



**City Council Public Hearing
October 19, 2021
Council Chambers
31 Wakefield Street
6:30 PM**

Agenda

- 1. Call to Order**
 - 2. Resolution Granting Community Revitalization Tax Relief to the Properties Located at 45 and 55 North Main Street and 8 Barker Court Under the Provisions of RSA 79-E in Connection with a Proposed Rehabilitation Project P. 5**
 - 3. Resolution Approving Revision of Ward Boundaries in Accordance With Section 3 of the City Charter P. 59**
 - 4. Adjournment**
-

**City Council Special Meeting
October 19, 2021
Council Chambers
31 Wakefield Street
*Immediately following the Public Hearing***

Agenda

- 1. Call to Order**
- 2. Resolution Authorizing Issuance of Building Permit(S) on a Portion of the Class VI Section of the so called Elmo Lane Pursuant to RSA 674:41 I (c) *first reading and consideration for adoption* P. 67**
- 3. Adjournment**

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City Clerk's Office

**City Council Workshop
October 19, 2021
Council Chambers
31 Wakefield Street
*Immediately following the Special Meeting***

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
 - 3.1 Adopt-a-Spot certificates P. 75**
- 4. Communications from the Mayor**
 - 4.1 Presentation of Honorary Gavel – former Mayor Harvey Bernier**
 - 4.2 Proclamation: World Polio Day, October 25, 2021 P. 77**
- 5. Discussion: Community Health Coordinator position P. 79**
- 6. Discussion: Redistricting P. 59**
- 7. Presentation: Ambulance Service Committee P. 85**
- 8. Discussion: CDFA Easter Seals Grant Application P. 93**
- 9. Department Reports P. 105**
- 10. Other**
- 11. Non-Public**
 - 11.1 Non-Public Session – Land, RSA 91-A:3, II (d)**
- 12. Adjournment**

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City Clerk's Office

Resolution Granting Community Revitalization Tax Relief to the Properties Located at 45 and 55 North Main Street and 8 Barker Court Under the Provisions of RSA 79-E in Connection with a Proposed Rehabilitation Project

Be it Resolved by the Mayor and City Council of the City of Rochester, as follows:

Whereas, in an effort to stimulate local economic development and enhance City downtowns and Town centers, the New Hampshire Legislature has enacted RSA Chapter 79-E, entitled “Community Revitalization Tax Relief Incentive”; and

Whereas, the City of Rochester adopted the provisions of such Community Revitalization Tax Relief Incentive Program pursuant to RSA Chapter 79-E by Resolution of the City Council on October 7, 2008; and

Whereas, the Lilac City Development, LLC, owner of the so-called 45 and 55 North Main Street and 8 Barker Court in downtown Rochester, is desirous of making use of the benefits of RSA Chapter 79-E and it has, therefore, proposed a substantial rehabilitation project with respect to the structures located upon the so-called 45 and 55 North Main Street and 8 Barker Court; and

Whereas, RSA Chapter 79-E requires that the governing body of the City of Rochester make certain findings and determinations with regard to a proposed substantial rehabilitation project in order for the structure to qualify for the RSA Chapter 79-E Community Revitalization Tax Relief Incentive;

Now, Therefore, the Mayor and City Council of the City of Rochester, by adoption of this resolution, hereby make the following findings and determinations with respect to the proposed substantial rehabilitation proposal for the so-called 45 and 55 North Main Street and 8 Barker Court properties contemplated by the owner’s Community Revitalization Tax Relief Application dated September 29, 2021, to wit:

(1) Any tax relief under the provisions of RSA Chapter 79-E or this resolution that is to be accorded with respect to the so-called 45 and 55 North Main Street and 8 Barker Court properties project shall be accorded only after the property owner grants to the City a covenant pursuant to the provisions of RSA 79-E:8 ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for which the tax relief was granted and in accordance with the requirements of RSA 79-E:8; and

(2) The Mayor and City Council find public benefits under RSA 79-E:7 in the proposed revitalization project proposed with respect to the so-called 45 and 55 North Main Street and 8 Barker Court properties project; and

(3) The proposed substantial rehabilitation project with respect to the aforesaid 45 and 55 North Main Street and 8 Barker Court Main Street properties provides the following public benefits to downtown Rochester:

- I. It enhances the economic vitality of the downtown;
- II. It enhances and improves a structure that is culturally and historically important on a local level, within the context of the City's Historic District and the City center in which the building is located;
- III. It promotes development of downtown Rochester, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B;

(4) The specific public benefit is preserved through a covenant under RSA 79-E:8 if the project is implemented consistent with (a) the aforementioned application; (b) compliance with the recommendation to the City Council approved by the Community Development Committee on October 18, 2021 (c) the terms of this resolution; and (d) any other applicable requirements of Chapter 79-E; and

(5) The Mayor and City Council find that the proposed use is consistent with the City's Master Plan and development regulations.

Furthermore, as a result of making such determinations and findings, and subject to the owner's compliance therewith, and with the provisions of RSA Chapter 79-E, the Mayor and City Council hereby grant the requested tax relief for a period of seven (7) years beginning with the completion of the substantial rehabilitation of the structure upon the so-called 45 and 55 North Main Street and 8 Barker Court properties.



10/14/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE		
DEPT. HEAD SIGNATURE		
DATE SUBMITTED		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

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SUMMARY STATEMENT

RECOMMENDED ACTION

45-55 North Main Street; RSA-79:E Application Summary

Applicant: Greg and Paul Grant, Lilac City Development, LLC

Eligible years: 7

Project: Tear down of existing structures and the rebuild a six-story building on the lots located at 45 No Main Street, 55 North Main Street and 8 Barker Court. 8 Barker Court is an adjacent small lot that is part of 55 North Main. All lots will be combined into a single lot. The first floor on North Main Street will have all commercial units, the rear of the building will be reserved for parking. Upper floors will have 45 market-rate, residential units consisting of 1 and 2 bedrooms.

Exterior Changes: See attached plans. The demolition and construction has been approved by the Historic District Commission.

RSA 79-E is a temporary tax relief incentive for property owners who want to make a substantial investment in rehabilitation in a historic district, downtown or village center. The tax relief if granted would consist of a finite period of time during which the property tax on the structure would not increase as a result of a substantial rehabilitation. In exchange for the relief, the property owner grants a covenant ensuring there is public benefit to the rehabilitation.

Qualifications:

1. A qualifying property must provide a public benefit. Public benefits could be restoring a historic building, promoting downtown development, increasing downtown housing, or increasing the economic vitality of downtown. 45-55 North Main meets all of these criteria.
2. A qualifying project must have rehabilitation costs of at least 15% of the pre-rehabilitated assessed value, or costs of \$75,000 whichever is less. 45-55 North Main exceeds both of these baselines. Total estimated costs of the project are \$11,750,000, which is approximately an increase of 3271% of the pre-assessed value.



10/14/2021

City of Rochester, New Hampshire

Division of Community Development

31 Wakefield Street, Rochester NH 03867

(603) 335-7522 www.thinkrochester.biz

Review Form: For RSA 79e Community Revitalization Tax Relief Incentive

Building Name (if any): <u>Chesley Building and 55 North Main Street</u> Building Address: <u>45 and 55 North Main Street and 8 Barker Court</u> Owner Name(s): <u>Lilac City Development, LLC</u> Owner Address(es): <u>50 Terminal Street, Suite 716, Charlestown, MA 02129</u>	Map# <u>0121</u> Lots# <u>0373; 0372; 0400</u> Zoning: <u>DTC</u> Overlay District: <u>Special Downtown</u> Year Built: <u>45 No Main – 1880; 55 No Main - 1915</u> Square Footage of Building 45 No Main – 6,192; 55 No Main – 12,750
Contact Name: <u>Greg Grant</u> Phone # <u>617-233-1305</u> Email address: <u>gppropertiesgp@gmail.com</u>	Applicant Name(s) (if different from owner): _____ Applicant Address: _____ Phone # _____ Email address: _____
	Application Fee Paid: <u>x</u> Yes _____ No
Existing Uses (describe number of units by type and size) Vacant and 1 two story commercial building Is there a change of use associated with this project? <u>Yes</u> <u>x</u> <u>No</u> If so, please describe: <u>From commercial and vacant to a six-story building with commercial and parking on the first story and residential above</u>	Is the building eligible or listed on the State or National Register of Historic Places or located in a Local, State, or Federal Historic District? Yes: <u>Both</u> No _____ Provide historic district name: <u>The Chesley Building and 55 North Main Street</u>
Will the project include rehabilitation of residential units? _____ Yes _____ No <u>x</u> _____ If yes, how many: _____ If yes, please describe: <u>There are no existing residential units.</u>	Will the project involve affordable residential units? _____ Yes <u>x</u> No _____ If yes, please describe: <u>Portsmouth-Rochester, NH 60% RENT LIMIT</u> <u>EFFIC. \$925/ 1 BR \$991/ 2 BR \$1,189</u> <u>NHHFA RENTS EFFECTIVE DATE: 5/1/2014</u> <u>Rental rates are below the above maximums.</u>
Other Review & Comment (if necessary) Historic District Review: <u>9/1/21 and 9/15/21</u> Special Downtown Review: _____ Minor Site Review: _____ Planning Board Review: <u>Scheduled 11/1/21</u> Zoning Board of Adjustment: _____ Tax Assessor: <u>To be scheduled after approval of 79E</u>	Section 79:E-4 Application Date: <u>9/29/21</u> Complete: Y/N Staff Review: _____ Community Development Committee: <u>10/15/21</u> Post Public Hearing: <u>no later than 10/9/21</u> Public Hearing Date: <u>10/19/21</u> *Required within 60 days of receipt of application City Council: <u>10/5/21 and 11/3/21</u> *Required within 45 days of Public Hearing

Does this application meet the appropriate tests?

Is it a qualifying structure located in a designated downtown zone? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Pre-rehabilitation assessed value (from most recent City Assessment): \$ <u>359,200</u>	
Total estimated cost of rehabilitation (from application):	\$ <u>11,750.000</u>
Percentage of rehabilitation costs to assessment valuation:	<u>3,271</u> %
Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation assessed valuation, or \$75,000, whichever is lower? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Is there public benefit? Must satisfy at least 1 of the conditions below. (Section 79-E:7) <input checked="" type="checkbox"/> It enhances the economic vitality of the Downtown District. <input checked="" type="checkbox"/> It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district. <input checked="" type="checkbox"/> It promotes development of municipal centers, providing for efficiency, safety, and a greater sense of community. <input checked="" type="checkbox"/> It increases residential housing in urban or town centers. <input checked="" type="checkbox"/> In a Local, State, or Federal Historic District?	
Are other funding programs being applied to this project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Other Programs. – The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.	

ELIGIBILITY: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
1) Substantial Rehabilitation Tax Relief Incentive (Up to 5 Years)	<u>5</u>
2) Additional Tax Relief Incentive for New Residential Units (Up to 2 Years)	<u>2</u>
3) Additional Tax Relief Incentive for Affordable Housing (Up to 4 Years)	<u> </u>
4) Additional Tax Relief for rehabilitation of historic places* (Up to 4 Years)	<u> </u>
* Rehabilitation in accordance with the in accordance with Secretary of Interior's Standards for Rehabilitation.	<u> </u>
	<u>7</u> (Total)

Name & Title: Jenn Marsh, Assistant Director of Economic Development

Date: September 29, 2021

City Council Review/Decision

Public Hearing Posting: _____ Public Hearing Date: _____

City Council Meeting Date: _____

Does the City Council agree with findings of at least one Public Benefit?

- ☐ Enhances economic vitality of the village ____Yes____No
- ☐ Enhances and improves a culturally or historically important structure? ____Yes____No
- ☐ Promotes development of the downtown, providing for efficiency, safety, and greater sense of community? ____Yes____No
- ☐ Increases residential housing units in downtown? ____Yes____No

The Application was:	() GRANTED () DENIED
Substantial Rehabilitation Tax Relief Incentive granted for (up to 5 years beginning with completion of rehab)	Years
Tax Relief Incentive for New Residential Units granted for (up to an additional 2 years, 4 years if affordable housing)	Years
Tax Relief Incentive for Rehabilitation of Historic Places in accordance with the U.S. Secretary of Interiors Standards for Rehabilitation for (up to additional 4 years)	Years
Total	Years

IF DENIED, REASON(S) FOR DENIAL

Number of Yea: _____ Number of Nay: _____

Follow Up Letters Sent to:

- ☐ Applicant/Owner
- ☐ Assessing Department
- ☐ Economic Development
- ☐ Planning Department
- ☐ City Manager's Office
- ☐ Finance Department

COVENANTS

Completed By: _____ Date: _____

Filed at Strafford County: _____ Date: _____

Copies to:

- ☐ Assessing Dept
- ☐ Finance Dept
- ☐ In File

The Standards (Department of the Interior regulations 36 CFR 67) pertain to all historic properties listed in or eligible for listing in the National Register of Historic Places.

- 1) A property shall be used for its intended historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- 2) The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- 3) Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- 4) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- 5) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- 6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- 7) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- 8) Significant archeological resources affected by a project, shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- 10) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Comments from Historic District Commission:

Name & Title: _____

Meeting Date: _____



CELEBRATING OVER 35 YEARS OF SERVICE TO OUR CLIENTS

Please respond to our Exeter office

September 24, 2021

Michael Scala, Director of Economic Development
City of Rochester
Division of Community & Economic Development
31 Wakefield St.
Rochester, NH 03867

Re: 79-E Application for Tax Credit for 55 North Main Street, 45 North Main Street and 8
Barker Street, Rochester, New Hampshire

Dear Mr. Scala:

Enclosed please find the request of Lilac City Development, LLC, applicant and/or owner of the above referenced properties to receive tax credit pursuant to RSA 79-E for the revitalization of the property. As presented in the enclosed material, we believe that the building which is proposed to be constructed on the site, and with an estimated cost of \$11,750,000, will provide a substantial and tangible series of public benefits to the community and that these benefits address all of the criteria set forth in the statute to verify eligibility for a tax credit. Due to the nature of the benefits to be provided in revitalizing the downtown, and due to the fact that market rate residential units will be provided as part of the project, Lilac City Development, LLC believes that it is eligible to receive tax credit for the project for seven years.

We look forward, after the completion of an internal staff review of the application, to present the application to you and the City Council in a public hearing and to answer any questions which the public may have. We ask that a public hearing be scheduled on this matter on October 19, 2021.

If you have any immediate questions about this application, please feel free to contact me.

Very truly yours,
DONAHUE, TUCKER & CIANDELLA, PLLC

Sharon Cuddy Somers, Esq.
Ssomers@dtclawyers.com

SCS/jlh
Enclosures
cc: Clients

DONAHUE, TUCKER & CIANDELLA, PLLC
16 Acadia Lane, P.O. Box 630, Exeter, NH 03833
111 Maplewood Avenue, Suite D, Portsmouth, NH 03801
Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253
83 Clinton Street, Concord, NH 03301

10/14/2021



CELEBRATING OVER 85 YEARS OF SERVICE TO OUR CLIENTS
Please Respond to the Exeter Office

September 29, 2021

VIA E-MAIL AND FIRST CLASS MAIL

Michael Scala, Director of Economic Development
City of Rochester
Division of Community & Economic Development
31 Wakefield St.
Rochester, NH 03867

Re: 79-E Application for 45 N. Main St., 55 N. Main St. and 8 Barker St.

Dear Mr. Scala :

This supplements the draft application submitted to your office last week. The attached documents include the signed authorization from Lilac City Development, LLC, a revision to the anticipated start and completion date, the architectural plans which have been approved by the HDC, and the HDC minutes signifying approval of the application. The pre-rehabilitation value of these properties is \$359,200.00. The estimated cost of construction is \$11,750,000.00, which is well in excess of 15% of the pre-rehabilitation value and/or \$75,000.00. My understanding is that the Planning Board application is forthcoming, but I have no further information to submit at this time. With regard to the inquiry about historic photos, the applicant has none, but the City has a virtual map showing various properties and which may include the subject buildings, which of course, are due to be demolished. Finally, with regard to construction estimates, our estimated costs are based on similar projects which the applicant has been involved with in the past. At this point however, because we have not selected a contractor, we have no additional information regarding construction estimates.

Please advise if you have any other questions. If not, we ask that this proceed for further internal review and for a public hearing before the City Council on October 19, 2021.

Very truly yours,
DONAHUE, TUCKER & CIANDELLA, PLLC

Sharon Cuddy Somers, Esq.
ssomers@dtclawyers.com

SCS:gsh
Enclosures
cc: Lilac City Development, LLC

DONAHUE, TUCKER & CIANDELLA, PLLC
16 Acadia Lane, P.O. Box 630, Exeter, NH 03833
111 Maplewood Avenue, Suite D, Portsmouth, NH 03801
Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253
83 Clinton Street, Concord, NH 03301

LIZABETH M. MACDONALD
JOHN J. RATIGAN
DENISE A. POULOS
ROBERT M. DEROSIER
CHRISTOPHER L. BOLDT
SHARON CUDDY SOMERS
DOUGLAS M. MANSFIELD
KATHERINE B. MILLER
CHRISTOPHER T. HILSON
HEIDI J. BARRETT-KITCHEN
JUSTIN L. PASAY
ERIC A. MAHER
CHRISTOPHER D. HAWKINS
BRENDAN A. O'DONNELL
ELAINE L. HOEPPNER
WILLIAM K. WARREN

RETIRED
MICHAEL J. DONAHUE
CHARLES F. TUCKER
ROBERT D. CIANDELLA
NICHOLAS R. AESCHLIMAN



10/14/2021

City of Rochester, New Hampshire

Division of Community & Economic Development

31 Wakefield Street, Rochester NH 03867

Application Revised August 15, 2019 Community Revitalization Tax Relief (per RSA 79E)

City of Rochester, New Hampshire

Application must be accompanied by \$150 application fee payable to "City of Rochester"

Date of Preparation: _____

Property information

Property address/location: 55 North Main Street, 45 North Main Street, 8 Barker Street

Name of building (if any): 55 North Main Street and The Chesley Building

Tax map & lot #: See Attachment B Year built: #: See Attachment B

Square Footage: #: See Attachment B Condition: #: See Attachment B

Zoning: #: See Attachment B Vacant, how long: #: See Attachment B

Is this structure eligible or listed on the State or National Register of Historic Places, or located in a local, state or federal Historic District? Yes ☒ No ☐ (City Parcel)

Name of District: Downtown Commercial

Existing Uses: Describe the units by type and size, how many floors:

55 North Main Street is a one story building and 8 Barker Street are vacant properties owned by the City of Rochester. 45 North Main Street is a two-story building containing a vacant restaurant.

Change of Use? Yes. Demolition of existing structures and construction of building containing commercial retail on 1st floor and residential on five upper floors.

Property Owner

Name (include name of individual):

Company: City of Rochester, Lilac City Development, LLC

Mailing address: 31 Wakefield Street (City),

50 Terminal St., Suite 716, Charlestown, MA 02129

Telephone #: 617-233-1305 (Greg Grant) Email: gppropertiesgp@gmail.com

Applicant or Agent Contact:

Name (include name of individual): Sharon C. Somers, Esq.

Company: DTC Lawyers

Mailing address: 16 Acadia Lane, Exeter, NH 03833

Telephone #: 603-778-0686 Email: ssomers@dtclawyers.com

EXHIBIT**Proposed Project Information**

Name of Architect (if known): Market Square Architects

Name of Licensed Contractor (if known): Unknown at this time

Will the project include rehabilitation of residential units? No ☐ If yes, how many ☐

Are the residential units defined as "affordable"? Yes ☐ No ☐ N/A ☒

(The current affordable rents in the City of Rochester are available at www.NHHFA.org)

Describe the commercial space, square footage, uses and conditions: _____

See attached architectural plans

Please describe in detail the public benefits associated with this project? You may attach pages to the application for this and the following question. (RSA 79-E:7)

See Attachment A

Explain the project in your own words:

The project will consist of new construction replacing the existing buildings. The first floor will contain residential parking, and at the street entrance, approximately 2,308 sq. ft. of commercial space. The upper five floors will contain 45 residential apartments units, with nine units on each floor.

Pre-Rehabilitation Ad Velorum Tax Valuation \$ See attached tax cards

Please obtain a Property Record Card from the Rochester Assessing Department, and include a copy with the application.

Does the estimated cost of rehabilitation exceed 15% of pre-rehabilitation valuation, or

\$75,000, whichever is lower? YES ☒ (both buildings will be demolished)

NO ☐ % ☐

Note: This program is available for projects where the rehabilitation cost equals or exceeds 15% of the pre-rehabilitation assessed valuation or \$75,000, whichever is lower. If your project does not meet this standard, it is not eligible for Tax Relief under RSA 79e.

Project costs

Describe work that will constitute the substantial rehabilitation and estimated/projected costs.

Historic Restoration: _____	Cost: \$ _____
Sustainability/Efficiency: _____	Cost: \$300,000.00
Interior Alterations: _____	Cost: \$2.8 million
Exterior Alterations: _____	Cost: \$850,000.00
Structural: _____	Cost: \$3.5 million
Electrical: _____	Cost: \$700,000.00
Plumbing: _____	Cost: \$1.2 million
Mechanical: _____	Cost: \$1.3 million
Safety/Fire Protection: _____	Cost: \$850,000.00
Other: Demolition	Cost: \$250,000.00

Expected construction dates. Start: November 4, 2021; Finish: March 31, 2024

Total project cost: \$ 11,750,000.00

Please attach written estimates whenever possible.

Will any state or federal grants or funds be used in this project? Yes _____ No X _____

If yes, please provide information in detail on an additional sheet.

Note: *The provisions of this chapter shall not apply to properties whose rehabilitation or construction is subsidized by state or federal grants or funds that do not need to be repaid totaling more than 50 percent of construction costs from state or federal programs.*

Other Approvals and Information

Please include the scheduled date of review or attach the **Notice of Decision** as appropriate:

Project Narrative or Letter of Intent to Planning: _____ Date: _____

Historic District Review: See attached minutes of HDC meetings held September 1 and

September 15, 2021 _____ Date: _____

(Required only if replacing a qualified structure)

Other (please specify): _____ Date: _____

Application Checklist

(Applications are not complete, and review will not be scheduled, until all supporting items are delivered)

- X Completed Application form with signatures.
- X Application Fee made payable to City of Rochester
- ☐ Documentation and photos of Historic Information
- X Copy of Property Record Card
- X Description of Public Benefit
- X Site plans, diagrams, elevations associated with the Project
- ☐ Cost Estimates associated with the Project
- ☐ Documentation of State or Federal Funds (None)
- ☐ Notice of Decision for Other Reviews
- X Request for Tax Relief

Request for Community Revitalization Tax Relief

☒ Substantial Rehabilitation Tax Relief Incentive (Up to 5 Years)

☒ Additional Tax Relief Incentive for New Residential Units (Up to 2 Years)

☐ Additional Tax Relief Incentive for Affordable Housing (Up to 4 Years)

☐ Additional Tax Relief for rehabilitation of historic places* (Up to 4 Years)

* *Rehabilitation in accordance with the in accordance with Secretary of Interior's Standards for Rehabilitation.*

Please explain your request for the above tax relief categories. You may attach an additional sheet.

The basis for the request for relief is based on the public benefit discussion which is attached.

Submission of Application

This application must be signed by the property owner. Please submit an electronic version and /or a complete package of information to:

Rochester Community & Economic Development
Mail: 31 Wakefield St, Rochester, NH 03867
michael.scala@rochesternh.net

A \$150.00 application fee (payable to "City of Rochester") must be submitted in order for this application to be considered complete. Please follow up at 603-335-7522 to insure all information and payments have been received.

I (we) hereby submit this application under the Community Revitalization Tax Relief Incentive Statute (NH RSA 79-E) and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the statute and understand that: a) there will be a public review process and public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation and recording of the covenant to the Strafford County Registry of Deeds.

Signature of property owner (1): See Attached Authorization

Printed Name: Sharon Cuddy Somers

Date: September 29, 2021

Signature of property owner (2): See Attached Authorization

Printed Name: Sharon Cuddy Somers

Date: September 29, 2021



First National Grocery/Palmer's Hardware/Hoffman Furniture

Palmer's Hardware represents a significant addition to the Rochester streetscape during the 1930's. The choice of sculptured concrete in the Art Deco style, which was popular in the major cities during this period, reflects Rochester's self image as a metropolis. It is the only art deco building in the district, adding to the architectural diversity of the building stock.

Property Location 55 NO MAIN ST
 Vision ID 281 Account # 281

Map ID 0121/ 0372/ 0000 /
 Bldg # 1

Bldg Name
 Sec # 1 of 1

Card # 1 of 1

State Use 0000
 Print Date 9/28/2021 8:11:33 AM

CONSTRUCTION DETAIL						CONSTRUCTION DETAIL (CONTINUED)						
Element		Cd	Description			Element		Cd	Description			
Model	94		Commercial			Half Bath Ratin	A	SAME				
Style	C37		RETAIL STORE			Extra Fixture(s)	0					
Grade	C		Average			Extra Fix Rating						
Stories	1		CONC BLOCK			MIXED USE						
Units						Code			Description		Percentage	
Residential Unit	0					903C			CITY OF ROCH-Comm		100	
Comm Units	1.00										0	
Wall Height	12.00										0	
Exterior Wall 1	21								COST / MARKET VALUATION			
Exterior Wall 2						FLAT			RCN	486,005		
2nd Ext Wall %	0					TAR+GRAVEL			Year Built	1915		
Roof Structure	04					AVERAGE			Effective Year Built	1944		
Roof Cover	04								Depreciation Code	F		
Interior Wall 1	06		AVERAGE			Remodel Rating						
Interior Wall 2						Year Remodeled						
Interior Floor 1	08		CONCRETE			Depreciation %	70					
Interior Floor 2						Functional Obsol						
Basement Floor	12		OIL			Economic Obsol						
% Heated	100.00		SPACE HTRS			Trend Factor	0.810					
Heat Fuel	01					Special Adj						
Heat Type	07					Condition %						
2nd Heat Type						Percent Good	30					
2nd % Heated	0.00					RCNLD	118,100					
# Heat Systems	1.00					Dep % Ovr						
AC Percent	0.00					Dep Ovr Comment						
Bedrooms						Misc Imp Ovr						
Full Bath(s)	0					Misc Imp Ovr Comment						
Bath Rating	A		SAME			Cost to Cure Ovr						
3/4 Bath(s)	0					Cost to Cure Ovr Comment						
3/4 Bath Rating						OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)						
Half Bath(s)	1					Code	Description	L/B	Units	Unit Price	Yr Blt	
Half Bath Ratin	A		SAME			Cond. Cd	% Good	Grade	Grade Adj	Appr. Value		

Property Location 55 NO MAIN ST
Vision ID 281

Account # 281

Map ID 0121/ 0372/ 0000/ /
Bldg # 1

Bldg Name
Sec # 1 of 1 Card # 1 of 1

10/14/2021
State Use 903C
Print Date 9/28/2021 8:11:32 AM

CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				2310 ROCHESTER, NH VISION							
CITY OF ROCHESTER 31 WAKEFIELD ST ROCHESTER NH 03867-1916	0 LEVEL	0 CITY WATER	0 GAS	D DOWNTOWN	Description	LUC Co	Appraised	Prior Assessed									
		0 CITY SEWER	0 PAVED		BLDG	903	118,100	118,100									
		0 CTY WTR PB	0 MEDIUM		LAND	903	58,500	58,500									
SUPPLEMENTAL DATA					Total				176,600	176,600							
Parcel ID 0121-0372-0000 User Field 0.9277 User Field User Field User Field User Field User Field User Field GIS ID 0121-0372-0000		User Field User Field User Field Parcel Fin 6375.00000 User Acco 27316 Assoc Pid#															
RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)									
CITY OF ROCHESTER	4780 486	06-30-2020	U	I	0	81	Year	LUC C	Prior Assesse	Year	LUC C	Prior Assesse	Year	LUC C	Prior Assesse		
ROCHSHIRE TRUST % PHILLIP	1077 169	03-16-1982	U	I	0	99	2020	325	118,100	2020	325	118,100	2019	325	118,100		
MCCARTHY MARGARET M	1077 167	01-28-1982	U	I	0	99		325	58,500		325	58,500		325	58,500		
MCCARTHY PHILIP GERELD M EST & CRO	0 0	01-01-1900	U	V	0	99	Total				176,600	Total	176,600	Total	176,600		
EXEMPTIONS		OTHER ASSESSMENTS				This signature acknowledges a visit by a Data Collector or Assessor											
Year	Code	Description	Amount	Code	Description	Number	Amount	Comm Int									
Total		0.00															
ASSESSING NEIGHBORHOOD																	
Nbhd	Nbhd Name		B	Class		State Class											
3003	COMMERCIAL DOWNTOWN																
NOTES																	
BUILDING PERMIT RECORD																	
Permit Id	Issue Date	Type	Description	Price	Insp Date	% Comp	Date Comp	Notes	VISIT / CHANGE HISTORY								
06-1817	12-22-2006	07	EXT RENOV	60,000	03-20-2007	100			Date	Id	Type	Is	Cd	Purpost/Result			
									07-09-2020	DF			13	DEED CHANGE			
									03-20-2007	TM			02	EXT ONLY			
									01-20-2005	TM			16	ZONE CHANGE			
									10-12-2000	BP			08	ESTIMATED			
LAND LINE VALUATION SECTION																	
B	Use Code	Description	Zone	LA	Land Type	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nbhd Adj	Notes	Location Adjustme	Adj Unit Pric	Land Value	
1	903C	CITY OF ROCH-			PRIMARY	0.130 AC	90,000	5.00000	0	1.00	3003	1.000			0	450,000	58,500
Total Card Land Units						0.13 AC	Parcel Total Land Area: 0.13						Total Land Value				58,500

Property Location 45 NO MAIN ST
 Vision ID 282 Account # 282

Map ID 0121/ 0373/ 0000/ /
 Bldg # 1

Bldg Name
 Sec # 1 of 1

Card # 1 of 1

State Use 3200
 Print Date 9/28/2021 8:10:58 AM

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Model	94	Commercial	Half Bath Ratin	A	SAME
Style	C11	RESTAURANT	Extra Fixture(s)	0	
Grade	D	Fair	Extra Fix Rating		
Stories	2				
Units					
Residential Unit	0				
Comm Units	1.00				
Wall Height	10.00				
Exterior Wall 1	02	CLAPBOARD			
Exterior Wall 2					
2nd Ext Wall %	0				
Roof Structure	04	FLAT			
Roof Cover	04	TAR+GRAVEL			
Interior Wall 1	06	AVERAGE			
Interior Wall 2					
Interior Floor 1	08	AVERAGE			
Interior Floor 2					
Basement Floor	12	CONCRETE			
% Heated	100.00				
Heat Fuel	02	GAS			
Heat Type	01	FORCED W/A			
2nd Heat Type					
2nd % Heated	0.00				
# Heat Systems	1.00				
AC Percent	100.00				
Bedrooms					
Full Bath(s)	0				
Bath Rating	A	SAME			
3/4 Bath(s)	0				
3/4 Bath Rating					
Half Bath(s)	4				
Half Bath Ratin	A	SAME			

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)										
Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Good	Grade	Grade Adj	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION							
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value	
BMT	BASEMENT	0	2,010	503	26.20	52,670	
FFL	1ST FLOOR	2,010	2,010	2,010	104.71	210,471	
SFL	2ND FLOOR	1,702	1,702	1,702	104.71	178,220	
WDK	WOOD DECK	0	470	0	19.41	9,123	
Ttl Gross Liv / Lease Area		3,712	6,192	4,215		450,484	



Property Location 45 NO MAIN ST
Vision ID 282

Account # 282

Map ID 0121/ 0373/ 0000/ /
Bldg # 1

Bldg Name
Sec # 1 of 1 Card # 1 of 1

10/14/2021
Print Date 9/28/2021 8:10:58 AM

CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				2310 ROCHESTER, NH VISION						
LILAC CITY DEVELOPMENT LLC		0 LEVEL	0 CITY WATER	0 CTY WTR PB	D DOWNTOWN	Description	LUC Co	Appraised	Prior Assessed							
150 TERMINAL ST SUITE 716 CHARLESTOWN MA 02129			0 CITY SEWER	0 PAVED		BLDG	326	146,000	146,000							
			0 GAS	0 HEAVY		LAND	326	27,000	27,000							
		SUPPLEMENTAL DATA														
		Parcel ID 0121-0373-0000	User Field													
		User Field 0.9779	User Field													
		User Field	User Field													
		User Field	Parcel Fin 3712.00000													
		User Field	User Acco 27317													
		User Field														
		GIS ID 0121-0373-0000	Assoc Pid#													
						Total	173,000	173,000								
RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)								
LILAC CITY DEVELOPMENT LLC		4953 607	09-13-2021	Q	I	337,533	02	Year	LUC C	Prior Assesse	Year	LUC C	Prior Assesse			
EJARQUE ANTHONY W		2507 85	05-09-2002	Q	I	130,000	02	2020	326	146,000	2020	326	146,000			
CORMIER ROLAND & BEVERLY		2415 591	11-28-2001	U	I	4,000	38		326	27,000		326	27,000			
MCDUFFEE STEVEN C & KRISTIE J		1350 290	10-23-1987	U	I	135,000	99									
PHILBRICK DANIEL J		1339 8	08-19-1987	U	I	0	99									
						Total	173,000	Total	173,000	Total	173,000					
EXEMPTIONS				OTHER ASSESSMENTS				This signature acknowledges a visit by a Data Collector or Assessor								
Year	Code	Description	Amount	Code	Description	Number	Amount	Comm Int								
Total			0.00													
ASSESSING NEIGHBORHOOD										APPROAISED VALUE SUMMARY						
Nbhd	Nbhd Name	B	Class	State Class						Appraised Bldg. Value (Card)						
3003	COMMERCIAL DOWNTOWN									Appraised Xf (B) Value (Bldg)						
										Appraised Ob (B) Value (Bldg)						
										Appraised Land Value (Bldg)						
										Special Land Value						
										Total Appraised Parcel Value						
										Valuation Method						
										Total Appraised Parcel Value						
										173,000						
BUILDING PERMIT RECORD										VISIT / CHANGE HISTORY						
Permit Id	Issue Date	Type	Description	Price	Insp Date	% Comp	Date Comp	Notes	Date	Id	Type	Is	Cd	Purpost/Result		
B-20-259	05-15-2020	07	EXT RENOV	500	02-05-2021	100		repair of rear exterior covered	09-15-2021	TL			13	DEED CHANGE		
E-19-346	08-13-2019	27	ELECTRIC	75	02-21-2020	100		bond gas pipe;	02-21-2020	DF			11	NO INSP		
12776	01-28-2016	31	PLUMBING	500	09-30-2016	100			09-30-2016	NM			02	EXT ONLY		
11658	09-18-2015	32	SIGN	500	09-29-2016	100			09-29-2016	NM			02	EXT ONLY		
11411	08-13-2015	14	INT RENOV	4,500	09-29-2016	100			09-29-2016	NM			02	EXT ONLY		
10529	05-19-2015	42	FIRE PROTEC	3,500	09-29-2016	100			09-29-2016	NM			02	EXT ONLY		
6099	09-06-2013	31	PLUMBING	250	01-30-2014	100			11-05-2015	VS			17	OWN ADD CHG		
LAND LINE VALUATION SECTION																
B	Use Code	Description	Zone	LA	Land Type	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nbhd Adj	Notes	Location Adjustme	Adj Unit Pric	Land Value
1	3260	RESTAURANTS			PRIMARY	0.060 AC	90,000	5.00000	0	1.00	3003	1.000			0	27,000
Total Card Land Units						0.06 AC	Parcel Total Land Area: 0.06						Total Land Value		27,000	

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Property Location 8 BARKER CT
Vision ID 303

Parcel ID 0121/ 0400/ 0000/ 1

Card # 1 of 1 Account # 303
Sec # 1 of 1 Bldg # 1

10/14/2021
Land Use 432
Print Date 9/28/2021 8:10:02 AM

CURRENT OWNER		UTILITIES		TOPO		ZONING		CURRENT ASSESSMENT													
CITY OF ROCHESTER		0	NONE	0	LEVEL	DT	DOWNTOWN	Description	LUC Co	Prior Assesse	Current Assesse										
31 WAKEFIELD ST		0	CTY WTR PBO	NEIGHBORHOOD				LAND	903	9,000	9,000										
ROCHESTER NH 03867-1916		0	GAS	3003				OB	903	1,300	600										
		UTL/ ST/ TRAF		EXEMPTIONS																	
		0	CITY SEWER	Year	Code	Description															
		0	PAVED																		
		0	HEAVY																		
		LEGAL DESCRIPTION																			
		Total 10,300 9,600																			
SALES INFORMATION- GRANTEE		BOOK/PAGE	SALE DATE	SALE PRICE	SALE CODE	PREVIOUS ASSESSMENTS (HISTORY)															
CITY OF ROCHESTER	4780 486	06-30-2020	0	81	Year	Descr	Prior Assesse	Year	Descr	Prior Assesse	Year	Descr	Prior Assesse								
ROCHESTER TRUST	1648 268	11-28-1992	0	99	2019	LAND	0	2020	LAND	0	2020	LAND	9,000								
QUIRK ELIZABETH S	985 344	03-18-1976	0	99		OB	9,000		OB	9,000		OB	1,300								
					Total	10,300	Total	10,300	Total	10,300	Total	10,300									
BUILDING NOTES												APPAISED VALUE SUMMARY									
FKA 0 FACTORY CT												Appraised Building Value (Card)		0							
												Appraised Extra Feature Value (Bldg)		0							
												Appraised Outbuilding Value (Bldg)		600							
												Appraised Land Value (Bldg)		9,000							
												Total Appraised Parcel Value		9,600							
BUILDING PERMIT RECORD												Valuation Method		C							
Issue Date	Permit Id	Description	Price	Insp Date	% C	Stat	Notes						Total Appraised Parcel Value		9,600						
														VISIT / CHANGE HISTORY							
Date		Id	Purpost/Result		Notes																
07-09-2020		DF	DEED CHANGE																		
09-25-2009		VS	PROP LOC CHG					PER DENNIS/M													
01-20-2005		TM	ZONE CHANGE					HISTORICAL DI													
LAND LINE VALUATION SECTION																					
B	LUC	Description	LandU	Land Type	Loc Adj	UnitPric	Size Adj	Cond	Nbhd	Nb Adj	Inf1	Inf1 Adj	Inf2	Inf2 Adj	Inf3	Inf3 Adj	Adj UnitPrice	Appraised Value	Assessed Value	Notes	
1	9030	CITY OF RO	0.020	PRIMARY	P	1.000	90,000	5.00000	1.00	3003	1.000						450,000	9,000	9,000		
Total Card Land Units 0.02 AC																		Parcel Total Land Area 0.02 AC		Total Land Value 9,000	

Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

Attachment A to 79-E Application

Public Benefits Provided by Project

1. The project will enhance the economic vitality of the designated area:

This innovative infill development project will substantially enhance the economic vitality of the North Main Street of the Rochester downtown area. It will merge two properties in the heart of the downtown and construct on the site a high quality building which will contain a ground floor restaurant and five upper stories which will contain market rate apartment units. In addition to the economic vitality which will naturally result from a new restaurant and new market rate residential space in the heart of downtown, the project will also act as an example for others to choose downtown Rochester for similar development of commercial and/or residential opportunities. Attracting new development is a specific goal set out in the 2019 Downtown Market Plan, and this project will hopefully be one of several new development projects.

