

LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

April 19, 2022

Rose Room

6:30 PM

MINUTES

1. Meeting Call to Order at 6:33 PM
Katherine Parker-Wright, Patron Services Supervisor
Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6

Logged in with Teams;
Nat Goodspeed, City Manager's Designee

Not present:
Marie LeJeune, Library Director

2. Acceptance of the Minutes of the March 15, 2022 Regular Meeting
BJ1, PamH2
Acceptance of the minutes passed unanimously
3. Treasurer's Report

Spending is where it should be for this time of the year.
4. Friends of the Library Report
 - a. Accepted the financial donation for the Children's Room chairs.
 - b. Friends were approached regarding the pots and plants and dirt for the flower gardens and they will be donating up to \$500 for this.
 - c. Their next focus will be Free Comic Book Day which will take place on Saturday, May 7th.
 - d. The Book Group is going great.
5. Communications from the Library Director
 - a. A 10 year veteran of the Library left. There were quite a few people who applied for the position. Four people were interviewed and someone was hired for the position and will be starting on May 2nd.
 - b. Upcoming Programs

- i. Story Time is ending until the fall. Christina is putting together a play cart with assistance from UNH. It will be available outside a few days a week starting mid-May.
 - ii. Sarah has put together a 4-H babysitting program which will last 4 weeks. She is also putting together a Teen Advisory Board.
 - iii. The Titanic program was very successful.
 - iv. There will be a Black Bear presentation on May 18th at 6:00 pm
 - v. There will be a Calligraphy workshop on June 6th at 2:00 PM
 - vi. The Summer Reading Program theme will be Oceans
 - vii. Abby is also hoping to have a trivia event on the back lawn in July or August.
 - c. ARPA Grant survey results are still pending.
 - d. Multi-Factor Authentication roll-out. The Library's technology is managed by the City's IT Department, and they are in the process of multi-factor authentication throughout all city departments. They have decided go with YubiKey because of its ease of use. It is being rolled out slowly, currently only Department Heads have them (Marie has one). Eventually there will be a key fob for all employees to use to get into the computers to verify it is the correct person.
 - e. History of Rochester; Professor Patrick Connelly is writing a book about Rochester in the 1700s. He is asking the City to help finance this book. Will know more in the coming weeks.
6. Policy Discussion
Looking at specific quiet hours, headphones, certain spaces in the Library for quiet spaces for patrons to us.
7. New Business
No new business to discuss
8. Other
 - a. There is now artwork on the second floor
 - b. The Podcasts are going well and are available on the Library website.
9. Adjourn
Meeting was adjourned at 7:28 PM
PamH1, SG2
Vote was unanimous to adjourn the meeting.

Next meeting will be Tuesday, May 17, 2022 at 6:30 PM