,832	47,117,979.67	99.60%	190,852.33	0.40%
2009		46,898,827	46,748,963.51	99.68%	149,863.49	0.32%
2008		46,522,769	46,404,709.96	99.75%	118,059.04	0.25%
2007		42,964,450	42,869,367.19	99.78%	95,082.81	0.22%
2006		40,794,160	40,698,082.65	99.76%	96,077.35	0.24%
2005		38,024,453	38,005,372.58	99.95%	19,080.42	0.05%
2004		36,065,496	36,047,072.19	99.95%	18,423.81	0.05%
2003		33,310,579	33,300,397.48	99.97%	10,181.52	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,771.46	99.97%	7,364.54	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>5,804,447.78</b>	

Tax Collector  
Doreen Jones, CTC



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**Rochester, New Hampshire  
Inter office Memorandum**

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh  
Director of Welfare

**SUBJECT:** Analysis of Direct Assistance for July, 2016.

**DATE:** August 3, 2016

This office reported 85 formal client notes for the month of July.

Voucher amounts issued for July, 2016 were as follows:

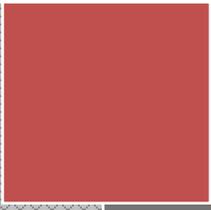
	19 <u>Families</u> 4 new	12 <u>Single</u> 5 new
Burial .....	1,300.00	.00
Dental .....	.00	.00
Electricity .....	1,275.73	48.90
Food.....	.00	.00
Fuel heating .....	.00	.00
Mortgage .....	.00	.00
Medical .....	.00	.00
Prescriptions .....	.00	.00
Rent .....	1,850.00	3,024.50
Temporary Housing .....	940.00	755.00
Transportation .....	<u>4.50</u>	<u>.00</u>
<b>TOTAL</b>	<b>\$5,370.23</b>	<b>\$3,828.40</b>

This represents an average cost per case/family of \$282.64 and case/Individual of \$319.03 for this month.

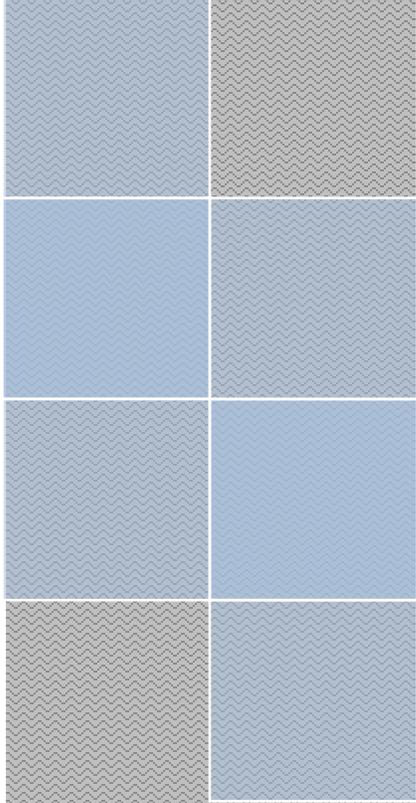
Total vouchers issued: \$9,198.63

There was an increase of \$409.06 in assistance issued this month compared to July 2015. There was a decrease of \$488.89 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00



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**AMENDMENTS TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY OF ROCHESTER**

**THE CITY OF ROCHESTER ORDAINS:**

That subsections 42.2.161 and 42.20 (b) of Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

42.2 **Definitions.**

- 
- 
- 

161. Manufactured Housing: Any structure, meeting the federal Manufactured Home Construction and Safety Standards Act, commonly known as the HUD Code, transportable in one or more sections, which, in the traveling mode, is 8 body feet or more in width and 40 body feet or more in length, or when erected on site, ~~is a minimum of 13 feet in overall width and have at least 700~~ **320** square feet of habitable space, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical systems contained therein. Manufactured Housing as defined here does not include pre-site housing as defined in RSA 674:31-a.