2. The project promotes the development of municipal centers, providing for efficiency, safety and a greater sense of community, consistent with RSA 9-B.

By creating market rate housing in the downtown, and offering food service in the same building, with additional services nearby, this project will act to stimulate a sense of community for those who do not wish to commute to Rochester to work in existing or newly created business ventures in Rochester. Instead, this project will provide an opportunity for people who wish to live and work in Rochester. It will also provide for efficiency and safety in that it encourages “staying in place “in the downtown for living, eating and recreational purposes.

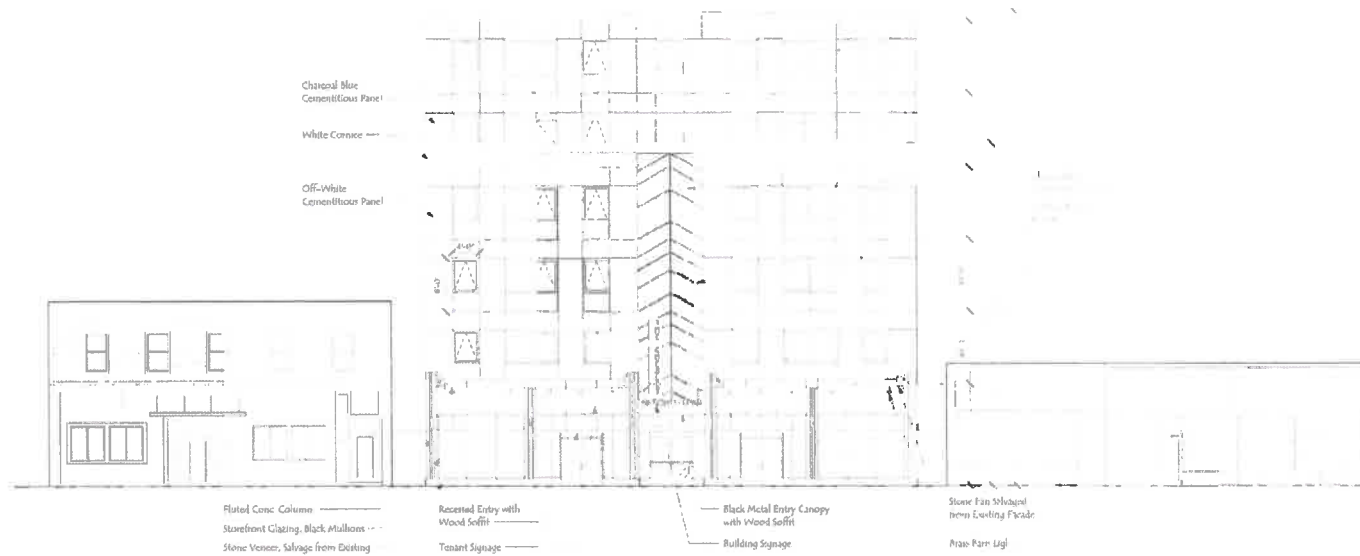
3. The project increases residential housing in urban or town centers.

The need for housing of many types and for many price ranges remains significant throughout the Seacoast area, including Rochester. By offering a unique opportunity for residential housing at this site, the project will assist with the housing need generally and will do so in the downtown, thus providing many of the side benefits described above.

Attachment B to 79-E Application**Tax Card Information**

Address	Map/Lot	Year Built	Square Footage	Condition	Zoning
45 North Main Street	121,373	1880	6,192	Fair	Downtown Commercial
55 North Main Street	121,372	1915	12,750	Average	Downtown Commercial
8 Barker Court	131,400				Downtown Commercial

ARCHITECTURAL PLANS



1 MAIN STREET ELEVATION
SCALE: 1/8" = 1'-0"

OPTION A

PROJECT: 100-000

55 N. Main Rochester, NH

MAIN STREET ELEVATION

23 September, 2021



ARCHITECTS
© 2021 Market Square Architects



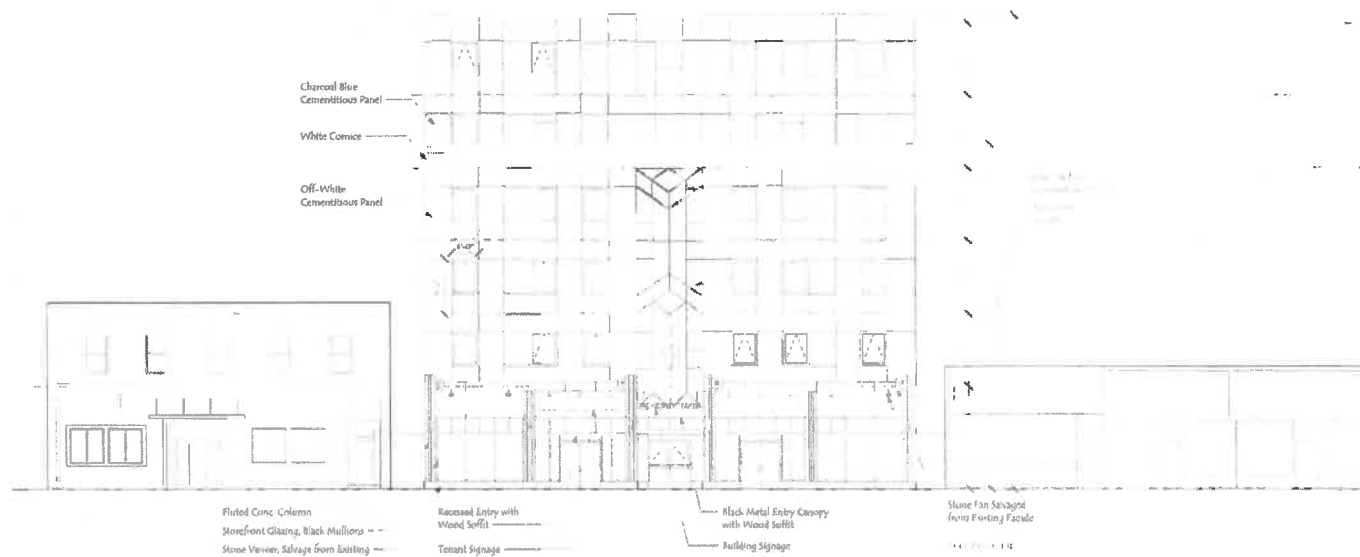


55 N. MAIN ROCHESTER, NH
RENOVATION PROJECT

1 SEPTEMBER, 2021







1 MAIN STREET ELEVATION
SCALE: 1/8" = 1'-0"

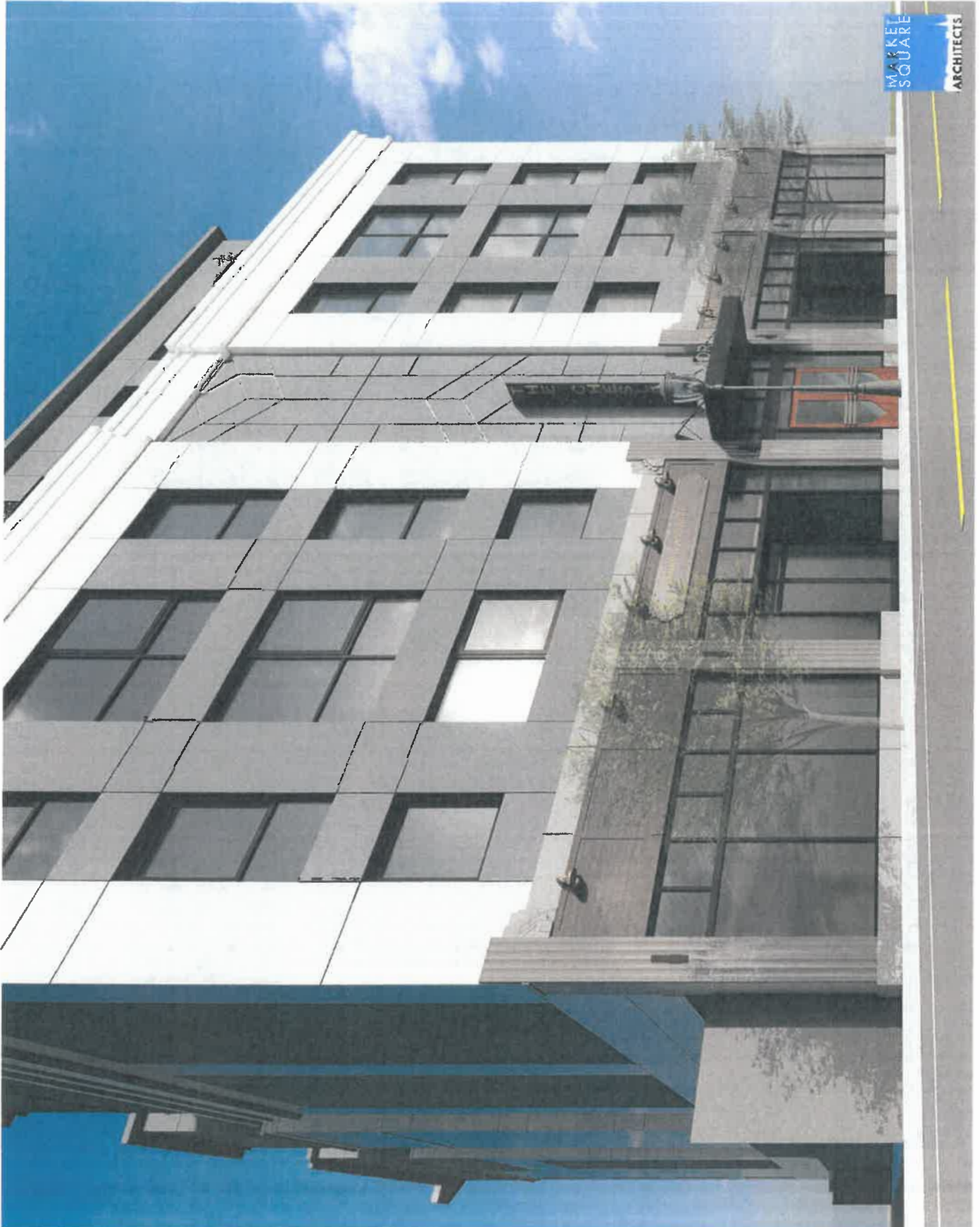
OPTION B

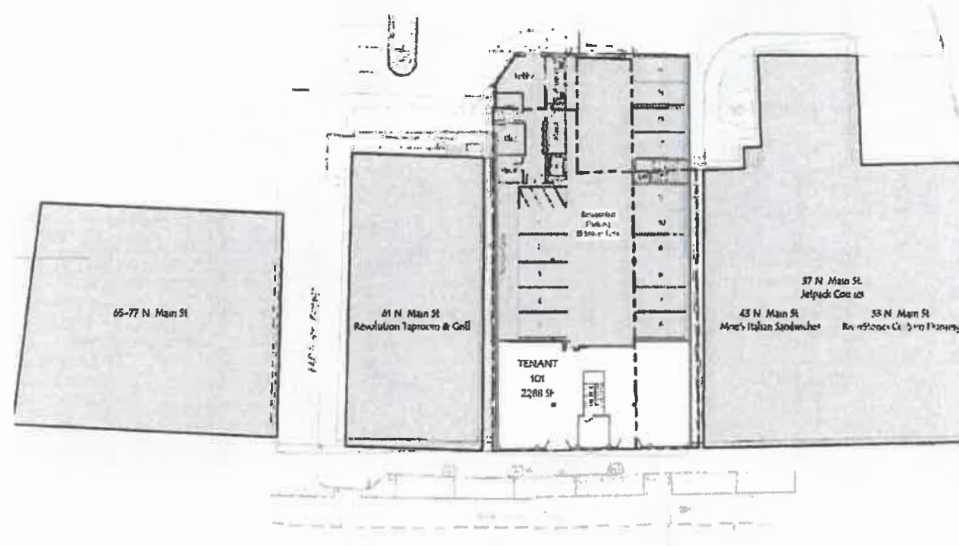
55 N. Main Rochester, NH
MAIN STREET ELEVATION

23 September, 2021







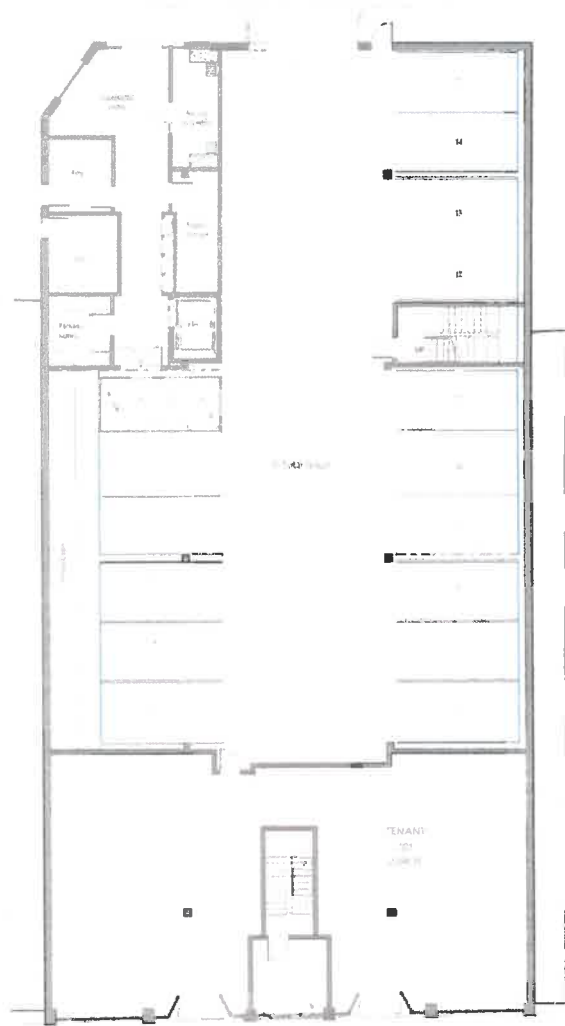


1 SITE PLAN
SCALE: 1" = 20'-0"

55 N. MAIN ROCHESTER, NH
PROPOSED DEVELOPMENT

1 SEPTEMBER, 2021

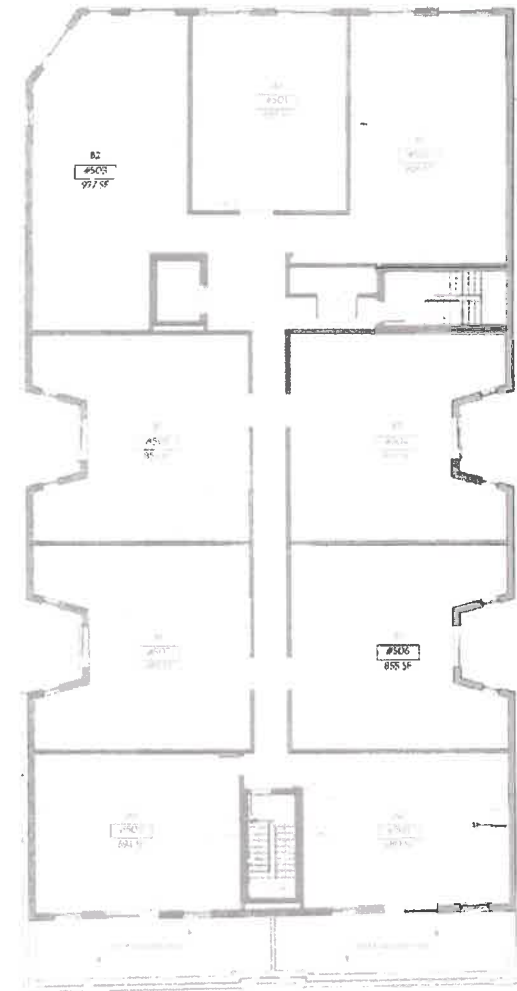
MARKET
SQUARE
ARCHITECTS
© 2021 MARKET SQUARE ARCHITECTS



1 LEVEL 1 FLOOR PLAN
SCALE: 1/8" = 1'-0"



2 LEVEL 2-4 FLOOR PLAN, TYP
SCALE: 1/8" = 1'-0"



3 LEVEL 5-6 FLOOR PLAN (BALCONIES AT 5TH)
SCALE: 1/8" = 1'-0"

PROPOSED WORK

55 N. MAIN ROCHESTER, NH
ROCHESTER, NH

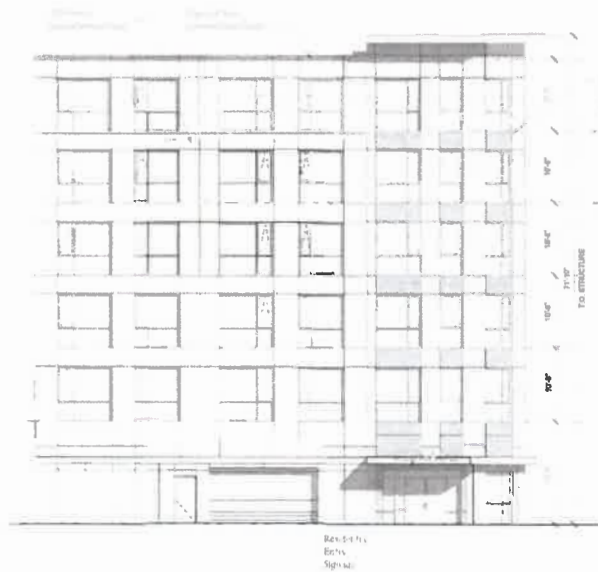
1 SEPTEMBER, 2021

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SQUARE
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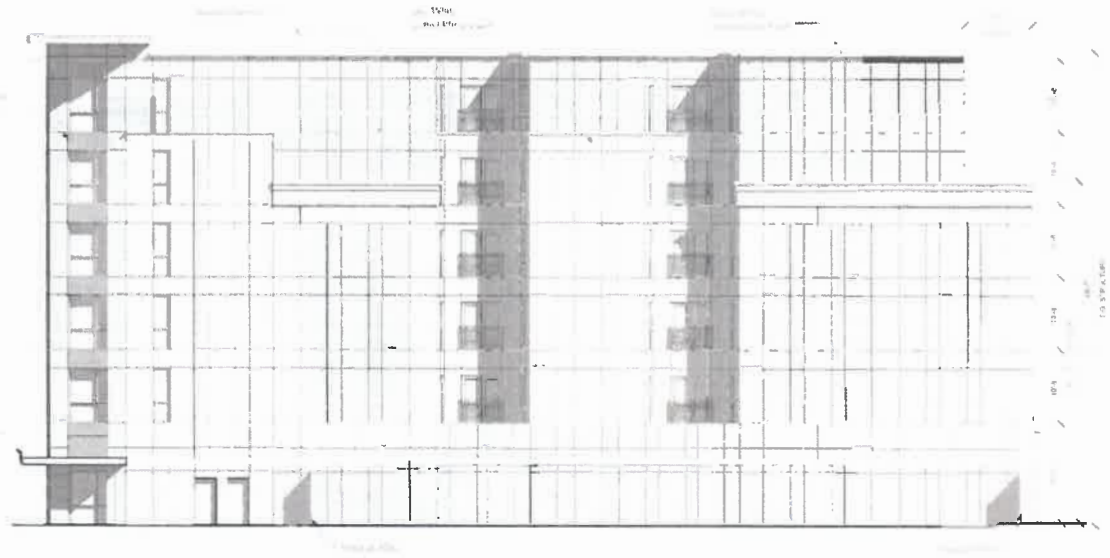
1 SEPTEMBER, 2021 ARCHITECTURAL RECORD 11



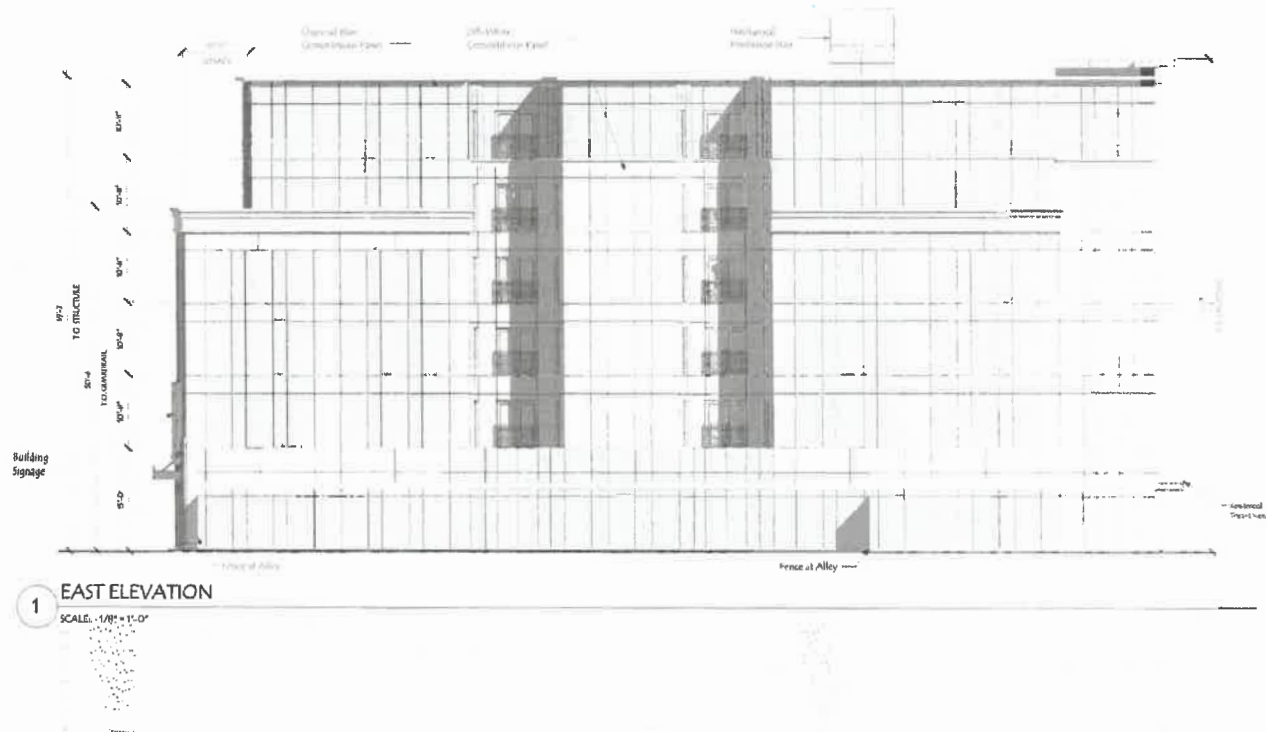
**MARKET
SQUARE**
ARCHITECTS
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1 NORTH ELEVATION



WEST ELEVATION
1/8" = 1'-0"



1 EAST ELEVATION
SCALE: 1/8" = 1'-0"

55 N. MAIN ROCHESTER, NH
PLOT 100-00000

1 SEPTEMBER, 2021

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WINTER 2021

55 N. MAIN ROCHESTER, NH

EXTENDING MAIN STREET

1 SEPTEMBER, 2021

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PROPOSED - 2021

55 N. MAIN ROCHESTER, NH
REDAVELOPMENT OF HISTORIC ST. MARK

1 SEPTEMBER, 2021





Architectural rendering

55 N. MAIN ROCHESTER, NH
COMMERCIAL MARKET SQUARE

1 SEPTEMBER, 2021



**MINUTES OF HDC MEETINGS
HELD SEPTEMBER 1 AND SEPTEMBER 15, 2021**



**HISTORIC DISTRICT COMMISSION
SPECIAL MEETING**

Minutes

City of Rochester

Wednesday September 1, 2021

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on September 15, 2021)

Members Present

Molly Meulenbroek, *Chair*

Peter Bruckner

Laura Hainey

Marilyn Jones

Alec Taliaferro

Matthew Winders

Members Absent

Staff: Shanna B. Saunders, *Director of Planning & Development*
Crystal Galloway, *Planner I*

I. Call to Order. Ms. Meulenbroek called the meeting to order at 7:00 p.m.

II. Approval of Minutes

The minutes from August 18, 2021 were reviewed.

A motion was made by Mr. Winders and seconded by Ms. Jones to approve the August 18, 2021 minutes. The motion carried unanimously.

III. G & P Boston Properties, LLC, 45 & 55 North Main Street (by Market Square Architects) Demolition of existing buildings and approval of new construction.

Christine Castaldo of Market Square Architects presented the proposed revised plans. She explained they set the front stairs of the residential entrance back which created a small lobby.

Ms. Castaldo said they are proposing to reuse four of the six architectural façade art deco fans from the existing Hoffman building. She said they have added the address signage to the front of the canopy. The fluted columns will replicate the existing columns, and the windows are now evenly spaced and less modern. Ms. Castaldo explained they have added a cornice to the top of the stepback of the building which will wrap around the building to break up the large concrete wall. She said the cornice will also act as the railing for the decks that are created.

To finish, Ms. Castaldo passed around samples of the materials they are proposing along with color samples for the muted gray and slate blue panels.

The Commission overall was pleased with the revisions as it reflected more of the Hoffman building that will be demolished. Mr. Bruckner asked that all existing pre-cast elements be retained and stored until development has been completed.

He also asked that Ms. Castaldo work with staff on the grey medallion portion of the center portion of the building between the sign and the roof to incorporate more art deco elements.

Ms. Meulenbroek asked the members of the public that were in attendance at the meeting if they wished to speak.

Rochester resident Tim Howser said it is nice to see development in downtown. He said it will be nice to bring more residential units into downtown.

Whitney Belton with the Rochester Economic Development Committee said development in downtown is helpful to bring people into the city. She said she likes that the developer is proposing a taller building because it adds density.

Ms. Meulenbroek said the Commission is not here to stop development, they just need to make sure this building is thoughtfully done.

Ms. Meulenbroek noted that 55 North Main Street is recognized as a 1930's Art Deco and the only example of its type in Rochester. The Historic District recognizes that this building has been vacant for 25 years and has added to the blight and public safety of Downtown. Time alone has shown that the owner has been unable to make the needed repairs and the Historic District Commission has received no interest from the public to move the building to another appropriate location.

For that reason this Commission moves to permit, with a condition, the demolition of the structure in order to rebuild per the plans dated 1 September 2021 by Market Square Architects. Demolition shall not occur until the site plan for redevelopment is approved by the Planning Board with the condition the Art Deco pre-cast elements of the existing building are to be removed and stored for reference for the timeframe that the new building is under construction. These elements may be disposed of once a Certificate of Occupancy for the new building is obtained. The Commission recommends these elements be offered to the Rochester Historic Society before disposal.

Mr. Winders seconded. The motion carried by a 5-1 roll call vote. Ms. Meulenbroek abstained.

Ms. Meulenbroek noted that 45 North Main Street, known as the Chesley building is a 1870's commercial Italianate, and although there has been some major alterations, in 1983 it was also one of the few commercial Italianate buildings in Downtown. A recent report has shown that although the building is structurally sound, the foundation is not and has allowed the building to lean. Repairs are extremely costly. The Historic District Commission has received no interest from the public to move the building to another appropriate location.

For that reason this Commission moves to permit demolition of the structure in order to rebuild per the plans dated 1 September 2021 by Market Square Architects. Demolition shall not occur until the site plan for redevelopment is approved by the Planning Board.

Mr. Winders seconded. The motion carried by a 5-1 roll call vote. Ms. Meulenbroek abstained.

Ms. Meulenbroek motioned that the proposed architectural plan for reconstruction of a new building for both 45 and 55 North Main Street, per the plans dated 1 September 2021 by Market Square Architects, be granted a certificate of appropriateness contingent on the following:

- 1. The lots be merged as part of the site plan process before the Planning Board.*
- 2. The applicant shall work with Staff on incorporating more Art Deco elements into the center portion of the building between the sign and the roof including the grey "medallion". There is no work needed on the signs.*

The motion carried unanimously by a roll call vote.

IV. Other Business

Mr. Winders told the other members he was able to get ahold of someone from the Historical Society and will be going the following week to do more research for the website.

V. Adjournment

A motion was made by Mr. Bruckner and seconded by Mr. Winders to adjourn at 7:55pm. The motion carried unanimously.

Respectfully submitted,
Crystal Galloway,
Planner I



**HISTORIC DISTRICT COMMISSION
SPECIAL MEETING**

Minutes

City of Rochester

Wednesday September 15, 2021

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on, 2021)

Members Present

Molly Meulenbroek, *Chair*

Peter Bruckner

Laura Hainey

Matthew Winders

Members Absent

Marilyn Jones

Alec Taliaferro

Staff: Crystal Galloway, *Planner I*

I. Call to Order. Ms. Meulenbroek called the meeting to order at 7:00 p.m.

II. Approval of Minutes

The minutes from September 1, 2021 were reviewed.

A motion was made by Mr. Winders and seconded by Ms. Hainey to approve the September 1, 2021 minutes. The motion carried unanimously.

III. Scenic Salinger, LLC, 10 & 14 North Main Street

Carla GoodKnight of CJ Architects explained the proposed amendment to add a deck to the roof of the Scenic Theater building. She said it will be set back from the street view and tucked in the corner of the two buildings.

Ms. GoodKnight showed the Commission members renderings of the different street views that showed the proposed deck will not be visible from the street.

A motion was made by Mr. Bruckner and seconded by Mr. Winders to approve the amendment to add a roof deck as presented. The motion carried unanimously.

Paul Goodwin of Chinburg Properties explained to the Commission the original plan was to salvage and restore the existing windows in the Salinger building however, some of them are too far gone to be salvaged. He said he can replace them in-kind with vinyl windows.

The Commission felt Staff could approve this administratively.

IV. Other Business

A. Election of Vice Chair

Ms. Meulenbroek said she would like to wait until the full commission is present.

B. Other

Mr. Bruckner told the Commission members he met with the two architects who are working on the Hoffman building. He said they showed him three proposals for the center medallion. Mr. Bruckner suggested setting up a subcommittee to oversee the demolition and rebuild. He said the subcommittee will look at the pieces to be saved during the demolition process and hopefully all the precast elements will find a home on the new building. Mr. Winders volunteered to work with Mr. Bruckner.

A motion was made by Ms. Meulenbroek and seconded by Mr. Bruckner to set up a subcommittee to monitor the demolition and rebuild of the Hoffman building. The committee members will be Mr. Bruckner and Mr. Winders. The motion carried unanimously.

Mr. Winders gave the Commission an update on the historical map he is working on. He said he was able to get in to the Historical Society and found a lot a pictures for the map.

V. Adjournment

A motion was made by Mr. Winders to adjourn at 7:22pm. The motion carried unanimously.

Respectfully submitted,
Crystal Galloway,
Planner I

LETTER OF AUTHORIZATION

10/14/2021

LETTER OF AUTHORIZATION

I, Lilac City Development, LLC, owner of 45 North Main Street, Rochester, New Hampshire, depicted on Tax Map 121, Lot 373, does hereby authorize G&P Boston Properties, LLC, and Donahue, Tucker and Ciandella, PLLC, to execute any land use applications and/or applications for Community Revitalization Tax Relief to the City of Rochester and to take any action necessary for the application and permitting process, including but not limited to, attendance and presentation at public hearings, of the said property.

Dated:

9/28/21

LILAC CITY DEVELOPMENT, LLC



Gregory J. Grant, Manager

LETTER OF AUTHORIZATION

I, Blaine Cox, City Manager of the City of Rochester, owner of property depicted on Tax Map 121, Lots 372 and 400, does hereby authorize Lilac City Development, LLC and Donahue, Tucker and Ciandella, PLLC, to execute any land use applications and/or applications for Community Revitalization Tax Relief to the City of Rochester and to take any action necessary for the application and permitting process, including but not limited to, attendance and presentation at public hearings, of the said property.

Dated: 9/27/2021

CITY OF ROCHESTER

DocuSigned by:

Blaine Cox

B4F8B7D07D604EB...

Blaine Cox, City Manager

S:\GA-GL\G&P BOSTON PROPERTIES\LETTER OF AUTHORIZATION CITY.DOCX

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City Clerk's Office

**Resolution Approving Revision of Ward Boundaries in Accordance With Section 3 of the
City Charter**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

In accordance with Section 3 of the City Charter, the six (6) Ward Boundaries are hereby revised consistent with the attached **Exhibit A**. These Ward Boundary revisions shall take effect at the first election after the approval of this Resolution.

