



City Council Workshop
July 19, 2016
Council Chambers
7:00 PM

Agenda

1. Call to Order
 2. Public Input
 3. Communications from the City Manager
 - 3.1 **AB 06** New Staff Positions - Classifications P. 3
 4. Communications from the Mayor
 5. Department Reports P. 17
 6. **AB 01** Final Legislative Policy Recommendations - **information only** P. 95
 7. Other
 9. Adjournment
-

City Council Special Meeting
July 19, 2016
Council Chambers
immediately following Workshop

Agenda

1. Call to Order
2. School Department Collective Bargaining Agreements
 - 2.1 **AB 04** Resolution Approving Cost Items Associated with Proposed City of Rochester Multi-Year Collective Bargaining Agreement with Rochester Federation of Teachers - Teachers (Teaching Position) **First Reading, Second Reading, and Adoption** P. 107
 - 2.2 **AB 04** Resolution Approving Cost Items Associated with Proposed City of Rochester Multi-Year Collective Bargaining Agreement with Rochester Federation of Teachers - Food Service (Food Service Personnel) **First Reading, Second Reading, and Adoption** P. 109

3. Non-Public Session

3.1 Non-Public Session, Personnel, RSA 91-A:3, II (b)

4. Other

5. Adjournment

GIS/ASSET MANAGEMENT TECHNICIAN

Statement of Duties

This work involves skilled and technical work in the office and in the field to survey, map, and interpret various public infrastructure, land, and parcel features to support Department of Public Works (DPW) projects, GIS locational mapping, Asset Management, and other City functions. The position utilizes specialized computer software, including Esri ArcGIS and AutoCAD, to map City infrastructure, to track condition assessments (field inspection reports and CCTV inspections), and to help formulate recommendations to prioritize City construction projects.

Works in an ongoing fashion to developing mapping and to track and maintain condition assessments of all DPW infrastructure. Information will support ongoing master plans for the water distribution system, sewer collection system, stormwater collection systems, public buildings & grounds, road reconstruction program, and pavement rehabilitation program.

Supervision

Works under the general direction of the City Engineer. May temporarily supervise Public Works staff engaged in the inspection, locational mapping, surveying, data gathering, or data tracking of infrastructure or assets.

Performs responsible work of a specialized and technical nature compiling, mapping, tracking information for municipal services; requires the exercise of a degree of professional judgment in analyzing facts and circumstances of generally routine technical projects to determine the appropriate course of action.

Job Environment

Works in office and field locations, which, on a recurring basis, requires the ability to walk across rough or potentially hazardous terrain with exposure to variable weather, conditions, hazards associated with construction sites and fumes or airborne particles.

Operates computers, standard office equipment and surveying equipment; operates light truck and an automobile.

Makes periodic contact with the general public involving complex information requiring accuracy, tact, discretion and judgment; makes periodic contact with all other city departments, utilities, businesses, and local and state agencies.

Errors may result in time and monetary loss, poor public relations, reduced services to citizens, damage to buildings, equipment, and facilities, personal injury, injury to colleagues, danger to public health and safety, environmental damage, and legal repercussions.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Incorporates advanced level technology into the data collection, development, analysis and mapping work flow (i.e., ESRI and AutoCAD Software, use of scanners, georeferencing, GPS and GIS).

Creates and maintains mapping information to document critical public infrastructure conditions and land & parcel features.

Coordinates field GPS survey work to map infrastructure and updates GIS.

Creates and implements web and mobile applications for DPW employees to use for collecting data in the field. The applications may be utilized by iPads, smart phones, tablets, or laptops.

Ability to utilize ESRI software to manage and analyze the impervious surface layer, and maintain the individual impervious surfaces in relation to all parcels throughout the City.

Collects and analyzes data, writes reports, performs special projects as assigned. Maintains tracking of system information and provides analysis of asset information to evaluate asset conditions, maintenance priorities, and future capital improvement projects.

Works in close cooperation with various City staff in the preparation of data, maps, engineering documents, boundary surveys, etc. to insure that geographic data is consistently gathered as an ongoing effort and can be added to the City's Geospatial Database

Aids in the dissemination of geospatial data and technology by helping to train other employees in the use of ESRI software and maps.

May perform related engineering office and field work.

Recommended Minimum Qualifications

Education and Experience

Demonstrated proficiency, via relevant work experience, with personal computers, Microsoft Office platforms, Esri ArcGIS, AutoCAD, or asset management software. Applicants for this position must have an associate's degree in drafting, engineering technology, information management or other technically related field; and at least five years of applicable technical or computer based work experience.

Special Requirements

Drivers License: Valid Operator license required

Knowledge, Ability and Skill

Knowledge: Considerable knowledge of the principles and practices of developing and maintaining a GIS including proficiency using CAD software and database software, knowledge of the methods, materials and equipment used in public works construction; considerable knowledge of surveying, engineering design and map preparation; general knowledge of the design and implementation of ongoing database maintenance programs. Working knowledge of municipal operations, related to water, sewer, and roadway systems. Experience with various database software platforms.

Ability: Ability to operate computerized surveying, drafting, and mapping equipment including but not limited to, GPS equipment, data collectors, computers, digitizers, scanners, mobile devices, and other miscellaneous technology. Ability to prepare specifications and technical reports. Ability to collect, track and maintain data related to system condition assessments. Ability to establish and maintain effective working relationships with associates, contractors, the public and employees in other municipal departments and City officials.

Skill: Excellent communication skills, both oral and written. Good computer skills using engineering software, word processing, spreadsheets and databases.

Physical Requirements

Work is primarily of an intellectual nature but requires the lifting of equipment and materials up to 30 pounds and the ability to walk across rough or potentially hazardous terrain. The employee must be able to hear normal sounds, distinguish sound as voice patterns and communicate through human speech.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

VICTIM/WITNESS ADVOCATE

Statement of Duties

Primary responsibility for the provision of support services to victims and witnesses at the district court level of the justice system; provides administrative and clerical support to all prosecutorial efforts of the office.

Supervision

Works under the general direction of the City Prosecutor, establishing own work plan and priorities in accordance with standard practices with substantial responsibility for determining the sequence and timing of action; only unusual cases are referred to the supervisor.

Incumbent has substantial independence in planning and organizing the work activities, must be self motivated and is expected to solve through experienced judgment most problems of detail by adapting methods or interpreting instructions to resolve the particular problem.

No direct supervisory responsibility.

Job Environment

Work is performed under typical office and court room conditions, with regular interruptions from the general public and other city employees. Routinely works after normal working hours.

Operates a computer and general office equipment, such as calculator, copier, facsimile machine, and telephone.

Makes frequent contacts requiring perceptiveness with persons at all levels of the justice system and must possess the skills and abilities necessary to gain the confidence and trust of persons with whom they interact. Works closely with the prosecutor, police officers and victims/witnesses during all phases of the investigative and legal process.

Contacts are by phone, correspondence and in person, and require some persuasiveness and resourcefulness to influence the behavior of others.

Has access to a large amount of department-wide confidential information, including law suits and investigations.

City of Rochester, N.H.
Victim/Witness Advocate/Grade 6
Adopted (date)
Page 1

Errors could result in delay and confusion and could have direct legal, monetary, and serious public relations repercussions for the city.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The victim/witness advocate position performs the following duties, functions and responsibilities:

- Notify victims regarding bail conditions following the arraignment of defendants.
- Keep victims and witnesses regularly updated regarding their case.
- Educate victims/witnesses about court procedures and their roles in those procedures.
- Provide support to victims/witnesses throughout the legal process.
- Make referrals for the victims to appropriate agencies and professionals.
- Contact individuals who have requested police intervention in domestic disturbance situations not resulting in criminal charges to offer report referral information.
- Assist victims in obtaining restraining orders when requested or necessary.
- Advise victims in developing plans for their continued safety and support.
- Attend court hearings to keep victims and witnesses abreast as to the status of those phases of the legal process when the victim/witness is not present.
- Obtain victim input for the purpose of determining appropriate disposition for a case and provide victim input to prosecutors.
- Research restitution issues and advise the prosecutor of any restitution due to victim.
- Advocate for victims throughout the legal process.
- Maintain records as to the services provided to victims and witnesses.
- Monitor bail conditions of defendants when necessary and provide this information to victims.
- Make referrals for defendants to appropriate treatment agencies when no other referral agent is available.
- Attend court hearings with victim/witnesses as their advocate.
- Facilitate review of written statements by victims/witnesses prior to testifying.
- Advise victim/witnesses as to the various roles of the individuals in Court.
- Provide victim/witness services in juvenile cases.
- Provides general administrative and clerical support to the office.
- Performs other similar or related work as required or as the situation dictates.

Recommended Minimum Qualifications

Education and Experience

Preferred qualifications include a 4-year college level education with demonstrated experience in court or social service agencies that interact with victims of crimes. Counseling experience strongly preferred.

Must possess a valid driver's license.

Knowledge, Ability and Skill

Knowledge of:

- Must possess a detailed understanding of both the adult and juvenile justice systems.
- Must possess an appropriate educational background and must have experience in dealing with the victims of crime.
- Extensive knowledge of the support systems available to victims in the State of New Hampshire.
- Thorough knowledge of office terminology, procedure and equipment.

Ability to:

- Maintain complete and total professional confidentiality with regard to their role and their access to confidential documents and situations.
- Use tact, discretion, initiative, and independent judgment within established guidelines.
- Organize work, set priorities, meet critical deadlines, and follow up on assignments with a minimum of direction.
- Apply logical thinking to solve problems or accomplish tasks and to understand, interpret, and communicate complicated policies, procedures, and protocols.

Skill in:

- Superior communication skills, orally and in writing and be able to deliver information in an easy to understand and professional manner.
- Must be able to successfully interact, both verbally and in writing, with a wide variety of individuals.
- Skilled in the planning, organizing and reviewing of cases in a timely manner to coordinate with arraignment and/or trial dates.
- Must possess sufficient computer skills to perform the documentary functions of the position.

Physical Requirements

Minimal physical effort generally required in performing duties under typical office conditions. Position requires the ability to operate a keyboard and standard office equipment at efficient speed. The employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hand and arms. The employee is frequently required to sit and talk and hear. Specific vision requirements include close vision, distance vision, and the ability to adjust focus.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Classification Schedule

Grade	Position Title
1	Library Page
2	No positions in this grade.
3	Custodian (part-time)
4	Legal Assistant I
5	Lead Custodian (inactive position)
6	Legal Assistant II
6	Victim/Witness Advocate
7	Financial Analyst (inactive position)
7	Payroll/Human Resource Specialist
8	Executive Secretary
9	Accountant I
9	Executive Assistant
9	GIS/Asset Management Technician
10	Deputy Assessor (inactive position)
11	DPW Operations Manager (inactive position)
11	Assistant City Engineer
12	No positions in this grade.
13	Human Resource Manager
13	Lieutenant Prosecutor
13	Police Lieutenant
13	Police Prosecuting Attorney
14	Deputy Finance Director/Deputy Treasurer
14	Police Captain
15	No positions in this grade.
16	Deputy Police Chief
17	Director of Finance (inactive position)
18	Chief of Police
18	City Attorney
18	Deputy City Manager - Community Development (inactive)
18	Deputy City Manager - Finance & Administration
18	Director of City Services
19	No positions in this grade

Non-Union Pay Plan

Full and Part-time regular employees

Grade	FY17		FY17 Annual	
	Min	Max	Min	Max
1	10.14	13.63	21,086.21	28,349.24
2	13.18	17.70	27,412.07	36,826.32
3	14.23	19.13	29,605.89	39,786.91
4	15.37	20.65	31,970.10	42,960.49
5	16.60	22.31	34,526.00	46,410.96
6	17.93	24.12	37,294.90	50,159.62
7	19.36	26.03	40,276.79	54,142.57
8	20.91	28.10	43,492.97	58,445.00
9	22.58	30.33	46,964.74	63,088.23
10	24.38	32.76	50,713.40	68,136.14
11	26.33	35.38	54,760.24	73,588.74
12	28.44	38.22	59,147.88	79,488.61
13	30.71	41.26	63,876.30	85,814.48
14	33.17	44.56	68,988.11	92,694.12
15	35.82	48.14	74,504.60	100,127.54
16	38.69	51.99	80,467.35	108,136.04
17	41.78	56.16	86,900.74	116,804.81
18	45.12	60.62	93,844.28	126,091.26
19	48.69	65.47	101,341.59	136,187.08



**Personnel Advisory Board
May 31, 2016, 4:30
City Hall Conference Room**

Members present:

Joanne Sylvain
David Dubois
David Stevens

Others Present:

Diane Hoyt, Human Resource Manager
John Storer, Director of City Services
Terence O'Rourke, City Attorney
Andrea Mitrush, Prosecutor

Review of new/amended classifications

1. Victim/Witness Advocate; David Dubois **moved** to recommend pay grade 6. David Stevens **seconded** the motion. The **motion carried** by a unanimous vote.
2. GIS/Asset Management Technician; David Dubois **moved** to recommend pay grade 9. David Stevens **seconded** the motion. The **motion carried** by a unanimous vote.

Meeting adjourned at 5:10.



07/15/2016

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT **New Staff Positions - Classifications**

COUNCIL ACTION ITEM ☐
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☐ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☐

AGENDA DATE	June 21, 2016		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	June 13, 2016		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	NA
SOURCE OF FUNDS	NA
ACCOUNT NUMBER	NA
AMOUNT	NA
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	NA

LEGAL AUTHORITY

City Charter Sections 60, 61 and 62.

SUMMARY STATEMENT

The City Manager proposes an amendment to the City of Rochester Compensation & Classification Plan ("merit plan") with the creation of two new position classifications. These are the positions of (1) GIS/ASSET MANAGEMENT TECHNICIAN and (2) VICTIM/WITNESS ADVOCATE.

The respective Department Heads working with the Human Resources Manager, created written a job description for each position (see attached). The Human Resources Manager then graded these positions using the Municipal Position Rating and Classification Manual. The job descriptions and grading results were then reviewed by the Personnel Advisory Board (see attached PAB meeting minutes).

Per the City Charter, the City Manager now submits these positions (merit plan amendments) to the City Council for review & approval. Per the Charter, the City Council shall vote within 60 days.

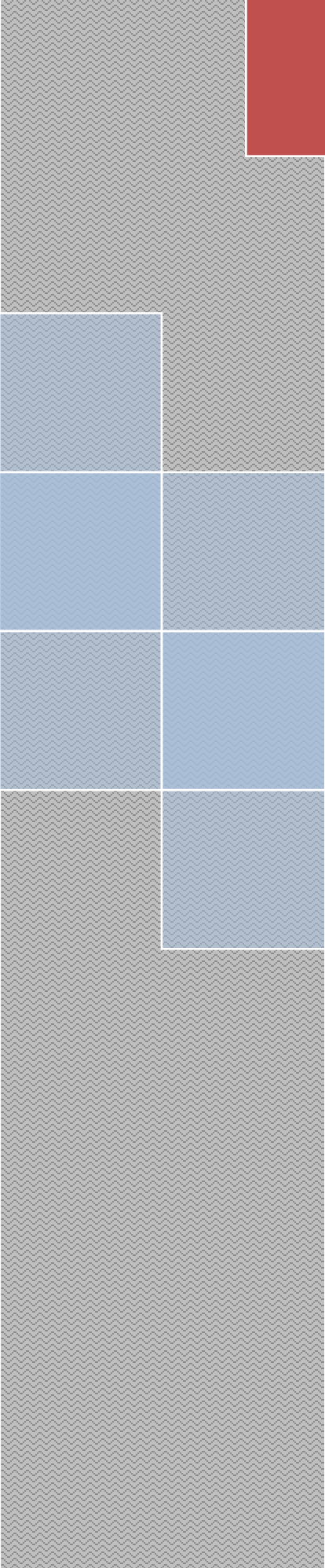
RECOMMENDED ACTION

Review & Approval.

NOTE: This item presented by City Manager to City Council on June 21st. Per Ordinance, City Council must vote upon no later than August 16th Workshop.

June 2016 Department Reports

- Assessing P. 19
- City Clerk's Office P. 21
- Department of Building, Zoning, and Licensing Services P. 23
- Economic Development Department P. 29
- Finance Department P. 41
- Fire Department P. 45
- Library P. 67
- Planning Department P. 69
- Police Department P. 71
- Public Works Department P. 85
- Recreation and Arena P. 89
- Tax Collector P. 91
- Welfare P. 93



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City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

July 13, 2016

To: City Manager/Council

From: Rick Vincent, Assessing

Sub ect: June Council Report

Revenue Received/Collection Warrants issued:

June Tax Warrant	\$29,277,808.28
Timber Tax	\$ 985.11
Property Record Cards, Maps & Copies	\$ 38.50
Land Use Change Tax	\$ 15,690.00

- The Field Assessors are verifying property data on a systematic, lot-by-lot basis. Currently they are working in the western area of the city, along Sampson Road, then will be reviewing Blue Hills Drive and Darby Lane neighborhoods.
- Verna Sharpe, Assessing Technician, was asked by the NH Association of Assessing Officers, to be a Co-Presenter (with Louise Brown of the City of Nashua) of the education session "The Ins & Outs of Reviewing Exemption Applications" at the New Hampshire Municipal Association's annual conference in Manchester this coming November.

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City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report FY 2017

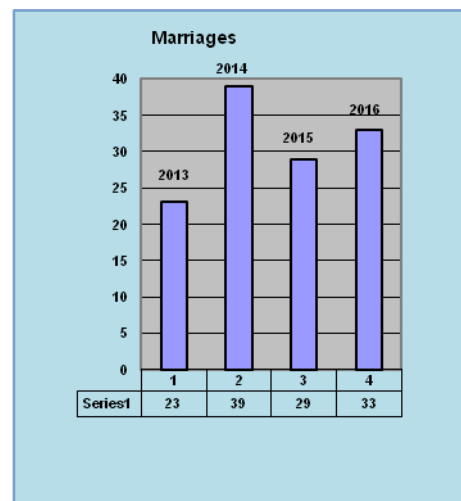
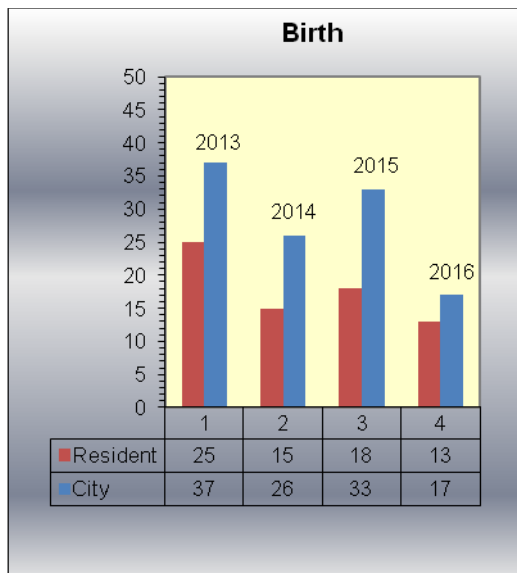
July 19, 2016

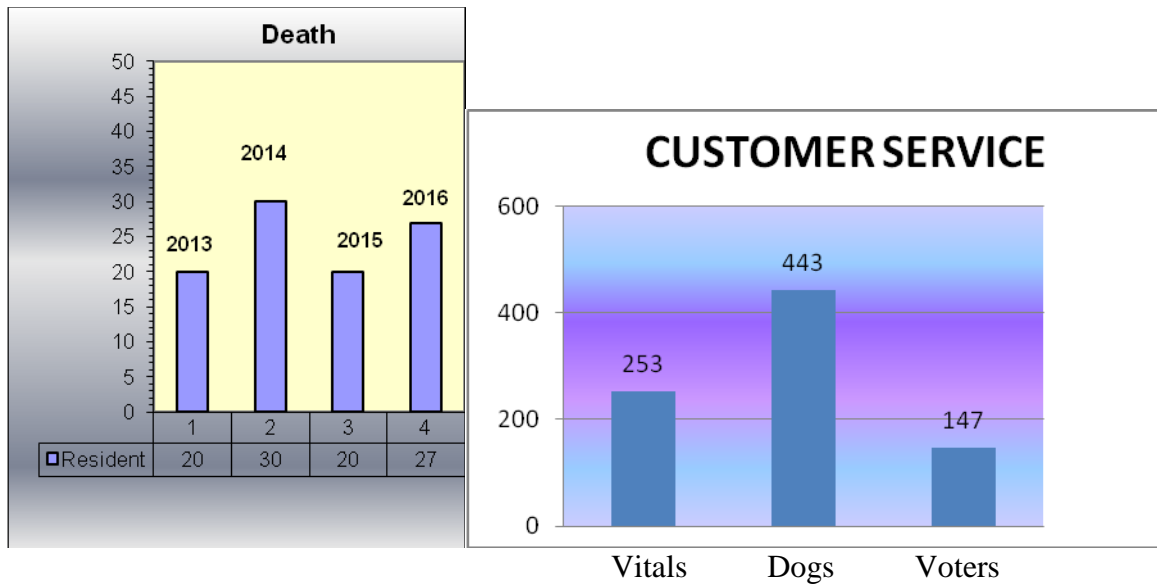
Vital Statistics

The City Clerk's staff issued 253 initial copies of vital records, 121 subsequent copies of vital records, and 33 marriage licenses in June. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 17 babies born in Rochester during the month of June, 13 of which were of Rochester residents; a total of 27 resident deaths occurred in Rochester during the month of June.