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- 
- 

42.20 **Standards for Specific Permitted Uses.**

- 

b. **Conditions for Particular Uses**

- 

9. **Manufactured Housing Subdivision**

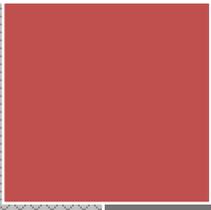
A. **Overall Development**

iii. ~~Minimum Size. Every manufactured home shall be at least 23 feet in width and have at least 700 square feet of habitable living space.~~

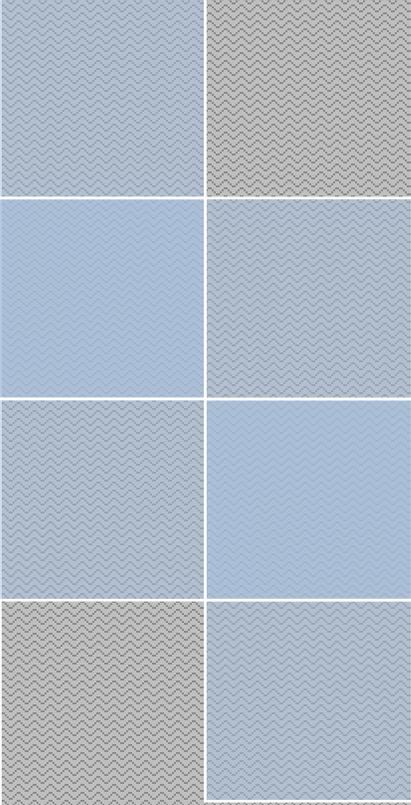
10. **Manufactured Housing Unit**

C. ~~Minimum Size. Every manufactured home shall be at least 23 feet in width and have at least 700 square feet of habitable living space.~~

**The effective date of these amendments shall be upon passage.**



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**City of Rochester Formal Council Meeting**

**AGENDA BILL**

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Proposed Amendment to Chapter 42.2 of the General Ordinances of the City of Rochester.
--

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

AGENDA DATE	August 16, 2016		
DEPT. HEAD SIGNATURE	Kelly Walters, City Clerk		
DATE SUBMITTED	8/10/2016		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1	

**COMMITTEE SIGN-OFF**

COMMITTEE	signature on file
CHAIR PERSON	signature on file

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	
CITY MANAGER	

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	N/A
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

Section 4.12 Rules of Order  
and RSA , 657: 7 Notice of Requirement for Public Hearing

CC FY 17 AB 16

**SUMMARY STATEMENT**

At the June 20, 2016 the Rochester Planning Board voted to recommend that the City Council pass the Zoning Ordinance Amendment regarding the size of manufactured homes. See attached memo.

**RECOMMENDED ACTION**

Read for a first time and refer to a public hearing to take place at the Codes and Ordinances Committee on September 1, 2016.

08/11/2016



**PLANNING & DEVELOPMENT DEPARTMENT**  
City Hall - Second Floor  
31 Wakefield Street,  
Rochester, New Hampshire 03867-1917  
(603) 335-1338 - Fax (603) 335-7585  
Web Site: [www.rochesternh.net](http://www.rochesternh.net)

Planning and Development  
Conservation Commission  
Historic District Commission  
Arts and Culture Commission

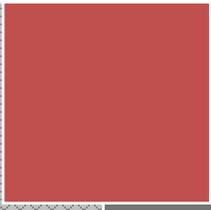
To: Rochester City Council  
From: James Campbell, Director of Planning & Development   
Re: Manufactured Housing Size Zoning Amendment  
Date: July 25, 2016

