

FINANCE COMMITTEE MEETING

July 9, 2013
City Council Chambers
7:00 PM

Present: Mayor Jean, Councilor Varney, Councilor Keans, Councilor Walker, Councilor Lauterborn

Excused: Councilor Larochelle

Absent: Councilor Torr

Others Present: City Manager Fitzpatrick, Deputy City Manager Cox, Deputy City Manager Pollard, Attorney Upton, Police Chief Allen, Human Resource Manager Hoyt.

Public: Doris Gates, Robert Gates, Greg Denobile, Stacy and Errol Baun

MINUTES

1] Call to Order

Deputy Mayor Varney called the meeting to order at 7:00 P.M. Mayor Jean arrived at 7:26 P.M.

2] Public Input

- a) Residents Stacy and Errol Baun addressed the Committee seeking an easement from the City to access Common Street from their property at 2 Common Street.
- b) Resident Doris Gates addressed the Committee regarding the three School Department collective bargaining tentative agreements.
- c) Robert Gates addressed the Committee regarding the three School Department collective bargaining tentative agreements.
- d) Greg Denobile addressed the Committee regarding the proposed funding for the East Rochester School renovations and expansion as well as the Economic Development Administration Grant for Milton Road.

3] Meeting Minutes of April 9, 2013

Councilor Walker **MOVED** to approve the April 9, 2013 meeting minutes as written. Councilor Lauterborn provided a second to the motion. Mayor Jean conducted a voice vote and the motion was **ADOPTED** unanimously.

4] New Business

4.1 CDBG Funding of GSBP Water Line Loop

Deputy City Manager Pollard addressed the Committee and shared the following:

- The water loop has been discussed at the Public Works Committee.
- Rochester, being a CDBG "entitlement community" is eligible for additional CDBG funds for projects with a "regional impact."
- The Strafford County would serve as the fiscal agent for these funds because of the regional impact component and the County delegation will discuss the project at their August meeting.

City Manager Fitzpatrick requested that the Committee provide a positive indication to proceed in pursuit of these additional CDBG funds which he and Deputy City Manager Pollard would bring to the full Council meeting on August 6, 2013.

Councilor Varney expressed concern regarding the use of Water Funds for this project due to the declining financial reserves of the Water Fund.

Mayor Jean requested an analysis of how existing annual CDBG funds might be used that are left over from previous fiscal years and also how FY2015 CDBG funding might be used.

The consensus of the Committee was that the City Manager could proceed and prepare to present this project to the full Council on August 6th.

4.2 EDA Grant Resolutions

Deputy City Manager Cox informed the Committee that the Council action in September 2012 appropriated only the City's portion of the Milton Road - Salmon Falls Road infrastructure and improvements. Additional resolutions will be prepared for Council action to appropriate the EDA grant funding as well as the private contributions to this project.

Councilor Varney requested that an option be prepared that would change the City's existing appropriation of the sewer portion of the project from Sewer Fund revenue to General Fund as the revenue source.

4.3 Rochester Common Vendor

Deputy City Manager Cox requested Committee feedback on the RFP used to solicit vendor proposals at the Common. The Committee does not support any changes to the terms of the existing RFP.

5] Finance Director's Report

There were no questions regarding the Finance Director's report contained in the Committee packet.

6] Monthly Financial Reports

Several questions were raised regarding budget transfers for the Library (transfer #16), CDBG (transfers #22 and #23) and Police (transfers #29 and #30).

Police Chief Allen provided information regarding the police transfers. Deputy City Manager Cox will follow-up on the other transfers.

7] Other

No other topics were brought forth for discussion.

8] Non-Meeting

Major Jean called for a roll call vote to enter a non-meeting with Attorney Upton, per RSA 91-a:2 (a) (b).

Mayor Jean, as well as, Councilors Varney, Keans, Walker and Lauterborn all voted yes when polled.

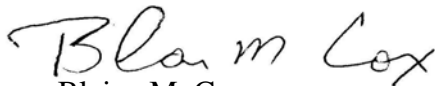
The Committee entered the non-meeting at 7:56 P.M. Others present were Attorney Upton, City Manager Fitzpatrick, Deputy City Manager Cox, and HR Manager Hoyt.

The Committee exited the non-meeting at 9:00 P.M.

9] Adjournment

Councilor Walker **MOVED** to adjourn the Finance Committee meeting. Councilor Varney provided a second to the motion. The **MOTION** was **ADOPTED** on a unanimous voice vote. The meeting adjourned at 9:00 P.M.

Respectfully submitted,



Blaine M. Cox
Deputy City Manager

BMC:sam