



**City Council Regular Meeting  
October 5, 2021  
Council Chambers  
31 Wakefield Street  
6:30 PM**

**Agenda**

- 1. Call to Order**
- 2. Opening Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Acceptance of Minutes**
  - 5.1 Regular City Council Meeting: September 7, 2021  
*consideration for approval* P. 9**
  - 5.2 City Council Special Meeting: September 21, 2021  
*consideration for approval* P. 27**
- 6. Communications from the City Manager**
  - 6.1 City Manager's Report P. 35**
- 7. Communications from the Mayor**
  - 7.1. *Proclamation:* Extra Mile Day, November 1, 2021 P. 51**
- 8. Presentation of Petitions and Council Correspondence**
- 9. Nominations, Appointments, Resignations, and Elections**
  - 9.1 *Resignation:* Daniel Rines – Planning Board, Regular Member *consideration for approval* P. 53**
  - 9.2 *Nomination:* Donald Hamann, Strafford Regional Planning Commission, *term to expire 6/30/2024***

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City Clerk's Office

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*(recommended by Planning Board 9/20/21)  
consideration for acceptance*

## 10. Reports of Committees

### 10.1 Appointments Committee P. 55

10.1.1 **New Appointment:** Chloe White – Arts & Culture Commission, Regular Member, term to expire 1/2/2023 *consideration for approval*

### 10.2 Community Development P. 57

### 10.3 Finance Committee P. 59

10.3.1 **Committee Recommendation:** to recommend to full Council the Personnel Advisory Board recommendation for the Public Works Construction Inspector position *consideration for approval* P. 60

10.3.2 Resolution Authorizing Acceptance of \$6,147,502.00 of Coronavirus State and Local Fiscal Recovery Funds Through the American Rescue Plan Act ("ARPA Funds") *first reading and consideration for adoption* P. 63

10.3.3 Resolution Authorizing Allocation of \$129,815.00 to the Arena Special Revenue Fund from ARPA Funds *first reading and consideration for adoption* P. 65

### 10.4 Planning Board P. 67 & 73

### 10.5 Public Safety P. 77

10.5.1 **Committee Recommendation:** To install signs reading "No Parking Wednesday 6AM - Noon" on both sides of Moores Court at the discretion of DPW *consideration for approval* P. 78

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**10.5.2 *Committee Recommendation:*** To install a “No U-Turn” sign at Ten Rod Road near Exit 14 *consideration for approval* P. 79

**10.5.3 *Committee Recommendation:*** To change the posted speed limit on Four Rod Road to 30 mph *consideration for approval* P. 79

**10.5.4 *Committee Recommendation:*** To install a “traffic signal ahead” warning sign, with a “Highland Street” sign underneath, on Salmon Falls Road at the discretion of DPW *consideration for approval* P. 80

**10.5.5 *Committee Recommendation:*** To install a “Hidden Driveway” sign by 661 Pickering Road at the owner’s expense and at the discretion of DPW *consideration for approval* P. 81

**10.5.6 *Committee Recommendation:*** To install a “Stop sign ahead” warning sign on Roy Street in the direction from Washington Street at the discretion of DPW *consideration for approval* P. 81

**10.6 Public Works P. 85**

**10.7 Redistricting Committee P. 89**

**10.7.1 Resolution Approving Revision of Ward Boundaries in Accordance With Section 3 of the City Charter *first reading and refer to public hearing October 19, 2021*** P. 91

**11. Old Business**

**12. Consent Calendar**

**13. New Business**

**13.1 Resolution Authorizing \$17,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving *first reading and***

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***consideration for adoption*** P. 99

**13.2 Resolution Granting Community Revitalization Tax Relief to the Properties Located at 45 and 55 North Main Street and 8 Barker Court Under the Provisions of RSA 79-E in Connection with a Proposed Rehabilitation Project *first reading and refer to public hearing on October 19, 2021* P. 105**

**13.3 Non-Public Minutes from April 6, 2021 City Council Meeting *motion to unseal***

**14. Other**

**15. Non-Public/Non-Meeting**

**15.1 Non-Public Session – Land, RSA 91-A:3, II (d)**

**16. Adjournment**

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City Clerk's Office

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**City Council Regular Meeting  
September 7, 2021  
Council Chambers  
6:30 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Bogan  
Councilor Fitzpatrick  
Councilor Gray  
Councilor Hailey  
Councilor Hamann  
Councilor Hunt-Hawkins  
Councilor Jean  
Councilor Lachapelle  
Councilor Rice  
Councilor Walker  
Mayor Lauterborn

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney

**COUNCILORS ABSENT**

Councilor Hutchinson

**Minutes**

**1. Call to Order**

Mayor Lauterborn called the meeting to order at 6:30 PM.

**2. Opening Prayer**

Mayor Lauterborn called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Lauterborn led the Pledge of Allegiance.

**4. Roll Call**

Kelly Walters, City Clerk, took a roll call vote. All City Councilor members were present except for Councilor Hutchinson.

Mayor Lauterborn requested to add the following two items to the Agenda under "New Business":

- 13.7 (A) Cocheco Well Upgrades and Round Pond Reservoir Augmentation NH Drinking Water
- 13.7 (B) Ground Water Trust Fund (DWGTF) Infrastructure Assistance Program Application.

Councilor Lachapelle **MOVED** to add the two items to the agenda. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **5. Acceptance of Minutes**

### **5.1 Regular City Council Meeting: August 3, 2021 *consideration for approval***

Councilor Lachapelle **MOVED** to **APPROVE** the Regular City Council meeting minutes for August 3, 2021. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **6. Communications from the City Manager**

### **6.1 City Manager's Report**

City Manager Cox said that he had nothing additional to report aside from his report, which is in the packet as follows:

#### **Contracts and documents executed since last month:**

##### **City Clerk**

- LHS Poll Pad trial agreement

##### **Department of Public Works**

- Unitil Gas easement deed and plan
- NPDES Signature Authorization
- Onsite drug testing – CDL Drivers
- Engineering services/Construction contract – Brown & Caldwell
- Subscriber agreement – EPA NetDMR
- Bid Award, Rt 11 Pump Station – Northeast Earth Mechanics
- LED lighting project contract – Affinity Lighting
- Scope of Service, Old Dover Rd Water Tie Over – SUR
- Quote for furnishings & installations, new DPW – Office Resources
- Scope of Services/Contract – Greenman-Pederson, Inc
- Bid Award, Little Falls Bridge Turn Lane – G.W. Brooks

& Son

- Engineering Services Contract, Little Falls Bridge Rd – Hoyle, Tanner, and Assoc.
- Design amendment task order, Rt 202 Water Main – Wright Pierce
- Conceptual design task order, Fillmore Drive gravity sewer – Wright Pierce
- Task order, hydraulic modeling assistance – Wright Pierce Task order, Round Pond augmentation – Wright Pierce
- Certificate of final completion, Portland St culvert – Integrity Earthworks, LLC

#### **Economic Development**

- FY 2022 CDBG Contracts – Waypoint NH Amendment
- FY21 CDBG Request for Release of Funds – CAPSC
- GRD Residential Study contract – Weston & Sampson
- F22 CDBG Environmental Reviews – CAP Weatherization

#### **Standard Reports:**

- Permission & Permits Issued -none
- Personnel Action Report Summary

### **7. Communications from the Mayor**

Mayor Lauterborn announced that the November 2, 2021 Municipal Election Filing Period is now open. The filing period will close at 5:00 PM on September 20, 2021. She gave details about the filing period.

Mayor Lauterborn announced that the Regular City Council meeting for November is to be delayed by one day. She said this is due to the November 2, 2021 Election. The meeting shall take place on Wednesday, November 3, 2021, in order to certify the Municipal Votes Cast.

### **8. Presentation of Petitions and Council Correspondence**

No discussion.

### **9. Nominations, Appointments, Resignations, and Elections**

#### **9.1 Resignation: Derek Peters, Police Commission Wards 3 and 4 *consideration for approval***

Councilor Walker **MOVED** to **ACCEPT** the resignation with regret. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn said it is too close to the Municipal

Election to fill this seat. After the November 2, 2021 results are finalized, the winner of the election for Police Commission (Wards 3 & 4) will be sworn in to office and start serving immediately as opposed to waiting for their term to begin in January of 2022.

**9.2 Nomination: Jon Batson, NHDES Local River Management Advisory Committee (Cocheco River)**  
*consideration for approval*

Mayor Lauterborn **MOVED** to **APPROVE** the Planning Board's nomination of Jon Batson, NHDES Local River Management Advisory Committee. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**10. Reports of Committees**

**10.1 Codes and Ordinances Committee**

Councilor Lachapelle said there were no action items this month. The September Committee meeting had been cancelled, due to lack of agenda items. The Committee plans to continue the discussion and review of the City of Rochester's Ethics and Conduct Policy at the next meeting in October. He anticipated that additional feedback would be forthcoming from the School Board and the Police Commission. The policy should be presented to the full City Council as early as November 3, 2021.

**10.2 Community Development**

**10.2.1 Resolution to Amend the Community Development Block Grant (CDBG) Funds for Fiscal Year 2021** *first reading and consideration for adoption*

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution for the first time by title only as follows:

**CITY OF ROCHESTER FY 21 CDBG ACTION PLAN AMENDMENT**  
**Resolution to Amend the Community Development Block Grant**  
**(CDBG) Funds for Fiscal Year 2021**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**



**WHEREAS,** the City of Rochester has received additional requests for funding for Community Development Block Grant (CDBG) eligible projects and has unallocated prior year CDBG funds;

**WHEREAS,** the Mayor and City Council of the City of Rochester desire to program these additional funds into other worthwhile activities;

**THEREFORE,** the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby appropriate Eight Hundred Fifty Dollars (\$850.00) in unexpended prior year CDBG funds for the Rochester Child Care Center fire doors project.

**FURTHER,** that the funds necessary to fund the above appropriation shall be drawn in their entirety from the above-mentioned FY 2021 and prior fiscal year CDBG grant funds that the City of Rochester has received from the federal government.

**FURTHER STILL,** to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. Councilor Walker questioned the total cost of this amendment. Councilor Bogan replied that the additional funding for the Rochester Child Care Center fire doors project is \$850.00. Mayor Lauterborn explained that the funding is to be withdrawn from the unallocated prior year CDBG funds. The **MOTION CARRIED** by a unanimous voice vote.

### **10.3 Fidelity Committee**

**10.3.1 Committee recommendation:** In accordance with the Master Plan approved by the Tri-City Councils in 2019, to endorse the recommendation of the Fidelity Committee to find a permanent home for the resource trailers and to allow the Committee to approach the Salvation Army to apply for a variance for this purpose **consideration for approval**

Mayor Lauterborn indicated that the Chair of the Fidelity Committee is absent.

Councilor Hunt-Hawkins volunteered to speak about this item that she is familiar with. She explained that this proposal is relative to the "shower" trailers which have been discussed at previous meetings. The Salvation Army has agreed to host these trailers and a local construction company has agreed to install these trailers at no cost to the City. She said one of the issues holding up the process has been a permitting issue relative to the sewer connection.

Mayor Lauterborn asked how the City Council wished to proceed. Councilor Walker **MOVED** to **TABLE** the motion. Councilor Gray seconded the motion. Councilor Fitzpatrick called for a point-of-order and said a motion to table is to allow a vote/discussion to be set aside during the current meeting. A vote/discussion could be postponed until a time certain. Councilor Gray disagreed and explained that he offered a second to the motion only because he is not interested in setting a time to take this item off the table. Mayor Lauterborn agreed that the motion to table is a past practice for this type of occurrence, which has been understood to be non-debatable. Councilor Fitzpatrick withdrew his point-of-order.

Mayor Lauterborn called for a vote on the motion to table. The **MOTION CARRIED** by a majority voice vote.

## **10.4 Planning Board**

### **10.4.1 Resolution Authorizing the Acceptance of a \$40,000.00 New Hampshire Division of Historical Resources CLG Grant by the City of Rochester and Supplemental Appropriation in Connection Therewith *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing the Acceptance of a \$40,000.00 New Hampshire Division of Historical Resources CLG Grant by the City of Rochester and Supplemental Appropriation in Connection Therewith**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That a Forty Thousand Dollar (\$40,000.00) New Hampshire Division of Historical Resources CLG Grant is hereby accepted by the City.

Further, the City Council authorizes a supplemental appropriation to the Planning Department in the amount of Forty Thousand Dollar (\$40,000.00) with the entirety of the supplemental appropriation being derived from said Grant.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project and said this is the second Certified Local Government Grant (CLG) which the City has received. The **MOTION CARRIED** by a unanimous voice vote.

**10.4.2 Resolution Authorizing Issuance of Building Permit(S) on a Portion of The Class VI Section of the So Called Two Rod Road Pursuant to RSA 674:41 I (C) *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**RESOLUTION AUTHORIZING ISSUANCE  
OF BUILDING PERMIT(S) ON A PORTION OF THE CLASS VI SECTION  
OF THE SO CALLED TWO ROD ROAD PURSUANT TO RSA 674:41 I (C)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

City of Rochester, NH  
Draft

Regular City Council Meeting  
September 7, 2021

That in accordance with the provisions of RSA 674:41, I(c) (1), the Mayor and City Council hereby authorize the issuance of building permit(s) for construction of a project located off the Class VI portion of so called Two Rod Road, in said Rochester, NH. The current owner of the property which the project is to be located is Granite State Credit Union, and lots on which the construction is to occur are depicted on Rochester Tax Map 208, as Lot 4 and Lot 5. This approval is granted subject to the requirement that, prior to issuance of such building permit(s), compliance with the requirements of RSA 674:41, I (c) (3) is achieved. Furthermore, pursuant to the provisions of RSA 674:41 (c) (2), by authorizing the issuance of the above building permit(s), the City of Rochester neither assumes responsibility for maintenance of the aforesaid portion of the Two Rod Road on which the project is to be constructed, nor liability for any damages resulting from the use thereof, and that an acknowledgement, waiver and release of the City of such responsibility signed by the property owner(s), shall be recorded in Strafford Country Registry of Deeds prior to the issuance of any building permit(s) hereby authorized. If determined necessary by the City of Rochester a street sign shall be installed prior to the issuance of a certificate of occupancy.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 10.5 Public Works

### 10.5.2 **Committee Recommendation:** To approve the Walnut Street sidewalks to be the next area for sidewalk reconstruction *consideration for approval*

Councilor Walker **MOVED to APPROVE** the Committee Recommendation as stated above. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

### 10.5.3 **Committee Recommendation:** To approve the City Flag as submitted *consideration for approval*

Councilor Walker **MOVED to APPROVE** the Committee Recommendation as stated above. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## 10.6 Redistricting Committee

Councilor Walker said the Committee met last week to review the City's ward boundaries/population. The City came up with a scenario in which the wards are separated within a 2% population margin of each other. Councilor Hainey thanked Councilor Walker for his work on this matter. Councilor Gray gave additional insight on how the numbers could work another way. It was determined that Scenario 1 would be presented to the City Council at the Regular Meeting in October and referred to a public hearing at the October Workshop. An anticipated final vote is scheduled for the Regular Meeting in November.

## **11. Old Business**

### **11.1 Amendment to Chapter 275 of the General Ordinances of the City of Rochester Related to the Dimensional Standards of Table 19-B *second reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the second time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

#### **Amendment to Chapter 275 of the General Ordinances of the City of Rochester related to the Dimensional Standards of Table 19-B**

#### **THE CITY OF ROCHESTER ORDAINS:**

That Chapter 275, Table 19-B of the General Ordinances of the City of Rochester and currently before the City Council, be amended as shown in Exhibit A attached to this resolution (Amendments are highlighted in yellow) – *Addendum A of this set of minutes*

These amendments shall take effect upon passage.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

## **12. Consent Calendar**

No discussion.

## **13. New Business**

**13.1 Resolution Accepting NH Department of Environmental Services (NHDES) Grant, in Connection with 2022 Household Hazardous Waste Day and Authorizing City Manager to Enter Into a Contract with NHDES not to exceed \$14,206.00 *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Accepting  
NH Department of Environmental Services (NHDES) Grant,  
in Connection with 2022 Household Hazardous Waste Day  
and Authorizing City Manager to Enter Into a  
Contract with NHDES not to exceed \$14,206.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That a NHDES Grant, in the amount not to exceed Fourteen Thousand Two Hundred Six Dollars (\$14,206.00) to the City of Rochester, for the purpose of hosting hazard mitigation, is hereby accepted by the City of Rochester. The associated revenue and expenses accounts have previously been approved by the Council in the Department of Public Works 2022 operating budget of the City of Rochester.

**Additionally,** the City Manager of the City of Rochester, be, and hereby is authorized to enter into a contract with the NHDES with respect to such grant and the conduct of the aforementioned 2022 Household Hazardous Waste Day.

**Furthermore,** to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

**13.2 Amendment to Chapter 254 of the General Ordinances of the City of Rochester Regarding Storage of Recreational Vehicles, Travel Trailers, Campers and Boats *first reading and refer to Codes & Ordinances Committee***

Councilor Walker **MOVED** to read the resolution for the first time by title only and refer the matter to the Codes and Ordinances Committee. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Amendment to Chapter 254 of the General Ordinances of the City of Rochester Regarding Storage of Recreational Vehicles, Travel Trailers, Campers and Boats**

**THE CITY OF ROCHESTER ORDAINS:**

That Chapter 254 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows (additions in *italics*):

**§ 254-28 Additional parking regulations.**

***D. Storage of recreational vehicles, travel trailers, campers and boats. Recreational vehicles, travel trailers, campers or boats shall be stored in a carport, enclosed building or rear yard area and shall not be located within 10 feet of the lot line. No such equipment shall be used for living, sleeping or housekeeping purposes.***

**The effective date of these amendments shall be upon passage.**

**13.3 Resolution Authorizing Acceptance of \$1,296,285.00 of Additional State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund *first reading and refer to public hearing September 21, 2021***

Councilor Walker **MOVED** to read the resolution for the first time by title only and refer the matter to a public hearing. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing Acceptance of \$1,296,285.00 of Additional**

**State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund****BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That City hereby accepts One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) in additional State Education Adequacy Aid from the State of New Hampshire.

**Further**, pursuant to New Hampshire RSA Chapter 34, that One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) be, and hereby is, transferred to the School Building Capital Reserve Fund, which was created by the City Council by way of Resolution on December 15, 2015, with the funds being derived in their entirety from the aforementioned additional State Education Adequacy Aid.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

**13.4 Resolution Approving Tri-City Agreement with Community Action Partnership for Warming Center Staffing *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Approving Tri-City Agreement with Community Action Partnership for Warming Center Staffing**

**WHEREAS:** The City of Dover owns a facility that has been outfitted to function as an emergency cold weather warming center at 30 Willand Drive, Somersworth, N.H. ("Warming Center") to be used as an Emergency Extreme Cold Weather Warming Center in the area to provide for the welfare of those in need and meets safety needs related to COVID-19; and

**WHEREAS:** The Tri-City Partnership, led by the Cities of Dover, Rochester and Somersworth seek to engage the Community Action Partnership of Strafford County ("CAP") to operate the Warming



Center on an as needed basis through the 2021 – 2022 winter season; and

**WHEREAS:** CAP has provided a budget for operating the Warming Center seeking funding of \$99,866.64 for the 2021-2022 winter season; and

**WHEREAS:** As part of the Agreement to Operate the Warming Center, the Cities of Dover and Rochester will provide up to \$49,433.50 each, based on monthly invoices, in support of CAP's operations, and the City of Somersworth will provide municipal services as the host community.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:**

The City Manager is hereby authorized to enter into an agreement with the Cities of Dover and Somersworth and the Community Action Partnership of Strafford County, for the staffing and operation of the center through this winter. The amount of this authorization shall be limited so as not to exceed available funding.

**AND, FURTHER BE IT RESOLVED THAT:**

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.5 Resolution Authorizing \$20,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving *first reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for the first time by title only. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by

a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing \$20,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That, in accordance with §7-63 (A) (2), the amount of Twenty Thousand Dollars (\$20,000.00) is hereby appropriated from the Economic Development Special Reserve Fund to pay for the costs associated with paving portions of Water Street associated with the City's Development Agreement for the so-called Scenic/Salinger Project which is part of the economic revitalization of the City's historic downtown.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. All projects will be assigned a unique account number for tracking and reported purposes.

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

**13.6 Resolution Establishing Polling Places and Times for the November 2, 2021 Rochester Municipal Election *first reading and consideration for adoption***

Councilor Lachapelle **MOVED** to read the resolution for the first time in its entirety. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution in its entirety as follows:

**Resolution Establishing Polling Places and Times for the November 2, 2021 Municipal Election**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the following polling places are hereby established for the City of Rochester for the upcoming November 2, 2021 Municipal Election.

**WARD 1: East Rochester Elementary School**  
773 Portland Street, East Rochester

**WARD 2: Chamberlain Street School**  
65 Chamberlain Street, Rochester

**WARD 3: Gonic Elementary School**  
10 Railroad Avenue, Gonic

**WARD 4: McClelland Elementary School**  
59 Brock Street, Rochester

**WARD 5: James W. Foley Memorial Community Center a/k/a Rochester Community Center**  
150 Wakefield Street/Community Way,  
Rochester

**WARD 6: Elks Lodge #1393**  
295 Columbus Avenue, Rochester

**Further, that in accordance with RSA 659:4, and Section 47 of the City Charter – All polling places shall be open from 8:00 A.M. to 7:00 P.M., on said Election Day. The Processing of Absentee Ballots shall begin at 10:00 AM on Election Day.**

Councilor Walker **MOVED to ADOPT** the resolution. Councilor Lachapelle seconded the motion. Shanna Saunders, Planning Director of Planning and Development gave a brief overview of the project. The **MOTION CARRIED** by a unanimous voice vote.

### **13.7 A: Cocheco Well Upgrades and Round Pond Reservoir Augmentation NH Drinking Water**

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

#### **Resolution Authorizing the Application for a State of New Hampshire**

**Department of Environmental Services (NHDES) Drinking Water and  
Ground Water Trust Fund (DWGTF) Loan & Grant for the Round Pond  
Reservoir Augmentation Project in the Amount of up to  
\$6,200,000.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY  
OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit a loan and grant application in the amount of up to Six Million Two Hundred Thousand Dollars (\$6,200,000.00) to the NHDES DWGTF Loan & Grant program in order to finance the Round Pond Reservoir Augmentation Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Finance Director to act as the City's representative(s) for the execution of all documents necessary to complete the application to the DWGTF, process disbursements and execute loan documents associated with DWGTF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded

Councilor Lachapelle **MOVED to ADOPT** the resolution. Councilor Walker seconded the motion. Councilor Rice asked if these resolutions were time sensitive. Mayor Lauterborn replied yes. Councilor Jean asked what this project entails. Peter Nourse, Director of Public Works, said this is a project that has been discussed by the Public Works Committee and the City Council level after there had been a water audit conducted. He said that Round Pond is one of the City's drinking water reservoirs and the water level is in need of being raised to ensure the City has an adequate drinking water supply in ten years' time accounting for the City's growth. These are grant proceeds in which the City is hopeful to receive in order to assist with the construction cost of such a project. The **MOTION CARRIED** by a unanimous voice vote.

**13.7 B: Ground Water Trust Fund (DWGTF) Infrastructure  
Assistance Program Application**

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution by title only as follows:

**Resolution Authorizing the Application for a State of New Hampshire Department of Environmental Services (NHDES) Drinking Water and Ground Water Trust Fund (DWGTF) Loan & Grant for the Cocheco Well Upgrades Project in the Amount of up to \$4,262,500.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit a loan and grant application in the amount of up to Four Million Two Hundred Sixty Two Thousand Five Hundred Dollars (\$4,262,500.00) to the NHDES DWGTF Loan & Grant program in order to finance the Cocheco Well Upgrades Project.

**Further**, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Finance Director to act as the City's representative(s) for the execution of all documents necessary to complete the application to the DWGTF, process disbursements and execute loan documents associated with DWGTF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED to ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

#### **14. Other**

Councilor Hunt-Hawkins asked about absentee voting as it relates to Covid-19 concerns. City Clerk Walters replied that anyone with concerns about Covid-19 still qualifies for an absentee ballot application under "disability". Councilor Gray gave additional information about how that process came to be.

Councilor Gray said the City Council received a detailed email about a

beloved resident of Rochester who recently passed away and the impact he had upon Rochester, as well as the famous bicycle he rode around town. He questioned which Committee could organize some type of recognition. It was determined that the matter would be vetted through the Community Development Committee.

Councilor Rice stated that there are three uniformed Police Officers parting ways with Rochester. He questioned if the City Manager had been conducting exit interviews and questioned the plan moving forward. Councilor Lachapelle explained that several years ago there had been some conflicts between the responsibilities of the Police Commission vs the City Council. He said at that time there was a Memorandum of Understanding drafted to set specific guidelines. He said the City Council only has authority over the Police Department's budget.

Councilor Rice redirected the same question to the Police Chief. Chief Toussaint replied that the Police Department does conduct exit interviews. He said two of the officers took jobs in Maine and it is understood that there is a much better retirement system in place in Maine. He said the other officer moved further South to be closer to their family and less time commuting.

Councilor Rice asked if there is a major difference between the Maine and New Hampshire retirement systems. Chief Toussaint gave a few details about the benefits of Maine vs New Hampshire; however, stated that he is not positive about all of the benefits.

## **15. Non-Public/Non-Meeting**

No discussion.

## **16. Adjournment**

Mayor Lauterborn **ADJOURNED** the Regular City Council meeting at 7:13 PM.

Respectfully submitted,

Kelly Walters, CMC  
City Clerk

**City Council Special Meeting  
September 21, 2021  
Council Chambers  
6:34 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Bogan  
Councilor Fitzpatrick  
Councilor Gray  
Councilor Hailey  
Councilor Hamann  
Councilor Hunt-Hawkins  
Councilor Hutchinson  
Councilor Jean  
Councilor Rice  
Councilor Walker  
Mayor Lauterborn

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney

**COUNCILORS ABSENT/EXCUSED**

Councilor Lachapelle

**Minutes**

**1. Call to Order**

Mayor Lauterborn called the City Council Special Meeting to order at 6:34 PM. Deputy City Clerk Cassie Givara had taken a silent roll call prior to the Public Hearing immediately preceding the Special Meeting. All Councilors were present except for Councilor Lachapelle, who was excused.

**2. Resolution Authorizing Placement of Proposed Charter Amendments On The November, 2021 Municipal Ballot in Accordance With RSA 49-B:5 *second reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for a second time by title only. Councilor Rice seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution for a second time by title only as follows:

**Resolution Authorizing Placement of Proposed Charter Amendments on the November, 2021 Municipal Ballot in Accordance with RSA 49-**

**B:5**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That, in accordance with RSA 49-B:5, and after a duly notice public hearing, the Proposed Charter Amendments contained in **Exhibit A** of this Resolution shall be placed on the November, 2021 Municipal Ballot. **Exhibit B** provides an Informational Packet to be handed out to each voter.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Rice seconded the motion. The **MOTION CARRIED** by a majority voice vote.

**3. Resolution Authorizing Acceptance of \$1,296,285.00 of Additional State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund *second reading and consideration for adoption***

Councilor Walker **MOVED** to read the resolution for a second time by title only. Councilor Rice seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor Lauterborn read the resolution for a second time by title only as follows:

**Resolution Authorizing Acceptance of \$1,296,285.00 of Additional State Education Adequacy Aid and Transfer of the same to the School Building Capital Reserve Fund**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That City hereby accepts One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) in additional State Education Adequacy Aid from the State of New Hampshire.

Further, pursuant to New Hampshire RSA Chapter 34, that One Million Two Hundred Ninety Six Thousand Two Hundred Eighty Five Dollars (\$1,296,285.00) be, and hereby is, transferred to the School Building Capital Reserve Fund, which was created by the City Council by way of Resolution on December 15, 2015, with the funds being derived in their entirety from the aforementioned additional State Education Adequacy Aid.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions



contemplated by this Resolution.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Rice seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

#### **4. Adjournment**

Mayor Lauterborn **ADJOURNED** the City Council Special Meeting at 6:36 PM.

Respectfully Submitted,

Cassie Givara  
Deputy City Clerk

**SAMPLE BALLOT**  
**CHARTER AMENDMENT**  
**ROCHESTER, NEW HAMPSHIRE**  
**November 2, 2021**

**SHALL THE CITY OF ROCHESTER APPROVE THE CHARTER AMENDMENTS  
SUMMARIZED BELOW?**

**Amendment of Section 6**

This Amendment resolves a conflict between Section 6 of the City Charter and Section 9 of the City Charter regarding the succession of the Deputy Mayor to the position of Mayor upon the Office of Mayor being declared vacant.

YES ☐ NO ☐

**Amendment of Section 22**

This Amendment resolves a conflict between Section 22 of the City Charter and State law, particularly RSA 202-A:11, V, regarding the terms of employment and compensation of City of Rochester employees who work at the Rochester Library.

YES ☐ NO ☐

**Amendment of Section 70**

This Amendment resolves a conflict between Section 70 of the City Charter and State law, particularly RSA 49-C:13. This Amendment makes Section 70 of the City Charter valid under State law.

YES ☐ NO ☐

**Amendment of Section 47**

This Amendment resolves a conflict between Section 47 of the City Charter and State law, particularly RSA 656:5a and brings the City Charter into harmony with current election law and practice.

YES ☐ NO ☐

**TURN PAGE OVER**



**SHALL THE CITY OF ROCHESTER APPROVE THE CHARTER AMENDMENTS  
SUMMARIZED BELOW?**

**Amendment of Section 51**

This Amendment resolves a conflict between Section 51 of the City Charter and State law, particularly RSA 657:4 and brings the City Charter into harmony with current election law and practice.

YES ☐ NO ☐

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**Amendment of Section 55**

This Amendment resolves a conflict between Section 55 of the City Charter and State law, particularly RSA 654 and brings the City Charter into harmony with current election law and practice.

YES ☐ NO ☐

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**Amendment of Section 57**

This Amendment eliminates an elected position from the City Charter which is no longer currently active and is not required to exist under State Election Law.

YES ☐ NO ☐

## EXHIBIT B

**City of Rochester, NH**  
**Charter Amendments – Informational Packet**  
**November 2, 2021**

**Amendment to Section 6: Qualifications of Councilors.**

Each City Councilor and the Mayor shall be a registered voter of the City of Rochester at the time they file their declaration of candidacy, pursuant to Section 47 of this Charter. Each Ward Councilor shall be a resident and registered voter of their ward at the time they file said declaration, at the time of their election, and throughout their term of office. If a City Councilor or the Mayor moves their residence from the City of Rochester during their term of office, then their office shall be declared vacant, and the vacancy shall be filled as provided in Section 68 of this Charter *in the case of a City Councilor and filled as provided in Section 9 of this Charter in the case of the Mayor*. If a Ward Councilor moves their residence from their ward during their term of office, then their office shall be declared vacant, and the vacancy shall be filled as provided in Section 68 of this Charter.

**What a “yes” vote means:** This would correct a conflict with Section 9 “Deputy Mayor”.

**What a “no” vote means:** The City Charter would remain unchanged.

=====

**Amendment to Section 22: Board of Library Trustees**

The Board of Library Trustees shall be comprised of the City Manager, or his designee, and six members to be elected by the City Council, one member to be elected from each ward for a term of three years, and their election so arranged that 1/3 of the members of the Board shall be elected each year. Elections by the City Council shall be conducted pursuant to Section 68 of this Charter. The duties and powers of said Board of Trustees shall be those enumerated in Chapter 202-a of the Revised Statutes Annotated, as presently enacted or the corresponding provisions of any recodification or amendment of the New Hampshire Revised Statutes Annotated. The Board of Trustees of the Public Library shall organize annually by the choice of a Chairman and such other officers and committees as it deems necessary. ~~The Board of Trustees of the Public Library shall elect a Library Director and such other employees as may be necessary for the efficient operation of the Public Library, as vacancies occur.~~ **The Board of Trustees shall appoint a librarian who shall not be a trustee and their compensation and other terms of employment shall be in conformity with relevant provisions of this Charter and City Ordinances.**

**What a “yes” vote means:** This would change the City Charter to be in conformity with the provisions of RSA 202-A:11, V.

**What a “no” vote means:** The City Charter would remain unchanged.

=====

**Amendment to Section 47: Municipal election filing period, ballot preparation.**

The name of any qualified person shall be printed upon the municipal election ballot upon his filing with the City Clerk not later than five o'clock in the afternoon of the 45th day, nor earlier than nine o'clock in the forenoon of the 60th day prior to the date of said municipal election, his declaration in writing that he is a candidate for an office to be filled at the next succeeding municipal election. Each candidate shall pay to the City Clerk a filing fee in an amount established by ordinance, but which in no event shall exceed \$50 for any office.<sup>[1]</sup> The City Clerk shall prepare the ballots to be used at the municipal

election. The ballot shall contain the names, ~~in alphabetical order~~ **according with RSA 69:30, 2021** without party designation, of all persons who qualify with the City Clerk as a candidate for any office to be voted on at said municipal election. Below the list of names of candidates for each office there shall be as many blank spaces for write-in votes as there are votes permitted for such office.

**What a “Yes” vote means:** This would amend Sections 47 to conform to State laws according with RSA 656:5a and current practice of the City Clerk.

**What a no vote means:** The charter would remain unchanged.

=====

**Amendment to Section 51: Absentee voting.**

~~Any registered voter in the City of Rochester who qualifies, under RSA 657:4, for an absentee ballot is absent from the City on the day of the municipal election or any City election, or who cannot appear in public on an election day because of his observance of a religious commitment, or who, by reason of physical disability, is unable to vote in person, may vote at such election by absentee ballot. The provisions of RSA 669:26 through 669:29 as presently enacted or the corresponding provisions of any recodification or amendment of the New Hampshire Revised Statutes Annotated shall apply to such absentee balloting, except that the duties performed therein by the Town Clerk shall be performed by the City Clerk.~~

**What a “Yes” vote means:** This would amend Sections 51 to conform to State law under RSA 657:4 and current practice of the City Clerk.