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City Clerk's Office

Proposed City Wards - 2020 Redistricting

City of Rochester, NH

Legend

Proposed Wards

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

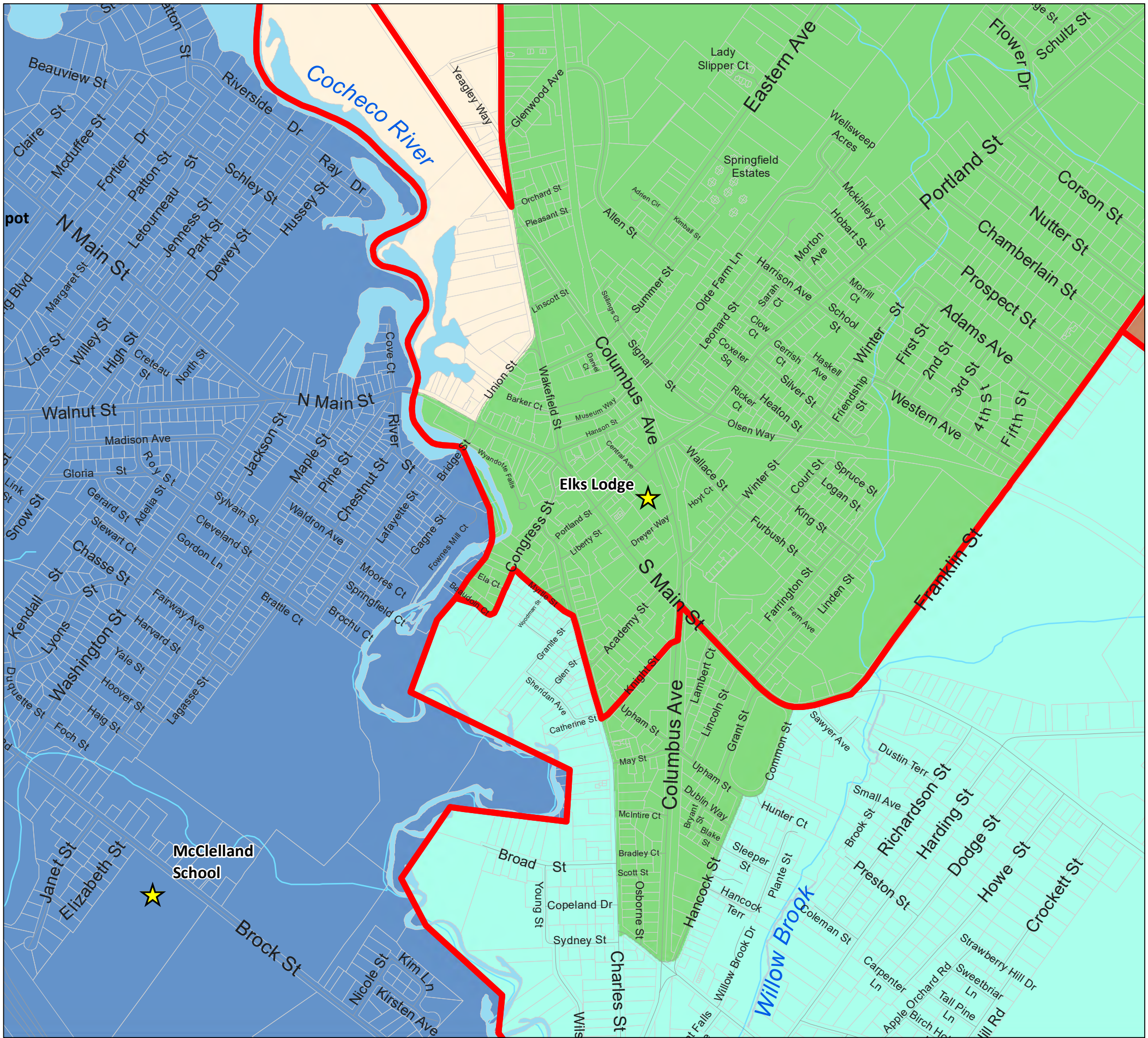
Ward 6

★ Polling Locations

Previous Ward Boundary

Polling Locations			
Ward 1:	East Rochester School 773 Portland St, East Rochester	Seat A:	Jeremy Hutchinson
		Seat B:	TJ Jean
Ward 2:	Chamberlain Street School 65 Chamberlain St, Rochester	Seat A:	Daniel Fitzpatrick
		Seat B:	Palana Belken
Ward 3:	Gonic School 10 Railroad Ave, Gonic	Seat A:	Peter A. Lachapelle
		Seat B:	Thomas Abbott
Ward 4:	McClelland School 59 Brock St, Rochester	Seat A:	David E. Walker
		Seat B:	Laura Hainey
Ward 5:	Rochester Community Center Community Way (Chestnut Hill Rd entrance)	Seat A:	Christopher Rice
		Seat B:	Donald J. Hamann
Ward 6:	Elks Lodge #1393 295 Columbus Ave, Rochester	Seat A:	Donna M. Bogan
		Seat B:	James P. Gray

Hours: 8:00 am – 7:00 pm



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City Clerk's Office

ParcelID	StreetAddress	Owner1	Owner2	BillingAddress	City	State	Zip	2010 Ward	2020 Ward
0255-0017-0000	290 ROCHESTER HILL RD	PEASE DEVELOPMENT AUTHORITY		55 INTERNATIONAL DR	PORTSMOUTH	NH	03801	Ward 2	Ward 1
0255-0018-0000								Ward 2	Ward 1
0255-0019-0000								Ward 2	Ward 1
0255-0020-0000	302 ROCHESTER HILL RD	PRESBYTERY OF NORTHERN	NEW ENGLAND TRUSTEES	302 ROCHESTER HILL RD	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0021-0000	49 INNOVATION DR	PREP PARTNERS 49 LLC		38 RAYNOR DR	HINGHAM	MA	02043	Ward 2	Ward 1
0255-0022-0000	314 ROCHESTER HILL RD	GREYSTONE OF MAINE LTD		334 ROUTE 108	MADBURY	NH	03823-7626	Ward 2	Ward 1
0255-0023-0000	326 ROCHESTER HILL RD	HOPE ON HAVEN HILL INC		326 ROCHESTER HILL RD	ROCHESTER	NH	03867-1700	Ward 2	Ward 1
0255-0023-0001	316 ROCHESTER HILL RD	BINDER LYNDA J & VICTOR L JR		316 ROCHESTER HILL RD	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0023-0002	320 ROCHESTER HILL RD	HESSION RICHARD CYNTHIA M &	RICHARD PETER E	320 ROCHESTER HILL RD	ROCHESTER	NH	03839-1700	Ward 2	Ward 1
0255-0023-0003	322 ROCHESTER HILL RD	DANE CONDOMINIUM ASSOCIATION		NA				0 Ward 2	Ward 1
0255-0023-0004	324 ROCHESTER HILL RD	RICHARDS STEPHEN M & MEGAN A		324 ROCHESTER HILL RD	ROCHESTER	NH	03867--170	Ward 2	Ward 1
0255-0023-0005	16 HAVEN HILL RD	DEMING DAVID K & STEPHANIE W		112 CONCORD RD	LEE	NH	03861-6631	Ward 2	Ward 1
0255-0023-0006	318 ROCHESTER HILL RD	CASSADY DANIEL A & BEVERLY A		318 ROCHESTER HILL RD	ROCHESTER	NH	03867-1700	Ward 2	Ward 1
0255-0023-0007	28 HAVEN HILL RD	28 HAVEN HILL RD CONDO ASSOC		NA				0 Ward 2	Ward 1
0255-0023-003A	322 ROCHESTER HILL RD #1	OBRIEN SUSAN E		322 ROCHESTER HILL RD U1	ROCHESTER	NH	03867-1700	Ward 2	Ward 1
0255-0023-003B	322 ROCHESTER HILL RD 2	CHAUVEY TRACI &	MCALLISTER TARA	5 DOLLOFF DAM RD	NOTTINGHAM	NH	03290-4915	Ward 2	Ward 1
0255-0024-0000	44 HAVEN HILL RD	GARLAND MICHAEL G &	MCDONALD ELLEN M	44 HAVEN HILL RD	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0001	52 HAVEN HILL RD	BURNETT MATTHEW G		52 HAVEN HILL RD	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0002	28 LAPERLE DR	MOCCIA BRIAN D & ANGELA M		28 LAPERLE DR	ROCHESTER	NH	03867-8506	Ward 2	Ward 1
0255-0024-0003	36 LAPERLE DR	WAGNER MICHAEL G	ST CYR KAYLA MARIE	36 LAPERLE DR	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0004	49 LAPERLE DR	BOUVIER BRANDON & NICOLE		49 LAPERLE DR	ROCHESTER	NH	03839	Ward 2	Ward 1
0255-0024-0005	45 LAPERLE DR	MANDRA THOMAS J & LINDA K		45 LAPERLE DR	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0006	39 LAPERLE DR	BUBAR JULIA R & RYAN C		39 LAPERLE DR	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0007	31 LAPERLE DR	DAVIS BRIAN E		31 LAPERLE DR	ROCHESTER	NH	03839	Ward 2	Ward 1
0255-0024-0008	25 LAPERLE DR	GAUTHIER ADAM GEORGE &	DESJARDINS LINDSAY BETH	25 LAPERLE DR	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0009	64 HAVEN HILL RD	ALLEN DAVID DWAYNE & GLOWDEN		64 HAVEN HILL RD	ROCHESTER	NH	03867	Ward 2	Ward 1
0255-0024-0010	0 HAVEN HILL RD	LAPERLE FAMILY REVOCABLE	TRUST % TRUSTEES	28 COPPERLINE RD	EPSOM	NH	03234	Ward 2	Ward 1
0255-0024-0011	0 LAPERLE DR	MJS DEVELOPMENT LLC		55 HOMESTEAD LN	BRENTWOOD	NH	03833	Ward 2	Ward 1
0255-0025-0000	117 HAVEN HILL RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH	03867-1916	Ward 2	Ward 1
0255-0026-0000	77 HAVEN HILL RD	SOMERSWORTH CITY OF		157 MAIN ST	SOMERSWORTH	NH	03878-3192	Ward 2	Ward 1
0255-0027-0000	17 HAVEN HILL RD	MAPLE COMMONS		439 RT108 #2	SOMERSWORTH	NH	03878	Ward 2	Ward 1
0255-0027-0001	0 HAVEN HILL RD	SOMERSWORTH CITY OF		157 MAIN ST	SOMERSWORTH	NH	03878-3192	Ward 2	Ward 1
0255-0028-0000	7 HAVEN HILL RD	MAPLE COMMONS		439 RT108 #2	SOMERSWORTH	NH	03878	Ward 2	Ward 1
0255-0029-0000	1 HAVEN HILL RD	MAPLE COMMONS		439 RT108 #2	SOMERSWORTH	NH	03878	Ward 2	Ward 1
0125-0110-0000	6 DUBLIN WAY	RANDOLPH NATHAN & ELIZABETH		6 DUBLIN WAY	ROCHESTER	NH	03867-3425	Ward 2	Ward 6
0125-0111-0000	2 BLAKE ST	STAPIN MARLENE & SCOTT		2 BLAKE ST	ROCHESTER	NH	03867-3450	Ward 2	Ward 6
0125-0112-0000	1 BRYANT ST	JANCSY KEVIN J & MICHAELA		1 BRYANT ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0113-0000	12 DUBLIN WAY	SARGENT CARMEN L	BRITTON TAMMY L	12 DUBLIN WAY	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0114-0000	16 DUBLIN WAY	COUTURE PAUL H & DIANA J		16 DUBLIN WAY	ROCHESTER	NH	03867-3427	Ward 2	Ward 6
0125-0115-0000	15-19 DUBLIN WAY	DUBLIN YAU LLC		1 WESTERN AVE	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0116-0000	11 DUBLIN WAY	LEGARD RETA C		11 DUBLIN WAY	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0117-0000	9 DUBLIN WAY	BOURQUE JOHN A JR		9 DUBLIN WAY	ROCHESTER	NH	03867-3426	Ward 2	Ward 6
0125-0118-0000	7 DUBLIN WAY	SMITH ZACHARY G & ELISABETH Z		7 DUBLIN WAY	ROCHESTER	NH	03867-3473	Ward 2	Ward 6
0125-0119-0000	1 HANCOCK ST	CHANAKYA INVESTMENTS LLC		3 MARKET ST APT 4	SOMERSWORTH	NH	03878	Ward 2	Ward 6
0125-0120-0000	37 UPHAM ST	HEFNER WEBSTER		37 UPHAM ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0121-0000	33-35 UPHAM ST	RDP REALTY INC		7 MEAGHAN WAY	GREENLAND	NH	03840	Ward 2	Ward 6
0125-0122-0000	31 UPHAM ST	EATON JAYCE E &	WELCH JODY A	31 UPHAM ST	ROCHESTER	NH	03867-3011	Ward 2	Ward 6
0125-0123-0000	29 UPHAM ST	ARCHER SANDRA J		29 UPHAM ST	ROCHESTER	NH	03867-3011	Ward 2	Ward 6
0125-0124-0000	139 SO MAIN ST	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 2	Ward 6
0125-0125-0000	19 GRANT ST	NH CATHOLIC CHARITIES INC		100 WILLIAM LOEB DR #3	MANCHESTERR	NH	03109	Ward 2	Ward 6
0125-0126-0000	129 SO MAIN ST	GETTY DIV OF POWER TEST CORP %	GETTY PETROLEUM MARKETING INC	292 MADISON AVE 9TH FLOOR	NEW YORK	NY	10017-6318	Ward 2	Ward 6
0125-0127-0000	29-31 LINCOLN ST	MITRUSHI ANDREA		29 LINCOLN ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0128-0000	25-27 LINCOLN ST	GARAND SANDRA J		27 LINCOLN ST	ROCHESTER	NH	03867-3008	Ward 2	Ward 6
0125-0129-0000	21-23 LINCOLN ST	DIOPTASE LLC %	UNIVERSAL PROPERTY MGMT	750 LAFAYETTE RD STE 201	PORTSMOUTH	NH	03801	Ward 2	Ward 6
0125-0130-0000	17-19 LINCOLN ST	SPAULDING CLYDE R &	WHARMBY MARJORIE	56 OLD STAGE RD	MADBURY	NH	03823-7503	Ward 2	Ward 6
0125-0131-0000	15 LINCOLN ST	HOME 1ST RENTALS LLC		38 OLD TURNPIKE RD	NOTTINGHAM	NH	03290-5914	Ward 2	Ward 6
0125-0132-0000	11 LINCOLN ST	LINCOLN TERRACE ASSISTED	LIVING RESIDENCE LLC	247 HAYDEN RD	HOLLIS	NH	03049-6288	Ward 2	Ward 6
0125-0133-0000	9 LINCOLN ST	LONG RONALD & NOREEN		P O BOX 388	BERWICK	ME	03901-0388	Ward 2	Ward 6
0125-0134-0000	7 LINCOLN ST	HAMADE ISSAM S		7 LINCOLN ST	ROCHESTER	NH	03867-3008	Ward 2	Ward 6
0125-0135-0000	1 LINCOLN ST	BROOKSIDE PROPERTY SERV INC		110 LAKESHORE DR	MIDDLETON	NH	03887-6014	Ward 2	Ward 6
0125-0136-0000	113 SO MAIN ST	113 SOUTH MAIN ST LLC	% MABARDY OIL INC	720 LAFAYETTE RD	SEABROOK	NH	03874	Ward 2	Ward 6
0125-0137-0000	10 LAMBERT CT	YERGEUA GERALD		10 LAMBERT CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0138-0000	14 LAMBERT CT	NEWTON WILLIAM N		14 LAMBERT CT	ROCHESTER	NH	03867-3002	Ward 2	Ward 6
0125-0139-0000	16 LAMBERT CT	MURRAY BRENDAN & KELLIE		16 LAMBERT CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0140-0000	18 LAMBERT CT	NUTTER GAIL M & ALEX B		18 LAMBERT CT	ROCHESTER	NH	03867-3002	Ward 2	Ward 6
0125-0141-0000	22 LAMBERT CT	BENJAMIN ROBERT & DANETTE		22 LAMBERT CT	ROCHESTER	NH	03867-3003	Ward 2	Ward 6
0125-0142-0000	26 LAMBERT CT	EDMUNDS REV TRUST %	EDMUNDS CHRISTOPHER H & BRENDA S	140 MERRYMEETING RD	NEW DURHAM	NH	03855-2241	Ward 2	Ward 6
0125-0143-0000	19 LAMBERT CT	PELLETIER GEORGE & KIMBERLY		119 WALNUT ST	ROCHESTER	NH	03867-4201	Ward 2	Ward 6
0125-0144-0000	17 LAMBERT CT	FINCH JASON J		30 PROVINCE RD	STRAFFORD	NH	03884-6637	Ward 2	Ward 6
0125-0145-0000	15 LAMBERT CT	MILES TYLER		15 LAMBERT CT	ROCHESTER	NH	03867-3026	Ward 2	Ward 6
0125-0146-0000	11 LAMBERT CT	FORCIER ANDERSON MICHELLE &	ANDERSON DEAN A	11 LAMBERT CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0147-0000	9 LAMBERT CT	MOORE JAMES C		9 LAMBERT CT	ROCHESTER	NH	03867-3026	Ward 2	Ward 6
0125-0149-0000	111 SO MAIN ST	LIBERTY TRUST OF FLORIDA %	MCGUIRE A ROBERT JR TRUSTEE	P O BOX 988	DOVER	NH	03821-0988	Ward 2	Ward 6
0125-0150-0000	105 SO MAIN ST	GOON STELLA REV TRUST %	GOON STELLA TRUSTEE	101 SO MAIN ST	ROCHESTER	NH	03867-3125	Ward 2	Ward 6
0125-0151-0000	536 COLUMBUS AVE	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 2	Ward 6
0125-0152-0000	588 COLUMBUS AVE	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 2	Ward 6
0125-0153-0000	7 MCINTYRE CT	ALIMI ARTHUR & JEANNETTE		7 MCINTYRE CT	ROCHESTER	NH	03867-3431	Ward 2	Ward 6
0125-0154-0000	5 MCINTYRE CT	LEON MICHAEL A JR &	STRAESSLE NAKIA K	19 SOAPSTONE LN	ROCHESTER	NH	03867-2069	Ward 2	Ward 6
0125-0155-0000	3 MCINTYRE CT	FRYOU GEORGE A &	GRABERT KATHRYN M	3 MCINTYRE CT	ROCHESTER	NH	03867-2327	Ward 2	Ward 6
0125-0156-0000	8 MCINTYRE CT	LEWIS CYNTHIA B		8 MCINTYRE CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0157-0000	565 COLUMBUS AVE	OSTERMAIER DENNIS H		565 COLUMBUS AVE APT A	ROCHESTER	NH	03867-3449	Ward 2	Ward 6
0125-0158-0000	11 MAY ST	WHITE TIMOTHY R		11 MAY ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0159-0000	9 MAY ST	BISSON MARY &	RISS TIMOTHY	9 MAY ST	ROCHESTER	NH	03867-3402	Ward 2	Ward 6
0125-0160-0000	7 MAY ST	PLAISTED PATRICIA A		7 MAY ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0161-0000	5 MAY ST	STITH HOWARD O &	TROW BARBARA A	5 MAY ST	ROCHESTER	NH	03867-3402	Ward 2	Ward 6
0125-0162-0000	3 MAY ST	BANASIAK MOLLY ELIZABETH	BANASIAK JUSTIN ALEXANDER	3 MAY ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0163-0000	6 MAY ST	MCKAY JEAN D		6 MAY ST	ROCHESTER	NH	03867-3401	Ward 2	Ward 6
0125-0164-0000	10 MAY ST	KWOK LAI WA		P O BOX 1443	ROCHESTER	NH	03866-1443	Ward 2	Ward 6
0125-0165-0000	17-19 UPHAM ST	BOUNDS FAMILY TRUST %	BOUNDS ARICKEY R & JULIE W	1267 SNOWFLAKE CT SE	RIO RANCHO	NM	87124-1279	Ward 2	Ward 6
0125-0166-0000	8 MAY ST	O'BRIEN SEAN		P O BOX 1912	ROCHESTER	NH	03866-1912	Ward 2	Ward 6
0125-0167-0000	9-11 UPHAM ST	WONG ALBERT		9 UPHAM ST	ROCHESTER	NH	03867-3010	Ward 2	Ward 6
0125-0168-0000	7 UPHAM ST	COUCH PATRICK H & MICHELLE G		7 UPHAM ST	ROCHESTER	NH	03867-3010	Ward 2	Ward 6
0125-0169-0000	547 COLUMBUS AVE	KENTUCKY FRIED CHICKEN	% KBP INVESTMENTS	10950 GRANDVIEW DR STE 300	OVERLAND PARK	KS	66210-1586	Ward 2	Ward 6
0125-0170-0000	539 COLUMBUS AVE	NICHOLOS MICHAEL S		60 SO MAIN ST	ROCHESTER	NH	03867-2780	Ward 2	Ward 6
0125-0171-0000	531 COLUMBUS AVE	NICHOLS PETER		60 SO MAIN ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0172-0000	22 KNIGHT ST	ISBERG LARRY A		22 KNIGHT ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0173-0000	28 KNIGHT ST	UM 28 KNIGHT STREET LLC	% UNIVERSAL PROPERTY MGMT	750 LAFAYETTE RD STE 201	PORTSMOUTH	NH	03801-6040	Ward 2	Ward 6
0125-0174-0000	32 KNIGHT ST	GAGNON KEITH A		32 KNIGHT ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0221-0000	68 CHARLES ST	ESDALE ROBERT W III		P O BOX 1216	DOVER	NH	03821-1216	Ward 2	Ward 6
0125-0222-0000	72 CHARLES ST	SIMMONS PEGGY A		72 CHARLES ST	ROCHESTER	NH	03867-3413	Ward 2	Ward 6
0125-0223-0000	74-74A CHARLES ST	74 CHARLES ST CONDO ASSOC	% CHAD & SUZANNE ROBERGE	74 CHARLES ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0223-0001	74 CHARLES ST #1	ROBERGE CHAD T & SUZANNE E		74 CHARLES ST U1	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0223-0002	74 CHARLES ST 2	BERRY CHRISTOPHER		32 SHAKESPEARE RD	ROCHESTER	NH	03839-5433	Ward 2	Ward 6
0125-0223-0003	74 CHARLES ST 3	BERRY CHRISTOPHER R &	SHOST CYNTHIA E	74A CHARLES ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0224-0000	76 CHARLES ST	THERIAULT PAUL R	KUMENEP JANE	76 CHARLES ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0125-0225-0000	1 MAY ST	KAUFMAN VERA &	COUGHLIN RICHARD	1 MAY ST	ROCHESTER	NH	03867-3402	Ward 2	Ward 6
0125-0226-0000	86 CHARLES ST	DIITMANN PETER	% SOL WACHTEL	23 BROOKSIDE CIR	OGUNQUIT	ME	03907-3105	Ward 2	Ward 6

0125-0227-0000	88 CHARLES ST	MEULENBROEK JEFFREY A REV)	TRUST % MEULENBROEK JEFFREY A	16 SULLIVAN FARM DR	ROCHESTER	NH	03868-5721	Ward 2	Ward 6
0125-0228-0000	90-92 CHARLES ST	PENSCO TRUST CO CUSTODIAN	% WALTER M UNGER	1112 PROVINCE RD	STRAFFORD	NH	03884-6590	Ward 2	Ward 6
0125-0229-0000	94 CHARLES ST	NICHOLS STEPHEN & ELISA		P O BOX 702	GREENLAND	NH	03840	Ward 2	Ward 6
0125-0230-0000	96 CHARLES ST	PLOOF MICHAEL & SUSANNA M		31 INDIAN BROOK CIR UNIT 45	ROCHESTER	NH	03839	Ward 2	Ward 6
0125-0231-0000	98 CHARLES ST	98 CHARLES STREET LLC		PO BOX 278	DOVER	NH	03820	Ward 2	Ward 6
0128-0001-0000	100-102 CHARLES ST	KURTENBACH KRAIG C		100 CHARLES ST	ROCHESTER	NH	03867-3416	Ward 2	Ward 6
0128-0002-0000	104 CHARLES ST	ARNDT GAIL D		104 CHARLES ST	ROCHESTER	NH	03867-3416	Ward 2	Ward 6
0128-0003-0000	106 CHARLES ST	WELLS HEATHER	BONGE ERIC	106 CHARLES ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0004-0000	4 BRADLEY CT	FORBES CLAYTON		4 BRADLEY CT	ROCHESTER	NH	03867-3406	Ward 2	Ward 6
0128-0005-0000	6 BRADLEY CT	CAMPBELL MELANIE A		6 BRADLEY CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0006-0000	8 BRADLEY CT	MARINO CRAIG T		8 BRADLEY CT	ROCHESTER	NH	03867-3406	Ward 2	Ward 6
0128-0007-0000	7 BRADLEY CT	ALONZI DEREK		7 BRADLEY CT	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0008-0000	5 BRADLEY CT	JMC & TLC TRUST %	COLLINS JAKE M & TRACEY L	5 BRADLEY CT	ROCHESTER	NH	03867-3407	Ward 2	Ward 6
0128-0009-0000	108 CHARLES ST	COOK JODI L & ERNEST E JR		108 CHARLES ST	ROCHESTER	NH	03867-3417	Ward 2	Ward 6
0128-0010-0000	110-112 CHARLES ST	KOZLOWSKI KRZYSZTOF S & RENATA		9 ACADEMY ST	ROCHESTER	NH	03867-3015	Ward 2	Ward 6
0128-0011-0000	114 CHARLES ST	PALLAS FAMILY REV TRUST %	PALLAS ROBERT J & JOANNE V	114 CHARLES ST	ROCHESTER	NH	03867-3419	Ward 2	Ward 6
0128-0012-0000	116 CHARLES ST	DELLA GATTA THOMAS J JR		116 B CHARLES ST	ROCHESTER	NH	03867-3419	Ward 2	Ward 6
0128-0013-0000	118 CHARLES ST	SHERWOOD PAUL		118 CHARLES ST	ROCHESTER	NH	03867-3419	Ward 2	Ward 6
0128-0014-0000	120 CHARLES ST	DOWE REGAN C		120 A CHARLES ST	ROCHESTER	NH	03867-3419	Ward 2	Ward 6
0128-0015-0000	122 CHARLES ST	DUTKOWSKI HENRY		122 CHARLES ST UNIT B	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0016-0000	126 CHARLES ST	CHAFE ROGER L & TRACY A		126 CHARLES ST	ROCHESTER	NH	03867-3419	Ward 2	Ward 6
0128-0017-0000	4 SCOTT ST	ST JEAN LORRAINE G		P O BOX 156	ROCHESTER	NH	03866-0156	Ward 2	Ward 6
0128-0018-0000	2 OSBORNE ST	GOODWIN JAMES F		2 OSBORNE ST	ROCHESTER	NH	03867-3432	Ward 2	Ward 6
0128-0019-0000	597 COLUMBUS AVE	TWO TOP LLC		PO BOX 869	SANBORNVILLE	NH	03872	Ward 2	Ward 6
0128-0020-0000	8 OSBORNE ST	GRANITE STATE RESORTS LLC		327 EMERALD BAY CIR UNIT W7	NAPLES	FL	34110-7630	Ward 2	Ward 6
0128-0021-0000	10 OSBORNE ST	O'BRIEN HARLEY F &	ROWE SARAH	122 WINKLEY FARM LN	ROCHESTER	NH	03867-4274	Ward 2	Ward 6
0128-0022-0000	14 OSBORNE ST	SOIETT KATHERINE LOUISE &	CRICKARD DANA MILLS	14 OSBORNE ST	ROCHESTER	NH	03867-3432	Ward 2	Ward 6
0128-0023-0000	18 OSBORNE ST	GILLESPIE ANDREA L		18 OSBORNE ST	ROCHESTER	NH	03867-3432	Ward 2	Ward 6
0128-0024-0000	20 OSBORNE ST	TAYLOR ARTHUR L		479 TOVAR DRIVE	SAN JOSE	CA	95123-4948	Ward 2	Ward 6
0128-0025-0000	12 IRISH ST	ALLEN PAULYNN B		12 IRISH ST	ROCHESTER	NH	03867-3453	Ward 2	Ward 6
0128-0026-0000	45 HANCOCK ST	BJW ENTERPRISES LLC		150 LOWELL ST	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0026-0001	31 HANCOCK ST	THIBAUDEAU AARON J & JANA J		31 HANCOCK ST	ROCHESTER	NH	03867-3528	Ward 2	Ward 6
0128-0026-0002	49 HANCOCK ST	KAPNOHORIA ENTERPRISES LLC		49 HANCOCK ST	ROCHESTER	NH	03867-3528	Ward 2	Ward 6
0128-0027-0000	27 HANCOCK ST	IHT LLC	% FENTON GROEN	120 WASHINGTON ST STE 302	ROCHESTER	NH	03839-5517	Ward 2	Ward 6
0128-0028-0000	25 HANCOCK ST	GBOT INC		P O BOX 1956	ROCHESTER	NH	03866-1956	Ward 2	Ward 6
0128-0029-0000	23 HANCOCK ST	GBOT INC		P O BOX 1956	ROCHESTER	NH	03866-1956	Ward 2	Ward 6
0128-0030-0000	9 BLAKE ST	ENMAN DAVID R & LOIS L		9 BLAKE ST	ROCHESTER	NH	03867-3405	Ward 2	Ward 6
0128-0031-0000	7 BLAKE ST	INGRAM WILLIAM & ANNA M		7 BLAKE ST	ROCHESTER	NH	03867-3405	Ward 2	Ward 6
0128-0032-0000	5 BLAKE ST	MYLER GARY P & NITA L		108 ST JAMES AVE	MILTON	NH	03851-4623	Ward 2	Ward 6
0128-0033-0000	1-3 BLAKE ST	ELLIS CHRISTOPHER J		3 BLAKE ST # 1	ROCHESTER	NH	03867	Ward 2	Ward 6
0128-0034-0000	15 HANCOCK ST	BRENNAN SHAWN P		P O BOX 553	ROCHESTER	NH	03866-0553	Ward 2	Ward 6
0128-0035-0000	2 DUBLIN WAY	N & M WENTWORTH PROPERTIES LLC		P O BOX 5	ROCHESTER	NH	03866-0005	Ward 2	Ward 6
0131-0001-0000	716 COLUMBUS AVE	PARTNERS HALEY & RICHARD		724 COLUMBUS AVE	ROCHESTER	NH	03867	Ward 3	Ward 2
0131-0002-0000	724 COLUMBUS AVE	PARTNERS HALEY & RICHARD		724 COLUMBUS AVE	ROCHESTER	NH	03867	Ward 3	Ward 2
0131-0003-0000	736 COLUMBUS AVE	SCHOFIELD THOMAS L		56 MEETINGHOUSE HILL RD	FARMINGTON	NH	03835-4112	Ward 3	Ward 2
0131-0004-0000	742 COLUMBUS AVE	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 3	Ward 2
0131-0005-0000	750 COLUMBUS AVE	26 DERRY ROAD REALTY	HOLDINGS LLC	750 COLUMBUS AVE	ROCHESTER	NH	03867-3925	Ward 3	Ward 2
0132-0036-0000	43 OLD DOVER RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 3	Ward 2
0132-0037-0000	41 OLD DOVER RD	41 OLD DOVER ROAD LLC		41 OLD DOVER RD	ROCHESTER	NH	03867-3445	Ward 3	Ward 2
0132-0038-0000	39 OLD DOVER RD	41 OLD DOVER ROAD LLC		41 OLD DOVER RD	ROCHESTER	NH	03867-3445	Ward 3	Ward 2
0132-0039-0000	25 OLD DOVER RD	SWD PROPERTY MANAGEMENT LLC		P O BOX 716	EXETER	NH	03833-0716	Ward 3	Ward 2
0132-0040-0000	694 COLUMBUS AVE	NORTHEAST CREDIT UNION	% ACCOUNTING DEPT	P O BOX 1240	PORTSMOUTH	NH	03802-1240	Ward 3	Ward 2
0132-0041-0000	1 OLD DOVER RD	HUMORESQUE LLC		P O BOX 4008	PORTSMOUTH	NH	03802-4008	Ward 3	Ward 2
0132-0042-0000	1 OLD DOVER RD	MERCHANT NATL BANK/BANK OF NH		380 WELLINGTON ST 12TH FLOOR	LONDON	ON	N6A 4S4	Ward 3	Ward 2
0132-0043-0000	682 COLUMBUS AVE	HUMORESQUE LLC		P O BOX 4008	PORTSMOUTH	NH	03802	Ward 3	Ward 2
0132-0045-0000	710 COLUMBUS AVE	710 COLUMBUS AVENUE LLC		112 GATES ST	PORTSMOUTH	NH	03801-4608	Ward 3	Ward 2
0136-0069-0000	01-24 PARTRIDGE GREEN WAY	PARTRIDGE GREEN OF NH LLC	% HODGES DEVELOPMENT CORP	201 LOUDON RD	CONCORD	NH	03301	Ward 3	Ward 2
0136-0070-0000	0 BRAMBER II	BRAMBER II CONDO ASSOCIATION	% EVERGREEN MGMT GROUP	17 COMMERCE DR	BEDFORD	NH	03110-7059	Ward 3	Ward 2
0136-0070-0001	1 BRAMBER II	HARRIS BARBARA		1 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0002	2 BRAMBER II	PINAULT BRIAN R		2 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0003	3 BRAMBER II	KURDT KARLEE L & TIMOTHY J		3 BRAMBER DR #3	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0004	4 BRAMBER II	KELLEY PATRICIA V		4 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0005	5 BRAMBER II	KING KRISTIN		5 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0006	6 BRAMBER II	GRUND EILEEN		6 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0007	7 BRAMBER II	MAYRAND EDMOND J III &	ASTRID MAGES	7 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0008	8 BRAMBER II	SPRAGUE DARRELL E JR & JUNE E		8 BRAMBER II	ROCHESTER	NH	03867-4566	Ward 3	Ward 2
0136-0070-0009	9 BRAMBER II	NADEAU STANLEY J		P O BOX 1275	MILTON	NH	03851-1275	Ward 3	Ward 2
0136-0070-0010	10 BRAMBER II	MCCARTEN EDWARD		10 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0011	11 BRAMBER II	KELLY GEORGE		39 SO MAIN ST	ROCHESTER	NH	03867-2755	Ward 3	Ward 2
0136-0070-0012	12 BRAMBER II	SWAIN NANETTE K &	MARCOTTE C G & N P & T B	12 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0013	13 BRAMBER II	LAJOIE LEEANN		13 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0014	14 BRAMBER II	MORGAN DIANNE		14 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0015	15 BRAMBER II	HOBBS CORNELIUS III		15 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0016	16 BRAMBER II	WILLIAMSON BARBARA		16 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0017	17 BRAMBER II	HERNANDEZ ALEXANDER & ASHLEY		17 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0018	18 BRAMBER II	MAZZARI RICHARD		18 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0019	19 BRAMBER II	GULLOTTI MARK S & JULIE JO E		19 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0020	20 BRAMBER II	CHICK STACEY J		20 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0021	21 BRAMBER II	HENDERSON CHRISTOPHER R		21 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0022	22 BRAMBER II	MARTIN SARAH & JUDY		22 BRAMBER DR UNIT 2	ROCHESTER	NH	03867	Ward 3	Ward 2
0136-0070-0023	23 BRAMBER II	YUNIARTI ISRAELA &	PANGEMANAN MICHEL YULIAND	23 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0024	24 BRAMBER II	LOPEZ STEPHEN A &	ALBERT DIANNE M	24 BRAMBER II	ROCHESTER	NH	03867-4567	Ward 3	Ward 2
0136-0070-0025	25 BRAMBER II	GAUDETTE BRITTANY		25 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0026	26 BRAMBER II	GARLAND PAUL A & TONJA D		4 PENNY LN	NEW DURHAM	NH	03855	Ward 3	Ward 2
0136-0070-0027	27 BRAMBER II	FECHNER DARCY A		27 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0028	28 BRAMBER II	MCHUGH ERIC S & JILLIANNE M		28 BRAMBER II	ROCHESTER	NH	03867	Ward 3	Ward 2
0136-0070-0029	29 BRAMBER II	KNIGHTS LARRY D & BEVERLEY C		P O BOX 618	SANBORNVILLE	NH	03872-0618	Ward 3	Ward 2
0136-0070-0030	30 BRAMBER II	PETERS FAMILY LIVING TRUST %	PETERS GEORGE R & JACQUELINE	30 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0031	31 BRAMBER II	MCGARTLAND SEAN P		31 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0032	32 BRAMBER II	STERPKA CHRISTOPHER F &	STERPKA ASHLEY D	32 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0033	33 BRAMBER II	STRONG DANIEL J		33 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0034	34 BRAMBER II	ROBERTS WILLIAM A & TAMMY		34 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0070-0035	35 BRAMBER II	HAMEL MARC	MCKENNEY MICHELLE	35 BRAMBER II	ROCHESTER	NH	03867	Ward 3	Ward 2
0136-0070-0036	36 BRAMBER II	LIBBY WILLIAM R		149 DRY HILL RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0136-0070-0037	37 BRAMBER II	LAM KARLA		131 CHARLES ST	ROCHESTER	NH	03867	Ward 3	Ward 2
0136-0070-0038	38 BRAMBER II	MCENTIRE STEVEN K FAM TRUST %	MCENTIRE STEVEN K TRUSTEE	115 MERRYMEETING RD	NEW DURHAM	NH	03855	Ward 3	Ward 2
0136-0070-0039	39 BRAMBER II	SHACKELFORD REUEL N & DONNA A		39 BRAMBER II	ROCHESTER	NH	03867-4568	Ward 3	Ward 2
0136-0071-0000	63 OLD DOVER RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 3	Ward 2
0136-0072-0000	61 OLD DOVER RD	CHRANE W SCOTT & RAE ANN H		61 OLD DOVER RD	ROCHESTER	NH	03867-3454	Ward 3	Ward 2
0136-0073-0000	59 OLD DOVER RD	GAUTHIER ROBERT D		59 OLD DOVER RD	ROCHESTER	NH	03867-3454	Ward 3	Ward 2
0136-0074-0000	0 OLD DOVER RD	SECRETARY OF VETERANS AFFAIRS		1240 EAST NINTH ST	CLEVELAND	OH	44199	Ward 3	Ward 2
0136-0075-0000	57 OLD DOVER RD	SECRETARY OF VETERANS AFFAIRS		1240 EAST NINTH ST	CLEVELAND	OH	44199	Ward 3	Ward 2
0136-0076-0000	51 OLD DOVER RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 3	Ward 2
0136-0077-0000	45 OLD DOVER RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 3	Ward 2
0137-0001-0000	754 COLUMBUS AVE	JOHNSON JOSEPH L		6 KODIAK CT	ROCHESTER	NH	03868-8626	Ward 3	Ward 2
0137-0002-0000	760 COLUMBUS AVE	NORTHERN UTILITIES INC	% UNITIL ACCOUNTS PAYABLE	6 LIBERTY LANE WEST	HAMPTON	NH	03842-1704	Ward 3	Ward 2
0137-0003-0000	770 COLUMBUS AVE	NORTHERN UTILITIES INC	% UNITIL ACCOUNTS PAYABLE	6 LIBERTY LANE WEST	HAMPTON	NH	03842-1704	Ward 3	Ward 2
0139-0012-0000	107 OLD DOVER RD	BEEBE JESSICA E &	PAQUETTE JENNIFER M	107 OLD DOVER RD	ROCHESTER	NH	03867-4545	Ward 3	Ward 2
0139-0012-0001	8 BIRCH DR	HILSON DAVID J		8 BIRCH DR	ROCHESTER	NH	03867-4605	Ward 3	Ward 2