Revenue Vital Records/Marriage licenses

	State	City
Initial/Subsequent copies	\$2,629	\$2,376
Marriage Licenses	<u>\$1,419</u>	<u>\$ 231</u>
	\$4,048	\$2,607





Dog Licensing

The City Clerk's office licensed 443 dogs during the month of June.

Elections

Voter registration summary by party as of June 30, 2016:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,026	1,124	1,132	3,282
<u>Ward 2</u>	960	1,074	1,345	3,379
<u>Ward 3</u>	1,017	1,165	1,120	3,302
<u>Ward 4</u>	853	778	1,336	2,967
<u>Ward 5</u>	931	1,062	1,183	3,176
<u>Ward 6</u>	978	770	1,080	2,828
<u>Total</u>	5,765	5,973	7,196	18,934

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

07/15/2016

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of June 2016 with the fiscal Year to Date

The following data is subject to adjustment - revision pending further review and analysis as well as year-end closing adjustments

Department Revenue

Permit Type	June 2016	Year to Date
Building Permits	\$19,731.00	\$385,227.00
Electrical Permits	\$6,067.00	\$61,927.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$1,262.00	\$23,422.80
Zoning Permits	\$0.00	\$2,967.56
FireSuppression Permits	\$0.00	\$4,621.00
FireAlarm Permits	\$789.00	\$4,228.00
Sprinkler Permits	\$413.00	\$4,452.00
Mechanical Permits	\$2,501.00	\$56,006.00
Food_Milk Licenses	\$3,137.50	\$9,852.50
Taxi Licenses	\$30.00	\$1,380.00
General Licenses	\$275.00	\$5,120.00
Net Revenue	\$34,205.50	\$559,203.86

Building Permit Detail

New Permits		June 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Residential	5	\$41,200.00	19	\$558,620.00
	Alteration - Residential	13	\$187,019.00	40	\$473,006.00
	Alterations- Non Residential	6	\$1,016,720.00	50	\$13,219,208.00
	Apartment	1	\$167,847.00	5	\$988,027.00
	Building - Non-Residential	0	\$0.00	7	\$8,099,015.00
	Commercial - Alteration	0	\$0.00	2	\$849,465.00
	Condo	0	\$0.00	9	\$451,050.00
	Deck	8	\$21,054.00	21	\$81,147.00
	Demolition	3	\$3,450.00	46	\$195,150.00
	Demolition Permit	0	\$0.00	1	\$500.00
	Fence	16	\$40,155.00	40	\$137,413.00
	Footing	4	\$0.00	21	\$257,000.00
	Foundation Only	0	\$0.00	3	\$380,000.00
	Garage	9	\$222,500.00	19	\$477,421.00
	Manufactured Home	3	\$153,027.00	17	\$749,041.00
	New Home	5	\$354,760.00	74	\$9,916,863.00
	Other	9	\$227,966.00	102	\$940,859.00
	Pool	0	\$0.00	1	\$1,350.00
	Pool - Above Ground	1	\$6,900.00	3	\$15,900.00
	Pool - In Ground	3	\$76,000.00	5	\$125,000.00
	Pool Permit	0	\$0.00	1	\$4,732.00
	Repair / Replace NonRes	0	\$0.00	3	\$200,620.00
	Repair / Replace Res	0	\$0.00	44	\$302,266.00
	Repair/Replace - Non-Residential	1	\$28,000.00	2	\$29,000.00
	Repair/Replace - Residential	4	\$14,900.00	10	\$42,829.00
	Residential - Addition	0	\$0.00	18	\$286,886.00
	Residential - Alteration	0	\$0.00	139	\$1,057,276.00
	Roofing	18	\$120,228.00	36	\$256,431.00
	Shed	8	\$49,144.00	65	\$208,984.00
	Siding	7	\$57,436.94	7	\$57,436.94
	Sign	8	\$52,579.00	23	\$140,610.00

07/15/2016

	Sign Permit	0	\$0.00	27	\$189,574.00
	Windows	2	\$9,424.00	5	\$23,377.00
Electrical Permits	Electrical Permit	0	\$0.00	240	\$1,968,140.00
	Electrical Permit - Alteration	0	\$0.00	2	\$1,100.00
	Electrical Permit - New	0	\$0.00	80	\$2,169,012.00
	Electrical Permit - Repair	0	\$0.00	1	\$625.00
	Electrical Underground	0	\$0.00	1	\$500.00
	Generator	1	\$5,600.00	3	\$13,600.00
	Meters	0	\$0.00	2	\$175.00
	Service	10	\$12,400.00	40	\$75,849.00
	Solar Electric System	8	\$412,929.00	18	\$515,993.00
	Temp Service	2	\$1,729.00	3	\$1,979.00
	Wiring	41	\$265,375.00	144	\$1,789,158.01
FireAlarm Permits	Fire Alarm	0	\$0.00	12	\$90,485.00
	Fire Alarm Permit	1	\$2,000.00	12	\$170,190.00
FireSuppression Permits	Fire Protection	0	\$0.00	36	\$509,595.00
	Fixed Fire Suppression System	0	\$0.00	1	\$24,840.00
Mechanical Permits	Air Conditioning	8	\$162,657.00	15	\$847,452.00
	Furnace/Boiler	15	\$62,555.00	66	\$825,233.00
	Gas Line	5	\$8,550.00	19	\$21,664.00
	Gas Piping	4	\$10,875.00	16	\$53,425.00
	Heating	8	\$93,300.00	18	\$123,941.00
	Hot Water Heater	4	\$28,945.00	17	\$44,185.00
	Mechanical Permit	3	\$14,150.00	399	\$3,579,115.00
	Pressure Testing	0	\$0.00	2	\$1,100.00
	Propane Tank	5	\$6,460.00	28	\$24,944.00
	Sheet Metal Work	0	\$0.00	1	\$25,000.00
	Tank Installation	6	\$6,918.00	23	\$30,909.00
	Ventilation	0	\$0.00	1	\$359.00
Plumbing Permits	Plumbing	28	\$163,975.00	203	\$2,120,040.00
	Plumbing - New	0	\$0.00	52	\$235,185.00
	Plumbing - Relocation	0	\$0.00	1	\$500.00
	Water Heater	0	\$0.00	0	\$0.00
Sprinkler Permits	Fire Sprinkler Systems	3	\$12,100.00	17	\$228,652.00
	Total Permit Issued	286	\$4,120,827.94	2338	\$56,209,001.95

CODE VIOLATION TYPE & OCCURRENCES
Month of: JUNE 2016

Code Compliance Deficiencies

There are up to four steps of actions being used to deal with complaints/ violations: The first being verbal contact. The next method is a written notice of violation. This consists of a notice that is mailed first class as well as certified mail giving the property owner or violator a detailed description of the deficiencies and a date to make the appropriate corrections. The requested date depends on the time that is considered reasonable for the requested action that needs corrected, for instance, a minor repair to a fence may warrant a couple of days, while replacing an entire fence may require a few weeks. If there has been no contact made by the recipient of the notice, a follow up inspection is then made. If the violation(s) still exist, a second notice of violation is mailed with a new correction date on it. This process is then followed through again with a final notice. If the violation has still not been corrected after these notices, the paper work will be forwarded to the City Attorney for legal/court action to be taken. If the violation was a time sensitive issue, such as trash piling up, we would skip the second notice and go straight to a final notice to help expedite the process.

RUBBISH & GARBAGE:

- One recent in Ward 4
 - Four recent in Ward 6
- All were resolved and closed

INTERIOR VIOLATIONS:

- One recent in Ward 3
 - One recent in Ward 4
 - Four recent in Ward 6
- resolved and closed

EXTERIOR VIOLATIONS:

- One recent in Ward 2
 - Two recent in Ward 4
- Both were resolved and closed

VEHICLE VIOLATIONS:

- One recent in Ward 4
 - Three recent Ward 6
- Resolved and closed

SIGNS:

- Two recent in Ward 3
 - Three recent in Ward 4
 - Four recent in Ward 5
- All snipe and unauthorized signs have been removed

SITE PLAN/ZONING VIOLATIONS:

- One recent in Ward 2
 - One recent in Ward 3
 - One recent in Ward 5
 - Two recent in Ward 6
- All were resolved and closed

PERMITS:

- Two recent in Ward 2
 - One recent in Ward 3
 - Four Recent in Ward 5
 - Two recent in Ward 6
- All of the above have filed for required permits

COURT:

Complaints or motions filed and pending Court Action:

Two motions filed to bring forward and impose suspended fines

Two complaints filed against First City for sign violations

Two fines received by this office per court order. One in the amount of \$275.00 and another for \$250.00 both were for failure to comply with court order to install required insect screens and failure to keep property free from bulk trash and disrepaired motor vehicles

Other pending Court papers from Legal Depart served in hand To George Blaisdell



07/15/2016

City of Rochester, New Hampshire
Department of Building, Zoning and Licensing
Services

31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912

June 2016

APPLICATIONS REVIEWED BY THE ZONING BOARD

2016-16 Michael Wentworth, applicant for a Variance to allow a shed to be three (3) feet from the back fence line and allow a pool as close as four (4) feet to the same fence in the Residential One Zone. This is according to the City's Zoning Ordinance Chapter 42.19, Table A.

ocation: 2 Letourneau St. Map 0115 Lot 0133, Block 0000, Residential 1 Zone.

The Variance was Approved as presented with stipulations presented by applicant, for the following reasons: The applicant will modify the setback in the rear of the pool from four (4) feet to five (5) feet to the property line. The side setback will remain the ten (10) feet to the line.

2016-17 Robert & Karen Mathien, applicant for a Special Exception to allow an eight (8) foot high fence panel to provide privacy in the yard in the Residential One Zone. This is according to the City's Zoning Ordinance Chapter 42.23 b.10.B.

ocation: 11 Cider Hill Rd. Map 0127 Lot 0057, Block 0000, Residential 1 Zone

The Special Exception was Approved as presented as articulated by the applicant.

Economic & Community Development Management Report

June 30

2016

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of
Rochester,
New
Hampshire



Karen Pollard, Economic Development Manager

2016 State of the Northern New England Market Summit, hosted by New England Real Estate Journal (NEREJ)

Manager Pollard was a featured presenter for the event, presenting the Market Overview, representing the City of Rochester and discussing market trends. The event drew over 200 real estate developers, business and site selectors.

SOS Recovery Center

Manager Pollard met with Frisbie Hospital to discuss the SOS Recovery Center plans. A press conference and public session to learn more about the resource was attended by Specialist Marsh, Executive Secretary Aubin and Coordinator Long.

SOS Recovery Community is an organization of peers in recovery from addiction and their allies working together to create safe spaces and peer-based recovery supports throughout Strafford County. SOS and its Centers exist to bolster and grow the local recovery community through Recovery Coaching, diverse meetings and workshops that support all pathways to recovery, organized advocacy, partnerships with diverse community organizations, and volunteerism.

For more information, visit <http://straaffordrecovery.org/>

Wings & Wheels

2016 Wings & Wheels at SkyHaven, Rochester, NH drew well over 5,000 people. Highlights at this drive worthy annual celebration of transportation included plane and helicopter rides and a car, motorcycle, and plane show. There were displays and exhibits and enjoy kids' activities, games, live music, concessions, raffles, contests, crafts, and much more. Hosted by the Rochester Police Department to benefit Gerry's Food Pantry.

Manager Pollard and Specialist Marsh handed out resources and branded bags promoting the Office of Economic & Community Development.

Retail Strategies Webinar: Apparel, Accessories, Fitness & Health

Manager Pollard attended the webinar to explore the current trends among the Apparel and Accessory categories. It's all about luxury and value. In addition, there was coverage the very fast growing and dynamically changing category of Fitness & Health. We are a healthier America and demanding more options.



Jenn Marsh, Economic Development Specialist

Downtown Attraction Initiatives

Specialist Marsh is consistently visiting downtown business owners. The face to face dialogue helps to learn what the challenges are our downtown is facing and also hear how businesses are doing. Each visit Specialist Marsh brings along an incentive sheet detailing the resources available to them through the city, including the JOB Loan Program, Sign & Facade Program, along with regional and State initiatives so that

business owner may evaluate their plans for growth and expansion. (See attached flyer.)

First Impressions, UNH Cooperative Extension Initiative

The City of Rochester, NH and Littleton, NH are paired as a project team to help each community to evaluate the strengths and first impressions visitors and businesses experience in our respective cities. First Impressions Committee held their first meeting in June. They will meet again in July and conduct the Littleton visit on July 28th. (See attached flyer)

New Markets

Opening to great support and foot traffic, the Rochester Farmers market opened on June 7th for the season and it's so far been a huge success! The live entertainment and food and farm demos have been keeping the patrons entertained while they purchase farm fresh products. The season started strong with 17 vendors and have since gained 1 more from Wakefield, NH. In addition, the NH Farm Museum is attending once a month to show off their antique farm equipment.

An important element to the Rochester Farmer's Market is to provide access to healthy, locally sourced food options to low-to-moderate income local families. In partnership with Seacoast Local, the SNAP EBT booth has been very busy. This Program is a win-win for:

1. The local residents and their children and foster a new generation's appetite for nutritious and diverse food options, which is also bolstered with live cooking demonstrations from our own local restaurants.
2. The local our farmers, helping to support their business growth. For the end of June, the Close the Gap Program brought in 40 EBT holders. Each individual/family with a card receives \$20 worth of coins free, totaling \$800 distributed to be spent on the local farm produce and goods.

<http://seacoateatlocal.org/snap/>

Close The Gap Program, is the newest addition to the SNAP/EBT Farmers Market Program, and aims to bridge the gap between the time that SNAP customers run out of benefits and when their EBT cards are refilled. SNAP customers that have depleted their SNAP funds can attend the last market of the month and will receive \$20 FREE to spend on food (Customer must present SNAP/EBT card to receive CTG funds). Funding provided by the Thomas W. Haas Foundation. For more information, contact: snap@seacoateatlocal.org

The market will be open on the Rochester Common every Tuesday (weather permitting) from 3:30-6:30 through October. Like the Facebook Page: <https://www.facebook.com/Rochester-Farmers-Market-743799162419933/?fref=ts>



Economic Development Executive Secretary
Communication Strategies for Local, Regional, National & International Audience, including social media, Facebook and Twitter

Project Management

Website: www.THINKROCHESTER.biz

Executive Secretary Aubin is busy with conference calls the web design firm, ED Suite, and in the process of reviewing placement of content, articles, photos and links. Site map

and photography map, which shows the designers the intended placement of the text/images on the beta page.

Marketing & Communications

Expansion Solutions, a recognized industry magazine, which features the City of Rochester, NH on a regular basis is helping to promote Northeastern Economic Developer's Association (NEDA) Annual Conference, *Transportation at the Crossroads*, September 11 – 13th 2016, in New Haven CT. Register at www.NEDA.org

Community & Business Development Education

Business Workshops

Secretary Aubin hosted a business fundamentals workshop, Grow Your Business Right, designed for start up businesses, with a special focus to attract low to moderate income participants. It was an interactive session with REDC member and business owner, Christine DeAngelis, CPA, of Epiphany Consulting Group, Inc.

<http://business.rochesternh.org/list/member/epiphany-consulting-group-inc-10368>



Community Development Coordinator Report

Prepared and submitted by the Community Development Coordinator

Continuing Projects

June 2016

- FY 2016-2017 Contracts: The Community Development Coordinator continued to coordinate contract signing for the FY 2016-2017 CDBG subrecipients, as well as the non-profit recipients of general City funds (The Homemakers, Cornerstone VNA, Strafford CAP, and COAST).
- FY 2016-2017 Environmental Reviews: The Community Development Coordinator has continued the process of conducting environmental reviews for FY 2016-2017 CDBG-funded activities and projects. Since the last report, the environmental reviews for nearly all of the FY 2016-2017 facility projects have been completed.
- End of Year On-Site Monitoring: The Community Development Coordinator has conducted end of year on-site monitoring visits with the FY 2015-2016 CDBG subrecipients. On-site monitoring of New Hampshire Legal Assistance has been postponed to July, to accommodate the scheduled surgeries of key personnel. At these visits, general program success, CDBG regulatory compliance, financials, change in key agency personnel, and related topics were discussed with the subrecipients.
- FY 2016-2017 Annual Action Plan: HUD approved the City of Rochester's FY 16-17 Annual Action Plan on June 27th.
- New Hampshire Housing National Housing Trust Fund Allocation Plan (Draft): The Community Development Coordinator drafted and submitted public comments on New Hampshire

Housing's National Housing Trust Fund Allocation Plan urging prioritization of the City of Rochester for affordable housing funding.

- City Hall Annex: The Community Development Coordinator coordinated with Planner Michelle Mears to finalize, assemble, and submit the Land & Community Heritage Investment Program (LCHIP) grant application requesting funding for historic restoration work to the City Hall Annex building.

07/15/2016

New England Real Estate Journal

nerej

The 2016 STATE OF THE Northern New England Market Summit

June 7, 2016

Portsmouth Harbor Events & Conference Center
100 Deer St., Portsmouth, NH

Gold Sponsors



PROCON

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SUMMIT Metal FABRICATORS



WATERSTONE

RETAIL DEVELOPMENT



New England
CCIM Chapter



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Contact Rick Kaplan, 800-654-4993, ext. 247, rkaplan@nerej.com

8:00am-9:00am Real Estate Update/Trends



Moderator
Karen McGinley
Devine Millimet



Christopher Norwood
NAI Norwood Group



Justin Lamontagne
NAI Dunham Group



Christian Stallkamp
CBRE | Portsmouth



Josh Levy
Waterstone Retail
Development



John Sokul
Hinckley Allen

9:00am Construction Projects/Trends



Moderator
Carlton Cooper
Eldorado Stone



Mark Stebbins
PROCON



Chris Prior
EnviroVantage



Scott Coulombe
Summit Metal
Fabricators



Robert Duval
TFMoran



Adam Wagner
DeStefano Architects

10:00am Capital Investments/Finance Availability



Moderator
David Fleming
Pace Communications
Group



Beth Chea
Wells Fargo &
Company



Patricia Flowers
IPX1031-Investment
Property Exchange
Services



Wendy Rayno
Bank of New
Hampshire

11:00am Market Overview



Moderator
Eric Tolbert
Kilchenstein
Shaheen &
Gordon, P.A.



Karen Pollard
City of Rochester



David Choate, III
Colliers International



Michael Bergeron
N.H. Division of
Economic
Development



Does your downtown impress, or does it fall short?

The look and feel of the downtown can influence the decisions of potential residents, visitors, and businesses. A vibrant downtown serves as a gathering place, a place for people to dine, shop, and conduct business. First Impressions is an assessment program that examines your downtown through the eyes of potential residents, visitors, and businesses, helping communities learn about their opportunities and empowering them to take action to improve their downtown.

How does it work?

Your community will be matched with another community who has a similar downtown based on a number of criteria, such as size, location, amenities and natural features. Both communities then agree to build a team of community volunteers to complete visits to the other community and report on their findings. Participants will document their visit, report out and engage with their community to take steps to improve their town. The University of New Hampshire Cooperative Extension will provide facilitation, training, a written report, and follow up support for a year.

Outcomes may include:

- Improving the visual appeal of your downtown
- Strengthening marketing and promotion of your downtown
- Enriching the climate of your downtown for new businesses, residents and visitors

Cost

There is a fee payable to the University of New Hampshire Cooperative Extension plus additional funds necessary to cover visit expenses. Contact us today to discuss the program.

For more information contact:

Casey Hancock at casey.hancock@unh.edu, 603-862-5439; or

Geoffrey Sewake at geoffrey.sewake@unh.edu, 603-787-6944.