**What a no vote means:** The charter would remain unchanged.

=====

**Amendment to Section 55: Supervisors' session, voter registration.**

~~For each municipal election said Board of Supervisors shall be in session for the purpose of revising and correcting the list of voters at such places as they shall designate in accordance with the requirements of RSA 654:27, as presently enacted or the corresponding provisions of any recodification or amendment of the New Hampshire Revised Statutes Annotated. In the preparation of said list the said Board of Supervisors shall have all of the powers granted to and perform all of the duties imposed upon such Supervisors by the provisions of Chapter 654 of the New Hampshire Revised Statutes Annotated, so far as the same are not inconsistent with the provisions hereof. Any person of legal age who shall present either his birth certificate or other evidence of birth in the United States or naturalization papers to the City Clerk and shall sign a written affidavit as to his Rochester residence under oath before either said City Clerk or justice of the peace or notary public or commissioned officer of the armed forces for those in the military service shall be registered to vote in the forthcoming elections. The Board of Supervisors of the Checklist shall receive said affidavit and certification from said City Clerk on forms to be prepared by said Board of Supervisors of the Checklist. The City Clerk shall receive such applications at any time, but no applications received within 10 days of the next election shall be considered for said election.~~

**What a “Yes” vote means:** This would amend Sections 55 to conform to State law under RSA 654 and current practice of the City Clerk.

**What a no vote means:** The charter would remain unchanged.

=====

**Amendment to Section 57: Supervisors of the Checklist, election day duties.**

~~The Chairman of said Board, with the advice and consent of the other members, shall, at every election, select one of their number to serve in each ward, whose duty shall be to decide such contested cases as may arise by reason of the omissions specified in Section 55 of this act.~~

**What a “Yes” vote means:** This would eliminate an elected position which is not currently active.

**What a no vote means:** The charter would remain unchanged.

=====

**Amendment to Section 70: Removal of elected officials.**

By an affirmative roll-call vote of at least nine City Councilors, the City Council may, **consistent with RSA 49-C:13**, ~~remove any elected City official from office for prolonged absence, inattention to duty, mental or physical incapacity, incompetence, willful violations of state statutes, this Charter, or City ordinances, or misconduct in office. Such vote shall be on specific written charges approved by a majority of the City Council, and after due notice and hearing called upon the majority vote of the Council,~~ **on specific charges and after due notice and hearing, at any time remove the Mayor or one of its own members for cause, including but not limited to prolonged absence from or other inattention to duties, crime or misconduct in office, or as specified in the charter.** A vacancy occasioned by removal under this section shall be filled in the manner provided in the Charter.

**What a “yes” vote means:** This section is in conflict with RSA 49-C:13. The proposed change would correct that conflict.

**What a “no” vote means:** The City Charter would remain unchanged.



*City of Rochester, New Hampshire*

OFFICE OF THE CITY MANAGER

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**CITY MANAGER'S REPORT**

**September 2021**

Contracts and documents executed since last month:

- **Department of Public Works**
  - Engineering Services Amendment, Colonial Pines – Underwood Engineers, Inc. **P. 37**
  - Change Order, Sidewalk Rehabilitation Project **P. 38**
  - Construction Contract, Route 11 Sewer Pump Upgrade – Northeast Mechanics **P. 39**
  - Change Order, River St Pump Station – Apex Construction **P. 40**
  - Bid Award, Colonial Pines phase 3 – S.U.R. Construction **P. 41**
  - Design proposal – Fuss & O'Neill **P. 42**
  - NHPDES Small MS4 General Permit **P. 43**
  - Grant Agreement - HHWD **P. 44**
  - Task order, emergency response plan – Wright Pierce **P. 45**
- **Economic Development**
  - FY 2021 CDBG Contract addendum– Rochester Child Care Center **P. 46**
  - FY22 CDBG Annual Action Plan & CARES Act Grant Agreement –**P. 47**
  - F22 CDBG Environmental Reviews – CAP Weatherization **P. 48**
- **Finance**
  - Actuarial services agreement – Nyhart Company, Inc **P. 49**

The following standard reports have been enclosed:

- Permission & Permits Issued -none
- Personnel Action Report Summary **P. 50**

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left blank...*

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City Clerk's Office

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# City of Rochester, New Hampshire

## PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

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### INTEROFFICE MEMORANDUM

---

**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/ Director of Finance & Administration

**FROM:** Michael Bezanson, PE, City Engineer *MSB*

**DATE:** September 1, 2021

**SUBJECT:** Colonial Pines Sewer Extension – Phase 3  
Construction Phase Engineering Services – Amendment #1

**CC:** Peter Nourse, PE, Director of City Services

---

Attached is one (1) original Amendment #1 to the Construction Phase Engineering Services Contract for Professional Services for the Colonial Pines Sewer Extension – Phase 3 project. This contract is between the City and Underwood Engineers, Inc. for the completion of survey work needed in the project area to delineate right-of-way and prepare easement plans in the amount of \$22,800.00, which is anticipated to be partially eligible for CWSRF funding (Loan No. CS-330122-16). Funds are available for this contract amendment in the following account lines:

- Public Works CIP account line: 15013010-771000-21518
- Sewer Fund CIP account line: 55026020-771000-19542

Katie - If you have any questions, please let me know. If not, please sign below and pass on to the City Manager for signature. The signed original of this contract amendment should be returned to me at DPW for distribution. Thank you.

Signature \_\_\_\_\_

Katie Ambrose

Deputy City Manager/ Director of Finance & Administration

Attachment: Colonial Pines Sewer Extension – Ph. 3, CA Services Amendment



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## INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/ Director of Finance & Administration

**FROM:** Lisa J. Clark, DPW Admin & Utility Billing Supervisor

**DATE:** September 10, 2021

**SUBJECT:** **FY21 Sidewalk Rehabilitation**  
**Change order#4 \$9,175.18**

**CC:** Michael S. Bezanson, PE, City Engineer  
Peter C. Nourse, PE, Director of City Services

---

Attached please find one (1) copy of Change Order #4 to the City's Sidewalk Rehabilitation Contract (#19-14). The work included additional time and materials associated with driveway aprons, transitioning of sidewalks and the restoration of properties in the Oak Street & Cocheco Ave project areas (Chge #3).

Funds are available in the following General Fund Account:

Sidewalk Rehabilitation 15013010-771000-21549 = \$4,990.95  
Sidewalk Rehabilitation 15013010-771000-22537 = \$4,184.23

If you have any questions, please let me know. If not, please sign below and forward to the City Manager for signature. Please return executed document for distribution.

Signature \_\_\_\_\_

Katie Ambrose  
Deputy City Manager/ Director of Finance & Administration



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09/30/2021



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## INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/Director of Finance & Administration

**FROM:** Dana Webber, PE, Assistant City Engineer

**DATE:** September 7, 2021

**SUBJECT:** **Route 11 Sewer Pump Station Upgrade  
Construction Contract  
\$1,140,400**

**CC:** Michael Bezanson, PE, City Engineer  
Peter Nourse, PE, Director of City Services  
Lisa Clark, Administrative Supervisor

---

Attached please find (1) an electronic copy of Agreement for Construction Contract between the City and Northeast Mechanics, Inc. for the Route 11 Sewer Pump Station Upgrade project. The pricing for this project is per bid pricing in Bid #21-47.

The City intends to utilize a CWSRF Load to fund the construction contract (CWSRF project number CS-330122-18). As funds are paid related to this contract, NHDES disbursements will be requested. Attached is the authorization to award from NHDES and contract approval. Per Purchase Order # 1523, City appropriated funds for this construction contract are available in the following accounts:

Sewer Fund CIP account line: 55026020-772000-20559 \$1,042,234.91  
55026020-772000-22563 \$ 98,165.09

In addition to the Agreement, please sign the attached Notice to Proceed to be issued to Northeast Earth Mechanics, Inc. with the executed agreement.

Katie - If you have any questions, please contact me. If not, please sign below and pass on to the City Manager for signature. Once completed, please return documents to DPW for Distribution.

---

(Katie Ambrose, Deputy City Manager/ Director of Finance & Administration)



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09/30/2021



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## INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/Director of Finance & Administration

**FROM:** Dana Webber, PE, Assistant City Engineer

**DATE:** September 13, 2021

**SUBJECT:** **River Street Sewer Pump Station Upgrade**  
**Apex Construction Change Order No. 2 – Time Extension**

**CC:** Michael Bezanson, PE, City Engineer  
Lisa Clark, Administrative Supervisor

---

Attached please find (1) a final electronic copy of Change Order #2 for the River Street Pump Station Construction Contract. As described in the change order document the final date of completion has been extended to September 5, 2021 due to delays in delivery of materials. The City has confirmed that the project was ready for final payment on this date with the exception of punch list items tracked by Brown and Caldwell.

Katie - If you have any questions, please contact me. If not, please sign below and pass on to the City Manager for signature. Once completed, please return documents to DPW for Distribution.

---

(Katie Ambrose, Deputy City Manager/ Director of Finance & Administration)



# City of Rochester, New Hampshire

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## INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/ Director of Finance & Administration

**FROM:** Michael Bezanson, PE, City Engineer *MSB*

**DATE:** September 16, 2021

**SUBJECT:** **Recommendation to Award Bid #22-12  
Colonial Pines Sewer Extension – Phase 3**

**CC:** Peter Nourse, PE, Director of City Services

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Based upon a review of the bids received for the above referenced project, I am recommending Award of Bid #22-12 to S.U.R. Construction, Inc. S.U.R. was pre-qualified under RFQ #21-36 to bid on this project. Our engineering consultant, Underwood Engineers, Inc., has reviewed the bids received and submitted to the City a Recommendation of Contract Award letter (see attached). The City has also received an Authorization to Award Contract letter from NHDES (see attached).

The total award is for \$4,598,413.00. This project will be funded by NHDES CWSRF (Loan #CS-330122-16). Funds are available for this award in the following CIP account lines:

- Sewer Fund 55026020-771000-19542
- Sewer Fund 55026020-771000-20549
- Public Works (Drainage) 15013010-771000-21518

**Katie - If you have any questions, please let me know. If not, please sign below and pass on the attached Notice of Award to the City Manager for signature. The signed original Notice of Award document should be returned to DPW for distribution.**

Signature \_\_\_\_\_

Katie Ambrose

Deputy City Manager/ Director of Finance & Administration

Attachments: Notice of Award for Bid No. 22-12  
UE Recommendation of Contract Award letter dated 8/31/21  
NHDES Authorization to Award Contract letter dated 9/13/21



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## INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager/ Director of Finance & Administration

**FROM:** Michael Bezanson, PE, City Engineer *MSB*

**DATE:** September 17, 2021

**SUBJECT:** **Fuss & O'Neill Conceptual and Preliminary Design Proposal  
Columbus Ave./Summer St. Intersection Improvements**

**CC:** Peter Nourse, PE, Director of City Services

---

Attached please find one (1) copy of a scope and fee proposal from Fuss & O'Neill, Inc. for the conceptual and preliminary design of the Columbus Avenue/Summer Street Intersection Improvements project. Fuss & O'Neill was selected for on-call professional services for CIP infrastructure projects per RFQ 21-19.

The total amount of all tasks in the proposal is \$174,566.00. Funds are available for this proposal in the following CIP account line:

- Public Works 15013010-771000-21519

Katie - If you have any questions, please let me know. If not, please sign below and pass on the attached Scope & Fee Proposal to the City Manager for signature. The signed original Proposal document should be returned to DPW for distribution.

Signature \_\_\_\_\_  
Katie Ambrose  
Deputy City Manager/ Director of Finance & Administration

Attachment: F&O Scope and Fee Proposal dated 9/7/21



## *City of Rochester, New Hampshire*

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### INTEROFFICE MEMORANDUM

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**TO:** Blaine Cox, City Manager  
**FROM:** Michael Bezanson, PE, City Engineer *MSB*  
**DATE:** September 23, 2021  
**SUBJECT:** **2017 NH NPDES Small MS4 General Permit -  
Year 3 Annual Report (July 1, 2020 – June 30, 2021)**  
**CC:** Peter Nourse, PE, Director of City Services

---

Attached please find one (1) original of the City's Year 3 Annual Report for the 2017 NH NPDES Small MS4 General Permit for stormwater discharges (reporting period July 1, 2020 – June 30, 2021).

Please sign the original document and return the Annual Report to me at Public Works.

This Annual Report will be submitted to both the NHDES and EPA (due date: September 28, 2021).

Please contact me with any questions. Thank you.





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09/30/2021



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## INTEROFFICE MEMORANDUM

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**TO:** BLAINE COX, CITY MANAGER

**FROM:** LAURA J MCDORMAND, ADMIN ASSISTANT II *LM*

**DATE:** September 17, 2021

**SUBJECT:** 2022 HHW Grant Agreement

**CONTRACT AMOUNT \$14, 206**

**CC:** Peter C. Nourse, PE, Director of City Services  
Lisa J. Clark, Administrative Supervisor

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Attached please find (1) one copy of the 2021 Grant Agreement. The grant was approved by the City Council at the September 7, 2021 City Council Meeting.

The funds are budgeted from the DPW O & M account # 13010057-533007.

Please review attached grant agreement and approve for Blaine's signature by signing below.

Please send to Blaine for signature where indicated and have the grant agreement notarized and have him initial and date each page. **When completed please send back to my attention at DPW.**

---

Signature of Katie Ambrose (Deputy City Manager/Director of Finance)





*City of Rochester, New Hampshire*  
PUBLIC WORKS DEPARTMENT  
45 Old Dover Road • Rochester, NH 03867  
(603) 332-4096  
[www.RochesterNH.net](http://www.RochesterNH.net)

09/30/2021



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## INTEROFFICE MEMORANDUM

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**TO:** BLAINE COX, CITY MANAGER  
KATIE AMBROSE, DEPUTY CITY MANAGER/DIRECTOR OF FINANCE & ADMIN

**FROM:** LISA J. CLARK, ADMINISTRATIVE SUPERVISOR *LJC*

**DATE:** September 24, 2021

**SUBJECT:** Wright Pierce – Task Order  
Emergency Response Plan – Technical, Compliance & Review  
Amount \$6,000.00

**CC:** Peter C. Nourse, PE, Director of City Services  
Michael S. Bezanson, PE City Engineer

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Attached please find (1) one copy of the Wright Pierce Task Order for review for technical and compliance of the City Water Department Emergency Response Plan required by the Federal America's Water Infrastructure Act of 2018. Wright Pierce Engineering was selected for CIP Infrastructure Projects and WTP Assistance per RFQ 21-19.

The funding for this Engineering Service is in the following O&M accounts:

51601073-533002 Engineering Services \$4,700.00  
51601057-533002 Engineering Services \$1,300.00

If you have any question, please call, if not please pass on to the City Manager for signature. Please return document to me at the DPW for Distribution

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(Katie Ambrose, Deputy City Manager/ Director of Finance & Administration)

Date: September 8, 2021

To: Blaine Cox  
City Manager

From: Julian Long  
Community Development Coordinator/Grants Manager

Re: FY 2021 CDBG Contract – Rochester Child Care Center – Addendum

Please see attached the signed FY 2021 Community Development Block Grant (CDBG) funding contract addendum between the City of Rochester and Rochester Child Care Center. City Council approved \$850 in additional CDBG funding for the center's new fire doors project at the September 7, 2021 City Council meeting.

The contract addendum requires the signature of the City Manager and the signature of a witness. Thank you very much. Please contact Julian with any questions or concerns.

Date: September 8, 2021

To: Blaine Cox  
City Manager

From: Julian Long  
Community Development Coordinator/Grants Manager

Re: FY 2022 CDBG Annual Action Plan and CARES Act Grant Agreement

Please see attached the FY 2022 CDBG revised grant agreement (called the “FY 2021” agreement according to the U.S. Department of Housing and Urban Development’s method of referring to program years). Funding allocations were approved by the City Council at the May 4, 2021 City Council meeting. The grant agreement requires the signature of the City Manager as the City of Rochester authority. Please sign and date in the boxes directly next to Mr. Shumeyko’s signature and not in box #12. The agreement may be signed electronically.

Thank you very much. Please contact Julian with any questions or concerns.

Date: September 24, 2021

To: Blaine Cox  
City Manager

From: Julian Long  
Community Development Coordinator/Grants Manager

Re: FY 2022 CDBG Environmental Reviews – CAP Weatherization  
Environmental Reviews

Please see attached the completed FY 2022 Community Development Block Grant (CDBG) environmental review for the replacement of a furnace and flue in a manufactured home in Paradise Park Estates. The City Council approved funding to the CAP weatherization program at the May 4, 2021 City Council meeting.

The environmental review requires the signature of the City Manager as the authorized official for the City of Rochester. Thank you very much, and please contact Julian with any questions or concerns.



## *City of Rochester, New Hampshire*

Finance Office

31 Wakefield Street • Rochester, NH 03867-1917

(603) 335-7609 Fax (603) 332-7589

Date: September 28, 2021

To: Blaine Cox, City Manager

From Katie Ambrose, Deputy City Manager/Finance Director

RE: Nyhart Full GASB 75 Actuarial Services Agreement

Please find the attached GASB 75 actuarial services agreement between the City of Rochester and The Howard E. Nyhart Company, Inc. (Nyhart). These services are required for the annual audit. This agreement covers reports for two fiscal years as follows:

06/30/2021 Full Actuarial Report – Cost \$6,900

06/30/2022 Interim Actuarial Report – Cost \$3,800

The reports are in accordance with the Governmental Accounting Standards Board GASB 75 pronouncement. A full actuarial update is required every two years with interim reports being required in between.

The City of Rochester has contracted with Nyhart every year since GASB45 & GASB75 were implemented. The overall cost for the two reports is up \$300.00 or 2.8% from the previous two reports. Funding is available in the General Overhead Other Professional Services account 11080050-533000.

I recommend that the City sign this agreement.

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Katie Ambrose, Finance Director

| DEPT            | NAME                 | POSITION                       | # of Employees | FT | PT | SEASONAL/TEMP | NEW HIRE | REHIRE | RETIREMENT | SEPARATED | STEP (CBA) | COLA (CBA) | MERIT PAY ADJ | NU PAY ADJ | PAY ADJ | PROMOTION | OTHER | MISC. INFO                               |
|-----------------|----------------------|--------------------------------|----------------|----|----|---------------|----------|--------|------------|-----------|------------|------------|---------------|------------|---------|-----------|-------|--|
| ARENA           | JACKSON FARROW       | SUPPORT STAFF I                | 1              |    |    | X             | X        |        |            |           |            |            |               |            |         |           |       |  |
| ARENA           | LEO SCARPONI         | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | BENJAMIN GREGOIRE    | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | ROBERT PERKINS       | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | DEREK PERKINS        | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | JOSHUA AUBE          | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | STEVEN BRENNAN       | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | KAYLEIGH GUY         | PROGRAM LEAD                   | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | HANNAH JACOBS        | SUPPORT STAFF I                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| ARENA           | NATHAN GAGNON        | SUPPORT STAFF I                | 1              |    |    | X             | X        |        |            |           |            |            |               |            |         |           |       |  |
| ARENA           | JON ELLIS            | ARENA ATTENDANT                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | PT PAY ADJ PER K. AMBROSE                |
| BLS             | DEE MONDOU           | ADMINISTRATIVE ASSISTANT II    | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | ANNIVERSARY DATE 7/5/2021                |
| CITY MANAGER    | BLAINE COX           | CITY MANAGER                   | 1              | X  |    |               |          |        |            |           |            |            | X             |            |         |           |       |  |
| COMMUNICATIONS  | ANDREW NEAL          | PER DIEM DISPATCHER            | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | MARKET ADJUSTMENT                        |
| COMMUNICATIONS  | REBECCA BEHR         | PER DIEM DISPATCHER            | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | MARKET ADJUSTMENT                        |
| COMMUNICATIONS  | KATE DREW            | PER DIEM DISPATCHER            | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | MARKET ADJUSTMENT                        |
| DPW             | JUSTIN RICE          | FLEET MECHANIC                 | 1              | X  |    |               |          |        |            | X         |            |            |               |            |         |           |       |  |
| DPW             | PETER NOURSE         | DIRECTOR OF CITY SERVICES      | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       |  |
| ECON DEV        | CAROLE SANBORN GLENN | ADMINISTRATIVE ASSISTANT II    | 1              | X  |    |               | X        |        |            |           |            |            |               |            |         |           |       |  |
| FIRE            | COLIN HICKMAN        | FIREFIGHTER                    | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | ANNIVERSARY DATE 7/4/2021                |
| FIRE            | JOSEPH RILEY         | FIREFIGHTER                    | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | ANNIVERSARY DATE 7/31/2021               |
| FIRE            | ERIC LENZI           | FIRE CAPTAIN                   | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | PROMOTION DATE 7/31/2021                 |
| FIRE            | NICHOLAS MARIQUE     | FIRE LIEUTENANT                | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | PROMOTION DATE 7/31/2021                 |
| FIRE            | MATTHEW FURTNEY      | FIREFIGHTER                    | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | ANNIVERSARY DATE 7/28/2021               |
| FIRE            | MATTHEW WOODBURY     | FIREFIGHTER                    | 1              | X  |    |               |          |        |            |           | X          |            |               |            |         |           |       | ANNIVERSARY DATE 8/6/2021                |
| HUMAN RESOURCES | KIMBERLY CONLEY      | DIRECTOR OF HUMAN RESOURCES    | 1              | X  |    |               | X        |        |            |           |            |            |               |            |         |           |       |  |
| LIBRARY         | HENRI CHRETIEN       | LIBRARY PAGE                   | 1              |    | X  |               |          |        |            | X         |            |            |               |            |         |           |       |  |
| LIBRARY         | JESSICA CARROLL      | EMERGING TECHNOLOGY SPECIALIST | 1              | X  |    |               |          |        |            |           |            |            | X             |            |         |           |       |  |
| LIBRARY         | NICHOLAS GAGNON      | LIBRARY PAGE                   | 1              |    | X  |               |          |        |            | X         |            |            |               |            |         |           |       |  |
| LIBRARY         | KATHRINE MITCHELL    | LIBRARY PAGE                   | 1              |    | X  |               | X        |        |            |           |            |            |               |            |         |           |       |  |
| LIBRARY         | ALEXIS NOBLE         | LIBRARY PAGE                   | 1              |    | X  |               | X        |        |            |           |            |            |               |            |         |           |       |  |
| LIBRARY         | PATRICIA HARDIE      | LIBRARY SECRETARY II           | 1              |    | X  |               |          |        |            |           |            |            |               |            |         |           | X     | INCREASE HOURS 40 TO 60                  |
| LIBRARY         | MELISSA DOUCETTE     | ASSISTANT LIBRARIAN            | 1              |    | X  |               |          |        |            |           |            |            |               |            |         |           | X     | INCREASE HOURS 40 TO 50                  |
| LIBRARY         | JENNIFER FOGG        | ASSISTANT LIBRARIAN            | 1              |    | X  |               |          |        |            |           |            |            |               |            |         |           | X     | INCREASE HOURS 40 TO 50                  |
| LIBRARY         | KAITLYN GOODWIN      | ASSISTANT LIBRARIAN            | 1              |    | X  |               |          |        |            |           |            |            |               |            |         |           | X     | INCREASE HOURS 40 TO 50                  |
| LIBRARY         | KARYL MCCOY          | ASSISTANT LIBRARIAN            | 1              |    | X  |               |          |        |            |           |            |            |               |            |         |           | X     | INCREASE HOURS 50 TO 60                  |
| PLANNING        | CRYSTAL GALLOWAY     | PLANNER I                      | 1              | X  |    |               |          |        |            |           |            |            |               |            |         | X         |       | ADMINISTRATIVE ASSISTANT II TO PLANNER I |
| POLICE          | PATRICK FLATHERS     | PATROL OFFICER                 | 1              | X  |    |               |          |        |            | X         |            |            |               |            |         |           |       |  |
| POLICE          | DANIEL LOUIS         | PATROL OFFICER                 | 1              | X  |    |               |          |        |            | X         |            |            |               |            |         |           |       |  |
| RECREATION      | HANNAH WINSHIP       | SUPPORT STAFF 2                | 1              |    |    | X             |          |        |            |           |            |            |               |            | X       |           |       | POOL ATTENDANT TO SUPPORT STAFF 2        |
| TAX COLLECTOR   | JAPHET FEKAY         | ADMINISTRATIVE TECHNICIAN I    | 1              |    | X  |               | X        |        |            |           |            |            |               |            |         |           |       |  |
|                 |                      |                                |                |    |    |               |          |        |            |           |            |            |               |            |         |           |       |  |
|                 |                      |                                |                |    |    |               |          |        |            |           |            |            |               |            |         |           |       |  |
|                 |                      |                                |                |    |    |               |          |        |            |           |            |            |               |            |         |           |       |  |



## *City of Rochester, New Hampshire*

OFFICE OF THE MAYOR  
31 Wakefield Street • Rochester, NH 03867  
(603) 332-1167  
[www.RochesterNH.net](http://www.RochesterNH.net)



# **EXTRA MILE DAY PROCLAMATION**

**WHEREAS,** Rochester, NH, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

**WHEREAS,** Rochester, NH, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

**WHEREAS,** Rochester, NH, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

**WHEREAS,** Rochester, NH, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2021.

**NOW THEREFORE,** I, Elaine Lauterborn, Mayor of Rochester, NH, do hereby proclaim November 1, 2021, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

**IN WITNESS WHEREOF** I have hereunto set my hand and have caused the great seal of the City of Rochester to be affixed this 5th day of October, in the year of our Lord, Two Thousand Twenty One.

Elaine Lauterborn  
Mayor

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City Clerk's Office

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September 20, 2021

Shanna Saunders

Planning Director

City of Rochester

City Hall Annex, 33 Wakefield Street

Rochester, NH 03867

Dear Shanna, and Board members,

It is with regret that I am writing to inform you of my decision to resign my position on the Rochester Planning Board, effective immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel as though it is best for me to resign and make room for someone with the time and energy to dedicate to the job.

It has been a pleasure being a part of the Planning Board, and I am proud of the work the board is undertaking and the long term vision for the City and I have no doubt the progress will continue.

It is my hope in the future to rejoin the Board when I have more time to dedicate to duties.

Best Regards,



Daniel Rines

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City Clerk's Office

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**Appointments Committee Meeting**

September 21, 2121

Council Chambers Conference Room

6:00PM

**Committee Members Present**

Donna Bogan, Chair

James Gray, Vice Chair

Laura Hailey

**Committee Members Absent**

Jeremy Hutchinson

Tom Abbott

The meeting was called to order at 6:00p.m. on September 21, 2021

**NEW APPOINTMENT**

**Chloe White – Arts and Culture Committee** -Chloe has always been interested in the arts. She studied at the Cocheco Academy of The Arts and attended theatre camp with The Seacoast Rep.

Councilor Gray motioned to recommend to full council, second by Councilor Hailey. Motion approved.

Meeting adjourned at 6:10p.m.

Respectfully submitted,

Donna Bogan, Chair

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City Clerk's Office

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# Rochester City Council

## Community Development Committee

### MEETING MINUTES

**Donna Bogan, Chair**

**Daniel Fitzpatrick**

**Laura Hailey**

**Palana Hunt-Hawkins**

**T. J. Jean**

|                         |   |                                     |
|-------------------------|---|-------------------------------------|
| <b>Meeting Date:</b>    | Monday, September 20, 2021  |                                     |
| <b>Members Present:</b> | Donna Bogan<br>Daniel Fitzpatrick<br>Laura Hailey<br>Palana Hunt-Hawkins  | <b>Members Absent:</b><br>T.J. Jean |
| <b>Guests/Staff:</b>    | Julian Long, Rochester Community Development Coordinator<br>Chris Miller, Senior Vice President for Property Management and Housing Development, Easter Seals<br>Ray Varney, Resident |                                     |

Council Bogan called the meeting to order at 6:00 p.m. Councilor Bogan made a motion to approve the August 16, 2021 committee meeting minutes, and Councilor Hunt-Hawkins seconded the motion. The motion passed unanimously.

|   |  |
|---|--|
| <b>PUBLIC INPUT</b>   | Mr. Varney expressed his opinion that there should be a high level met for naming of city facilities after specific individuals.   |
| <b>EASTER SEALS AFFORDABLE HOUSING PROJECT – Request for City to Serve as Grantee</b> | <p>Mr. Miller gave a brief overview of the proposed project, called Champlain Place, which would construct senior affordable supportive housing units on Easter Seal's currently owned property. Easter Seals applied for funding in a pre-application to the New Hampshire Community Development Finance Authority's CARES Act Community Development Block Grant (CDBG) funding in the amount of \$1 million.</p> <p>Councilor Fitzpatrick asked if this represents a fiscal agency relationship. Mr. Miller stated that the city would receive and disperse the received grant funds. Mr. Long added that the city would also bear responsibility for environmental review, Section 3, Davis-Bacon Act, and other compliance.</p> <p>Councilor Bogan asked what timeline is required for the grant submission. Mr. Miller stated that Easter Seals hopes to begin the project in early 2022. Councilor Bogan asked if there are other options besides having the City serve as grantee. Mr. Miller replied that, if the city declines to serve as grantee, Easter Seals would approach Strafford County to request that the county serve as grantee.</p> |

|  |   |
|--|---|
|  | <p>Councilor Hainey asked how much of the funds may be reserved for administration. Mr. Long replied that it is at least \$25,000 but possibly higher. NH Community Development Finance Authority is still determining final administrative allowances.</p> <p><b><i>The consensus of the committee was to refer the grant application request to the October City Council workshop meeting.</i></b></p>  |
| <b>FY 2021 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT</b> | <p>Mr. Long gave a brief overview of the FY 2021 CDBG program's performance and summary of the FY 2021 Consolidated Annual Performance and Evaluation Report. Mr. Long stated that the prior area where program goals were not met was the area of construction projects. This was partially due to the ongoing effects of the COVID-19 pandemic and partly due to some projects receiving CDBG funding before reaching a "shovel ready" status. To address this issue in the future, future CDBG grant applications will specify that potential construction projects should be "shovel ready" before requesting CDBG funding.</p> |
| <b>HONORING OF JOE HOOPER</b>  | <p>The consensus of the committee was to request city staff survey other cities' honoring and naming policies in order to develop a honoring and naming policy for the City of Rochester.</p>   |
| <b>COMMUNITY DEVELOPMENT PROGRAM REPORT</b>                          | <p>Mr. Long gave a brief overview of recent program news. This included the submission of the annual report to New Hampshire Division of Historical Resources as required under the city's Programmatic Agreement with the state and the anticipated decision timeline for the Gafney Home affordable housing project grant application submitted to NH Community Development Finance Authority.</p>  |
| <b>OTHER BUSINESS</b>  | <p>There was no other business.</p>   |

The meeting was adjourned at 6:36 p.m.

**Next Meeting** – Monday, October 18, 2021, at 6:00 p.m., Cocheco Conference Room, City Hall Annex, 33 Wakefield St.

**Topics** – Community Development Program Report

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## Finance Committee

## Meeting Minutes

Meeting Information

Date: September 14, 2021

Time: 6:30 P.M.

Location: Council Chambers, 31 Wakefield Street

**Committee members present:** Mayor Lauterborn, Deputy Mayor Walker, Councilor Lachapelle, Councilor Gray, Councilor Bogan, and Councilor Hamann.

**City staff present:** Finance Director Katie Ambrose, Deputy Finance Director Mark Sullivan. Paul Toussaint, Rochester Police Chief. Chris Bowlen, Director of Recreation and Arena. Kim Conley, Director of Human Resources. Peter Nourse, Director of City Services.

Agenda & Minutes**1. Call to Order**

Mayor Lauterborn called the Finance Committee meeting to order at 6:30 PM. Deputy City Clerk Cassie Givara took a silent roll call. All Councilors were present except for Councilor Jean, who was excused.

**2. Acceptance of Minutes- July 13, 2021**

Councilor Walker **MOVED** to **ACCEPT** the minutes of the July 13, 2021 Finance Committee meeting. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**3. Public Input**

No discussion.

**4. Unfinished Business-****4.1.1 Fire Department Living Quarters- Withdrawn, resubmitting in FY23 CIP.**

Mayor Lauterborn stated that the Fire Department Living Quarters item is on the agenda for informational purposes only and has been withdrawn. This project will be resubmitted in the FY23 CIP.

**New Business-**

- Public Works-Construction Inspector-PAB Recommendation

Finance Director Katie Ambrose stated that the Public Works Construction Inspector position had gone to the Personnel Advisory Board for discussion. The PAB recommended approval of the new position at a pay grade 9. Councilor Walker **MOVED** to recommend to full Council the Personnel Advisory Board's recommendation for the Public Works Construction Inspector position. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

- **American Rescue Plan Act-Draft Project Proposals**

Finance Director Katie Ambrose gave an overview of the American Rescue Plan Act (ARPA). She stated that the City of Rochester was allocated \$6,147,502.00 of State and Local fiscal recovery funds, of which half has been received with the other half being received in spring of 2022. Funds cover eligible costs which are listed on the Business/Finance page on the City of Rochester website. The funds are available from March 2, 2021 to December 31, 2024. These funds must be obligated by December 31, 2024 and expended by December 31, 2026. Finance Director Ambrose reported that the City Manager had reviewed project proposals from City staff and had made recommendations on which projects to approve. She recommended that the Finance Committee review the projects as listed and make additional suggestions if needed.

Mayor Lauterborn clarified that the process did not need to be rushed given the timeline. She suggested that instead of waiting until there were projects equaling the total allocation, the Committee could make recommendations on individual proposals upon their review.

Councilor Lachapelle **MOVED** to recommend to full council to accept the total funds from the Coronavirus State and Local Fiscal Recovery Funds. Council Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

City Manager Blaine Cox gave a brief overview of the ARPA proposal document and explained the format and summary showing which projects he had included in his recommendations. He suggested briefly going over each proposal to help generate questions and discussion, starting with the three proposals he had recommended including. The first of the three proposals is the "Sheltering Homeless Initiative". City Manager Cox reminded the committee that the Tri-City Mayors had formed a task force to address shelter for the homeless; one specific project is the Willand Warming Center located in Somersworth. Funding is only available for the upcoming winter season for this project without plans for future fiscal years. There has been talk about a seasonal shelter within the three communities and although there is no specific detail for how this money would be allocated to assist with the homeless, he recommended designating \$1,000,000.00 for this proposal.

Councilor Walker requested more specific proposals on where the \$1,000,000.00 for the "sheltering homeless" instead of a general allocation. City Manager Cox stated that the Tri-City



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Mayors would likely meet and give the three City Managers direction on how this money could be best allocated.