0139-0013-0000	103 OLD DOVER RD	NORWOOD DANIEL T & IRENE		103 OLD DOVER RD	ROCHESTER	NH	03867-4545	Ward 3	Ward 2
0139-0014-0000	101 OLD DOVER RD	SPOOR BRIAN &	DAVIS LINDA	101 OLD DOVER RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0139-0015-0000	4 BIRCH DR	BARTLETT CAHILL IRREV TRUST %	CAHILL CAROL TRUSTEE	4 BIRCH DR	ROCHESTER	NH	03867-4605	Ward 3	Ward 2
0139-0016-0000	6 BIRCH DR	HALLBERT ANDREW C & JESSICA		6 BIRCH DR	ROCHESTER	NH	03867-4605	Ward 3	Ward 2
0139-0017-0000	12 BIRCH DR	URICH MICHAEL J		12 BIRCH DR	ROCHESTER	NH	03867-4605	Ward 3	Ward 2
0139-0018-0000	11 BIRCH DR	LASSONDE PAUL R & LINDA		11 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0019-0000	0 OLD DOVER RD	LASSONDE PAUL R & LINDA		11 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0020-0000	9 BIRCH DR	TRUSH ANDREW E & BARBARA &	HOWARD ANDREA L	9 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0021-0000	7 BIRCH DR	MERSEREAU JOHN A		7 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0022-0000	5 BIRCH DR	MILLER DAVID A		5 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0023-0000	3 BIRCH DR	RAMIREZ DIAZ JOE & LYNN		3 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0024-0000	1-1/2 BIRCH DR	BARDAN PROPERTIES LLC		P O BOX 404	DOVER	NH	03821-0404	Ward 3	Ward 2
0139-0025-0000	1 BIRCH DR	LABBE DENNIS D & BOBBIE		1 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0139-0026-0000	97-99 OLD DOVER RD	DEMING DAVID K & STEPHANIE W		112 CONCORD RD	LEE	NH	03861	Ward 3	Ward 2
0139-0027-0000	95 OLD DOVER RD	FERULLO LOUIS G & KRISTAN &	FERULLO L DANIEL	95 OLD DOVER RD	ROCHESTER	NH	03867-4564	Ward 3	Ward 2
0139-0028-0000	93 OLD DOVER RD	CANDILIERI JOE		145 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0139-0029-0000	89-91 OLD DOVER RD	CICCOTELLI ANTHONY		2 ASHWOOD CT	ATKINSON	NH	03811	Ward 3	Ward 2
0140-0074-0000	147 OLD DOVER RD	WHITESTONE BLAINE MAXWELL		50 PHEASANT LN	MANCHESTER	NH	03109-5927	Ward 3	Ward 2
0140-0075-0000	145 OLD DOVER RD	CANDILIERI JOSEPH &	FLYNN JACQUELYN	145 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0075-0001	151 OLD DOVER RD	GRAVEL KAREN & DANA		151 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0075-0002	14 SEAVEY BROOK LN	CUTHBERTSON FAM REV TRUST	% CUTHBERTSON RICHARD W &	14 SEAVEY BROOK LN	ROCHESTER	NH	03867-5287	Ward 3	Ward 2
0140-0075-0003	20 SEAVEY BROOK LN	PECK STEPHEN M & NANCY M		20 SEAVEY BROOK LN	ROCHESTER	NH	03867	Ward 3	Ward 2
0140-0075-0004	33 SEAVEY BROOK LN	DIGILIO ANDREA		33 SEAVEY BROOK LN	ROCHESTER	NH	03867-5287	Ward 3	Ward 2
0140-0075-0005	31 SEAVEY BROOK LN	GULLISON BRANDON & JENNIFER		31 SEAVEY BROOK LN	ROCHESTER	NH	03867	Ward 3	Ward 2
0140-0075-0006	27 SEAVEY BROOK LN	BROOKS AARON S &	BROOKS STEFANI NIEMAN	27 SEAVEY BROOK LN	ROCHESTER	NH	03867-5287	Ward 3	Ward 2
0140-0075-0007	21 SEAVEY BROOK LN	CULLEN JOHN R & ERIN A		21 SEAVEY BROOK LN	ROCHESTER	NH	03867-5287	Ward 3	Ward 2
0140-0075-0008	13 SEAVEY BROOK LN	PROVOST DONALD R JR & TAMI J		13 SEAVEY BROOK LN	ROCHESTER	NH	03867-5287	Ward 3	Ward 2
0140-0076-0000	141 OLD DOVER RD	DOONAN JAMES P III &	DOONAN SHANNON L	141 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0077-0000	139 OLD DOVER RD	BARKER EVELEIGH E		139 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0078-0000	137 OLD DOVER RD	MENDONCA WHITNEY BOOTH &	MENDONCA JOSEPH ANTHONY IV	137 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0079-0000	13 ALICE LN	ROBERGE SCOTT R		13 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0001	17 ALICE LN	KENNEY JOHN T & SANDRA J		17 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0002	21 ALICE LN	SHAW THOMAS C & JUDY P		21 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0003	23 ALICE LN	KING JAMES A & CHRISTINE S		23 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0004	27 ALICE LN	SEAWARDS FAMILY LIVING TRUST	% SEAWARDS JAMES R & PENELOPE	27 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0005	29 ALICE LN	AUBIN FAMILY IRREV TRUST	%AUBIN CONRAD & BRENDA TRUSTEE	29 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0006	31 ALICE LN	MAI NGUYEN B & KIM N		31 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0079-0007	12 ALICE LN	BREWSTER ROBERT A & CHRISTINE	H	12 ALICE LN	ROCHESTER	NH	03867-8502	Ward 3	Ward 2
0140-0080-0000	133 OLD DOVER RD	WALSH HEATHER &	PRESTOSZ KEVIN	133 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0081-0000	131 OLD DOVER RD	MACE LISA B		131 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0082-0000	129 OLD DOVER RD	TOWNSEND JASON R		691 COLONIAL DR	PORTSMOUTH	NH	03801-4750	Ward 3	Ward 2
0140-0083-0000	127 OLD DOVER RD	BOLAND TIMOTHY P		127 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0084-0000	125 OLD DOVER RD	COLLINS LAURA		125 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0085-0000	121 OLD DOVER RD	EDWARDS ROBERT & THERESA		121 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0086-0000	117 OLD DOVER RD	YOUNGREN GRACE L REV TRUST &	YOUNGREN JAMES A REV TRUST %	117 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0140-0087-0000	115 OLD DOVER RD	TAYLOR KELLEY D		115 OLD DOVER RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0140-0088-0000	19 BIRCH DR	FILIP MAREK &	WEITZMAN FILIP TERI	19 BIRCH DR	ROCHESTER	NH	03867-4606	Ward 3	Ward 2
0140-0089-0000	15 BIRCH DR	MCKENNA SUSAN V REV TRUST %	PARADIE THERESA B &	15 BIRCH DR	ROCHESTER	NH	03867	Ward 3	Ward 2
0140-0090-0000	109 OLD DOVER RD	LAMBERT DAVID R & BEVERLY J	REVOCABLE LIVING TRUST %	109 OLD DOVER RD	ROCHESTER	NH	03867-4545	Ward 3	Ward 2
0253-0086-0000	50 TEBBETTS RD	OPEN SPACE COMMON OWNERSHIP		NA				0 Ward 3	Ward 2
0253-0086-0001	181 OLD DOVER RD	FLANDERS GARY A & OLGA V		181 OLD DOVER RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0253-0086-0002	183 OLD DOVER RD	BUNGARD NEAL E & DONNA L		183 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0086-0003	185 OLD DOVER RD	THOMAS JASON K		185 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0086-0004	187 OLD DOVER RD	BRIAN REVOCABLE TRUST %	CARROLL BRIAN J TRUSTEE	187 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0086-0005	3 ANGELA LN	DAVIS EDWARD A REV TRUST %	DAVIS EDWARD A TRUSTEE	3 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0006	11 ANGELA LN	MAY ROBERT & MARLENE FAM TRUST%	MAY ROBERT C JR & MARLENE O	11 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0007	17 ANGELA LN	CORSON GEOFFREY A & JOANNE E	LIVING TRUST % CORSON G A &)	17 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0008	25 ANGELA LN	DUBOIS FAMILY REV TRUST %	DUBOIS MICHAEL L & NANCY A	25 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0009	29 ANGELA LN	MANGINI PATRICIA REVOC TRUST %	MANGINI PATRICIA A TRUSTEE	29 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0010	31 ANGELA LN	SIMMERS TRACEY K REV TRUST &	SIMMERS JOHN A REV TRUST %	31 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0011	18 ANGELA LN	DUBOIS DENNIS & PATRICIA		18 ANGELA LN	ROCHESTER	NH	03867	Ward 3	Ward 2
0253-0086-0012	14 ANGELA LN	IDA REALTY TRUST		14 ANGELA LN	ROCHESTER	NH	03867-5251	Ward 3	Ward 2
0253-0086-0013	42 TEBBETTS RD	LABRANCHE COURTNEY & KYLE	WOLF WALTER L	42 TEBBETTS RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0253-0086-0014	36 TEBBETTS RD	MONDOUX GREGORY R &	WENTWORTH REGINA	36 TEBBETTS RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0253-0087-0000	44 TEBBETTS RD	FREE TRADE INC		P O BOX 426	DOVER	NH	03821-0426	Ward 3	Ward 2
0253-0088-0000	177 OLD DOVER RD	COKER RONALD S & MARY JANE		177 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0089-0000	175 OLD DOVER RD	BURKE MARGARET T		175 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0090-0000	173 OLD DOVER RD	JEANSON GREGORY W &	JEANSON MAUREEN ANNE	173 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0091-0000	171 OLD DOVER RD	MCGRATH MATTHEW P & MICHELLE D		171 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0092-0000	167 OLD DOVER RD	BAKER MORGAN		167 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0093-0000	161 OLD DOVER RD	DURKAN RICHARD B JR		161 OLD DOVER RD	ROCHESTER	NH	03867-4546	Ward 3	Ward 2
0253-0093-0001								Ward 3	Ward 2
0253-0093-0002	163 OLD DOVER RD	CROSBY THOMAS J		163 OLD DOVER RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0253-0094-0000	155 OLD DOVER RD	BURROWS CHARLES A		155 OLD DOVER RD	ROCHESTER	NH	03867	Ward 3	Ward 2
0113-0022-0000	6 HILLSDALE RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0113-0023-0000	1 PINK ST	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0113-0024-0000	8 HILLSDALE RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0113-0025-0000	10 HILLSDALE RD	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0116-0156-0000	74 WAKEFIELD ST	EJARQUE FAMILY LLC		78 WAKEFIELD ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0116-0157-0000	78 WAKEFIELD ST	EJARQUE ELIZABETH W REV TRUST	% TRUSTEE	78 WAKEFIELD ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0116-0158-0000	82 WAKEFIELD ST	82 WAKEFIELD ST LLC		82 WAKEFIELD ST	ROCHESTER	NH	03867-1921	Ward 6	Ward 5
0116-0159-0000	84 WAKEFIELD ST	84 WAKEFIELD ST LLC		82 WAKEFIELD ST	ROCHESTER	NH	03867-1921	Ward 6	Ward 5
0116-0160-0000	86 WAKEFIELD ST	MCGILL RAYMOND		86 WAKEFIELD ST	ROCHESTER	NH	03867-1921	Ward 6	Ward 5
0116-0161-0000	90 WAKEFIELD ST	COMMUNITY ACTION PARTNERSHIP	OF STRAFFORD COUNTY	577 CENTRAL AVE STE 10	DOVER	NH	03820-1005	Ward 6	Ward 5
0116-0162-0000	94-1/2 WAKEFIELD ST	JOHNSON MARILYN M REVOCABLE	TRUST % TRUSTEE	94 1/2 WAKEFIELD ST	ROCHESTER	NH	03867-1921	Ward 6	Ward 5
0116-0163-0000	96 WAKEFIELD ST	JOHNSON MARILYN M REVOCABLE	TRUST % TRUSTEE	94 1/2 WAKEFIELD ST	ROCHESTER	NH	03867-1921	Ward 6	Ward 5
0116-0164-0000	98 WAKEFIELD ST	GRAVEL PALMA R REVOC TRUST	% GRAVEL PALMA R TRUSTEE	13 PATTON ST	ROCHESTER	NH	03867-1114	Ward 6	Ward 5
0116-0173-0000	0 DOMINICUS CT	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0116-0173-0000	0 DOMINICUS CT	CITY OF ROCHESTER		31 WAKEFIELD ST	ROCHESTER	NH		0 Ward 6	Ward 5
0121-0361-0000	109 NO MAIN ST	NELSON ERIC D & AMY M		109 NO MAIN ST	ROCHESTER	NH	03867-1924	Ward 6	Ward 5
0121-0362-0000	107 NO MAIN ST	STITCHES ALTERATIONS &	NEEDLEWORKS LLC	7 MADISON AVE	ROCHESTER	NH	03867-1816	Ward 6	Ward 5
0121-0363-0000	105 NO MAIN ST	REYNOLDS CLAYTON L III		118 OAK ST	ROCHESTER	NH	03839	Ward 6	Ward 5
0121-0364-0000	103 NO MAIN ST	HOOP70 LLC		16 ABBOTT ST	ROCHESTER	NH	03868-8417	Ward 6	Ward 5
0121-0365-0000	0 NO MAIN ST	HERVEYS TIRE CO INC		22 UNION ST	ROCHESTER	NH	03867-1911	Ward 6	Ward 5
0121-0366-0000	101 NO MAIN ST	VONGSAY LLC		P O BOX 562	MILTON	NH	03851-0562	Ward 6	Ward 5
0121-0367-0000	95 NO MAIN ST	BERGERON GERARD LAWRENCE REV	TRUST % BERGERON GERARD L	95 NO MAIN ST	ROCHESTER	NH	03867-1924	Ward 6	Ward 5
0121-0368-0000	6 UNION ST	M K REALTY TRUST		P O BOX 1443	ROCHESTER	NH	03866-1443	Ward 6	Ward 5
0121-0368-0001	91 NO MAIN ST	DUNN CHARLES F & WENDI P		91 NO MAIN ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0121-0385-0000	64 WAKEFIELD ST	ROY FAM REV TRUST %	ROY JAMES M & NANCY G TRUSTEES	64 WAKEFIELD ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0121-0386-0000	60-62 WAKEFIELD ST	ROCHSHIRE TRUST % P C HAUGHEY	TRUSTEE	1660 SOLDIERS FIELD RD	BOSTON	MA	02135-1108	Ward 6	Ward 5
0121-0387-0000	0 WAKEFIELD ST	ROCHSHIRE TRUST % PHILLIP	C HAUGHEY TRUSTEE	1660 SOLDIERS FIELD RD	BOSTON	MA	02135-1108	Ward 6	Ward 5
0121-0389-0000	24 UNION ST	HERVEY JANE F REV TRUST	% JANE F HERVEY TRUSTEE	22 UNION ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0121-0390-0000	22 UNION ST	HERVEY JANE F REVOCABLE TRUST	% JANE F HERVEY TRUSTEE	22 UNION ST	ROCHESTER	NH	03867-1911	Ward 6	Ward 5
0121-0391-0000	16 UNION ST	HERVEY JANE F REVOCABLE	TRUST % JANE F HERVEY TRUSTEE	22 UNION ST	ROCHESTER	NH	03867	Ward 6	Ward 5
0121-0392-0000	14 UNION ST	REDMOND CHRISTOPHER		14 UNION ST	ROCHESTER	NH	03867-3009	Ward 6	Ward 5
0121-0393-0000	12 UNION ST	CHENG KAM CHU		P O BOX 1443	ROCHESTER	NH	03866-1443	Ward 6	Ward 5

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City Clerk's Office

RESOLUTION AUTHORIZING ISSUANCE
OF BUILDING PERMIT(S) ON A PORTION OF THE CLASS VI SECTION OF
THE SO CALLED ELMO LANE PURSUANT TO RSA 674:41 I (C)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That in accordance with the provisions of RSA 674:41, I(c) (1), the Mayor and City Council hereby authorize the issuance of building permit(s) for construction of a project located off the Class VI portion of so called Elmo Lane, in said Rochester, NH. The current owner of the property which the project is to be located is Paqakos, LLC, and the lot on which the construction is to occur are depicted on Rochester Tax Map 216, as Lot 67. This approval is granted subject to the requirement that, prior to issuance of such building permit(s), compliance with the requirements of RSA 674:41, I (c) (3) is achieved. Furthermore, pursuant to the provisions of RSA 674:41 (c) (2), by authorizing the issuance of the above building permit(s), the City of Rochester neither assumes responsibility for maintenance of the aforesaid portion of the Elmo Lane on which the project is to be constructed, nor liability for any damages resulting from the use thereof, and that an acknowledgement, waiver and release of the City of such responsibility signed by the property owner(s), shall be recorded in Strafford County Registry of Deeds prior to the issuance of any building permit(s) hereby authorized. If determined necessary by the City of Rochester a street sign shall be installed prior to the issuance of a certificate of occupancy.

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City Clerk's Office



10/14/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE		
DEPT. HEAD SIGNATURE		
DATE SUBMITTED		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

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SUMMARY STATEMENT

RECOMMENDED ACTION

ACKNOWLEDGEMENT WAIVER AND RELEASE**PURSUANT TO R.S.A. 674:41****Class VI Road**

NOW COMES Paqakos LLC, 40 Elmo Lane, Rochester NH 03867, and in accordance with the intent of R.S.A. 674:41, hereby issue this Acknowledgement, Waiver and Release for the purpose of inducing the City of Rochester to approve a site plan with respect to their property situate off Elmo Lane, Rochester, New Hampshire, the same taking access from Elmo Lane, a Class VI road, such property having no access from a Class VI or better highway, and in support of the same, state as follows:

1. Paqakos LLC is, by virtue of a deed recorded at the Strafford County Registry of Deeds as Book 4694, Page 195, owner of a certain tract or parcel of land (hereinafter the "subject premises") situate on 40 Elmo Lane, so-called, in the City of Rochester, New Hampshire, shown as Lot 67, Map 216 on a site plan entitled, *"As built for Atlantic Bridge and Engineering"* prepared for: Paqakos LLC dated July 21, 2021 by Norway Plains Associates, Inc.
2. Access to the subject premises is provided by 40 Elmo Lane, a Class IV road within the meaning of R.S.A. 674:41, I.
3. That the Planning Board of the City of Rochester, voted on August 26, 2021 to authorize the site plan approval of land on the portion of 40 Elmo Lane including the subject premises.
4. The said Paqakos LLC, for themselves, their successors and assigns, hereby acknowledge and agree that the City of Rochester neither assumes responsibility for the maintenance of 40 Elmo lane, the aforesaid Class VI road, nor does the City of Rochester assume liability for any damages resulting for the use thereof. Paqakos LLC, for themselves, their successors and assigns, hereby waive any and all rights to maintenance of the aforesaid Class VI road by the City of Rochester and release the City of Rochester from any responsibility for maintenance thereof and/or from liability for any resulting damage from the use of aforesaid Class VI road by the said Paqakos LLC, their successors, assigns and others.
5. The said Paqakos LLC acknowledge prior pulling a building permit with respect to the subject premises, they shall record this "Acknowledgment, Waiver and Release Pursuant to R.S.A. 674:41" in the Strafford County Registry of Deeds.
6. That pursuant to the provisions of R.S.A. 674:41, I (c) (1), the City Council of the City of Rochester, after reviewing comment by the minor site review committee of the City of Rochester, on August 26, 2021 voted to authorize the issuance of the building permit for the erection of a 1000 square foot equipment building per the site plan shown as an out building to 40 Elmo Lane, Lot 67 Map 216.

10/14/2021

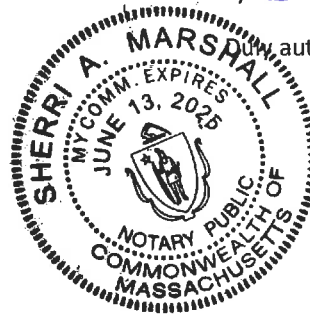
IN WITNESS WHEREOF, the said Paqakos LLC have set their respective hands this 29 day of September 2021

Paqakos LLC,

[Signature]
Witness

[Signature]
By: Eric Paquette

authorized

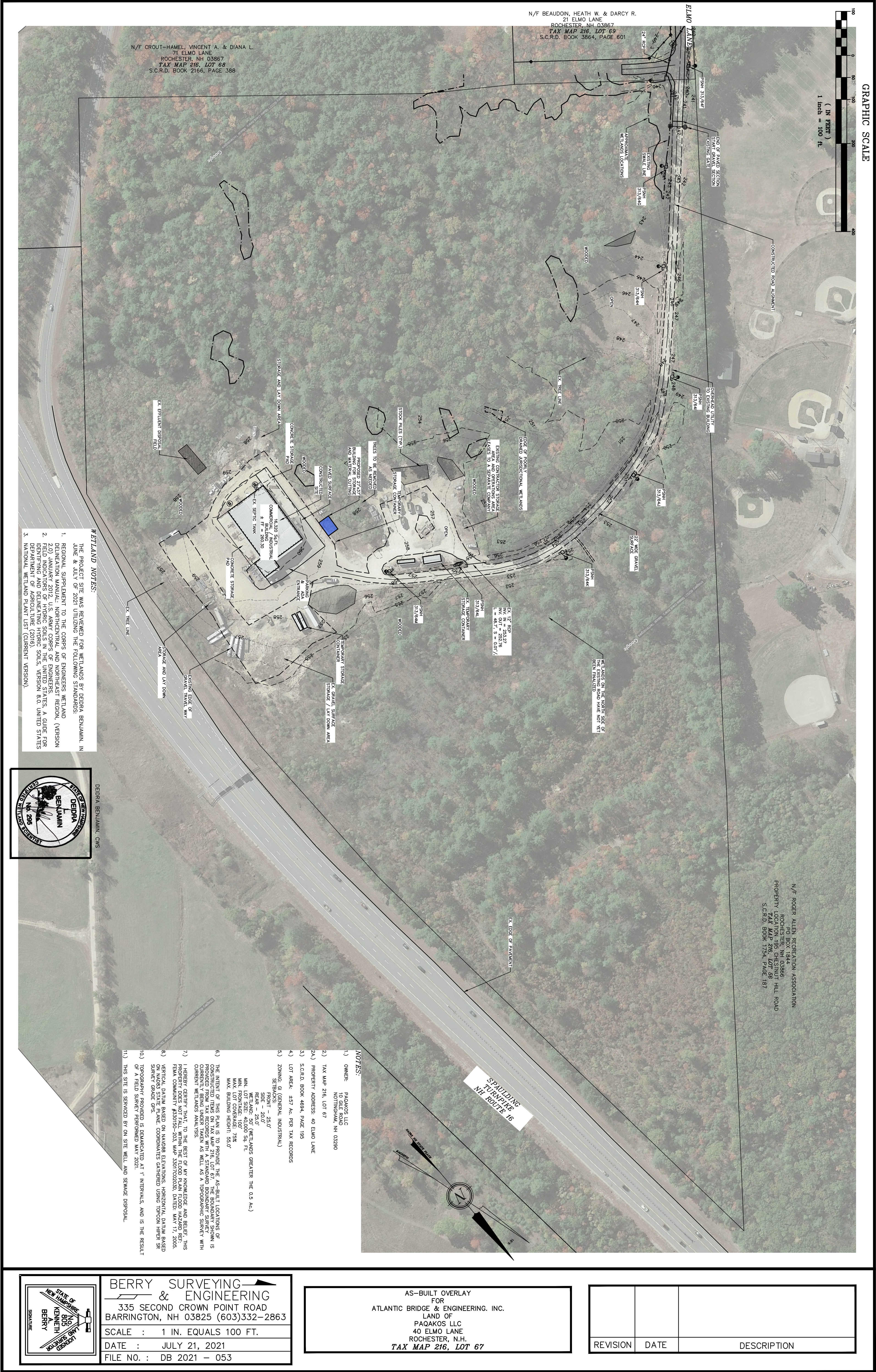


Before me:

[Signature]

Notary Public

Print name: Sherri Marshall
My Commission Expires: June 13, 2025



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City Clerk's Office



10/14/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE		
DEPT. HEAD SIGNATURE		
DATE SUBMITTED		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

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SUMMARY STATEMENT

RECOMMENDED ACTION



CITY OF ROCHESTER, NEW HAMPSHIRE
OFFICE OF THE MAYOR
31 Wakefield Street, Rochester, NH 03867
www.RochesterNH.net

PROCLAMATION

WHEREAS, Rotary is a global network of neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, and Gavi, the Vaccine Alliance, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$2.2 billion and countless volunteer hours to protecting nearly 3 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and

WHEREAS, there are over 1.2 million Rotary members in 36,000 clubs throughout the world that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad;

NOW, THEREFORE, I, Elaine Lauterborn, Mayor of the City of Rochester, New Hampshire, do hereby proclaim October 25, 2021 World Polio Day in Rochester, New Hampshire and encourage all citizens to join me and Rotary International in the fight for a polio-free world.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the great seal of the City of Rochester to be affixed this 27th day of September, in the year of our Lord, 2021.

Elaine Lauterborn
Mayor

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City Clerk's Office



10/14/2021

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

Community Health Coordinator ARPA Proposal DiscussionCOUNCIL ACTION ITEM ☐
INFORMATION ONLY ☒FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☐

AGENDA DATE	October 19, 2021		
DEPT. HEAD SIGNATURE	Katie Ambrose, on file		
DATE SUBMITTED	10/12/2021		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	2

COMMITTEE SIGN-OFF

COMMITTEE	Finance Committee
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	
SOURCE OF FUNDS	ARPA Funds
ACCOUNT NUMBER	
AMOUNT	\$916,000.00
APPROPRIATION REQUIRED	YES <input type="checkbox"/> NO <input type="checkbox"/>

LEGAL AUTHORITY

City Charter

SUMMARY STATEMENT

The Finance Committee voted at their September 14th meeting to send the Community Health Coordinator ARPA proposal to full Council at the October workshop. The program's proposal is attached and requests a \$916,000 allocation out of the City of Rochester's \$6,147,502.00 total allocation.

RECOMMENDED ACTION

Discussion

Department would coordinate to implement an evidence-based program. A job description and classification for the new ARPA funded position would be developed. Following approval of the new position the Community Health Coordinator and Administrative positions would be filled, along with the establishment of an office space and procurement of a vehicle and equipment. This position would collaborate closely both with the Police Department and existing organizations in the community and region. Implementation of this new program would be monitored and assessed before expiration of the funding in 2026.

8. Supplemental Information (Note if attached):

9. Status: INCLUDED

Excerpt of September 14, 2021 Finance Committee Minutes

City Manager Cox gave a brief overview of his second proposal for the “Community Health Coordinator” position. He explained that although this position would be out of the Welfare department, its primary function would be in assisting the Police Department. He recommended allocating \$916,000 for this position over a 5-year span. The purpose of this position would be to respond to calls through the Police Department for issues involving mental health crises and substance misuse, which ideally should be referred to a social work resource. Councilor Walker stated that he does not support using the ARPA money to fund positions, due to this State money only funding the salary for 5-years at which the point the City would either need to eliminate the position or budget for the position going forward. Chief Toussaint emphasized the importance of this position and spoke about the constant strain the police department is under from calls regarding the homeless population, substance misuse and mental health issues. He clarified that the police do the best they are able in these situations, but they are not the best equipped, nor do they have adequate time to be handling these circumstances. Chief Toussaint said the prevalence of these calls are a drain on police resources and that funding the proposed position would be beneficial long term in helping the residents the department deals with regularly.

There was a discussion on how the position would be structured, with administrative support and resources, and how the position would function following police calls. It was determined that the need was great enough that multiple staff members in this area would be beneficial, but approving this single position would be a good way to start. City Manager Cox stated he could get the committee additional information based on other municipalities who have enacted similar programs. Chief Toussaint acknowledged that this City would need to budget for the position once the ARPA money runs out, but said there was a large amount of hidden costs that would be saved in having these calls handled in a more effective manner.

Councilor Bogan **MOVED** to send the proposal for a Community Health Coordinator position to full council at the October workshop. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

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City Clerk's Office



MINUTES AMBULANCE SERVICE SUB COMMITTEE

April 28, 2021 6pm

Members Present

Councilor Walker-Chair
Councilor Hailey
Councilor Rice
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present:

Mr. Jeff Scionti HCA/Frisbie Hospital-CEO

Councilor Walker opened the meeting at 6pm, and provided a brief explanation of the purpose of the Ambulance Service subcommittee. The subcommittee is a Mayor's Ad Hoc committee formed to review the details of ambulance service for the City of Rochester. Specific charge is to analyze the pros and cons of the new HCA/Frisbie Ambulance Contract and determine if the arrangement will serve the City long term.

Mr. Jeff Scionti provided a explanation of the ambulance service, and explained HCA/Frisbie's commitment to operating the program long term. Mr. Scionti addressed calls for service volume, patient billing, and other conditions that impact the contract between the City and HCA/Frisbie. Mr. Scionti explained that his organization will work with the City of Rochester to assure the ambulance service works for both parties, as well as the community.

Councilor Hailey inquired about patient billings, revenues and costs. She specifically inquired if delinquent account balances impacted the contract amount with the City.

Councilor Rice inquired on some of the details related to staffing the ambulance and paramedic intercept vehicle, and mutual aid.

Deputy Finance Director Sullivan inquired on the regulatory rules that govern the every two year fair market value analysis of the contract.

Mr. Scionti left the meeting at approximately 6:30pm. The committee members continued discussion on dispatch logistics, staffing, and interpretations of the HCA/Frisbie provided activity call log report.

Councilor Rice and Assistant Chief Wilder presented explained logistics involved in dispatching ambulances. The committee was in agreement more dispatching records need to be analyzed. The committee will be submitting a request to Dispatch operations seeking specific ambulance service call data.

Meeting adjourned at 7pm

Mark Sullivan- Deputy Finance Director



MINUTES
AMBULANCE SERVICE SUB COMMITTEE

May, 19, 2021 4pm

Members Present

Councilor Walker-Chair
Councilor Hailey
Councilor Rice
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present:

Mr. Justin Van Etten- MRI
Deputy Police Chief Gary Boudreau
Dispatch Manager Keri Devine

Mr. Justin Van Etten provided an explanation of the ambulance service, and explained in general how a basic system works. Mr. Van Etten inquired on the City's contract cost with Frisbie/HCA and commented that the \$692,000 annual expense seemed high. Assistant Chief Wilder confirmed that the contract requires a paramedic and a basic EMT as the minimum standards for each ambulance. Mr. Van Etten then commented that the City of Rochester has a "Rolls Royce" EMS program.

Mr. Van Etten addressed calls for service volume, patient billing, and other conditions that can impact the contract. Particularly the cross staffing that occurs when medics work in the emergency room when not assigned to the ambulance. Mr. Van Etten also explained the costs involved with purchasing and outfitting an ambulance.

Deputy Police Chief Boudreau and Dispatch Manager Devine provided details on EMS dispatch call volumes. They provided a 5 year spreadsheet detailing all dispatch calls for EMS. The spreadsheet was broken down by the various call categories. Committee members discussed the data presented, specifically mutual aid. Additional data was presented that was not in the initial spreadsheet on EMS annual transports to a hospital.