Business Incentives – Financing, Networking & Resources

LOCAL

Rochester JOB Loan Program www.thinkrochester.biz (603) 335-7522	Low interest loan program for small businesses in Rochester.
Downtown Sign & Façade Grant Program www.thinkrochester.biz (603) 335-7522	Attract & retain customers by investing in your outward image. Pre-approved, eligible applicants will receive a \$1,000 grant towards improvements.
Rochester 79e Downtown Revitalization Tax Incentive www.rochesternh.net – Planning Dept. (603) 335-1338	Property tax incentive program for building owners making significant improvements to Downtown buildings.
Entrepreneurial Scholarship Program www.thinkrochester.biz (603) 335-7522	Invest in skills development for you and/or your staff to make your Rochester business more successful.
Streamlined review and approvals www.rochesternh.net – Planning Dept. (603) 335-1338	Many new businesses moving into existing space may be eligible for a streamlined Special Downtown Review or Minor Site Review instead of full Planning Board review.
US SBA Loans www.sba.gov Check with your local bank for more details.	Loan programs designed to work in conjunction with commercial banks to offer fixed-rate financing for small to medium businesses that provide employment opportunities.
Cooperative Marketing Opportunities www.rochestermainstreet.org (603) 330-3208	Rochester Main Street features multiple opportunities for cooperative marketing and event sponsorships. See Rochester Main Street.
Networking and B2B Opportunities www.rochesternh.org (603) 332-5080	Greater Rochester Chamber of Commerce holds monthly networking events, business information breakfasts and local events for businesses. Relocation packages & shopping discounts available.
New Hampshire Small Business Development Center www.nhsbdc.org (603) 842-8341	Offers free, one-on-one, confidential business coaching , low cost training programs, and access to information and referral.
Rochester Economic Development Office www.thinkrochester.biz (603) 335-7522	Professional staff provides no-cost services such as site selection, business start-up or expansion services , community information and connection to city and area business resources. Support throughout the approval & permitting process. Multiple programs in financing, marketing and entrepreneurial education.

STATE OF NEW HAMPSHIRE

NH Economic Revitalization Zone Tax Credits www.nheconomy.com info@nheconomy.com (603) 271-2591	This is a short term tax credit against the business profits and enterprise taxes. To qualify, the location must be in an underutilized industrial park, or structures previously used for industrial purposes or Brownfield site.
NH R & D Tax Credits www.nh.gov/revenue/faq/dra_165.htm 603-230-5000	The R&D Tax Credit is a credit against manufacturing business taxes paid to the state of New Hampshire. Effective May 2013, \$2,000,000 is designated for each of the next 5 fiscal years to be available.
NH Job Training Fund www.nhjobtrainingfund.org	The New Hampshire Job Training Fund is a matching grant program designed to enhance worker skills and help you stay competitive in the global marketplace. A minimum of 50 percent cash match is required.
Procurement Technical Assistance Program (PTAP) www.nheconomy.com/sell-to-the-government (603) 271-7591	PTAP provides specialized assistance to individuals and businesses seeking contracting opportunities with Department of Defense (DOD), other federal agencies, or state and local governments.
New Hampshire International Trade Resource Center (ITRC) www.nheconomy.com/international-trade/ (603) 271-2591	ITRC administers programs for international trade promotion and foreign market development for New Hampshire companies.
New Hampshire Manufacturing Extension Partnership (MEP) www.nhmep.org (800) MEP-4MFG or (800) 637-4634 (603) 226-3200	Low cost consulting services, including lean and agile supply chain management, product development, technology transfer and commercialization; quality management, including compliance with ISO 9000/14000 certification requirements; information technology (IT) management; plant layout, equipment specification, and health, safety, energy and environmental issues.

OTHER

Business Energy Conservation Loan Fund www.nhbfa.com	Provides direct loans to businesses to improve energy efficiency in NH workplaces. Minimum loan \$100,000 with flexible underwriting standards and loan terms.
Federal Historic Preservation Tax Incentives http://www.nps.gov/history/hps/tps/tax/index.htm State of NH www.nh.gov/nhdhr/	The program is the largest, successful, and most cost-effective Federal community revitalization program. It preserves historic buildings, stimulates private investment, creates jobs, and revitalizes communities. Administered by National Park Service, Internal Revenue Service and NH historic preservation office.
New Markets Tax Credits www.nhbfa.com	Designed to encourage economic development investment in low income communities, eligible census tracts and project criteria are available on the website.

07/15/2016

Northeastern ECONOMIC DEVELOPERS Association *presents:*

2016 Annual Conference

Transportation at the Crossroads: The Economic Developers Road

September 11 - 13, 2016



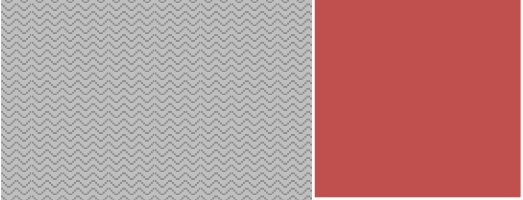
NEDA
northeastern
ECONOMIC
DEVELOPERS ASSOCIATION



Omni Hotel
155 Temple Street
New Haven, CT

Register Now!

→ www.NEDAonline.org



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FINANCE COMMITTEE

Agenda Item

07/15/2016

Agenda Item Name: Monthly Financial Statements Summary

For the full detail report, click here: [FY2016 June Financial Rpt Detailed](#)

General Fund Revenues

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 125	\$ (125)	100.0
11031 CITY CLERK REVENUE	\$ 106,420	\$ 113,108	\$ (6,688)	106.3
11051 ASSESSORS REVENUES	\$ -	\$ 351	\$ (351)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 67,848	\$ (12,848)	123.4
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ -	\$ 1,000	0.0
11071 TAX COLLECTOR REVENUE	\$ 28,908,379	\$ 59,946,286	\$ (31,037,907)	207.4
11081 GENERAL OVERHEAD REVENUE	\$ 4,569,842	\$ 2,591,586	\$ 1,978,256	56.7
11082 GENERAL OVERHEAD REVENUE	\$ 1,434,205	\$ 1,434,205	\$ (0)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 14,639	\$ (14,639)	100.0
11101 PLANNING	\$ 15,250	\$ 61,384	\$ (46,134)	402.5
11201 REV LEGAL OFFICE	\$ 50,000	\$ 50,000	\$ -	100.0
12011 POLICE CITY REVENUE	\$ 354,145	\$ 228,630	\$ 125,515	64.6
12021 FIRE CITY REVENUE	\$ 11,825	\$ 25,549	\$ (13,724)	216.1
12022 FIRE STATE REVENUE	\$ 40,000	\$ 18,626	\$ 21,374	46.6
12031 DISPATCH CENTER	\$ 62,044	\$ 59,166	\$ 2,878	95.4
12041 CODE ENFORCEMENT REVENUE	\$ 323,125	\$ 558,981	\$ (235,856)	173.0
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 65,630	\$ (30,430)	186.4
13012 STATE HIGHWAY SUBSIDY	\$ 591,229	\$ 605,374	\$ (14,145)	102.4
14011 WELFARE REVENUE	\$ 8,500	\$ 5,241	\$ 3,259	61.7
14021 RECREATION REVENUE	\$ 129,800	\$ 204,396	\$ (74,596)	157.5
14031 LIBRARY REVENUE	\$ 13,458	\$ 12,933	\$ 525	96.1
1000 GENERAL FUND	\$ 36,695,964	\$ 66,051,126	\$ (29,355,162)	180.0%

Note: Tax Collector Revenue contains FY2017 first half property tax receipts. If Tax Collector Revenues are removed, the General Fund total revenue is at 95% collected.

Enterprise Fund Revenues

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
5001 WATER ENTERPRISE FUND	\$ 5,468,531	\$ 3,076,317	\$ 2,392,214	56.3
5002 SEWER ENTERPRISE FUND	\$ 6,825,394	\$ 3,928,564	\$ 2,896,830	57.6
5003 ARENA ENTERPRISE FUND	\$ 586,067	\$ 502,642	\$ 83,425	85.8

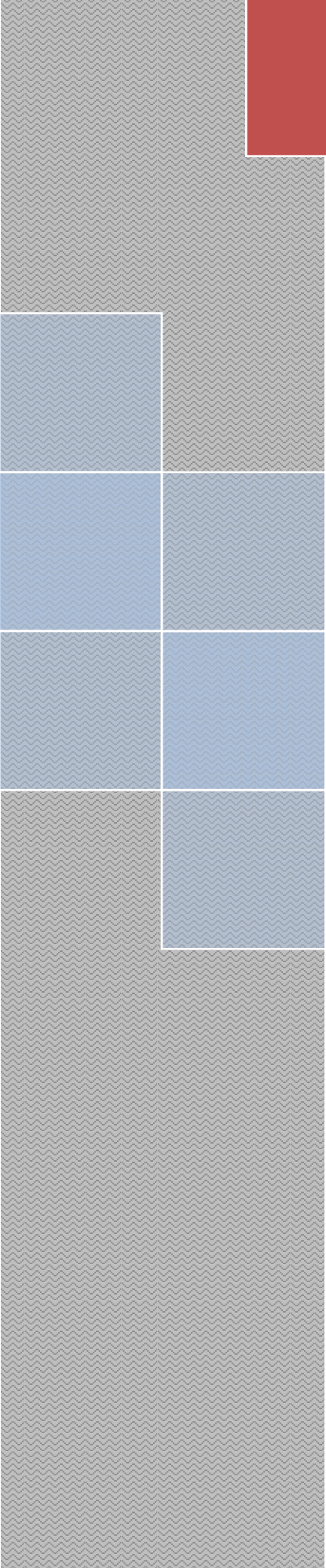
Note: Water and Sewer Fund Revenues Collected appear to fall short each fiscal year until final quarterly billings are posted in September.

General Fund Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	NCUMBRANCES	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 278,414	\$ 276,391	\$ 3,882	\$ (1,859)	100.70
11012351 ECONOMIC DEVELOPMENT	\$ 296,187	\$ 299,589	\$ 2,456	\$ (5,858)	102.00
11020050 MUNICIPAL INFORMATION	\$ 444,691	\$ 384,130	\$ 15,230	\$ 45,331	89.80
11030051 CITY CLERK	\$ 297,290	\$ 272,379	\$ 18,774	\$ 6,137	97.90
11040050 ELECTIONS	\$ 44,016	\$ 42,618	\$ 2,413	\$ (1,015)	102.30
11050070 ASSESSORS	\$ 387,319	\$ 393,816	\$ 590	\$ (7,087)	101.80
11060051 BUSINESS OFFICE	\$ 515,644	\$ 496,733	\$ 1,996	\$ 16,915	96.70
11063151 HUMAN RESOURCES	\$ 127,107	\$ 138,176	\$ 1,237	\$ (12,306)	109.70
11070070 TAX COLLECTOR	\$ 336,758	\$ 328,285	\$ 628	\$ 7,845	97.70
11080050 GENERAL OVERHEAD	\$ 675,267	\$ 667,441	\$ 53,378	\$ (45,552)	106.70
11090050 PB CITY WIDE 50	\$ 568,064	\$ 586,771	\$ 1,465	\$ (20,172)	103.60
11090051 PB CITY HALL 51	\$ 75,400	\$ 57,911	\$ 9,850	\$ 7,639	89.90
11090052 PB OPERA HOUSE 52	\$ 34,176	\$ 42,049	\$ -	\$ (7,873)	123.00
11090054 PB CENTRAL FIRE 54	\$ 33,523	\$ 32,755	\$ 445	\$ 323	99.00
11090055 PB GONIC FIRE 55	\$ 18,443	\$ 18,283	\$ 64	\$ 96	99.50
11090056 PB LIBRARY 56	\$ 21,920	\$ 21,074	\$ 256	\$ 590	97.30
11090057 PB DPW GARAGE 57	\$ 10,887	\$ 10,553	\$ 50	\$ 284	97.40
11090059 PB ER FIRE STATION 59	\$ 750	\$ 267	\$ -	\$ 483	35.60
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 1,190	\$ 370	\$ 40	97.50
11090063 PB HANSON POOL 63	\$ 5,605	\$ 4,541	\$ 764	\$ 300	94.60
11090064 PB GONIC POOL 64	\$ 2,880	\$ 2,236	\$ 444	\$ 200	93.10
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 2,006	\$ 444	\$ 200	92.50
11090068 PB GROUNDS 68	\$ 16,600	\$ 16,438	\$ 162	\$ -	100.00
11090069 PB DOWNTOWN 69	\$ 12,100	\$ 9,486	\$ -	\$ 2,614	78.40
11090070 PB REVENUE BUILDING 7	\$ 19,860	\$ 19,229	\$ 146	\$ 485	97.60
11090071 PB PLAYGROUNDS 71	\$ 1,850	\$ 1,850	\$ -	\$ -	100.00
11090075 PB NEW POLICE STATION	\$ 26,423	\$ 25,148	\$ 913	\$ 362	98.60
11102051 PLANNING	\$ 348,964	\$ 348,399	\$ 4,365	\$ (3,800)	101.10
11200051 LEGAL OFFICE	\$ 553,440	\$ 478,794	\$ 6,338	\$ 68,307	87.70
12010053 PD ADMINISTRATIVE SER	\$ 1,858,691	\$ 1,839,228	\$ 18,589	\$ 874	100.00
12012453 PD PATROL SERVICES	\$ 4,493,854	\$ 4,545,348	\$ -	\$ (51,494)	101.10
12012553 PD SUPPORT SERVICES	\$ 395,656	\$ 399,903	\$ -	\$ (4,247)	101.10
12020054 FIRE DEPARTMENT	\$ 4,200,614	\$ 4,207,973	\$ 15,213	\$ (22,572)	100.50
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 21,227	\$ -	\$ 7,329	74.30
12020754 CALL FIRE	\$ 29,926	\$ 8,187	\$ -	\$ 21,739	27.40
12022754 FOREST FIRES	\$ 861	\$ 124	\$ -	\$ 737	14.40
12030153 DISPATCH CENTER	\$ 735,861	\$ 719,845	\$ 2,287	\$ 13,730	98.10
12040051 CODE ENFORCEMENT	\$ 527,429	\$ 530,194	\$ 1,460	\$ (4,225)	100.80
12050050 AMBULANCE	\$ 54,913	\$ 54,913	\$ -	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,014,232	\$ 1,977,392	\$ 47,321	\$ (10,480)	100.50
13010957 WINTER MAINTENANCE	\$ 463,666	\$ 366,480	\$ 768	\$ 96,419	79.20
13020050 CITY LIGHTS	\$ 257,500	\$ 252,574	\$ -	\$ 4,926	98.10
14010051 WELFARE	\$ 451,998	\$ 365,921	\$ 3,892	\$ 82,185	81.80
14022072 RECREATION ADMINISTRA	\$ 548,365	\$ 580,779	\$ 873	\$ (33,287)	106.10
14022150 RECREATION PLAYGROUND	\$ 81,451	\$ 76,422	\$ 966	\$ 4,063	95.00
14022250 RECREATION POOLS	\$ 74,760	\$ 63,690	\$ 777	\$ 10,293	86.20
14030056 LIBRARY	\$ 1,117,622	\$ 1,116,328	\$ 2,407	\$ (1,113)	100.10
15000051 COUNTY TAX	\$ 5,980,421	\$ 5,980,421	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,535,036	\$ 4,481,816	\$ -	\$ 53,220	98.80
17030050 OVERLAY	\$ 225,203	\$ 103,343	\$ -	\$ 121,860	45.90
17040051 TRANSFER TO CIP & OTH	\$ 3,016,979	\$ 3,016,979	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 36,251,422	\$ 42,687,626	\$ 221,209	\$ 342,587	99.10

Enterprise Fund Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	NCUMBRANCES	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 5,468,531	\$ 4,118,318	\$ 129,372	\$ 1,220,842	77.70
5002 SEWER ENTERPRISE FUND	\$ 6,825,394	\$ 5,082,320	\$ 91,172	\$ 1,651,902	75.80
5003 ARENA ENTERPRISE FUND	\$ 586,067	\$ 494,466	\$ 1,009	\$ 90,592	84.50



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Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

June 30, 2016

TO: City Manager Dan Fitzpatrick
Mayor Caroline McCarley & City Council Members

MONTHLY REPORT
JUNE 2016

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of June the Department responded to 247 calls for service. This represents a 16% increase over last month with 213 calls, and a 26% increase over last June with only 196 runs. Of the calls in June, 12 calls were for brush, grass or vegetation fires, There were 2 vehicle fires, and 1 heavy equipment fire as well. In June there was a large three building fire in the Gonic center of town that required more than five alarms to contain and extinguish. There were also two other building fires in June that did not require any alarms to be struck.

Crews also responded to an additional 26 calls for vehicle accidents, and 83 medical calls. 15 of those medical calls were overdoses of which three resulted in fatalities. June so far accounts for 22% of this year's fire department response to overdoses, and 75% of all fatal overdoses the Fire Department responded to occurred in June alone. We also responded to 5 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

ADMINISTRATIVE STAFF:

Staff attended a ribbon cutting at Wit-Way.

Staff attended several budget meetings.

Staff met with Mike Riley to discuss building items.

Staff met with Blaine Cox and John Storer to discuss the generator project for Station 1.

FIRE PREVENTION:

Fire prevention was extremely busy this month. In addition to our normal workload we had three fires which required investigations. The Governor's Inn, Harding Street, and of course the Phagins Block were all locations in the city that experienced fire loss. We had extensive time invested in investigating these fires for cause and origin.

The Ridge is coming along quickly as we are close to opening the brand new Market Basket and building 2 is starting to take shape. With multiple applications coming through TRG there looks to be plenty of work ahead of us.

Captain Dube has settled in nicely and has become a welcome addition to the fire prevention team.

DUTY SHIFT:

All fulltime firefighters did 375 hours worth of training for the month of June doing assorted training. All Call Firefighters helped out with hose testing.

EMERGENCY MANAGEMENT:

Staff met with Diane Becker and Dave Vaillancourt from NH Homeland Security and Emergency Management to discuss the Seabrook Power Plant and our role in the future.