City Manager Cox gave a brief overview of his second proposal for the “Community Health Coordinator” position. He explained that although this position would be out of the Welfare department, its primary function would be in assisting the Police Department. He recommended allocating \$916,000 for this position over a 5-year span. The purpose of this position would be to respond to calls through the Police Department for issues involving mental health crises and substance misuse, which ideally should be referred to a social work resource. Councilor Walker stated that he does not support using the ARPA money to find positions due to the State money only funding the salary for 5-years at which the point the City would either need to eliminate the position or budget for the position going forward. Chief Toussaint emphasized the importance of this position and spoke about the constant strain the police department is under from calls regarding the homeless population, substance misuse and mental health issues. He clarified that the police do the best they are able in these situations, but they are not the best equipped, nor do they have adequate time to be handling these circumstances. Chief Toussaint said the prevalence of these calls are a drain on police resources and that funding the proposed position would be beneficial long term in helping the residents the department deals with regularly.

There was a discussion on how the position would be structured, with administrative support and resources, and how the position would function following police calls. It was determined that the need was great enough that multiple staff members in this area would be beneficial, but approving this single position would be a good way to start. City Manager Cox stated he could get the committee additional information based on other municipalities who have enacted similar programs. Chief Toussaint acknowledged that this City would need to budget for the position once the ARPA money runs out, but said there was a large amount of hidden costs that would be saved in having these calls handled in a more effective manner.

Councilor Bogan **MOVED** to send the proposal for a Community Health Coordinator position to full council at the October workshop. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

City Manager Cox gave a brief overview of his third proposal for an Employer Assisted Childcare Co-op. He recommended allocating \$1,400,000.00 for this proposal. Mr. Cox stated that there is currently a childcare shortage within the community, and as a result, he did not see that this program would be competing with childcare providers within the private sector. He commented that there would be a feasibility study done to determine the demand for this type of program for City employees. Mr. Cox stated that ideally, we would provide the space and contract with a provider from the private sector to run the childcare center. Mayor Lauterborn commented that she supported this proposal and spoke about how funding could work moving forward to avoid the program being a taxpayer expense. Mr. Cox also added that if all childcare spots were not filled by employees, than it would open up to the public.

Finance Director Katie Ambrose gave a brief overview of the Human Resource Finance Department Position Premium Pay proposal, which would provide stipends in the amount of \$1,000.00 (plus taxes) to City Employees that were deemed essential workers and whose physical

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wellbeing were at risk during the COVID-19 emergency.

Commissioner Peter Nourse gave a brief overview of the Water Fund proposal which would provide services to treat and place an epoxy lining on the water transmission line originating from the Water Treatment Plant on the West side of the city connecting to Washington Street. Mr. Nourse stated that this pipe is approximately 12,000 feet long and was installed around 1890; about 50 years prior to the City starting the chlorination of water. He explained the process in which a shuttle goes through the pipe and grinds down the corroded areas; another shuttle sprays inert epoxy on the inside of the pipe, essentially producing a new pipe. The proposal request is for \$2,000,000.00 dollars to complete the treatment on this 12,000 feet of pipe. The previously approved CIP for this project had been \$400,000.00, which would need be deauthorized if this proposal is approved. Councilor Lachapelle questioned how long the newly treated pipe would last. Commissioner Nourse stated he would find out the exact answer, but speculated it would likely be for 100 years, plus.

Chris Bowlen, Director of Recreation and Arena, gave a brief overview of the proposal to replenish the Arena Fund in an amount of \$129,815.00 to help the Arena Department recover loss of revenue experienced over the last year due to COVID-19. Mayor Lauterborn recommended that the Committee make a decision to send this proposal to full Council. She stated that this approval is important due to the Arena fund currently having a negative balance. Councilor Lachapelle **MOVED** to recommend the proposal to replenish the Arena Fund to full Council. The **MOTION CARRIED** by a unanimous voice vote.

## Reports from Finance & Administration

### 5.2.1 Monthly Financial Report Summary-August 31, 2021, Pg. 15

## 5. Other

Finance Director Katie Ambrose introduced the City of Rochester's new Director of Human Resource, Kim Conley.

## 6. Adjournment

Mayor Lauterborn **ADJOURNED** the Finance Committee meeting at 7:17 PM.

Respectfully Submitted,

Ashley Greene  
Administrative Technician II  
&  
Cassie Givara, Deputy City  
Clerk

**Resolution Authorizing Acceptance of \$6,147,502.00 of Coronavirus State and Local Fiscal Recovery Funds Through the American Rescue Plan Act (“ARPA Funds”)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That City hereby accepts Six Million One Hundred Forty Seven Thousand Five Hundred Two Dollars (\$6,147,502.00) in ARPA Funds.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

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City Clerk's Office

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**Resolution Authorizing Reimbursement of \$129,815.00 to Arena Special Revenue Fund from Coronavirus State and Local Fiscal Recovery Funds Through the American Rescue Plan Act ("ARPA Funds")**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That City hereby reimburses the Arena Special Revenue Fund One Hundred Twenty Nine Thousand Eight Hundred Fifteen Dollars (\$129,815) for lost revenues during Fiscal Year 2021 specifically related to the Coronavirus-19 pandemic. The source of the revenue reimbursement shall be derived entirely from the Coronavirus State & Local Fiscal Recovery Funds-American Rescue Plan Act (ARPA) Funds.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

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City Clerk's Office

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**City of Rochester Planning Board**  
Monday September 13, 2021  
City Hall Council Chambers  
31 Wakefield Street, Rochester, NH 03867  
*(These minutes were approved on September 20, 2021)*

**Members Present**

Nel Sylvain, *Chair*  
Mark Collopy, *Vice Chair*  
Tim Fontneau  
Robert May  
Mark Sullivan  
Dave Walker

**Members Absent**

Peter Bruckner, excused  
A. Terese Dwyer, excused  
Daniel Rines, excused  
Lance Whitehill, excused

**Alternate Members Present**

Keith Fitts  
Paul Giuliano  
Donald Hamann

Staff: Shanna B. Saunders, *Director of Planning & Development*  
Crystal Galloway, *Planner I*

(These are the legal minutes of the meeting and are in the format of an overview of the meeting. A recording of the meeting will be on file in the City clerk's office for reference purposes. It may be copied for a fee.)

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Mr. Sylvain called the meeting to order at 7:00 p.m.

The recording secretary conducted roll call.

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**III. Seating of Alternates**

Mr. Fitts voted for Mr. Rines and Mr. Giuliano voted for Ms. Dwyer.

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**IV. Communications from the Chair**

There were no communications from the Chair

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**V. Approval of Minutes**

*A motion was made by Mr. Walker and seconded by Mr. Collopy to approve the August 2, 2021 meeting minutes. The motion carried unanimously.*

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## **VI. Consent Agenda**

### **A. Laperle Family Revocable Trust, 60 Haven Hill Road – Extension to meet precedent conditions**

*A motion was made by Mr. Walker and seconded by Mr. Collopy to approve the extension to April 5, 2022 as requested. The motion carried unanimously.*

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## **VII. Continued Applications**

### **A. Farmington Associate Properties, LLC, 68 Farmington Road**

Ms. Saunders told the Board the applicant has requested a continuance to the October 4<sup>th</sup> meeting.

*A motion was made by Mr. Walker and seconded by Mr. Collopy to continue the application to the October 4, 2021 meeting as requested. The motion carried unanimously.*

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## **VIII. New Applications**

### **A. Bruce Wotton, 127 Meaderboro Road**

Scott Lawler of Norway Plains Associates presented the plan for a five lot subdivision. He explained they have had the wetlands delineated by Joe Noel, Certified Wetland Scientist in May of 2021. Mr. Lawler said each lot will have the required 150 feet of road frontage and will exceed the minimum lot size requirement of 45,000 square feet. He said each lot will be serviced by individual wells and septic systems. Mr. Lawler explained the first four lots will have development in the front of the lots and the fifth will have development in the rear of the lot due to a small wetland pocket at the front of the property. Mr. Lawler went on to explain due to NHDOT jurisdiction they have limited the number of driveway permits allowed to three. He said lots 18 and 18-1 will have a shared driveway, lots 18-2 and 18-3 will also have a shared driveway and are at the shared property lines.

Mr. Sylvain opened the public hearing. No one from the public was present to speak; he brought the discussion back to the Board.

Ms. Saunders explained the proposed subdivision meets all the rules and regulations. She said staff recommends the application be accepted as complete.

*A motion was made by Mr. Walker and seconded by Mr. Fontneau to accept the application as complete. The motion carried unanimously.*



Ms. Saunders said staff recommends approval with a condition a plan note be placed on the plan at the building permit stage, Chapter 218 Stormwater Management and Erosion Control Ordinance requires a stormwater permit from Public Works. She said all the other conditions of approval are standard.

Mr. Fontneau asked what the lot size is after the wetlands are figured in. Mr. Lawler said they might lose a half acre.

*A motion was made by Mr. Walker and seconded by Mr. Collopy to approve the application with the condition set forth. The motion carried unanimously.*

### **B. Robert & Mary Small, 163 Whitehall Road**

James Hayden of Berry Surveying and Engineering presented the plan for a three lot subdivision. He explained the applicant is also seeking a Conditional Use Permit to provide access to buildable uplands on one of the proposed lots. Mr. Hayden explained the lot has been surveyed and a full topographic survey as well as a full wetland analysis. He said lot 57-2 will need a Conditional Use Permit access the buildable uplands in the middle of the lot. The Conditional Use Permit will be for 850 square feet of wetland disturbance and 1,650 square feet of buffer disturbance.

Mr. Sylvain opened the public hearing.

Chris Poulin of 19 Shaw Drive said he is concerned with the wetlands as his property is very wet already. He said he is concerned his property will flood with new development. Mr. Poulin asked if there are any drainage measures being taken.

Bethany Duntley of 175 Whitehall Road asked where the entrance will be for this subdivision, if it will be off Whitehall Road or Shaw Drive.

Dennis Carignan of 12 Shaw Drive said the land was tested 15 years ago and it was determined too wet to be developed.

There was no one further from the public to speak; Mr. Sylvain brought the discussion back to the Board.

Ms. Saunders explained the applicant has not been before the Conservation Commission yet for the Conditional Use Permit however, the Conservation Commission representative did way in at the TRG meeting and has been out to the site. Ms. Saunders said staff does recommend approving the subdivision but contingent on approval from the Conservation Commission.

*A motion was made by Mr. Walker and seconded by Mr. Fontneau to accept the application as complete. The motion carried unanimously.*

Ms. Saunders went through the conditions of approval. She said a note needs to be added to the plan that the development is in the Airport Overlay District. The development is subject to the Chapter 2018 Stormwater Management and Erosion Control Ordinance so they will need a stormwater permit from Public Works. Ms. Saunders said in addition, Shaw Drive is in moratorium until 2025 so City Council would be required in order to install the water service connection.

Ms. Saunders said all three lots will have access off Shaw Drive.

Mr. Walker asked about the second abutters concern of the lot being too wet to subdivide years ago. Ms. Saunders explained the way the plans are drawn, the house, the septic and the well are all out of the wetland buffer. She went on to say the Conservation Commission does go out to the sites and walk the wetland line and if there are any questions they set up a meeting with the Wetland Scientist.

Mr. Fontneau said he remembers this lot coming before the Board in the past but couldn't remember the reason the subdivision was denied.

Christopher Berry of Berry Surveying & Engineering said they hired the same Wetland Scientist from the original subdivision proposal. He said they will have city water so there is no need to worry about wells. Mr. Berry explained a former Chief Planner was instrumental in having the applicant remove a lot from the subdivision at the time. He went on to say the City has a pretty robust Chapter 218 Stormwater Regulation.

Mr. May asked if the stormwater permit is from the City or the State. Ms. Saunders said it is from the City and is a result of the MS4 permit which says the water from a lot cannot just be dumped into the City system without treatment.

Mr. Sylvain asked what will be done for the drainage concerns of the abutting property. Mr. Berry explained Mr. Poulin's property was subdivided from this parcel 15 years ago. He said there is a wetland situated between the two properties, any water that comes out of the wetland runs down and into the swale located in front of the project site. He went on to say there will be stormwater mitigation on the site as a result of Chapter 218.

Mr. Fontneau asked if there is a culvert at the end of Shaw Drive. Mr. Berry said there is a large wetland complex after you get beyond the power lines. Mr. Fontneau said he is concerned about the homes further down Shaw Drive and where the water will go from this development.

There were further discussion regarding drainage concerns. Mr. Fontneau said he would like to hear from the Conservation Commission and Public Works before the Board votes on this subdivision.

*A motion was made by Mr. Walker and seconded by Mr. Fontneau to continue the application to the October 4, 2021 meeting to allow the Conservation Commission and Public Works to provide their input. The motion carried unanimously.*

### **C. Rob Graham, 0 Norway Plains Road**

Ms. Saunders informed the Board there was a scheduling conflict and the applicant has requested a continuance to the October 4<sup>th</sup> meeting.

*A motion was made by Mr. Walker and seconded by Mr. Collopy to continue the application to the October 4, 2021 meeting as requested. The motion carried unanimously.*

## **IX. Other Business**

### **A. Planning Update**

Ms. Saunders let the Board know there has been a tour set up by a mixed use developer on Wednesday September 22<sup>nd</sup>. She said Board members wishing to attend should meet at 5:30pm at Portsmouth Green, 6:15pm Portwalk, and 7:00pm at the Orpheum in Dover.

Ms. Saunders said next Monday will be the workshop meeting, the Board will be seeing a TIF presentation, an amendment for height requirements, and the NH Coastal Adaptation workgroup.

### **B. Other**

Mr. Fontneau asked about the Minor Site Review that was held for development on Elmo Lane as he was unable to attend the meeting. Ms. Saunders explained the original plan that was approved in 2006 included development of three industrial sites and the upgrade of Elmo Lane from a driveway to a road. She said one industrial site was built but none of the roadway was constructed. Ms. Saunders explained the property has now changed hands and the new owner was not aware of any of this issues. She said they are proposing to construct a small metal building and as part of this approval they will be required to upgrade the stormwater drainage to be sufficient to what is out there now, provide water upgrades for proper fire protection, they have to show borings have been done to show the road has been constructed to withstand the weight of a large fire vehicle, and the company that is currently subletting the space needs to get approval from the City. Ms. Saunders said Elmo Lane will no longer become a city street as it is only providing access to one industrial building.

Mr. Walker expressed his concerns with residential units at The Ridge. He said he would like to see the loop road prioritized prior to construction of any residential units. Mr. Sullivan reminded Mr. Walker the change is for the entire zone, not just one lot.

Mr. Collopy asked if things change for the workshop meeting he would still like to discuss what's going on at Highfield Commons because the cold weather is coming and the City needs to address any issues now. Mr. Sullivan said the developer should only be working with the City Departments, not the Planning Board. Mr. Sylvain reminded the Board the developer was given a punch list during the site walk months ago that hasn't been completed yet.

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## **X. Adjournment**

*A motion was made by Mr. Walker and seconded by Mr. Collopy to adjourn at 8:06 p.m. The motion carried unanimously by a roll call vote.*

Respectfully submitted,

Crystal Galloway,  
Planner I

and

Shanna B. Saunders,  
Director of Planning & Development

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City Clerk's Office

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**City of Rochester Planning Board**  
**Monday September 20, 2021**  
**City Hall Council Chambers**  
**31 Wakefield Street, Rochester, NH**  
*(These minutes were approved on, 2021)*

**Members Present**

Nel Sylvain, *Chair*  
Peter Bruckner  
Terry Dwyer  
Tim Fontneau  
Robert May  
Mark Sullivan  
David Walker

**Members Absent**

Mark Collopy, excused  
Lance Whitehill, excused

**Alternate Members Present**

Keith Fitts  
Paul Giuliano  
Donald Hamann

Staff: Shanna B. Saunders, *Director of Planning & Development*  
Crystal Galloway, *Planning Administrative Assistant II*

(These are the legal minutes of the meeting and are in the format of an overview of the meeting. A recording of the meeting will be on file in the City clerk's office for reference purposes. It may be copied for a fee.)

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Mr. Sylvain called the meeting to order at 7:38 p.m.

The Secretary conducted roll call.

**III. Seating of Alternates**

Mr. Fitts voted in place of Mr. Collopy.

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**IV. Communications from the Chair**

There were no communications from the Chair.

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**V. Opening Discussion/Comments**

**A. Public Comment**

There was no one present that wished to speak.

**B. Discussion of general planning issues**

There were no issues to be discussed.

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## VI. Approval of minutes

*A motion was made by Mr. Walker and seconded by Ms. Dwyer to approve the September 13, 2021 meeting minutes. The motion carried unanimously.*

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## VII. Granite Ridge Development District TIF Presentation

Deputy Finance Director Mark Sullivan gave a presentation to the Board on the Tax Incremental Financing Districts.

Municipal Economic Development and Revitalization Districts RSA 162-k requires identification and creation of development district. He said single districts cannot exceed 5% of total acreage, or 8% of total assessed value. Combined districts cannot exceed 10% of total acreage, or 16% of total assessed value. Mr. Sullivan said there's guidance the State puts out to control. He said the incentive is to provide new property development or re-development.

Mr. Sullivan explained the first thing that has to happen is a Tax Incremental Financing Plan. He said the Board saw one when the Director of Economic Development brought forth the Granite Ridge Tax Incremental Financing Plan seeking to get it modified to allow residential infrastructure related to residential housing as an allowable activity to be financed by the TIF.

Mr. Sullivan explained when the TIF is established the initial assessed value stays with the general fund. He said once the TIF is enacted and there's new development and new construction the new assessed value stays with the TIF and is referred to as retained assessed value. Mr. Sullivan said the revenue that's generated is used to fund debt services and other operating costs.

Mr. Sullivan went through the developer's agreement which is required when a developer is requesting public infrastructure.

Mr. Fontneau said he has been asked in regards to residential development in the Granite Ridge District is if residential properties are built and they are assessed at the regular value will the tax money from those residential units be held in the TIF account. Mr. Sullivan said as it stands, the retained assessed value rate amount is set at 100%. Any new development that brings any new assessed value is automatically retained into the TIF fund.

Mr. Fontneau said the concern is if there are residential units built and there is a drain on City services such as police, fire, and schools. Mr. Sullivan explained the TIF can be set up to reimburse the general fund if there is a draw on public services.

Mr. Bruckner asked how long the money is retained. Mr. Sullivan said the City Council can decide the level of retained percentage at any point.

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## VIII. Discussion regarding Highfield Commons

Mr. Giuliano and Mr. Fitts both recused themselves from the discussion.

Ms. Saunders told the Board in April Staff set guidelines and deadlines for the developer which included finishing the stormwater, movement of the dirt piles, and storm damage that needed to be fixed. She said since April communications with the Highfields development team has changed substantially because the investors for the project have stepped forward. Ms. Saunders explained during one of the large storms this

summer washed out one of the detention ponds on Hussey Hill. She today that pond has been completely fixed along with the catch basin.

Ms. Saunders explained to the Board as-builts for the project will not be submitted until the developers engineering firm goes out to verify everything has been completed. She said the deadline has been pushed to allow the team time to complete the work.

Ms. Saunders said the October 15<sup>th</sup> deadline is fast approaching for when construction season ends. She said Staff has worked with the team to come up with a completion date, meaning all the work on the stormwater system will be done, the engineering team will go out to verify the work next week, and as-builts will be provided by October 12<sup>th</sup>.

Ms. Saunders explained if the work is not completed by October 12<sup>th</sup> Staff's recommendation to the Board at its October 18<sup>th</sup> meeting will be to pull the surety to complete the stormwater infrastructure and complete the as-built.

Ms. Dwyer asked what assurance does the Board have that catch basins and retention ponds constructed prior to the new team coming on are built correctly. Ms. Saunders explained the as-built they are working on is a full site as-built for the Eisenhower phase of the project.

Mr. Fontneau asked if October 12<sup>th</sup> and 18<sup>th</sup> come and things are not completed is it too late to pull surety and complete the work. Ms. Saunders explained Staff has been out weekly, if not more doing site inspections.

Mr. Sullivan asked how much money is set up to complete the work. Ms. Saunders explained surety has just been reviewed and is for project completion under the conditions of approval. She said there is hundreds of thousands of dollars to complete the project.

Mr. Sylvain said he appreciates what the investors have been doing for the last few months but there is a long way to go. He asked if the deadline of October 12<sup>th</sup> can be met. Highfield Commons Investor Courtney Donaldson said he will do everything in his power to meet that deadline. Mr. Sylvain asked that they start prepping the site for winter also.

Ms. Dwyer asked to see a punch list of things that was asked to be done and the items that have been completed for the October 18<sup>th</sup> meeting.

Public Works Director Peter Nourse said the site is the best he's seen it in over a decade but there is still a ways to go. He added that the quality of work could be better.

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## **IX. Discussion on Amendment to the building height requirements in the Downtown Commercial zone**

Ms. Saunders explained there are two items to discuss, the first is a proposal to change the setback from 15 foot roof break setback. She said developers have expressed concern because 15 feet is a very wide deck and a potential safety hazard. Ms. Saunders said she recommends requiring a minimum of 10 feet.

Ms. Saunders explained the second amendment would be to change the wording in the ordinance for density in the downtown zone. She said it still says no minimum lot area, it is exempt.

*A motion was made by Mr. Walker and seconded by Mr. May to recommend the amendments set forth to the Building Height Requirements in the Downtown Commercial Zone to the City Council. The motion carried unanimously.*

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## **X. Review of August 2021 surety and inspections**

Ms. Saunders explained the Village at Clark Brook has requested a draw down, however due to being short staffed the request has been put on the back burner. She said she has started working on the request and will bring it to the October workshop meeting.

Mr. Fontneau asked if any inspections have been done for the Carol Court project off Portland Street. Ms. Saunders said she would speak with Public Works. Mr. Sullivan said inspections may have been done for the project but not passed on to the Planning Department to move the money.

The Board had a discussion regarding inspections being completed. The Board asked that all inspections being done by either Public Works or the Planning Department be added to the inspection list and charged.

Mr. Walker pointed out some of the projects with surety due to expire at the end of the year. He asked if things are in the process to get them extended. Ms. Saunders explained Staff sends letters to the developer to let them know the surety will be expiring about a month to a month and a half before the expiration date.

## **XI. Other Business**

### **A. Update from Planning Staff**

Ms. Saunders explained she received a letter from the Strafford Regional Planning Commission regarding two members who are up for re-appointment. She said a recommendation for Rick Healey and Donald Hamann is needed from the Board.

*A motion was made by Mr. Walker and seconded by Ms. Dwyer to recommend re-appointment for Rick Healey and Donald Hamann to the Strafford Regional Planning Commission. The motion carried unanimously.*

### **B. Other**

Ms. Dwyer let the Board know the issue with the dumpster at Hope on Haven Hill has been taken care of and it has been moved.

## **XII. Adjournment**

*A motion was made by Mr. Walker and seconded by Ms. Dwyer to adjourn at 8:37 p.m. The motion carried unanimously.*

Respectfully submitted,

Crystal Galloway,  
Planner I

and

Shanna B. Saunders,  
Director of Planning & Development



**Public Safety Committee  
Meeting Minutes  
September 15, 2021  
6:00 PM  
Council Chambers**

**Members Present**

Councilor Don Hamann, Chair  
Councilor Palana Hunt-Hawkins  
Councilor Chris Rice

**Members Absent**

Councilor Jeremy Hutchinson (Unexcused)  
Councilor Peter Lachapelle (Excused)

**Others Present**

Councilor David Walker  
Michael Bezanson, PE, City Engineer  
Deputy Chief Gary Boudreau, PD  
Chief Mark Klose, FD  
Dan Camara, GIS Asset Mgmt. Technician  
Lisa Littlefield, 107 & 115 Salmon Falls Road  
Leah Gavin, 14 Moores Court  
Barbara Soley, 40 Four Rod Road  
Janet Berube, 11 Woodside Lane Unit 1  
Police Commissioner Lisa Stanley

**Minutes**

Councilor Hamann brought the meeting to order at 6:00 PM.

**1. Approve Minutes from July 21, 2021, Public Safety Meeting**

***Councilor Rice made a motion to approve the minutes from July 21, 2021. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.***

**2. Public Input**

Leah Gavin of 14 Moores Court was present to talk about her concerns with the trash pickup on her street. She states that her house sits right off the road and everyone from the end of the street puts their trash totes in front of her house, which she is fine with; they were doing that before she moved there. Her concern is that her trash doesn't get picked up for a couple weeks when there are vehicles in the way. She states that her family has had respiratory issues and she thinks it may be from breathing in all the fumes and bacteria from the trash; she has to keep her windows shut. There have been flies and rodents because of the trash. She was told that all they could do is request a full parking ban; she and her husband do not want to do that because they have neighbors that are dependent on this parking. She was hoping that the Committee could come up with some kind a parking ban the day and time of their trash pickup. Councilor Hamann said Moores Court is a narrow street to begin with. Councilor Walker asked if this could be treated like a school zone by putting up a "No Parking" sign with a little sign

underneath that says “Wednesday 6am-noon”, that way the police can enforce it. Councilor Hamann asked Ms. Gavin if the trash is usually picked up by noon. Ms. Gavin stated yes the latest is noon. ***Councilor Rice made a motion to install “No Parking” signs both sides of Moores Court Wednesdays 6am-noon at the discretion of DPW. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.*** Councilor Rice understands that there will still be a little inconvenience when trash pickup is delayed due to snow storms or holidays, but this is a giant step forward in the right direction.

**3. Flat Rock Bridge Road/Salmon Falls Road Intersection Safety Concerns (kept in committee)**

Councilor Hamann summarized the issue. Mr. Bezanson stated that he did get a hold of the survey and he saw a couple of discrepancies with what GIS says and what the survey says and discrepancies with the deed. He stated that he needs to schedule a meeting with the surveyor but that their schedules have not been able to line up as of yet. Mr. Bezanson said they are reviewing the property lines and the right-of-way lines to see what they should actually look like then they can come up with a recommendation. Councilor Rice asked Deputy Chief Boudreau if there has been any more complaints and if the police department is monitoring this issue. Deputy Chief Boudreau said he has received a couple of emails from the original person that brought this issue forward and it usually includes a list of people on the email and it's usually regarding the parking, vehicles will pull up to look at a car for 15 to 20 minutes then they leave. The code enforcement officer usually goes out to check and they are usually gone before he can get there. This will be kept in committee so Mr. Bezanson can meet with the surveyor. Ms. Littlefield was present to talk about this request and she said she paid a survey company to do the survey and the deed reflects their findings, she doesn't understand that piece. Mr. Bezanson said he has a few questions to ask the surveyor before they move forward. Ms. Littlefield said it has been 2 months and wanted to know when she could expect him to meet with them. Mr. Bezanson said he will try to schedule something as soon as he can their schedules have not lined up and hopes to have answers for next month's meeting. Ms. Littlefield asked Councilor Hamann if he met with the City attorney to check on zoning issues and permits. Councilor Hamann said he has not met with the City attorney yet that he was instructed to wait to see what Mr. Bezanson came up with. He said he spoke with the City Manager, but not the City attorney.

**4. Crosswalk Request Linscott Court Apartments across Columbus Avenue (kept in committee)**

Councilor Hamann summarized the issue. Mr. Bezanson said they have a consultant looking at the Columbus/Summer Street intersection, and as part of their task they will evaluate the feasibility of such a crosswalk. It would be a mid-block crosswalk on a major state route, so if it is installed then they need to consider signage and if it would warrant a rapid rectangular flashing beacon (RRFB). Mr. Bezanson will report the consultant's recommendations when they

are available, but the process will take months. Councilor Rice made a recommendation to temporarily take this item of the agenda since it's a major project and get the recommendation from DPW when available. Mr. Bezanson said as soon as he gets the recommendation he will update the Committee.

#### 5. **Ten Rod Road U Turn Update**

Councilor Hamann summarized the issue. Mr. Bezanson said he did receive an update from the NHDOT. They confirmed it was up to the City if they would like to put a sign there. Mr. Bezanson reached out to the State Highway Safety Engineer and he confirmed that a "No U Turn" sign would be appropriate in this case. Also, State officials from the NHDOT Bureau of Traffic and Turnpikes Bureau said a "No U Turn" sign wouldn't be appropriate, unless there were a history of crashes.

***Councilor Rice made a motion to install a "No U Turn" sign at Ten Rod Road near Exit 14. Councilor Hunt-Hawkins seconded the motion. A unanimous voice vote carried the motion.***

#### 6. **Four Rod Road-Change Speed Limit to 30 MPH**

Councilor Hamann summarized the issue. Commissioner Stanley said that there were some residents of the Four Rod Road area present to talk about the speeding on Four Rod Road. Barbara Soley of 40 Four Rod Road said she has lived there for 43 years and she said there are some real concerns about the speeding; it used to be known as a back road and a few months ago the road was paved. She stated that people can't even walk their dogs on the road and in the last few weeks people have passed her on the left hand side. She would even be willing to have a police cruiser park in her driveway, so they could see the issue. She said she can't even go to her mailbox safely. She would like the speed limit reduced from 35 mph to 30 mph. She said maybe even a flashing sign could be placed and anything else the Police Department thinks would help. Janet Berube of 11 Woodside Lane Unit 1 said she likes to walk her dog at least a mile, so she goes down Woodside onto Four Rod Road; the other day there was truck with a boat going at least 50 mph and if she didn't have a place to move over on the side they would have both been hit; she said it's awful. She said she works in Dover and they have a flashing sign on Sixth Street to slow vehicles down because there were speeding issues in the area. Commissioner Stanley said the speed trailer has been out there a number of times. She said the speed limit on Ten Rod Road is 35 mph and that's a major road and the speed limit is the same for Four Rod Road. Councilor Rice said he believes the testimony of the residents. He said that on Ten Rod Road there was a young lady riding her horse in the opposite direction and Councilor Rice gave her plenty of room there was a vehicle with Massachusetts plates on his bumper as soon as Councilor Rice got back in the lane of travel they passed him. He says it's happening everywhere and he does sympathize with the residents. Councilor Hamann said he sees it all the time because he lives on Ian's Way. Deputy Chief Boudreau said the speed trailer was out in the area of Grandview on Four Rod Road from June 17-24. Councilor Rice asked if the speed trailer was placed after the paving was done. Deputy Chief Boudreau said it was. In the 8 days it was on Four Rod Road there were 10,480 cars with the minimum speed at 5 mph and the

maximum at 77 mph. The average speed was 36.3 and the 85<sup>th</sup> percent was 42.7 mph. Councilor Rice would like the City to look at some of those blinking lights. Deputy Chief Boudreau said near where he lives in Dover they did install one; it is solar powered. Anything over 30 mph has a red slow down sign, when you are going 30 mph it thanks you. Deputy Chief Boudreau will get a cost and options for the signs for next month's meeting. Councilor Rice said in Rye they have portable ones and that's what he would like to see so they can place them for a few months to train people on the speed and be able to move to a different location.

***Councilor Rice made a motion to change the posted speed limit on Four Rod Road to 30 mph. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.***

#### **7. Salmon Falls Road-Speed Limit Sign Request**

Councilor Hamann summarized the issue. A resident was looking for a "Speed Limit" sign; there is one on a utility pole that you cannot see because of the shrubs. Mr. Bezanson said that there are a lot of signs in the City that are on utility poles; these signs are being reinstalled on their own posts, but this will take time to complete. Mr. Bezanson said that DPW crews may have already taken care of the shrubs, but he will check. He also said that vehicles are coming up on a traffic signal so a traffic signal ahead sign may be a better option.

***Councilor Rice made a motion to install a "traffic signal ahead" warning sign, with a "Highland Street" sign underneath at the discretion of DPW. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.***

#### **8. E911 Update**

Councilor Hamann summarized the issue. Chief Klose said the Fire Department has a new Executive Secretary, Kelly Gagne, and she is being brought up to speed on the E911 Committee. Councilor Hamann said there has been some concern about the Tebbetts Road renumbering. Councilor Rice said that at October's City Council Workshop there will be more information presented by Deputy Chief Wilder.

#### **9. Emergency Management Update**

Councilor Hamann summarized the issue. Chief Klose said he knows that the COVID-19 update was taken off the agenda, but he wanted to update the Committee on the status. There are currently 70 cases and the Governor's press release indicated that it could be a bad fall; worse this year than it was last year. NH Health and Human Services does not have the COVID-19 information readily available; you have to look for it. Councilor Rice asked where the City is on safety for City employees. Chief Klose said he could only speak for the Fire Department and that they have a high vaccination rate. In a month and a half the City will hold the triennial nuclear drill at the Rochester Middle School; it will happen around the end of October. Chief Klose also said that the awarding of the Seabrook Grant through Emergency Management should be awarded soon.

## 10. Other

### **661 Pickering Road**

Andrea Oliver is looking for a “blind drive” sign and a “Bus Stop Ahead” sign. She said that they have a wrap driveway and one side is really bad to see something coming.

***Councilor Rice made a motion to install a “Hidden Driveway” sign by 661 Pickering Road at the discretion of DPW at the owner’s expense. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.***

### **Roy Street and Madison Avenue**

A request to remove “Stop” signs on Roy Street at Madison Avenue. Due to the detour from the Strafford Square project, there is more traffic and there are vehicles running the stop sign at a considerable speed. Councilor Rice asked about speed bumps and Mr. Bezanson said that he can look into the speed bumps. Councilor Hunt-Hawkins said that this is a normal cut through to avoid the Stafford Square area. Councilor Rice said he was not in favor of removing the stop signs. Councilor Rice asked Deputy Chief Boudreau if there was an officer assigned in the Strafford Square area. Deputy Chief Boudreau said not at this time and there isn’t one scheduled to patrol detour areas either. Mr. Bezanson pointed out that one of the “Stop” signs is somewhat hidden around a curve and recommended a “Stop Sign Ahead” warning sign.

***Councilor Rice made a motion to install a “Stop Sign Ahead” warning sign on Roy Street in the direction from Washington Street at the discretion of DPW. The motion was seconded by Councilor Hunt-Hawkins. Unanimous voice vote carried the motion.*** Deputy Chief Boudreau said he could get the speed trailer out there to get some data.

### **Lighting in Public Parking Lot at 536 Columbus Avenue.**

Doug Lachance called DPW regarding the lighting in the public parking lot at 536 Columbus Avenue. He said that when Dunkin Donuts closes the flood lights shut off on the telephone pole and this is causing it to be very dark in the public parking lot. Councilor Rice asked Deputy Chief Boudreau if there have been any calls in the area regarding safety. Deputy Chief Boudreau said no. He also said that the police are always in this area and that there is light from Cumberland Farms and KFC. Mr. Bezanson will check to make sure the lighting that is installed in the parking lot is working properly. No action was taken.