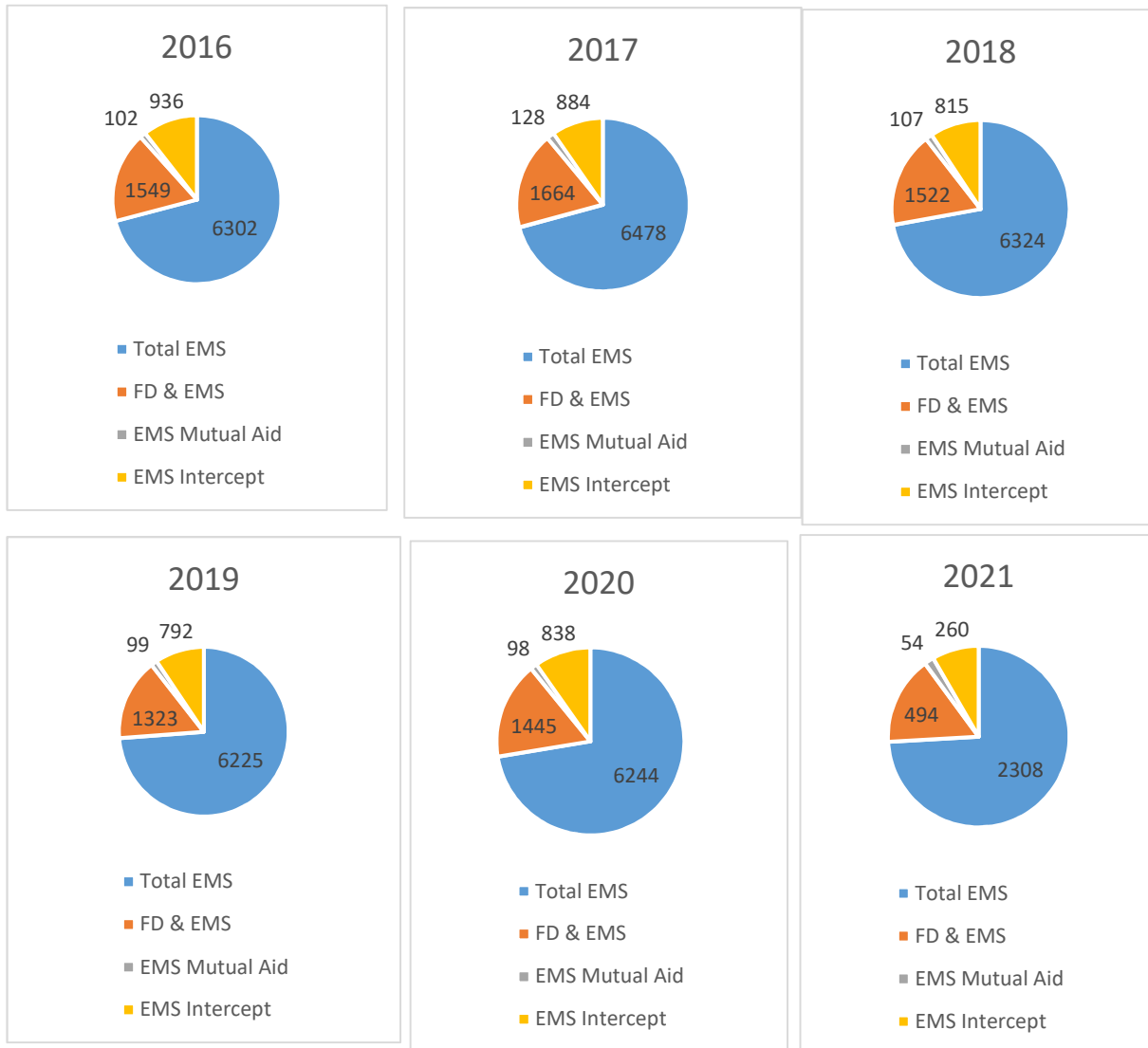
The committee then discussed having the Dover Fire Chief available for questions at the June 23, 2021 meeting. Assistant Chief Wilder will arrange for Dover's Fire Chief to be present. In addition, Assistant Chief Wilder stated Rochester Fire is working on a comprehensive presentation, which will be ready for the July 28, 2021 meeting.

Meeting adjourned at 5pm

Mark Sullivan- Deputy Finance Director

Year	Total EMS	FD & EMS	EMS Mutual Aid	EMS Intercept	Total FD	FD Mutual Aid	Mutual Aid
2016	6302	1549	102	936	2823	71	73
2017	6478	1664	128	884	2921	79	80
2018	6324	1522	107	815	2884	77	77
2019	6225	1323	99	792	2508	84	98
2020	6244	1445	98	838	2733	90	184
*2021	2308	494	54	260	888	39	59

*2021 - to date 5/14/2021





MINUTES
AMBULANCE SERVICE SUB COMMITTEE

June 24, 2021 4pm

Members Present

Councilor Walker-Chair
Councilor Hailey
Councilor Rice
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present: None

The City of Dover provided Rochester Fire with an ambulance service revenue power point presentation. The power point summarized the revenue sources and generation related to the City of Dover's ambulance service operations. Assistant Chief Wilder explained the presentation, and the committee discussed the various revenue categories. Unfortunately, the presentation did not include any related cost structures or operating expenses.

Committee discussed Dover's staffing levels compared to Rochester Fire, as well as number of Fire Stations. Per Assistant Chief Wilder City of Dover Fire staffs (13) Firefighters per shift, Rochester Fire staffs (10), City of Dover has (3) fire stations, Rochester has (2). Committee also discussed Rochester's demographic mix, and population versus Dover's as well as potential impacts of new elder housing projects in Rochester.

Rochester Fire is working on a comprehensive ambulance presentation, which will be ready for the July 28, 2021 meeting.

Meeting adjourned at 5pm

Mark Sullivan- Deputy Finance Director



MINUTES
AMBULANCE SERVICE SUB COMMITTEE

July 28, 2021 4pm

Members Present

Councilor Walker-Chair
Councilor Hailey
Councilor Rice
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present: Deputy Chief Wheeler
Councilor Jean

Assistant Chief Wilder & Deputy Chief Wheeler made a presentation on the process Rochester Fire would use if tasked with absorbing the Frisbie/HCA ambulance service. The presentation covered staffing, revenue & operation expense forecasts, as well as start-up capital equipment expenses.

Assistant Chief Wilder walked the group through all aspects of the absorption process, including estimated lead times. Discussion centered around start up logistics, and revenue and expenses. Specific discussion on overtime expense forecasts occurred. Consensus was the overtime estimated may need additional analysis. A new revenue item for Paramedic intercept service was also discussed, and consensus was that revenue item needed additional analysis as well.

The group concurred that the Fire Department should make this presentation to full City Council targeting the September-21 workshop meeting.

Meeting adjourned at 5:30 pm

Mark Sullivan- Deputy Finance Director



MINUTES
AMBULANCE SERVICE SUB COMMITTEE

August 25, 2021 4pm

Members Present

Councilor Walker-Chair
Councilor Hailey
Councilor Rice
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present:

Assistant Chief Wilder reviewed with group the updated Rochester Fire Presentation that was original discussed on 7-28-21. Overtime estimate had been increased based on additional review. Paramedic intercept and related new revenue item was explained and discussed. There were no other changes to the original presentation.

The group concurred with scheduling a meeting with the new Frisbie CEO to confirm Frisbie's commitment to the ambulance program. The target for that meeting is sometime in late September.

The Fire Department's full Council presentation will be moved to October-21 workshop meeting.

Meeting adjourned at 4:45 pm

Mark Sullivan- Deputy Finance Director



MINUTES
AMBULANCE SERVICE SUB COMMITTEE

September 23, 2021 6pm-

Members Present

Councilor Walker-Chair
Councilor Hainey
Assistant Fire Chief Wilder
Deputy Finance Director Sullivan

Others Present:

Blaine Cox-City Manager
Mr. TJ Jean- HCA Frisbie
Mr. Tim Jones-HCA Frisbie-CEO

Members Absent: Councilor Rice

HCA/Frisbie's new CEO Mr. Tim Jones introduced himself, and provided description of professional background. Mr. Jones explained HCA-Frisbie's commitment to continuing to operate the ambulance service. Mr. Jones explained he is looking at the ambulance service as a long term partnership with the City of Rochester.

Members expressed concerns regarding HCA/Frisbie closing other outpatient facilities, as well as primary care providers leaving Frisbie. Mr. Jones explained some of the reasons for those closings, and assured a large emphasis is being placed on attracting new primary care providers. Mr. Jones also explained that the ambulance services isn't in the same situation that impacted the other reduction, and reiterated that HCA/Frisbie is committed to operating the ambulance service.

Meeting adjourned at 6:45 pm

Mark Sullivan- Deputy Finance Director

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City Clerk's Office



10/14/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE		
DEPT. HEAD SIGNATURE		
DATE SUBMITTED		
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

--

SUMMARY STATEMENT

RECOMMENDED ACTION

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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City Clerk's Office

CLOSING SOURCES AND USES OF FUNDS

10/14/2021

Champlin Place

Sources of Funds

Private Equity:

	Amount \$	
1 Developer's Cash Equity		
2 LIHTC Equity	\$5,096,398	Calculated \$ 5,096,398
3 HTC Equity		Calculated \$ -
4 Other Equity		
5 Developer Fee Loan	\$963,356	
6 Other Source:		
7 Total Private Equity	\$6,059,754	Equity/Subsidy Per Unit: \$ 143,791

Public Equity:

	Source	Amount \$	
8 Grant:	FHLBB AHP		Does project fall into a high-cost category per HFA:109.04.C? Yes/No
9 Grant:			No
10 Total Public Equity			LIMIT for TDC Weighted Avg: \$ 235,000

Subordinate Debt:

	Amount \$	Rate %	Amortize Yrs	Term Yrs
11 NHHFA Capital Subsidy Funds	\$4,250,000	1.00%		40
	NHHFA AHF			
12 Subordinate Debt	\$1,000,000	1.00%		40
Source:	CDFA			
13 Subordinate Debt	\$926,076	1.00%		40
Source:	Rescue America			
14 Subordinate Debt				
Source:				
15 Subordinate Debt				
Source:				
16 Total Subordinate Debt	\$6,176,076			

Permanent Debt (Senior):

	Amount \$	Rate %	Amortize Yrs	Term Yrs
17 NHHFA Permanent Loan	\$4,064,000	3.75%	40	40
18 Other Permanent Mortgage				
Source:				
19 Other Permanent Mortgage				
Source:				
20 Total Permanent Senior Debt	\$4,064,000			
			TDC/bedroom: \$ 229,575	
			TDC/Unit: \$ 250,767	
			TDC Wtd Avg: \$ 243,703	
21 Total Permanent Sources	\$16,299,830			

WARNING - TDC EXCEEDS QAP LIMIT!!

Sources and Uses do NOT match!

(0)

Construction/Bridge Financing:

	Amount \$	Rate %	Term Mos
22 Construction Loan			
Source:			
Repaid at:	(event)		
23 Other Interim Loan			
Source:			
Repaid at:	(event)		
24 Tax Credit Bridge Loan			
Source:			
Repaid at:	(event)		

NOTE: Construction cost breakout by trade is only required on the final application submitted to Apricot

Direct Construction:

25 Who prepared the estimates? Hutter Construction Company

26 What is basis for estimates? Schematic design docs

Division	Trade Item	Amount \$	Trade Description
27	3 Concrete	\$366,008	
28	4 Masonry	\$41,040	
29	5 Metals	\$44,300	
30	6 Rough Carpentry	\$1,100,000	
31	6 Finish Carpentry	\$170,500	
32	7 Waterproofing	\$5,000	includes firestoppong/sealants
33	7 Insulation	\$155,005	
34	7 Roofing	\$150,400	
35	7 Siding	\$337,400	
36	8 Doors	\$300,200	
37	8 Windows	\$143,100	
38	8 Glass	\$8,000	
39	9 Drywall	\$621,842	
40	9 Acoustical	\$28,100	
41	9 Wood Flooring		
42	9 Resilient Flooring	\$220,400	
43	9 Paint & Decorating	\$302,300	
44	9 Tile		
45	10 Specialties	\$61,975	
46	11 Special Equipment		
47	11 Cabinets	\$520,000	
48	11 Appliances	\$357,500	cut by 65% from Hutter
49	12 Blinds & Shades	\$25,320	
50	12 Carpet	\$14,661	
51	13 Special Construction	\$28,000	Chutes
52	14 Elevators	\$270,000	One elevator PH1; balance deferred
53	15 Plumbing & Hot Water	\$825,000	
54	15 Heat & Ventilation	\$935,000	incl HVAC
55	15 Air Conditioning	\$192,500	Fire Protection. HVAC incl in Plumbing/Heating
56	16 Electrical	\$990,000	
57	Accessory Buildings		
58	Other/Misc	\$20,000	Firestopping/sealants
59	Subtotal Structural	\$ 8,233,551	
60	2 Demolition	\$7,170	
61	2 Earth Work	\$512,193	
62	2 Site Utilities	\$750,000	includes \$250k sewer lift station
63	2 Roads & Walks	\$279,849	
64	2 Site Improvement	\$123,676	
65	2 Lawns & Planting	\$90,301	
66	2 Unusual Site Conditions	\$25,518	
67	Subtotal Site Work	\$ 1,788,707	
68	Total Improvements	\$ 10,022,258	
69	General Conditions	\$947,949.00	As % of Total Improvements: 9%
70	Subtotal	\$ 10,970,207	
71	Builders Overhead		As % of Subtotal: _____
72	Builders Profit	\$321,662.00	As % of Subtotal: 3%
73	TOTAL (computed for you)	\$ 11,291,869	Cost/Sq.Ft.: \$ 205

Development Budget:

10/14/2021

*Residential**Non-
Residential**Total**Comments***ACQUISITION & CONSTRUCTION**

74 Land			-	
75 Existing Building			-	
76 Construction Budget	\$11,291,869		11,291,869	
77 Construction Contingency	\$564,593		564,593	5 % of construct.
78 Other (FF&E)	\$75,000		75,000	
Subtotal	\$ 11,931,462	\$ -	\$ 11,931,462	73.2%

ARCHITECTURAL/ ENGINEERING/PROFESSIONAL FEES

79 Architect Fee-Design	\$275,000		275,000	2.44 % of construct.
80 Architect Fee-Inspection	\$100,000		100,000	
81 Engineering Fees	\$125,000		125,000	
82 Historic Consultant Fees			-	
83 Solar Consultant Fees			-	
84 Other (Testing)	\$40,000		40,000	
85 Other (Sustainability)	\$50,000		50,000	LEED certification
Subtotal	\$ 590,000	\$ -	\$ 590,000	3.6%

INTERIM CONSTRUCTION EXPENSE

86 Const. Loan Origination Fee	\$67,500		67,500	
87 Const. Interest	\$438,750		438,750	
88 Const. Insurance	\$50,000		50,000	
89 Const. Bond Fee			-	
90 Lender's Counsel	\$40,000		40,000	
91 Taxes During Construction			-	
92 Permits	\$25,000		25,000	Sewer impact fee+ misc permits
93 Other			-	
94 Other			-	
Subtotal	\$ 621,250	\$ -	\$ 621,250	3.8%

FINANCING FEES AND EXPENSE

95 Perm. Loan Origination Fee	\$15,000		15,000	
96 Perm. Loan Credit Enhance			-	
97 Tax Credit Fee	\$40,600		40,600	41,010
98 Title Insurance and Record	\$40,000		40,000	
99 Transfer Tax			-	
100 Lender's Counsel	\$75,000		75,000	
101 Bond Premium	\$190,000		190,000	incl all TE bond fees/costs
102 Financing Application Fee	\$2,500		2,500	
103 Upfront MIP Fee			-	
103 FFB Trustee Fee			-	
104 Soft Cost Contingency	\$47,231		47,231	
105 Other			-	
Subtotal	\$ 410,331	\$ -	\$ 410,331	2.5%

OTHER SOFT COSTS

106 Appraisal	\$7,500		7,500	
107 Market Study	\$5,000		5,000	
108 Environmental Report	\$3,500		3,500	
109 Site Survey	\$10,000		10,000	
110 Relocation Costs			-	
111 Legal Fees	\$100,000		100,000	
112 Accounting Fees	\$15,000		15,000	
112 NHHFA Const. Admin. Svcs. Fee	\$25,000		25,000	
113 Other MIP	\$5,080		5,080	
Subtotal	\$ 171,080	\$ -	\$ 171,080	1.0%

	<i>Residential</i>	<i>Non-Residential</i>	<i>Total</i>	<i>Comments</i>
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DEVELOPER FEE

114	Devel. Overhead and Profit	\$1,988,151		1,988,151	Reference "Dev Fee" Tab	
115	Development Consultant Fee			-		
	Subtotal	\$ 1,988,151	\$ -	\$ 1,988,151		12.2%

SYNDICATION EXPENSES

116	Syndication Legal			-		
117	Syndication Accounting			-		
118	Syndication Fees			-		
119	Syndication Consultant			-		
120	Bridge Loan Origination Fee			-		
121	Bridge Loan Interest			-		
122	Investor Servicing (capital)			-		
123	Other			-		
	Subtotal	\$ -	\$ -	\$ -		

RESERVES (see NHHFA Policies)

124	Operating Reserve	\$335,327		335,327	Calculated \$ 236,869	
125	FFB Operating Reserve	\$32,454		32,454	Calculated \$ 32,717	
126	Replacement Reserve	\$32,500		32,500	Calculated \$ 32,500	
127	Rent - Up Reserve	\$75,000		75,000		
128	Insurance Escrow	\$40,000		40,000		
129	Real Estate Tax Escrow	\$37,825		37,825		
130	Tax Credit Monitor Fee	\$34,450		34,450	Calculated \$ 39,000	
131	Other			-		9,310,000
	Subtotal	\$ 587,556	\$ -	\$ 587,556		3.6%

132	Total Development Cost	\$ 16,299,830	\$ -	\$ 16,299,830		
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133	Total Net* Development Cost	\$ 16,299,830	\$ -	\$ 16,299,830		
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*TDC less any costs associated with syndicating tax credits

Sources and Uses do NOT match!
Uses exceed Sources by: (0)

Debt Service Requirements:

134	Minimum Debt Service Coverage	1.15
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Champlin Place...

a high quality supported residential environment for Older Adults in Rochester and Strafford County

Introduction/Mission

Building upon the legacy of the Champlin family, Strafford County Homemakers, and countless advocates for senior care, EasterSeals NH is proud to present this preliminary concept plan for the transformation of an extraordinary 140-acre parcel of land into a master planned campus of affordable housing, supportive services and recreational amenities designed to serve Rochester and Strafford County residents seeking to age with dignity in a supported residential community.

Our goal is to provide high quality, sustainable housing options (60-80 units) older adults with incomes ranging from 30-80% of the area median income (approx. \$20k to \$70K), together with an array of optional support services that will enable seniors to “age in place”, without resorting to potentially avoidable, more costly institutional settings which are often less desirable and less well suited to the interests of seniors in our community. While these apartments serve as the foundation of the development plan, our vision offers far more than housing as community benefit. Indeed, by partnering with the NH Forest Society, we propose to convey approximately 120 pristine acres of land for the preservation and expansion of the community trail network known as the William H Chaplin Jr. Forest. Further, we propose to explore the development of community gardens adjacent to the proposed housing development, and the potential rehabilitation of the existing EasterSeals service center as a resource for the education of graduate and undergraduate students from nearby UNH, a potential source of employment for professional service providers, and a locus for the delivery of resident services to older adults in Rochester and Strafford County.

A bold vision indeed, and a vision that will only succeed with the strong support of key stakeholders in the broader Rochester community.

The Development Team

The bold vision expressed for Champlin Place requires a development team with both the skills and the experience necessary to achieve those high expectations for generations to come. In response, EasterSeals NH has assembled a team of New Hampshire’s most qualified professionals, as summarized below.

- ❖ Developer/Owner/Manager... EasterSeals NH, founded in 1936 and serving more than 28,000 NH residents each year, EasterSeals has a clearly aligned mission, a deep reservoir of talent within its senior management ranks, and the demonstrated commitment to see this project through completion.

- ❖ Development Advisor... Development Synergies LLC has provided advisory services to a range of independent and supported housing developments across New England, resulting in the construction or redevelopment of more than 6,000 units of housing.
- ❖ Market Square Architects... one of NH's fastest growing design firms, licensed to practice in 25 states across the nation, with deep experience with market rate and affordable senior housing, both independent and assisted living.
- ❖ Norway Plans, Civil Engineer... a trusted and highly experienced civil engineering firm, with deep roots in the Rochester community and decades of experience in creative and sustainable land development.

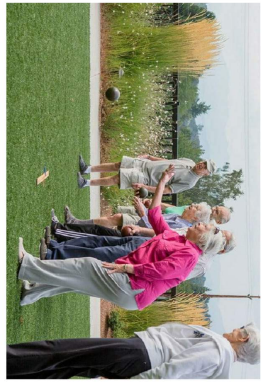
Financing Plan

The Champlin Place Financial Plan is currently being developed in parallel with the design/development plan, the identification of market and affordability goals, and a clearer understanding of community resources. However, we do anticipate success in securing significant NHHFA resources and private investment through the syndication of Low Income Tax Credits, Federal Home Loan Bank of Boston capital, the participation of local financial institutions and other traditional housing resources. Perhaps the biggest unknown, at this point in time, is capital funding for the significant off-site infrastructure investment which may be required to ensure long term public services (e.g. public water/sewer) along Health Care Drive. Based upon preliminary discussions with the City of Rochester, we estimate those off-site costs could range from \$500k-750k, with no clear path for funding. We hope to discuss funding options with the Rochester Community Development Committee, (CDBG, TIF, HUD 108, etc.).

Community Benefits

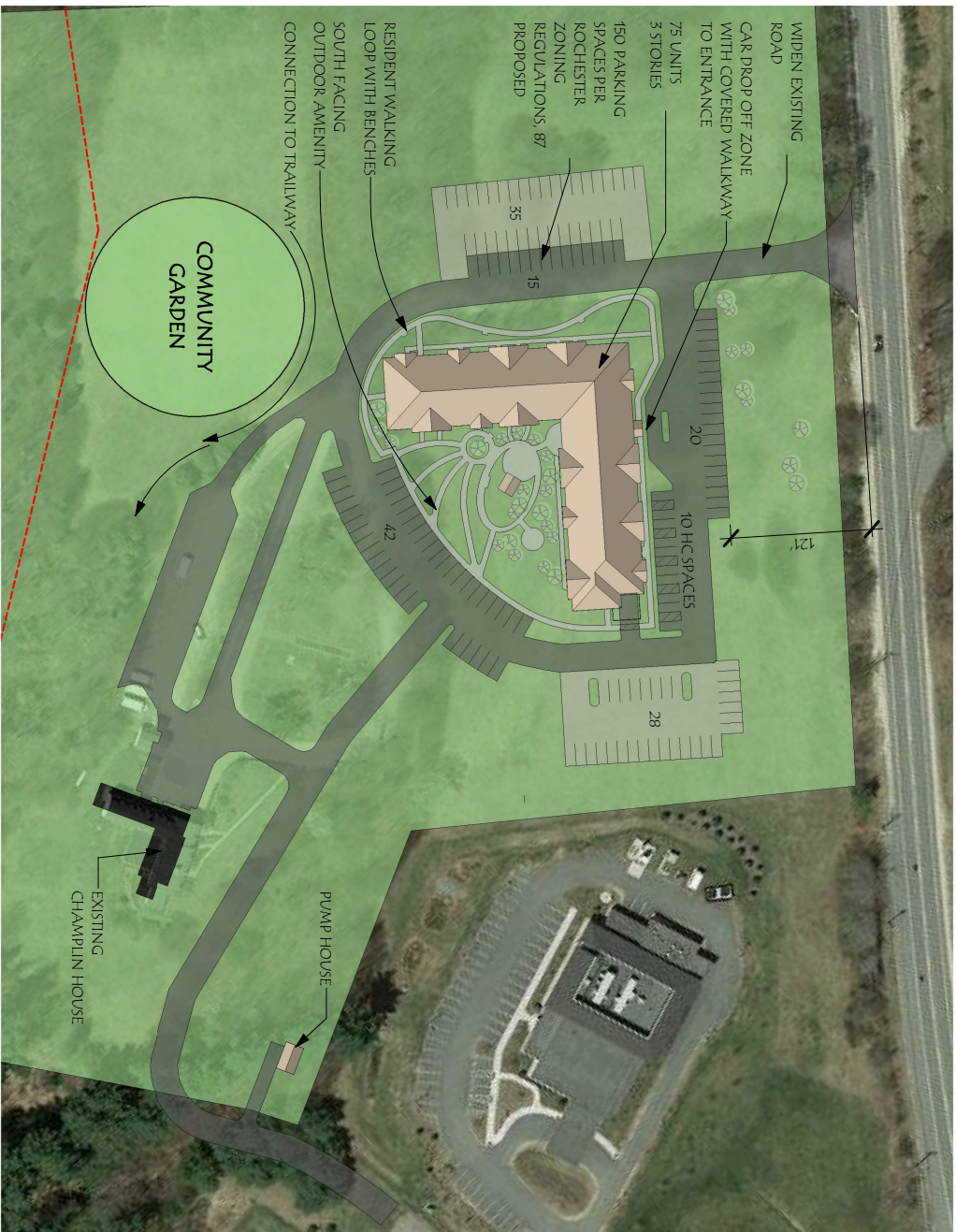
In brief, we believe this extraordinary new supported housing campus, will provide a unique range of community benefits, including:

- ❖ 60-80 affordable, supportive apartments for older adults... not currently available in Rochester
- ❖ 120 acres of conservation land, an expanded trail network, including accessible trails adding to the existing SPNHF Champlin Forest, for a total of approximately 300 acres.
- ❖ Community gardens accessible to both older individuals and the broader community.
- ❖ Preserve/enhance the existing EasterSeals service center and explore new educational and employment relationships with UNH graduate and undergraduate programs in disciplines focused on senior health care and other services such as forestry, horticulture and recreation.
- ❖ Expand economic development opportunities along Health Care Drive



Introducing Champlin Place by EasterSeals NH....

An affordable, supported residential environment for Rochester & Strafford County Seniors



① SITE PLAN
1" = 100'-0"



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City Clerk's Office

September Department Reports:

- 9.1 Assessor's Office P. 107**
- 9.2 Building, Zoning, and Licensing Services P. 109**
- 9.3 City Clerk's Office P. 111**
- 9.4 Department of Public Works P. 115**
- 9.5 Economic & Community Development P. 125**
- 9.6 Finance Office P. 131**
- 9.7 Planning & Development Department P. 133**
- 9.8 Recreation & Arena P. 137**
- 9.9 Rochester Fire Department P. 139**
- 9.10 Rochester Police Department P. 145**
- 9.11 Rochester Public Library P. 169**
- 9.12 Tax Collector's Office P. 171**
- 9.13 Welfare Department P. 173**

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City Clerk's Office



City of Rochester, New Hampshire

ASSESSING DEPARTMENT

19 Wakefield Street, Rochester, NH 03867
(603) 332-5109 Assessor@rochesternh.net
www.rochesternh.net

October 7, 2021

To: City Manager/Council

From: Darcy Freer, Deputy Assessor

Subject: September Council Report

Revenue Received/Collection Warrants issued:

None

- Vision CAMA data has been distributed to other departments through the City's IT Department. The City's GIS system is now updated nightly with current assessment data. Further, "safe" options to access the City's CAMA data continues to be evaluated by IT.
- All Rochester sales continue to be validated in preparation of conducting a ratio study for equalization this fall. Currently, the office is verifying over 1,000 sales out of the just over 1,500 deeds that were received from the Registry of Deeds this year.
- The MS-1 form was finalized, signed by the Board of Assessors and submitted to the NH Department of Revenue Administration.
- Preliminary tax maps from all 2021 changes have been looked over for final review and any changes were sent back to the mappers.
- Chief Assessor, Jonathan Rice, attended a continuing education one day class.
- The office is preparing a plan to move into the basement of the Revenue Building for anticipated upcoming renovations.

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City Clerk's Office

End of Month Council Report

10/14/2021

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building and Licensing Services for the month of September 2021

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	September 2021
Building Permits	\$77,646.00
Electrical Permits	\$9,009.00
Plumbing Permits	\$2508
FireSuppression Permits	\$0.00
FireAlarm Permits	\$37.00
Sprinkler Permits	\$5,871.00
Mechanical Permits	\$5,394.00
Food_Milk Licenses	\$1,200.00
Taxi Licenses	\$0.00
General Licenses	\$50.00
Net Revenue	\$101,715.00

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City Clerk's Office



City Clerk's Office
 City Hall - First Floor
 31 Wakefield Street, Room 105
 ROCHESTER, NEW HAMPSHIRE 03867-1917
 (603) 332-2130 - Fax (603) 509-1915
 Web Site: <http://www.rochesternh.net>



City Clerk's Report September 2021

Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 232 initial copies of vital records and 139 subsequent copies of vital records in the month of September. The City Clerk's staff issued 37 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

- 12 births were reported in Rochester during the month of September; 7 of these children were born to Rochester residents. Additionally, 10 Rochester residents gave birth in neighboring communities.
- 32 resident deaths were reported in Rochester.
- 9 couples celebrated their wedding ceremonies in Rochester during the month of September. There were an additional 19 Rochester residents who married elsewhere in the State.

Revenue – Vital Records/Marriage Licenses

	2020		2021	
	State	City	State	City
Initial/Subsequent copies:	\$2,829	\$2,611	\$2,557	\$2,319
Marriage Licenses:	\$946	\$154	\$1,591	\$259
Total:	\$3,775	\$2,765	\$4,148	\$2,578

Dog Licensing

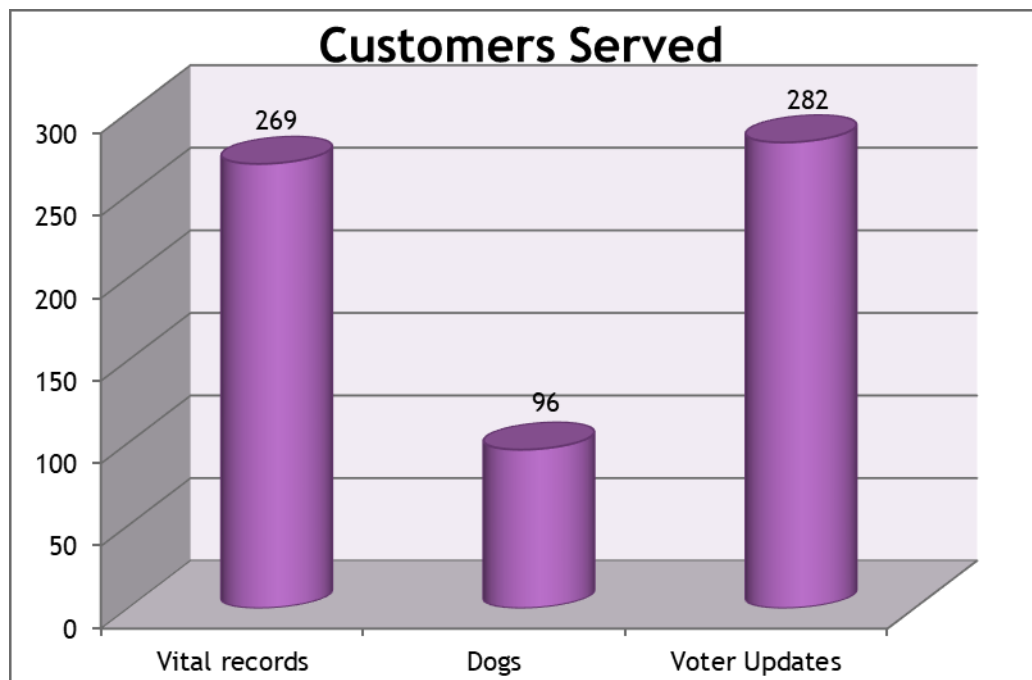
The City Clerk's office licensed 96 dogs during the month of September. There were \$1500 in Civil Forfeiture fees collected for dogs unlicensed from the prior fiscal year. There was an additional \$174 in late penalty fees collected in September.

The animal Control Officer has started issuing summons to owners whose dogs remain unlicensed 5 months past the due date, and who have been issued the civil forfeiture fee and not completed the process. This court summons must be accepted prior to these owners being able to license their dog with the Clerk's office. Once the summons is issued, the owner must handle this process through the court system to prevent the issue from progressing any further.

Dog licensing is due on April 30 of each year, regardless of when the dog was licensed the prior year. The licensing year runs May 1 through April 30 for all dog owners as opposed to the license being due exactly one year after the last date it was done.

More information on dog licensing, such as fees, schedule and rabies vaccine information can be found on the City Clerk's webpage [Dog Licensing Information](#)

Customers Served during the month of September 2021



Elections

The filing period for the November 2, 2021 Municipal Election was open from Friday, September 3, 2021 through Monday, September 20, 2021. The Municipal election will decide seats for Mayor, City Council, Police Commission, School Board and Election Officials.

On November 2, 2021 there will be 18 contested races including the race for Mayor, 7 for City Council seats, 10 for School Board seats, and 2 for Police Commission. The complete list of candidates can be found on the City Clerk's webpage [November 2, 2021 Municipal Candidates](#)

The City Clerk's office anticipates receiving the absentee ballots into our office by the beginning of October and we are currently accepting requests for absentee ballots to be mailed out next month. Additional information of elections can be found at [City Clerk - Election](#)

The City Clerk's office will be running a trial of an electronic checklist system called "Poll Pads" through LHS at all six of our polling places at this upcoming election. The Poll Pads will streamline the check-in process at each polling place, making the experience more efficient and moving it along more quickly. The system will also allow for a more efficient and timely "end of day" process for our election workers at the close of the polls. The poll pads will negate the need for alphabetized check-in tables, allowing voters to go to the table with the shortest line. Registered voters will be able to simply scan their driver's license through the poll pad, pulling up their information in the system and allowing the ballot clerk to check them in. A receipt will print for each voter who checks in at each polling place in order to mark and maintain the paper checklist as required by State law.

Voter registration summary by party as of September 30, 2021:

Ward	Democrats	Republicans	Undeclared	Totals
1	979	1,032	1,149	3,160
2	928	1,024	1,204	3,156
3	971	1,121	1,133	3,225
4	860	725	1,275	2,860
5	876	1,013	1,165	3,054
6	872	715	984	2,571
Totals:	5,486	5,630	6,910	18,026

Respectfully submitted,

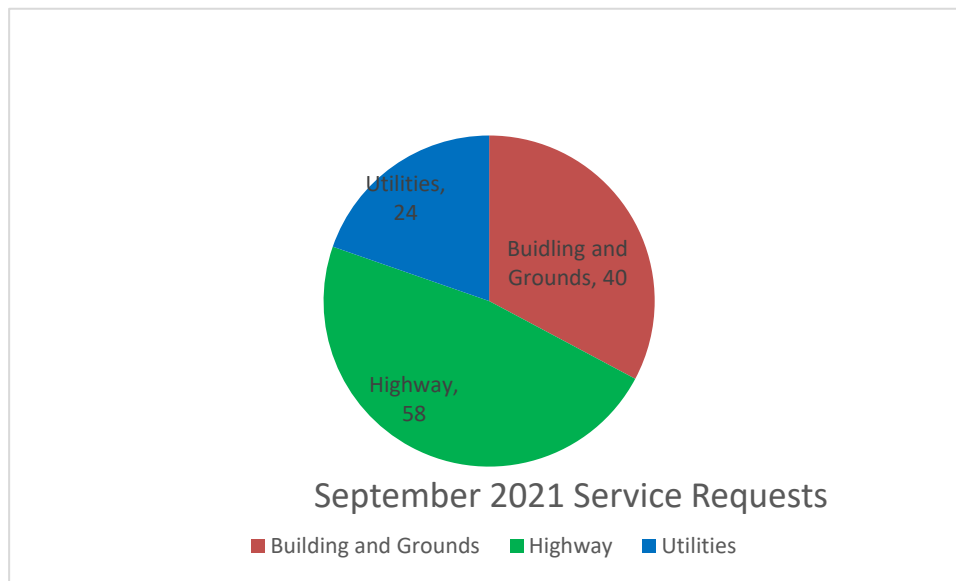
Cassie Givara,
Deputy City Clerk

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City Clerk's Office

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT SEPTEMBER 2021

In addition to the scheduled work performed, the Department of Public Works responded to approximately 122 requests for service in the month of September. The Highway Division had 58 requests that ranged from pothole repairs, traffic light maintenance, clean storm drains, repair culverts, replace missing street signs and removing debris from roadways. The Utilities Division had 24 requests including sewer concerns, water and sewer inspections and daily dig safe mark outs and discolored water calls. Buildings and Grounds Department completed 40 service requests including street light repairs, filling janitorial supply orders for departments, changing light bulbs, replacing broken electrical outlets and broken door locks, unclogging drains, working on maintaining the City grounds and disinfecting work areas throughout the City.



