

**LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
April 18, 2023
Community Room
6:30 PM
MINUTES**

1. Meeting Call to Order at 6:29 PM

Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6
Nat Goodspeed, City Manager's Designee
Katherine Parker-Wright, Patron Services Supervisor

Not Present:
Marie LeJeune, Library Director

2. Acceptance of the Minutes of the March 21, 2023 Regular Meeting PamH1, CB2

Vote was unanimous to accept the minutes of the March 21, 2023 minutes.

3. Treasurer's Report

The budget is on track for the year.

4. Friends of the Library Report

- a. Due to absences, the new Bylaws were not completed.
- b. The Friends have a raffle basket at the Main Desk.

5. Communications From the Library Director

- a. Bathroom upgrade: The remodeling of the bathrooms has been finished.
- b. Building/Materials Reorganization: Materials have started to be moved. All non-fiction books have been gone through and weeded out. The moving of the materials is going as planned.
- c. The NHLTA Conference is coming up on May 9, 2023.

6. Old Business

- a. Parson Main Items: The writing on the bottom of the chair was not written in his time and is not a pulpit chair. This was a common chair for that time period. The possibility of displaying these items in 2028 for the tricentennial was discussed.

- b. Patron Management: Nothing is moving forward yet. The next step is to working on a Code of Conduct Policy for the library, making it more streamlined and simplified.

7. New Business

- a. Policy Update Plan: Marie is hoping to have a 5 year cycle for each Policy. She will be looking over the Policies to see if any changes need to be made or left alone at this time. The next priority is the Code of Conduct Policy.

8. Other – No other business

9. Adjourn

Meeting adjourned at 7:14 PM

Vote was unanimous to adjourn the meeting.

Next Meeting will be May 16, 2023