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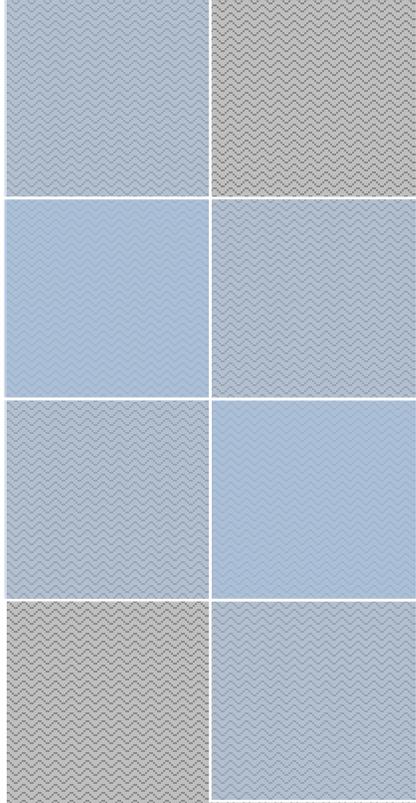
At the June 20, 2016 Planning Board meeting the Planning Board voted recommended that the amendments to the Zoning Ordinance regarding the size of manufactured homes be passed by the City Council. The recommendation was based on a 6-2 vote of the Board.

If you have any questions or need any further information, please do not hesitate to ask.

Cc: Dan Fitzpatrick, City Manager  
Blaine Cox, Deputy City Manager/Director of Finance & Administration  
Kelly Walters, City Clerk



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**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
TO THE FY2017 DEPARTMENT OF PUBLIC WORKS SEWER FUND CAPITAL  
IMPROVEMENTS FUND FOR EMERGENCY REPAIRS TO THE WASTEWATER  
TREATMENT PLANT  
AND AUTHORIZING BONDING AND/OR BORROWING  
IN CONNECTION THEREWITH**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the sum of Two Hundred Twenty Thousand Dollars (\$220,000.00) be, and hereby is, appropriated as a supplemental appropriation to the 2017 fiscal year Department of Public Works Sewer Fund Capital Improvements Fund such funds to be used for the purpose of providing funds necessary to pay costs and/or expenditures associated with repairing the aeration system at the Wastewater Treatment Plant.

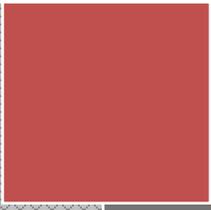
Further, that the Mayor and City Council of the City of Rochester hereby resolve that, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of up to Two Hundred Twenty Thousand Dollars (\$220,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), for the purposes of funding the expenditures incident to the implementation of the Project outlined, and referred to, in the preceding paragraph, such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate. The useful life for the aforesaid Project is 10 years.

Further, to the extent not otherwise provided for in this Resolution the City Manager and/or his designee(s) is authorized to sign all documents necessary to implement the purposes of this resolution, including the signing of any engineering and/or services, materials, construction and or similar or related type contract(s) necessary to carry out the purposes of this resolution.

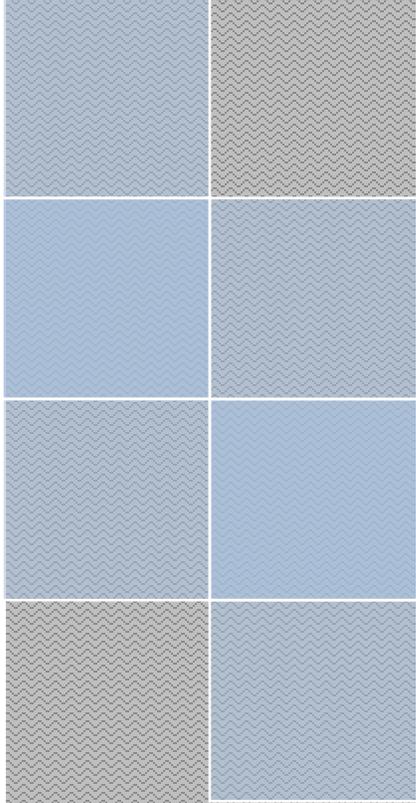
To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

The City reasonably expects to issue tax exempt bonds in the future to finance certain expenses related to this Project, the proceeds of which may be used, in part, to reimburse the City for Project expenses paid prior to the issuance of such bonds, including those authorized above. To that end, without in any way committing the City to issue such bonds, and/or notes, and/or other legal forms of borrowing, this Resolution shall be deemed to constitute the City's "official intent" with respect to such plans within the meaning of IRS Reg. 1.150-2.