HIGHWAY & FLEET MAINTENANCE WORK COMPLETED

Patched pot holes
 Repaired 6 catch basins and 4 man holes throughout the City
 Cleaned 135 catch basins
 Continue to sweep all City streets
 Continue to cut brush with road side mower throughout the City
 Screen grindings and millings at brickyard. (4000 yards)
 Continue to trim tall grass over taking sidewalks throughout the City
 Graded dirt roads
 Crew took down 6 trees throughout the City
 Gravel side of French Hussy Road
 Ditch side of Estes Road in prep for paving next spring
 Test pits on Cross Road and Betts Road
 Replaced paved swale at #105 Four Rod Road
 Shim 100' bad spot on Madison Avenue
 Finished filling in cellar hole on Hanson Street and seeded it
 Hillcrest Drive more work with ditch line and pave swale
 Paint crosswalks and arrows throughout the City
 Started to paint out catch basin for winter maintenance
 Clean up ditch and side of roads throughout the City
 Repaired and install street signs through the City
 Crew did a lot Brush trimming overhang throughout the City
 Replaced Murphy switch in the chipper

Tire rotation on service truck #107
Replaced two brake cans Vac-Con #47
Replaced wheel seal on sewer jet truck #45
Repaired airline system, some electrical repairs and battery hold downs on #17 six wheel dump
Replace two batteries service truck #52
Several repairs two the flail mower #38
New tires on #86
Replaced four tires on service van #51
Went through and inspect more sanders
Replaced four tires on service truck #57
Replaced breaks, rotated tires, replaced injector and knox sensor on service truck #42
Replaced breaks, rotors, wheel seals and calipers on one ton dump #35
Replaced all batteries on Vac-Con #63
New tires on service truck #21
Replaced front lower ball joints and rocker panel repair and repaired floor on one ton dump #24
Replaced exhausts gaskets, brake lines and rear seal bearing on service truck #3
Replaced clock spring, idler pulley and belt on service pick up #44
Lube, oil and filter service on 14 vehicles
Fleet also did 17 State on NH inspections
Several minor repairs on several vehicles
Several minor repairs on several small equipment



Grading Estes Road



Ditch work



Catch basin cleaning

UTILITIES DIVISION

Utilities Division operators completed over 245 service requests and work orders in September 2021. This work included dig safes, routine maintenance, customer service requests and several emergency responses. Contractor support and inspections were provided at various projects throughout the City.

Water Distribution System

A section of water main connecting Linscott Court and Allen Street was abandoned in place. This main was in service for over 100 years and was no longer beneficial to the City's water distribution system.

Water main flushing of the entire distribution system began in September. This work will continue into October and until all of the system has been flushed. This routine maintenance activity is to maintain water quality and increase the service life of system pipelines.

Sewer Collection System

Preventative maintenance was performed at all of the City's siphon systems and problematic areas.

Several collapsing sewer manholes were repaired along Route 125 and two manholes were reconstructed on North Main Street.

Sewer mainline cleaning and CCTV continued on several streets in East Rochester including Raab Street, Grove Street and Trestle Road.



A section of abandoned pipe from Linscott



A crew repairs a failing sewer manhole on Route 125

BUILDING AND GROUNDS DIVISION

Building and Grounds Division completed 40 work requests including street light repairs, filling janitorial supply orders for departments, changing light bulbs and ballasts, unlocking doors and assisting departments when needed. Staff have been busy working on several projects in the month of September. Staff have been working at Duval Park restoring the water fountain, adding electrical service and a gate around the park. New circuits, wiring and outlets were added to the light poles at the Commons for holiday lights. A new drain was installed in the Hanson Pines Pool showers and staff have been painting the windows and door lintels at City Hall and installing a service window in the door of Legal department office. Staff have been caulking the restrooms at the Annex and City Hall building and stripping the floors at the library. They have also been repairing floor cleaning equipment. They have been putting up and taking down downtown flags located on the light poles. The hanging baskets have been removed for the season and mums have been planted at Parson Main and City Hall. Staff continue to mow and trim the grass and other landscaping needs at all City locations and continue to water the downtown flowers and Adopt a Spots.



Completed fountain repairs Duval Park

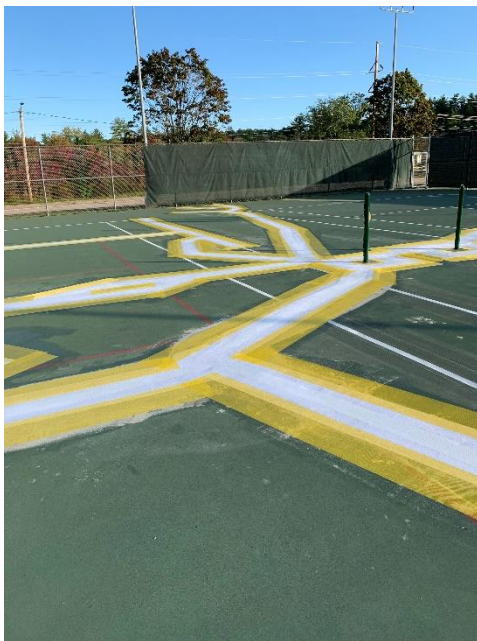


Gate added at Duval Park & electrical service complete

10/14/2021



Tennis court repairs





Painting the tennis courts



Tennis courts completed including new nets



Installed new floor drain in Hanson Pines pool showers



New circuits, wiring and outlets at the Commons

WASTEWATER TREATMENT DIVISION

Employee News: We have filled the two vacant positions here at the WWTF. Cody Bennett has been hired for the Maintenance Mechanic position and Adam Williams has been hired for the Lead Maintenance position. Both candidates come with strong mechanical backgrounds working in the automotive and industrial industries and will be starting in October. We look forward to working with both Cody and Adam and are glad to having them as part of the Wastewater treatment team! Items that were completed during the month of September: We continue to work closely with the Great Bay Estuary watershed communities in response to EPA's Total Nitrogen Watershed general permit and regional adaptive management projects. Route 11 pump station upgrade project has been awarded to the low bidder Northeast Mechanical – Notice to proceed was issued this month. Staff attended State sponsored training classes. Started the pump station alarm and monitoring PLC upgrade project. Continuing to work on completion of WWTF PLC upgrade. In final design phase of Tara Estates pump station upgrade. In design phase of Ledgeview pump station upgrade. Completed chemical cleaning of disk filter #1. Plan to finalize contract with second low bidder for the completion of the Dewatering / chemical storage buildings – working towards start of construction next month. Staff performed preventive and corrective maintenance on equipment,

machinery and instrumentation. We have received results for the annual NetDMR blind sampling testing – we had 100% compliance, Congrats to Kristen on an outstanding job! All required testing for the EPA and DES has been completed and submitted. Average effluent flow for the month was 3.916 million gallons per day (MGD). Percent of design flow = 78%. Percent of design flow for 2021 = 66%. Precipitation for the month 6.9". Precipitation for 2021 = 38.95"

WATER TREATMENT DIVISION

Treated water volume for the month of September was approximately 60.6 million gallons from the surface water treatment facility and 12.8 million gallons from the groundwater treatment plant, for a total of 73.4 million gallons delivered to our customers. The Rochester Water Department was featured in the fall edition of the New England Water Works Journal for excellence in supply/groundwater/water resources. Electronic version is available at <http://www.naylornetwork.com/new-journal/> All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met all State and Federal standards for drinking water. Results of our annual sampling for Inorganic, Synthetic, Volatile, and PFAS contaminants are available upon request and will be published in the annual water quality report. Third quarter disinfection byproducts have been calculated; elevated results from September reinforce the need for directional flushing and active distribution system maintenance. Inspections were conducted throughout the entire watershed. 4.8 inches of rain was recorded at the Rochester Reservoir. All reservoirs remain full. Beaver dam maintenance was performed at both Berry Dam and the impoundment downstream of the Kristy Lane stream gage. Fencing at Tufts Pond was repaired/replaced. Equipment and grounds maintenance was performed at the plant, well and tanks/stations. Fall cleanup was performed at all stations. Brush and saplings were removed from the boathouse and spillway riprap. The finish transmission main easement was inspected. The Cocheco Well PLC CIP project was completed this month; minor additional work on the blower VFD controls was identified; all other systems are go. Additional maintenance at the well included chemical feed system cleaning and calibrations and aerator PMI. Maintenance at the WTF included repairs to the main generator battery and charger system; panel enclosure PMI on both filter train PLC cabinets; adjustment of the sand filter indexing lovejoy coupling; chemical feed system calibration checks; fluoride analyzer repairs; and filter bed cleaning. Fire extinguishers were inspected and replaced as needed. The fire department toured the treatment plant for system familiarization. The JLMC conducted an inspection of the surface and groundwater plants. Treatment and utility staff have been investigating water quality and hydraulic changes in East Rochester. Staff had an internal cross-department discussion on water rates, development fees and impact analyses for system expansion. Staff attended virtual meetings on NRCS funding opportunities for watershed protections, AWIA emergency response plan updates and cybersecurity. Fall flushing is underway. Many thanks to those involved in this critical effort.

ENGINEERING

- **Asset Management:** The City continues to work with the selected vendor for the new Asset Management software for implementation. DPW is now “live” with the Service Request portion of the software and plans to go “live” with other portions in the coming months. DPW plans to again expand the number of vehicles included in the GPS vehicle tracking system for improved operations. Efforts continue as staff constantly improve City infrastructure information linked from our GIS software to our Asset Management software. In the future more detailed information, such as asset age, material, and condition as well as baseline information that has been developed related to our water, sewer and stormwater systems' “level of service”, “likelihood of failure”, “consequence of failure” and “life cycle cost analysis”, will be incorporated into our Asset Management software. The Department is moving forward on work regarding wastewater “vertical assets”, such as the WWTF and pump stations.
- **Strafford Square Roundabout:** Bidding of the roundabout construction contract is now anticipated during winter 2021/2022. Prior to construction of that contract, a utility infrastructure contract is now under construction, which will primarily facilitate relocating existing above-ground utilities to underground conduits and vaults, along with other underground utility improvements. The utility infrastructure contract was awarded in early June 2021 and construction began in July 2021; construction is anticipated to continue into spring 2022, after which the roundabout construction would commence.
- **Woodman Area Infrastructure Improvements:** This project includes water, sewer, drainage, roadway, sidewalk and lighting infrastructure improvements, as well as the rehabilitation of Woodman Park and certain

parking areas in the Congress/Charles/Woodman /Myrtle area. A contractor pre-qualification process was completed in June 2021. Advertisement for bids is anticipated in fall 2021. Construction of this project is anticipated to commence during winter 2021/2022 or spring 2022.

- **Colonial Pines Sewer Extension:** Phase 3 of this multi-phased sewer extension program was advertised for bids in July 2021, following a contractor pre-qualification process that was completed in June 2021. Construction of Phase 3 was awarded in September 2021 and is anticipated to commence during Fall 2021. As in Phase 2, Phase 3 will include drainage improvements in the project area. Additional funding for a final phase of sewer extension and drainage improvements is anticipated to be requested in the FY23 CIP budget.
- **Route 202A Water Main Extension and Water Tank:** This project consists of a 250,000 gallon elevated water storage tank near the Highfield Commons development, and the extension of new water main along Bickford Road, Route 202A, Winkley Farm Lane and Fiddlehead Lane. Following a contractor pre-qualification process that was completed in June 2021, this project was advertised for bids in August 2021. Bids were received and opened in September 2021 and award of the construction contract is anticipated in October or November 2021, pending approvals. Construction of the project would commence thereafter.
- **Little Falls Bridge Road Right Turn Lane:** This project consists of widening the intersection of Little Falls Bridge Road and Chestnut Hill Road for the addition of a dedicated right turn lane from Little Falls Bridge to Chestnut Hill. This project was advertised for bids in July 2021; and, the construction contract was awarded in August 2021. Construction is expected to be completed by November 2021.
- **Pavement Maintenance & Rehabilitation:** The FY21 Pavement Rehabilitation list included portions of the following streets: Betts, Chamberlain, Crow Hill, Dartmouth, Donald, Edgewood, Four Rod, Hillcrest, Hobart, Nature, Norman, Phillips, Ramsey, Sunset, Walbridge and Yale. FY21 Pavement Rehabilitation work began during June 2021 and was substantially completed in August 2021. Final restoration work was completed in September 2021.
- **Sidewalk Rehabilitation:** The FY21 Sidewalk Rehabilitation work, which commenced in May 2021, included completing sidewalk rehabilitation in East Rochester in the Coheco Avenue area and rehabilitating sidewalk along Oak Street in Gonic. Accessibility improvements to curb ramps to facilitate the FY21 pavement rehabilitation work were also included in the FY21 sidewalk rehabilitation scope. FY21 Sidewalk Rehabilitation work was substantially completed in August 2021 and final restoration work was completed in September 2021.
- **Granite Ridge Development – Phase 2:** A formal response from NHDOT on the Phase 2 driveway permit application is expected in October 2021; it is anticipated that NHDOT will provide a decision on the Secondary Drive intersection, whether a traffic signal is warranted or a median will be required on Route 11, and that NHDOT will request updated traffic counts and analysis for further evaluation of required mitigation on Route 11 as a result of the proposed development. Currently, Waterstone has withdrawn its application to the Planning Board for the Phase 2 development; it is anticipated that, following the NHDOT driveway permit response, Waterstone will resubmit the Phase 2 development to the Planning Board for approval. Once there is clear direction for the Phase 2 development, the City will be able to finalize the design package with its engineering consultant for bidding of the public infrastructure to be constructed with TIF funds per the Developers Agreement. Waterstone's construction of site development has been proposed for completion in two phases; however, the public infrastructure construction would coincide with the first phase of development and is now expected to begin in 2022.
- **Water Treatment Plant Residuals Disposal:** An evaluation of alternatives has determined that the most cost effective method of disposal of residuals generated at the Surface Water Treatment Plant is an upgrade of the existing pipeline and addition of attenuation tanks. Design of the attenuation tanks is in process. Funds for the implementation of this upgrade have either been approved in CIP budgets previously or will be requested in upcoming CIP budgets over the next few years.
- **WWTF Biosolids Dewatering Facility & Carbon Storage and Feed Building:** Construction of this project commenced in October 2019. In February 2021, the construction contract was terminated by the City for convenience. Construction is anticipated to commence with another construction contractor later in 2021.
- **River Street Sewer Pump Station Upgrade:** Construction was substantially completed in April 2021; and, the project reached Final Completion in September 2021.

- **Route 11 Sewer Pump Station Upgrade:** A contractor pre-qualification process was completed in April 2021. Bids were received from pre-qualified contractors in June 2021. Additional funding was approved by the City Council and the construction contract was awarded in August 2021. A pre-construction meeting was held in September 2021; and, construction is anticipated to commence in Fall 2021 and have a duration of one year.
- **WWTF Upgrades (various projects):** There are several projects on-going at the WWTF: Soda Ash System Replacement, Aeration System Automation, Aeration Basin Sidewall Blower Tie-in (Iris Valve) and Mechanical Mixers and Programmable Logic Controllers (PLC) Replacement. Construction of these projects is expected to be completed in the next few months.
- **Sewer System Master Plan:** A 2015 Basis of Design Report for Wastewater Interceptor Upgrades recommended a sewer collection system master plan be completed before proceeding with final design. Funding for a Sewer System Master Plan was approved with the FY19 CIP Budget. A Sewer System Master Plan was also included as a compliance item in the City's AOC with USEPA finalized in March 2021. This evaluation and planning effort commenced in April 2021 with the installation of flow meters throughout the sewer collection system to evaluate existing flows in the system. Following this initial flow metering effort, a Sewer System Master Plan scope of work was submitted to USEPA and NHDES on September 1, 2021 for review and comment. The Sewer System Master Plan is expected to be finalized by Fall 2024.
- **NPDES Permits - Wastewater Treatment Facility & MS4 Permit (Stormwater):**
 - In November 2020, USEPA Region 1 published a final General Permit for total nitrogen (TN) loading in the Great Bay Estuary watershed. Rochester submitted a Notice of Intent (NOI) to "opt in" to this permit in March 2021. The City has also entered into an Administrative Order on Consent (AOC) with the USEPA that allows for an interim effluent limit and certain nitrogen reduction project deadlines. USEPA has issued Rochester an Authorization to Discharge with an effective date of coverage of May 1, 2021; the City submitted to EPA & NHDES its first semi-annual AOC compliance report on June 1, 2021 for the reporting period of May 1-31, 2021. In addition, Rochester, along with Dover and Portsmouth, has entered into an agreement with an environmental stakeholder that commits to certain TN reduction efforts in exchange for a commitment from the stakeholder to refrain from appealing the General Permit. In July 2021, Rochester joined 5 other Seacoast municipalities (collectively known as the Municipal Alliance for Adaptive Management (MAAM)) in submitting to USEPA a Joint Adaptive Management Plan (AMP) under Part 3 of the TN General Permit.
 - As far as the City's individual National Pollutant Discharge Elimination System (NPDES) Permit for the Wastewater Treatment Facility (WWTF), a new draft permit has not yet been issued by USEPA Region 1; however, USEPA did contact the Department in June 2021 to request updated information related to the City's 2002 NPDES Renewal Application. The requested information was provided in June 2021; and, the Department responded to an additional USEPA information request in July 2021.
 - And, as far as the Municipal Separate Storm Sewer System (MS4) NPDES General Permit for stormwater, the 2017 NH Small MS4 General Permit, issued by USEPA Region 1, became effective on July 1, 2018; on September 28, 2018, the City submitted a NOI to comply with this MS4 General Permit; and, on June 12, 2019, the City was granted authorization by USEPA Region 1 to discharge stormwater from Rochester's MS4 under this permit. Year 3 efforts were completed in June 2021, including a revision to the City's Stormwater Ordinance Chapter 218, which was presented to the Planning Board in April 2021, to the Codes and Ordinances Committee in May 2021, and approved by voted of the City Council in June 2021. The third annual report for the MS4 permit was submitted to USEPA in September 2021.
- **New DPW Facility:** Construction continued on-site in September 2021 with the perimeter chain link fence installed, guardrail installed, loam placed, hydro-seeding began, preparations for landscaping, mechanical equipment on roof installed, ductwork painting continued, overhead doors installation continued, and the fuel storage tanks were installed. Construction of the facility is anticipated to continue through early November 2021, with furniture move-in scheduled for mid-November.

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City Clerk's Office

Economic & Community Development



9/30/2021

MANAGEMENT REPORT



Economic Development Report, Written by Mike Scala and Jenn Marsh

Community Development Report, Written by Julian Long



ECONOMIC DEVELOPMENT DEPARTMENT

MICHAEL SCALA, DIRECTOR OF ECONOMIC DEVELOPMENT

PROJECTS IN THE PIPELINE

Director Scala and Assistant Director Marsh continue to attend weekly economic development update meetings coordinated by Strafford Regional Planning where Seacoast ED groups discuss strategies and programs beneficial to local businesses during the current crisis.

Scala and Marsh also attend bi-weekly calls held by the NH Business Economic Affairs Department (BEA) to receive updates from Commissioner Caswell on the State's ongoing efforts to assist businesses and organizations through the pandemic.

Econ Dev continues to work with multiple developers interested in several lots throughout the city. Most notably, 13 Sawyer Avenue, 38 Hanson, and 55 N. Main.

SCENICSALINGER Project

Chinburg Properties continues the construction phase of the project. They are still on track for a February 2022 opening.

Driveway paving is scheduled for the end of October.

GRANITE RIDGE DEVELOPMENT DISTRICT – WATERSTONE PROPERTIES GROUP, PHASE II

Director Scala continues to discuss Phase II with Waterstone Properties Group, including future tenant and infrastructure needs. The City is still in discussions to accept a reduced Infrastructure plan to jumpstart the project.

Waterstone will be presenting plans for the 3 pads at the front of the property to the Planning Board in a future meeting.

GRANITE RIDGE DEVELOPMENT DISTRICT – Residential Ordinance Change

Econ Dev has contracted with Weston and Sampson to conduct a study to review the draft ordinance and how it would affect the development of residential units in the GRD. Expected delivery of the of the draft report is for October 13th. ED will then return to the Planning Board to present the findings prior to their recommendation vote and submission to the CC for approval.

WAYFINDING (Phase III)

Econ Dev and Community Engagement continue to discuss signage for the final phase of this project. The goal is to complete the remaining installations before the end of the year.

SIG SAUER - AMAROSA DRIVE

Sig has started the renovations of 8 Amarosa Drive.

The City continues to work with Sig on the planned sewer extension down Milton Road and intersection reconfiguration along Rt. 125.

GRANITE STATE BUSINESS PARK

LDI received their CO on August 30th and have transferred operations to the GSBP facility.

Prep Partners is nearing completion of their site work. The sewer connection across the PDA property will occur sometime this fall.

Pella Windows has experienced a delay with the installation of their elevator. A recent meeting with staff and Pella stakeholders discussed a solution to the issue of providing a CO for the second floor. No CO will be issued prior to the approval of the elevator, but the first floor can be approved for use.

55 N. MAIN (HOFFMAN BUILDING)

The developer received approval for demolition of 55 and 45 N. Main St. from the HDC. An application to the PB will be reviewed at the Nov. 1st meeting. GP Properties has also applied for a 79-E that is scheduled for public input and second reading on Oct. 19 and Nov. 3 respectively.

38 Hanson Street

We are still working with a developer to work out the details of the redevelopment of this parcel.

13-17 Hanson Street

DPW completed filling the cellar-hole and hydro-seeding at the site. Public access to the newly created greenspace is scheduled for spring 2022.

JENN MARSH, ASSISTANT DIRECTOR ECONOMIC DEVELOPMENT

SBDC and ED partnership

Starting in October Economic Development will be collaborating with the Small Business Development Center (SBDC) to bring business advising services to the Rochester. This partnership started in 2018 but put on hold due to COVID. A representative from the SBDC will be in the Annex the first Tuesday of every month and is available to meet with local business owners.

NEW BUSINESSES

- Clemento's Pizzeria and Brew located at 160 Washington Street changed ownership
- Yo's Thai Street Food opened at 12 Union Street. They will be offering take out only until they have enough staff to open the dining area

ROCHESTER FARMERS MARKET

September was Vouchers for Veterans at the Farmers Market and the final markets of the 2021 season. The September market averaged 432 visitors a market. The total amount of vouchers cashed in September at the Rochester market was \$14,350. The Veterans and Vendors had a very successful month.

ROCHESTER MAIN STREET

It was a perfect day for Porchfest 2021. The Opera House had a very successful event. Upcoming events for Main Street include:

- Trick or Treat and Zombie Walk on October 29th
- Shop Small Saturday on November 27th
- Festival of Trees is back in December at Studley's. Stay tuned for final dates to be announced.

JULIAN LONG, CDBG COORDINATOR & GRANTS

MANAGER

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

COVID-19: There are a number of weekly conference calls organized by HUD, national homeless coalitions, and other organizations about the ongoing response to the COVID-19 pandemic. The Community Development Coordinator has been attending these calls and forwarding guidelines and resources to Rochester CDBG subrecipients and other regional social services providers. The Community Development Coordinator also continues to track potential funding opportunities for both the city and regional social services providers.

FY 2023 Public Input Process: The Community Development Coordinator has continued the process of gathering public input for the FY 2023 CDBG Action Plan. The online community survey is available online at <https://www.surveymonkey.com/r/K2WTB6P>. Hard copy versions of the survey are available at the City Clerk's office, the Welfare office, the Recreation Department, the Tax and Auto Registration office, and at the Rochester Public Library. Both versions of the survey have received good responses thus far.

FY 2023 Grant Application: The Community Development Coordinator released the FY 23 CDBG grant application on October 6th, and grant applications are due November 19th. A CDBG CARES Act (CDBG-CV) grant application for unexpended CDBG-CV funds was also released on October 6th and is due October 29th.

Section 3 Annual Report: As required by HUD, the Community Development Coordinator prepared and submitted the city's annual Section 3 report. Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

Language Access Plan: In 2016, the City of Rochester adopted a Language Access Plan for the CDBG program, as required by HUD. Now that the 2020 Census data is being released, the Community Development Coordinator has updated the Language Access Plan with current demographic information for the city. The updated plan is available at https://www.rochesternh.net/sites/g/files/vyhlif1131/f/uploads/langage_access_plan_2021_update.pdf.

Fair Housing Analysis: In the city's most recent Analysis of Impediments to Fair Housing, there were no identified Racially or Ethnically Concentrated Areas of Poverty (R/ECAP) within the City of Rochester. Strafford Regional Planning Commission's 2021 data analysis shows there is now one census tract (most of which is contained within Ward 6) within the city with a minority population concentration. This map can be found on p. 19 of the data analysis report at http://straftford.org/uploads/documents/plans/rpc/datasnapshot_20210716.pdf. The Community Development Coordinator will include analysis of this concentration and planned actions to address the concentration in the next Analysis of Impediments to Fair Housing.

SRPC Data Snapshot Report: Strafford Regional Planning Commission has released a 2021 data snapshot for the Strafford County region with useful region-wide analysis of data in the categories of demographics, economic vitality, livability and quality of life, mobility and accessibility, and resiliency. The snapshot report is available online at http://strafford.org/uploads/documents/plans/rpc/datasnapshot_20210716.pdf.

PAHRC 2021 Housing Affordability Preservation Profile: The Public and Affordable Housing Research Corporation has released a 2021 profile of housing affordability data for the state of New Hampshire. This overview is available online at https://preservationdatabase.org/wp-content/uploads/2021/08/PD-Profile_2021_NH.pdf.

Balance of State Continuum of Care: The Balance of State Continuum of Care has been awarded \$2.2 M in HUD funding for a youth homeless demonstration project aimed at ending youth homelessness. Funds may be expended on a wide range of programs, such as rapid rehousing, permanent supportive housing, transitional housing, and host homes.

Trainings and Webinars: The Community Development Coordinator has attended webinar trainings on water and wastewater infrastructure funding, disaster preparedness, and “missing middle” housing development. The Community Development Coordinator also attended the state transportation plan public hearing on October 4th.

NON-CDBG ACTIVITIES

Gafney Home Affordable Housing Project: The Community Development Coordinator organized a virtual site visit between Strafford CAP, Strafford Regional Planning Commission, and NH Community Development Finance Authority regarding the grant application for the Gafney Home project. Funding decisions are anticipated in early November.

VOCA Grant: The Community Development Coordinator attended a webinar on available match waivers for the FY 2022 grant then consulted with the Legal Department to submit paperwork declining the FY 22 match waiver. Accepting the match waiver would not have increased the city’s grant award and would have required substantial changes to established reporting systems.

CAROLE GLENN, ADMINISTRATIVE ASSISTANT

Carole began supporting the Economic Development Department on September 1, 2021. Her first weeks have been orientation to the city and to the department. She has received training in Munis, department webpage updates and revisions. She has begun updating the Economic Development website (www.rochesterredc.com) as well as the department’s page on the city website.

Carole assisted Public Works with placement of mums at the Parson’s statue and around city hall. She has been assisting Jenn Marsh with Rochester Farmers Market and Rochester Main Street tasks, including creating marketing materials for the annual Trick-or-Treat and Zombie Walk event.

FINANCE COMMITTEE

Monthly Financial Summary Report

10/14/2021

Agenda Item Name: Monthly Financial Statements Summary – as of September 30, 2021

For the full detail report, click here: [September 2021 Financial Detail Report](#)

Name of Person Submitting Item: Mark Sullivan Deputy Finance Director

E-mail Address: mark.sullivan@rochesternh.net

Meeting Date Requested: October 12, 2021

Issue Summary Statement

Below are the revenues & expense highlights through September 30, 2021. Sept-21 represents approximately 25% completion of FY22.

GENERAL FUND NON PROPERTY TAX REVENUES

Motor Vehicle Registrations: Revenues remain strong at \$1,350,984, 28% collected.

Waste Management Host Fees: First FY22 payment received of \$1,406,135. School Department received an allocation of \$394,702 from this payment. Next quarterly payment due October-21

Building Permits: Revenues remain strong at \$166,157, 55% collected.

Interest Income: Remains soft, investment accounts only yielding .20% (2-tenths of 1%).

Interest on Delinquent Taxes: Collections steady at \$59,239, 17%.

State of NH Rooms & Meals: This revenue is typically received in December of each year.

Highway Block Subsidy: First FY22 payment received \$185,127. Next payment due November-21.

Cablevision: First FY22 quarterly payments due October-21/November-21.

Current Use Taxes: Current Use tax revenues are strong at \$102,581.

GENERAL FUND EXPENSES: First couple of months of fiscal year many purchases orders established for partial of full year expenses. Overall expenses are trending to budget at 30%. Salary & Benefits are at 24%

Police & Fire Over Time: Fire Department Overtime trending high at 55% expended, Police Overtime trending at 46% expended.

Welfare Direct Assistance: Continues to trend low at 16% expended.

WATER-SEWER SPECIAL REVENUE FUNDS:

Water-Sewer Funds: Water-Sewer User Fee revenues remain strong on each fund, with low delinquencies. FY22 Expenses trending slightly below budget.

Community Center: Expenses slightly elevated at 38%. Revenues are at 11% collected, but several intergovernmental transfers (School & Recreation) are pending and will be current in October-21.

Arena Special Revenue: Season is just beginning, too early to provide expense/revenue status. Forecasts for contracted ice sales are strong at \$320,000.



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Planning Board
 Zoning Board
 Conservation Commission
 Historic District Commission
 Arts & Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR SEPTEMBER 2021

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Planning Board met September 13th for a Regular Meeting and September 20th for a Workshop Meeting

Laperle Family Revocable Trust, 60 Haven Hill Road (by Norway Plains Assoc.) Request for an extension to meet precedent conditions for an approved 5-Lot subdivision with new road.

Case# 255 – 24-1 – A – 21 **APPROVED**

Farmington Associate Properties, LLC, 68 Farmington Road (by Tighe & Bond) Site plan to construct three restaurants, associated parking and drainage. Case# 216 – 9- GRD – 21 **CONTINUED TO 10/4/21**

Bruce Wotton, 127 Meaderboro Road (by Norway Plains Associates, Inc.) 5-Lot Subdivision.

Case# 232 – 18 – A – 21 **APPROVED**

Robert & Mary Small, 163 Whitehall Road (Berry Surveying & Engineering) 3-Lot Subdivision.

Case# 240 – 57 – A – 21 **CONTINUED TO 10/4/2021**

Rob Graham, 0 Norway Plains Road (Tighe & Bond, Inc.) Modification to Approved Project.

Case# 215 – 17 – R2 – 21 **CONTINUED TO 10/4/2021**

APPLICATIONS REVIEWED BY THE ZONING BOARD OF ADJUSTMENT

Zoning Board of Adjustment met on September 8th

Z-21-19 Ronald & Michelle Balcar Seeks a *Variance* from Section 23.3.1(d) to permit an accessory dwelling unit larger than the 800 s.f. allowed. **Location:** 20 Peaslee Road, Rochester, Map 253 Lot 47-13 in the Agricultural Zone. **DENIED**

Z-21-14 Astoria Blvd Realty Corp. Request to rehear a *Special Exception* from Section 18.5 to permit the parking of fuel trucks/fuel storage in a 7,000 square foot area in the Highway Commercial zone. **Location:** 323 Gonic Road, Rochester, Map 258 Lot 61 in the Highway Commercial Zone. **DENIED**

Z-21-05 David Waleryszak Request to rehear an *Administrative Decision Appeal* on basis of the use shouldn't be allowed in the Zone. **Location:** 107 Betts Road, Rochester, Map 204 Lot 12 in the Agricultural Zone.

GRANTED

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

The Conservation Commission met on September 22nd

Review Application for Conditional Use Permit for Map 240 Lot 57; 163 Whitehall Road. - APPROVED

Review Intent to Cut for Map 221-158 & 159; 10 & 14 Farmington Rd, 8 Cords – NO ISSUES

Review Intent to Excavate for Map 251-68; 0 Ledgeview Dr – NO ISSUES

Review Intent to Excavate for Map 208-5; 150 Farmington Rd – NO ISSUES

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

Historic District Commission met on September 1st for a Special Meeting and on September

G & P Boston Properties, LLC, 55 North Main Street (by Market Square Architects), Certificate of Approval for demolition of existing structure and construct a new six story 55,000 s.f. residential building with commercial space on ground floor. Case # 121 – 372 – DTC – 21 **APPROVED**

Scenic Salinger, LLC, 10 & 14 North Main Street Amendment to a Certificate of Approval to add a roof deck to the Scenic Theater building. Case # 120 – 361 – DTC – 21 **APPROVED**

Work continued on the CLG Historic District Review Grant by the firm Historic Preservation.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts & Culture Commission held the 2021 Art Awards on September 27th at the Governor's Inn.
(thank you so much for hosting, Governor's Inn!)

Award winners include (Thank you Matt Wyatt for the write up):

- 1) Tom Glover, Painter — Tom Glover has been chosen by the Commission for Arts & Culture as the city's distinguished 'Artist of the Year' for 2020. Glover is a brilliantly talented painter and Rochester resident. His thoughtful abstract and landscape paintings have received regional and national attention and praise. Glover's work has been exhibited in a variety of venues, including the Rochester Museum of Fine Arts. Glover has taught at the University of New Hampshire and teaches presently at Sanctuary Arts in Eliot, Maine. He has been an Artist in Residence on Appledore Island for the Shoals Marine

Laboratory. He is also an oil painting restorer and works as a picture framer and art restorer at Riverstones Custom Framing in downtown Rochester.

- 2) John Gisis, Photographer — Gisis is a talented photographer and documentarian. His work focuses on the State of New Hampshire and his hometown of Rochester, specifically downtown. Gisis shares his work widely on social media and the positive response is overwhelming. He released a Rochester calendar for the holiday season and a portion of the proceeds were used to support local charities.
- 3) Waterstone Properties, Supporter of Arts — Waterstone Properties, which owns and operates The Ridge Marketplace, was a financial sponsor for the Rochester Museum of Fine Arts and commissioned a large-scale mural for the side of one of their commercial spaces. Waterstone also worked with Spaulding High School students to create vinyl window coverings for a few of their vacant storefronts.
- 4) Tanya Lee Hervey, Photographer and Educator — Hervey is a professional photographer and Rochester resident. She recently relocated her business to South Main Street, above the Chamber of Commerce. She also founded the Rochester Photography Learning Center, which provides targeted learning opportunities to people of all ages and skill levels.
- 5) Mike Durkee, Muralist — Durkee was commissioned by the Rochester Museum of Fine Arts to create a massive mural at the entrance of the hallways of the Community Center, where the RMFA exhibits more than 150 pieces of art. The mural is called “All are Welcome Here” and depict people of all backgrounds joining together to create a fun and vibrant community. Durkee also designed and painted the outdoor dining barriers in downtown Rochester.
- 6) Ed Pacht, Poet — Pacht is a thoughtful and creative poet and writer. He has participated in local storytelling events, Writer’s Night at Riverstones Custom Framing, and has contributed his work to a variety of artistic endeavors. Pacht is also a resident of downtown Rochester.
- 7) Bianca Mireles, Muralist — Mireles is a Texas native that relocated to the greater Rochester area a few years ago. Mireles is responsible for working with Bernier Insurance to create the “Space Moose” mural in the Union Street parking lot and another large-scale mural in the Rochester Community Center, commissioned by the Rochester Museum of Fine Arts.
- 8) Julian Long, Rochester Writer’s Night and Supporter of the Arts — Long runs Rochester Writer’s Night which encourages local authors to get together to share works and collaborate. He is also a grant writer for the City of Rochester’s Department for Economic Development and has contributed his talents to several arts, cultural, and historical projects all over the city.
- 9) Rochester Performance & Arts Center, Porch Fest — RPAC is responsible for starting the popular Porch Fest event that draws hundreds of people to Rochester to support local music. Porch Fest is a free outdoor event that organizes bands of all genres to set up outdoor stages around downtown. The proceeds from the event support music education for underprivileged students.
- 10) Walter Leffler, Chef — Leffler is now the head chef at Revolution Taproom & Grille. Over the course of his career, he has led the culinary programs at renowned Hilton hotels including the Willard Room at Washington D.C.’s Willard Intercontinental just outside the White House grounds, where former First Lady Nancy Reagan dined three times a week and the Hilton Short Hills in New Jersey, the only 5-Diamond Hilton restaurant worldwide. A guest chef at the James Beard House on dozens of occasions, Leffler even cooked for the late, great Anthony Bourdain’s “Kitchen Confidential” launch party.