Staff met with Liz Lufkin from NH Homeland Security and Emergency Management to discuss the traffic plan for the Seabrook Power Plant reception center at the Middle School.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

Rochester Fire Department

Office of Fire Prevention

30-Jun

Building Fire Code Inspections	15
Building Site Consultation	7
Construction Plan Review	5
Fire Drills	4
Fire Investigations	3
Fire Permits Issued	28
Fire Prevention Education and Training	3
Foster Care / Day Care Inspections	3
Outdoor Burning Inspections	49
Permit of Assembly Inspections	5
Tank Removal / Installation Inspections	1
Training Sessions	12
Woodstove / Pelletstove Appliance Inspection	
Total	135

			Gasoline or other flammable liquid spill
1st Action:	Hazardous materials spill control and confinement		
Location:	694 COLUMBUS AVE NORTHEAST CREDIT UNION		
16-1096-IN	06/01/2016	1859	Service Call, other
1st Action:	Action taken, other		
Location:	72 SALMON FALLS RD		
16-1097-IN	06/01/2016	1905	Motor vehicle accident with injuries
1st Action:	Extricate, disentangle		
Location:	SPAULDING TPKE EXIT 14 NB		
16-1098-IN	06/01/2016	2037	Gas leak (natural gas or LPG)
1st Action:	Investigate		
Location:	36 ROYAL CREST MHP		
16-1099-IN	06/02/2016	0200	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
16-1100-IN	06/02/2016	1149	Good intent call, other
1st Action:	Investigate		
Location:	72 CHARLES ST		
16-1101-IN	06/02/2016	1006	Power line down
1st Action:	Investigate		
Location:	105 MAPLE ST [RP]		
16-1102-IN	06/02/2016	1216	Alarm system activation, no fire unintentional
1st Action:	Investigate		
Location:	57 WAKEFIELD ST PROFILE MORTGAGE-FORMERLY CHURCH OF REDEEMER		
6-1103-IN	06/02/2016	1428	Medical assist, assist EMS crew
1st Action:	Assistance, other		
Location:			
16-1105-IN	06/03/2016	0253	Alarm system activation, no fire unintentional
1st Action:	Investigate		
Location:	62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE		
16-1108-IN	06/03/2016	71	Authorized controlled burning
1st Action:	Investigate		
Location:	41 DEWEY ST		
16-1109-IN	06/03/2016		Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1110-IN	06/03/2016	1914	Service Call, other
1st Action:	Provide manpower		
Location:	130 WASHINGTON ST SHELL STATION		
16-1140-IN	06/03/2016		Unauthorized burning
1st Action:	Investigate		
Location:	LOGAN ST		

			Motor vehicle accident with injuries
1st Action:	Investigate		
Location:	1 OLD WAKEFIELD RD @ 283 MILTON RD		
16-1111-IN	06/04/2016	1419	Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	21 WHITEHALL RD FRISBIE MEMORIAL HOSPITAL		
16-1112-IN	06/04/2016	1514	Good intent call, other
1st Action:	Investigate		
Location:	BRIDGE ST WYANDOTTE FALLS ROCHESTER HOUSING AUTHORITY		
16-1113-IN	06/04/2016	1450	Medical assist, assist EMS crew
1st Action:	Assistance, other		
Location:			
16-1114-IN	06/04/2016	1723	Lock-out
1st Action:	Forcible entry		
Location:	96 MILTON RD MARKET BASKET		
16-1116-IN	06/04/2016	2040	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
16-1117-IN	06/04/2016	2054	Medical assist, assist EMS crew
1st Action:	Assist physically disabled		
Location:			
16-1118-IN	06/04/2016	2127	Unauthorized burning
1st Action:	Enforce codes		
Location:	11 SUMMER ST		
16-1119-IN	06/04/2016	2157	Dispatched & canceled en route
1st Action:	Cancelled en route		
Location:	23 ACADEMY ST [RP]		
16-1120-IN	06/05/2016	0406	Motor vehicle accident with no injuries.
1st Action:	Investigate		
Location:	HEMINGWAY DR RT 125		
16-1121-IN	06/05/2016	0736	Medical assist, assist EMS crew
1st Action:	Refer to proper authority		
Location:			
16-1122-IN	06/05/2016		Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1123-IN	06/05/2016	1138	Mobile property (vehicle) fire, other
1st Action:	Extinguishment by fire service personnel		
Location:	74 MAIN ST GONIC FIRE STATION		
16-1124-IN	06/05/2016	1242	Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	130 WAKEFIELD ST SPAULDING HIGH SCHOOL		

			Medical assist, assist EMS crew
1st Action:	Assistance, other		
Location:			
16-1126-IN	06/05/2016	2026	Electrical wiring/equipment problem, other
1st Action:	Investigate		
Location:	5 STILLWATER CIR		
16-1128-IN	06/06/2016	1121	Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1129-IN	06/06/2016	1406	Malicious, mischievous false call, other
1st Action:	Investigate		
Location:	130 WAKEFIELD ST SPAULDING HIGH SCHOOL		
16-1130-IN	06/06/2016	1835	Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1131-IN	06/07/2016	0130	Service Call, other
1st Action:	Assistance, other		
Location:	15 OAK ST @ 81 GONIC RD		
16-1132-IN	06/07/2016	0133	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
16-1133-IN	06/07/2016	0203	Medical assist, assist EMS crew
1st Action:	Assistance, other		
Location:			
6-1134-IN	06/07/2016	1025	Motor vehicle accident with no injuries.
1st Action:	Investigate		
Location:	HIGHLAND ST @EASTERN AVE		
16-1135-IN	06/07/2016	1043	Motor vehicle accident with no injuries
1st Action:	Investigate		
Location:	59 COLUMBUS AVE 15 SUMMER ST		
16-1136-IN	06/07/2016	303	Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1137-IN	06/07/2016	145	Smoke detector activation due to malfunction
1st Action:	Investigate		
Location:	10 RANGEWAY DR		
16-1138-IN	06/07/2016		Medical assist, assist EMS crew
1st	Forcible entry		
Location:			
16-1139-IN	06/07/2016	2154	Alarm system sounded due to malfunction
1st Action:	Investigate		
Location:	18 HEALTHCARE DR LILAC VIEW ASSISTED LIVING CENTER		

Medical assist, assist EMS crew

False alarm or false call, other

Location: 130 WAKEFIELD ST SPAULDING HIGH SCHOOL

16-1144-IN 06/08/2016 1421 Medical assist, assist EMS crew
1st Action: Investigate

Location:

16-1145-IN 06/08/2016 1515 Medical assist, assist EMS crew
1st Action: Provide manpower

Location:

16-1146-IN 06/08/2016 1937 Service Call, other
1st Action: Provide manpower
Location: VINEWOOD LN

16-1173-IN 06/08/2016 2345 Medical assist, assist EMS crew
1st Action: Provide manpower

Location:

16-1147-IN 06/09/2016 1234 Dispatched & canceled en route
1st Action: Cancelled en route
Location: 885 RTE 11

16-1148-IN 06/09/2016 0927 Natural vegetation fire, other
1st Action: Investigate
Location: 160 WASHINGTON ST PETSMART, INC

6-1 49-IN 06/09/2016 1300 Brush or brush-and-grass mixture fire
1st Action: Extinguishment by fire service personnel
Location: 770 COLUMBUS AVE 760 & 770 COLUMBUS (NORTHERN UTILITIES)

50-IN 06/09/2016 1553 Service Call, other
1st Action: Notify other agencies
Location: 50 WAKEFIELD ST TRI CITY TOWING

16-1151-IN 06/09/2016 734 Power line down
1st Action: Investigate
Location: WHITEHALL RD MILE FROM SALMON FALLS RD

16-1152-IN 06/09/2016 1917 Service Call, other
1st Action: Notify other agencies
Location: 15 ALLEN ST

16-1153-IN 06/09/2016 1945 Service Call, other
1st Action: Notify other agencies.
Location: 112 GOVERNORS RD

16-1154-IN 06/09/2016 Service Call, other
1st Action: Investigate
Location: 7 MAIN ST

Good intent call, other

Medical assist, assist EMS crew

Location:

16-1171-IN 06/09/2016 0116 Medical assist, assist EMS crew
1st Action: Provide manpower
Location:

16-1172-IN 06/09/2016 0050 Medical assist, assist EMS crew
1st Action: Provide manpower
Location:

16-1156-IN 06/10/2016 0132 Medical assist, assist EMS crew
1st Action: Assistance, other
Location:

16-1157-IN 06/10/2016 0646 EMS call, excluding vehicle accident with injury
1st Action: Provide basic life support (BLS)
Location:

16-1158-IN 06/10/2016 0649 Good intent call, other
1st Action: Investigate
Location: 31 WAKEFIELD ST

16-1159-IN 06/10/2016 1152 Medical assist, assist EMS crew
1st Action: Assistance, other
Location:

6-1160-IN 06/10/2016 1412 Motor vehicle accident with injuries
1st Action: Investigate
Location: 478 PORTLAND ST 10 FLOWER DR

16-1161-IN 06/10/2016 1422 Motor vehicle accident with no injuries.
1st Action: Investigate
Location: 70 MILTON RD NEAR CUMBERLAND FARMS STORE

16-1162-IN 06/10/2016 754 Service Call, other
1st Action: Investigate
Location: 8 OLD DOVER RD

16-1163-IN 06/10/2016 1703 Motor vehicle accident with no injuries.
1st Action: Investigate
Location: 110 ROCHESTER HILL RD

16-1164-IN 06/10/2016 Motor vehicle accident with no injuries.
1st Action: Investigate
Location: 131 WAKEFIELD ST NEAR HIGH SCHOOL

16-1165-IN 06/11/2016 0546 Medical assist, assist EMS crew
1st Action: Assistance, other
Location:

Medical assist, assist EMS crew

Rescue, EMS incident, other

1st Action:	Provide equipment		
Location:	36 PEASLEE RD HOPE FARM		
16-1168-IN	06/11/2016	1325	Authorized controlled burning
1st Action:	Investigate		
Location:	PLEASANT ST		
16-1169-IN	06/11/2016	1452	Lock-out
1st Action:	Investigate		
Location:	113 SOUTH MAIN ST MONSTER GAS		
16-1174-IN	06/11/2016	1758	Lock-out
1st Action:	Investigate		
Location:	616 PORTLAND ST BRIDLE WOODS		
16-1175-IN	06/11/2016	1736	Good intent call, other
1st Action:	Investigate		
Location:	20 COLUMBUS AVE LINS COTT COURT APARTMENTS		
16-1176-IN	06/11/2016	1938	Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			
16-1177-IN	06/11/2016	1914	Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
6-1212-IN	06/11/2016	2311	Electrical wiring/equipment problem, other
1st Action:	Investigate		
Location:	WELLSWEEP CIR WELLSWEEP LAUNDROMAT		
1	06/12/2016	0727	Alarm system sounded due to malfunction
1st Action:	Investigate		
Location:	1 MILTON RD CITIZENS BANK HANNAFORDS		
16-1179-IN	06/12/2016	0922	Good intent call, other
1st Action:	Investigate		
Location:	SAMPSON RD		
16-1180-IN	06/12/2016	1706	Brush or brush-and-grass mixture fire
1st Action:	Extinguishment by fire service personnel		
Location:	116 FARMINGTON RD WALMART #2330		
16-1181-IN	06/12/2016	1940	Service Call, other
1st Action:	Notify other agencies.		
Location:	130 WASHINGTON ST SHELL STATION		
16-1182-IN	06/12/2016	2033	Unauthorized burning
1st Action:	Investigate		
Location:	18 ROYAL CREST MHP		

1st Action:	Assistance, other	Medical assist, assist EMS crew
ocation:		
16-1185-IN	06/13/2016 0537	Medical assist, assist EMS crew
1st Action:	Investigate	
ocation:		
16-1186-IN	06/13/2016 0808	Medical assist, assist EMS crew
1st Action:	Assistance, other	
ocation:		
16-1187-IN	06/13/2016 1120	Medical assist, assist EMS crew
1st Action:	Assistance, other	
ocation:		
16-1188-IN	06/13/2016 1205	Medical assist, assist EMS crew
1st Action:	Assistance, other	
ocation:		
16-1189-IN	06/13/2016 1101	Building fire
1st Action:	Investigate	
ocation:	74 WAKEFIELD ST	
16-1190-IN	06/13/2016 1828	Mobile property (vehicle) fire, other
1st Action:	Investigate	
ocation:	54 ESTES RD	
16-1 91-IN	06/13/2016 1939	Medical assist, assist EMS crew
1st Action:	Assistance, othPr	
ocation:		
16-1192-IN	06/13/2016 2038	Medical assist, assist EMS crew
1st Action:	•c:t<◊'n"" other	
ocation:	2 HEATON ST	
16-1194-IN	06/14/2016 0309	Water or steam leak
1st Action:	Investigate	
Location:	19 FRANKLIN HGTS	
16-1195-IN	06/14/2016 0817	Motor vehicle accident with injuries
1st Action:	Provide basic life support (BLS)	
Location:	250 GONIC RD @ 67 CHURCH ST	
16-1196-IN	06/14/2016 1025	Special outside fire, other
1st Action:	Extinguishment by fire service personnel	
Location:	150 WAKEFIELD ST ROCHESTER COMMUNITY CENTER	
16-1197-IN	06/14/2016 1542	Dispatched & canceled en route
1st Action:	Cancelled en route	
Location:	SOUTH MAIN ST NEAR COMMONS	

			Service Call, other
1st Action:	Investigate		
Location:	45 CONGRESS ST [RP]		
16-1200-IN	06/14/2016 1657		Brush or brush-and-grass mixture fire
1st Action:	Extinguishment by fire service personnel		
Location:	94 CHURCH ST ROCHESTER COUNTRY CLUB		
16-1201-IN	06/14/2016 2112		Unauthorized burning
1st Action:	Extinguishment by fire service personnel		
Location:	TRINITY CIR SANDPIT		
16-1202-IN	06/14/2016 2151		Dispatched & canceled en route
1st Action:	Cancelled en route		
Location:	120 MARKETPLACE BLVD MARSHALLS		
16-1203-IN	06/15/2016 0207		Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
16-1204-IN	06/15/2016 1125		Medical assist, assist EMS crew
1st Action:	Provide manpower		
Location:			
16-1205-IN	06/15/2016 2018		EMS call, excluding vehicle accident with injury
1st Action:	Provide basic life support (BLS)		
Location:			
6-1206-IN	06/16/2016 0248		Dispatched & canceled en route
1st Action:	Cancelled en route		
Location:	28 HEMLOCK ST		
16-1207-IN	06/16/2016 1630		Service Call, other
1st Action:	Investigate		
Location:	7 COLBY ST		
16-1208-IN	06/16/2016 757		Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	1 KNIGHT ST CUMBERLAND FARMS		
16-1209-IN	06/16/2016 1308		Cover assignment, standby, moveup
1st Action:	Provide manpower		
Location:	RESERVOIR RD @ SHEEPBORO RD		
16-1210-IN	06/16/2016		Alarm system sounded due to malfunction
1st Action:	Investigate		
Location:	74 OLD DOVER RD PUBLIC SERVICE COMPANY OF NH		
16-1211-IN	06/16/2016		Medical assist, assist EMS crew
1st Action:	Investigate		
Location:			

Alarm system sounded due to malfunction

EMS call, excluding vehicle accident with injury

1st Action: Provide basic life support (BLS)
Location:

16-1215-IN 06/17/2016 1839 Brush or brush-and-grass mixture fire
1st Action: Assistance, other
Location: RESERVOIR RD @ SHEEPBORO RD

16-1216-IN 06/17/2016 1558 Cover assignment, standby, moveup
1st Action: Provide apparatus
Location: CHAMPION RD

16-1217-IN 06/17/2016 1950 Arcing, shorted electrical equipment
1st Action: Investigate
Location: 371 PORTLAND ST TRANSFORMER

16-1218-IN 06/17/2016 2221 EMS call, excluding vehicle accident with injury
1st Action: Assistance, other
Location:

16-1271-IN 06/17/2016 0610 Service Call, other
1st Action: Investigate
Location: 35 FLAT ROCK BRIDGE RD

16-1219-IN 06/18/2016 0020 Motor vehicle accident with no injuries.
1st Action: Investigate
Location: 673 COLUMBUS AVE CLEARY CLEANERS

16-1220-IN 06/18/2016 0933 Medical assist, assist EMS crew
1st Action: Assistance, other
Location:

16-1221-IN 06/18/2016 1201 Medical assist, assist EMS crew
1st Action: other
Location:

16-1222-IN 06/18/2016 Cover assignment, standby, moveup
1st Action: Assistance, other
Location: 197 PROSPECT HILL RD

16-1223-IN 06/18/2016 1003 Good intent call, other
1st Action: Investigate
Location: 2 HIGHLAND ST @ 62 MAIN

16-1224-IN 06/18/2016 1118 Medical assist, assist EMS crew
1st Action: Assistance, other
Location:

16-1225-IN 06/18/2016 1141 Motor vehicle/pedestrian accident (MV Ped)
1st Action: Investigate
Location: 1 WINTER ST @ 324 COLUMBUS AVE

Good intent call, other

Motor vehicle accident with injuries

1st Action: Investigate
 Location: 92 FARMINGTON RD GRANITE RIDGE

16-1228-IN 06/18/2016 2338 Motor vehicle accident with injuries
 1st Action: Investigate
 Location: 325 SALMON FALLS RD

16-1230-IN 06/18/2016 1306 Medical assist, assist EMS crew
 1st Action: Investigate
 Location:

16-1231-IN 06/18/2016 2145 Good intent call, other
 1st Action: Investigate
 Location: 357 GONIC RD IRVING CIRCLE K (FORMERLY IRVING BLUE CANOE)

16-1232-IN 06/18/2016 2238 Motor vehicle accident with injuries
 1st Action: Investigate
 Location: SPAULDING TPKE MILE MARKER 19

16-1229-IN 06/19/2016 0220 Dispatched & canceled en route
 1st Action: Cancelled en route
 Location: 62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE

16-1233-IN 06/19/2016 1341 Building fire
 1st Action: Extinguishment by fire service personnel
 Location: 15 MAIN ST PHAGIN'S RESTAURANT

6-1234-IN 06/19/2016 1215 Good intent call, other
 1st Action: Investigate
 Location: 77 FARMINGTON RD HOLIDAY INN EXPRESS HOTEL & SUITES

16-1241-IN 06/19/2016 1551 Medical assist, assist EMS crew
 1st Action: Investigate
 Location:

16-1243-IN 06/19/2016 606 Smoke detector activation due to malfunction
 1st Action:
 Location: 11 RIVER ST

1st Action: Investigate
 Location: Medical assist, assist EMS crew

1st Action: 06/19/2016 Investigate Unauthorized burning
 Location: AVE

16-1235-IN 06/20/2016 0533 Motor vehicle accident with no injuries
 1st Action: Investigate
 Location: 64 HIGHLAND ST DUNKIN DONUTS

Dispatched & canceled en route

Medical assist, assist EMS crew

EMS call, excluding vehicle accident with injury

1st Action: Provide basic life support (BLS)
ocation:

16-1239-IN 06/20/2016 1534 Smoke detector activation due to malfunction

1st Action: Investigate
ocation: 61 OAK ST

16-1259-IN 06/20/2016 1257 Alarm system activation, no fire unintentional

1st Action: Investigate
ocation: 77 FARMINGTON RD HOLIDAY INN EXPRESS HOTEL & SUITES

16-1261-IN 06/20/2016 1544 Medical assist, assist EMS crew

1st Action: Investigate
ocation:

16-1263-IN 06/20/2016 1557 Smoke scare, odor of smoke

1st Action: Investigate
ocation: 73 SENECA ST

16-1269-IN 06/20/2016 2055 Building fire

1st Action: Extinguishment by fire service personnel
ocation: 30 HARDING ST

16-1270-IN 06/20/2016 2009 Motor vehicle accident with injuries

1st Action: Investigate
ocation: 5 MOORES CT @ 42 LAFAYETTE ST

16-1309-IN 06/20/2016 2341 Medical assist, assist EMS crew

1st Action: Provide manpower
Location:

16-1240-IN 06/21/2016 15 Alarm system activation, no fire - unintentional

1st Action: Investigate
Location: 47 BROCK ST ROCHESTER MIDDLE SCHOOL

16-1242-IN 06/21/2016 1221 Rescue, EMS incident, other

1st Action: Assistance, other
Location:

16-1244-IN 06/21/2016 Alarm system activation, no fire - unintentional

1st Action: Investigate
Location: 47 BROCK ST ROCHESTER MIDDLE SCHOOL

16-1247-IN 06/21/2016 Medical assist, assist EMS crew

1st Action: Investigate
Location:

Unauthorized burning

Medical assist, assist EMS crew

Unauthorized burning

1st Action: Investigate
Location: 56 SAMPSON RD

16-1251-IN 06/21/2016 2333 Medical assist, assist EMS crew
1st Action: Investigate
Location:

16-1252-IN 06/21/2016 0007 Good intent call, other
1st Action: Investigate
Location: 136 NORTH MAIN ST GEORGE & ED'S GENERAL STORE

16-1253-IN 06/22/2016 1152 Dispatched & canceled en route
1st Action: Cancelled en route
Location: 26 DAFFODIL HILL LN TAYLOR, SIDNEY

16-1254-IN 06/22/2016 1339 Service Call, other
1st Action: Assistance, other
Location: 65 SOUTH MAIN ST ROCHESTER PUBLIC LIBRARY

16-1255-IN 06/22/2016 1706 Motor vehicle accident with no injuries.
1st Action: Investigate
Location: 12 COLBY ST @ 81 GONIC RD

16-1256-IN 06/22/2016 1642 Alarm system sounded due to malfunction
1st Action: Investigate
Location: 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)

16-1257-IN 06/22/2016 1831 Medical assist, assist EMS crew
1st Action: Investigate
Location:

16-1258-IN 06/22/2016 900 Lock-out
1st Action: Forcible
Location: 35 INDUSTRIAL WAY YMCA

16-1260-IN 06/23/2016 0814 Brush or brush-and-grass mixture fire
1st Action: Extinguishment by fire service personnel
Location: 59 MAIN ST

16-1262-IN 06/23/2016 1236 Vehicle accident, general cleanup
Investigate
636 COLUMBUS AVE @ 22 LOWELL ST

16-1264-IN 06/23/2016 1643 Natural vegetation fire, other
1st Action: Extinguishment by fire service personnel
Location: 116 FARMINGTON RD WALMART #2330

Gasoline or other flammable liquid spill

Medical assist, assist EMS crew

Grass fire

1st Action: Extinguishment by fire service personnel
 Location: 18 SOUTH MAIN ST ROCHESTER CHAMBER OF COMMERCE

16-1283-IN 06/23/2016 0032 Medical assist, assist EMS crew
 1st Action: Investigate
 Location:

16-1267-IN 06/24/2016 0420 Smoke detector activation, no fire - unintentional
 1st Action: Investigate
 Location: 6 HEALTHCARE DR SKYHAVEN INTERNAL MEDICINE

16-1268-IN 06/24/2016 1123 Service Call, other
 1st Action: Investigate
 Location: 50 SEASONS LN

16-1272-IN 06/24/2016 0719 Medical assist, assist EMS crew
 1st Action: Provide manpower
 Location:

16-1273-IN 06/24/2016 1506 Medical assist, assist EMS crew
 1st Action: Investigate
 Location:

16-1274-IN 06/24/2016 1653 Medical assist, assist EMS crew
 1st Action: Investigate
 Location:

16-1275-IN 06/24/2016 1647 Lock-out
 1st Action: Investigate
 Location: 37 SAGAMORE LN

