

LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
March 9th, 2018
Cocheco Room, City Hall Annex
6:00 P.M.
MINUTES

1. Meeting Call to Order at 6:03 PM:
Pam Hubbard, Candy Bailey, Lori Chick, Nick Bellows, Nat Goodspeed and Brian Sylvester, Director. Also present: Officer Kyle Danie.
2. Introductions
3. New Business
 - a. Warming Station closure
The Board brought up several issues:
Panic buttons don't work
Need more/better cameras
More/better lights
Be able to lock bathroom doors as needed
Police presence – even a short one – as needed, after dark, Monday through Thursday.
There are currently no outside cameras.
The old front door is supposed to trip an alarm, but the alarm isn't working: it needs replacement.
Officer Danie clarified that with current resources, the police must constantly balance priorities, like medical triage.
He explained the process for trespass notice, the actions that legally permits, the limitations on its use.
The Library is a public place. One can't serve a trespass notice just for looking homeless; there must first be a specific violation of Library policy, with a sworn statement from staff. It should be based on Library policy – staff are not required to be trained in the law as well.
Suggestions:
Brian to conduct staff training on the use of trespass notice
Officer Danie to address staff once Brian has conducted training
Draft a form for invoking trespass, to make clear what information is required and how to proceed (including signature)
4. Adjourned at 6:48 PM.
Next regular meeting March 20th at 6:00 PM.