

FINANCE COMMITTEE MEETING

October 14, 2014
Council Chambers
7:00 P.M.

Members Present:

Mayor Jean
Deputy Mayor Varney
Councilor Keans
Councilor Lauterborn
Councilor Larochele
Councilor Torr
Councilor Walker

Other Present

Councilor Gray
City Manager Fitzpatrick
Deputy City Manager Cox
DPW Director Nourse
Arena Director Bowlen
Econ Dev Manager Pollard
Senior Accountant Sullivan
HR Manager Hoyt
Planning Director Campbell
Nel Sylvain, Planning Board Chair
Kevin Barry, Arena Commission
Bob Brown, Arena Commission
Dale Bickford, Arena Commission
Newton Kershaw

MINUTES

1] Call to Order

Mayor Jean called the meeting to order at 7:00 P.M.

2] Public Input

There was no public input.

3] Old Business

3.1. Arena Capital Projects Funding

Arena Director Bowlen introduced Arena Commission member Kevin Barry. Mr. Barry reviewed a Power Point presentation (copy attached).

Mayor Jean reminded the Committee that moving the Arena capital budget to the General Fund was discussed during the FY2015 budget development process. Councilor Varney requested that a 5-year capital plan be developed specific to the Arena facility. Mayor Jean followed up indicating that such a plan should be a part of the Arena's FY2016 budget request.

The Committee briefly discussed whether the Arena should remain as an Enterprise Fund or be brought in as a City General Fund department. Combining the Recreation and Arena operations as one General Fund department was also suggested.

3.2 Codes Software

Senior Accountant Sullivan appeared before the Committee and provided an update on the work of the staff team evaluating Codes Software proposals. Only two vendors submitted responses - EnerGov & Viewpoint- to the initial Request for Proposals. The team has re-issued the RFP in an effort to solicit additional vendor participation. This second RFP has an October 30, 2014 submission deadline.

4] New Business

4.1 Exactions

Senior Accountant Sullivan addressed the Committee on the subject of "exactions" and he described how three of these currently held by the City have run beyond the 6-year time limit allowed. As a result, the Planning Board is considering returning the funds to the entities that supplied them. The Planning Board seeks feedback from the Finance Committee.

Councilor Gray stated that exactions are taken to allow mitigation of issues caused by a project. Since the exacted funds for these three projects were not needed for mitigations, the funds should be returned. This sentiment was the consensus of the Committee.

Planning Director Campbell indicated that the Planning Department could handle the return of these funds administratively without further Council or Planning Board action. Mr. Campbell also indicated that the City is holding two other exaction funds that are still within the 6-year term.

4.2 Building and Grounds Department Outsourcing

Public Works Director Nourse reviewed his memorandum to the Committee regarding outsourcing the Building and Grounds Department.

Deputy City Manager Cox added that two companies were invited to submit proposals but only one company responded with a proposal. The Finance Office conducted two independent analyses of the proposal received.

After a detailed discussion, Mr. Nourse and Mr. Cox were directed to extend the financial analyses out multiple years, remove the health insurance escalator from the proposal and provide a copy of Dover's existing contract with the vendor.

4.3 2-6 North Main Street 79-E Application

The applicant, Mr. Newton Kershaw, and Economic Development Manager Pollard reviewed the 79-E application.

The Chair of the Council's Community Development Committee, Councilor Gray, described his committee's review of the application.

Mayor Jean, using the property's baseline assessed value of \$489,000, calculated the current taxes to be approximately \$12,777 and the additional property taxes that would be generated by improvements to the property to be approximately \$3,135. Mayor Jean shared these calculations to show the approximate value of the exemption under 79-E.

Councilor Lauterborn MOVED to recommend to the full Council the granting of the application with a term of nine (9) years. Councilor Larochelle provided a second to the motion.

Councilor Walker MOVED to AMEND the main motion by reducing the term to five (5) years. Councilor Torr provided a second to the motion. Mayor Jean conducted a voice vote on the motion to AMEND. He determined that the MOTION FAILED. Mayor Jean then conducted a voice vote on the main motion. The motion was ADOPTED.

4.4 Norway Plains Street

Mayor Jean provided the Committee with some background information and Planning Board Chair Sylvain informed the Committee of the developer's progress with regard to curbing installations and asphalt paving. Mr. Sylvain showed a diagram depicting the three street sections ready for City acceptance.

Councilor Walker MOVED to recommend to the full City Council acceptance of the three street sections outlined by Mr. Sylvain. Councilor Torr provided a second. The motion was ADOPTED on a unanimous voice vote.