16-1276-IN 06/24/2016 1839 Medical assist, assist EMS crew
 1st Action: Provide manpower
 Location:

16-1277-IN 06/24/2016 Service Call, other
 1st Action: Investigate
 Location: 10 TOWLE LN

16-1278-IN 06/24/2016 2242 Motor vehicle accident with no injuries.
 Provide manpower
 SPAULDING TPKE SB- BY EXIT 16

16-1279-IN 06/24/2016 2300 Medical assist, assist EMS crew
 1st Action: Provide manpower
 Location:

Outside equipment fire

Medical assist, assist EMS crew

Lock-out

1st Action:	Investigate		
Location:	15 LAGASSE ST		
16-1280-IN	06/25/2016	0216	Alarm system activation, no fire - unintentional
1st Action:	Investigate		
Location:	160 WASHINGTON ST	BUFFALO WILD WINGS	
16-1281-IN	06/25/2016	0251	Motor vehicle accident with no injuries
1st Action:	Investigate		
Location:	NORTH MAIN ST	BY SPAULDING ON RAMP	
16-1284-IN	06/25/2016	1017	Good intent call, other
1st Action:	Investigate		
Location:	238 ROCHESTER HILL RD	SKYHAVEN AIRPORT	
16-1285-IN	06/25/2016	1144	Grass fire
1st Action:	Extinguishment by fire service personnel		
Location:	COLUMBUS AVE	MARCIA TAKE OUT	
16-1286-IN	06/25/2016	1138	Motor vehicle accident with injuries
1st Action:	Provide manpower		
Location:	394 SALMON FALLS RD @	118 HIGHLAND ST	
16-1287-IN	06/25/2016	1440	Lock-out
1st Action:	Investigate		
Location:	LILAC MALL	LILAC MALL	
16-1288-IN	06/25/2016	1624	Medical assist, assist EMS crew
1st Action:	Provide basic life support (BLS)		
Location:			
16-1289-IN	06/25/2016	635	Good intent call, other
1st Action:	Investigate		
Location:	479 GONIC RD	RIVIERA MOTEL	
16-1290-IN	06/25/2016	1716	Medical assist, assist EMS crew
1st Action:	Assist physically disabled		
Location:			
16-1291-IN	06/25/2016	1914	Medical assist, assist EMS crew
	Assistance, other		
16-1292-IN	06/25/2016	1951	Medical assist, assist EMS crew
1st Action:	Refer to proper authority		
Location:			

Service Call, other

Lock-out

Cover assignment, standby, moveup

1st Action: Provide equipment
ocation: 197 PROSPECT HILL RD

16-1313-IN 06/25/2016 0232 Vehicle accident, general cleanup
1st Action: Investigate
ocation: 77 CHESTNUT ST

16-1296-IN 06/26/2016 0911 Smoke detector activation, no fire - unintentional
1st Action: Investigate
ocation: 4 TINGLEY ST

16-1297-IN 06/26/2016 1449 Motor vehicle accident with injuries
1st Action: Investigate
ocation: SPAULDING TPKE 12 AND 13 SB

16-1298-IN 06/26/2016 1355 EMS call, excluding vehicle accident with injury
1st Action: Assistance, other
ocation:

16-1299-IN 06/26/2016 1424 Dispatched & canceled en route
1st Action: Cancelled en route
ocation: 65 MAPLE ST

6-1300-IN 06/26/2016 1433 Brush or brush-and-grass mixture fire
1st Action: Extinguishment by fire service personnel
ocation: 72 LAFAYETTE ST ROCHESTER FAIR GRAND STANDS

16-1301-IN 06/26/2016 1736 Lock-out
1st Action: Assistance, other
ocation: 160 WASHINGTON ST LOWES

16-1302-IN 06/26/2016 2150 Medical assist, assist EMS crew
1st Action: other
Location:

16-1334-IN 06/26/2016 0058 Service Call, other
1st Action: Investigate
Location: 62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE

16-1335-IN 06/26/2016 Medical assist, assist EMS crew
Location: Investigate

16-1303-IN 06/27/2016 0022 Electrical wiring/equipment problem, other
1st Action: Investigate
Location: WILDFLOWER WAY RT 125

Alarm system activation, no fire - unintentional

Alarm system activation, no fire - unintentional

Brush or brush-and-grass mixture fire

ocation: MILTON RD BY MARKET BASKET

16-1307-IN 06/27/2016 1440 Alarm system activation, no fire unintentional
1st Action: Investigate
ocation: 77 FARMINGTON RD HOLIDAY INN EXPRESS HOTEL & SUITES

16-1308-IN 06/27/2016 1159 Service Call, other
1st Action: Investigate
ocation: 33 ROCHESTER HILL RD

16-1314-IN 06/27/2016 2310 Service Call, other
1st Action: Provide manpower
ocation: 18 FELKER ST

16-1315-IN 06/28/2016 0156 Alarm system activation, no fire - unintentional
1st Action: Investigate
ocation: 10 RAILROAD AVE GONIC SCHOOL

16-1316-IN 06/28/2016 0941 Brush or brush-and-grass mixture fire
1st Action: Extinguishment by fire service personnel
ocation: 108 MILTON RD

6-1317-IN 06/28/2016 1358 Lock-out
1st Action: Forcible entry
ocation: 290 NORTH MAIN ST HANNAFORDBROS #8315

16-1318-IN No incident found on arrival at dispatch address

16-1319-IN Lock-out

Alarm system sounded due to malfunction

Investigate
 106 WHITEHALL

16-1321-IN 06/29/2016 Motor vehicle accident with no injuries.

16-1322-IN 06/29/2016 1412 Alarm system activation, no fire - unintentional
1st Action: Investigate
Location: 106 WHITEHALL RD

Medical assist, assist EMS crew

Cover assignment, standby, moveup

Alarm system sounded due to malfunction

Location: 106 WHITEHALL RD

16-1326-IN 06/30/2016 0724 Medical assist, assist EMS crew
1st Action: Investigate
Location:

16-1327-IN 06/30/2016 0933 Alarm system sounded due to malfunction
1st Action: Investigate
Location: 106 WHITEHALL RD

16-1328-IN 06/30/2016 0839 EMS call, excluding vehicle accident with injury
1st Action: Provide basic life support (BLS)
Location:

16-1329-IN 06/30/2016 1115 Motor vehicle accident with injuries
1st Action: Provide first aid & check for injuries
Location: 67 CHURCH ST @ 250 GONIC RD

16-1330-IN 06/30/2016 1209 Medical assist, assist EMS crew
1st Action: Provide basic life support (BLS)
Location:

16-1331-IN 06/30/2016 1156 Alarm system activation, no fire - unintentional
1st Action: Investigate
Location: 120 MARKETPLACE BLVD PETCO

16-1332-IN 06/30/2016 1334 Alarm system sounded due to malfunction
1st Action: Investigate
Location: 106 WHITEHALL RD

16-1333-IN 06/30/2016 454 Medical assist, assist EMS crew
1st Action: Investigate
Location:

16-1336-IN 06/30/2016 1234 Motor vehicle accident with injuries
1st Action: Extricate, disentangle
Location: 202 BYP EXIT 16 OFF RAMP

16-1337-IN 06/30/2016 1837 Motor vehicle accident with injuries
1st Action: Provide manpower
Location: 118 HIGHLAND ST @ 394 SALMON FALLS RD

16-1338-IN 06/30/2016 1907 Unauthorized burning
1st Action: Fire control or extinguishment, other
Location: 10 OLDE FARM LN SALVATION ARMY

Unauthorized burning

Unauthorized burning

1st Action: Enforce codes
ocation: 59 LAFAYETTE ST

16-1342-IN 06/30/2016 2045
1st Action: Investigate
ocation: 13 SUNSET DR

Carbon monoxide incident

FIRE DEPARTMENT CALLS

	6		6	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	8	3.8%		7.9%
Overpressure Rupture		0.0%	0	0.0%
Rescue Call		43.2%	107	44.2%
Hazardous Condition	19	8.9%	12	5.0%
Service Call	46	21.6%	47	19.4%
Good Intent Call	20	9.4%		10.7%
False Call	26	12.2%		12.8%
Undetermined	2	0.9%	0	0.0%
TOTAL		100.0%		100.0%



Rochester Public Library
65 South Main St.
Rochester, NH 03867

07/15/2016

Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTH Y REPORT

June 2016

There were a total of 20,736 items circulated with 13,168 people visiting the library in the month of June. Visitors to the library's web site numbered 9,923. Current number of patron registrations is 36,336. Interlibrary loan activity included 73 materials borrowed from other libraries and 327 loaned to other libraries.

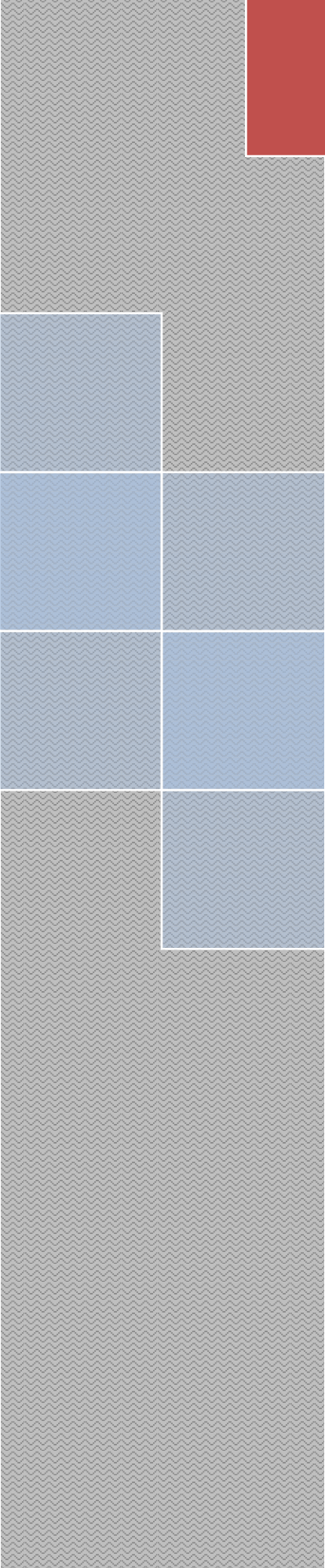
The Summer Reading Program, "Treasure a Good Book!" began Monday, June 20th and will run for seven weeks. This reading program is a Pirate theme including a shipwreck, parrots, sharks and hidden treasure. All children 2 and up are welcome to participate regardless of their reading abilities or any other limitations. Our Children's room staff is ready and willing to help all children and young people to participate and be successful in the program.

The library was proud to host Magician Norman Ng on June 28th. One hundred twenty-four children and their caregivers were treated to mind blowing magic, hilarious comedy with tons of audience participation.

Thursday, June 30th the Children's room hosted a fun and messy Make-It and Take-It craft program. One hundred twenty-six children made interesting and beautiful "Ocean Treasure Bottles" on the back lawn of the library while enjoying the warm, sunny day.

The 34th Annual Photography Show created much excitement in the months of May and June. Over 135 entries were submitted this year, and over 50 people were in attendance for the May 25th reception. Awards were given in ten categories with the 2016 Best in Show award going to Ceilidh Shea. The Library was fortunate to have returning judges Barry Nation, Paul Hopkins, and Don Chick. All photos remained on display until June 30th, on the library's second floor.

In addition to the print versions of available books, 273 of our library patrons downloaded 1,304 e-books to media devices through the library's web site this month. The RPL website also enabled 31 patrons access to Mango Languages and 351 songs were downloaded from Freegal Music along with 8 videos from Freegal Movies.



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Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR JUNE 2016

The Planning Board and Conservation Commission held their regular meetings in June. The Historic District Commission (HDC) did not have a meeting scheduled for June. The Arts & Culture Commission planned on meeting but did not have a quorum to hold an official meeting. The Planning Board also held its workshop meeting in June. At the workshop meeting the Board approved an extension for Timothy & Sally Fontneau that is listed below, were given an update on surety and performance guarantees, reviewed amendments to the definition of Manufactured Homes and also discussed amendments to the Accessory Dwelling regulations.. They will be continuing that discussion at their July or August meeting. The discussions/agendas from the regular meetings and workshop meeting of the Planning Board and Conservation Commission are summarized below.

The Planning Staff attended various meetings throughout the month of June including the Strafford Metropolitan Planning Organization's Technical Advisory Committee, TRG meetings, minor site plans, Granite Ridge meetings, meeting with consultants, developers, citizens, and other City staff. We received several new applications to the Planning Board for their July meeting and began review of those applications and preparing them for hearings by the Board. July and August look to be shaping up to be busy months.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Colene Arnold, 326 Rochester Hill Road Request for extension for an approved site plan for a residential recovery facility for pregnant women with substance use disorder. Case# 255-23-A-15 **APPROVED**

Robert DiBerto, 319 Rochester Hill Road (Berry Surveying & Engineering) Major subdivision to create five separate lots. Case# 255-13-OC-15
CONTINUED TO 7/11/2016

Real Estate Advisors, Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) Preliminary subdivision for 65-70 single family, duplex, and three-four unit buildings. Case# 223 - 21 - A - 16 **CLOSED DESIGN REVIEW**

Pease Development Authority, 238 Rochester Hill Road (by Jacobs Engineering Group) Site plan to re-pave existing taxi lane around hangars, replace drainage piping and

structures, extend taxiway edge lighting, switch overhead power to (3) hangars to underground, install pole mounted light at automatic gate entrance, and demolish hangar #1. Case# 243 – 18 – AS – 16

D.R. Lemieux Builders, Inc., 114 Rochester Hill Road (by Norway Plains Associates) Site plan to construct 102 multi-family units. Case# 134 – 5 – R2 – 16 **APPROVED**

Timothy & Sally Fontneau, 1062 Salmon Falls Road Request for an extension to meet Precedent Conditions for two lot subdivision. Case # 241-9-A-11 **APPROVED**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

Conservation Overlay District: Nantucket Beadboard, 109 Chestnut Hill Rd, Tax-Map: 222-16; proposed road/driveway through wetland area.

The Conservation Commission walked the property and reviewed this proposal on 6/22/16 and voted to support the project with conditions.

Dredge and Fill Application/Wetland Permit Application: Railroad Ave – City of Rochester Culvert Replacement

The Commission suggested that an open bottom, or natural stream bed bottom culvert be utilized here, and on all wetland/stream crossings. The Commission encouraged Planning Staff to ask the DPW consider these culverts on all of their projects.

Notice of Intent to Cut Wood or Timber / Intent to Excavate:

a) Notice of Intent to Cut- Tax Map# 207-6, Channings Lane, Steele

b) Notice of Intent to Excavate – Salmon Falls Rd/Milton Rd/Kodiak Ct/Denali Dr Rights-Of-Way

There were no concerns with these intents.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

The Historic District Commission did not hold a meeting for the month of June.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not have a quorum so they did not hold a formal meeting.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development

07/15/2016

ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner



July 12, 2016

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – June 2016

OPERATIONS: Two of six wards met this period. Big topic of discussion in Ward 1 was about the construction of water and sewer lines on Salmon Falls to Milton Road. Issues discussed in other areas included fireworks, noise complaints, crime prevention tips and drug information, including getting people help they need with addiction.

Lt. Bossi attended the Rental Property Owner's Association meeting. There was discussion of what to look for regarding drug use, legislative updates regarding property transfer fees and a presentation by BoardUp who work with properties that have circumstances like floods, fire, or other catastrophic events.

The investigations bureau had 47 cases sent from patrol for review or investigation. There are currently 89 cases assigned. There were 23 cases presented to the Grand Jury and all returned true bills. We logged in 352 pieces of evidence and returned 58 pieces. Detectives conducted compliance checks on sex offender registrants with no violations noted. There were four detective call outs this period, three for death investigations including a completed suicide. The last call out was the fire investigation in Gonic. This was a joint investigation with local, state and federal investigators working to find the origin and cause.

BRIDGING THE GAPS: Planning is under way for National Night Out August 2, 2016. We will move it this year from the Union Street parking lot to the Commons. The Middle School Youth empowerment team presented their video public service film to the Granite Youth Alliance film festival. This video short explained the dangers of sharing and using prescription drugs not prescribed to the user. Molly attended the final week of NCA training in Florida.

COMMUNITY ENGAGEMENT OFFICER: Wings and Wheels held on June 11th had the largest attendance of the event to date. There were 10,009 spectators through the gates and an additional 500 people as volunteers, vendors and individuals with vehicles on display.

The net amount of money raised was \$16,837.00, and approximately 5000 pounds of food donated to the SHARE Fund and Gerry's Food Pantry. The SHARE Fund however has expressed this is the last year they will be the nonprofit partner for the event.

Officer Miehle has motivated officers to get involved in the Rotary summer reading program with students.

COMP STAT: Self initiated activities remain high. There were more than 1,000 traffic stops as well as several drug related arrests. There has been good feedback from the citizens and businesses with recent foot beats being conducted. We have seen an increase in property crime. An arrest was made for recent incidents of BB gun criminal mischief.

DIVERSION: Nicole is gearing up for the weekly Teen travel camp. This is the second year for this program which is an extension of the Teen night model and run in collaboration with the recreation department. Nicole has been working with the staff of the school department to implement the "life of an athlete" program for the athletic department. Nicole has also taken a role in working with Frisbie on the Recovery Center initiative and the compassion training for all officers.

K9: There were four tracks and two drug searches in town. There were other calls out of town.

PROSECUTION: We provided 63 additional hours of support this period. In adult court this reporting period there were 201 new cases with 329 charges. Of those there were 76 guilty pleas, 54 not guilty pleas and 55 failed to appear. Of the cases that went before the court there were 14 administrative guilty findings, 31 charges nol prossed as part of plea agreements, 2 cases were dismissed by the court and 90 cases were continued.

In juvenile prosecution Lt. Gould had 34 new petitions; 1 arraignment, 9 review hearings, 1 violation hearings and 8 trials scheduled. There were two continuances, two trials and four closed by plea. She also had three emergency placement hearing and one emergency fugitive from justice hearing.

ADMINISTRATIVE: We have ordered the cruiser cameras. The FY17 budget passed and we will be working to get bids out for replacement cruisers. We continue to work with Transcor and Verizon on the GPS modems.

Somersworth PD is going to be the fiscal agent for the JAG grant again this year. We are planning to update the MDTs in the front line cruisers. The funding may not allow us to do all of them.

Officer Alexander and Officer Gagnon continue to progress through the academy. Officer Brave, while also attending the law package has entered into field training program.

We are currently at full staff in patrol and communications.

Several officers attended various training courses this period; including shotgun operator, domestic and sexual violence, and police motor officer recertification. Communications training included crisis communications as well as the communications training officer. We had to cancel a training course scheduled for July for forensic crime processing due to a lack of registered participants.

EMD USE:

There were three Taser displays but no Taser deploys this period.

Respectfully Submitted,

Michael J. Allen
Michael J. Allen
Chief of Police

PC: Rochester Police Commission
File

Rochester Police Dept.

