

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
October 17th, 2017
Rose Room
6:00 P.M.
MINUTES

1. Meeting Call to Order at 5:56 PM:
Steve Maimes, Pam Hubbard, Amy Lemelin, Candy Bailey, Nat Goodspeed and Brian Sylvester, Director.
2. Acceptance of the Minutes of the September 19th, 2017 meeting: AL1, CB2, accepted.
3. Treasurer's Report
Pretty much on track: 30.6% of annual expenses. Travel line is at 91% because two staff are attending the New England Library Association annual conference in Burlington this fall. Special Events a little higher than last year, not a whole lot. Salary lines should line up as soon as payroll is processed.
4. Friends of the Library Report
Trustees received order form to order Friends T-shirts, shirts and/or hoodies. This is National Friends of the Library Week; fundraising letter went out yesterday. Wild Willies is doing a pickle-jar fundraiser; this month they're dedicating the funds to the Library. Brian will check whether Friends meetings are on the Library's events calendar.
5. Communications from the Library Director
 - a. Copyright infringement
New City CIO finally got in touch with an actual person at Metrocast; they understand the issue and will commit in writing to not shut down the Library's Internet service. The ominous warning mail is automatically generated. However, need to clarify Library responsibilities wrt patron Internet usage under Safe Haven law.
 - b. Buildings and Grounds update
Determined where to put flagpole and book drop. Still need the City's Finance Committee to approve funds for concrete pad that will permit lifetime guarantee for new book drop. Original Library entrance has been repaired, though rail is not yet up, nor fence put back. Dangerously rotten grating, marked with traffic cone for some months, has been replaced. Carpet project is still pending; carpet squares issue as yet unresolved. For instance, in old Dover library building, carpet squares couldn't be used at all due to unevenness of floor.
 - c. Personnel
Availability of IT is of concern due to City priorities, impacting (e.g.) overdue collection services project – budget additional Library staff specifically for IT? Or escalate need for additional City IT staff?
Two staff out for appendix removal.
New page: Henry Chretien, but page in Children's Room is resigning.
Three part-time staff attending a one-day conference Thursday.
 - d. Upcoming programs:
Common Threads (knitting and crafting group), every Monday morning 9:30 to 11;
Antivirals and Immune support, Oct. 18th;

Adult Coloring program, Oct. 23rd;
RMFA film screening 'The Apple Pushers', Oct. 24th;
Evening Book Group, Oct. 25th;
Yoga for Every Body, Oct. 25th;
Meditation program, Nov. 3rd;
Daytime Book Group, Nov. 8th

6. Old Business

- a. Homebound Delivery Services policy
AL1, SM2, unanimously accepted.

7. New Business

- a. J. MacHugh ban appeal
Brian met patron along with Jennifer from Community Partners. Brian came away with the impression that the situation remains unchanged; that unsupervised visits could still potentially lead to incidents. No consensus to change the current status.

8. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c)
None

9. Other

SM cites Wall Street Journal as reporting that print books are increasing over the last three years, whereas electronic books are on the decline. Publishers are happy; they will try to get print books out faster. The phrase they used is "digital fatigue:" if you're on your computer all day, do you really want to read for relaxation on your Kindle?

CB attended statewide Trustees' meeting in Durham. Madbury also having 125th Anniversary celebration in 2018.

Plan to bring goodies for staff the week of December 18th?

10. Adjourn: CB1, SM2, adjourned at 6:57 PM.
Next meeting November 21st at 6:00 PM.