5] Finance Director's Report

Councilor Varney questioned Deputy City Manager Cox regarding the "Contribution Holiday" for health insurance premiums taken by the School Department. Mayor Jean directed Mr. Cox to set up a meeting with School Board Chair Harkinson to discuss this issue.

6] Monthly Financial Statements

There was no discussion on the Financial Statements.

7] Other

Councilor Torr informed the Committee of his belief that the Public Works facility should remain in its current location when the City looks to build a new facility.

8] Non-Public Session

Councilor Walker **MOVED** to enter Non-Public session per RSA 91-A:3, II, a for Personnel matters. Deputy Mayor Varney provided a second to the motion. Mayor Jean conducted a roll call vote and the motion was **ADOPTED** unanimously.

The Committee entered Non-Public Session at 9:10 P.M.

Councilor Walker **MOVED** to exit Non-Public session and to seal the minutes indefinitely. Councilor Torr provided a second to the motion which was **ADOPTED** by a unanimous voice vote.

The Committee exited Non-Public session at 9:37 P.M.

9] Adjournment

Councilor Walker **MOVED** to adjourn the Finance Committee meeting. Mayor Jean provided a second to the motion which was **ADOPTED** by a unanimous voice vote.

The meeting adjourned at 9:37 P.M.

Respectfully Submitted,

Blaine M. Cox
Deputy City Manager

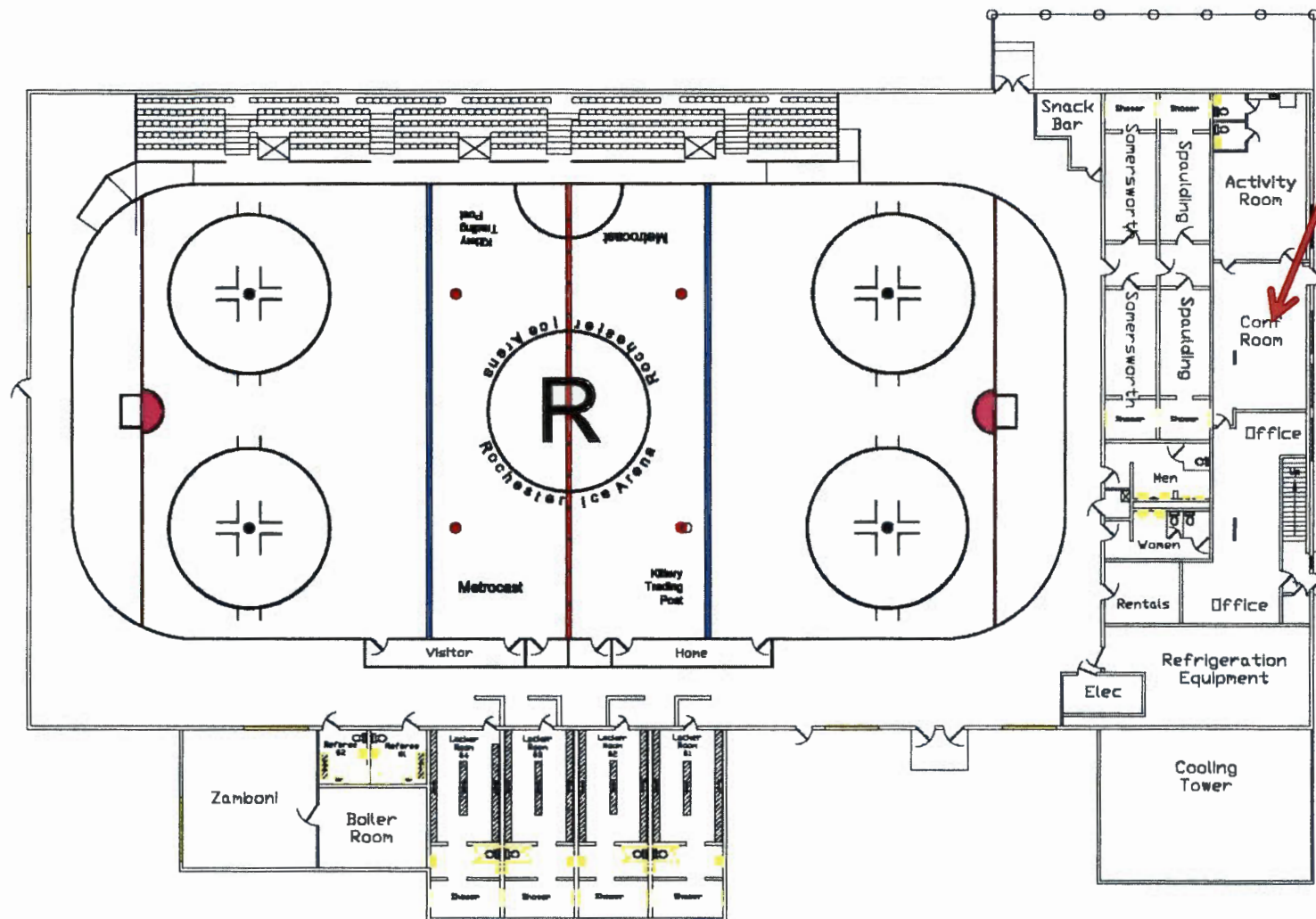
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Rochester Arena