### **Chief Klose Retirement**

Chief Klose said that this will be his last Public Safety Committee meeting; he will be retiring in a couple of weeks and he wanted to say thank you for working to get the Fire Department back involved with the Public Safety Committee. And, he will miss them all. Councilor Hamann thanked Chief Klose for his service.

### **Yeagley Way Stop Sign Update**

Mr. Bezanson said he reached out to the School Department, and received a response back from the resource officer. Resource Officer Jackson said that having a stop sign on the one way segment of Yeagley Way could back up traffic onto Wakefield Street. DPW thought there was one located there years ago, so they recently put a "Stop" sign back and painted a stop bar. Based on discussion, Mr. Bezanson said DPW will go ahead and remove the stop sign and black out the stop bar. Mr. Bezanson said there is a bigger project going on in this corridor so the engineers can look at this intersection and make recommendations.

Councilor Rice wanted to give kudos to Dan Camara and personally thank him for his work with redistricting and mapping skills; it went very smoothly. Councilor Hamann said he was very helpful since he hasn't done any of that before.

Councilor Hamann adjourned the meeting at 7:21 PM.

The minutes were respectfully submitted by Laura J. McDormand, Admin. Assistant II.









**Public Works and Buildings Committee**  
**City Hall Council Chambers**  
**Meeting Minutes**  
**September 16, 2021**

**MEMBERS PRESENT**

Councilor David Walker, Chairman  
Councilor Jim Gray- Vice Chairman  
Councilor Don Hamann

**MEMBERS ABSENT**

Councilor Chris Rice  
Councilor Thomas Jean

**OTHERS PRESENT**

Peter C. Nourse PE, Director of City Service  
Daniel Camara, GIS / Asset Management

**MINUTES**

Councilor Walker called the Public Works and Building Committee to order at 7PM

**1. Public Input**

No public present.

**2. DPW Facility Update**

Mr. Nourse stated that the Committee had a Site Walk on August 30, 2021 and asked if the Committee would like to schedule another site meeting prior to project completion in November. Councilor Walker suggested October 19, 2021 at 10AM. The Committee was in agreement with that date.

Mr. Nourse stated that construction is progressing on schedule. He stated that construction completed is currently at 83% and that there is still 74% contingency remaining. He stated the admin ceilings are being enclosed, the epoxy floor prep is in progress, there is one overhead door remaining for installation and work continues with the solar panels on the roof. Mr. Nourse further stated the fuel tanks and pumps are being installed and we expect final paving after the solar panels are complete. Councilor Rice asked if fuel tanks will be above ground or in ground. Mr. Nourse stated that they are above ground tanks. There was a discussion on hanging the flags in the vehicle storage area. Councilor Walker asked about move in date. Mr. Nourse stated that there will be a phased in plan implemented once the building is turned over to the City in November. He stated it will be important to get the fleet moved in advance of winter operations start up. Councilor Walker asked about the 45 Old Dover Road Phase 2 Environmental Site Assessment (ESA). Mr. Nourse stated that the Phase 2 ESA is being managed by Strafford Regional Planning Commission (SRPC) using a Brownfield Grant. He stated that groundwater monitoring wells will be installed and soil samples will be taken the week of 10/20/2021. Mr. Nourse explained the numerous contaminants that they will be testing for and he explained that because of the use of Brownfield Funding it may take until the end of the year for the EPA to approve the report findings. He further stated that if the City is comfortable with the findings, the City still could move forward with the

sales and marketing prior to the EPA approval. The Councilors suggested that there was no rush to market the building as it would likely get a better price if developers and contractors knew what the study showed and could develop a plan if mitigation was need. Councilor Rice asked if the Police Department (PD) Radio Tower was completed at the new building site. Mr. Nourse stated the tower is up, but he did not know the PD schedule for getting their equipment mounted and putting it in service. Councilor Haman asked if there was any planned Open House for the new facility. Mr. Nourse stated that it is part of the plan to have an Open House. He stated that our architects have experience with these type of events and will play a large part in the planning. The Councilors discussed the Open House and were in agreement that the Spring of 2022 would be a good time to host the event.

### **3. RT 202A Water Line Extension and Tank Project**

Mr. Nourse stated that bids are in and we are preparing to award. He stated that D&C Construction is the low bidder. He stated that all of the bidders went through a prequalification process. He stated that the base bid that includes the water tank and new mains down Bickford Road, 202A and Winkley Farm Road was \$9,915,295.00; Alternate A, which adds Fiddlehead Lane with services to the right of way is \$438,177.00; and Alternate B, which brings water to Dustin Homestead Condominium Association is \$118,830.00. The total amount including all alternates is \$10,472,302.00. Mr. Nourse explained that the Construction Administration (CA) contract estimate is \$730,000 and the estimate for SUR to bring the water line to the water tank site is \$523,000.00. He stated that adding these cost to the construction cost would bring the project total to \$11,725,302.00. Mr. Nourse stated that the funds are available to award the full project, including the CA and SUR but it will leave less than the recommended 5-10% Contingency. There would only be \$335,967.00 available, which is well below the 5% and not ideal. He said the SUR estimate is almost a year old and could be more. He further discussed that more homeowners, than the previously committed, could decide to tie in with homeowner financing option. He noted that services on Fiddlehead were not included in the bid as there was little interest when the survey went out, but that could have changed over the past couple of years. He mentioned that if that were to happen additional funding could be needed. Mr. Nourse stated that per bid we have until November 23<sup>rd</sup> to award. He explained that extra time was built into the bid award date to give us time to get the Alteration of Terrain permit approved and to allow us to acquire fee title to the tank lot. Completing these items could take up to 2 months. Councilor Gray asked if SUR's estimate for the water line to the tank lot could be considered for the existing American Rescue Plan Act (ARPA) funds. He stated if they were used instead of project funds, the contingency would be better funded. Mr. Nourse stated he could look into that but he did not want to jeopardize ARPA funding requested other DPW projects. The Committee discussed their preference for one time only expenditures for the ARPA funds vs. funding employee positions which would have future budget implications. Mr. Nourse stated he would look into it and get back to the Committee. Councilor Gray explained the benefits to using ARPA funds for this and other project to allow financial savings to the rate payers.

### **4. Other:**

**315 Washington Street** – Councilor Gray asked to have the tree limbs at this property looked at. He stated it is in the telephone/cable lines.

**Citizen Self Service Application** – Councilor Rice asked if DPW was looking into giving an online portal for Citizens to do service requests. Mr. Nourse stated that we were not at this time.

**105 Four Rod Road Drainage Swale** – Mr. Nourse explained that the resident on Four Rod Rd had concerns regarding the removed drainage swale. He explained that the paved swale was removed when Four Rod Road was paved and a stone base had been put in its place. He stated that he had been to the site and met with the resident. He stated that the resident and the department have agreed to the DPW removing the stone, deepening the ditch line and then restoring the stone at lower level. He stated that this should alleviate the concerns that the resident had for plowing and snow blowing with the stones. Mr. Nourse explained that if necessary we could re-install the paved swale, but explained they are not the preferred method of dealing with roadside drainage.

**Rt 11 Safety and Capacity Improvement Funding** – Mr. Nourse stated that last month he had reported that this project had been approved as part of the House Invests Bill 3684 for \$5.6 Million. He stated that since then he believes that the Senate has struck funding for individual projects. He stated he is unsure if there will be reconsiderations or ways in the process for adding it back in, but he will continue to monitor the process. Mr. Nourse explained that if not funded by this House Invest funding, the project does remain in the Transportation Improvement 10 year plan. He stated the safety improvement, light at Nashoba, is about 5 years out and the capacity improvement portion is 10 years out.

**TAP Grant Funds** – Mr. Nourse stated that we have applied 3 times for these funds to extend the sidewalk on Portland Street, connecting downtown Main Street to downtown East Rochester. He stated that Rochester's project has finally been approved for these funds. He stated if the ten year plan is funded in 2022, then these funds could be available shortly thereafter. These funds would fund 80% of the project with the City being responsible for the other 20%.

**Governor's Advisory Council on Intermodal Transportation Hearings (GACIT)** – Mr. Nourse explained that these hearings in regards to the 10 year plan are being conducted on October 4<sup>th</sup> in Dover at 288 Central Ave in Dover at 2pm and in Somersworth at the High School. 11 Memorial Drive at 7PM. He explained that participation by City Officials to discuss the Rt11 Project and the Sidewalk Project would be helpful to the cause.

**East Rochester Dewatering Project** – Mr. Nourse stated that the wells will be in within the next couple of weeks and the project is progressing.

**Katie Lane Drainage Issue** – Mr. Nourse stated that we are waiting on the cost estimated for this project and he will bring it back to the Committee once he has that.

**Hydrant Flushing** – Mr. Nourse stated that the City Staff will begin fall hydrant flushing on September 26, 2021. He stated that the majority of flushing happens at night between 11PM and 7AM. He explained that if residents may note some discoloration of water. He stated that if the problem persists residents are encouraged to call the DPW at 332-4096.

**Ian's Way** – Councilor Hamann stated that the first street light on the left is out. Mr. Nourse stated that he would have staff take a look.

**North Main Street – Solar Powered RRFB Pedestrian Crossing** - Councilor Walker stated that he is pleased with the lights and he has had positive feedback from the Community. Councilor Rice asked about the cost for installation. He discussed other

locations that could be considered for the same type of equipment. Mr. Nourse stated that he would get this information to the Committee Members.

***Councilor Hamann made a motion to adjourn at 7:49 PM. Councilor Rice seconded the motion. The motion passed unanimously.***

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Administration and Utility Billing Supervisor.



Redistricting Committee  
City Manager's Office  
August 31, 2021  
6:30 PM

Members Present

Councilor Hamann  
Councilor Jean  
Deputy Mayor Walker, Chair

Others Present

Councilor Gray  
Councilor Hainey  
Councilor Rice

Minutes

**1. Call to Order**

Councilor Walker called the meeting to order.

**2. Complete Questions/ Survey for the House Special Committee on Redistricting**

The Committee discussed the reasons why they are seeking redistricting with the 2020 census data. The Committee determined that some of the wards are outside of an acceptable percentage range and must be adjusted.

**3. Review census data/blocks**

The Committee reviewed the current ward blocks; with the population of each falling within a .30% range of all other ward:

- Ward 1: 5,280
- Ward 2: 5,440
- Ward 3: 5,804
- Ward 4: 5,498
- Ward 5: 5,360
- Ward 6: 5,110

The Committee reviewed the ward blocks and made adjustments to **Scenario 1**, which would bring the population percentage range to .05% as follows:

- Ward 1: 5,387
- Ward 2: 5,388
- Ward 3: 5,390
- Ward 4: 5,498
- Ward 5: 5,419
- Ward 6: 5,410

The Committee began to work on another scenario; however, it became apparent that in order to prevent moving elected officials from their current wards and/or displacing ward polling locations, the census blocks were too large to work with and cannot be reduced. It was determined that approximately 900 voters are to be moved City-wide. The Committee agreed to move forward with **Scenario 1** and set the schedule as follows:

- October 5, 2021, First Reading, referral to Public Hearing
- October 19, 2021, Public Hearing
- November 3, 2021, Second Reading, consideration for adoption

4. Set a time for Next Meeting

The Committee has completed its task and there is no reason for a second meeting at this time.

5. Other

No discussion to report.

6. Adjournment

Councilor Jean **MOVED** to **ADJOURN** the meeting at 7:27 PM. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC  
City Clerk

**Resolution Approving Revision of Ward Boundaries in Accordance With Section 3 of the  
City Charter**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
ROCHESTER, AS FOLLOWS:**

In accordance with Section 3 of the City Charter, the six (6) Ward Boundaries are hereby revised consistent with the attached **Exhibit A**. These Ward Boundary revisions shall take effect at the first election after the approval of this Resolution.

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City Clerk's Office

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# Proposed City Wards - 2020 Redistricting

## City of Rochester, NH

**Legend**

**Proposed Wards**

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

Ward 6

★

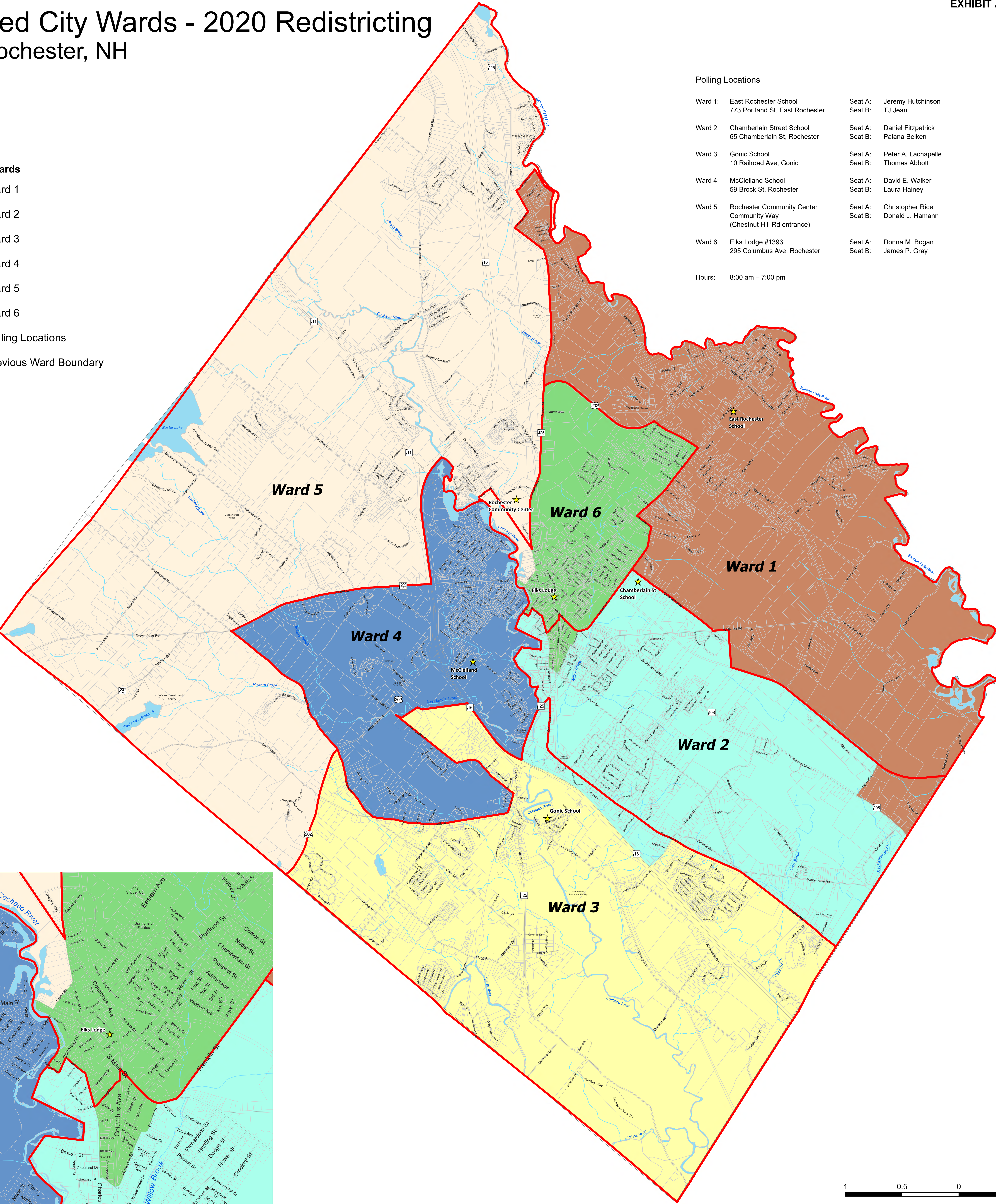
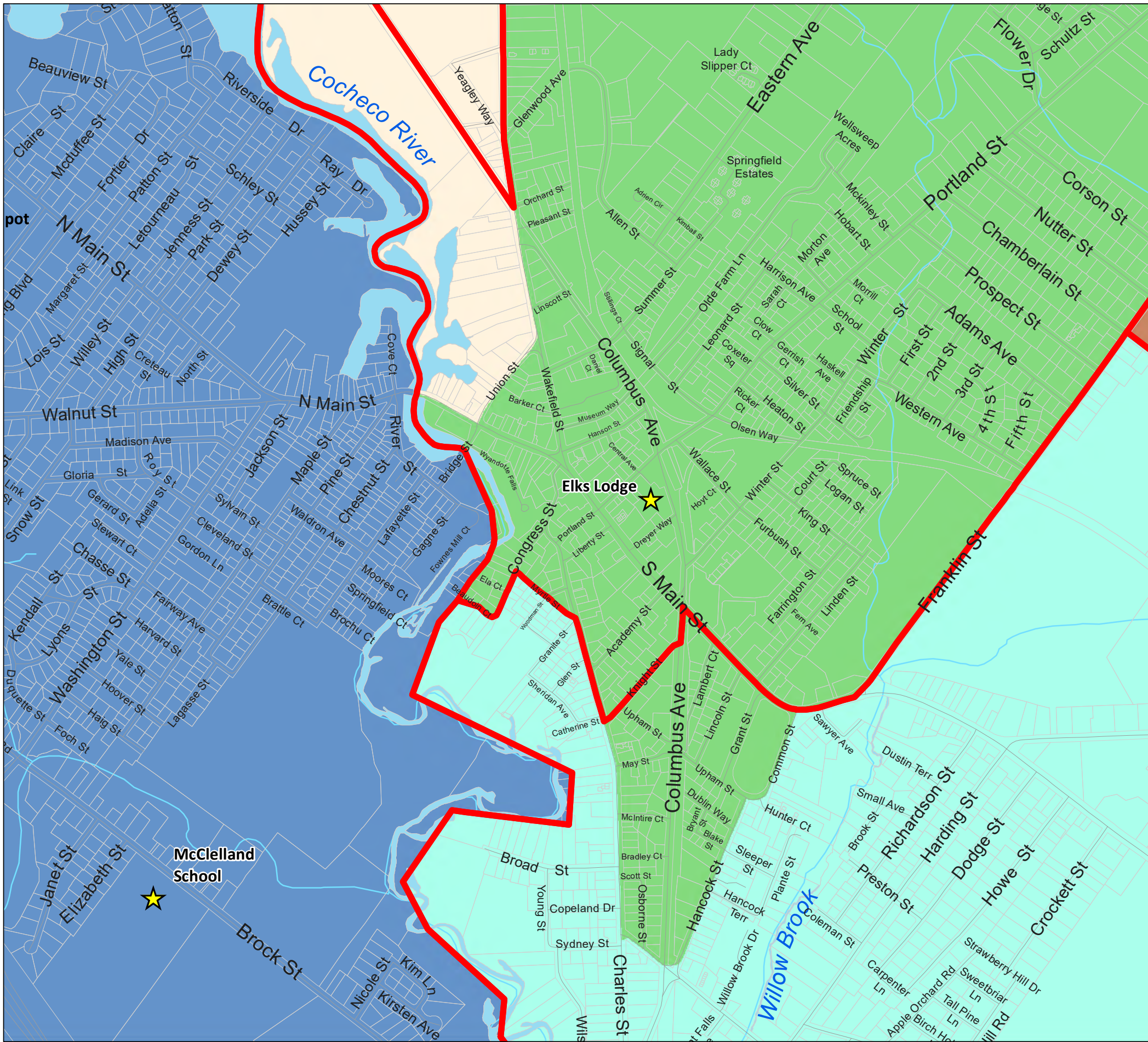
 Polling Locations

Previous Ward Boundary

Polling Locations

|         |  |  |
|---------|--|--|
| Ward 1: | East Rochester School<br>773 Portland St, East Rochester                   | Seat A: Jeremy Hutchinson<br>Seat B: TJ Jean         |
| Ward 2: | Chamberlain Street School<br>65 Chamberlain St, Rochester                  | Seat A: Daniel Fitzpatrick<br>Seat B: Palana Belken  |
| Ward 3: | Gonic School<br>10 Railroad Ave, Gonic                                     | Seat A: Peter A. Lachapelle<br>Seat B: Thomas Abbott |
| Ward 4: | McClelland School<br>59 Brock St, Rochester                                | Seat A: David E. Walker<br>Seat B: Laura Hainey      |
| Ward 5: | Rochester Community Center<br>Community Way<br>(Chestnut Hill Rd entrance) | Seat A: Christopher Rice<br>Seat B: Donald J. Hamann |
| Ward 6: | Elks Lodge #1393<br>295 Columbus Ave, Rochester                            | Seat A: Donna M. Bogan<br>Seat B: James P. Gray      |

Hours: 8:00 am – 7:00 pm





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City Clerk's Office

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Parcels affected by redistricting - Scenario 1

| ParcelID       | StreetAddress            | Owner1                         | Owner2                           | BillingAddress             | City          | State | Zip        | 2010 Ward | 2020 Ward |
|----------------|--------------------------|--------------------------------|----------------------------------|----------------------------|---------------|-------|------------|-----------|-----------|
| 0255-0017-0000 | 290 ROCHESTER HILL RD    | PEASE DEVELOPMENT AUTHORITY    |                                  | 55 INTERNATIONAL DR        | PORTSMOUTH    | NH    | 03801      | Ward 2    | Ward 1    |
| 0255-0018-0000 |                          |                                |                                  |                            |               |       |            | Ward 2    | Ward 1    |
| 0255-0019-0000 |                          |                                |                                  |                            |               |       |            | Ward 2    | Ward 1    |
| 0255-0020-0000 | 302 ROCHESTER HILL RD    | PRESBYTERY OF NORTHERN         | NEW ENGLAND TRUSTEES             | 302 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0021-0000 | 49 INNOVATION DR         | PREP PARTNERS 49 LLC           |                                  | 38 RAYNOR DR               | HINGHAM       | MA    | 02043      | Ward 2    | Ward 1    |
| 0255-0022-0000 | 314 ROCHESTER HILL RD    | GREYSTONE OF MAINE LTD         |                                  | 334 ROUTE 108              | MADBURY       | NH    | 03823-7626 | Ward 2    | Ward 1    |
| 0255-0023-0000 | 326 ROCHESTER HILL RD    | HOPE ON HAVEN HILL INC         |                                  | 326 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03867-1700 | Ward 2    | Ward 1    |
| 0255-0023-0001 | 316 ROCHESTER HILL RD    | BINDER LYNDA J & VICTOR L JR   |                                  | 316 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0023-0002 | 320 ROCHESTER HILL RD    | HESSION RICHARD CYNTHIA M &    | RICHARD PETER E                  | 320 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03839-1700 | Ward 2    | Ward 1    |
| 0255-0023-0003 | 322 ROCHESTER HILL RD    | DANE CONDOMINIUM ASSOCIATION   |                                  | NA                         |               |       |            | 0 Ward 2  | Ward 1    |
| 0255-0023-0004 | 324 ROCHESTER HILL RD    | RICHARDS STEPHEN M & MEGAN A   |                                  | 324 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03867--170 | Ward 2    | Ward 1    |
| 0255-0023-0005 | 16 HAVEN HILL RD         | DEMING DAVID K & STEPHANIE W   |                                  | 112 CONCORD RD             | LEE           | NH    | 03861-6631 | Ward 2    | Ward 1    |
| 0255-0023-0006 | 318 ROCHESTER HILL RD    | CASSADY DANIEL A & BEVERLY A   |                                  | 318 ROCHESTER HILL RD      | ROCHESTER     | NH    | 03867-1700 | Ward 2    | Ward 1    |
| 0255-0023-0007 | 28 HAVEN HILL RD         | 28 HAVEN HILL RD CONDO ASSOC   |                                  | NA                         |               |       |            | 0 Ward 2  | Ward 1    |
| 0255-0023-003A | 322 ROCHESTER HILL RD #1 | OBRIEN SUSAN E                 |                                  | 322 ROCHESTER HILL RD U1   | ROCHESTER     | NH    | 03867-1700 | Ward 2    | Ward 1    |
| 0255-0023-003B | 322 ROCHESTER HILL RD 2  | CHAUVEY TRACI &                | MCALLISTER TARA                  | 5 DOLLOFF DAM RD           | NOTTINGHAM    | NH    | 03290-4915 | Ward 2    | Ward 1    |
| 0255-0024-0000 | 44 HAVEN HILL RD         | GARLAND MICHAEL G &            | MCDONALD ELLEN M                 | 44 HAVEN HILL RD           | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0001 | 52 HAVEN HILL RD         | BURNETT MATTHEW G              |                                  | 52 HAVEN HILL RD           | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0002 | 28 LAPERLE DR            | MOCCIA BRIAN D & ANGELA M      |                                  | 28 LAPERLE DR              | ROCHESTER     | NH    | 03867-8506 | Ward 2    | Ward 1    |
| 0255-0024-0003 | 36 LAPERLE DR            | WAGNER MICHAEL G               | ST CYR KAYLA MARIE               | 36 LAPERLE DR              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0004 | 49 LAPERLE DR            | BOUVIER BRANDON & NICOLE       |                                  | 49 LAPERLE DR              | ROCHESTER     | NH    | 03839      | Ward 2    | Ward 1    |
| 0255-0024-0005 | 45 LAPERLE DR            | MANDRA THOMAS J & LINDA K      |                                  | 45 LAPERLE DR              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0006 | 39 LAPERLE DR            | BUBAR JULIA R & RYAN C         |                                  | 39 LAPERLE DR              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0007 | 31 LAPERLE DR            | DAVIS BRIAN E                  |                                  | 31 LAPERLE DR              | ROCHESTER     | NH    | 03839      | Ward 2    | Ward 1    |
| 0255-0024-0008 | 25 LAPERLE DR            | GAUTHIER ADAM GEORGE &         | DESJARDINS LINDSAY BETH          | 25 LAPERLE DR              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0009 | 64 HAVEN HILL RD         | ALLEN DAVID DWAYNE & GLOWDEN   |                                  | 64 HAVEN HILL RD           | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 1    |
| 0255-0024-0010 | 0 HAVEN HILL RD          | LAPERLE FAMILY REVOCABLE       | TRUST % TRUSTEES                 | 28 COPPERLINE RD           | EPSOM         | NH    | 03234      | Ward 2    | Ward 1    |
| 0255-0024-0011 | 0 LAPERLE DR             | MJS DEVELOPMENT LLC            |                                  | 55 HOMESTEAD LN            | BRENTWOOD     | NH    | 03833      | Ward 2    | Ward 1    |
| 0255-0025-0000 | 117 HAVEN HILL RD        | CITY OF ROCHESTER              |                                  | 31 WAKEFIELD ST            | ROCHESTER     | NH    | 03867-1916 | Ward 2    | Ward 1    |
| 0255-0026-0000 | 77 HAVEN HILL RD         | SOMERSWORTH CITY OF            |                                  | 157 MAIN ST                | SOMERSWORTH   | NH    | 03878-3192 | Ward 2    | Ward 1    |
| 0255-0027-0000 | 17 HAVEN HILL RD         | MAPLE COMMONS                  |                                  | 439 RT108 #2               | SOMERSWORTH   | NH    | 03878      | Ward 2    | Ward 1    |
| 0255-0027-0001 | 0 HAVEN HILL RD          | SOMERSWORTH CITY OF            |                                  | 157 MAIN ST                | SOMERSWORTH   | NH    | 03878-3192 | Ward 2    | Ward 1    |
| 0255-0028-0000 | 7 HAVEN HILL RD          | MAPLE COMMONS                  |                                  | 439 RT108 #2               | SOMERSWORTH   | NH    | 03878      | Ward 2    | Ward 1    |
| 0255-0029-0000 | 1 HAVEN HILL RD          | MAPLE COMMONS                  |                                  | 439 RT108 #2               | SOMERSWORTH   | NH    | 03878      | Ward 2    | Ward 1    |
| 0125-0110-0000 | 6 DUBLIN WAY             | RANDOLPH NATHAN & ELIZABETH    |                                  | 6 DUBLIN WAY               | ROCHESTER     | NH    | 03867-3425 | Ward 2    | Ward 6    |
| 0125-0111-0000 | 2 BLAKE ST               | STAPIN MARLENE & SCOTT         |                                  | 2 BLAKE ST                 | ROCHESTER     | NH    | 03867-3450 | Ward 2    | Ward 6    |
| 0125-0112-0000 | 1 BRYANT ST              | JANCSY KEVIN J & MICHAELA      |                                  | 1 BRYANT ST                | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0113-0000 | 12 DUBLIN WAY            | SARGENT CARMEN L               | BRITTON TAMMY L                  | 12 DUBLIN WAY              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0114-0000 | 16 DUBLIN WAY            | COUTURE PAUL H & DIANA J       |                                  | 16 DUBLIN WAY              | ROCHESTER     | NH    | 03867-3427 | Ward 2    | Ward 6    |
| 0125-0115-0000 | 15-19 DUBLIN WAY         | DUBLIN YAU LLC                 |                                  | 1 WESTERN AVE              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0116-0000 | 11 DUBLIN WAY            | LEGARD RETA C                  |                                  | 11 DUBLIN WAY              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0117-0000 | 9 DUBLIN WAY             | BOURQUE JOHN A JR              |                                  | 9 DUBLIN WAY               | ROCHESTER     | NH    | 03867-3426 | Ward 2    | Ward 6    |
| 0125-0118-0000 | 7 DUBLIN WAY             | SMITH ZACHARY G & ELISABETH Z  |                                  | 7 DUBLIN WAY               | ROCHESTER     | NH    | 03867-3473 | Ward 2    | Ward 6    |
| 0125-0119-0000 | 1 HANCOCK ST             | CHANAKYA INVESTMENTS LLC       |                                  | 3 MARKET ST APT 4          | SOMERSWORTH   | NH    | 03878      | Ward 2    | Ward 6    |
| 0125-0120-0000 | 37 UPHAM ST              | HEFNER WEBSTER                 |                                  | 37 UPHAM ST                | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0121-0000 | 33-35 UPHAM ST           | RDP REALTY INC                 |                                  | 7 MEAGHAN WAY              | GREENLAND     | NH    | 03840      | Ward 2    | Ward 6    |
| 0125-0122-0000 | 31 UPHAM ST              | EATON JAYCE E &                | WELCH JODY A                     | 31 UPHAM ST                | ROCHESTER     | NH    | 03867-3011 | Ward 2    | Ward 6    |
| 0125-0123-0000 | 29 UPHAM ST              | ARCHER SANDRA J                |                                  | 29 UPHAM ST                | ROCHESTER     | NH    | 03867-3011 | Ward 2    | Ward 6    |
| 0125-0124-0000 | 139 SO MAIN ST           | CITY OF ROCHESTER              |                                  | 31 WAKEFIELD ST            | ROCHESTER     | NH    |            | 0 Ward 2  | Ward 6    |
| 0125-0125-0000 | 19 GRANT ST              | NH CATHOLIC CHARITIES INC      |                                  | 100 WILLIAM LOEB DR #3     | MANCHESTERR   | NH    | 03109      | Ward 2    | Ward 6    |
| 0125-0126-0000 | 129 SO MAIN ST           | GETTY DIV OF POWER TEST CORP % | GETTY PETROLEUM MARKETING INC    | 292 MADISON AVE 9TH FLOOR  | NEW YORK      | NY    | 10017-6318 | Ward 2    | Ward 6    |
| 0125-0127-0000 | 29-31 LINCOLN ST         | MITRUSHI ANDREA                |                                  | 29 LINCOLN ST              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0128-0000 | 25-27 LINCOLN ST         | GARAND SANDRA J                |                                  | 27 LINCOLN ST              | ROCHESTER     | NH    | 03867-3008 | Ward 2    | Ward 6    |
| 0125-0129-0000 | 21-23 LINCOLN ST         | DIOPTASE LLC %                 | UNIVERSAL PROPERTY MGMT          | 750 LAFAYETTE RD STE 201   | PORTSMOUTH    | NH    | 03801      | Ward 2    | Ward 6    |
| 0125-0130-0000 | 17-19 LINCOLN ST         | SPAULDING CLYDE R &            | WHARMBY MARJORIE                 | 56 OLD STAGE RD            | MADBURY       | NH    | 03823-7503 | Ward 2    | Ward 6    |
| 0125-0131-0000 | 15 LINCOLN ST            | HOME 1ST RENTALS LLC           |                                  | 38 OLD TURNPIKE RD         | NOTTINGHAM    | NH    | 03290-5914 | Ward 2    | Ward 6    |
| 0125-0132-0000 | 11 LINCOLN ST            | LINCOLN TERRACE ASSISTED       | LIVING RESIDENCE LLC             | 247 HAYDEN RD              | HOLLIS        | NH    | 03049-6288 | Ward 2    | Ward 6    |
| 0125-0133-0000 | 9 LINCOLN ST             | LONG RONALD & NOREEN           |                                  | P O BOX 388                | BERWICK       | ME    | 03901-0388 | Ward 2    | Ward 6    |
| 0125-0134-0000 | 7 LINCOLN ST             | HAMADE ISSAM S                 |                                  | 7 LINCOLN ST               | ROCHESTER     | NH    | 03867-3008 | Ward 2    | Ward 6    |
| 0125-0135-0000 | 1 LINCOLN ST             | BROOKSIDE PROPERTY SERV INC    |                                  | 110 LAKESHORE DR           | MIDDLETON     | NH    | 03887-6014 | Ward 2    | Ward 6    |
| 0125-0136-0000 | 113 SO MAIN ST           | 113 SOUTH MAIN ST LLC          | % MABARDY OIL INC                | 720 LAFAYETTE RD           | SEABROOK      | NH    | 03874      | Ward 2    | Ward 6    |
| 0125-0137-0000 | 10 LAMBERT CT            | YERGEUA GERALD                 |                                  | 10 LAMBERT CT              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0138-0000 | 14 LAMBERT CT            | NEWTON WILLIAM N               |                                  | 14 LAMBERT CT              | ROCHESTER     | NH    | 03867-3002 | Ward 2    | Ward 6    |
| 0125-0139-0000 | 16 LAMBERT CT            | MURRAY BRENDAN & KELLIE        |                                  | 16 LAMBERT CT              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0140-0000 | 18 LAMBERT CT            | NUTTER GAIL M & ALEX B         |                                  | 18 LAMBERT CT              | ROCHESTER     | NH    | 03867-3002 | Ward 2    | Ward 6    |
| 0125-0141-0000 | 22 LAMBERT CT            | BENJAMIN ROBERT & DANETTE      |                                  | 22 LAMBERT CT              | ROCHESTER     | NH    | 03867-3003 | Ward 2    | Ward 6    |
| 0125-0142-0000 | 26 LAMBERT CT            | EDMUNDS REV TRUST %            | EDMUNDS CHRISTOPHER H & BRENDA S | 140 MERRYMEETING RD        | NEW DURHAM    | NH    | 03855-2241 | Ward 2    | Ward 6    |
| 0125-0143-0000 | 19 LAMBERT CT            | PELLETIER GEORGE & KIMBERLY    |                                  | 119 WALNUT ST              | ROCHESTER     | NH    | 03867-4201 | Ward 2    | Ward 6    |
| 0125-0144-0000 | 17 LAMBERT CT            | FINCH JASON J                  |                                  | 30 PROVINCE RD             | STRAFFORD     | NH    | 03884-6637 | Ward 2    | Ward 6    |
| 0125-0145-0000 | 15 LAMBERT CT            | MILES TYLER                    |                                  | 15 LAMBERT CT              | ROCHESTER     | NH    | 03867-3026 | Ward 2    | Ward 6    |
| 0125-0146-0000 | 11 LAMBERT CT            | FORCIER ANDERSON MICHELLE &    | ANDERSON DEAN A                  | 11 LAMBERT CT              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0147-0000 | 9 LAMBERT CT             | MOORE JAMES C                  |                                  | 9 LAMBERT CT               | ROCHESTER     | NH    | 03867-3026 | Ward 2    | Ward 6    |
| 0125-0149-0000 | 111 SO MAIN ST           | LIBERTY TRUST OF FLORIDA %     | MCGUIRE A ROBERT JR TRUSTEE      | P O BOX 988                | DOVER         | NH    | 03821-0988 | Ward 2    | Ward 6    |
| 0125-0150-0000 | 105 SO MAIN ST           | GOON STELLA REV TRUST %        | GOON STELLA TRUSTEE              | 101 SO MAIN ST             | ROCHESTER     | NH    | 03867-3125 | Ward 2    | Ward 6    |
| 0125-0151-0000 | 536 COLUMBUS AVE         | CITY OF ROCHESTER              |                                  | 31 WAKEFIELD ST            | ROCHESTER     | NH    |            | 0 Ward 2  | Ward 6    |
| 0125-0152-0000 | 588 COLUMBUS AVE         | CITY OF ROCHESTER              |                                  | 31 WAKEFIELD ST            | ROCHESTER     | NH    |            | 0 Ward 2  | Ward 6    |
| 0125-0153-0000 | 7 MCINTYRE CT            | ALIMI ARTHUR & JEANNETTE       |                                  | 7 MCINTYRE CT              | ROCHESTER     | NH    | 03867-3431 | Ward 2    | Ward 6    |
| 0125-0154-0000 | 5 MCINTYRE CT            | LEON MICHAEL A JR &            | STRAESSLE NAKIA K                | 19 SOAPSTONE LN            | ROCHESTER     | NH    | 03867-2069 | Ward 2    | Ward 6    |
| 0125-0155-0000 | 3 MCINTYRE CT            | FRYOU GEORGE A &               | GRABERT KATHRYN M                | 3 MCINTYRE CT              | ROCHESTER     | NH    | 03867-2327 | Ward 2    | Ward 6    |
| 0125-0156-0000 | 8 MCINTYRE CT            | LEWIS CYNTHIA B                |                                  | 8 MCINTYRE CT              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0157-0000 | 565 COLUMBUS AVE         | OSTERMAIER DENNIS H            |                                  | 565 COLUMBUS AVE APT A     | ROCHESTER     | NH    | 03867-3449 | Ward 2    | Ward 6    |
| 0125-0158-0000 | 11 MAY ST                | WHITE TIMOTHY R                |                                  | 11 MAY ST                  | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0159-0000 | 9 MAY ST                 | BISSON MARY &                  | RISS TIMOTHY                     | 9 MAY ST                   | ROCHESTER     | NH    | 03867-3402 | Ward 2    | Ward 6    |
| 0125-0160-0000 | 7 MAY ST                 | PLAISTED PATRICIA A            |                                  | 7 MAY ST                   | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0161-0000 | 5 MAY ST                 | STITH HOWARD O &               | TROW BARBARA A                   | 5 MAY ST                   | ROCHESTER     | NH    | 03867-3402 | Ward 2    | Ward 6    |
| 0125-0162-0000 | 3 MAY ST                 | BANASIAK MOLLY ELIZABETH       | BANASIAK JUSTIN ALEXANDER        | 3 MAY ST                   | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0163-0000 | 6 MAY ST                 | MCKAY JEAN D                   |                                  | 6 MAY ST                   | ROCHESTER     | NH    | 03867-3401 | Ward 2    | Ward 6    |
| 0125-0164-0000 | 10 MAY ST                | KWOK LAI WA                    |                                  | P O BOX 1443               | ROCHESTER     | NH    | 03866-1443 | Ward 2    | Ward 6    |
| 0125-0165-0000 | 17-19 UPHAM ST           | BOUNDS FAMILY TRUST %          | BOUNDS ARICKEY R & JULIE W       | 1267 SNOWFLAKE CT SE       | RIO RANCHO    | NM    | 87124-1279 | Ward 2    | Ward 6    |
| 0125-0166-0000 | 8 MAY ST                 | O'BRIEN SEAN                   |                                  | P O BOX 1912               | ROCHESTER     | NH    | 03866-1912 | Ward 2    | Ward 6    |
| 0125-0167-0000 | 9-11 UPHAM ST            | WONG ALBERT                    |                                  | 9 UPHAM ST                 | ROCHESTER     | NH    | 03867-3010 | Ward 2    | Ward 6    |
| 0125-0168-0000 | 7 UPHAM ST               | COUCH PATRICK H & MICHELLE G   |                                  | 7 UPHAM ST                 | ROCHESTER     | NH    | 03867-3010 | Ward 2    | Ward 6    |
| 0125-0169-0000 | 547 COLUMBUS AVE         | KENTUCKY FRIED CHICKEN         | % KBP INVESTMENTS                | 10950 GRANDVIEW DR STE 300 | OVERLAND PARK | KS    | 66210-1586 | Ward 2    | Ward 6    |
| 0125-0170-0000 | 539 COLUMBUS AVE         | NICHOLOS MICHAEL S             |                                  | 60 SO MAIN ST              | ROCHESTER     | NH    | 03867-2780 | Ward 2    | Ward 6    |
| 0125-0171-0000 | 531 COLUMBUS AVE         | NICHOLS PETER                  |                                  | 60 SO MAIN ST              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0172-0000 | 22 KNIGHT ST             | ISBERG LARRY A                 |                                  | 22 KNIGHT ST               | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0173-0000 | 28 KNIGHT ST             | UM 28 KNIGHT STREET LLC        | % UNIVERSAL PROPERTY MGMT        | 750 LAFAYETTE RD STE 201   | PORTSMOUTH    | NH    | 03801-6040 | Ward 2    | Ward 6    |
| 0125-0174-0000 | 32 KNIGHT ST             | GAGNON KEITH A                 |                                  | 32 KNIGHT ST               | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0221-0000 | 68 CHARLES ST            | ESDALE ROBERT W III            |                                  | P O BOX 1216               | DOVER         | NH    | 03821-1216 | Ward 2    | Ward 6    |
| 0125-0222-0000 | 72 CHARLES ST            | SIMMONS PEGGY A                |                                  | 72 CHARLES ST              | ROCHESTER     | NH    | 03867-3413 | Ward 2    | Ward 6    |
| 0125-0223-0000 | 74-74A CHARLES ST        | 74 CHARLES ST CONDO ASSOC      | % CHAD & SUZANNE ROBERGE         | 74 CHARLES ST              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0223-0001 | 74 CHARLES ST #1         | ROBERGE CHAD T & SUZANNE E     |                                  | 74 CHARLES ST U1           | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0223-0002 | 74 CHARLES ST 2          | BERRY CHRISTOPHER              |                                  | 32 SHAKESPEARE RD          | ROCHESTER     | NH    | 03839-5433 | Ward 2    | Ward 6    |
| 0125-0223-0003 | 74 CHARLES ST 3          | BERRY CHRISTOPHER R &          | SHOST CYNTHIA E                  | 74A CHARLES ST             | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0224-0000 | 76 CHARLES ST            | THERIAULT PAUL R               | KUMENEP JANE                     | 76 CHARLES ST              | ROCHESTER     | NH    | 03867      | Ward 2    | Ward 6    |
| 0125-0225-0000 | 1 MAY ST                 | KAUFMAN VERA &                 | COUGHLIN RICHARD                 | 1 MAY ST                   | ROCHESTER     | NH    | 03867-3402 | Ward 2    | Ward 6    |
| 0125-0226-0000 | 86 CHARLES ST            | DIITMANN PETER                 | % SOL WACHTEL                    | 23 BROOKSIDE CIR           | OGUNQUIT      | ME    | 03907-3105 | Ward 2    | Ward 6    |