CC FY17 08-16 AB 17



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**City of Rochester Formal Council Meeting**

**AGENDA BILL**

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Aeration Diffusers at Water Treatment Plant -Change of Funding Request
--

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>
--

FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
--

AGENDA DATE	August 16, 2016		
DEPT. HEAD SIGNATURE	John B. Storer, PE Original with signature on file with City Clerk		
DATE SUBMITTED	8/5/16		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	signature on file
CITY MANAGER	signature on file

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	signature on file
SOURCE OF FUNDS	SEWER FUND - BOND!
ACCOUNT NUMBER	55026020-772000-17545
AMOUNT	\$220,000.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

**LEGAL AUTHORITY**

<b>CITY COUNCIL RESOLUTIONS</b>
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**SUMMARY STATEMENT**

At the City Council Meeting held on Aug 2, 2016 the DPW requested and was approved for a \$220,000 unreserved retained earnings supplemental appropriation as the need for the Aeration Diffuser Repair Project had become urgent. During the discussions at that meeting the City Council, the Finance Director and the City Services Director agreed that this project could and should have bonding as the funding source. This agenda item is to de-authorize the \$220,000 supplemental unreserved retained earnings appropriation from the August 2, 2016 City Council Meeting and to authorize a supplemental appropriation of \$220,000 with bond funding for this project.

Note: this change of funding source will require a public hearing.

**RECOMMENDED ACTION**

1. City Council Resolution to De-Authorize \$220,000 in Un-retained Earnings Funding that was funded for the WWTP Aeration Diffuser Project.
2. City Council Resolution to Authorize \$220,000 of Bond funding for the WWTP Aeration Diffuser Project at the WWTP.

**AGENDA BILL - FUNDING RESOLUTION**

**EXHIBIT**

Project Name:

Date:

Fiscal Year:

Fund (select):

GF       Water       Sewer       Arena   
 CIP       Water CIP       Sewer CIP       Arena CIP   
 Special Revenue

Fund Type:      Lapsing       Non-Lapsing

**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55026020	772000	17545	-	-	220,000.00
2				-	-	-
3				-	-	-
4				-	-	-

**Appropriation**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	55026020	772000	17545	-	-	220,000.00
2				-	-	-
3				-	-	-
4				-	-	-

**Revenue**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS #

CFDA #

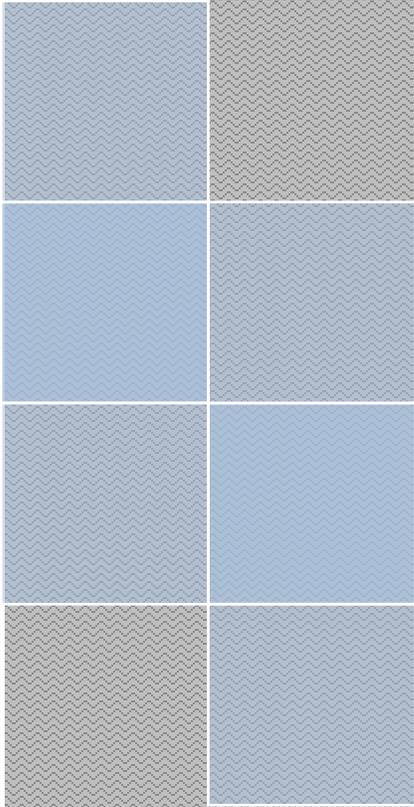
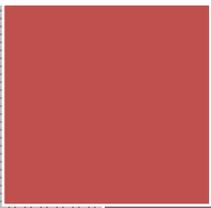
Grant #

Grant Period: From   
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced

Funds will be returned



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