Rochester Arena Site Plan

You are here

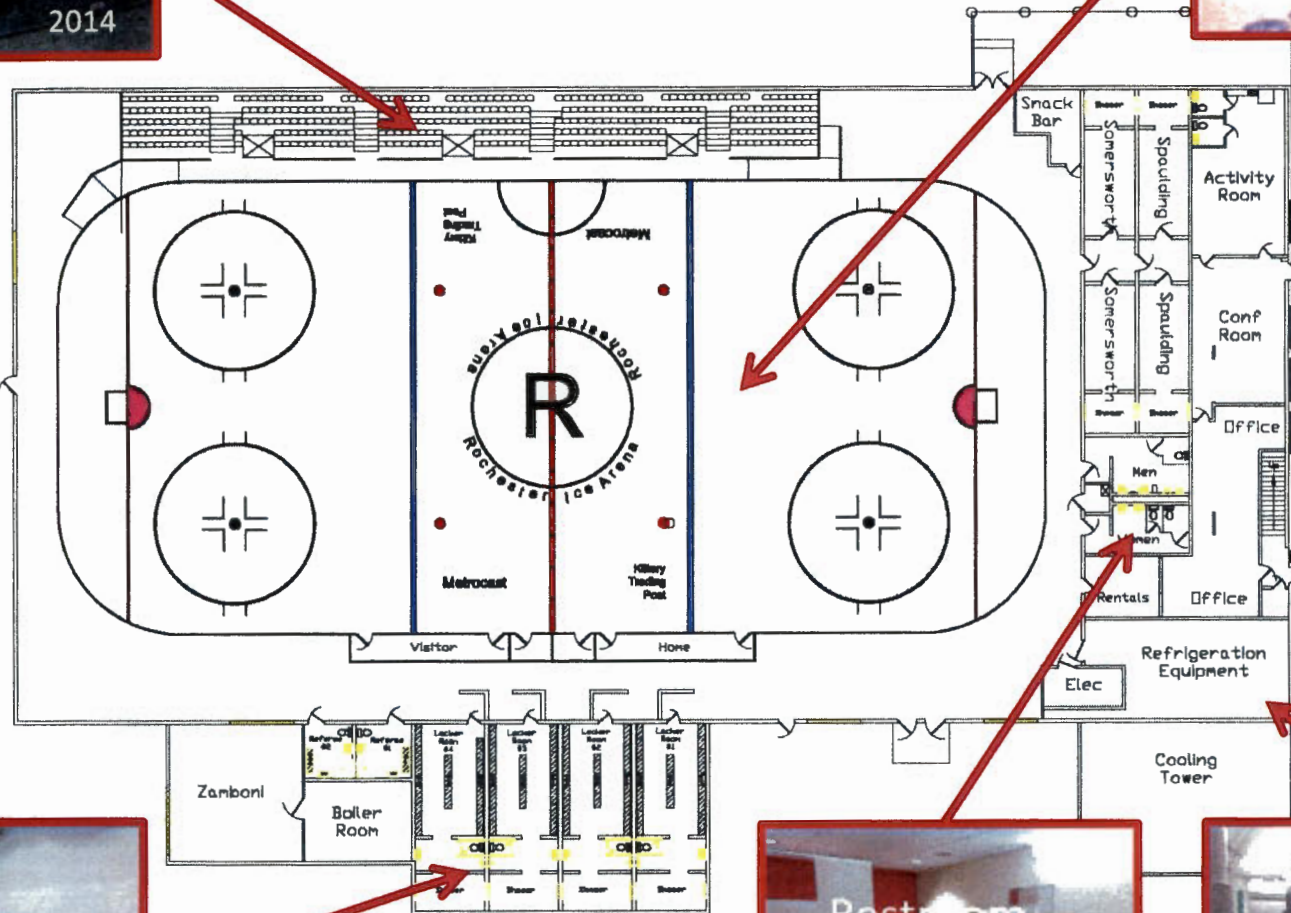




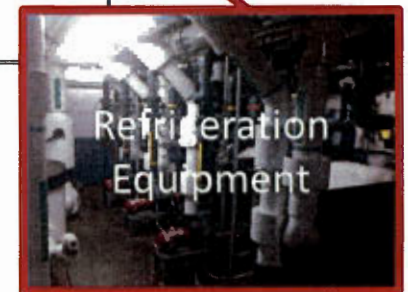
A Decade of Improvement



New This Year
Free WiFi !!!