Compstat – June 2016

FIELD ACTIVITIES										
	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	1179	797	48%	1045	1207	-13%	7133	6625	8%	3618
Arrests from Stops	41	24	71%	35	45	-22%	238	202	18%	121
Summons	105	63	67%	83	134	-38%	598	556	8%	459
Warnings	1000	692	45%	907	1014	-11%	6157	5741	7%	2931
No Action	29	13	123%	19	21	-10%	155	168	-8%	113
Accidents	89	74	20%	72	78	-8%	480	557	-14%	454
Summons from Accidents	8	2	300%	7	7	0%	41	47	-13%	21
Arrests from Accidents	5	5	0%	1	1	0%	17	16	6%	10
Field Interviews	25	19	32%	22	20	10%	113	93	22%	240
DWI	9	13	-31%	4	4	0%	38	47	-19%	32
Narcotics	2	8	300%	0	2	300%	10	16	-38%	7
Alcohol	7	5	40%	4	2	100%	28	31	-10%	27
DWI from Accidents	5	2	150%	1	2	-50%	17	10	70%	5

PROPERTY CRIME - OF's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	18	26	-31%	32	29	10%	154	118	31%	86%	69%	186
Theft from M/V	11	6	83%	11	4	175%	50	64	-22%	2%	5%	88
All Other Theft	18	15	20%	19	20	-5%	108	85	27%	15%	27%	230
M/V Theft	7	1	600%	1	6	300%	19	10	90%	37%	40%	13
Vandalism	39	39	0%	44	51	-14%	239	185	29%	28%	42%	200
Burglary	11	6	83%	16	8	100%	65	44	48%	14%	27%	62
Total Property	104	93	12%	123	118	4%	635	506	25%	30%	35%	779
PROPERTY CRIME - AR's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	22	14	57%	22	31	-29%	133	82	62%	86%	69%	158
Theft from M/V	0	0	0%	0	0	100%	1	3	-67%	2%	5%	1
All Other Theft	0	4	-100%	3	1	200%	16	23	-30%	15%	27%	38
M/V Theft	2	1	100%	3	1	100%	7	4	75%	37%	40%	2
Vandalism	16	11	45%	11	12	-8%	68	77	-12%	28%	42%	75
Burglary	2	2	0%	2	1	100%	9	12	-25%	14%	27%	11
Total Property	42	32	31%	41	46	-11%	234	201	16%	30%	35%	285
DRUG CRIME - OF's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	29	25	16%	13	16	-19%	118	137	-14%	86%	79%	60
DRUG CRIME - AR's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	28	20	40%	11	11	0%	102	108	-6%	86%	79%	41

VIOLENT CRIME - OF's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	1	3	-67%	2	2	0%	9	7	29%	100%	29%	7
Aggravated Assault	4	4	0%	5	4	25%	27	37	-27%	70%	73%	38
<i>from DV</i>	3	1	200%	3	3	0%	16	12	33%			22
Simple Assault	48	51	-6%	37	38	-3%	242	249	-3%	54%	61%	208
<i>from DV</i>	26	27	-4%	19	18	6%	133	130	2%			95
Total Violent	53	58	-9%	44	44	0%	279	293	-5%	81%	41%	254
VIOLENT CRIME - AR's by Incident												
Specific Crimes	06/01/2016 - 06/30/2016	06/01/2015 - 06/30/2015	% Change	05/01/2016 - 05/31/2016	04/01/2016 - 04/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	6	1	500%	0	1	-100%	9	2	350%	100%	29%	3
Aggravated Assault	5	4	25%	3	2	50%	19	27	-30%	70%	73%	28
Simple Assault	24	32	-25%	24	19	26%	130	152	-14%	54%	61%	133
Total Violent	35	37	-5%	27	22	23%	159	181	-12%	81%	41%	164

DV COMPSTAT**June 2016**

Dates	3/1/16- 3/31/16	4/1/16 - 4/30/16	5/1/16- 5/31/16	6/1/16- 6/30/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	24	23	19	21	1	125	16	129
Felony Arrests	3	2	2	1	0	9	1	9
Verbal Cases	27	26	24	22		141		112
Total Cases	54	51	45	44	1	275	17	250

2016 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients						
LE Referrals						

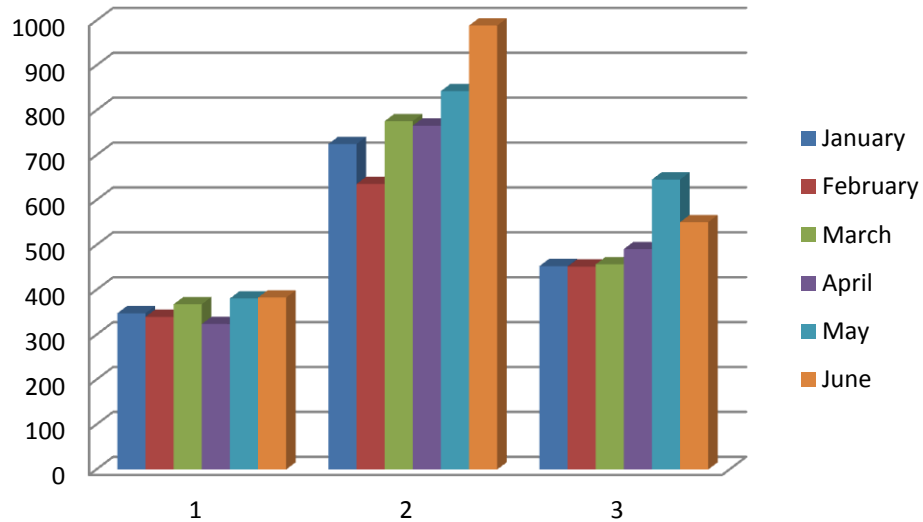
2015 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

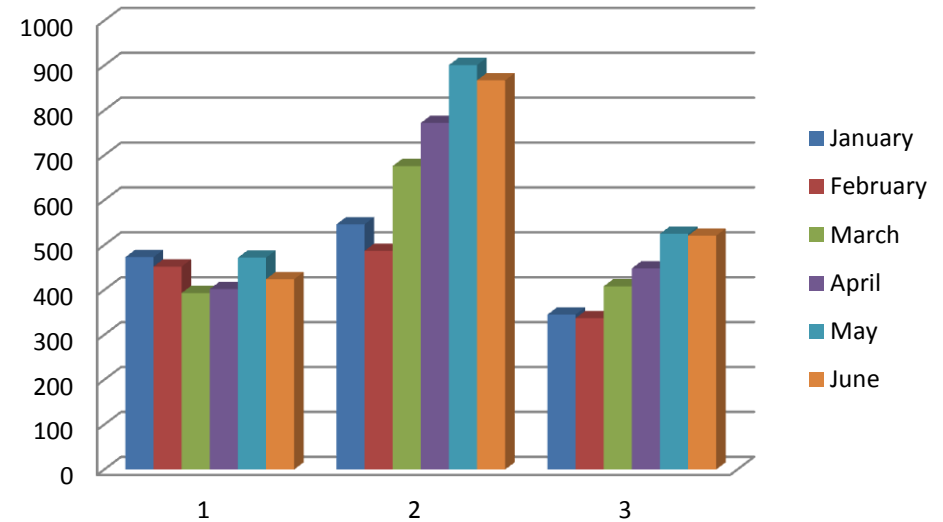
*Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

**The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.

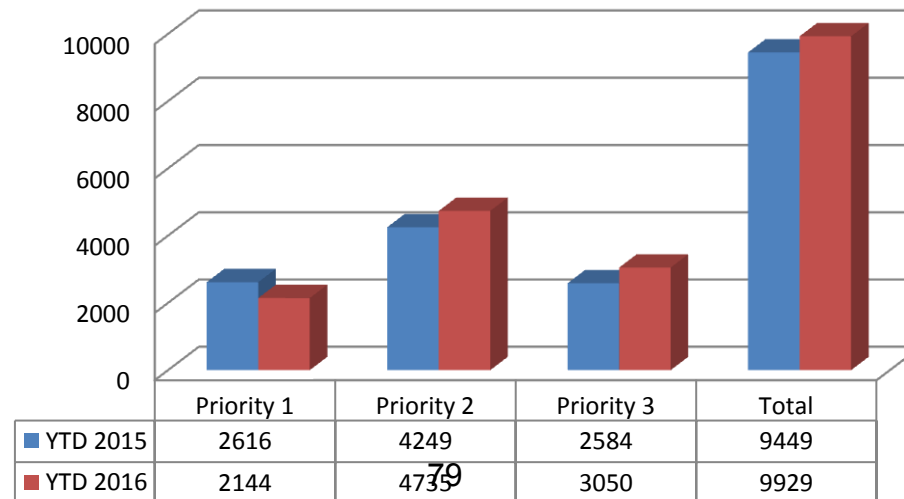
2016 CFS Trends



2015 CFS Trends ^{07/15/2016}



Calls for Service 2015 v 2016



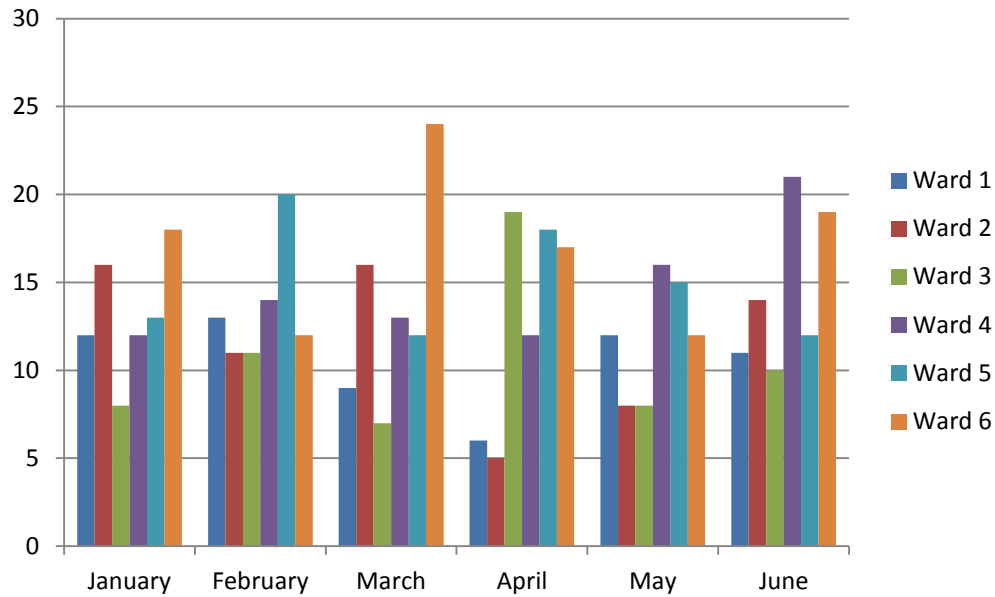
Trending Call Increases YTD

07/15/2016

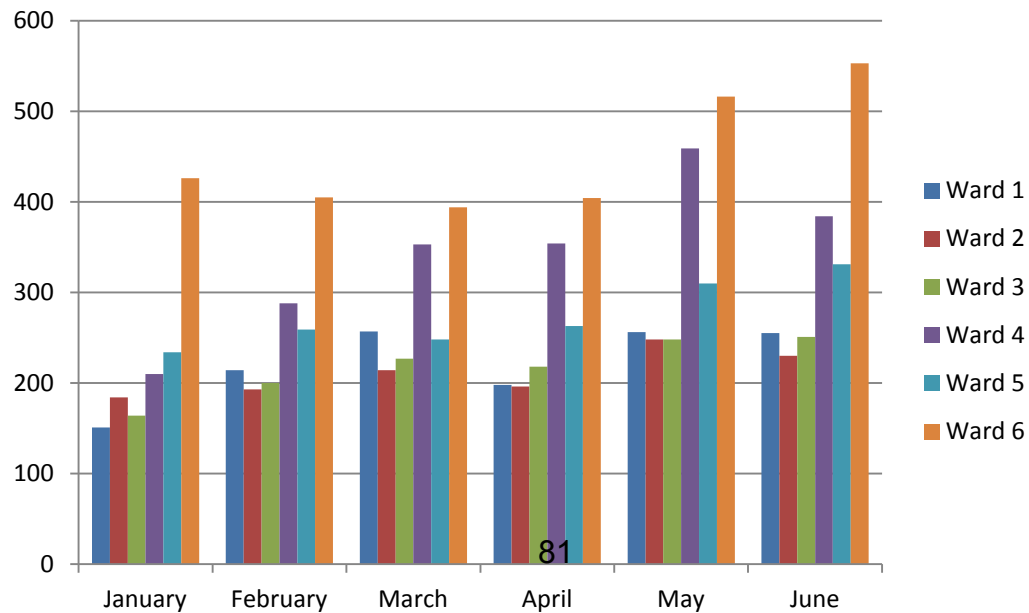
	2015	2016	% Increase
Priority 1			
alarm panic	23	38	65%
burglary	40	63	58%
missing adult	11	19	73%
robbery	5	9	80%
weapons offenses	31	37	19%
Priority 2			
civil matters	222	259	17%
criminal mischief	128	185	45%
criminal threatening	91	106	16%
court	115	160	39%
stolen motor vehicle	8	16	100%
suspicious vehicle	218	304	39%
violation bail	15	23	53%
Priority 3			
auto abandoned	30	38	27%
city ordinance violation	35	52	49%
deliver message	47	58	23%
escort	124	240	94%
fingerprint request	64	81	27%
fraud	108	130	20%
open door	16	34	113%
police information	584	782	34%
property found	164	218	33%
sex offender compliance	180	52	5100%

Accidents by Ward

07/15/2016



CFS by Ward



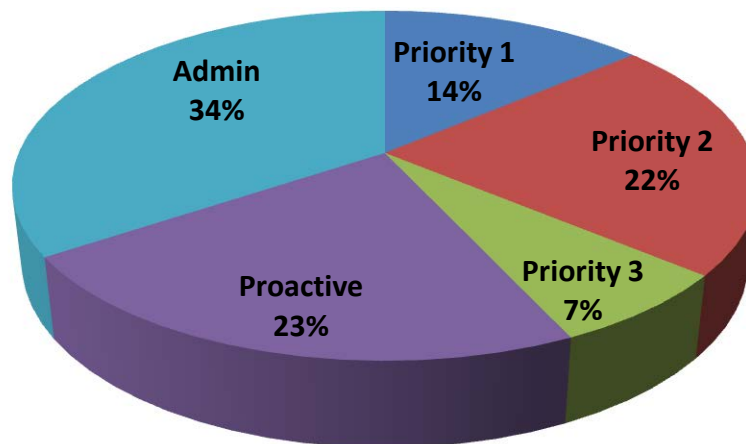
Response Times

07/15/2016

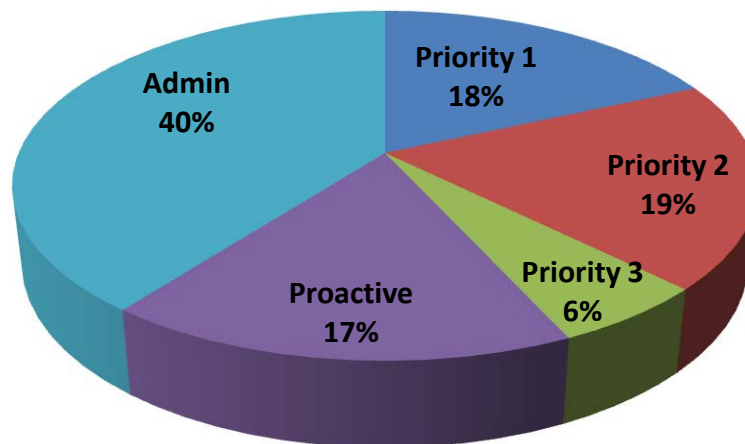
	2015 YTD	2016 YTD	Percent Change	2014 YTD	Percent Change
Priority 1	15.79	13.53	-14%	15.98	-15%
Priority 2	57.61	42.61	-26%	48.06	-11%
Priority 3	103.06	61.25	-41%	86.73	-29%

Manpower Hours June 2016

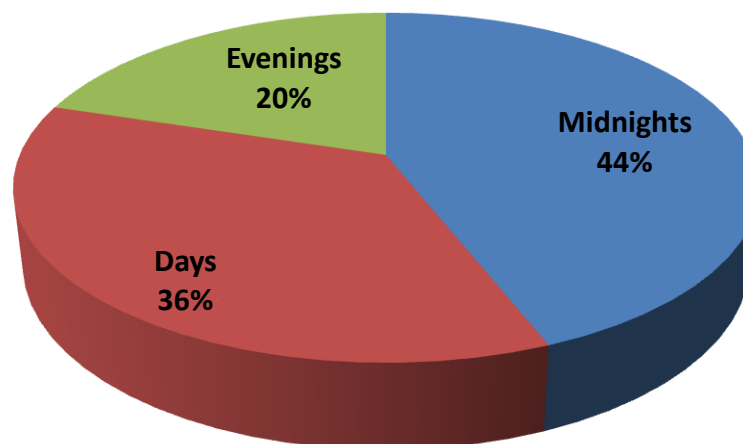
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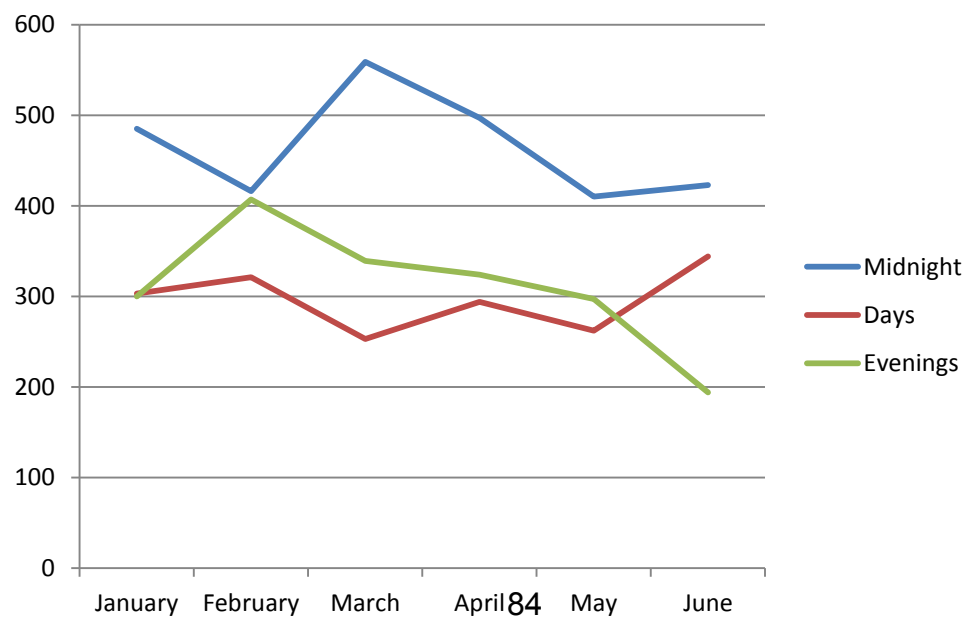
Manpower Hours June 2015



Proactive by Shift June 2016



Proactive by Shift YTD 2016



ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR JUNE 2016

HIGHWAY, FLEET MAINTENANCE AND UTILITIES

Highway Division responded to average number (55) service calls which were either completed or scheduled for repair. Service calls for the month included sign repairs, traffic light repairs, and potholes. The Highway Division was busy repairing several storm drains, street sweeping, line painting and grading dirt roads. Staff has been trimming brush and mowing roadsides, and they have repaired several guard rails throughout the City. Cuts on Salmon Falls Road were ground out and paved. Two staff members worked with Wright Peirce on the GIS program and we spent about three days with Norway Plains Engineering working on phase two of the Congress Street project. Storm drain basins were rebuilt on Hemlock Street and on Strawberry Hill Road. An old drain line on Chesley Hill Road was dug up and tied into the new drain system. We replaced 100 feet of 12 inch drain line on Whitehall Road Cross Road, Spaulding Avenue, Fortier Drive and North Main Street. We repaired a driveway on Church Street to divert the street drainage. Staff worked on ditch lines on Chestnut Hill Road, West View Drive and Betts Road. They also did roadside graveling on Ryan Circle and graveled the drive at the Ryan Circle Pump Station. Staff assisted the utilities division with a water main repair on Forest Ave. They also worked on lawn repairs and hydro-seeding at the Jessica Drive cul-de-sac. The mechanics continued with repairs to plows equipment and they replaced the floor on the #6 sander.

The Utilities Division responded to 14 service calls in the month of June which included, discolored water, and request for water and sewer line information. Staff was busy cleaning catch basins and culverts that are full of debris, performing water and sewer inspections, and performing maintenance and cleaning of troubled sewers and siphons. Staff successfully completed the spring flushing program, and is now in the process of replacing some of the older hydrants-including a problem hydrant on Corson Street. We started weed whacking and trimming brush around the hydrants and they have been working to put a fresh coat of paint on the ones that have faded. Staff worked with S.U.R Construction to shut down water mains for the Salmon Falls Road project and did the end of year inventory, they assisted the meter technician with shut offs for non-payment and non-compliance with the backflow program.

BUILDINGS AND GROUNDS

Buildings and Grounds completed 84 work orders in the month of June which included general repairs of electrical, carpentry, equipment repairs and plumbing related issues. The installation of wall pads in the Community Center gym, the installation of bike racks and the start up of the city pools are completed. Staff is now doing a daily maintenance check of all mechanicals at the pools to ensure the proper operation and to prevent disruption of use due to mechanical issues. New adopt a spot signs have been made and installed at locations throughout the city. Inspection and maintenance to the clock tower at the Methodist Church was performed completed and the retaining walls and walkway at the Public Library have been repaired. Backflow devices have been installed at Station 1, Community Center, DPW, Revenue, Historic Museum, and Hanson Pines Pool house. Installation of air conditioning at City Hall has been completed. The grounds crew is now on the regular mowing schedule and they are performing maintenance of flower beds throughout the city. An extensive amount of time was spent at the cemetery located by home depot cleaning out growth from around the fencing and trimming trees back. Daily picking up of trash in the city continues along with now

servicing the city pool locations for general janitorial services. The watering of the hanging flower baskets, flower pots, newly planted trees and some adopt a spot locations is also being performed.