|                |                           |                                |                               |                              |              |    |            |          |        |
|----------------|---------------------------|--------------------------------|-------------------------------|------------------------------|--------------|----|------------|----------|--------|
| 0125-0227-0000 | 88 CHARLES ST             | MEULENBROEK JEFFREY A REV )    | TRUST % MEULENBROEK JEFFREY A | 16 SULLIVAN FARM DR          | ROCHESTER    | NH | 03868-5721 | Ward 2   | Ward 6 |
| 0125-0228-0000 | 90-92 CHARLES ST          | PENSCO TRUST CO CUSTODIAN      | % WALTER M UNGER              | 1112 PROVINCE RD             | STRAFFORD    | NH | 03884-6590 | Ward 2   | Ward 6 |
| 0125-0229-0000 | 94 CHARLES ST             | NICHOLS STEPHEN & ELISA        |                               | P O BOX 702                  | GREENLAND    | NH | 03840      | Ward 2   | Ward 6 |
| 0125-0230-0000 | 96 CHARLES ST             | PLOOF MICHAEL & SUSANNA M      |                               | 31 INDIAN BROOK CIR UNIT 45  | ROCHESTER    | NH | 03839      | Ward 2   | Ward 6 |
| 0125-0231-0000 | 98 CHARLES ST             | 98 CHARLES STREET LLC          |                               | PO BOX 278                   | DOVER        | NH | 03820      | Ward 2   | Ward 6 |
| 0128-0001-0000 | 100-102 CHARLES ST        | KURTENBACH KRAIG C             |                               | 100 CHARLES ST               | ROCHESTER    | NH | 03867-3416 | Ward 2   | Ward 6 |
| 0128-0002-0000 | 104 CHARLES ST            | ARNDT GAIL D                   |                               | 104 CHARLES ST               | ROCHESTER    | NH | 03867-3416 | Ward 2   | Ward 6 |
| 0128-0003-0000 | 106 CHARLES ST            | WELLS HEATHER                  | BONGE ERIC                    | 106 CHARLES ST               | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0004-0000 | 4 BRADLEY CT              | FORBES CLAYTON                 |                               | 4 BRADLEY CT                 | ROCHESTER    | NH | 03867-3406 | Ward 2   | Ward 6 |
| 0128-0005-0000 | 6 BRADLEY CT              | CAMPBELL MELANIE A             |                               | 6 BRADLEY CT                 | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0006-0000 | 8 BRADLEY CT              | MARINO CRAIG T                 |                               | 8 BRADLEY CT                 | ROCHESTER    | NH | 03867-3406 | Ward 2   | Ward 6 |
| 0128-0007-0000 | 7 BRADLEY CT              | ALONZI DEREK                   |                               | 7 BRADLEY CT                 | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0008-0000 | 5 BRADLEY CT              | JMC & TLC TRUST %              | COLLINS JAKE M & TRACEY L     | 5 BRADLEY CT                 | ROCHESTER    | NH | 03867-3407 | Ward 2   | Ward 6 |
| 0128-0009-0000 | 108 CHARLES ST            | COOK JODI L & ERNEST E JR      |                               | 108 CHARLES ST               | ROCHESTER    | NH | 03867-3417 | Ward 2   | Ward 6 |
| 0128-0010-0000 | 110-112 CHARLES ST        | KOZLOWSKI KRZYSZTOF S & RENATA |                               | 9 ACADEMY ST                 | ROCHESTER    | NH | 03867-3015 | Ward 2   | Ward 6 |
| 0128-0011-0000 | 114 CHARLES ST            | PALLAS FAMILY REV TRUST %      | PALLAS ROBERT J & JOANNE V    | 114 CHARLES ST               | ROCHESTER    | NH | 03867-3419 | Ward 2   | Ward 6 |
| 0128-0012-0000 | 116 CHARLES ST            | DELLA GATTA THOMAS J JR        |                               | 116 B CHARLES ST             | ROCHESTER    | NH | 03867-3419 | Ward 2   | Ward 6 |
| 0128-0013-0000 | 118 CHARLES ST            | SHERWOOD PAUL                  |                               | 118 CHARLES ST               | ROCHESTER    | NH | 03867-3419 | Ward 2   | Ward 6 |
| 0128-0014-0000 | 120 CHARLES ST            | DOWE REGAN C                   |                               | 120 A CHARLES ST             | ROCHESTER    | NH | 03867-3419 | Ward 2   | Ward 6 |
| 0128-0015-0000 | 122 CHARLES ST            | DUTKOWSKI HENRY                |                               | 122 CHARLES ST UNIT B        | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0016-0000 | 126 CHARLES ST            | CHAFE ROGER L & TRACY A        |                               | 126 CHARLES ST               | ROCHESTER    | NH | 03867-3419 | Ward 2   | Ward 6 |
| 0128-0017-0000 | 4 SCOTT ST                | ST JEAN LORRAINE G             |                               | P O BOX 156                  | ROCHESTER    | NH | 03866-0156 | Ward 2   | Ward 6 |
| 0128-0018-0000 | 2 OSBORNE ST              | GOODWIN JAMES F                |                               | 2 OSBORNE ST                 | ROCHESTER    | NH | 03867-3432 | Ward 2   | Ward 6 |
| 0128-0019-0000 | 597 COLUMBUS AVE          | TWO TOP LLC                    |                               | PO BOX 869                   | SANBORNVILLE | NH | 03872      | Ward 2   | Ward 6 |
| 0128-0020-0000 | 8 OSBORNE ST              | GRANITE STATE RESORTS LLC      |                               | 327 EMERALD BAY CIR UNIT W7  | NAPLES       | FL | 34110-7630 | Ward 2   | Ward 6 |
| 0128-0021-0000 | 10 OSBORNE ST             | O'BRIEN HARLEY F &             | ROWE SARAH                    | 122 WINKLEY FARM LN          | ROCHESTER    | NH | 03867-4274 | Ward 2   | Ward 6 |
| 0128-0022-0000 | 14 OSBORNE ST             | SOIETT KATHERINE LOUISE &      | CRICKARD DANA MILLS           | 14 OSBORNE ST                | ROCHESTER    | NH | 03867-3432 | Ward 2   | Ward 6 |
| 0128-0023-0000 | 18 OSBORNE ST             | GILLESPIE ANDREA L             |                               | 18 OSBORNE ST                | ROCHESTER    | NH | 03867-3432 | Ward 2   | Ward 6 |
| 0128-0024-0000 | 20 OSBORNE ST             | TAYLOR ARTHUR L                |                               | 479 TOVAR DRIVE              | SAN JOSE     | CA | 95123-4948 | Ward 2   | Ward 6 |
| 0128-0025-0000 | 12 IRISH ST               | ALLEN PAULYNN B                |                               | 12 IRISH ST                  | ROCHESTER    | NH | 03867-3453 | Ward 2   | Ward 6 |
| 0128-0026-0000 | 45 HANCOCK ST             | BJW ENTERPRISES LLC            |                               | 150 LOWELL ST                | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0026-0001 | 31 HANCOCK ST             | THIBAUDEAU AARON J & JANA J    |                               | 31 HANCOCK ST                | ROCHESTER    | NH | 03867-3528 | Ward 2   | Ward 6 |
| 0128-0026-0002 | 49 HANCOCK ST             | KAPNOHORIA ENTERPRISES LLC     |                               | 49 HANCOCK ST                | ROCHESTER    | NH | 03867-3528 | Ward 2   | Ward 6 |
| 0128-0027-0000 | 27 HANCOCK ST             | IHT LLC                        | % FENTON GROEN                | 120 WASHINGTON ST STE 302    | ROCHESTER    | NH | 03839-5517 | Ward 2   | Ward 6 |
| 0128-0028-0000 | 25 HANCOCK ST             | GBOT INC                       |                               | P O BOX 1956                 | ROCHESTER    | NH | 03866-1956 | Ward 2   | Ward 6 |
| 0128-0029-0000 | 23 HANCOCK ST             | GBOT INC                       |                               | P O BOX 1956                 | ROCHESTER    | NH | 03866-1956 | Ward 2   | Ward 6 |
| 0128-0030-0000 | 9 BLAKE ST                | ENMAN DAVID R & LOIS L         |                               | 9 BLAKE ST                   | ROCHESTER    | NH | 03867-3405 | Ward 2   | Ward 6 |
| 0128-0031-0000 | 7 BLAKE ST                | INGRAM WILLIAM & ANNA M        |                               | 7 BLAKE ST                   | ROCHESTER    | NH | 03867-3405 | Ward 2   | Ward 6 |
| 0128-0032-0000 | 5 BLAKE ST                | MYLER GARY P & NITA L          |                               | 108 ST JAMES AVE             | MILTON       | NH | 03851-4623 | Ward 2   | Ward 6 |
| 0128-0033-0000 | 1-3 BLAKE ST              | ELLIS CHRISTOPHER J            |                               | 3 BLAKE ST # 1               | ROCHESTER    | NH | 03867      | Ward 2   | Ward 6 |
| 0128-0034-0000 | 15 HANCOCK ST             | BRENNAN SHAWN P                |                               | P O BOX 553                  | ROCHESTER    | NH | 03866-0553 | Ward 2   | Ward 6 |
| 0128-0035-0000 | 2 DUBLIN WAY              | N & M WENTWORTH PROPERTIES LLC |                               | P O BOX 5                    | ROCHESTER    | NH | 03866-0005 | Ward 2   | Ward 6 |
| 0131-0001-0000 | 716 COLUMBUS AVE          | PARTNERS HALEY & RICHARD       |                               | 724 COLUMBUS AVE             | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0131-0002-0000 | 724 COLUMBUS AVE          | PARTNERS HALEY & RICHARD       |                               | 724 COLUMBUS AVE             | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0131-0003-0000 | 736 COLUMBUS AVE          | SCHOFIELD THOMAS L             |                               | 56 MEETINGHOUSE HILL RD      | FARMINGTON   | NH | 03835-4112 | Ward 3   | Ward 2 |
| 0131-0004-0000 | 742 COLUMBUS AVE          | CITY OF ROCHESTER              |                               | 31 WAKEFIELD ST              | ROCHESTER    | NH |            | 0 Ward 3 | Ward 2 |
| 0131-0005-0000 | 750 COLUMBUS AVE          | 26 DERRY ROAD REALTY           | HOLDINGS LLC                  | 750 COLUMBUS AVE             | ROCHESTER    | NH | 03867-3925 | Ward 3   | Ward 2 |
| 0132-0036-0000 | 43 OLD DOVER RD           | CITY OF ROCHESTER              |                               | 31 WAKEFIELD ST              | ROCHESTER    | NH |            | 0 Ward 3 | Ward 2 |
| 0132-0037-0000 | 41 OLD DOVER RD           | 41 OLD DOVER ROAD LLC          |                               | 41 OLD DOVER RD              | ROCHESTER    | NH | 03867-3445 | Ward 3   | Ward 2 |
| 0132-0038-0000 | 39 OLD DOVER RD           | 41 OLD DOVER ROAD LLC          |                               | 41 OLD DOVER RD              | ROCHESTER    | NH | 03867-3445 | Ward 3   | Ward 2 |
| 0132-0039-0000 | 25 OLD DOVER RD           | SWD PROPERTY MANAGEMENT LLC    |                               | P O BOX 716                  | EXETER       | NH | 03833-0716 | Ward 3   | Ward 2 |
| 0132-0040-0000 | 694 COLUMBUS AVE          | NORTHEAST CREDIT UNION         | % ACCOUNTING DEPT             | P O BOX 1240                 | PORTSMOUTH   | NH | 03802-1240 | Ward 3   | Ward 2 |
| 0132-0041-0000 | 1 OLD DOVER RD            | HUMORESQUE LLC                 |                               | P O BOX 4008                 | PORTSMOUTH   | NH | 03802-4008 | Ward 3   | Ward 2 |
| 0132-0042-0000 | 1 OLD DOVER RD            | MERCHANT NATL BANK/BANK OF NH  |                               | 380 WELLINGTON ST 12TH FLOOR | LONDON       | ON | N6A 4S4    | Ward 3   | Ward 2 |
| 0132-0043-0000 | 682 COLUMBUS AVE          | HUMORESQUE LLC                 |                               | P O BOX 4008                 | PORTSMOUTH   | NH | 03802      | Ward 3   | Ward 2 |
| 0132-0045-0000 | 710 COLUMBUS AVE          | 710 COLUMBUS AVENUE LLC        |                               | 112 GATES ST                 | PORTSMOUTH   | NH | 03801-4608 | Ward 3   | Ward 2 |
| 0136-0069-0000 | 01-24 PARTRIDGE GREEN WAY | PARTRIDGE GREEN OF NH LLC      | % HODGES DEVELOPMENT CORP     | 201 LOUDON RD                | CONCORD      | NH | 03301      | Ward 3   | Ward 2 |
| 0136-0070-0000 | 0 BRAMBER II              | BRAMBER II CONDO ASSOCIATION   | % EVERGREEN MGMT GROUP        | 17 COMMERCE DR               | BEDFORD      | NH | 03110-7059 | Ward 3   | Ward 2 |
| 0136-0070-0001 | 1 BRAMBER II              | HARRIS BARBARA                 |                               | 1 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0002 | 2 BRAMBER II              | PINAULT BRIAN R                |                               | 2 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0003 | 3 BRAMBER II              | KURDT KARLEE L & TIMOTHY J     |                               | 3 BRAMBER DR #3              | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0004 | 4 BRAMBER II              | KELLEY PATRICIA V              |                               | 4 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0005 | 5 BRAMBER II              | KING KRISTIN                   |                               | 5 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0006 | 6 BRAMBER II              | GRUND EILEEN                   |                               | 6 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0007 | 7 BRAMBER II              | MAYRAND EDMOND J III &         | ASTRID MAGES                  | 7 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0008 | 8 BRAMBER II              | SPRAGUE DARRELL E JR & JUNE E  |                               | 8 BRAMBER II                 | ROCHESTER    | NH | 03867-4566 | Ward 3   | Ward 2 |
| 0136-0070-0009 | 9 BRAMBER II              | NADEAU STANLEY J               |                               | P O BOX 1275                 | MILTON       | NH | 03851-1275 | Ward 3   | Ward 2 |
| 0136-0070-0010 | 10 BRAMBER II             | MCCARTEN EDWARD                |                               | 10 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0011 | 11 BRAMBER II             | KELLY GEORGE                   |                               | 39 SO MAIN ST                | ROCHESTER    | NH | 03867-2755 | Ward 3   | Ward 2 |
| 0136-0070-0012 | 12 BRAMBER II             | SWAIN NANETTE K &              | MARCOTTE C G & N P & T B      | 12 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0013 | 13 BRAMBER II             | LAJOIE LEEANN                  |                               | 13 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0014 | 14 BRAMBER II             | MORGAN DIANNE                  |                               | 14 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0015 | 15 BRAMBER II             | HOBBS CORNELIUS III            |                               | 15 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0016 | 16 BRAMBER II             | WILLIAMSON BARBARA             |                               | 16 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0017 | 17 BRAMBER II             | HERNANDEZ ALEXANDER & ASHLEY   |                               | 17 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0018 | 18 BRAMBER II             | MAZZARI RICHARD                |                               | 18 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0019 | 19 BRAMBER II             | GULLOTTI MARK S & JULIE JO E   |                               | 19 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0020 | 20 BRAMBER II             | CHICK STACEY J                 |                               | 20 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0021 | 21 BRAMBER II             | HENDERSON CHRISTOPHER R        |                               | 21 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0022 | 22 BRAMBER II             | MARTIN SARAH & JUDY            |                               | 22 BRAMBER DR UNIT 2         | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0136-0070-0023 | 23 BRAMBER II             | YUNIARTI ISRAELA &             | PANGEMANAN MICHEL YULIAND     | 23 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0024 | 24 BRAMBER II             | LOPEZ STEPHEN A &              | ALBERT DIANNE M               | 24 BRAMBER II                | ROCHESTER    | NH | 03867-4567 | Ward 3   | Ward 2 |
| 0136-0070-0025 | 25 BRAMBER II             | GAUDETTE BRITTANY              |                               | 25 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0026 | 26 BRAMBER II             | GARLAND PAUL A & TONJA D       |                               | 4 PENNY LN                   | NEW DURHAM   | NH | 03855      | Ward 3   | Ward 2 |
| 0136-0070-0027 | 27 BRAMBER II             | FECHNER DARCY A                |                               | 27 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0028 | 28 BRAMBER II             | MCHUGH ERIC S & JILLIANNE M    |                               | 28 BRAMBER II                | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0136-0070-0029 | 29 BRAMBER II             | KNIGHTS LARRY D & BEVERLEY C   |                               | P O BOX 618                  | SANBORNVILLE | NH | 03872-0618 | Ward 3   | Ward 2 |
| 0136-0070-0030 | 30 BRAMBER II             | PETERS FAMILY LIVING TRUST %   | PETERS GEORGE R & JACQUELINE  | 30 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0031 | 31 BRAMBER II             | MCGARTLAND SEAN P              |                               | 31 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0032 | 32 BRAMBER II             | STERPKA CHRISTOPHER F &        | STERPKA ASHLEY D              | 32 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0033 | 33 BRAMBER II             | STRONG DANIEL J                |                               | 33 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0034 | 34 BRAMBER II             | ROBERTS WILLIAM A & TAMMY      |                               | 34 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0070-0035 | 35 BRAMBER II             | HAMEL MARC                     | MCKENNEY MICHELLE             | 35 BRAMBER II                | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0136-0070-0036 | 36 BRAMBER II             | LIBBY WILLIAM R                |                               | 149 DRY HILL RD              | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0136-0070-0037 | 37 BRAMBER II             | LAM KARLA                      |                               | 131 CHARLES ST               | ROCHESTER    | NH | 03867      | Ward 3   | Ward 2 |
| 0136-0070-0038 | 38 BRAMBER II             | MCENTIRE STEVEN K FAM TRUST %  | MCENTIRE STEVEN K TRUSTEE     | 115 MERRYMEETING RD          | NEW DURHAM   | NH | 03855      | Ward 3   | Ward 2 |
| 0136-0070-0039 | 39 BRAMBER II             | SHACKELFORD REUEL N & DONNA A  |                               | 39 BRAMBER II                | ROCHESTER    | NH | 03867-4568 | Ward 3   | Ward 2 |
| 0136-0071-0000 | 63 OLD DOVER RD           | CITY OF ROCHESTER              |                               | 31 WAKEFIELD ST              | ROCHESTER    | NH |            | 0 Ward 3 | Ward 2 |
| 0136-0072-0000 | 61 OLD DOVER RD           | CHRANE W SCOTT & RAE ANN H     |                               | 61 OLD DOVER RD              | ROCHESTER    | NH | 03867-3454 | Ward 3   | Ward 2 |
| 0136-0073-0000 | 59 OLD DOVER RD           | GAUTHIER ROBERT D              |                               | 59 OLD DOVER RD              | ROCHESTER    | NH | 03867-3454 | Ward 3   | Ward 2 |
| 0136-0074-0000 | 0 OLD DOVER RD            | SECRETARY OF VETERANS AFFAIRS  |                               | 1240 EAST NINTH ST           | CLEVELAND    | OH | 44199      | Ward 3   | Ward 2 |
| 0136-0075-0000 | 57 OLD DOVER RD           | SECRETARY OF VETERANS AFFAIRS  |                               | 1240 EAST NINTH ST           | CLEVELAND    | OH | 44199      | Ward 3   | Ward 2 |
| 0136-0076-0000 | 51 OLD DOVER RD           | CITY OF ROCHESTER              |                               | 31 WAKEFIELD ST              | ROCHESTER    | NH |            | 0 Ward 3 | Ward 2 |
| 0136-0077-0000 | 45 OLD DOVER RD           | CITY OF ROCHESTER              |                               | 31 WAKEFIELD ST              | ROCHESTER    | NH |            | 0 Ward 3 | Ward 2 |
| 0137-0001-0000 | 754 COLUMBUS AVE          | JOHNSON JOSEPH L               |                               | 6 KODIAK CT                  | ROCHESTER    | NH | 03868-8626 | Ward 3   | Ward 2 |
| 0137-0002-0000 | 760 COLUMBUS AVE          | NORTHERN UTILITIES INC         | % UNITIL ACCOUNTS PAYABLE     | 6 LIBERTY LANE WEST          | HAMPTON      | NH | 03842-1704 | Ward 3   | Ward 2 |
| 0137-0003-0000 | 770 COLUMBUS AVE          | NORTHERN UTILITIES INC         | % UNITIL ACCOUNTS PAYABLE     | 6 LIBERTY LANE WEST          | HAMPTON      | NH | 03842-1704 | Ward 3   | Ward 2 |
| 0139-0012-0000 | 107 OLD DOVER RD          | BEEBE JESSICA E &              | PAQUETTE JENNIFER M           | 107 OLD DOVER RD             | ROCHESTER    | NH | 03867-4545 | Ward 3   | Ward 2 |
| 0139-0012-0001 | 8 BIRCH DR                | HILSON DAVID J                 |                               | 8 BIRCH DR                   | ROCHESTER    | NH | 03867-4605 | Ward 3   | Ward 2 |