New This Year
Free WiFi !!!



Rochester Arena

~~ A Decade of Improvement ~~



Project: Spectator Seating (2014)
Desc: Spaulding Red Vinyl Cap Bleachers
351 Seat capacity - 6 Handicap
Benefit: Safety, improved spectator experience



Project: Rest Room Renovations (2014)
Desc: Full Upgrades – Men/Women
Benefit: Public image, patron comfort

Rochester Arena

~~ A Decade of Improvement ~~



Project: Refrigeration Equipment
Desc: High efficiency chiller system
Benefit: Modular, Variable Frequency Drives,
Programmable Logic Controller



Project: Lighting Upgrade
Desc: High output fluorescent lighting
Benefit: Cost efficient, excellent color rendition



Project: Locker Room Additions
Desc: 4 Team, 2 Referee, Zamboni rooms
Benefit: Expanded services, image improvement

Rochester Arena

~~ Proud Hosts to ~~



**Knight
Mail**



Organizations

Spaulding High School Hockey
Rochester Youth Hockey
Somersworth Coe Brown Hockey
Noble/Wells High School Hockey
York High School Girls Hockey
UNH Women's Club Hockey



Events

Spaulding HS Christmas Tournament
Seacoast Hockey League Tournament



Rochester Arena

~~ Recreational Programs/Activities ~~

Rochester Police and Fire Charity Hockey Game

Skate with Santa Charity Food Drive

Adult House Hockey League

Learn to Skate

Stick Practice

Public Ice Skating

Home School Skate

Adult Roller Hockey

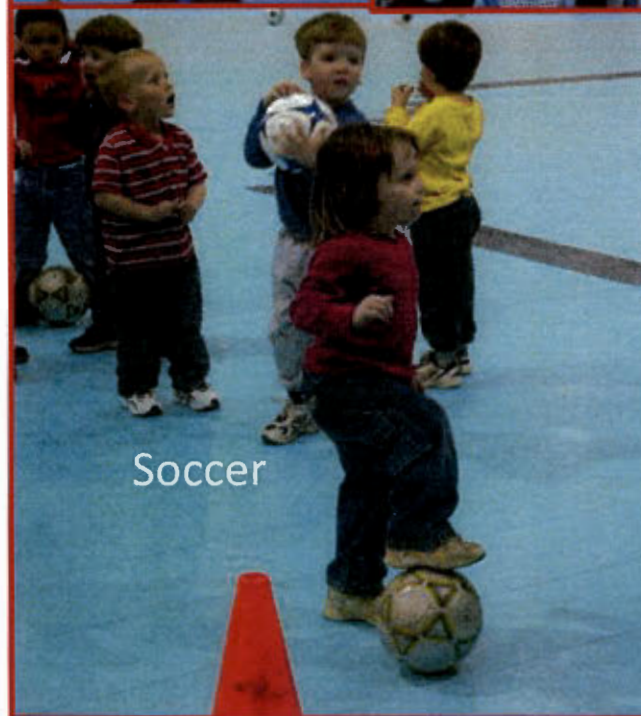
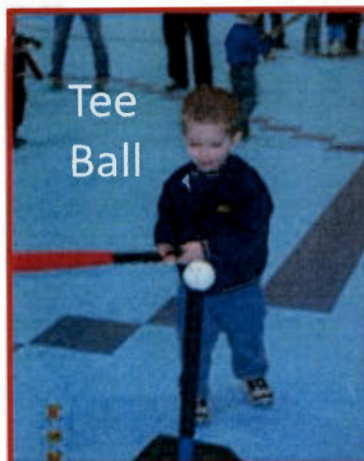
Adult Floor Hockey

Public Roller Skating



Rochester Arena

~~ Off Ice Recreation Programs ~~



Rochester Arena

~~ Typical Usage ~~



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Typical Weekday	Typical Weekend
Noble HS Practice	
Open Ice	Rochester Youth Hockey Games
Open Public Skating	
Home School Skate	Somersworth HS Game
Spaulding High School Practice	
Somersworth Practice	Spaulding HS Game
Rochester Youth Hockey Practices	
Mens Adult Hockey	Noble HS Game
	Mens Adult Hockey

