

LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

March 15, 2022
Community Room
6:30 PM

MINUTES

1. Meeting Call to Order at 6:30 PM
Marie Lejeune, Library Director
Katherine Parker-Wright, Patron Services Supervisor
Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6

Logged in with Teams;
Nat Goodspeed, City Manager's Designee

2. Acceptance of the Minutes of the February 22, 2022 Regular Meeting
CB1, PegH2

Roll Call:
Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6
Nat Goodspeed, City Manager's Designee

Vote was unanimous to accept the minutes.

3. Treasurer's Report

Library is doing well in terms of spending. Collection Development Orders went up, big orders went in yesterday. Electricity continues to be lower. Spending as we should be.

4. Friends of the Library Report

The Friends met in person on March 7, 2022. There was a good turnout.

- a. Planning the annual meeting/retreat which will be a combination of business and pleasure. Will discuss and go over bylaws, mission statement and museum passes.
- b. Voted to pay for a new museum pass to Bedrock Gardens in Lee, NH.
- c. There is a book sale coming up on March 26 from 10 AM to 3 PM
- d. The February book sale that was in the Children's Room made \$228.
- e. May 7, 2022 is Free Comic Book day
- f. Will be participating in the National Night out in August

5. Communications from the Library Director

- a. Budget Retreat will take place on Friday, May 6, 2022 and Saturday, May 7, 2022. This will be held instead of the different City Departments presenting at the City Council meetings on Tuesdays.
- b. Upcoming Programs
 - i. There will be a book launch by Miriam McCarthy: "Biographies of Early Century Americans: Historical Black Figures (1700s-1800s)" on April 2 at 1:00 PM
 - ii. There will be a program on the Titanic on April 16 which will be appropriate for both families and adults.
 - iii. Abby is trying to put together a program on Ukraine
- c. ARPA Grant Update – the survey went live yesterday, March 14, 2022. There is a link on the Library's website for the survey. There is a meeting on April 7, 2022 to go over the results.
- d. Library Podcast – Marie and Katherine will be recording the first podcast on March 24, 2022. It will consist of their experience working at the library. The second one will be a book versus movie, which is better.
- e. Spirit Chasers – This was very interesting and the group was able to connect with a spirit named Jonathan who was wearing a suit and hat on the landing. They were also able to connect with another spirit in the corner of the second floor.

6. Old Business

- a. Election of Officers
BJ1 and SG2 to accept new Officers

Peg Higgins, Ward 1 will be Chair
Candy Bailey, Ward 3 will be Vice Chair
Kathy Noble, Ward 4 will be Secretary
Bruce Jolin, Ward 6 will be Treasurer

Roll Call to accept new Officers

Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6
Nat Goodspeed, City Manager's Designee

Vote was unanimous to accept the new slate of officers.

7. New Business

Policy Discussion – New Policies regarding Attendance and Work Schedule, Earned Leave and Vacation Request Procedures were discussed. Marie will be bringing this to HR and then the Trustees will look over them.

8. Other

- a. House Bill 1529 is officially dead, which means no background checks for volunteers in which the volunteers would have to pay for. The warrant article on the ballot in a number of Monadnock area towns requiring Libraries to have all materials that are used in schools was voted down in some communities, and some language was taken out in others.
- b. Marie's evaluation will be coming up. She will send a Self-Evaluation to the Trustees who will meet to discuss the evaluation.
- c. A staff member has given her notice so there will be an opening coming up in April.
- d. There was an email regarding noise in the library. Discussion about making certain areas quiet areas for a few hours at different times during the day in different parts of the library. Also making the Rose Room easier to use for quiet times.

9. Adjourn

Meeting was adjourned at 7:35 PM

CB1, SG2

Vote was unanimous to adjourn the meeting.

Next meeting will be on Tuesday, April 19, 2022 at 6:30 PM