- 11) Rachel Carpenter, Muralist — Carpenter was commissioned by Jess Clay and the Making Ours Great volunteer group to create a mural for a highly trafficked area of the downtown. The “Honey Bee” mural is a vibrant addition to the downtown and has been very positively received by the public.



Respectfully submitted,
Shanna B. Saunders,
Director of Planning & Development

To: Blaine Cox, City Manager
Mayor Lauterborn
Members of the City Council

From: Lauren Krans –Asst. Recreation & Arena Director
Date: September 2021 Monthly Report

September Program	
Concert on the Common	100
Senior Breakfast/Cookout	35
Senior Cardio Drumming	30
Senior Zumba Gold	45
Adult Volleyball	82
Senior Power Hour	77
Senior Trips	14
MONTHLY TOTAL	360

Tennis Courts

Resurfacing of the Community Center Tennis courts took place in September. During this project, permanent Pickleball lines were also placed on the courts. The courts re-opened on September 25th. Scheduled gym time for indoor Pickleball began on October 1, but as long as the weather is nice, we anticipate people will continue to enjoy the outdoor courts.

Senior Happenings

Our borrowed RHA van was once again full as our seniors headed to Wolfeboro to explore the Wright WWII Museum. Our NEW senior van has been ordered and with the universal delays in manufacturing, we now anticipate its arrival in early December.

Concert on the Common

Due to multiple weather related cancellations in July and August, a couple of our concerts we re-scheduled for September. Our team will be exploring making September concerts a regular occurrence, as we believe the weather may be more amicable and the community may be responsive to some early 'fall' shows.

Ice Season

Ice was installed in early September and the floor leak caused us to remove the ice surface the 4th week of the month. To maintain engagement with their players, we hosted Rochester Youth Hockey in the gymnasium for dryland training Monday-Friday evenings leading up to the re-installation of the ice surface in early October.

Fall Program Roll Out

Pre-Covid our department would kick off Family and High School Open Gym programs in the month of September. This year, we strategically postponed such programs until October 1 so that the school year could get underway. We are excited that these programs have once again resumed for October and look forward to sharing their participation numbers in our next report.



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City Clerk's Office



Rochester Fire Department

Perry Plummer
Chief of Department

37 Wakefield St.
 Rochester, NH 03867
 (603) 335-7545
www.rochesternh.net/fd



To: Blaine Cox, City Manager
From: Perry Plummer, Fire Chief
Date: October 14, 2021
Ref: **Monthly Report for September 2021**

On behalf of the Rochester Fire Department, I am pleased to provide you with my monthly report as Chief of the Department. The report serves as a summary of the activities, projects and programs underway with the fire department.

DEPARTMENT INFORMATION:

- Staffing Station 1 and Station 2 (Gonic)
- 3 Shifts at 10 firefighters (1 Captain, 1 Lieutenant and 8 Firefighters)
- 1 Shift at 9 (1 Captain, 1 Lieutenant and 7 Firefighters)

PERSONNEL:

- FF Marden and his wife welcomed a new baby.
- Chief Klose Retired for the department.

OPERATIONS DIVISION:

- Personnel responded to 270 calls for service.
- Increase in medical responses noted.
- Sept 3rd B-Shift and C2 responded to Farmington Rd IAO Tractor supply for serious Motor Vehicle Accident with persons trapped.
- Sept 10th A-Shift responded to 71 Chapman Dr for a 4th Alarm Building Fire C1, C2, C3, C4 responded along with Mutual Aid from Dover, Somersworth, Barrington, Farmington, Sanford ME, Strafford, Durham, Berwick ME, Newington, Lee, Wakefield, South Berwick ME, Pease AFB, New Durham, Rollinsford, Alton, and Lebanon ME. No Injuries to Public or Fire Service Personnel.
- Sept 13th A-Shift and C4 responded to Fatal MVA at Salmon Falls and Highland St.
- Sept 19th A-Shift C2, C4 and K1 responded to 149 Charles St. for a 1st alarm Building Fire along with mutual aid from Dover, Somersworth, Sanford ME, Milton, Berwick and Barrington. No Public or Fire Service injuries.
- Sept 21st A-Shift and C2 responded for Serious MVA on Brock St.
- Crews Provided coverage and responded to 25 Calls for service at the Granite State Fair.



Rochester Fire Department

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Chief of Department

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APPARATUS:

- NFPA 1911 Pump Testing Completed for all apparatus with no major deficiencies noted.
- Rescue 8 Placed In service.

FUTURE PROJECTS(s):

- Fire Department Records Management Software (RMS) Emergency Response (ER) data entry continues.
- Working with Dover and Somersworth EMD's preparing for the seasonal shelter in Dover

FIRE PREVENTION DIVISION:

Fire Prevention continues to complete various inspections through the City. DC Hughes worked with the Rochester Fair Board to prepare for their annual fair and he continued inspections throughout the event. This year it became imperative to address the number of campers on site and how emergency services could identify a specific location if an emergency response was needed. In working with the board, we identified five primary camping areas in which were named and requested to be numbered. DC Hughes also noted there was a growth in Foster/In Home Care inspection request. The decision to cancel the October 9th Fire Prevention Event at the Commons was made due to the increase of COVID-19 and Delta variant case. Also, noting that the target age group is elementary school and the school district implemented mandatory mask wear for all elementary schools. Lastly, Opera House details continue while City Departments work with the Fire Protection Engineer to finalize a plan forward.

Open Permits Awaiting Contractor Completion:

Life Safety/Occupancy: 2

Fire Suppression: 16

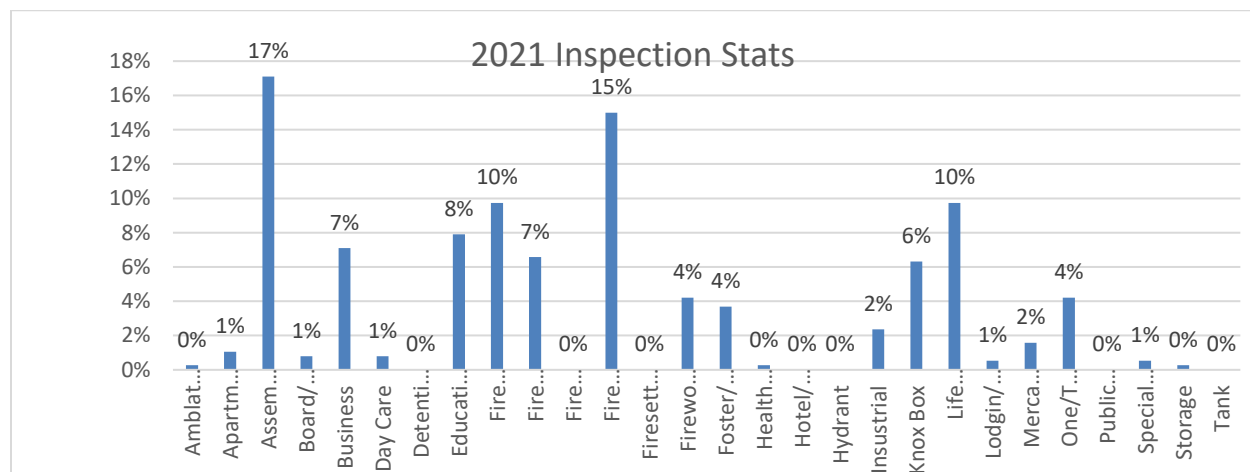
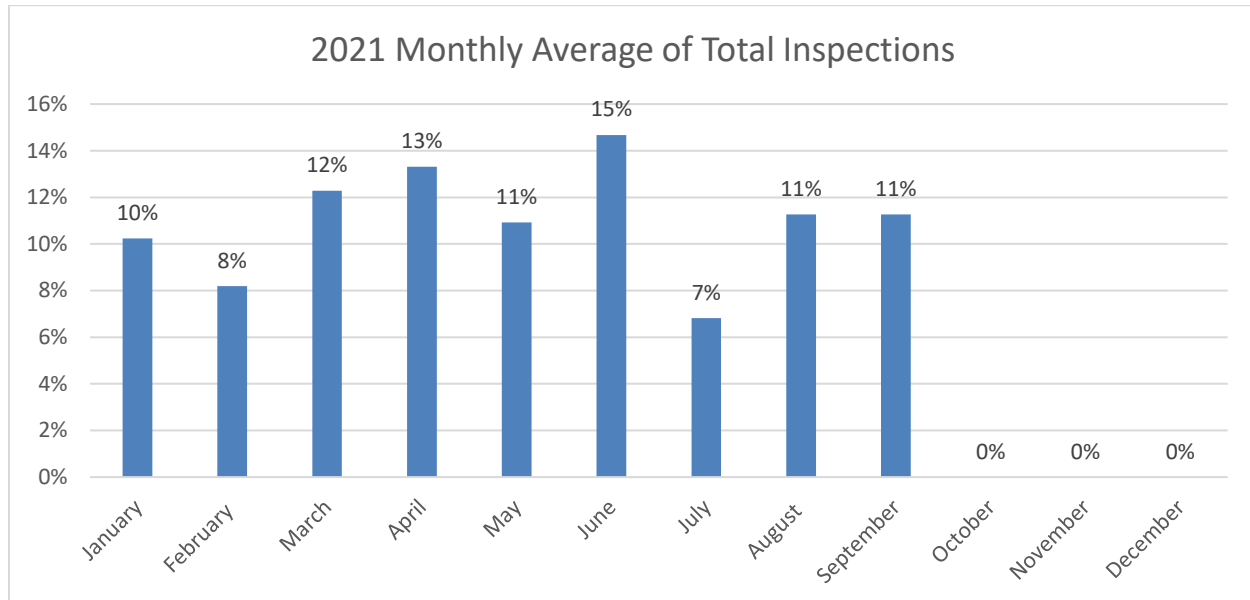
Fire Alarm: 8



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TRAINING DIVISION:

CAR SEAT SAFETY PROGRAM (FF KAITLIN TAATJES AND JOHN BOODEY)

- Car Seats Installed: 6

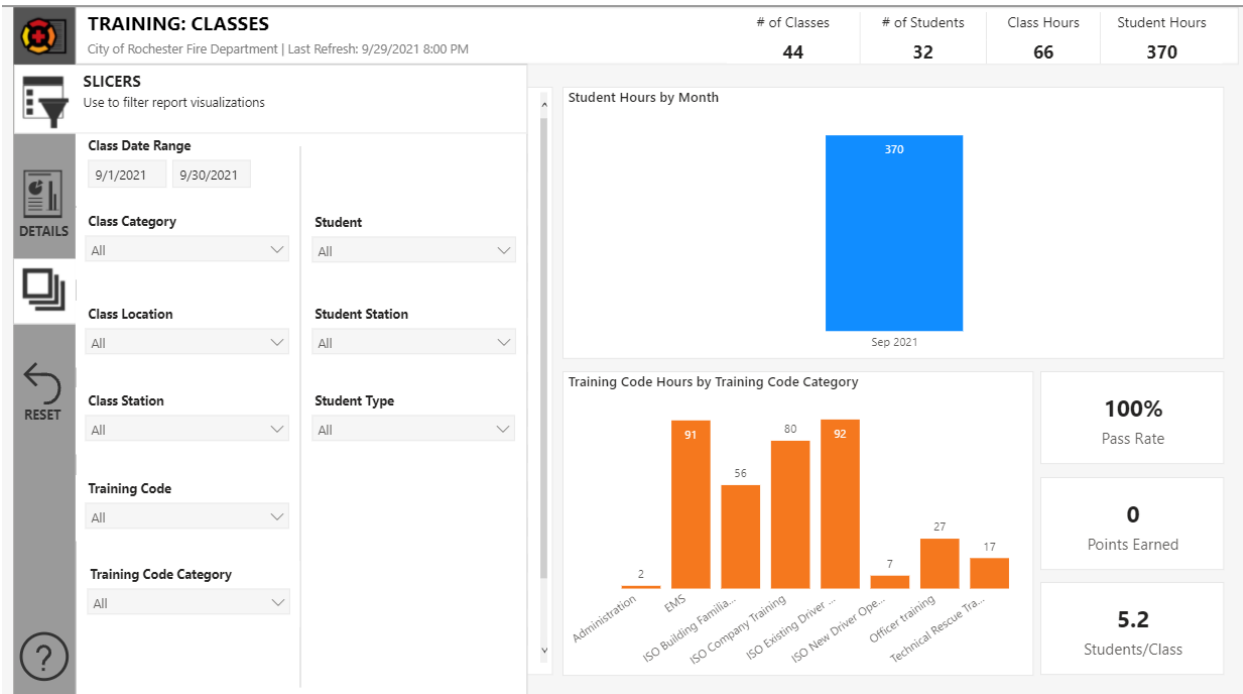
EMERGENCY REPORTING



Rochester Fire Department

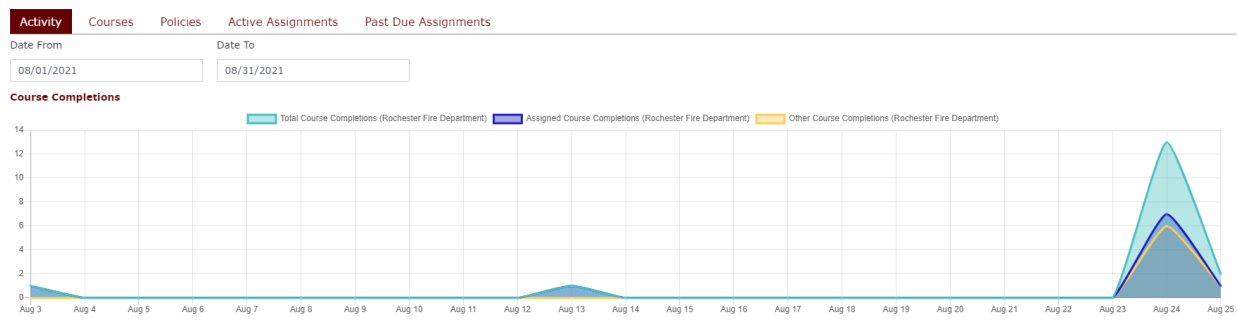
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IMC- Reporting training hours to IMC has been discontinued in favor of Emergency Reporting.

Fire Rescue 1 Academy



Total Individual Course Completion records: 15

Total Credit Hours Awarded: 16.5



Rochester Fire Department

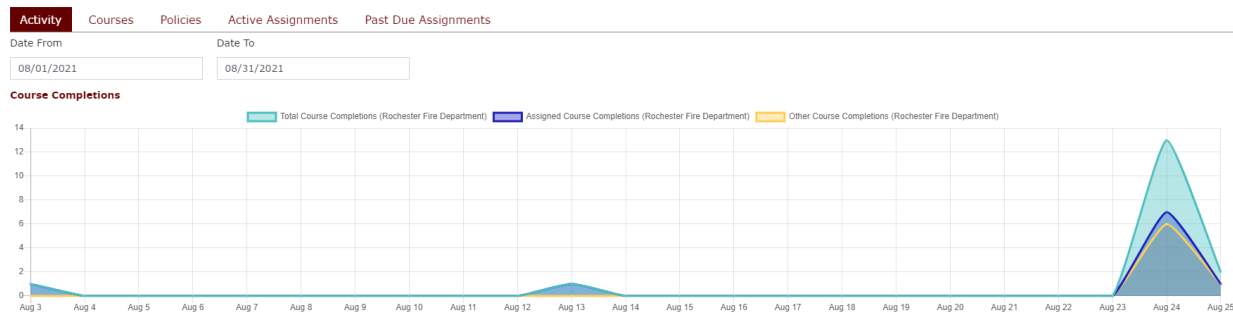
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- Continue the onboarding and data transfer of equipment and training information to the “Emergency Reporting Data Platform,” and have shifted to a full roll out to members for the purposes of recording/creating training reports.
- Attended all required meetings and scheduled events.
- All members continue to perform necessary training required by the “ISO”

Fire Rescue 1 Academy



Total Individual Course Completion records: 22

Total Credit Hours Awarded: 23

Emergency Reporting (Partial Reporting)

- Continue the onboarding and data transfer of equipment and training information to the “Emergency Reporting Data Platform,” and have proceeded with a limited roll out to members for the purposes of recording/creating training reports.
- Attended all required meetings and scheduled events.
- All members continue to perform necessary training required by the “ISO”

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City Clerk's Office

10/14/2021



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org
"Dedication, Pride, Integrity"

POLICE COMMISSION

VACANT
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

October 12, 2021



TO: City Manager Blaine Cox

RE: Monthly Report – September 2021

OPERATIONS: At this time, due to COVID-19, all RUN meetings are on hold.

The investigations bureau had 30 cases submitted for review or were detective generated. There are currently 81 cases assigned. There were four detective call outs this period. There were 27 cases presented to a virtual Grand Jury, all were true bills. There were five phones analyzed with Cellebrite. There were two sex-offender compliance checks. Evidence logged in 499 pieces, returned 45 items to owners and 116 additional pieces were destroyed.

COMMUNITY ENGAGEMENT OFFICER (CEO) and POP UNIT: Both the CEO and POP Unit were temporarily re-assigned full time to the Patrol Division in September to assist with the ongoing staffing shortage.

COMPSTAT: Regarding field activities, traffic stops have decreased which is largely being attributed to staffing levels. The majority of traffic enforcement efforts continue to take place downtown area as well as major routes in and out of the city. Motor vehicle collisions are consistent with last month. The areas with highest concentration of crashes continue to be major roadways and larger shopping centers. There was an increase in DWIs from last month, with 6 for the month. Half of the DWIs were alcohol related; the other half were drug related.

Property crimes are showing an overall downward trend in most categories, down 17% YTD (year to date). The only category showing a notable increase was All Other Theft, and no trends were shown. Some of the reported burglaries are taking place in self-storage facilities, which is connected to transient behavior, although there is no specific connection between any of the locations. Theft of Motor Vehicles remains consistent with prior months in terms of quantity, but there were two incidents of older vehicles being towed from private property without owner's consent, and then sold to scrap yards – which is an act that we do not frequently see here. Shoplifting and vandalism remain consistent with no trends uncovered.

There was a substantial increase in drug offenses, most of which were attributed to the POP Unit. Drug Events are also up from last month as well as a significant increase in overdoses, indicative an increase in the overall drug use within the city. The drug types that the officers are finding include Heroin/Fentanyl, Methamphetamine, Clonazepam, Crack Cocaine, and Marijuana.

Violent crimes continue to trend downward and there is an overall decrease of 26% YTD. Of the slight increase in Aggravated Assaults, 2 of the 3 were found to be Domestic Violence related, and no trends in violent crimes were noted.

COMMUNICATION CENTER - DISPATCH: Our newest hire has successfully completed her field training and has been added to the dispatch rotation/schedule as a regular full time dispatcher.

We still have an open position that we are actively trying to fill. Out of the 7 interviews we had scheduled, only 2 applicants showed up. We are still accepting applications for the position.

DIVERSION PROGRAM/TEEN DRUG COURT:

Ms. Rodler taught at UNH about Rochester's Diversion as the Master's Stats class is conducting a full study on our juvenile data to compare diverted vs court based cases.

Ms. Rodler met with the JPPO Restorative Practices Committee to plan developing a program between the Diversion programs and the Restorative teams for the cases that will be referred front end in probation transformation to have mediation for victim's compensation.

Ms. Rodler participated in the first round of Probation Transformation's "Convenings" on Accountability hosting to local law enforcement, JPPOs, diversion programs and legal staff. One session is scheduled for each of the next 3 months.

Ms. Rodler continues to work with the State-wide "NH Race and Equity LE/CJ Workgroup on developing appropriate and effective trainings around cultural diversity, awareness and anti-bias.

Ms. Rodler has been working with the Rec Dept and Guyer Travel to plan some fall/ winter events that will provide community comradery as Teen Night planning is on hold until January.

Ms. Rodler returned to school to teach LEAD. We have a full schedule thru the end of November to provide for all of the 9th graders.

EMD USE: Display and Deploy: None Display Only: One

FINANCIAL/PURCHASING: We have been working with 2-Way on equipment that will be needed for the new cruisers that have been ordered. The cruisers we are trading in are the older body style.

Radio Replacement Project- 2-Way has been on premise over the last month finishing several punch list items. Additional work was conducted at the new DPW facility with installation of equipment at the tower site. As IT networking is brought online at the facility through October into November we will be able to get the tower brought online.

Mobile Dispatch Backup-No major updates. We have most of the necessary Motorola equipment on premise. I will be working to get installation scheduled to move the project forward.

During the month, we had demo from Axon for their body cameras platform. At this point, we have had demonstrations from the three biggest body camera manufactures. All appear to have great systems with multiple different features, but it is choosing what the best fit for our agency is.

There were two purchases of \$5000 or more which would require a signature from the commission this month. One was for our yearly ammunition order and the second was for the yearly fee for online crime reporting.

FORFEITURE SPENDING: We spent \$2,000.00 in forfeiture funding to purchase a new K9 for the Department.

HIRING: Backgrounds investigations have begun on the four individuals with conditional offers of employment from hiring interviews.

HONOR GUARD: There are no scheduled Honor Guard events at this time.

HOUSING: Housing Officers have been handling a lot of calls for service at Wyandotte Falls, but most of the calls revolve around a select few tenants. Officers Mundy and Babine continue to be visible on foot and in vehicles to help with issues. There has been a lot of tenant interaction helping with issues and gathering intelligence on problems in the building.

Community policing and interacting with the tenants and children continue to be driving factor as to why there are low call volumes for the large amount of tenants we have at the various properties. Walking locations, playing sports with children, and engaging in positive conversation with tenants prove to be helpful in curbing criminal activity and promoting a positive quality of life in these communities. Due to the change in weather and children being back in school, we should see decreased activity outside of the housing buildings.

There were four background checks performed for potential new tenants.

K-9: With K-9 Gunner and Ofc. Hatch having completed the USPCA PD II certification test last month, Gunner and Ofc. Hatch continue to train together to build Ofc. Hatch's knowledge regarding K-9. Ofc. Hatch and Gunner also attended a Working Dog Event at the New England Dragway to benefit donations to the Working Dog Foundation that funds training for Ofc. Hatch and Gunner.

Ofc. Hatch also picked up a new department puppy, 12 week old German Shepard, to be able to take over for K9 Gunner (whom belongs to retired Ofc. MacKenzie). There will be extensive training, and time spent familiarizing the puppy with her new environment. She completed her first night of training with the Working Dog Foundation, and did very well. Ofc. Hatch will be taking her into as many places as possible for socialization and environment interaction. We reached out to the community for a name, and in the end, the selection was K9 RIPLEY.

PROSECUTION - JUVENILE: There were twenty-one new petitions, and one Diversion. There was one emergency placement. There were 8 arraignments (7 for trial, 1 resolved by plea). There were one review hearing 2 violation hearings and 1 dispositional hearing. There were 10 trials resolved by plea and 9 trials failed to appear or continued. There were four motions to impose, two motions to bring forward for trial and one contempt investigation. Between September 7 and 10 Lt. Gould handled district court arraignments, the afternoon docket and telephonic hearings. She assisted with oral boards for new hires and worked with new recruits on prosecution.

RENTAL PROPERTY OWNERS ASSOC.: Lt. Bossi attended the September RPOA meeting. He spoke about thefts of metals such as copper pipes and catalytic converters. He also spoke about checking on properties that are vacant with for sale or for rent signs to ensure there are no thefts of piping or squatting taking place in those properties. There were no concerns brought to his attention by the membership.

SCHOOL RESOURCE OFFICERS:High School: Officer Jackson

- Officer Jackson has been able to complete the ADD Active Shooter Training for the high school Junior and Senior class.
- Officer Jackson has been working direct with the school administration on many different issues:
 - removing suspicious package from school grounds
 - reviewing incidents for possible crimes
 - 3 unruly students, counseled 4 students, counseled 3 parents
 - met with SAU regarding a student
 - set up schedule for all LEAD classes
 - completed 1 LEAD class
- On a regular basis Officer Jackson is checking all doors, hallways and he monitors the cafeteria as many incidents occur there. He has also been monitoring Hanson Pines
- Officer Jackson has had 9 arrests (summons, juvenile petition and on view), 7 of which were for Possession of Tobacco Products.

Middle School: Sgt. Deluca

- Sgt. Deluca has been completing his normal duties of checking the entire school, doors, inside/outdoor area, and monitoring all the lunches as problems tend to begin there
- Has been working on a bus incident/issue involving 25-30 students acting inappropriately
- Working on setting up his LEAD schedule for the year

Elementary School (9): Officer Porfido

- Officer Porfido has been temporarily assigned to the Patrol Division due to the ongoing staffing shortage

Explorer Post: Officer Jackson

- Officer Jackson has been recruiting for and putting together this year's Explorer Post. He hopes to have the first meeting in October

TRAINING: New Officers Gleason and Moon have started the first phase of the field training. Initial reports have been favorable during this first phase. As they move into phase two in October much more will be asked of them as the progress.

We dismissed a recruit in the training academy due to his conduct. The remaining three recruits were addressed by Sgt. Cost and they all appeared to understand the situation. They remain focused on their training and have had no issues through these first four weeks.

The two law package recruits continue with their training courses. Both are in field training when not attending classes.

Due to low registrations, the company canceled the training course for de-escalation and decision-making train the trainer class.

We hosted two classes for armorers, one each for the Remington shotgun and AR-15 rifle. We were able to send an officer to each class, free of charge for hosting, saving a combined \$800.00. We are already making plans to host the same two classes in the spring.

All members of the department have been involved in required online training through the PoliceOne Academy. Combined there is 4hrs of assigned training covering de-escalation, ethics, and anti-bias for law enforcement.

In addition, the following officers attended either in person or virtually the following training:

- Lieutenants Bossi, Aucoin, and Swanberry attended Internal Investigations of Off-Duty Conduct
- Officers Knox, DeCost, and Det. Frechette attended the NH AG's conference for Domestic and Sexual Violence
- Dep. Chief Boudreau attended a webinar titled The New Police Chief Toolkit for Success.

OTHER

The Granite State Fair was held this month in total the department staffed 391 total person-hours between police services and dispatch. Overall there were no major incidents occurred during the multiple day event, most service calls were for medical assists, found property, and various disturbances involving teenagers.

The Department is registered to participate in the upcoming DEA National Drug take Back Day event scheduled for Saturday October 23 from 10am-2pm. The collection site will be located in front of the police department in the City Hall Parking lot.

Respectfully Submitted,

Paul R. Toussaint
Chief of Police

Rochester Police Department

August 2021 Comp Stat Report



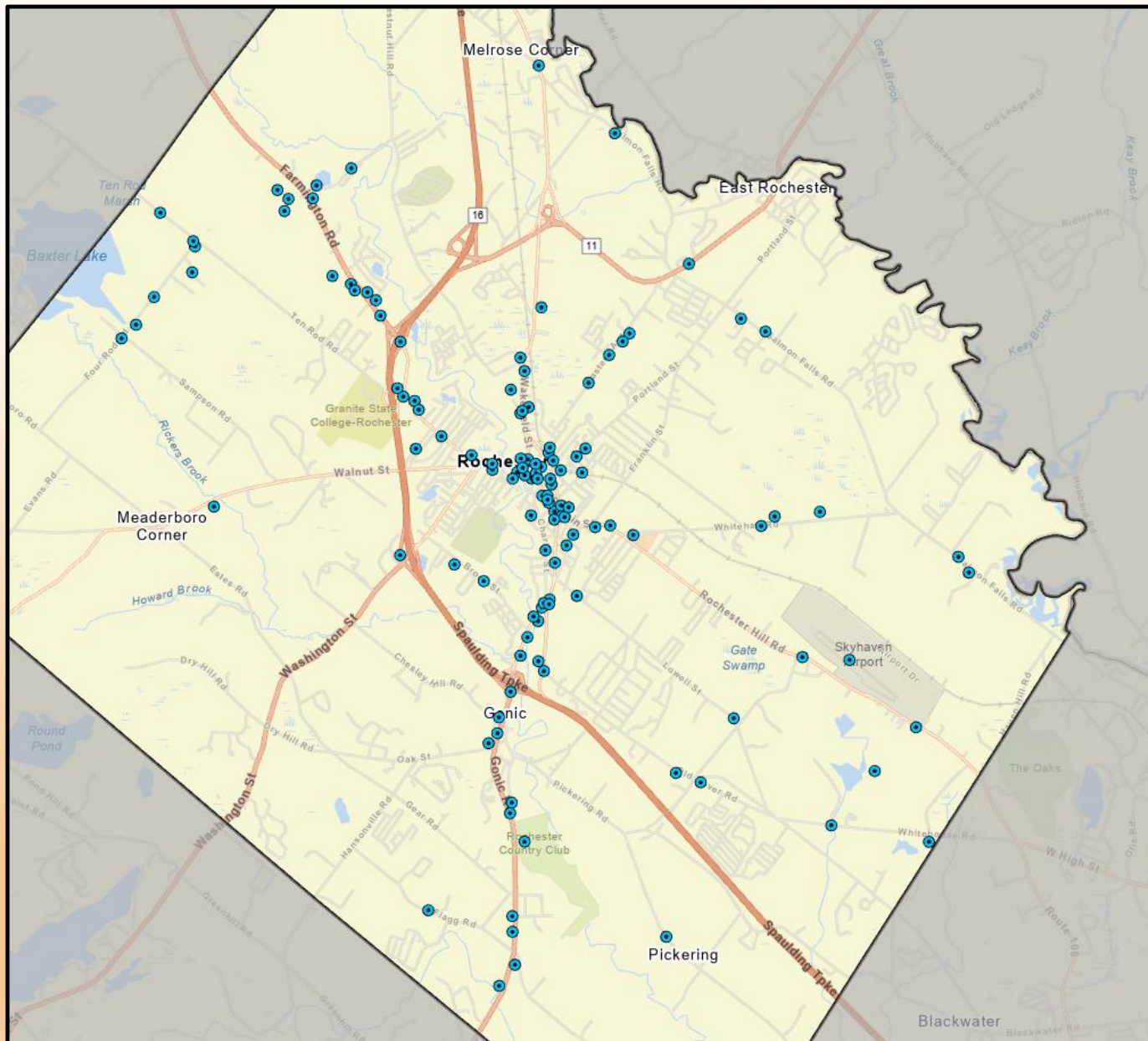
August 2021 Traffic Activities

- Traffic Stops
- Motor Vehicle Crashes
- DWI Incidents
- Traffic Comparisons

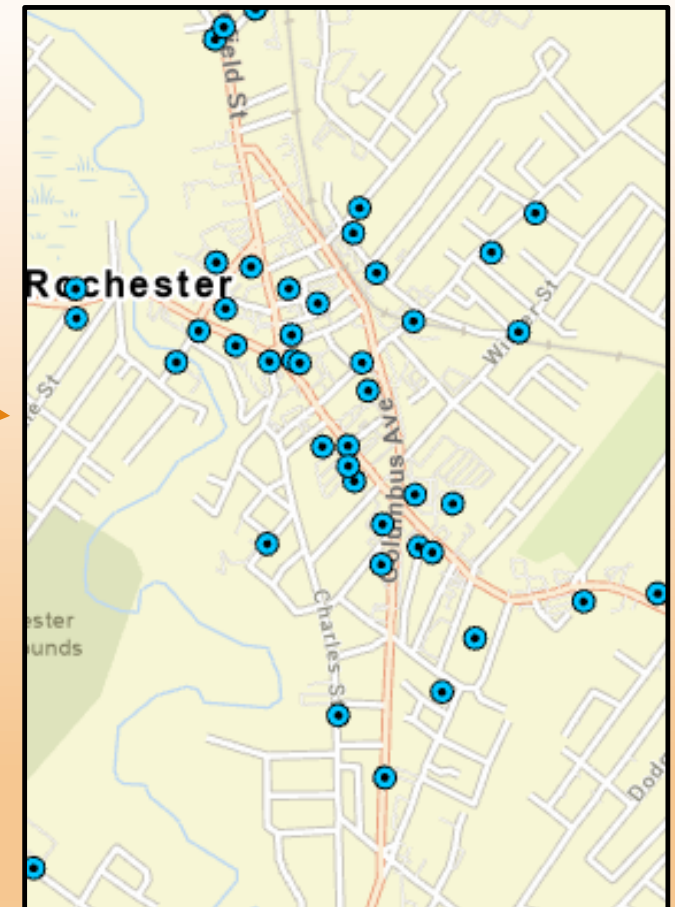
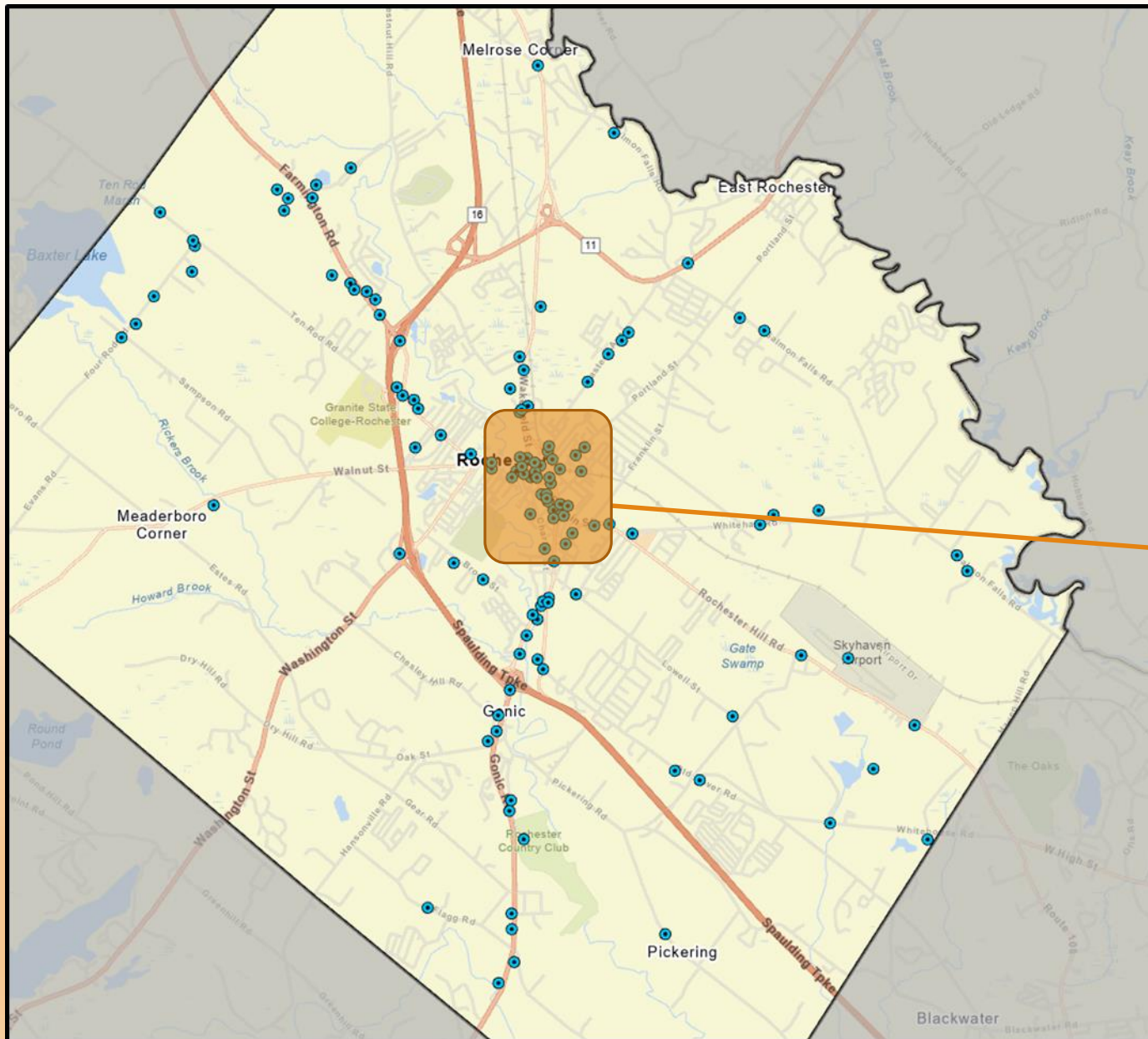
Traffic Stops