|                |                     |                                 |                                |                        |            |    |            |          |        |
|----------------|---------------------|---------------------------------|--------------------------------|------------------------|------------|----|------------|----------|--------|
| 0139-0013-0000 | 103 OLD DOVER RD    | NORWOOD DANIEL T & IRENE        |                                | 103 OLD DOVER RD       | ROCHESTER  | NH | 03867-4545 | Ward 3   | Ward 2 |
| 0139-0014-0000 | 101 OLD DOVER RD    | SPOOR BRIAN &                   | DAVIS LINDA                    | 101 OLD DOVER RD       | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0139-0015-0000 | 4 BIRCH DR          | BARTLETT CAHILL IRREV TRUST %   | CAHILL CAROL TRUSTEE           | 4 BIRCH DR             | ROCHESTER  | NH | 03867-4605 | Ward 3   | Ward 2 |
| 0139-0016-0000 | 6 BIRCH DR          | HALLBERT ANDREW C & JESSICA     |                                | 6 BIRCH DR             | ROCHESTER  | NH | 03867-4605 | Ward 3   | Ward 2 |
| 0139-0017-0000 | 12 BIRCH DR         | URICH MICHAEL J                 |                                | 12 BIRCH DR            | ROCHESTER  | NH | 03867-4605 | Ward 3   | Ward 2 |
| 0139-0018-0000 | 11 BIRCH DR         | LASSONDE PAUL R & LINDA         |                                | 11 BIRCH DR            | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0019-0000 | 0 OLD DOVER RD      | LASSONDE PAUL R & LINDA         |                                | 11 BIRCH DR            | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0020-0000 | 9 BIRCH DR          | TRUSH ANDREW E & BARBARA &      | HOWARD ANDREA L                | 9 BIRCH DR             | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0021-0000 | 7 BIRCH DR          | MERSEREAU JOHN A                |                                | 7 BIRCH DR             | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0022-0000 | 5 BIRCH DR          | MILLER DAVID A                  |                                | 5 BIRCH DR             | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0023-0000 | 3 BIRCH DR          | RAMIREZ DIAZ JOE & LYNN         |                                | 3 BIRCH DR             | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0024-0000 | 1-1/2 BIRCH DR      | BARDAN PROPERTIES LLC           |                                | P O BOX 404            | DOVER      | NH | 03821-0404 | Ward 3   | Ward 2 |
| 0139-0025-0000 | 1 BIRCH DR          | LABBE DENNIS D & BOBBIE         |                                | 1 BIRCH DR             | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0139-0026-0000 | 97-99 OLD DOVER RD  | DEMING DAVID K & STEPHANIE W    |                                | 112 CONCORD RD         | LEE        | NH | 03861      | Ward 3   | Ward 2 |
| 0139-0027-0000 | 95 OLD DOVER RD     | FERULLO LOUIS G & KRISTAN &     | FERULLO L DANIEL               | 95 OLD DOVER RD        | ROCHESTER  | NH | 03867-4564 | Ward 3   | Ward 2 |
| 0139-0028-0000 | 93 OLD DOVER RD     | CANDILIERI JOE                  |                                | 145 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0139-0029-0000 | 89-91 OLD DOVER RD  | CICCOTELLI ANTHONY              |                                | 2 ASHWOOD CT           | ATKINSON   | NH | 03811      | Ward 3   | Ward 2 |
| 0140-0074-0000 | 147 OLD DOVER RD    | WHITESTONE BLAINE MAXWELL       |                                | 50 PHEASANT LN         | MANCHESTER | NH | 03109-5927 | Ward 3   | Ward 2 |
| 0140-0075-0000 | 145 OLD DOVER RD    | CANDILIERI JOSEPH &             | FLYNN JACQUELYN                | 145 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0075-0001 | 151 OLD DOVER RD    | GRAVEL KAREN & DANA             |                                | 151 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0075-0002 | 14 SEAVEY BROOK LN  | CUTHBERTSON FAM REV TRUST       | % CUTHBERTSON RICHARD W &      | 14 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867-5287 | Ward 3   | Ward 2 |
| 0140-0075-0003 | 20 SEAVEY BROOK LN  | PECK STEPHEN M & NANCY M        |                                | 20 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0140-0075-0004 | 33 SEAVEY BROOK LN  | DIGILIO ANDREA                  |                                | 33 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867-5287 | Ward 3   | Ward 2 |
| 0140-0075-0005 | 31 SEAVEY BROOK LN  | GULLISON BRANDON & JENNIFER     |                                | 31 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0140-0075-0006 | 27 SEAVEY BROOK LN  | BROOKS AARON S &                | BROOKS STEFANI NIEMAN          | 27 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867-5287 | Ward 3   | Ward 2 |
| 0140-0075-0007 | 21 SEAVEY BROOK LN  | CULLEN JOHN R & ERIN A          |                                | 21 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867-5287 | Ward 3   | Ward 2 |
| 0140-0075-0008 | 13 SEAVEY BROOK LN  | PROVOST DONALD R JR & TAMI J    |                                | 13 SEAVEY BROOK LN     | ROCHESTER  | NH | 03867-5287 | Ward 3   | Ward 2 |
| 0140-0076-0000 | 141 OLD DOVER RD    | DOONAN JAMES P III &            | DOONAN SHANNON L               | 141 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0077-0000 | 139 OLD DOVER RD    | BARKER EVELEIGH E               |                                | 139 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0078-0000 | 137 OLD DOVER RD    | MENDONCA WHITNEY BOOTH &        | MENDONCA JOSEPH ANTHONY IV     | 137 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0079-0000 | 13 ALICE LN         | ROBERGE SCOTT R                 |                                | 13 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0001 | 17 ALICE LN         | KENNEY JOHN T & SANDRA J        |                                | 17 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0002 | 21 ALICE LN         | SHAW THOMAS C & JUDY P          |                                | 21 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0003 | 23 ALICE LN         | KING JAMES A & CHRISTINE S      |                                | 23 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0004 | 27 ALICE LN         | SEAWARDS FAMILY LIVING TRUST    | % SEAWARDS JAMES R & PENELOPE  | 27 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0005 | 29 ALICE LN         | AUBIN FAMILY IRREV TRUST        | %AUBIN CONRAD & BRENDA TRUSTEE | 29 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0006 | 31 ALICE LN         | MAI NGUYEN B & KIM N            |                                | 31 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0079-0007 | 12 ALICE LN         | BREWSTER ROBERT A & CHRISTINE   | H                              | 12 ALICE LN            | ROCHESTER  | NH | 03867-8502 | Ward 3   | Ward 2 |
| 0140-0080-0000 | 133 OLD DOVER RD    | WALSH HEATHER &                 | PRESTOSZ KEVIN                 | 133 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0081-0000 | 131 OLD DOVER RD    | MACE LISA B                     |                                | 131 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0082-0000 | 129 OLD DOVER RD    | TOWNSEND JASON R                |                                | 691 COLONIAL DR        | PORTSMOUTH | NH | 03801-4750 | Ward 3   | Ward 2 |
| 0140-0083-0000 | 127 OLD DOVER RD    | BOLAND TIMOTHY P                |                                | 127 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0084-0000 | 125 OLD DOVER RD    | COLLINS LAURA                   |                                | 125 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0085-0000 | 121 OLD DOVER RD    | EDWARDS ROBERT & THERESA        |                                | 121 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0086-0000 | 117 OLD DOVER RD    | YOUNGREN GRACE L REV TRUST &    | YOUNGREN JAMES A REV TRUST %   | 117 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0140-0087-0000 | 115 OLD DOVER RD    | TAYLOR KELLEY D                 |                                | 115 OLD DOVER RD       | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0140-0088-0000 | 19 BIRCH DR         | FILIP MAREK &                   | WEITZMAN FILIP TERI            | 19 BIRCH DR            | ROCHESTER  | NH | 03867-4606 | Ward 3   | Ward 2 |
| 0140-0089-0000 | 15 BIRCH DR         | MCKENNA SUSAN V REV TRUST %     | PARADIE THERESA B &            | 15 BIRCH DR            | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0140-0090-0000 | 109 OLD DOVER RD    | LAMBERT DAVID R & BEVERLY J     | REVOCABLE LIVING TRUST %       | 109 OLD DOVER RD       | ROCHESTER  | NH | 03867-4545 | Ward 3   | Ward 2 |
| 0253-0086-0000 | 50 TEBBETTS RD      | OPEN SPACE COMMON OWNERSHIP     |                                | NA                     |            |    |            | 0 Ward 3 | Ward 2 |
| 0253-0086-0001 | 181 OLD DOVER RD    | FLANDERS GARY A & OLGA V        |                                | 181 OLD DOVER RD       | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0253-0086-0002 | 183 OLD DOVER RD    | BUNGARD NEAL E & DONNA L        |                                | 183 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0086-0003 | 185 OLD DOVER RD    | THOMAS JASON K                  |                                | 185 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0086-0004 | 187 OLD DOVER RD    | BRIAN REVOCABLE TRUST %         | CARROLL BRIAN J TRUSTEE        | 187 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0086-0005 | 3 ANGELA LN         | DAVIS EDWARD A REV TRUST %      | DAVIS EDWARD A TRUSTEE         | 3 ANGELA LN            | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0006 | 11 ANGELA LN        | MAY ROBERT & MARLENE FAM TRUST% | MAY ROBERT C JR & MARLENE O    | 11 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0007 | 17 ANGELA LN        | CORSON GEOFFREY A & JOANNE E    | LIVING TRUST % CORSON G A & )  | 17 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0008 | 25 ANGELA LN        | DUBOIS FAMILY REV TRUST %       | DUBOIS MICHAEL L & NANCY A     | 25 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0009 | 29 ANGELA LN        | MANGINI PATRICIA REVOC TRUST %  | MANGINI PATRICIA A TRUSTEE     | 29 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0010 | 31 ANGELA LN        | SIMMERS TRACEY K REV TRUST &    | SIMMERS JOHN A REV TRUST %     | 31 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0011 | 18 ANGELA LN        | DUBOIS DENNIS & PATRICIA        |                                | 18 ANGELA LN           | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0253-0086-0012 | 14 ANGELA LN        | IDA REALTY TRUST                |                                | 14 ANGELA LN           | ROCHESTER  | NH | 03867-5251 | Ward 3   | Ward 2 |
| 0253-0086-0013 | 42 TEBBETTS RD      | LABRANCHE COURTNEY & KYLE       | WOLF WALTER L                  | 42 TEBBETTS RD         | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0253-0086-0014 | 36 TEBBETTS RD      | MONDOUX GREGORY R &             | WENTWORTH REGINA               | 36 TEBBETTS RD         | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0253-0087-0000 | 44 TEBBETTS RD      | FREE TRADE INC                  |                                | P O BOX 426            | DOVER      | NH | 03821-0426 | Ward 3   | Ward 2 |
| 0253-0088-0000 | 177 OLD DOVER RD    | COKER RONALD S & MARY JANE      |                                | 177 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0089-0000 | 175 OLD DOVER RD    | BURKE MARGARET T                |                                | 175 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0090-0000 | 173 OLD DOVER RD    | JEANSON GREGORY W &             | JEANSON MAUREEN ANNE           | 173 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0091-0000 | 171 OLD DOVER RD    | MCGRATH MATTHEW P & MICHELLE D  |                                | 171 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0092-0000 | 167 OLD DOVER RD    | BAKER MORGAN                    |                                | 167 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0093-0000 | 161 OLD DOVER RD    | DURKAN RICHARD B JR             |                                | 161 OLD DOVER RD       | ROCHESTER  | NH | 03867-4546 | Ward 3   | Ward 2 |
| 0253-0093-0001 |                     |                                 |                                |                        |            |    |            | Ward 3   | Ward 2 |
| 0253-0093-0002 | 163 OLD DOVER RD    | CROSBY THOMAS J                 |                                | 163 OLD DOVER RD       | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0253-0094-0000 | 155 OLD DOVER RD    | BURROWS CHARLES A               |                                | 155 OLD DOVER RD       | ROCHESTER  | NH | 03867      | Ward 3   | Ward 2 |
| 0113-0022-0000 | 6 HILLSDALE RD      | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0113-0023-0000 | 1 PINK ST           | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0113-0024-0000 | 8 HILLSDALE RD      | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0113-0025-0000 | 10 HILLSDALE RD     | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0116-0156-0000 | 74 WAKEFIELD ST     | EJARQUE FAMILY LLC              |                                | 78 WAKEFIELD ST        | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0116-0157-0000 | 78 WAKEFIELD ST     | EJARQUE ELIZABETH W REV TRUST   | % TRUSTEE                      | 78 WAKEFIELD ST        | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0116-0158-0000 | 82 WAKEFIELD ST     | 82 WAKEFIELD ST LLC             |                                | 82 WAKEFIELD ST        | ROCHESTER  | NH | 03867-1921 | Ward 6   | Ward 5 |
| 0116-0159-0000 | 84 WAKEFIELD ST     | 84 WAKEFIELD ST LLC             |                                | 82 WAKEFIELD ST        | ROCHESTER  | NH | 03867-1921 | Ward 6   | Ward 5 |
| 0116-0160-0000 | 86 WAKEFIELD ST     | MCGILL RAYMOND                  |                                | 86 WAKEFIELD ST        | ROCHESTER  | NH | 03867-1921 | Ward 6   | Ward 5 |
| 0116-0161-0000 | 90 WAKEFIELD ST     | COMMUNITY ACTION PARTNERSHIP    | OF STRAFFORD COUNTY            | 577 CENTRAL AVE STE 10 | DOVER      | NH | 03820-1005 | Ward 6   | Ward 5 |
| 0116-0162-0000 | 94-1/2 WAKEFIELD ST | JOHNSON MARILYN M REVOCABLE     | TRUST % TRUSTEE                | 94 1/2 WAKEFIELD ST    | ROCHESTER  | NH | 03867-1921 | Ward 6   | Ward 5 |
| 0116-0163-0000 | 96 WAKEFIELD ST     | JOHNSON MARILYN M REVOCABLE     | TRUST % TRUSTEE                | 94 1/2 WAKEFIELD ST    | ROCHESTER  | NH | 03867-1921 | Ward 6   | Ward 5 |
| 0116-0164-0000 | 98 WAKEFIELD ST     | GRAVEL PALMA R REVOC TRUST      | % GRAVEL PALMA R TRUSTEE       | 13 PATTON ST           | ROCHESTER  | NH | 03867-1114 | Ward 6   | Ward 5 |
| 0116-0173-0000 | 0 DOMINICUS CT      | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0116-0173-0000 | 0 DOMINICUS CT      | CITY OF ROCHESTER               |                                | 31 WAKEFIELD ST        | ROCHESTER  | NH |            | 0 Ward 6 | Ward 5 |
| 0121-0361-0000 | 109 NO MAIN ST      | NELSON ERIC D & AMY M           |                                | 109 NO MAIN ST         | ROCHESTER  | NH | 03867-1924 | Ward 6   | Ward 5 |
| 0121-0362-0000 | 107 NO MAIN ST      | STITCHES ALTERATIONS &          | NEEDLEWORKS LLC                | 7 MADISON AVE          | ROCHESTER  | NH | 03867-1816 | Ward 6   | Ward 5 |
| 0121-0363-0000 | 105 NO MAIN ST      | REYNOLDS CLAYTON L III          |                                | 118 OAK ST             | ROCHESTER  | NH | 03839      | Ward 6   | Ward 5 |
| 0121-0364-0000 | 103 NO MAIN ST      | HOOP70 LLC                      |                                | 16 ABBOTT ST           | ROCHESTER  | NH | 03868-8417 | Ward 6   | Ward 5 |
| 0121-0365-0000 | 0 NO MAIN ST        | HERVEYS TIRE CO INC             |                                | 22 UNION ST            | ROCHESTER  | NH | 03867-1911 | Ward 6   | Ward 5 |
| 0121-0366-0000 | 101 NO MAIN ST      | VONGSAY LLC                     |                                | P O BOX 562            | MILTON     | NH | 03851-0562 | Ward 6   | Ward 5 |
| 0121-0367-0000 | 95 NO MAIN ST       | BERGERON GERARD LAWRENCE REV    | TRUST % BERGERON GERARD L      | 95 NO MAIN ST          | ROCHESTER  | NH | 03867-1924 | Ward 6   | Ward 5 |
| 0121-0368-0000 | 6 UNION ST          | M K REALTY TRUST                |                                | P O BOX 1443           | ROCHESTER  | NH | 03866-1443 | Ward 6   | Ward 5 |
| 0121-0368-0001 | 91 NO MAIN ST       | DUNN CHARLES F & WENDI P        |                                | 91 NO MAIN ST          | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0121-0385-0000 | 64 WAKEFIELD ST     | ROY FAM REV TRUST %             | ROY JAMES M & NANCY G TRUSTEES | 64 WAKEFIELD ST        | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0121-0386-0000 | 60-62 WAKEFIELD ST  | ROCHSHIRE TRUST % P C HAUGHEY   | TRUSTEE                        | 1660 SOLDIERS FIELD RD | BOSTON     | MA | 02135-1108 | Ward 6   | Ward 5 |
| 0121-0387-0000 | 0 WAKEFIELD ST      | ROCHSHIRE TRUST % PHILLIP       | C HAUGHEY TRUSTEE              | 1660 SOLDIERS FIELD RD | BOSTON     | MA | 02135-1108 | Ward 6   | Ward 5 |
| 0121-0389-0000 | 24 UNION ST         | HERVEY JANE F REV TRUST         | % JANE F HERVEY TRUSTEE        | 22 UNION ST            | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0121-0390-0000 | 22 UNION ST         | HERVEY JANE F REVOCABLE TRUST   | % JANE F HERVEY TRUSTEE        | 22 UNION ST            | ROCHESTER  | NH | 03867-1911 | Ward 6   | Ward 5 |
| 0121-0391-0000 | 16 UNION ST         | HERVEY JANE F REVOCABLE         | TRUST % JANE F HERVEY TRUSTEE  | 22 UNION ST            | ROCHESTER  | NH | 03867      | Ward 6   | Ward 5 |
| 0121-0392-0000 | 14 UNION ST         | REDMOND CHRISTOPHER             |                                | 14 UNION ST            | ROCHESTER  | NH | 03867-3009 | Ward 6   | Ward 5 |
| 0121-0393-0000 | 12 UNION ST         | CHENG KAM CHU                   |                                | P O BOX 1443           | ROCHESTER  | NH | 03866-1443 | Ward 6   | Ward 5 |

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City Clerk's Office

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**Resolution Authorizing \$17,000.00 Appropriation from the Economic Development Special Reserve Fund for Water Street Paving**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That, in accordance with §7-63 (A) (2), the amount of Seventeen Thousand Dollars (\$17,000.00) is hereby appropriated from the Economic Development Special Reserve Fund to pay for the costs associated with paving portions of Water Street associated with the City's Development Agreement for the so-called Scenic/Salinger Project which is part of the economic revitalization of the City's historic downtown.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. All projects will be assigned a unique account number for tracking and reported purposes.

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City Clerk's Office

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09/30/2021

## City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

|                |
|----------------|
| AGENDA SUBJECT |
|----------------|

|   |   |
|---|---|
| COUNCIL ACTION ITEM <input type="checkbox"/><br>INFORMATION ONLY <input type="checkbox"/> | FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/><br>* IF YES ATTACH A FUNDING RESOLUTION FORM |
| RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>             | FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>                                       |

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| AGENDA DATE  |  |  |
| DEPT. HEAD SIGNATURE   |  |  |
| DATE SUBMITTED   |  |  |
| ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/> | * IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED |  |

#### COMMITTEE SIGN-OFF

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| COMMITTEE    |  |
| CHAIR PERSON |  |

#### DEPARTMENT APPROVALS

|                     |  |
|---------------------|--|
| DEPUTY CITY MANAGER |  |
| CITY MANAGER        |  |

#### FINANCE & BUDGET INFORMATION

|   |  |
|---|--|
| FINANCE OFFICE APPROVAL   |  |
| SOURCE OF FUNDS   |  |
| ACCOUNT NUMBER  |  |
| AMOUNT  |  |
| APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/> |  |

#### LEGAL AUTHORITY

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**SUMMARY STATEMENT**

**RECOMMENDED ACTION**

|                       |  |          |      |                |                 |             |             |            |             |
|-----------------------|--|----------|------|----------------|-----------------|-------------|-------------|------------|-------------|
| City of Rochester N H |  |          |      |                |                 |             |             |            |             |
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| Project: 19-31 CO #2  |  |          |      |                |                 |             |             |            |             |
| City                  |  |          |      |                |                 |             |             |            |             |
| Item                  | Description  | Quantity | UM   | Unit Bid Price | Total Bid Price | Quantity    | Total Price | Quantity   | Total Price |
| 1                     | Uniformed Officers (modified NHDOT 618.6)  | 1        | AL   | \$10,000.00    | \$7,500.00      | 0           | \$0.00      | 0          | \$0.00      |
| 2                     | 24" Pamrex MH Castings   | 0        | EACH | \$445.00       | \$0.00          |             | \$0.00      |            | \$0.00      |
| 3                     | 32" Pamrex MH Castings   | 0        | EACH | \$715.00       | \$0.00          |             | \$0.00      |            | \$0.00      |
| 4                     | 24" Rexus Frames And Grates  | 0        | EACH | \$475.00       | \$0.00          |             | \$0.00      |            | \$0.00      |
| 5                     | Night Work Premium   | 0        | EACH | \$400.00       | \$0.00          |             | \$0.00      |            | \$0.00      |
| 6                     | Coring Into Existing Structures  | 0        | EACH | \$575.00       | \$0.00          |             | \$0.00      |            | \$0.00      |
| 203.1                 | 18" Swale Creation Or Rehabilitation   | 0        | LF   | \$10.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 214                   | Fine Grading   | 56,181   | SY   | \$0.50         | \$28,090.50     | 190         | \$95.00     | 311        | \$155.50    |
| 304.112               | Reclaim Stabilized Base Processed In Place, 12" Deep (Includes Compaction And Calcium Addtion) | 55,848   | SY   | \$4.00         | \$223,392.00    |             | \$0.00      |            | \$0.00      |
| 306.212               | RECLAIMED STABILIZED BASE REMOVED AND REHANDLED 12 IN DEEP (F)                                 | 6,125    | CY   | \$14.00        | \$85,750.00     | 50          | \$700.00    |            | \$0.00      |
| 304.32                | Crushed Gravel For Shoulders   | 863      | CY   | \$40.00        | \$34,520.00     | 125         | \$5,000.00  |            | \$0.00      |
| 306.36                | 1.5" Stone For Reclaim Stabilized Base (blended In Via Reclaimer)                              | 2,566    | CY   | \$27.00        | \$69,282.00     |             | \$0.00      |            | \$0.00      |
| 403.11                | Bituminous Pavement, Machine Method, Base  | 7,583    | TON  | \$74.00        | \$561,142.00    | 27          | \$1,998.00  | 45         | \$3,330.00  |
| 403.11                | Bituminous Pavement, Machine Method, Wearing   | 5,205    | TON  | \$74.00        | \$385,170.00    |             | \$0.00      |            | \$0.00      |
| 403.12                | Bituminous Pavement Hand Work (not Accessible By Machine)                                      | 900      | TON  | \$125.00       | \$112,500.00    |             | \$0.00      |            | \$0.00      |
| 403.6                 | Bituminous Joint Adhesive  | 47,253   | LF   | \$1.10         | \$51,978.30     |             | \$0.00      | 140        | \$154.00    |
| 410.22                | Asphalt Emulsion Used For Tack Coat  | 5,990    | GAL  | \$6.00         | \$35,940.00     |             | \$0.00      |            | \$0.00      |
| 417                   | Cold Plane 2.0" (City To Retain Grindings At DPW Yard)   | 4,911    | SY   | \$2.00         | \$9,822.00      |             | \$0.00      |            | \$0.00      |
| 417B                  | Cold Plane Butt Joints (12" Wide Min. With Bobcat Or Similar)                                  | 2,300    | LF   | \$6.00         | \$13,800.00     |             | \$0.00      |            | \$0.00      |
| 600                   | Incidental Construction  | 1        | LS   | \$67,500.00    | \$67,500.00     |             | \$0.00      |            | \$0.00      |
| 603.82612             | 12" HDPE Smooth Interior, Corrugated Exterior Drainage Pipe                                    | 60       | LF   | \$70.00        | \$4,200.00      |             | \$0.00      |            | \$0.00      |
| 603.82615             | 15" HDPE Smooth Interior, Corrugated Exterior Drainage Pipe                                    | 0        | LF   | \$85.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 603.82618             | 18" HDPE Smooth Interior, Corrugated Exterior Drainage Pipe                                    | 0        | LF   | \$75.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 604.194               | 4' Diameter Catch Basin With Hood And 4' Deep Sump   | 0        | EACH | \$4,000.00     | \$0.00          |             | \$0.00      |            | \$0.00      |
| 604.394               | 4' Diameter Drainage Manhole   | 0        | EACH | \$4,000.00     | \$0.00          |             | \$0.00      |            | \$0.00      |
| 604.4                 | Adjustment Of Catch Basins (mortar And Brick)  | 23       | EACH | \$220.00       | \$5,060.00      |             | \$0.00      |            | \$0.00      |
| 604.5                 | Adjustment Of Manholes (mortar And Brick)  | 18       | EACH | \$220.00       | \$3,960.00      |             | \$0.00      |            | \$0.00      |
| 605.56                | 6" Perforated Polyethylene Corrugated Underdrain (includes Geotextile Wrap)                    | 0        | LF   | \$26.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 609.01                | Vertical Granite Curb (concrete Incidental To Work)  | 0        | LF   | \$60.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 609.02                | Curved Granite Curb (concrete Incidental To Work)  | 0        | LF   | \$60.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 609.21                | Sloped Granite Curb (Concrete Incidental To Work)  | 0        | LF   | \$60.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 609.5                 | Reset Granite Curb (Concrete Incidental To Work)   | 0        | LF   | \$40.00        | \$0.00          |             | \$0.00      |            | \$0.00      |
| 611.9                 | Adjustment Of Gate Boxes   | 16       | EACH | \$170.00       | \$2,720.00      |             | \$0.00      |            | \$0.00      |
| 616.650               | 6' X 50' Traffic Loops   | 0        | EACH | \$1,000.00     | \$0.00          |             | \$0.00      |            | \$0.00      |
| 619.1                 | Maintenance Of Traffic (includes Flaggers)   | 6        | EACH | \$8,000.00     | \$48,000.00     | 0.25        | \$2,000.00  | 0.25       | \$2,000.00  |
| 628.2                 | Saw Cut Pavement   | 4,950    | LF   | \$2.00         | \$9,900.00      |             | \$0.00      | 20         | \$40.00     |
| 632.0104              | Retroreflective Paint Pavement Markings, 4" Lines  | 64,832   | LF   | \$0.18         | \$11,669.76     |             | \$0.00      |            | \$0.00      |
| 632.02                | Retrorelective Pavement Markings, Symbols  | 1,150    | SF   | \$2.25         | \$2,587.50      |             | \$0.00      |            | \$0.00      |
| 646.51                | Turf Establishment (loam And Seed And Mulch)   | 1,100    | SY   | \$4.00         | \$4,400.00      |             | \$0.00      |            | \$0.00      |
| 692                   | Mobilization   | 22       | EACH | \$2,500.00     | \$55,000.00     | 0.25        | \$625.00    | 0.25       | \$625.00    |
| 1010.2                | Asphalt Escalation   | 1        | AL   | \$43,000.00    | \$43,000.00     |             | \$0.00      |            | 0           |
| 9999.99               | Service Credit Union 83 S. Main St   | 0        | LS   | \$10,012.00    | \$0.00          |             | \$0.00      |            |             |
|                       |  |          |      | \$1,876,884.06 |                 | \$10,418.00 |             | \$6,304.50 |             |

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City Clerk's Office

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**Resolution Granting Community Revitalization Tax Relief to the Properties Located at 45 and 55 North Main Street and 8 Barker Court Under the Provisions of RSA 79-E in Connection with a Proposed Rehabilitation Project**

**Be it Resolved by the Mayor and City Council of the City of Rochester, as follows:**

**Whereas**, in an effort to stimulate local economic development and enhance City downtowns and Town centers, the New Hampshire Legislature has enacted RSA Chapter 79-E, entitled “Community Revitalization Tax Relief Incentive”; and

**Whereas**, the City of Rochester adopted the provisions of such Community Revitalization Tax Relief Incentive Program pursuant to RSA Chapter 79-E by Resolution of the City Council on October 7, 2008; and

**Whereas**, the Lilac City Development, LLC, owner of the so-called 45 and 55 North Main Street and 8 Barker Court in downtown Rochester, is desirous of making use of the benefits of RSA Chapter 79-E and it has, therefore, proposed a substantial rehabilitation project with respect to the structures located upon the so-called 45 and 55 North Main Street and 8 Barker Court; and

**Whereas**, RSA Chapter 79-E requires that the governing body of the City of Rochester make certain findings and determinations with regard to a proposed substantial rehabilitation project in order for the structure to qualify for the RSA Chapter 79-E Community Revitalization Tax Relief Incentive;

**Now, Therefore**, the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby make the following findings and determinations with respect to the proposed substantial rehabilitation proposal for the so-called 45 and 55 North Main Street and 8 Barker Court properties contemplated by the owner’s Community Revitalization Tax Relief Application dated September 29, 2021, to wit:

(1) Any tax relief under the provisions of RSA Chapter 79-E or this resolution that is to be accorded with respect to the so-called 45 and 55 North Main Street and 8 Barker Court properties project shall be accorded only after the property owner grants to the City a covenant pursuant to the provisions of RSA 79-E:8 ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for which the tax relief was granted and in accordance with the requirements of RSA 79-E:8; and

(2) The Mayor and City Council find public benefits under RSA 79-E:7 in the proposed revitalization project proposed with respect to the so-called 45 and 55 North Main Street and 8 Barker Court properties project; and

(3) The proposed substantial rehabilitation project with respect to the aforesaid 45 and 55 North Main Street and 8 Barker Court Main Street properties provides the following public benefits to downtown Rochester:

- I. It enhances the economic vitality of the downtown;
- II. It enhances and improves a structure that is culturally and historically important on a local level, within the context of the City's Historic District and the City center in which the building is located;
- III. It promotes development of downtown Rochester, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B;

(4) The specific public benefit is preserved through a covenant under RSA 79-E:8 if the project is implemented consistent with (a) the aforementioned application; (b) compliance with the recommendation to the City Council approved by the Community Development Committee on October 18, 2021 (c) the terms of this resolution; and (d) any other applicable requirements of Chapter 79-E; and

(5) The Mayor and City Council find that the proposed use is consistent with the City's Master Plan and development regulations.

**Furthermore**, as a result of making such determinations and findings, and subject to the owner's compliance therewith, and with the provisions of RSA Chapter 79-E, the Mayor and City Council hereby grant the requested tax relief for a period of seven (7) years beginning with the completion of the substantial rehabilitation of the structure upon the so-called 45 and 55 North Main Street and 8 Barker Court properties.



09/30/2021

## City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

|                |
|----------------|
| AGENDA SUBJECT |
|----------------|

|   |   |
|---|---|
| COUNCIL ACTION ITEM <input type="checkbox"/><br>INFORMATION ONLY <input type="checkbox"/> | FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/><br>* IF YES ATTACH A FUNDING RESOLUTION FORM |
|---|---|

|   |   |
|---|---|
| RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/> | FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/> |
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| AGENDA DATE  |   |  |  |
| DEPT. HEAD SIGNATURE   |   |  |  |
| DATE SUBMITTED   |   |  |  |
| ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/> | * IF YES, ENTER THE TOTAL NUMBER OF<br>PAGES ATTACHED |  |  |

#### COMMITTEE SIGN-OFF

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| COMMITTEE    |  |
| CHAIR PERSON |  |

#### DEPARTMENT APPROVALS

|                     |  |
|---------------------|--|
| DEPUTY CITY MANAGER |  |
| CITY MANAGER        |  |

#### FINANCE & BUDGET INFORMATION

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|---|--|
| FINANCE OFFICE APPROVAL   |  |
| SOURCE OF FUNDS   |  |
| ACCOUNT NUMBER  |  |
| AMOUNT  |  |
| APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/> |  |

#### LEGAL AUTHORITY

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**SUMMARY STATEMENT**

**RECOMMENDED ACTION**



**45-55 North Main Street; RSA-79:E Application Summary**

**Applicant:** Greg and Paul Grant, Lilac City Development, LLC

**Eligible years:** 7

**Project:** Tear down of existing structures and the rebuild a six-story building on the lots located at 45 No Main Street, 55 North Main Street and 8 Barker Court. 8 Barker Court is an adjacent small lot that is part of 55 North Main. All lots will be combined into a single lot. The first floor on North Main Street will have all commercial units, the rear of the building will be reserved for parking. Upper floors will have 45 market-rate, residential units consisting of 1 and 2 bedrooms.

**Exterior Changes:** See attached plans. The demolition and construction has been approved by the Historic District Commission.

**RSA 79-E** is a temporary tax relief incentive for property owners who want to make a substantial investment in rehabilitation in a historic district, downtown or village center. The tax relief if granted would consist of a finite period of time during which the property tax on the structure would not increase as a result of a substantial rehabilitation. In exchange for the relief, the property owner grants a covenant ensuring there is public benefit to the rehabilitation.

**Qualifications:**

1. A qualifying property must provide a public benefit. Public benefits could be restoring a historic building, promoting downtown development, increasing downtown housing, or increasing the economic vitality of downtown. 45-55 North Main meets all of these criteria.
2. A qualifying project must have rehabilitation costs of at least 15% of the pre-rehabilitated assessed value, or costs of \$75,000 whichever is less. 45-55 North Main exceeds both of these baselines. Total estimated costs of the project are \$11,750,000, which is approximately an increase of 3271% of the pre-assessed value.



09/30/2021

# City of Rochester, New Hampshire

Division of Community Development

31 Wakefield Street, Rochester NH 03867

(603) 335-7522 [www.thinkrochester.biz](http://www.thinkrochester.biz)

## Review Form: For RSA 79e Community Revitalization Tax Relief Incentive

|  |  |
|--|--|
| Building Name (if any): <u>Chesley Building and 55 North Main Street</u><br>Building Address: <u>45 and 55 North Main Street and 8 Barker Court</u><br>Owner Name(s): <u>Lilac City Development, LLC</u><br>Owner Address(es): <u>50 Terminal Street, Suite 716, Charlestown, MA 02129</u>   | Map# <u>0121</u><br>Lots# <u>0373; 0372; 0400</u><br>Zoning: <u>DTC</u><br>Overlay District: <u>Special Downtown</u><br>Year Built: <u>45 No Main – 1880; 55 No Main - 1915</u><br>Square Footage of Building 45 No Main – 6,192;<br>55 No Main – 12,750   |
| Contact Name: <u>Greg Grant</u><br><br>Phone # <u>617-233-1305</u><br>Email address: <u>gppropertiesgp@gmail.com</u>   | Applicant Name(s) (if different from owner):<br><br>Applicant Address: _____<br>Phone # _____<br>Email address: _____  |
|  | Application Fee Paid: <u>x</u> Yes _____ No  |
| Existing Uses (describe number of units by type and size ) Vacant and 1 two story commercial building<br>Is there a change of use associated with this project?<br><u>Yes</u> <u>x</u> <u>No</u><br>If so, please describe: <u>From commercial and vacant to a six-story building with commercial and parking on the first story and residential above</u> | Is the building eligible or listed on the State or National Register of Historic Places or located in a Local, State, or Federal Historic District?<br>Yes: <u>Both</u> No _____<br><br>Provide historic district name: <u>The Chesley Building and 55 North Main Street</u>   |
| Will the project include rehabilitation of residential units? _____ Yes _____ No <u>x</u><br>If yes, how many: _____<br>If yes, please describe: <u>There are no existing residential units.</u>   | Will the project involve affordable residential units?<br>_____ Yes <u>x</u> No<br><br>If yes, please describe:<br><u>Portsmouth-Rochester, NH 60% RENT LIMIT</u><br><u>EFFIC. \$925/ 1 BR \$991/ 2 BR \$1,189</u><br><u>NHHFA RENTS EFFECTIVE DATE: 5/1/2014</u><br><u>Rental rates are below the above maximums.</u>   |
| Other Review & Comment (if necessary)<br><br>Historic District Review: <u>9/1/21 and 9/15/21</u><br>Special Downtown Review: _____<br>Minor Site Review: _____<br>Planning Board Review: <u>Scheduled 11/1/21</u><br>Zoning Board of Adjustment: _____<br>Tax Assessor: <u>To be scheduled after approval of 79E</u>                                       | Section 79:E-4<br><br>Application Date: <u>9/29/21</u> Complete: Y/N<br>Staff Review: _____<br>Community Development Committee: <u>10/15/21</u><br>Post Public Hearing: <u>no later than 10/9/21</u><br>Public Hearing Date: <u>10/19/21</u><br>*Required within 60 days of receipt of application<br>City Council: <u>10/5/21 and 11/3/21</u><br>*Required within 45 days of Public Hearing |

**Does this application meet the appropriate tests?**

|  |                      |
|--|----------------------|
| Is it a qualifying structure located in a designated downtown zone? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |                      |
| Pre-rehabilitation assessed value (from most recent City Assessment): \$ <u>359,200</u>  |                      |
| Total estimated cost of rehabilitation (from application):   | \$ <u>11,750.000</u> |
| Percentage of rehabilitation costs to assessment valuation:  | <u>3,271</u> %       |
| Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation assessed valuation, or \$75,000, whichever is lower? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>  |                      |
| <b>Is there public benefit?</b> Must satisfy at least 1 of the conditions below. (Section 79-E:7)<br><input checked="" type="checkbox"/> It enhances the economic vitality of the Downtown District.<br><input checked="" type="checkbox"/> It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district.<br><input checked="" type="checkbox"/> It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community.<br><input checked="" type="checkbox"/> It increases residential housing in urban or town centers.<br><input checked="" type="checkbox"/> In a Local, State, or Federal Historic District? |                      |
| <b>Are other funding programs being applied to this project?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |                      |
| <b>Other Programs.</b> – The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.   |                      |

|  |                     |
|--|---------------------|
| ELIGIBILITY: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                 |                     |
| 1) Substantial Rehabilitation Tax Relief Incentive (Up to 5 Years)   | <u>5</u>            |
| 2) Additional Tax Relief Incentive for New Residential Units (Up to 2 Years)                                     | <u>2</u>            |
| 3) Additional Tax Relief Incentive for Affordable Housing (Up to 4 Years)  | <u>      </u>       |
| 4) Additional Tax Relief for rehabilitation of historic places* (Up to 4 Years)                                  | <u>      </u>       |
| * Rehabilitation in accordance with the in accordance with Secretary of Interior's Standards for Rehabilitation. | <u>      </u>       |
|  | <u>7</u><br>(Total) |

**Name & Title:** Jenn Marsh, Assistant Director of Economic Development

**Date:** September 29, 2021

## City Council Review/Decision

Public Hearing Posting: \_\_\_\_\_ Public Hearing Date: \_\_\_\_\_

City Council Meeting Date: \_\_\_\_\_

Does the City Council agree with findings of at least one Public Benefit?

