

**LIBRARY BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, October 20

Virtual and In-Person Meeting, 6:00 P.M.

Biography Room

PREAMBLE

Good Evening, as staff liaison for the Rochester Public Library Board of Trustees, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency.

a.) **Providing public access to the meeting by telephone:** At this time, I welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting. The public can call-in to the below number using the conference code. There will be no public comment taken during the meeting.

Phone number: 857-444-0744

Conference code: 689461

b.) **Public Access Troubleshooting:** If any member of the public has difficulty accessing the meeting by phone, please email jessica.carroll@rochesternh.net or call 603-332-1428, ext. 2.

c.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the Library Board of Trustees are encouraged to do so by the following methods:

- **Mail:** Marie Lejeune/Public Input, 65 South Main Street, Rochester, NH 03867 (*must be received at least three full days prior to the anticipated meeting date*)
- **email** marie.lejeune@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-335-4199 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

d.) **Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

We will begin the meeting by taking a Roll Call attendance.

AGENDA

1. Call to Order, Preamble, and Roll Call attendance
2. Acceptance of the Minutes of the September 15, 2020 Regular Meeting.
3. Treasurer's Report
4. Friends of the Library Report
5. Communications from the Interim Library Director
 - a. Update on re-opening plans
6. Committee Reports:
 - a. Hiring Committee
7. Old Business
 - a. Pandemic Policy review: proposed edits.
 - b. Deputy Director Position
 - c. Role of the Trustees
8. New Business
 - a. Fully re-opening the Library
 - b. Newspapers/Trust
9. Other
10. Nonpublic Session Per RSA 91-A:3 II (c)
11. Adjourn

