



HISTORIC DISTRICT COMMISSION

Minutes

City of Rochester

Wednesday February 15, 2023

City Hall Annex (second floor conference room)

33 Wakefield Street, Rochester, NH

(These minutes were approved on March 15, 2023)

Members Present

Molly Meulenbroek, *Chair*

Peter Bruckner, *Vice Chair*

Laura Hainey

Jeremiah Minihan

Matthew Winders

Members Absent

Alternate Members

James Connor

Staff: Crystal Galloway, *Planner I*

I. Call to Order

Chair Molly Meulenbroek called the meeting to order at 7:00 p.m.

II. Seating of Alternates

No alternates were needed.

III. Public Input

There was no one from the public present to speak.

IV. Approval of January 18, 2023 Meeting Minutes

A motion was made by Mr. Winders and seconded by Mr. Minihan to approve the January 18, 2023 meeting minutes. The motion carried unanimously by a voice vote.

V. Continued Applications:

A. City of Rochester, 33 Wakefield Street Certificate of Approval to install a mural located on the front of the City Hall Annex Building.

Ms. Galloway let the Commission know that Mr. Scala has been waiting for a quote from the sign company for the changes that were discussed at the January meeting and has asked for a continuance to the March meeting.

A motion was made by Mr. Winders and seconded by Mr. Bruckner to continue the application to the March 15, 2023 meeting. The motion carried unanimously by a voice vote.

VI. New Applications:

A. Anthony Ejarque, 1 Wakefield Street Seeks a Certificate of Approval for a new sign.

Applicant Anthony Ejarque explained the Rochester Opera House will be moving their offices and box office to this new location as well as opening a small store.

Mr. Ejarque presented a rendering of the proposed sign which will be changeable in order to promote upcoming events. He said it will be a white sign with burgundy lettering and they will use the existing gooseneck lights.

Mr. Bruckner said he liked the overall look of the sign but suggested using a different font for the logo because it may be hard for some people to read. Mr. Ejarque said he would take into consideration and discuss it with the designer.

A motion was made by Mr. Brucker and seconded by Ms. Hainey to approve the sign application as presented. The motion carried unanimously by a voice vote.

VII. Other Business/Non-Scheduled Items:

Ms. Meulenbroek explained she met with the Trustees from the Methodist Church along with Ms. Galloway and Ms. Saunders regarding fixing the steeple and clock. She said Planning Staff will be applying for an LCHIP grant for the renovations. Ms. Meulenbroek explained there will be an upcoming site visit with New Hampshire Preservation Alliance

on Tuesday February 21st that she is unable to attend so she asked if one of the Commission Members would be able to attend in her place. Mr. Winders volunteered to attend the site visit.

Ms. Hailey asked if CDBG funds could be used to fix the clock and any other structural repairs. Ms. Galloway said she would look into it.

IX. Adjournment

Mr. Winders motioned to adjourn the meeting at 7:25pm. All were in favor.

Respectfully submitted,

Crystal Galloway,
Planner I