- ☐ Enhances economic vitality of the village \_\_\_\_Yes\_\_\_\_No
- ☐ Enhances and improves a culturally or historically important structure? \_\_\_\_Yes\_\_\_\_No
- ☐ Promotes development of the downtown, providing for efficiency, safety, and greater sense of community? \_\_\_\_Yes\_\_\_\_No
- ☐ Increases residential housing units in downtown? \_\_\_\_Yes\_\_\_\_No

| The Application was:  | ( ) GRANTED ( ) DENIED |
|---|------------------------|
| Substantial Rehabilitation Tax Relief Incentive granted for (up to 5 years beginning with completion of rehab)  | Years                  |
| Tax Relief Incentive for New Residential Units granted for (up to an additional 2 years, 4 years if affordable housing)   | Years                  |
| Tax Relief Incentive for Rehabilitation of Historic Places in accordance with the U.S. Secretary of Interiors Standards for Rehabilitation for (up to additional 4 years) | Years                  |
| <b>Total</b>  | Years                  |

### IF DENIED, REASON(S) FOR DENIAL

Number of Yea: \_\_\_\_\_ Number of Nay: \_\_\_\_\_

Follow Up Letters Sent to:

- ☐ Applicant/Owner
- ☐ Assessing Department
- ☐ Economic Development
- ☐ Planning Department
- ☐ City Manager's Office
- ☐ Finance Department

### COVENANTS

Completed By: \_\_\_\_\_ Date: \_\_\_\_\_

Filed at Strafford County: \_\_\_\_\_ Date: \_\_\_\_\_

Copies to:

- ☐ Assessing Dept
- ☐ Finance Dept
- ☐ In File

**The Standards (Department of the Interior regulations 36 CFR 67) pertain to all historic properties listed in or eligible for listing in the National Register of Historic Places.**

- 1) A property shall be used for its intended historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- 2) The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- 3) Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- 4) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- 5) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- 6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- 7) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- 8) Significant archeological resources affected by a project, shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- 10) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

**Comments from Historic District Commission:**

**Name & Title:** \_\_\_\_\_

**Meeting Date:** \_\_\_\_\_



CELEBRATING OVER 35 YEARS OF SERVICE TO OUR CLIENTS

*Please respond to our Exeter office*

September 24, 2021

Michael Scala, Director of Economic Development  
City of Rochester  
Division of Community & Economic Development  
31 Wakefield St.  
Rochester, NH 03867

Re: 79-E Application for Tax Credit for 55 North Main Street, 45 North Main Street and 8  
Barker Street, Rochester, New Hampshire

Dear Mr. Scala:

Enclosed please find the request of Lilac City Development, LLC, applicant and/or owner of the above referenced properties to receive tax credit pursuant to RSA 79-E for the revitalization of the property. As presented in the enclosed material, we believe that the building which is proposed to be constructed on the site, and with an estimated cost of \$11,750,000, will provide a substantial and tangible series of public benefits to the community and that these benefits address all of the criteria set forth in the statute to verify eligibility for a tax credit. Due to the nature of the benefits to be provided in revitalizing the downtown, and due to the fact that market rate residential units will be provided as part of the project, Lilac City Development, LLC believes that it is eligible to receive tax credit for the project for seven years.

We look forward, after the completion of an internal staff review of the application, to present the application to you and the City Council in a public hearing and to answer any questions which the public may have. We ask that a public hearing be scheduled on this matter on October 19, 2021.

If you have any immediate questions about this application, please feel free to contact me.

Very truly yours,  
DONAHUE, TUCKER & CIANDELLA, PLLC

Sharon Cuddy Somers, Esq.  
[Ssomers@dtclawyers.com](mailto:Ssomers@dtclawyers.com)

SCS/jlh  
Enclosures  
cc: Clients

DONAHUE, TUCKER & CIANDELLA, PLLC  
16 Acadia Lane, P.O. Box 630, Exeter, NH 03833  
111 Maplewood Avenue, Suite D, Portsmouth, NH 03801  
Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253  
83 Clinton Street, Concord, NH 03301

09/30/2021



CELEBRATING OVER 85 YEARS OF SERVICE TO OUR CLIENTS  
*Please Respond to the Exeter Office*

September 29, 2021

**VIA E-MAIL AND FIRST CLASS MAIL**

Michael Scala, Director of Economic Development  
City of Rochester  
Division of Community & Economic Development  
31 Wakefield St.  
Rochester, NH 03867

**Re: 79-E Application for 45 N. Main St., 55 N. Main St. and 8 Barker St.**

Dear Mr. Scala :

This supplements the draft application submitted to your office last week. The attached documents include the signed authorization from Lilac City Development, LLC, a revision to the anticipated start and completion date, the architectural plans which have been approved by the HDC, and the HDC minutes signifying approval of the application. The pre-rehabilitation value of these properties is \$359,200.00. The estimated cost of construction is \$11,750,000.00, which is well in excess of 15% of the pre-rehabilitation value and/or \$75,000.00. My understanding is that the Planning Board application is forthcoming, but I have no further information to submit at this time. With regard to the inquiry about historic photos, the applicant has none, but the City has a virtual map showing various properties and which may include the subject buildings, which of course, are due to be demolished. Finally, with regard to construction estimates, our estimated costs are based on similar projects which the applicant has been involved with in the past. At this point however, because we have not selected a contractor, we have no additional information regarding construction estimates.

Please advise if you have any other questions. If not, we ask that this proceed for further internal review and for a public hearing before the City Council on October 19, 2021.

Very truly yours,  
DONAHUE, TUCKER & CIANDELLA, PLLC

Sharon Cuddy Somers, Esq.  
[ssomers@dtclawyers.com](mailto:ssomers@dtclawyers.com)

SCS:gsh  
Enclosures  
cc: Lilac City Development, LLC

DONAHUE, TUCKER & CIANDELLA, PLLC  
16 Acadia Lane, P.O. Box 630, Exeter, NH 03833  
111 Maplewood Avenue, Suite D, Portsmouth, NH 03801  
Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253  
83 Clinton Street, Concord, NH 03301

LIZABETH M. MACDONALD  
JOHN J. RATIGAN  
DENISE A. POULOS  
ROBERT M. DEROSIER  
CHRISTOPHER L. BOLDT  
SHARON CUDDY SOMERS  
DOUGLAS M. MANSFIELD  
KATHERINE B. MILLER  
CHRISTOPHER T. HILSON  
HEIDI J. BARRETT-KITCHEN  
JUSTIN L. PASAY  
ERIC A. MAHER  
CHRISTOPHER D. HAWKINS  
BRENDAN A. O'DONNELL  
ELAINE L. HOEPPNER  
WILLIAM K. WARREN

RETIRED  
MICHAEL J. DONAHUE  
CHARLES F. TUCKER  
ROBERT D. CIANDELLA  
NICHOLAS R. AESCHLIMAN





09/30/2021

## ***City of Rochester, New Hampshire***

**Division of Community & Economic Development**

**31 Wakefield Street, Rochester NH 03867**

**Application Revised August 15, 2019**

### **Community Revitalization Tax Relief** (per RSA 79E)

**City of Rochester, New Hampshire**

**Application must be accompanied by \$150 application fee payable to "City of Rochester"**

Date of Preparation: \_\_\_\_\_

#### **Property information**

Property address/location: 55 North Main Street, 45 North Main Street, 8 Barker Street

Name of building (if any): 55 North Main Street and The Chesley Building

Tax map & lot #: See Attachment B Year built: #: See Attachment B

Square Footage: #: See Attachment B Condition: #: See Attachment B

Zoning: #: See Attachment B Vacant, how long: #: See Attachment B

Is this structure eligible or listed on the State or National Register of Historic Places, or located in a local, state or federal Historic District? Yes ☒ No ☐ (City Parcel)

Name of District: Downtown Commercial

Existing Uses: Describe the units by type and size, how many floors:

55 North Main Street is a one story building and 8 Barker Street are vacant properties owned by the City of Rochester. 45 North Main Street is a two-story building containing a vacant restaurant.

Change of Use? Yes. Demolition of existing structures and construction of building containing commercial retail on 1<sup>st</sup> floor and residential on five upper floors.

#### **Property Owner**

Name (include name of individual):

Company: City of Rochester, Lilac City Development, LLC

Mailing address: 31 Wakefield Street (City),

50 Terminal St., Suite 716, Charlestown, MA 02129

Telephone #: 617-233-1305 (Greg Grant) Email: [gppropertiesgp@gmail.com](mailto:gppropertiesgp@gmail.com)

#### **Applicant or Agent Contact:**

Name (include name of individual): Sharon C. Somers, Esq.



Company: DTC Lawyers

Mailing address: 16 Acadia Lane, Exeter, NH 03833

Telephone #: 603-778-0686 Email: [ssomers@dtclawyers.com](mailto:ssomers@dtclawyers.com)

**EXHIBIT****Proposed Project Information**

Name of Architect (if known): Market Square Architects

Name of Licensed Contractor (if known): Unknown at this time

Will the project include rehabilitation of residential units? No ☐ If yes, how many ☐

Are the residential units defined as "affordable"? Yes ☐ No ☐ N/A ☒

(The current affordable rents in the City of Rochester are available at [www.NHHFA.org](http://www.NHHFA.org))

Describe the commercial space, square footage, uses and conditions: \_\_\_\_\_

See attached architectural plans

Please describe in detail the public benefits associated with this project? You may attach pages to the application for this and the following question. ( RSA 79-E:7)

See Attachment A

Explain the project in your own words:

The project will consist of new construction replacing the existing buildings. The first floor will contain residential parking, and at the street entrance, approximately 2,308 sq. ft. of commercial space. The upper five floors will contain 45 residential apartments units, with nine units on each floor.

Pre-Rehabilitation Ad Valorem Tax Valuation \$ See attached tax cards

Please obtain a Property Record Card from the Rochester Assessing Department, and include a copy with the application.

Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation valuation, or

\$75,000, whichever is lower? YES ☒ (both buildings will be demolished)

NO ☐ % ☐

**Note:** This program is available for projects where the rehabilitation cost equals or exceeds 15% of the pre-rehabilitation assessed valuation or \$75,000, whichever is lower. If your project does not meet this standard, it is not eligible for Tax Relief under RSA 79e.

**Project costs**

Describe work that will constitute the substantial rehabilitation and estimated/projected costs.

|                                  |                     |
|----------------------------------|---------------------|
| Historic Restoration: _____      | Cost: \$ _____      |
| Sustainability/Efficiency: _____ | Cost: \$300,000.00  |
| Interior Alterations: _____      | Cost: \$2.8 million |
| Exterior Alterations: _____      | Cost: \$850,000.00  |
| Structural: _____                | Cost: \$3.5 million |
| Electrical: _____                | Cost: \$700,000.00  |
| Plumbing: _____                  | Cost: \$1.2 million |
| Mechanical: _____                | Cost: \$1.3 million |
| Safety/Fire Protection: _____    | Cost: \$850,000.00  |
| Other: Demolition                | Cost: \$250,000.00  |

*Expected construction dates.* Start: November 4, 2021; Finish: March 31, 2024

Total project cost: \$ 11,750,000.00

Please attach written estimates whenever possible.

Will any state or federal grants or funds be used in this project? Yes \_\_\_\_\_ No X \_\_\_\_\_

If yes, please provide information in detail on an additional sheet.

**Note:** *The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.*

## Other Approvals and Information

Please include the scheduled date of review or attach the **Notice of Decision** as appropriate:

Project Narrative or Letter of Intent to Planning: \_\_\_\_\_ Date: \_\_\_\_\_

Historic District Review: See attached minutes of HDC meetings held September 1 and

September 15, 2021 \_\_\_\_\_ Date: \_\_\_\_\_

*(Required only if replacing a qualified structure)*

Other (please specify): \_\_\_\_\_ Date: \_\_\_\_\_

## Application Checklist

*(Applications are not complete, and review will not be scheduled, until all supporting items are delivered)*

- ☒ Completed Application form with signatures.
- ☒ Application Fee made payable to City of Rochester
- ☐ Documentation and photos of Historic Information
- ☒ Copy of Property Record Card
- ☒ Description of Public Benefit
- ☒ Site plans, diagrams, elevations associated with the Project
- ☐ Cost Estimates associated with the Project
- ☐ Documentation of State or Federal Funds (None)
- ☐ Notice of Decision for Other Reviews
- ☒ Request for Tax Relief

**Request for Community Revitalization Tax Relief**

☒ Substantial Rehabilitation Tax Relief Incentive (Up to 5 Years)

☒ Additional Tax Relief Incentive for New Residential Units (Up to 2 Years)

☐ Additional Tax Relief Incentive for Affordable Housing (Up to 4 Years)

☐ Additional Tax Relief for rehabilitation of historic places\* (Up to 4 Years)

*\* Rehabilitation in accordance with the in accordance with Secretary of Interior's Standards for Rehabilitation.*

**Please explain your request for the above tax relief categories. You may attach an additional sheet.**

The basis for the request for relief is based on the public benefit discussion which is attached.

---

**Submission of Application**

This application must be signed by the property owner. Please submit an electronic version and /or a complete package of information to:

Rochester Community & Economic Development  
Mail: 31 Wakefield St, Rochester, NH 03867  
[michael.scala@rochesternh.net](mailto:michael.scala@rochesternh.net)

A \$150.00 application fee (payable to "City of Rochester") must be submitted in order for this application to be considered complete. Please follow up at 603-335-7522 to insure all information and payments have been received.

*I (we) hereby submit this application under the Community Revitalization Tax Relief Incentive Statute (NH RSA 79-E) and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the statute and understand that: a) there will be a public review process and public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation and recording of the covenant to the Strafford County Registry of Deeds.*

Signature of property owner (1): See Attached Authorization

Printed Name: Sharon Cuddy Somers

Date: September 29, 2021

Signature of property owner (2): See Attached Authorization

Printed Name: Sharon Cuddy Somers

Date: September 29, 2021



## First National Grocery/Palmer's Hardware/Hoffman Furniture

Palmer's Hardware represents a significant addition to the Rochester streetscape during the 1930's. The choice of sculptured concrete in the Art Deco style, which was popular in the major cities during this period, reflects Rochester's self image as a metropolis. It is the only art deco building in the district, adding to the architectural diversity of the building stock.



Property Location 55 NO MAIN ST  
 Vision ID 281 Account # 281

Map ID 0121/ 0372/ 0000/ /  
 Bldg # 1

Bldg Name  
 Sec # 1 of 1

Card # 1 of 1

State Use 0002  
 Print Date 9/28/2021 8:11:33 AM

| CONSTRUCTION DETAIL               |             |    |              |  |  | CONSTRUCTION DETAIL (CONTINUED)                                    |             |          |                         |                |            |          |        |       |           |             |  |
|-----------------------------------|-------------|----|--------------|--|--|--|-------------|----------|-------------------------|----------------|------------|----------|--------|-------|-----------|-------------|--|
| Element                           |             | Cd | Description  |  |  | Element  |             | Cd       | Description             |                |            |          |        |       |           |             |  |
| Model                             | 94          |    | Commercial   |  |  | Half Bath Ratin  | A           | SAME     |                         |                |            |          |        |       |           |             |  |
| Style                             | C37         |    | RETAIL STORE |  |  | Extra Fixture(s)   | 0           |          |                         |                |            |          |        |       |           |             |  |
| Grade                             | C           |    | Average      |  |  | Extra Fix Rating   |             |          |                         |                |            |          |        |       |           |             |  |
| Stories                           | 1           |    | CONC BLOCK   |  |  | MIXED USE  |             |          |                         |                |            |          |        |       |           |             |  |
| Units                             |             |    |              |  |  | Code   |             |          | Description             |                | Percentage |          |        |       |           |             |  |
| Residential Unit                  | 0           |    |              |  |  | 903C   |             |          | CITY OF ROCH-Comm       |                | 100        |          |        |       |           |             |  |
| Comm Units                        | 1.00        |    |              |  |  |  |             |          |                         |                | 0          |          |        |       |           |             |  |
| Wall Height                       | 12.00       |    |              |  |  |  |             |          |                         |                | 0          |          |        |       |           |             |  |
| Exterior Wall 1                   | 21          |    |              |  |  |  |             |          | COST / MARKET VALUATION |                |            |          |        |       |           |             |  |
| Exterior Wall 2                   |             |    |              |  |  | FLAT   |             |          | RCN                     |                |            | 486,005  |        |       |           |             |  |
| 2nd Ext Wall %                    | 0           |    |              |  |  | TAR+GRAVEL   |             |          | Year Built              |                |            | 1915     |        |       |           |             |  |
| Roof Structure                    | 04          |    |              |  |  | AVERAGE  |             |          | Effective Year Built    |                |            | 1944     |        |       |           |             |  |
| Roof Cover                        | 04          |    |              |  |  |  |             |          | Depreciation Code       |                |            | F        |        |       |           |             |  |
| Interior Wall 1                   | 06          |    | AVERAGE      |  |  | Remodel Rating   |             |          |                         |                |            |          |        |       |           |             |  |
| Interior Wall 2                   |             |    |              |  |  | Year Remodeled   |             |          |                         |                |            |          |        |       |           |             |  |
| Interior Floor 1                  | 08          |    | CONCRETE     |  |  | Depreciation %   |             |          | 70                      |                |            |          |        |       |           |             |  |
| Interior Floor 2                  |             |    |              |  |  | Functional Obsol   |             |          |                         |                |            |          |        |       |           |             |  |
| Basement Floor                    | 12          |    | OIL          |  |  | Economic Obsol   |             |          |                         |                |            |          |        |       |           |             |  |
| % Heated                          | 100.00      |    | SPACE HTRS   |  |  | Trend Factor   |             |          | 0.810                   |                |            |          |        |       |           |             |  |
| Heat Fuel                         | 01          |    |              |  |  | Special Adj  |             |          |                         |                |            |          |        |       |           |             |  |
| Heat Type                         | 07          |    |              |  |  | Condition %  |             |          |                         |                |            |          |        |       |           |             |  |
| 2nd Heat Type                     |             |    |              |  |  | Percent Good   |             |          | 30                      |                |            |          |        |       |           |             |  |
| 2nd % Heated                      | 0.00        |    |              |  |  | RCNLD  |             |          | 118,100                 |                |            |          |        |       |           |             |  |
| # Heat Systems                    | 1.00        |    |              |  |  | Dep % Ovr  |             |          |                         |                |            |          |        |       |           |             |  |
| AC Percent                        | 0.00        |    |              |  |  | Dep Ovr Comment  |             |          |                         |                |            |          |        |       |           |             |  |
| Bedrooms                          |             |    |              |  |  | Misc Imp Ovr   |             |          |                         |                |            |          |        |       |           |             |  |
| Full Bath(s)                      | 0           |    |              |  |  | Misc Imp Ovr Comment   |             |          |                         |                |            |          |        |       |           |             |  |
| Bath Rating                       | A           |    | SAME         |  |  | Cost to Cure Ovr   |             |          |                         |                |            |          |        |       |           |             |  |
| 3/4 Bath(s)                       | 0           |    |              |  |  | Cost to Cure Ovr Comment   |             |          |                         |                |            |          |        |       |           |             |  |
| 3/4 Bath Rating                   |             |    |              |  |  | OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) |             |          |                         |                |            |          |        |       |           |             |  |
| Half Bath(s)                      | 1           |    |              |  |  | Code   | Description | L/B      | Units                   | Unit Price     | Yr Blt     | Cond. Cd | % Good | Grade | Grade Adj | Appr. Value |  |
| Half Bath Ratin                   | A           |    | SAME         |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
| BUILDING SUB-AREA SUMMARY SECTION |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
| Code                              | Description |    |              |  |  | Living Area  | Floor Area  | Eff Area | Unit Cost               | Undeprec Value |            |          |        |       |           |             |  |
| BMT                               | BASEMENT    |    |              |  |  | 0  | 6,375       | 1,594    | 15.25                   | 97,213         |            |          |        |       |           |             |  |
| FFL                               | 1ST FLOOR   |    |              |  |  | 6,375  | 6,375       | 6,375    | 60.99                   | 388,792        |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
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|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
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|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |
|                                   |             |    |              |  |  |  |             |          |                         |                |            |          |        |       |           |             |  |



Property Location 55 NO MAIN ST  
Vision ID 281

Account # 281

Map ID 0121/ 0372/ 0000/ /  
Bldg # 1

Bldg Name  
Sec # 1 of 1 Card # 1 of 1

09/30/2021  
State Use 003C  
Print Date 9/28/2021 8:11:32 AM

| CURRENT OWNER                      |                     | TOPO                     | UTILITIES    | STRT / ROAD           | LOCATION      | CURRENT ASSESSMENT |                              |   |                | 2310<br>ROCHESTER, NH |               |          |                  |                   |               |            |
|------------------------------------|---------------------|--------------------------|--------------|-----------------------|---------------|--------------------|------------------------------|---|----------------|-----------------------|---------------|----------|------------------|-------------------|---------------|------------|
|                                    |                     |                          |              |                       |               | Description        | LUC Co                       | Appraised   | Prior Assessed |                       |               |          |                  |                   |               |            |
| CITY OF ROCHESTER                  |                     | 0 LEVEL                  | 0 CITY WATER | 0 GAS                 | D DOWNTOWN    | BLDG               | 903                          | 118,100   | 118,100        |                       |               |          |                  |                   |               |            |
|                                    |                     |                          | 0 CITY SEWER | 0 PAVED               |               | LAND               | 903                          | 58,500  | 58,500         |                       |               |          |                  |                   |               |            |
| 31 WAKEFIELD ST                    |                     | <b>SUPPLEMENTAL DATA</b> |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| ROCHESTER NH 03867-1916            |                     | Parcel ID 0121-0372-0000 |              | User Field            |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     | User Field 0.9277        |              | User Field            |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     | User Field               |              | User Field            |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     | User Field               |              | Parcel Fin 6375.00000 |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     | User Field               |              | User Acco 27316       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     | User Field               |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| GIS ID 0121-0372-0000              |                     |                          |              | Assoc Pid#            |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     |                          |              |                       |               | Total              |                              | 176,600   | 176,600        |                       |               |          |                  |                   |               |            |
| RECORD OF OWNERSHIP                |                     | BK-VOL/PAGE              | SALE DATE    | Q/U                   | V/I           | SALE PRICE         | VC                           | PREVIOUS ASSESSMENTS (HISTORY)                                      |                |                       |               |          |                  |                   |               |            |
| Year                               | LUC C               | Prior Assesse            | Year         | LUC C                 | Prior Assesse | Year               | LUC C                        | Prior Assesse   | Year           | LUC C                 | Prior Assesse |          |                  |                   |               |            |
| CITY OF ROCHESTER                  | 4780                | 486                      | 06-30-2020   | U                     | I             | 0                  | 81                           | 2020  | 325            | 118,100               | 2020          | 325      | 118,100          |                   |               |            |
| ROCHSHIRE TRUST % PHILLIP          | 1077                | 169                      | 03-16-1982   | U                     | I             | 0                  | 99                           |   | 325            | 58,500                |               | 325      | 58,500           |                   |               |            |
| MCCARTHY MARGARET M                | 1077                | 167                      | 01-28-1982   | U                     | I             | 0                  | 99                           |   |                |                       |               |          |                  |                   |               |            |
| MCCARTHY PHILIP GERELD M EST & CRO | 0                   | 0                        | 01-01-1900   | U                     | V             | 0                  | 99                           |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     |                          |              |                       |               | Total              |                              | 176,600   | Total          | 176,600               | Total         | 176,600  |                  |                   |               |            |
| EXEMPTIONS                         |                     |                          |              | OTHER ASSESSMENTS     |               |                    |                              | This signature acknowledges a visit by a Data Collector or Assessor |                |                       |               |          |                  |                   |               |            |
| Year                               | Code                | Description              | Amount       | Code                  | Description   | Number             | Amount                       | Comm Int  |                |                       |               |          |                  |                   |               |            |
|                                    |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| Total                              |                     |                          | 0.00         |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| ASSESSING NEIGHBORHOOD             |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| Nbhd                               | Nbhd Name           | B                        | Class        | State Class           |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| 3003                               | COMMERCIAL DOWNTOWN |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| NOTES                              |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
|                                    |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| BUILDING PERMIT RECORD             |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| Permit Id                          | Issue Date          | Type                     | Description  | Price                 | Insp Date     | % Comp             | Date Comp                    | Notes   | Date           | Id                    | Type          | Is       | Cd               | Purpose/Result    |               |            |
| 06-1817                            | 12-22-2006          | 07                       | EXT RENOV    | 60,000                | 03-20-2007    | 100                |                              |   | 07-09-2020     | DF                    |               |          | 13               | DEED CHANGE       |               |            |
|                                    |                     |                          |              |                       |               |                    |                              |   | 03-20-2007     | TM                    |               |          | 02               | EXT ONLY          |               |            |
|                                    |                     |                          |              |                       |               |                    |                              |   | 01-20-2005     | TM                    |               |          | 16               | ZONE CHANGE       |               |            |
|                                    |                     |                          |              |                       |               |                    |                              |   | 10-12-2000     | BP                    |               |          | 08               | ESTIMATED         |               |            |
| LAND LINE VALUATION SECTION        |                     |                          |              |                       |               |                    |                              |   |                |                       |               |          |                  |                   |               |            |
| B                                  | Use Code            | Description              | Zone         | LA                    | Land Type     | Land Units         | Unit Price                   | I. Factor   | Site Index     | Cond.                 | Nbhd.         | Nbhd Adj | Notes            | Location Adjustme | Adj Unit Pric | Land Value |
| 1                                  | 903C                | CITY OF ROCH-            |              |                       | PRIMARY       | 0.130 AC           | 90,000                       | 5.00000   | 0              | 1.00                  | 3003          | 1.000    |                  |                   | 0             | 450,000    |
| Total Card Land Units              |                     |                          |              |                       |               | 0.13 AC            | Parcel Total Land Area: 0.13 |   |                |                       |               |          | Total Land Value |                   | 58,500        |            |

Property Location 45 NO MAIN ST  
 Vision ID 282 Account # 282

Map ID 0121/ 0373/ 0000/ /  
 Bldg # 1

Bldg Name  
 Sec # 1 of 1

Card # 1 of 1

State Use 0000  
 Print Date 9/28/2021 8:10:58 AM

| CONSTRUCTION DETAIL |        |             | CONSTRUCTION DETAIL (CONTINUED) |    |             |
|---------------------|--------|-------------|---------------------------------|----|-------------|
| Element             | Cd     | Description | Element                         | Cd | Description |
| Model               | 94     | Commercial  | Half Bath Ratin                 | A  | SAME        |
| Style               | C11    | RESTAURANT  | Extra Fixture(s)                | 0  |             |
| Grade               | D      | Fair        | Extra Fix Rating                |    |             |
| Stories             | 2      |             |                                 |    |             |
| Units               |        |             |                                 |    |             |
| Residential Unit    | 0      |             |                                 |    |             |
| Comm Units          | 1.00   |             |                                 |    |             |
| Wall Height         | 10.00  |             |                                 |    |             |
| Exterior Wall 1     | 02     | CLAPBOARD   |                                 |    |             |
| Exterior Wall 2     |        |             |                                 |    |             |
| 2nd Ext Wall %      | 0      |             |                                 |    |             |
| Roof Structure      | 04     | FLAT        |                                 |    |             |
| Roof Cover          | 04     | TAR+GRAVEL  |                                 |    |             |
| Interior Wall 1     | 06     | AVERAGE     |                                 |    |             |
| Interior Wall 2     |        |             |                                 |    |             |
| Interior Floor 1    | 08     | AVERAGE     |                                 |    |             |
| Interior Floor 2    |        |             |                                 |    |             |
| Basement Floor      | 12     | CONCRETE    |                                 |    |             |
| % Heated            | 100.00 |             |                                 |    |             |
| Heat Fuel           | 02     | GAS         |                                 |    |             |
| Heat Type           | 01     | FORCED W/A  |                                 |    |             |
| 2nd Heat Type       |        |             |                                 |    |             |
| 2nd % Heated        | 0.00   |             |                                 |    |             |
| # Heat Systems      | 1.00   |             |                                 |    |             |
| AC Percent          | 100.00 |             |                                 |    |             |
| Bedrooms            |        |             |                                 |    |             |
| Full Bath(s)        | 0      |             |                                 |    |             |
| Bath Rating         | A      | SAME        |                                 |    |             |
| 3/4 Bath(s)         | 0      |             |                                 |    |             |
| 3/4 Bath Rating     |        |             |                                 |    |             |
| Half Bath(s)        | 4      |             |                                 |    |             |
| Half Bath Ratin     | A      | SAME        |                                 |    |             |

| OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) |             |     |       |            |        |          |        |       |           |             |
|--|-------------|-----|-------|------------|--------|----------|--------|-------|-----------|-------------|
| Code   | Description | L/B | Units | Unit Price | Yr Blt | Cond. Cd | % Good | Grade | Grade Adj | Appr. Value |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |
|  |             |     |       |            |        |          |        |       |           |             |

| BUILDING SUB-AREA SUMMARY SECTION |             |             |            |          |           |                |  |
|-----------------------------------|-------------|-------------|------------|----------|-----------|----------------|--|
| Code                              | Description | Living Area | Floor Area | Eff Area | Unit Cost | Undeprec Value |  |
| BMT                               | BASEMENT    | 0           | 2,010      | 503      | 26.20     | 52,670         |  |
| FFL                               | 1ST FLOOR   | 2,010       | 2,010      | 2,010    | 104.71    | 210,471        |  |
| SFL                               | 2ND FLOOR   | 1,702       | 1,702      | 1,702    | 104.71    | 178,220        |  |
| WDK                               | WOOD DECK   | 0           | 470        | 0        | 19.41     | 9,123          |  |
| Ttl Gross Liv / Lease Area        |             | 3,712       | 6,192      | 4,215    |           | 450,484        |  |





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Page 128 of 157

Property Location 8 BARKER CT  
Vision ID 303

Parcel ID 0121/ 0400/ 0000/ 1

Card # 1 of 1 Account # 303  
Sec # 1 of 1 Bldg # 1

09/30/2021  
Print Date 9/28/2021 8:10:02 AM

| CURRENT OWNER   |           | UTILITIES         |              | TOPO        |             | ZONING                               |                                | CURRENT ASSESSMENT |                 |                |       | <div style="text-align: center;"> <b>VISION</b><br/> ROCHESTER, NH<br/>  </div> |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|---|-----------|-------------------|--------------|-------------|-------------|--------------------------------------|--------------------------------|--------------------|-----------------|----------------|-------|--|---------------|----------|------|------------------------|---------------|-----------------|----------------|-------|----|------------------|--|--|--|-------|
| CITY OF ROCHESTER<br><br>31 WAKEFIELD ST<br><br>ROCHESTER NH 03867-1916 |           | 0 NONE            | 0 LEVEL      | DT DOWNTOWN |             | Description                          | LUC Co                         | Prior Assesse      | Current Assesse |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | 0 CTY WTR PBO     | NEIGHBORHOOD |             | LAND<br>OB  | 903<br>903                           | 9,000<br>1,300                 | 9,000<br>600       |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | 0 GAS             | 3003         |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | UTL/ ST/ TRAF     |              | EXEMPTIONS  |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | 0 CITY SEWER      | Year         | Code        | Description |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | 0 PAVED           |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | 0 HEAVY           |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           | LEGAL DESCRIPTION |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             |                                      |                                | Total 10,300 9,600 |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| SALES INFORMATION- GRANTEE  |           | BOOK/PAGE         | SALE DATE    | SALE PRICE  | SALE CODE   |                                      | PREVIOUS ASSESSMENTS (HISTORY) |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| CITY OF ROCHESTER   | 4780 486  | 06-30-2020        | 0            | 81          | Year        | Descr                                | Prior Assesse                  | Year               | Descr           | Prior Assesse  | Year  | Descr  | Prior Assesse |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| ROCHESTER TRUST   | 1648 268  | 11-28-1992        | 0            | 99          | 2019        | LAND                                 | 0                              | 2020               | LAND            | 0              | 2020  | LAND   | 9,000         |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| QUIRK ELIZABETH S   | 985 344   | 03-18-1976        | 0            | 99          |             | OB                                   | 9,000<br>1,300                 |                    | OB              | 9,000<br>1,300 |       | OB   | 1,300         |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             | Total       |                                      | 10,300                         | Total              |                 | 10,300         | Total |  | 10,300        |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| BUILDING NOTES  |           |                   |              |             |             | APPRAISED VALUE SUMMARY              |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| FKA 0 FACTORY CT  |           |                   |              |             |             | Appraised Building Value (Card)      |                                |                    |                 |                |       |  |               | 0        |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             | Appraised Extra Feature Value (Bldg) |                                |                    |                 |                |       |  |               | 0        |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             | Appraised Outbuilding Value (Bldg)   |                                |                    |                 |                |       |  |               | 600      |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             | Appraised Land Value (Bldg)          |                                |                    |                 |                |       |  |               | 9,000    |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             | Total Appraised Parcel Value         |                                |                    |                 |                |       |  |               | 9,600    |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| BUILDING PERMIT RECORD  |           |                   |              |             |             | Valuation Method                     |                                |                    |                 |                |       |  |               | C        |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| Issue Date  | Permit Id | Description       | Price        | Insp Date   | % C         | Stat                                 | Notes                          |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
|   |           |                   |              |             |             | Total Appraised Parcel Value         |                                |                    |                 |                |       |  |               | 9,600    |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| VISIT / CHANGE HISTORY  |           |                   |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| Date  | Id        | Purpost/Result    |              |             |             |                                      |                                | Notes              |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| 07-09-2020  | DF        | DEED CHANGE       |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| 09-25-2009  | VS        | PROP LOC CHG      |              |             |             |                                      |                                | PER DENNIS/M       |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| 01-20-2005  | TM        | ZONE CHANGE       |              |             |             |                                      |                                | HISTORICAL DI      |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| LAND LINE VALUATION SECTION   |           |                   |              |             |             |                                      |                                |                    |                 |                |       |  |               |          |      |                        |               |                 |                |       |    |                  |  |  |  |       |
| B   | LUC       | Description       | LandU        | Land Type   | Loc Adj     | UnitPric                             | Size Adj                       | Cond               | Nbhd            | Nb Adj         | Inf1  | Inf1 Adj   | Inf2          | Inf2 Adj | Inf3 | Inf3 Adj               | Adj UnitPrice | Appraised Value | Assessed Value | Notes |    |                  |  |  |  |       |
| 1   | 9030      | CITY OF RO        | 0.020        | PRIMARY     | P           | 1.000                                | 90,000                         | 5.00000            | 1.00            | 3003           | 1.000 |  |               |          |      |                        | 450,000       | 9,000           | 9,000          |       |    |                  |  |  |  |       |
| Total Card Land Units   |           |                   |              |             |             |                                      |                                |                    |                 |                |       |  |               | 0.02     | AC   | Parcel Total Land Area |               |                 |                | 0.02  | AC | Total Land Value |  |  |  | 9,000 |

Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

## **Attachment A to 79-E Application**

### **Public Benefits Provided by Project**

1. The project will enhance the economic vitality of the designated area:

This innovative infill development project will substantially enhance the economic vitality of the North Main Street of the Rochester downtown area. It will merge two properties in the heart of the downtown and construct on the site a high quality building which will contain a ground floor restaurant and five upper stories which will contain market rate apartment units. In addition to the economic vitality which will naturally result from a new restaurant and new market rate residential space in the heart of downtown, the project will also act as an example for others to choose downtown Rochester for similar development of commercial and/or residential opportunities. Attracting new development is a specific goal set out in the 2019 Downtown Market Plan, and this project will hopefully be one of several new development projects.