WATER TREATMENT PLANT

Treated water volume for the month of June 2016 was approximately 63.3 million gallons from the surface water treatment plant and 8.9 million gallons from groundwater. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. We began the mandated 24 month LT2/Cryptosporidium sampling schedule in June. Watershed inspections were conducted on Rochester Reservoir, Round Pond, Tufts Pond, Berry Pond, Whaleback Ponds, and the Crown Point crossing. Tree and brush clearing was performed along access roads and structures. The upper intake for Tufts Pond has been inspected and corked, and measurements were taken for the valve repair. All reservoirs remain filled near capacity. Upstream flows in Berry River are observable, and special attention is being devoted to watershed management due to the lower than average rainfall which has placed just under 50% of the state in drought conditions. Flows in the Cocheco reached the groundwater extraction limits mid-month. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. The Washington Street and Industrial Way pump station PLCs and pumps were overhauled. New siding was installed for the Gina Drive pump station. Maintenance at the WTF included replacement of the alum and chlorine pump tubing, PLC and SCADA programming, routine inspections of equipment, and general cleaning. Maintenance at the well included chlorine feed system repairs, blower cleaning, and wellhead inspections. Staff conducted additional backflow/cross connection surveys, and tested the municipal and school devices. Thank you to B&G for their assistance with access and installation. Sand filter backwash train modifications were completed; performance results are pending.

WASTEWATER TREATMENT FACILITY

Items that were completed during the Month of June: We continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. NHDES took the first round of samples in the fresh water section of the Cocheco River as part of this summer's river monitoring program. We replaced the expansion tank and PRV for the domestic water heater. Staff attended state sponsored training classes. We continue to work with industries on various issues. Security camera spec's have been finalized and are out to bid for the Homeland security grant. Staff chem-cleaned disk filter #2 and cleaned the post aeration channel. The IDR was submitted for WMI's leachate treatment facility upgrade to the State for review and approval. The annual hoist inspection was completed. The pump station SCADA system alarm and monitoring upgrade project has been completed. The HydroRanger level controller for lagoon #1 was repaired. NHDES inspected New Rte 125 pump station. Dave Green attended meeting with EPA in Boston. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for the EPA and State has been completed and submitted. Average effluent flow for the month = 2.455 Million Gallons per Day (MGD). Percent of design flow = 48.8%. Percent of design flow for 2016 = 70.1%. Precipitation for the month = 1.92". Precipitation for 2016 = 17.9".

ENGINEERING

- **Granite Ridge Public Outlay:** Buried infrastructure is completed. Water booster station is operational. All work for the City's construction contract is scheduled to be substantially complete in July 2016.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed over the next couple of months.
- **Catherine St./Sheridan Ave./Knight St. Area Improvements:** All buried infrastructure improvements and most surface improvements are completed. Final pavement overlays and project completion are scheduled for late July/early August 2016.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure on Salmon Falls Road continues to proceed. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** The construction project is expected to be awarded in July 2016. Construction is anticipated to start in summer 2016. Project scope includes rebuilding the roadway and utilities in portions of Franklin St. and Western Ave. and constructing the new Western Ave. sewer pump station. Rebuilding the roadway and utilities in First-Fifth Streets and Adams Avenue will be proposed for the next construction phase in a future project.
- **Milton Road/Flat Rock Bridge Road Intersection Improvements:** This construction project was advertised for bids and bids were opened on June 30, 2016. Construction is anticipated in 2016.
- **Columbus Avenue Parking Lot Expansion:** This construction project was advertised for bids and bids were opened on June 30, 2016. Construction is anticipated in 2016.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Salmon Falls Rd. HSIP Curve Softening Project:** All necessary temporary and permanent construction easements have been agreed to and signed. Final plans, specifications, and other paperwork was submitted to NHDOT for review and approval in April 2016. Federal funding is available for this project in FFY17, which begins on October 1, 2016; therefore, construction of this project is now anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Based on the current status, bidding of the roundabout construction is anticipated in late 2016, with a spring 2017 construction start date. Prior to that contract, a utility infrastructure contract will likely be undertaken during the 2016 construction season. Approval for demolition of the building at 2-4 Walnut Street is still pending.
- **Wakefield Street Reconstruction:** 30% design documents completed. A Final Design Proposal has been received by the consultant and is under review by City staff.
- **Colonial Pines Sewer Extension:** Finalizing design, permitting, and easement negotiations on the first phase of this multi-phase sewer extension program. Anticipate advertising for bids in July 2016. Construction funds are proposed in the CIP budget over the next few years for future phases.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **Lowell Street Culvert:** Drainage infrastructure improvements have been completed. Further improvements to the culvert are being contemplated for construction in 2016.

- **Dewey Street Pedestrian Bridge:** Bridge inspection, rating, and evaluation has been completed. Design of a replacement bridge structure is underway.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings in 2016.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** Early in 2015, Rochester agreed to certain conditions with USEPA in exchange for additional time before a new NPDES permit is issued for its Wastewater Treatment Facility. The terms of the conditions include such activities as sampling, conducting studies, and development of plans related to nutrient reduction. The City continues to comply with the conditions. City staff met with USEPA Region 1 and NHDES in mid-June to discuss permit issues. Based on that discussion, the issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA in September 2016. The City continues to await issuance of a new MS4 permit for stormwater. USEPA is currently reviewing comments submitted on their draft MS4 permit language; issuance of the MS4 permit is anticipated for late summer/early fall 2016.



Memorandum

07/15/2016

From: Lauren Colanto, Recreation & Arena

Date: July 12, 2016

Re: June Department Report

Program	Participant #
Adult Volleyball	90
Cardio Fitness with Heidi	25
Fishing Derby	24
Hershey Track & Field	64
Public Roller Skating	163
Senior Art	32
Senior Meditation	6
Senior Open Gym	21
Senior Power Hour	182
Senior Walking Tours	4
Senior Yoga Gentle	14
Senior Yoga Chair	13
Senior Nature Yoga	14
Summer Camp	200
Swim lessons	70
Monthly Total	922

Summer Camp

Once again our Summer Camp registration filled up at 200 campers. Our Camp-Aid program (formerly known as Camp Scholarships) also filled quickly. We are proud that our summer camp offers a fun, affordable option for families in Rochester.

Our staff spent two days training in late June to prepare for the start of camp. One piece of the training took place at the Squamanagonic Disc Golf Course. Camp Staff were divided into their camp teams and traveled around the course visiting various full time staff members to review camp policies and procedures. This training was a huge success, as it presented information to our staff in an engaging manner and also introduced many of them to an outdoor resource in the community.

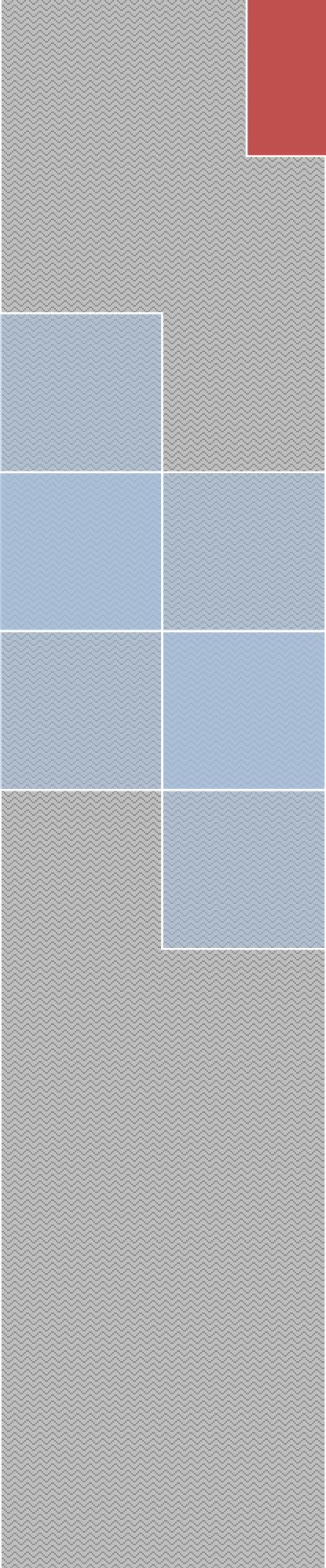
We are fortunate to receive the support of the school district's facility staff for our camp programs. They have supported our needs through the use of various fields and the Gonic School. We value this working relationship with the school department!

Lifeguard Hiring

Our strategic plan to increase our lifeguard staff was successful this summer. We recruited candidates from Rochester and several neighboring communities. Partnering with Spaulding High School administration, we were able to host lifeguard interviews inside the high school during all three lunch periods. Our efforts were rewarded, as last year we had 9 lifeguards and this year we hired 14. These additional guards have allowed us to better manage staff and decrease the 'burn out' often associated with lifeguarding and maintain alert, rested, healthy staff. We have also been able to offer extended pool hours on days where we anticipate larger crowds at the pool due to the heat.

Recreation & Police Department Collaboration

In light of recent events nationwide surrounding policing, we are prouder than ever that Rochester is a regional leader in building a relationship between recreation and police. Rochester Teen Night is the most obvious of these initiatives, but is only one of many examples. Both departments support each other in multiple capacities. Detective Frechette recently held a First Aid/CPR/AED Certification class for our summer staff. Multiple officers and department administration have also helped us run our Senior Breakfasts. Teen Travel Camp is another great example of these partnerships. School Resource Officer Jackson chaperones each Teen Travel trip giving him and opportunity to build a positive relationship with students and members of the recreation staff. We look forward to continuing to fortify this positive relationship!



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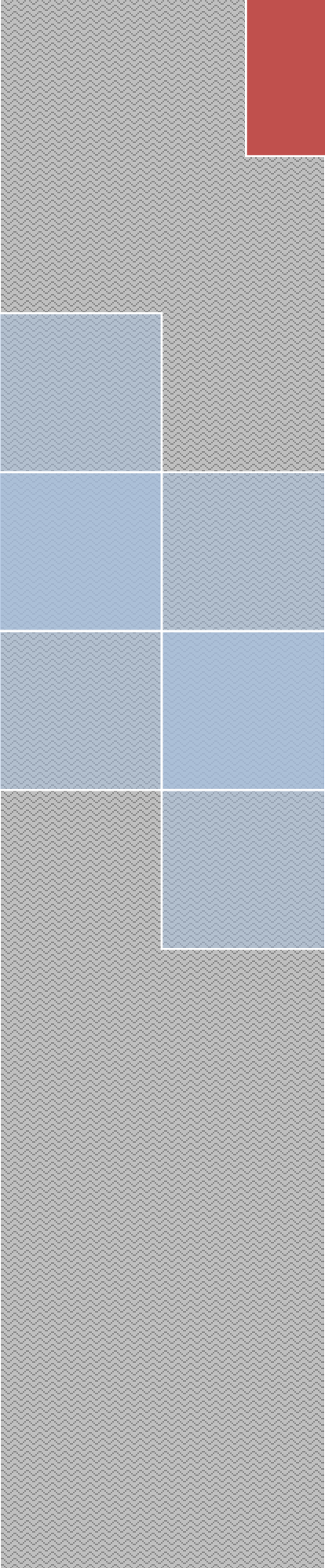
City of Rochester Tax Collector's Office

June 30, 2016

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Semi Warrant	29,277,808	20,522,950.47	70.10%	8,754,857.53	29.90%
2015	Warrant	56,938,119	55,674,378.36	97.78%	1,263,740.64	2.22%
2014		55,068,779	54,148,595.53	98.33%	920,183.47	1.67%
2013		53,324,262	52,796,560.73	99.01%	527,701.27	0.99%
2012		50,952,912	50,674,154.97	99.45%	278,757.03	0.55%
2011		48,856,892	48,626,024.89	99.53%	230,867.11	0.47%
2010		47,308,832	47,115,961.05	99.59%	192,870.95	0.41%
2009		46,898,827	46,746,894.61	99.68%	151,932.39	0.32%
2008		46,522,769	46,403,090.94	99.74%	119,678.06	0.26%
2007		42,964,450	42,867,861.96	99.78%	96,588.04	0.22%
2006		40,794,160	40,696,640.68	99.76%	97,519.32	0.24%
2005		38,024,453	38,003,705.57	99.95%	20,747.43	0.05%
2004		36,065,496	36,046,293.69	99.95%	19,202.31	0.05%
2003		33,310,579	33,300,397.48	99.97%	10,181.52	0.03%
2002		29,725,878	29,716,717.95	99.97%	9,160.05	0.03%
2001		26,943,136	26,935,698.11	99.97%	7,437.89	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					12,737,503.61	

Tax Collector

Doreen Jones, CTC



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Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for June, 2016.

DATE: July 11, 2016

This office reported 88 formal client notes for the month of June.

Voucher amounts issued for June, 2016 were as follows:

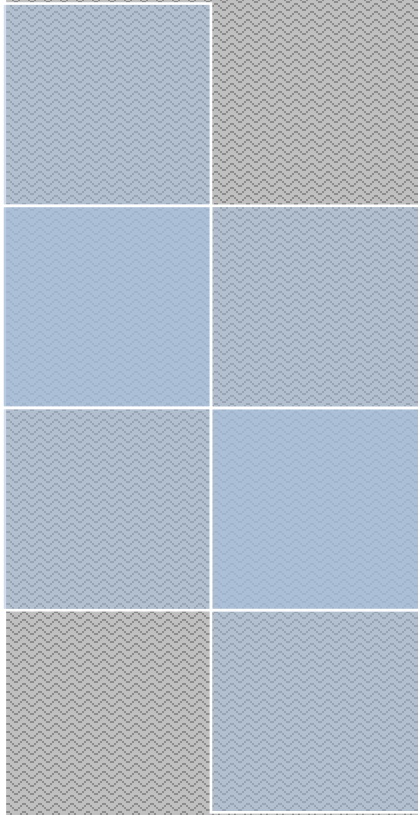
	20 <u>Families</u> <i>11 new</i>	10 <u>Single</u> <i>3 new</i>
Burial	650.00	1,300.00
Dental00	.00
Electricity	881.62	105.90
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Medical00	.00
Prescriptions00	.00
Rent	4,259.00	1,438.00
Temporary Housing	510.00	535.00
Transportation	<u>.00</u>	<u>8.00</u>
TOTAL	\$6,300.62	\$3,386.90

This represents an average cost per case/family of \$315.03 and case/Individual of \$338.69 for this month.

Total vouchers issued: \$9,687.52

There was an increase of \$3,224.66 in assistance issued this month compared to June 2015. There was an increase of \$2,537.45 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$602.37.



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New Hampshire Municipal Association 2017-2018 Legislative Policy Process

Final Policy Recommendations

General Administration and Governance

Action Policy Recommendations

1. Funding for the Police Standards and Training Council

To see if NHMA will SUPPORT the continued operation of the NH Police Academy and the high quality uniform training it provides for all law enforcement officers in the state, including municipal police officers, which aids in the delivery of quality policing services and interagency cooperation to the benefit of all citizens.

- a) **To see if NHMA will SUPPORT** the continued existence of the Police Standards and Training Council (PSTC), the compliance functions it performs, and its oversight of the operations of the NH Police Academy.
- b) **To see if NHMA will SUPPORT** continued funding at the state level for the Police Academy and the PSTC. Local law enforcement agencies produce considerable funds through fines and penalty assessment monies which accrue to the State and are used for State purposes. **To see if NHMA will OPPOSE** any increase in municipal costs for police officers to participate in the training, recognizing that municipalities now pay salary, benefits, and all employment-related costs for trainees while at the Academy, as well as provide staff and instructors at no cost to the Academy.
- c) **To see if NHMA will SUPPORT** the continued use of penalty assessment funds to support the PSTC and **OPPOSE** transferring the penalty assessment funds from PSTC to the general fund.
- d) **To see if NHMA will SUPPORT** separating PSTC operational expenses from capital expenses, and the funding of capital expenses through the State Capital Budget process.
- e) **To see if NHMA will SUPPORT** the development of a sustainable, predictable, and stable plan for funding the PSTC and the Academy at the State level which is sufficient to meet the funding needs and efficient in administration. **To see if NHMA will SUPPORT** funding to supplement the penalty assessment revenues from sources such as an insurance surcharge, an additional fee for accident reports, an increase in the state motor vehicle registration fee, provided such revenues are dedicated to the PSTC.
- f) **To see if NHMA will SUPPORT** working with the PSTC and the legislature to explore other funding sources to supplement revenues to ensure the future viability of the PSTC.

2. Consultation with Counsel Expansion Under RSA 91-A

To see if NHMA will SUPPORT legislation to amend RSA 91-A so that exempt consultation with legal counsel would also include discussions about written legal correspondence provided by legal counsel, without requiring the presence of counsel at the meeting.

3. Building Plans Under RSA Chapter 91-A

To see if NHMA will SUPPORT an amendment to RSA 91-A:5, IV to specifically add building plans/construction drawings contained within a building permit file and/or building plans/construction drawings submitted as part of a building permit application as an exempt record under the statute.

Priority Policy Recommendations

4. EMS Licensing Rules

To see if NHMA will SUPPORT changes to statute or administrative rules as they apply to licensing of providers of emergency medical services, requiring directors of licensed units to report to the Commissioner of Safety the status of licensed providers within their unit who are suspended or terminated for any reason, including any and all incidents which would be cause for revocation of a provider license as detailed in the administrative rules.

5. Electronic Poll Books

To see if NHMA will SUPPORT legislation that would enable the use of electronic poll-books for municipalities with funding coming from the HAVA funds made available to the NH Secretary of State by the United States Election Assistance Commission specifically for the purpose of improvement to the administration of federal elections in the State, as well as support legislative changes to statutes to make the use permissible under State laws.

6. Municipal Welfare Fraud Penalties

To see if NHMA will SUPPORT amending the local welfare statutes so that the so-called “welfare fraud” statutes (RSA 167:17-a through 17-c, currently applicable only to offenses against state assistance programs) will also apply to the same types of fraud offenses when committed against a municipal assistance program operated under RSA chapter 165.

7. Right to Know Costs and Specificity Required

To see if NHMA will SUPPORT amendments to RSA chapter 91-A allowing municipalities to recover the taxpayer costs of retrieving, reviewing and reproducing documents, including electronic documents, and clarifying the level of specificity required when requesting public records.

8. Official Ballot Budget Postings

To see if NHMA will SUPPORT the amending of RSA 40:13 to provide for the posting of a warrant and proposed budget for the first session of the annual town meeting (deliberative session) and a final warrant and proposed budget for the second session of the annual meeting (voting day); the final warrant and proposed budget to reflect any amendments or changes approved by the first session and to be posted as required within 14 days of the close of the first session of the annual meeting

9. Public Notice Requirements

To see if NHMA will SUPPORT legislation to amend all public notice requirements to allow the choice of electronic notification and/or newspaper print, as well as posting in public places, for official public legal notification.

10. Municipal Departments and MV Information

To see if NHMA will SUPPORT legislation to make it clear that municipalities may obtain information about motor vehicles registered to an individual for all governmental purposes such as verifying asset levels when the individual is applying for general assistance or asset-based tax relief and in order to determine the ownership of vehicles for official purposes.

Standing Policy Recommendations

11. Manner of Selecting Clerk in Charter Towns

To see if NHMA will support legislation allowing towns that have adopted a charter under RSA chapter 49-D to determine how the town will choose its town clerk.

12. Sewer and Storm Ordinance Violations

To see if NHMA will SUPPORT legislation which would allow municipalities to recover costs for sewer and storm water ordinance violation enforcement, to include legal expenses, investigative costs, and mitigation expenses.

13. Preservation of Municipal Immunity

To see if NHMA will OPPOSE legislation that weakens, reduces, or diminishes the immunity of municipal, school, or county governments for damages and claims resulting from recreation facilities and activities, operation of equipment and motor vehicles, maintenance of highways and sidewalks, acts committed by employees with firearms, or any other activities related to government operations where limited liability already exists.

14. Welfare Lien Priority

To see if NHMA will SUPPORT legislation to give liens for local welfare payments arising under RSA 165:28 a higher priority position, so that those liens fall immediately after the lien for the first mortgage.

15. Petition Signature Requirements

To see if NHMA will SUPPORT legislation amending RSA 39:3 to require that in towns with an official ballot referendum town meeting (SB2/RSA 40:13), petitioned warrant articles must be signed by not less than 2% of registered voters, but in no case fewer than 10 voters or more than 150 voters.

16. Long-Term Storage of Records

To see if NHMA will SUPPORT legislation modifying the requirement that municipal records retained for longer than ten years be transferred to paper, microfilm, or both.

17. Human Resources Record Retention

To see if NHMA will SUPPORT legislation that amends the record retention requirements for successful job applications and personnel records from 50 years after termination or retirement to 20 years after termination or retirement.