Traffic Stop Breakdown

- 186 Total Stops
 - 6 Arrests
 - All for traffic related offenses
 - 19 Summons
 - 154 Warnings



Downtown Traffic Stops



Motor Vehicle Crashes

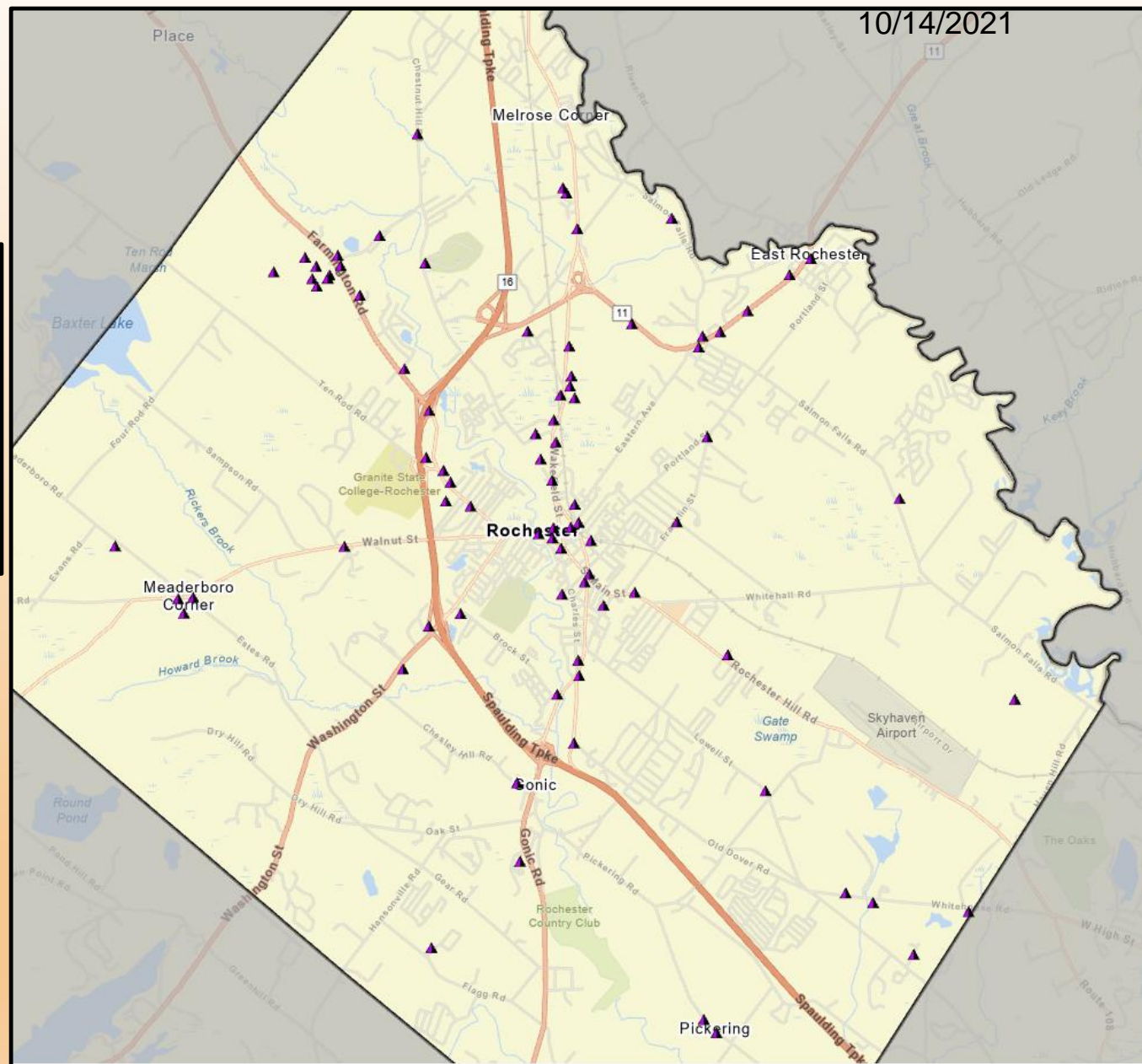
- **67 total crashes**

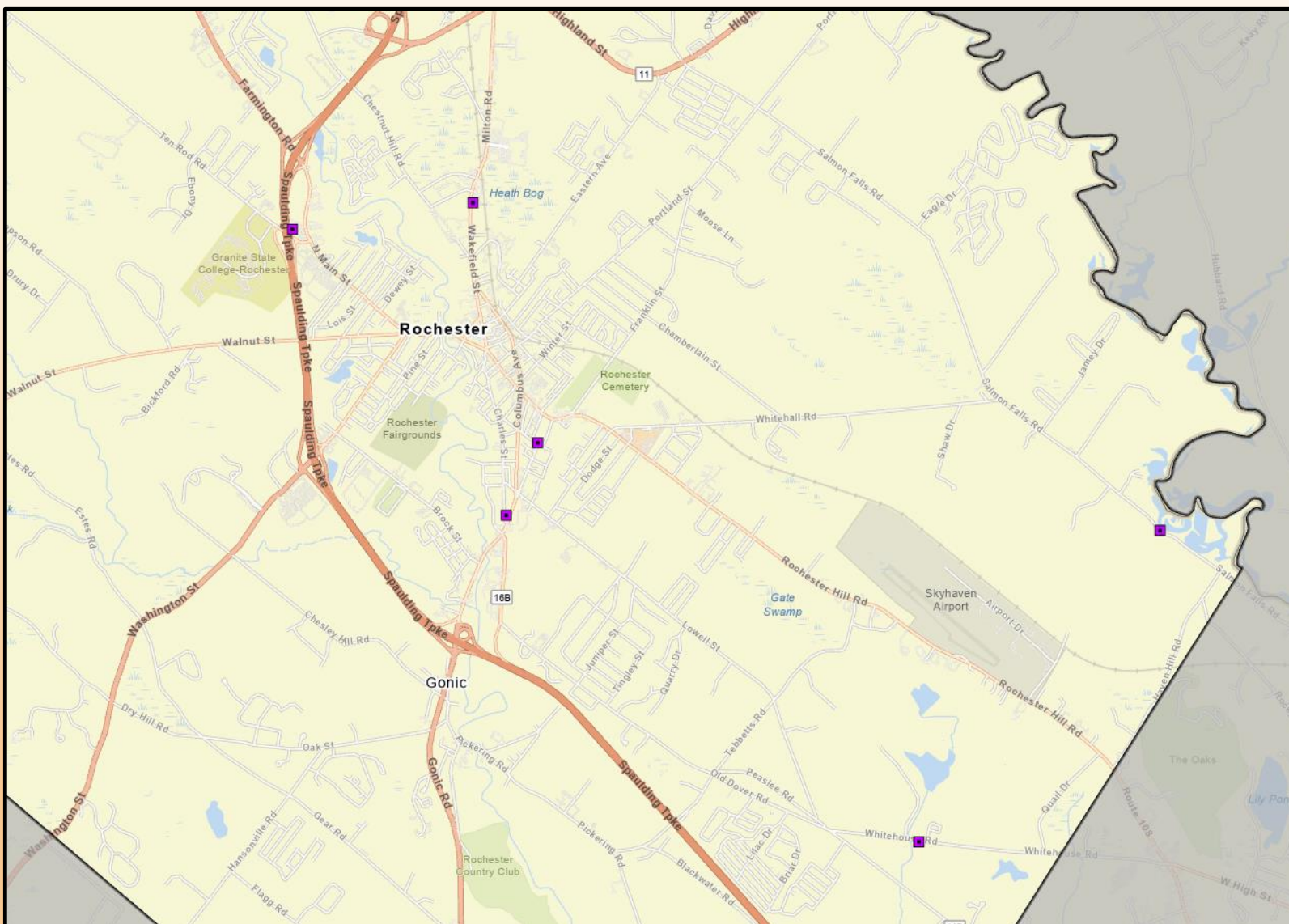
No change from
previous month

- 7 Arrests
- 3 Summons issued
- 12 Parking lot
crashes
- 10 Hit & Run
crashes

High Volume Roads

HIGHLAND ST	6
NORTH MAIN ST	6
FARMINGTON RD	6
WASHINGTON ST	5
MARKETPLACE BLVD	4
SOUTH MAIN ST	4
MILTON RD	4
SALMON FALLS RD	3
WHITEHOUSE RD	3
WAKEFIELD ST	3





DWI Incidents

Total Incidents – 6

- 3 drug related
- 3 alcohol related

Breakdown:

- 5 result of M/V crash
- 1 result of Welfare Check

Traffic Activity Comparisons

Specific Crimes	Aug-21	Aug-20	% Change	Jul-21	% Change	Jun-21	YTD 21	YTD 20	% Change	YTD 19
Traffic Stops	186	860	-78%	287	-35%	313	3103	3428	-9%	3285
Arrests from Stops	6	34	-82%	9	-33%	10	128	126	2%	154
Summons	19	30	-37%	22	-14%	26	188	143	31%	156
Warnings	154	765	-80%	248	-38%	267	2671	3066	-13%	2842
No Action	3	24	-88%	4	-25%	5	79	71	11%	116
Accidents	67	77	-13%	68	-1%	99	581	662	-12%	640
Summons from ACs	3	0	0%	2	50%	1	19	14	36%	17
Arrests from ACs	7	4	75%	7	0%	6	46	39	18%	36
Field Interviews	13	28	-54%	8	63%	11	61	103	-41%	77
DWI	6	6	0%	2	200%	6	53	50	6%	58
Narcotics	3	3	0%	1	200%	2	22	19	16%	15
Alcohol	3	3	0%	1	200%	4	31	31	0%	43
DWI from Accidents	5	4	25%	2	150%	4	25	16	56%	15

Property Crimes

All Incident Reports												
Specific Crimes	Aug-21	Aug-20	% Change	Jul-21	% Change	Jun-21	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Burglary	8	2	300%	9	-11%	8	52	33	58%	17%	12%	77
Shoplifting	15	19	-21%	15	0%	14	117	136	-14%	58%	63%	143
Theft from a Building	6	10	-40%	8	-25%	5	53	96	-45%	13%	23%	127
Theft from M/V (including Parts)	6	4	50%	7	-14%	10	73	63	16%	1%	3%	171
All Other Theft	18	22	-18%	11	64%	12	93	117	-21%	6%	6%	115
M/V Theft	4	4	0%	0	0%	3	25	29	-14%	24%	10%	25
Vandalism	24	43	-44%	25	-4%	39	217	282	-23%	24%	23%	260
Total Property	81	104	-22%	75	8%	91	630	756	-17%	21%	20%	918
Arrests												
Specific Crimes	Aug-21	Aug-20	% Change	Jul-21	% Change	Jun-21	YTD 21	YTD-20	% Change			YTD 19
Burglary	1	0	0%	3	-67%	3	9	4	125%			15
Shoplifting	12	8	50%	9	33%	10	68	85	-20%			144
Theft from a Building	1	0	0%	1	0%	0	7	22	-68%			21
Theft from M/V (including Parts)	0	0	0%	1	-100%	0	1	2	-50%			9
All Other Theft	1	0	0%	1	0%	2	6	7	-14%			6
M/V Theft	0	0	0%	0	0%	1	6	3	100%			6
Vandalism	6	7	-14%	7	-14%	6	51	66	-23%			93
Total Property	21	15	40%	22	-5%	22	148	189	-22%			294

Drug Incidents

Types of drugs found:

- Heroin/Fentanyl, Methamphetamine, Clonazepam, Crack Cocaine, Marijuana

Types of cases:

- Search Incident to Arrest, Property Searches, Plain View Searches

Overdoses/Fatalities by Year



All Incident Reports												
Specific Crimes	Aug-21	Aug-20	%Change	Jul-21	%Change	Jun-21	YTD 21	YTD-20	%Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Possession	21	13	62%	13	62%	18	130	100	30%	30%	58%	85
Drug Events	16	14	14%	9	78%	15	89	48	85%			109
Overdoses	22	5	340%	6	267%	9	68	66	3%			90
Fatal Overdoses	2	1	100%	1	100%	1	10	10	0%			10
Total Drug	61	33	85%	29	110%	43	297	224	33%			294
Arrests												
Specific Crimes	Aug-21	Aug-20	%Change	Jul-21	%Change	Jun-21	YTD 21	TYD 20	%Change			YTD 19
Possession	11	7	57%	9	22%	9	39	58	-33%			82

Violent Crimes

All Incident Reports												
Specific Crimes	Aug-21	Aug-20	% Change	Jul-21	% Change	Jun-21	YTD 21	YTD 20	% Change	YTD 2021 Closure Rate	YTD 2020 Closure Rate	YTD 19
Homicide	0	2	-100%	0	0%	0	0	2	-100%	0%	0%	0
Robbery	1	2	-50%	0	0%	1	2	9	-78%	100%	67%	6
Aggravated Assault	3	0	0%	1	200%	3	20	22	-9%	45%	59%	44
<i>from DV*</i>	2	0	0%	1	100%	3	14	12	17%	57%	83%	13
Simple Assault	22	41	-46%	28	-21%	36	205	273	-25%	49%	49%	249
<i>from DV*</i>	14	17	-18%	17	-18%	12	105	143	-27%	65%	67%	112
Total Violent	26	45	-42%	29	-10%	40	227	306	-26%	49%	44%	299
Arrests												
Specific Crimes	Aug-21	Aug-20	% Change	Jul-21	% Change	Jun-21	YTD 21	YTD 20	% Change			YTD 19
Homicide	0	0	0%	0	0%	0	0	0	0%			1
Robbery	1	1	0%	0	0%	1	2	6	-67%			5
Aggravated Assault	0	0	0%	1	-100%	2	9	13	-31%			28
<i>from DV*</i>	0	0	0%	1	-100%	2	8	10	-20%			9
Simple Assault	13	19	-32%	14	-7%	19	101	135	-25%			159
<i>from DV*</i>	11	12	-8%	11	0%	7	68	96	-29%			86
Total Violent	14	20	-30%	15	-7%	22	112	154	-27%			193

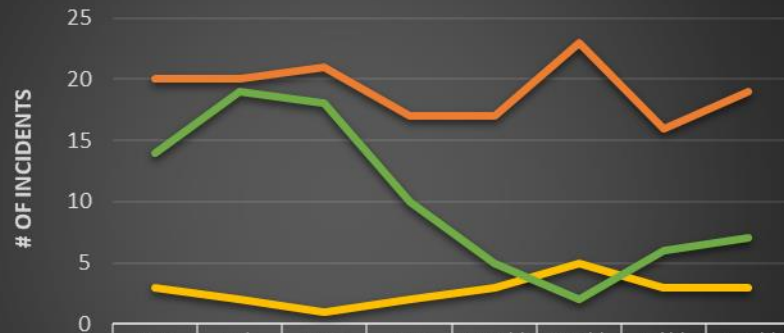
Domestic Violence Related Calls

August 2021

Misdemeanor – 19
Felony - 3
90F* - 7

2021 Monthly Comparison

2021 Monthly Comparison



* denotes Domestic Disturbance

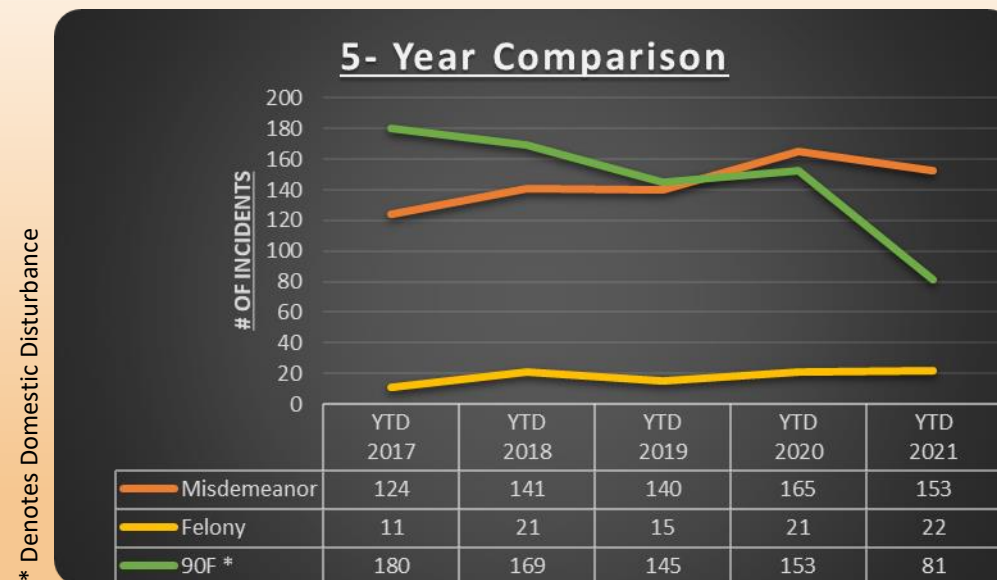
3-Year Comparison

3 Year Comparison



* denotes Domestic Disturbance

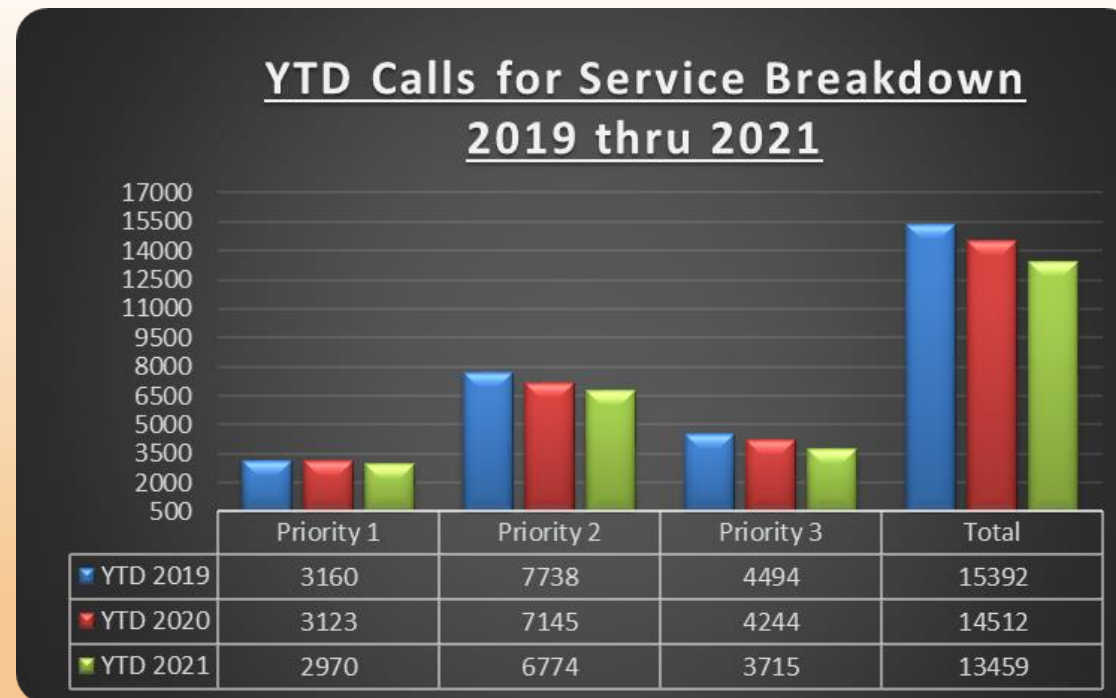
Domestic Violence Related Calls, (cont.)



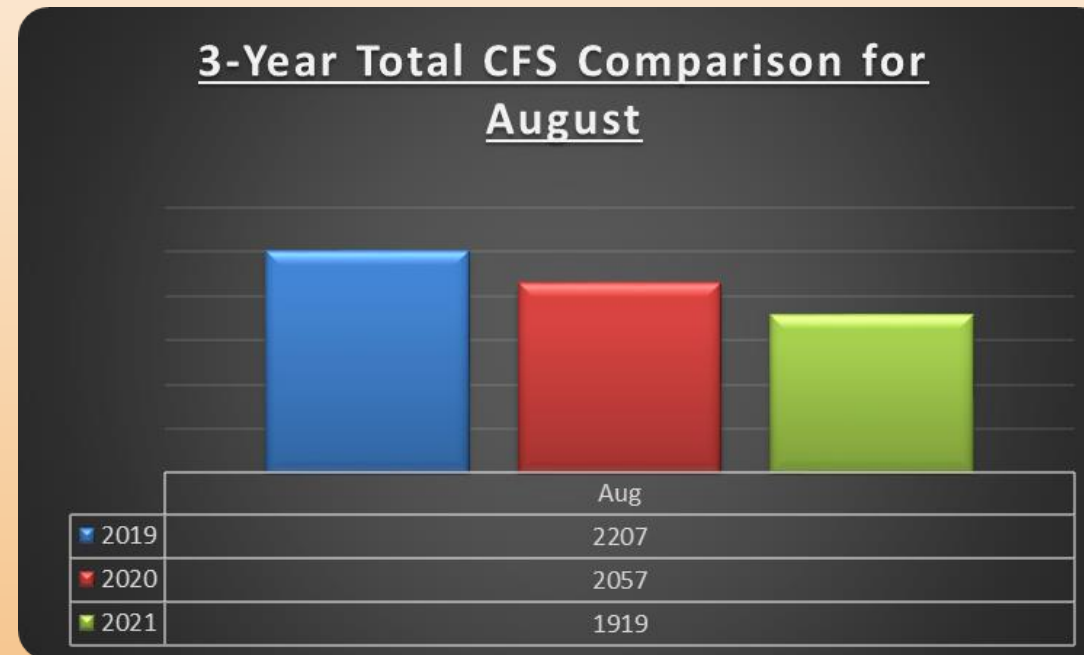
Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	84	68-100	67	Moderately Low
Traffic Stop	695	345-1046	186	Moderately Low
DWI	7	4-10	6	Normal
Robbery	2	0-3	1	Normal
Aggravated Assault	5	2-8	0	Moderately Low
Simple Assault	37	27-46	13	Very Low
Burglary	8	4-12	8	Normal
Shoplifting	23	15-32	15	Normal
Theft from Building	16	8-24	6	Moderately Low
Theft from MV	15	6-23	6	Moderately Low
MV Theft	3	1-5	4	Normal
Vandalism	35	26-43	24	Moderately Low
Possession	16	10-21	21	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	44	33-54	26	Moderately Low
Property	116	91-141	81	Moderately Low

Calls for Service 2019 thru 2021

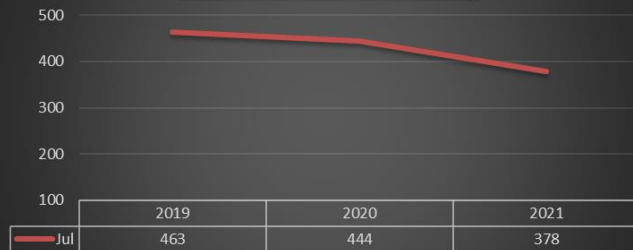


3-Year Calls for Service Comparison for July

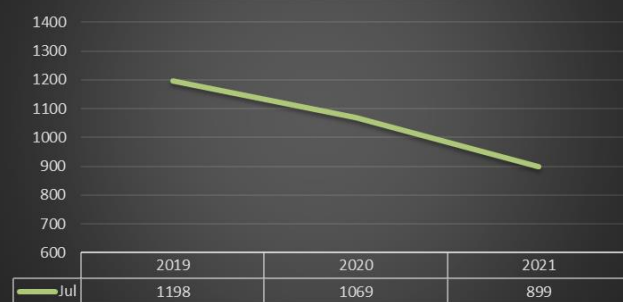


Calls for Service 3 Year Trend by Priority

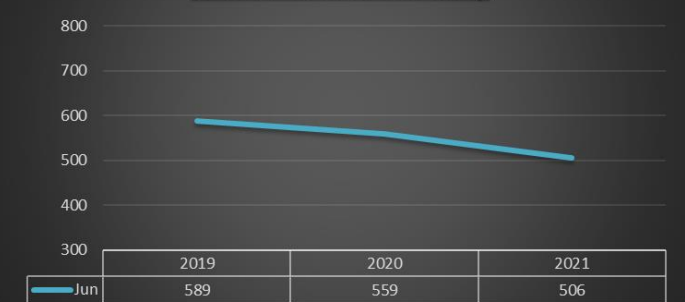
Priority 1 Calls For Service
3-Year Trend for July



Priority 2 Calls For Service
3-Year Trend for July



Priority 3 Calls For Service
3-Year Trend for July



Top 5 Priority 1 Calls

<u>Call Type</u>	<u>Number of Incidents</u>
Alarm (Burglary)	100
M/V Accident	90
Dom. Disturbance	57
911 Hang-up	30
Disturbance	28

Top 5 Priority 2 Calls

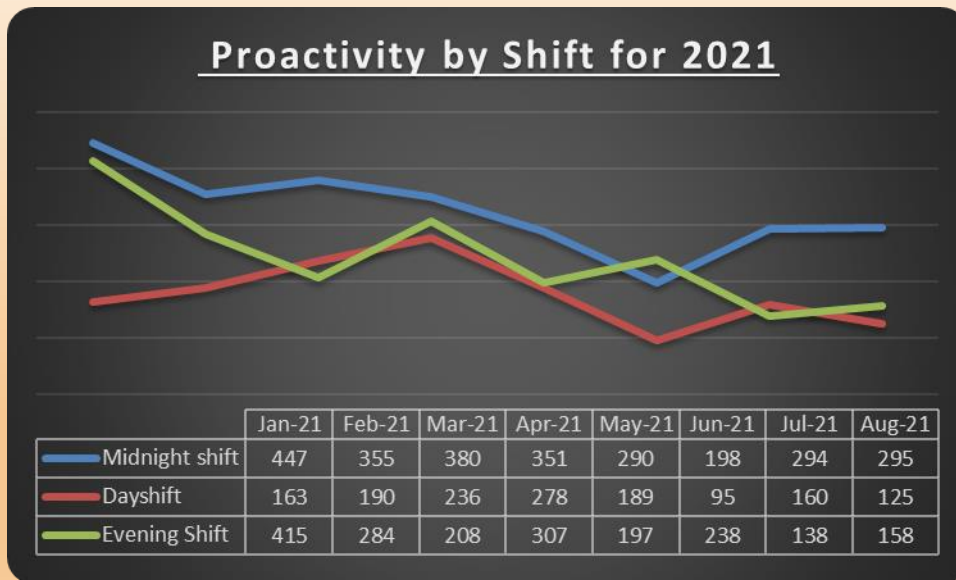
<u>Call Type</u>	<u>Number of Incidents</u>
Welfare Check	187
Susp. Activity	117
M/V Complaint	95
Trespass	87
Susp. Subject	82

Top 5 Priority 3 Calls

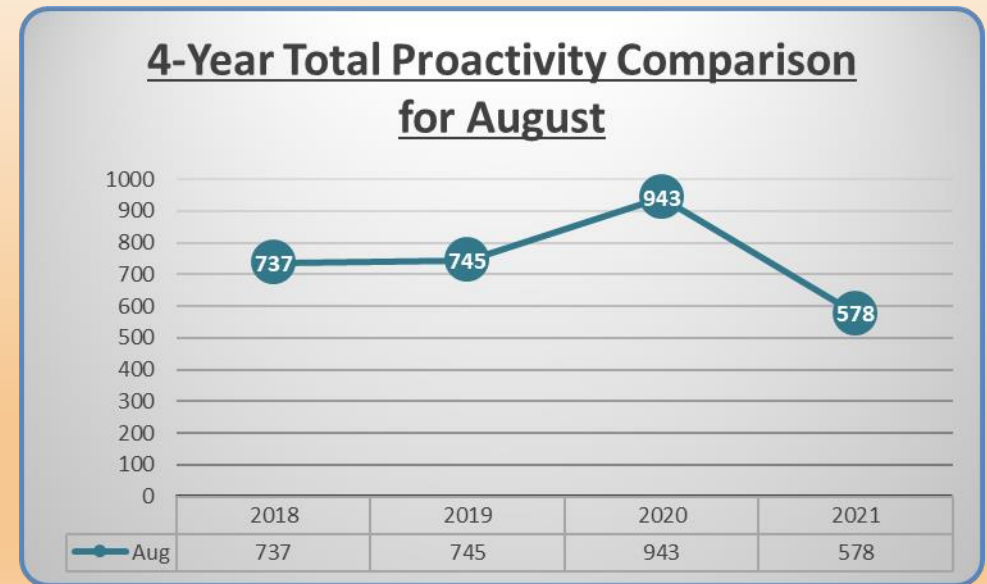
<u>Call Type</u>	<u>Number of Incidents</u>
Police Info	115
Animal Matters	85
Found Property	44
Escort	40
BOLO	34

Proactive Hours by Shift

Proactivity by Shift for 2021



4-year Total Comparison for August

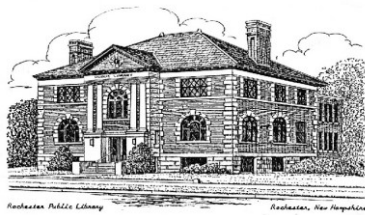


Flyingtigerantiques.com



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City Clerk's Office



Rochester Public Library
65 South Main St.
Rochester, NH 03867

10/14/2021

Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

September 2021

There was a total of 9,416 items circulated with 5,161 people visiting the library in the month of September. One hundred sixty-nine patrons used the library's Internet computers. Interlibrary loan activity included 62 materials borrowed from other libraries and 111 loaned to other libraries. The library staff continued throughout the month to post interactive content to social media pages and the library's website.

Story Times were held Tuesday and Wednesday mornings at 10:30am outside on the library lawn. Over 60 participants enjoyed stories, songs, rhymes and were given a small take home activity at the end of the program.

Monday, September 13th through Saturday, September 18th families were welcomed to pick-up "Squirrel with a Handprint Tail" craft kits for a Take It & Make It at home craft project. The kits were available during Library business hours on a cart at the Children's Room entrance.

The Commission for Arts & Culture, for the City of Rochester worked with a diverse group of NH artists to create vinyl wall murals as part of an Art Walk and now is posted on buildings around the town including the library.

The library was proud to host "Granite State Gallery: New Hampshire Art and Artists through the Years" by Art History scholar Jane Oneail. This was the first in a three-part virtual series presented by Jane Oneail and sponsored by the New Hampshire Humanities Organization.

Main desk librarian (and syndicated cartoonist), Stephanie and main desk librarian, Karyl continued to create animated videos recommending library collection items in September. They are available on our Facebook and Instagram accounts.

"RPL to Go" continued throughout the month. Patrons selected items online, through email or over the phone and staff members checked-out these items and called with a designated pick-up time. Over 53 appointments for pick-up were made throughout the month of September.

Two hundred seventy-seven of our library patrons downloaded 1,545 e-books to media devices through the library's web site this month. The RPL website also enabled 17 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 443 digital downloads from Hoopla.

Trustees will be meeting in the library on October 21st at 6pm.

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City Clerk's Office

City of Rochester Tax Collector's Office

September 30, 2021

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2021	Semi Warrant	34,662,377	33,421,927.97	96.42%	1,240,449.03	3.58%
2020		68,438,739	67,666,656.34	98.87%	772,082.66	1.13%
2019		66,169,796	65,656,151.78	99.22%	513,644.22	0.78%
2018		63,834,824	63,529,091.82	99.52%	305,732.18	0.48%
2017		60,524,791	60,368,867.93	99.74%	155,923.07	0.26%
2016		58,196,003	58,087,455.55	99.81%	108,547.45	0.19%
2015		56,938,119	56,866,864.66	99.87%	71,254.34	0.13%
2014		55,068,779	55,019,877.76	99.91%	48,901.24	0.09%
2013		53,324,262	53,282,594.12	99.92%	41,667.88	0.08%
2012		50,952,912	50,922,029.74	99.94%	30,882.26	0.06%
2011		48,856,892	48,825,161.72	99.94%	31,730.28	0.06%
2010		47,308,832	47,284,485.71	99.95%	24,346.29	0.05%
2009		46,898,827	46,881,024.55	99.96%	17,802.45	0.04%
2008		46,522,769	46,511,557.26	99.98%	11,211.74	0.02%
2007		42,964,450	42,955,598.49	99.98%	8,851.51	0.02%
2006		40,794,160	40,788,679.88	99.99%	5,480.12	0.01%
2005		38,024,453	38,020,468.22	99.99%	3,984.78	0.01%
2004		36,065,496	36,061,348.37	99.99%	4,147.63	0.01%
2003		33,310,579	33,306,755.65	99.99%	3,823.35	0.01%
2002		29,725,878	29,722,554.10	99.99%	3,323.90	0.01%
2001		26,943,136	26,940,506.27	99.99%	2,629.73	0.01%
2000		25,415,248	25,413,243.68	99.99%	2,004.32	0.01%
1999		22,973,308	22,971,980.41	99.99%	1,327.59	0.01%
1998		30,592,529	30,590,734.68	99.99%	1,794.32	0.01%
1997		29,835,914	29,834,230.90	99.99%	1,683.10	0.01%
1996		27,726,424	27,724,777.67	99.99%	1,646.33	0.01%
1995		27,712,029	27,711,835.43	100.00%	193.57	0.00%
				Total Uncoll:	3,415,065.34	

Tax Collector
Doreen Jones, CTC

Online Credit Card Payments (Citizen Self Service)		
CSS Count FY 22		
Month	Total \$\$	# of Payments
July	\$ 1,305,628.13	1039
Aug	\$ 220,363.71	728
Sept	\$ 180,800.32	647
Oct		
Nov		
Dec		
Jan		
Feb		
Mar		
Apr		
May		
June		
Totals	\$ 1,706,792.16	2414

Auto Registration Totals FY 22		
Month	Total \$\$	# of Transactions
July	\$ 503,573.94	3397
Aug	\$ 524,877.90	3530
Sept	\$ 492,488.99	3211
Oct		
Nov		
Dec		
Jan		
Feb		
March		
April		
May		
June		
Totals	\$ 1,520,940.83	10138

Rochester, New Hampshire
Inter office Memorandum

10/14/2021

TO: Blaine Cox
City Manager

FROM: Todd M. Marsh 
Director of Welfare

SUBJECT: Analysis of Direct Assistance for September 2021.

DATE: October 7, 2021

This office reported 133 formal case notes for the month of September.

Voucher amounts issued were as follows:

	<u>19</u> <u>Families</u> <u>7 new</u>	<u>20</u> <u>Single</u> <u>4 new</u>
Burial	650.00	1,300.00
Dental00	.00
Electricity	1,592.13	420.00
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Prescriptions00	.00
Rent	2,571.00	2,466.00
Temporary Housing.....	730.00	855.00
Transportation00	540.00
TOTAL	\$5,543.13	\$5,581.00

General Assistance above represents an average cost per case/family of \$291.73 and case/Individual of \$279.05 for this month.

Total vouchers issued: \$11,124.13

There was an increase of \$4,939.13 in assistance issued this month compared to September 2020. There was an increase of \$3604.13 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

NOTES

September budget impact includes the Covid-19 Pandemic situation, including continued availability of New Hampshire Housing Relief Program funds coordinated by Community Action. Rental eviction moratorium has ended.