2. The project promotes the development of municipal centers, providing for efficiency, safety and a greater sense of community, consistent with RSA 9-B.

By creating market rate housing in the downtown, and offering food service in the same building, with additional services nearby, this project will act to stimulate a sense of community for those who do not wish to commute to Rochester to work in existing or newly created business ventures in Rochester. Instead, this project will provide an opportunity for people who wish to live and work in Rochester. It will also provide for efficiency and safety in that it encourages “staying in place “in the downtown for living, eating and recreational purposes.

3. The project increases residential housing in urban or town centers.

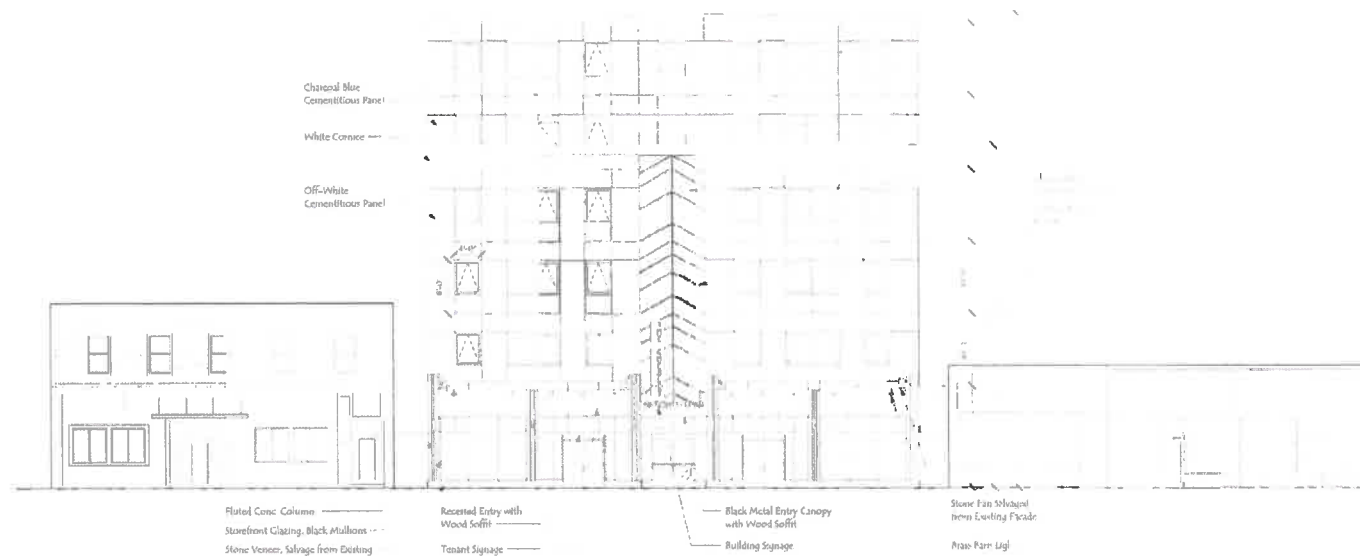
The need for housing of many types and for many price ranges remains significant throughout the Seacoast area, including Rochester. By offering a unique opportunity for residential housing at this site, the project will assist with the housing need generally and will do so in the downtown, thus providing many of the side benefits described above.

**Attachment B to 79-E Application****Tax Card Information**

| Address              | Map/Lot | Year Built | Square Footage | Condition | Zoning              |
|----------------------|---------|------------|----------------|-----------|---------------------|
| 45 North Main Street | 121,373 | 1880       | 6,192          | Fair      | Downtown Commercial |
| 55 North Main Street | 121,372 | 1915       | 12,750         | Average   | Downtown Commercial |
| 8 Barker Court       | 131,400 |            |                |           | Downtown Commercial |

**ARCHITECTURAL PLANS**





1 MAIN STREET ELEVATION  
SCALE: 1/8" = 1'-0"

OPTION A

PROJECT: 100-000

55 N. Main Rochester, NH

MAIN STREET ELEVATION

23 September, 2021



ARCHITECTS  
© 2021 Market Square Architects





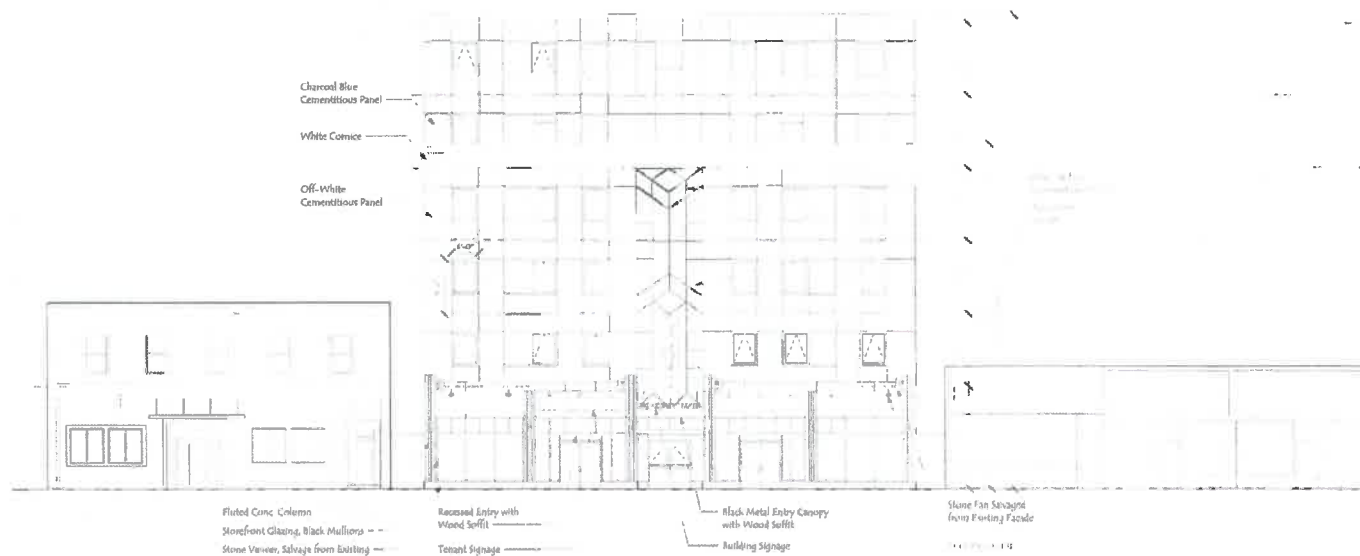
55 N. MAIN ROCHESTER, NH  
RENOVATION PROJECT

1 SEPTEMBER, 2021

MARKET  
SQUARE  
ARCHITECTS  
© 2011 Market Square Architects







1 MAIN STREET ELEVATION  
SCALE: 1/8" = 1'-0"

OPTION B

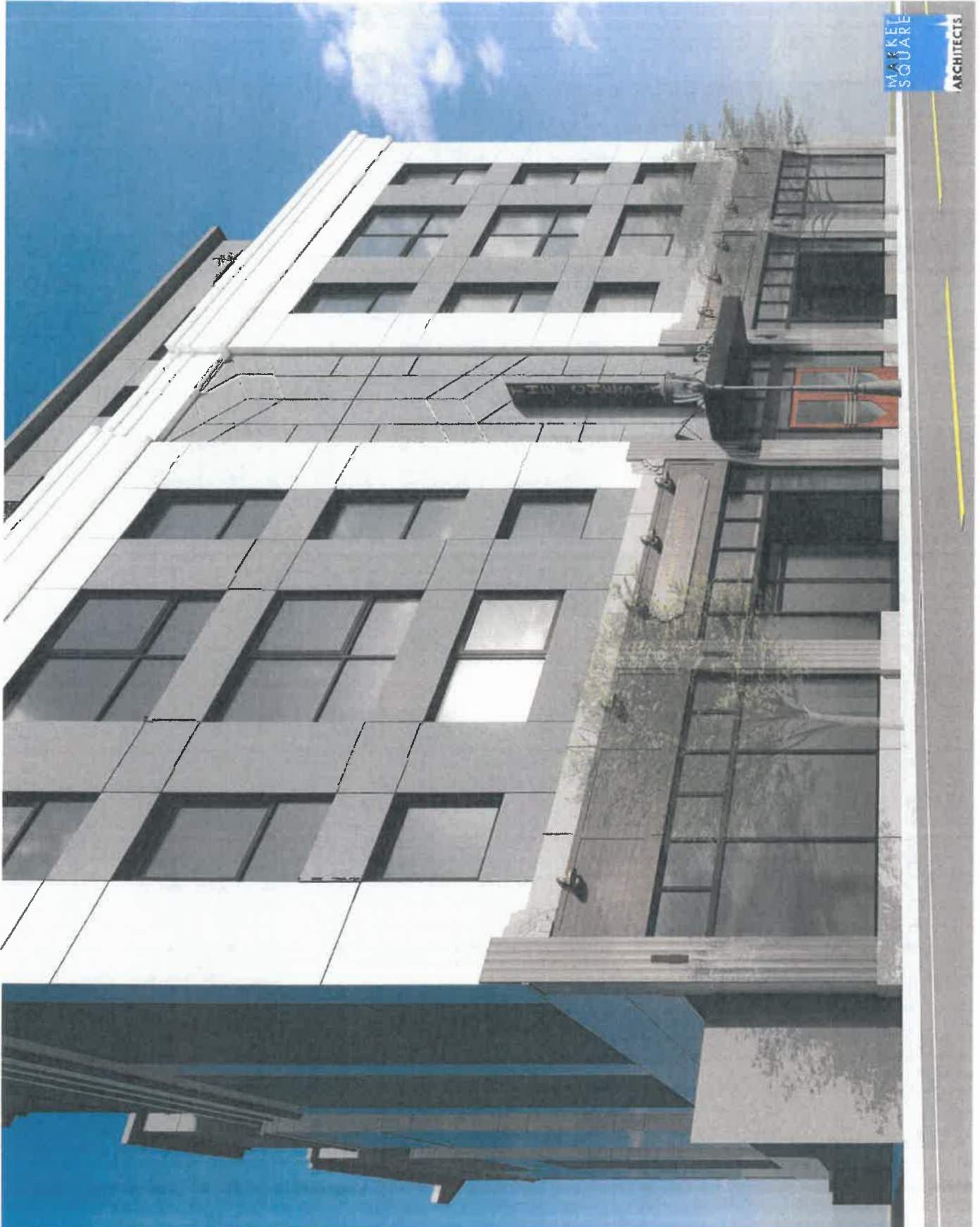
55 N. Main Rochester, NH  
MAIN STREET ELEVATION

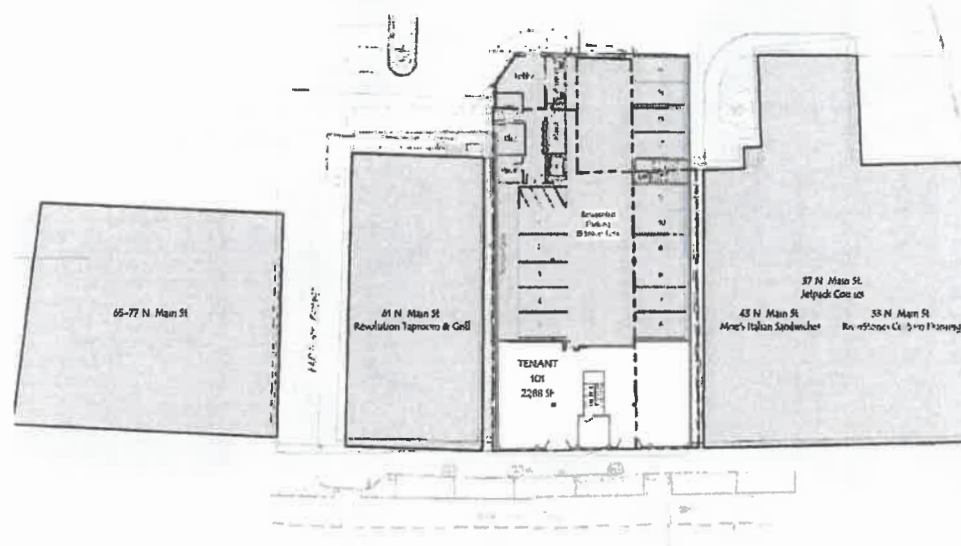
23 September, 2021











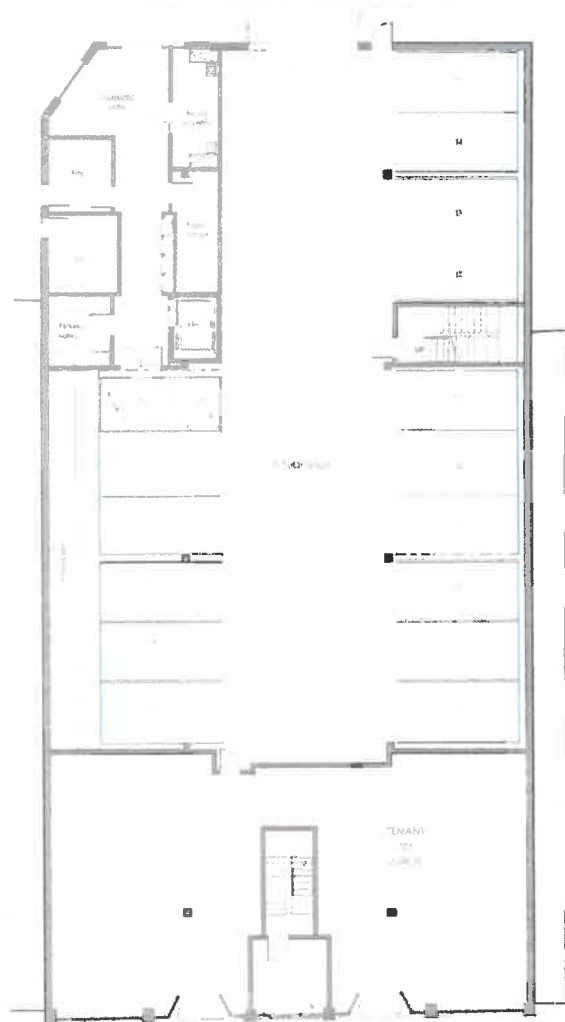
1 SITE PLAN  
SCALE: 1" = 20'-0"

55 N. MAIN ROCHESTER, NH  
PROPOSED DEVELOPMENT

1 SEPTEMBER, 2021

MARKET  
SQUARE  
ARCHITECTS  
© 2021 MARKET SQUARE ARCHITECTS

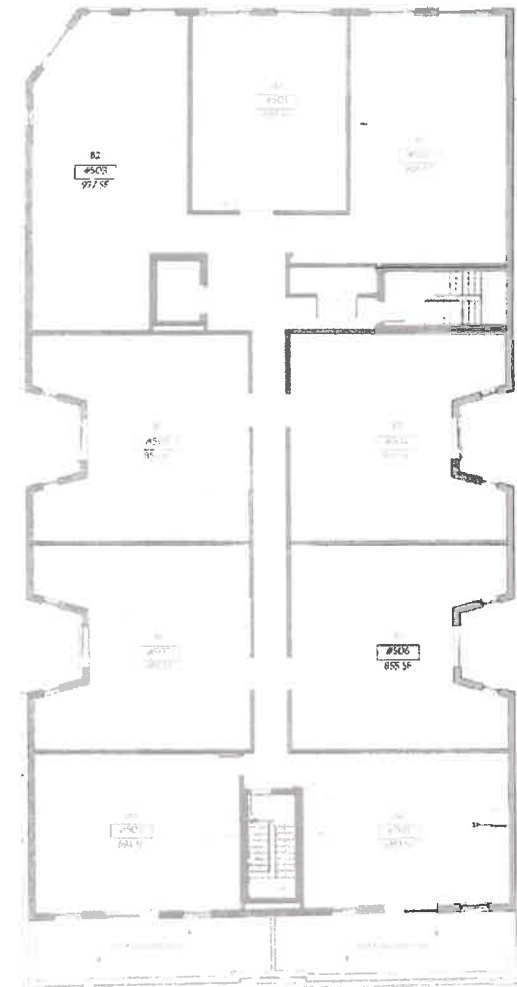




1 LEVEL 1 FLOOR PLAN  
SCALE: 1/8" = 1'-0"



2 LEVEL 2-4 FLOOR PLAN, TYP  
SCALE: 1/8" = 1'-0"



3 LEVEL 5-6 FLOOR PLAN (BALCONIES AT 5TH)  
SCALE: 1/8" = 1'-0"

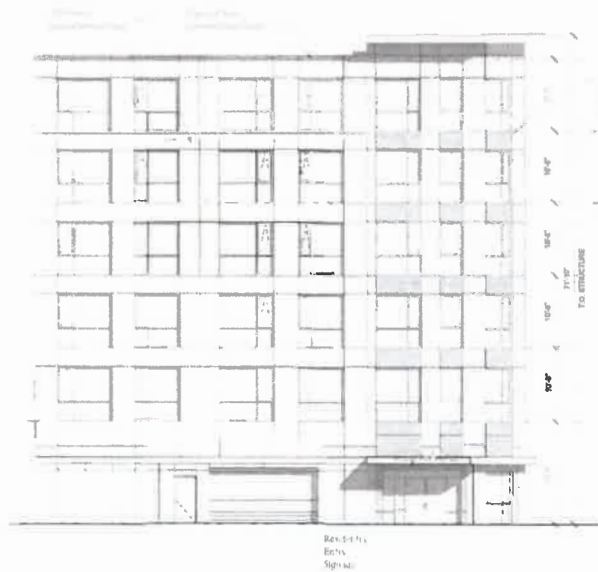
PROPOSED WORK

55 N. MAIN ROCHESTER, NH  
ROCHESTER, NH

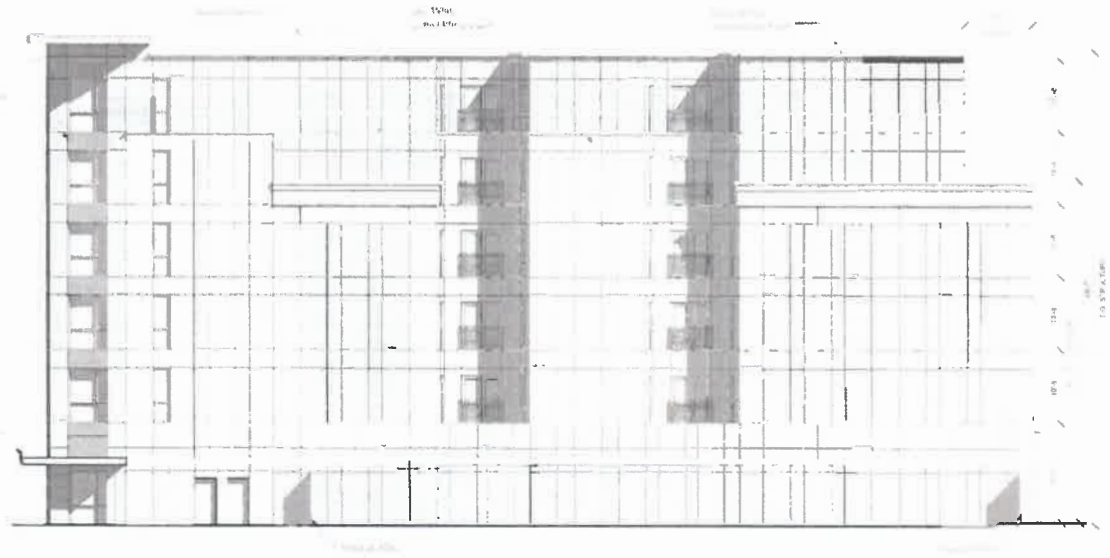
1 SEPTEMBER, 2021

MARKET  
SQUARE  
ARCHITECTS  
© 2021 Market Square Architects

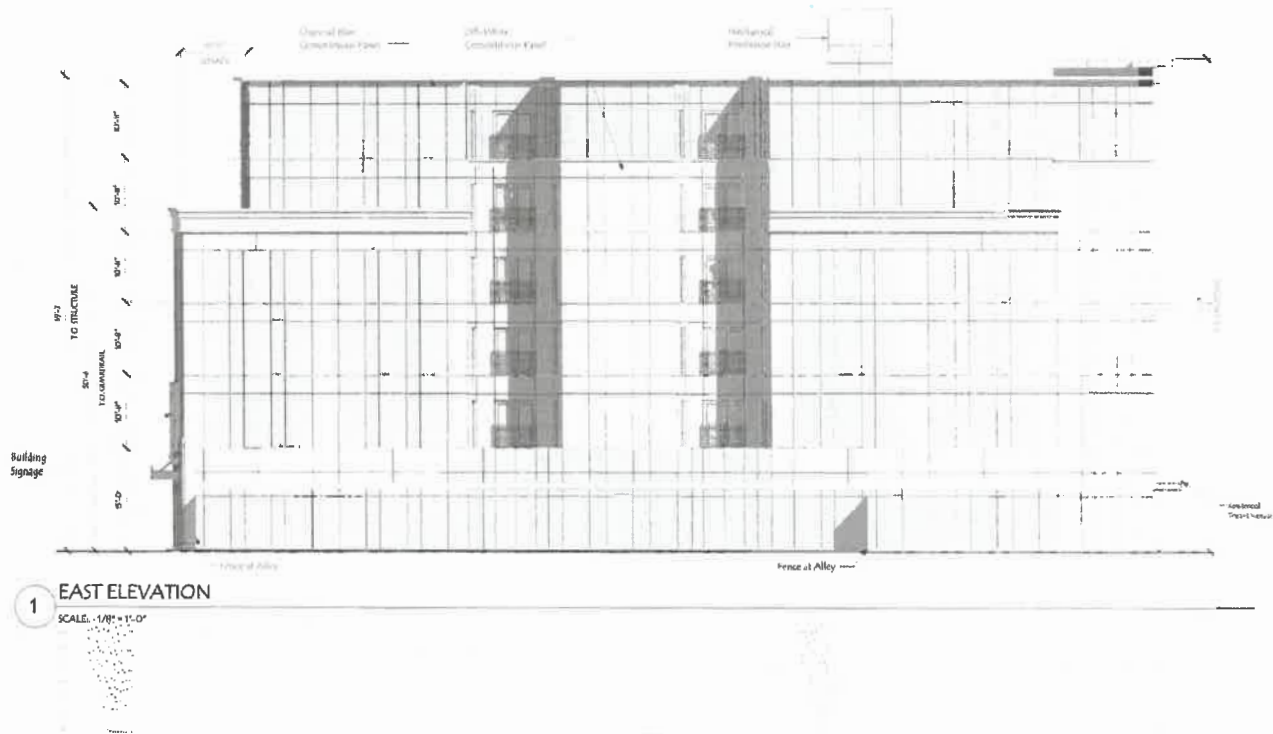




1 NORTH ELEVATION



WEST ELEVATION  
1/8" = 1'-0"



1 SEPTEMBER, 2021



**MARKET  
SQUARE**  
**ARCHITECTS**  
© 2021 Market Square Architects



WINTER 2021

55 N. MAIN ROCHESTER, NH  
EXTENDING MAIN STREET

1 SEPTEMBER, 2021

MARKET  
SQUARE  
ARCHITECTS  
© 2021 Market Square Architects



PROPOSED - 2021

55 N. MAIN ROCHESTER, NH  
REARVIEW CORNER OF ST. MAIN

1 SEPTEMBER, 2021







Architectural rendering

55 N. MAIN ROCHESTER, NH  
COMMERCIAL/RESIDENTIAL MIXED-USE

1 SEPTEMBER, 2021



**MINUTES OF HDC MEETINGS  
HELD SEPTEMBER 1 AND SEPTEMBER 15, 2021**





**HISTORIC DISTRICT COMMISSION  
SPECIAL MEETING**

**Minutes**

**City of Rochester**

**Wednesday September 1, 2021**

*City Hall Annex (second floor conference room)*

**33 Wakefield Street, Rochester, NH**

*(These minutes were approved on September 15, 2021)*

**Members Present**

Molly Meulenbroek, *Chair*

Peter Bruckner

Laura Hainey

Marilyn Jones

Alec Taliaferro

Matthew Winders

**Members Absent**

Staff: Shanna B. Saunders, *Director of Planning & Development*

Crystal Galloway, *Planner I*

**I. Call to Order.** Ms. Meulenbroek called the meeting to order at 7:00 p.m.

**II. Approval of Minutes**

The minutes from August 18, 2021 were reviewed.

*A motion was made by Mr. Winders and seconded by Ms. Jones to approve the August 18, 2021 minutes. The motion carried unanimously.*

**III. G & P Boston Properties, LLC, 45 & 55 North Main Street (by Market Square Architects) Demolition of existing buildings and approval of new construction.**

Christine Castaldo of Market Square Architects presented the proposed revised plans. She explained they set the front stairs of the residential entrance back which created a small lobby.

Ms. Castaldo said they are proposing to reuse four of the six architectural façade art deco fans from the existing Hoffman building. She said they have added the address signage to the front of the canopy. The fluted columns will replicate the existing columns, and the windows are now evenly spaced and less modern. Ms. Castaldo explained they have added a cornice to the top of the stepback of the building which will wrap around the building to break up the large concrete wall. She said the cornice will also act as the railing for the decks that are created.

To finish, Ms. Castaldo passed around samples of the materials they are proposing along with color samples for the muted gray and slate blue panels.

The Commission overall was pleased with the revisions as it reflected more of the Hoffman building that will be demolished. Mr. Bruckner asked that all existing pre-cast elements be retained and stored until development has been completed.

He also asked that Ms. Castaldo work with staff on the grey medallion portion of the center portion of the building between the sign and the roof to incorporate more art deco elements.

Ms. Meulenbroek asked the members of the public that were in attendance at the meeting if they wished to speak.

Rochester resident Tim Howser said it is nice to see development in downtown. He said it will be nice to bring more residential units into downtown.

Whitney Belton with the Rochester Economic Development Committee said development in downtown is helpful to bring people into the city. She said she likes that the developer is proposing a taller building because it adds density.

Ms. Meulenbroek said the Commission is not here to stop development, they just need to make sure this building is thoughtfully done.

*Ms. Meulenbroek noted that 55 North Main Street is recognized as a 1930's Art Deco and the only example of its type in Rochester. The Historic District recognizes that this building has been vacant for 25 years and has added to the blight and public safety of Downtown. Time alone has shown that the owner has been unable to make the needed repairs and the Historic District Commission has received no interest from the public to move the building to another appropriate location.*

*For that reason this Commission moves to permit, with a condition, the demolition of the structure in order to rebuild per the plans dated 1 September 2021 by Market Square Architects. Demolition shall not occur until the site plan for redevelopment is approved by the Planning Board with the condition the Art Deco pre-cast elements of the existing building are to be removed and stored for reference for the timeframe that the new building is under construction. These elements may be disposed of once a Certificate of Occupancy for the new building is obtained. The Commission recommends these elements be offered to the Rochester Historic Society before disposal.*

*Mr. Winders seconded. The motion carried by a 5-1 roll call vote. Ms. Meulenbroek abstained.*

*Ms. Meulenbroek noted that 45 North Main Street, known as the Chesley building is a 1870's commercial Italianate, and although there has been some major alterations, in 1983 it was also one of the few commercial Italianate buildings in Downtown. A recent report has shown that although the building is structurally sound, the foundation is not and has allowed the building to lean. Repairs are extremely costly. The Historic District Commission has received no interest from the public to move the building to another appropriate location.*

*For that reason this Commission moves to permit demolition of the structure in order to rebuild per the plans dated 1 September 2021 by Market Square Architects. Demolition shall not occur until the site plan for redevelopment is approved by the Planning Board.*

*Mr. Winders seconded. The motion carried by a 5-1 roll call vote. Ms. Meulenbroek abstained.*

*Ms. Meulenbroek motioned that the proposed architectural plan for reconstruction of a new building for both 45 and 55 North Main Street, per the plans dated 1 September 2021 by Market Square Architects, be granted a certificate of appropriateness contingent on the following:*

- 1. The lots be merged as part of the site plan process before the Planning Board.*
- 2. The applicant shall work with Staff on incorporating more Art Deco elements into the center portion of the building between the sign and the roof including the grey "medallion". There is no work needed on the signs.*

*The motion carried unanimously by a roll call vote.*

#### **IV. Other Business**

Mr. Winders told the other members he was able to get ahold of someone from the Historical Society and will be going the following week to do more research for the website.

#### **V. Adjournment**

*A motion was made by Mr. Bruckner and seconded by Mr. Winders to adjourn at 7:55pm. The motion carried unanimously.*

Respectfully submitted,  
Crystal Galloway,  
Planner I



**HISTORIC DISTRICT COMMISSION  
SPECIAL MEETING**

**Minutes**

**City of Rochester**

**Wednesday September 15, 2021**

*City Hall Annex (second floor conference room)*

**33 Wakefield Street, Rochester, NH**

*(These minutes were approved on, 2021)*

**Members Present**

Molly Meulenbroek, *Chair*

Peter Bruckner

Laura Hainey

Matthew Winders

**Members Absent**

Marilyn Jones

Alec Taliaferro

Staff: Crystal Galloway, *Planner I*

**I. Call to Order.** Ms. Meulenbroek called the meeting to order at 7:00 p.m.

**II. Approval of Minutes**

The minutes from September 1, 2021 were reviewed.

*A motion was made by Mr. Winders and seconded by Ms. Hainey to approve the September 1, 2021 minutes. The motion carried unanimously.*

**III. Scenic Salinger, LLC, 10 & 14 North Main Street**

Carla GoodKnight of CJ Architects explained the proposed amendment to add a deck to the roof of the Scenic Theater building. She said it will be set back from the street view and tucked in the corner of the two buildings.

Ms. GoodKnight showed the Commission members renderings of the different street views that showed the proposed deck will not be visible from the street.

*A motion was made by Mr. Bruckner and seconded by Mr. Winders to approve the amendment to add a roof deck as presented. The motion carried unanimously.*

Paul Goodwin of Chinburg Properties explained to the Commission the original plan was to salvage and restore the existing windows in the Salinger building however, some of them are too far gone to be salvaged. He said he can replace them in-kind with vinyl windows.

The Commission felt Staff could approve this administratively.

#### **IV. Other Business**

##### **A. Election of Vice Chair**

Ms. Meulenbroek said she would like to wait until the full commission is present.

##### **B. Other**

Mr. Bruckner told the Commission members he met with the two architects who are working on the Hoffman building. He said they showed him three proposals for the center medallion. Mr. Bruckner suggested setting up a subcommittee to oversee the demolition and rebuild. He said the subcommittee will look at the pieces to be saved during the demolition process and hopefully all the precast elements will find a home on the new building. Mr. Winders volunteered to work with Mr. Bruckner.

*A motion was made by Ms. Meulenbroek and seconded by Mr. Bruckner to set up a subcommittee to monitor the demolition and rebuild of the Hoffman building. The committee members will be Mr. Bruckner and Mr. Winders. The motion carried unanimously.*

Mr. Winders gave the Commission an update on the historical map he is working on. He said he was able to get in to the Historical Society and found a lot a pictures for the map.

#### **V. Adjournment**

*A motion was made by Mr. Winders to adjourn at 7:22pm. The motion carried unanimously.*

Respectfully submitted,  
Crystal Galloway,  
Planner I

**LETTER OF AUTHORIZATION**

09/30/2021

## LETTER OF AUTHORIZATION

I, Lilac City Development, LLC, owner of 45 North Main Street, Rochester, New Hampshire, depicted on Tax Map 121, Lot 373, does hereby authorize G&P Boston Properties, LLC, and Donahue, Tucker and Ciandella, PLLC, to execute any land use applications and/or applications for Community Revitalization Tax Relief to the City of Rochester and to take any action necessary for the application and permitting process, including but not limited to, attendance and presentation at public hearings, of the said property.

Dated:

9/28/21

LILAC CITY DEVELOPMENT, LLC

  
\_\_\_\_\_  
Gregory J. Grant, Manager



## LETTER OF AUTHORIZATION

I, Blaine Cox, City Manager of the City of Rochester, owner of property depicted on Tax Map 121, Lots 372 and 400, does hereby authorize Lilac City Development, LLC and Donahue, Tucker and Ciandella, PLLC, to execute any land use applications and/or applications for Community Revitalization Tax Relief to the City of Rochester and to take any action necessary for the application and permitting process, including but not limited to, attendance and presentation at public hearings, of the said property.

Dated: 9/27/2021

CITY OF ROCHESTER

DocuSigned by:

*Blaine Cox*

B4F8B7D07D604EB...

Blaine Cox, City Manager

S:\GA-GL\G&P BOSTON PROPERTIES\LETTER OF AUTHORIZATION CITY.DOCX