18. Consolidated Policy on Collective Bargaining Items

Evergreen Clause: To see if NHMA will **OPPOSE** legislation to enact a mandatory so-called "evergreen clause" for public employee collective bargaining agreements.

Binding Arbitration: To see if NHMA will **OPPOSE** mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining.

Right to Strike: To see if NHMA will **OPPOSE** a right to strike for public employees.

Mandated Employee Benefits: To see if NHMA will **OPPOSE** any proposals to mandate employee benefits, including any proposal to enhance retirement system benefits which may increase employer costs in future years, for current or future employees.

19. Contracted Services and Bargaining

To see if NHMA will **SUPPORT** legislation to give public employers greater flexibility to privatize or use contracted services.

20. Maintenance and Policing of State-Owned Property

To see if NHMA will **SUPPORT** legislation to enable municipalities to recover the expenses of policing state-owned land against all illegal activity (including public consumption of alcohol and littering), including the ability to receive reimbursement/compensation from individuals engaged in the illegal activity.

21. Supervisor of the Checklist Sessions

To see if NHMA will **SUPPORT** legislation to reduce to one the number of required sessions that the supervisors of the checklist must hold prior to town elections.

22. Municipal Recreation Programs

To see if NHMA will **SUPPORT** the continued exemption from state child care licensing for municipal recreation department programs and also supports the exemption from state camp licensing for municipal recreation department summer programs.

23. Appointment of Town Clerks and Town Clerks/Tax Collectors

To see if NHMA will **SUPPORT** legislation to allow the legislative body to authorize the governing body to appoint or elect town clerks and town clerk/tax collectors.

24. Warrant Article Language; Adoption by Reference

To see if NHMA will **SUPPORT** legislation to amend RSA chapter 48-A, Housing Standards, to allow a town to adopt a proposed housing standards ordinance on the ballot by reference, as opposed to printing the entire ordinance on the warrant.

25. Perambulation

To see if NHMA will **SUPPORT** legislation to eliminate the RSA 51:2 requirement to perambulate town boundaries every 7 years.

26. Limitation on RSA 41:14-a Review

To see if NHMA will SUPPORT amending RSA 41:14-a to exclude the requirement for planning board and conservation commission review and recommendations for the acquisition or sale of liens, tax deeds, cemetery deeds, releases or specific conveyances that are authorized by a town meeting vote.

27. Independent Redistricting Commission

To see if NHMA will SUPPORT the establishment of an independent redistricting commission for the appointment of representative, senatorial, executive council, and congressional districts.

Finance and Revenue

Action Policy Recommendations

1. Collection of Delinquent Taxes on Manufactured Housing

To see if NHMA will SUPPORT legislation to create a study commission to address municipal concerns regarding delinquent property taxes and/or municipal utility fees on manufactured housing on land of another. Such commission to include appropriate interested stakeholders.

2. Use of RSA 83-F Utility Values

To see if NHMA will SUPPORT changing RSA 83-F to prevent any determination of utility value by the Department of Revenue Administration from being used in any way by the utility taxpayer in any application for abatement of tax under RSA 76:16 or any appeal thereof under RSA 76:16-a or RSA 76:17.

3. Current Use Assessment

To see if NHMA will SUPPORT legislation authorizing the Current Use Board to establish assessment ranges that are 20% higher than other categories for those properties that do not comply with the documentation and filing requirements requested by municipalities in accordance with ASB assessment review guidelines.

Priority Policy Recommendations

4. Tax Exemptions for Charitable Organizations

To see if NHMA will SUPPORT creating a commission to study reimbursement through PILOTs for municipal services provided to exempt charitable properties, including charitable non-profit housing project under RSA 72:23-k.

5. Meals and Rooms Tax Distribution

To see if NHMA will SUPPORT annual funding of the meals and rooms tax distribution to municipalities in accordance with catch-up provision provided under RSA 78-A:26.

6. Pollution Control Exemption

To see if NHMA will SUPPORT repeal of the so-called "pollution control exemption" (RSA 72:12-a) or amendment of the statute to impose a term limitation on any exemption granted.

7. Income Approach on Appeal

To see if NHMA will SUPPORT legislation that prohibits the use of the income approach when used by a taxpayer in any appeal of value if the taxpayer, after request by the municipality, has not submitted the requested information.

8. Clarification of Elderly Exemption

To see if NHMA will SUPPORT changes in RSA 72:39-a, 72:29, and 72:39-b to define "household income" for elderly exemption qualification consistent with the definition of "household income" used by the state in qualifying residents for the Low & Moderate Income Homeowners Property Tax Relief Program under RSA 198:56-57 and Rev 1200.

9. 10% Limitations

To see if NHMA will SUPPORT amending RSA 32:18 to limit town meeting and/or SB 2 deliberative sessions from increasing or decreasing the total amount appropriated by no more than 10 percent of the budget committee's recommended budget.

10. Prorating Disabled, Deaf and Blind Exemptions

To see if NHMA will SUPPORT legislation prorating the disabled, deaf and blind exemptions under RSA 72:37, 37-b, and 38-b when a person entitled to the exemption owns a fractional interest in the residence, in the same manner as is allowed for the elderly exemption under RSA 72:41.

11. Flood Control Payments

To see if NHMA will SUPPORT legislation to fully fund flood control payments in lieu of taxes to municipalities pursuant to the Merrimack River and Connecticut River interstate flood control compacts regardless of payments from other states.

12. Charitable Definition and Mandated Property Tax Exemptions

To see if NHMA will SUPPORT legislation that expands the definition of "charitable" in RSA 72:23-l, unless the state reimburses municipalities for the loss of revenue, and will **SUPPORT** creating a method of reimbursement to municipalities for state-owned property.

Standing Policy Recommendations

13. Sale of Tax Deeded Property

To see if NHMA will SUPPORT amending RSA 80:89 to require proof that the municipality sent the required notice of impending tax deed rather than proof that the taxpayer actually received the notice.

14. Local Option Revenue Sources

To see if NHMA will SUPPORT creation of enabling legislation that allows cities and towns to create local revenue sources to meet the unique needs of each community in order to help offset the overreliance on the property tax in order to help defray the cost of municipal services, infrastructure improvements and capital needs.

15. Tax Rate Setting

To see if NHMA will SUPPORT legislation to improve the overall efficiency and timeliness of the tax rate setting process, and will **OPPOSE** statutory changes to school districts, village districts, trustees of trust funds, utility values or information from other state agencies that may impede or delay the tax rate setting process and/or cause unnecessary borrowing due to late tax rate setting.

16. All Public Real Estate Taxable if Used by Private Occupants

To see if NHMA will SUPPORT legislation to clarify that taxation of a private occupant on public land is required by statute, even if an agreement or lease does not include a tax provision or the specific wording of RSA 72:23, I(b).

17. Recording Fees for Elderly and Disabled Deferrals

To see if NHMA will SUPPORT legislation to recoup recording fees as part of the payment process in RSA 72:38-a, IV for the elderly and disabled deferrals.

18. Downshifting of State Costs and State Revenue

To see if NHMA will OPPOSE legislation which will downshift state costs or state program responsibilities, either directly or indirectly, to municipalities and/or counties, resulting in increased municipal and/or county expenditures, whether in violation of Article 28-a or not, and will **OPPOSE** any reductions, deferrals and/or suspensions of state revenue to political subdivisions, such as revenue sharing, meals and rooms tax distribution, highway block grants, environmental state aid grant programs, adequate education grants, catastrophic aid, or any other state revenues.

19. State Revenue Structure and State Education Funding

To see if NHMA will SUPPORT asking the state to use the following principles when addressing the state's revenue structure in response to its responsibility to fund an adequate education:

- a) That revenues are sufficient to meet the state's responsibilities as defined by constitution, statute, and common law;
- b) That revenue sources are predictable, stable and sustainable and will meet the long term needs and financial realities of the state;
- c) That changes to the revenue structure are least disruptive to the long-term economic health of the state;
- d) That the revenue structure is efficient in its administration;
- e) That changes in the revenue structure are fair to people with lower to moderate incomes.

To see if NHMA will SUPPORT legislation prohibiting retroactive changes to the distribution formula for adequate education grants after the notice of grant amounts has been given.

20. New Hampshire Retirement System (NHRS)

To see if **NHMA will SUPPORT** the continuing existence of a retirement system for state and local government employees that is strong, secure, solvent, fiscally healthy and sustainable, that both employees and employers can rely on to provide retirement benefits for the foreseeable future. Further, **to see if NHMA will SUPPORT** continuing to work with legislators, employees, and the NHRS to accomplish these goals.

To that end, **NHMA:**

- a) **SUPPORTS** legislation that will strengthen the health and solvency of the NHRS, ensure the long term financial sustainability of the retirement system for public employers, and consider options and alternatives that provide reasonable changes in contribution rates;
- b) **OPPOSES** any legislation that: 1) expands benefits that would result in increases to municipal employer costs; 2) assesses additional charges beyond NHRS board approved rate changes on employers; or 3) expands the eligibility of NHRS membership to positions not currently covered;
- c) **SUPPORTS** the restoration of the state's 35% share of employer costs for police, teachers, and firefighters in the current defined benefit plan and any successor plan; and
- d) **SUPPORTS** the inclusion of municipal participation on any legislative study committee or commission formed to research alternative retirement system designs and the performance of a complete financial analysis of any alternative plan proposal in order to determine the full impact on employers and employees.

21. Utility Appraisal Method

To see if **NHMA will OPPOSE** mandating the exclusive use of the unit method of valuation in the appraisal of utility property, by either administrative or legislative action, and will **SUPPORT** the continuing right of municipalities to use any method of appraisal upheld by the courts.

22. Management of Trust Funds

To see if **NHMA will SUPPORT** amendments to RSA 292-B:2 to include funds held by a town or other municipality under RSA 31:19, RSA 202-A:23, or a fund created by a town or other municipality under RSA 31:19-a to be included in those institutional funds subject to the Uniform Prudent Management of Institutional Funds Act.

23. Minimum Vote Required for Bond Issues

To see if **NHMA will OPPOSE** legislation to increase the 60% bond vote requirement for official ballot communities.

Infrastructure, Development, and Land Use

Action Policy Recommendations

1. Site Evaluation Committee and Local Input

To see if NHMA will SUPPORT legislation requiring applicants to the Site Evaluation Committee under RSA 162-H to notify and appear before the governing body of each New Hampshire municipality in which a proposed facility will be located or will have a visual or other impact, and to accept comments from the governing body and the public, and further requiring notification to each municipality of any public hearing on the application and giving each municipality and its residents the right to comment at any public hearing.

2. Municipal Cooperation

To see if NHMA will SUPPORT legislation clarifying that municipalities and other political subdivisions may cooperate to perform together any functions that they may perform individually, including but not limited to providing services, raising revenue, constructing and maintaining infrastructure, and engaging in economic development efforts.

3. Waiver of Bond for Projects Under \$150,000

To see if NHMA will SUPPORT amending RSA 447:16 to allow the governing body, in its discretion, to waive the bonding requirement for a public works contract if the contract involves an expenditure of less than \$150,000.

Priority Policy Recommendations

4. Restoration of Full General Revenue Funding for Municipal State Aid Grant (SAG) Programs

To see if NHMA will SUPPORT legislation to restore full general revenue funding of municipal wastewater, public drinking water and landfill closure grants administered by the NH Department of Environmental Services.

5. Transportation Funding

To see if NHMA will SUPPORT a state transportation policy that ensures adequate funding for state and municipal highways and other modes of transportation. The policy should include:

- a) Maintenance of the proportionate share of the state highway fund that is distributed to cities and towns under current law.
- b) Increased funding, which may include the state road toll, local option fees, and other revenue sources as necessary.
- c) No further diversion of state highway funds for non-highway purposes.

6. Solid Waste Revolving Funds

To see if NHMA will SUPPORT legislation to allow municipalities to establish, by vote of the legislative body, revolving funds for their solid waste programs, including but not limited to solid waste collection and disposal, and the operation of any municipally operated transfer station, in addition to recycling.

7. Clarify Establishing Highways

To see if NHMA will **SUPPORT** legislation clarifying that the dedication and acceptance method of highway creation requires express acceptance by vote of the legislative body, or the board of selectmen if so delegated.

8. Water Fund

To see if NHMA will **SUPPORT** (1) the establishment of a water trust fund to ensure adequate annual investment in water infrastructure, and (2) sustainable revenue sources for the water trust fund.

9. Utility Infrastructure

To see if NHMA will **SUPPORT** legislation clarifying that municipalities may incur debt for the purpose of creating or improving broadband and other utility infrastructure.

10. Complete Streets

To see if NHMA will **SUPPORT** development of a statewide complete streets policy that considers the interests of the state's municipalities.

11. Increase or Elimination of Net Metering Cap

To see if NHMA will **SUPPORT** increasing or eliminating the statutory cap on net energy metering and group net energy metering, and **SUPPORT** legislation to increase the maximum allowable capacity for net-metered renewable energy projects to at least 5 megawatts.

12. Severe Weather Events

To see if NHMA will **SUPPORT** legislation that enables the state and municipalities to mitigate the effects of extreme weather events, including the promotion of resilient infrastructure and practices, and **SUPPORT** regional and federal policies that work to limit or reverse the increasing frequency and intensity of such events.

Standing Policy Recommendations

13. Oppose Statewide Zoning Mandates

To see if NHMA will **SUPPORT** a policy recognizing the legislature's authority to establish statewide priorities in zoning and land use regulation, but opposing legislation that does not allow reasonable local control in implementing those priorities, or that mandates specific criteria that municipalities must follow.

14. Municipal Use of Structures in the Right-of-Way

To see if NHMA will **SUPPORT** legislation to authorize municipalities to use, for any municipal purpose, the space designated for municipal good upon all poles, conduit and other structures within their rights-of-way without paying unreasonable make-ready costs. This includes the right to use that space for data and voice transmission to, from, and by the municipal government, schools, library, and other governmental institutions. It also includes a requirement that the owners of utility poles and conduit do the necessary work for that space to be available.



07/15/2016

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT
2017-2018 Final Legislative Policy Recommendations

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input checked="" type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

AGENDA DATE	7/19/2016		
DEPT. HEAD SIGNATURE	on file		
DATE SUBMITTED	6/21/2016		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	13	

COMMITTEE SIGN-OFF

COMMITTEE	City Council - Councilor Lauterborn
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Blaine Cox, signature on file
CITY MANAGER	Daniel Fitzpatrick, signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	N/A
SOURCE OF FUNDS	N/A
ACCOUNT NUMBER	N/A
AMOUNT	N/A
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

SUMMARY STATEMENT

The New Hampshire Municipal Association 2017-2018 Legislative Policy Process Final Policy Recommendations list is attached for informational purposes only.

RECOMMENDED ACTION

For information only, no action is required.

**RESOLUTION APPROVING COST ITEMS ASSOCIATED WITH
PROPOSED
CITY OF ROCHESTER
MULTI-YEAR COLLECTIVE BARGAINING
AGREEMENT WITH
ROCHESTER FEDERATION OF TEACHERS -
TEACHERS
(Teaching Personnel)**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the cost items associated with the multi-year year collective bargaining agreement between the City of Rochester and the ROCHESTER FEDERATION OF TEACHERS – Teachers' Bargaining Unit, covering the period August 29, 2016 to August 26, 2019, as set forth in the proposed contract, and as more particularly detailed on the attached "**EXHIBIT A: RFT: Teachers – July 2016**," which includes a summary financial analysis of the annual costs of the contract to the City provided by the Rochester Superintendent of Schools, is hereby approved. The provision of funds necessary to fund the aforementioned, and hereby approved, collective bargaining agreement "cost items" in the first year of the agreement is contained in the Fiscal Year 2017 operating budget of the City.

EXHIBIT A: RFT: Teachers – July 2016

RFT Teachers Tentative Agreement

School Health Contribution	80/20	80/20	80/20	80/20
Health Plan	HMO \$20 copay RX 10/20/45 DED \$250/750	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000
Projected Health Increase		FY 2017 Rates	5%	5%
MERIT				
	Current FY16	FY17	FY18	FY19
Wages				
Base Wage	\$ 21,828,387	\$ 22,723,989	\$ 23,237,665	\$ 23,737,854
Longevity				
Total Wages	\$ 21,828,387	\$ 22,723,989	\$ 23,237,665	\$ 23,737,854
Dollar Change		\$ 895,602	\$ 513,676	\$ 500,189
% Change		4.1%	2.3%	2.2%
Benefits				
FICA/Medicare	\$ 1,669,872	\$ 1,738,385	\$ 1,777,681	\$ 1,815,946
Health Insurance	\$ 5,029,734	\$ 4,474,761	\$ 4,460,085	\$ 4,683,089
Opt Out				
Dental	\$ 66,750	\$ 66,750	\$ 66,750	\$ 66,750
Total Rollups	\$ 6,766,356	\$ 6,279,897	\$ 6,304,516	\$ 6,565,785
Dollar Change				
% Change		-7.2%	0.4%	4.1%
Totals				
Total Wages Benefits and Rollups	\$ 28,594,743	\$ 29,003,886	\$ 29,542,181	\$ 30,303,639
Dollar Change		\$ 409,143	\$ 538,296	\$ 761,457
% Change		1.4%	1.9%	2.6%
428 Total Employees				
Medical savings (over current plan)		\$ 616,310	\$ 885,540	\$ 929,817

**RESOLUTION APPROVING COST ITEMS ASSOCIATED WITH
PROPOSED
CITY OF ROCHESTER
MULTI-YEAR COLLECTIVE BARGAINING
AGREEMENT WITH
ROCHESTER FEDERATION OF TEACHERS -
FOOD SERVICE
(Food Service Personnel)**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the cost items associated with the multi-year year collective bargaining agreement between the City of Rochester and the ROCHESTER FEDERATION OF TEACHERS – Food Service Bargaining Unit, covering the period July 1, 2016 to June 30, 2019, as set forth in the proposed contract, and as more particularly detailed on the attached **"EXHIBIT A: RFT: Food Service – July 2016,"** which includes a summary financial analysis of the annual costs of the contract to the City provided by the Rochester Superintendent of Schools, is hereby approved. The provision of funds necessary to fund the aforementioned, and hereby approved, collective bargaining agreement "cost items" in the first year of the agreement is contained in the Fiscal Year 2017 operating budget of the City.

EXHIBIT A: RFT: Food Service – July 2016

RFT Food Service Tentative Agreement

School Health Contribution	80/20	80/20 plus \$1000/\$1500/ \$2000 towards deductible	80/20 plus \$1000/\$1500/ \$2000 toward deductible	80/20 plus \$1000/\$1500/ \$2000 toward deductible
Health Plan	HMO \$20 copay RX 10/20/45 DED \$250/750	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000	SOS \$20/40 RX 10/20/45 DED \$1000/3000
Projected Health Increase		FY 2017 Rates	5%	5%
MERIT				
	Current FY16	FY17	FY18	FY19
Wages				
Base Wage	\$ 459,347	\$ 481,804	\$ 502,521	\$ 520,101
Longevity				
Total Wages	\$ 459,347	\$ 481,804	\$ 502,521	\$ 520,101
Dollar Change		\$ 22,458	\$ 20,717	\$ 17,580
% Change		4.9%	4.3%	3.5%
Benefits				
FICA/Medicare	\$ 35,140	\$ 36,858	\$ 38,443	\$ 39,788
Health Insurance	\$ 117,034	\$ 104,466	\$ 109,690	\$ 115,174
Opt Out				
Dental	\$ 1,737	\$ 1,737	\$ 1,737	\$ 1,737
Total Rollups	\$ 153,911	\$ 143,061	\$ 149,869	\$ 156,698
Dollar Change				
% Change		-7.0%	4.8%	4.6%
Totals				
Total Wages Benefits and Rollups	\$ 613,257	\$ 624,865	\$ 652,390	\$ 676,799
Dollar Change		\$ 11,608	\$ 27,525	\$ 24,409
% Change		1.9%	4.4%	3.7%
37 Total Employees				
Medical savings (over current plan)		\$ 18,672	\$ 19,605	\$ 20,586



07/15/2016

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT School Collective Bargaining Agreements

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	July 12 th and July 19 th		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	June 29, 2016		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	
SOURCE OF FUNDS	FY2017 Approved Budgets
ACCOUNT NUMBER	Various
AMOUNT	Refer to Resolution
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	FY2017 Approved Budgets

LEGAL AUTHORITY

City Charter and RSA 273-A

SUMMARY STATEMENT

The School Board has reached tentative collective bargaining agreements (TA's) with both the Rochester Federation of Teachers as well as Food Service personnel. It is requested that the details of these TA's be presented & discussed with the Council in non-public session on July 12th with a public session vote at a Special Council meeting on July 19th.

RECOMMENDED ACTION

Review and Approval.