

ROCHESTER ECONOMIC DEVELOPMENT COMMISSION
MINUTES – DECEMBER 18, 2019
ROCHESTER CITY HALL – CITY COUNCIL CONFERENCE ROOM
33 WAKEFIELD STREET, ROCHESTER, NH

MEMBERS PRESENT –

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Jonathan Shapleigh – Chair	
Troy Dillow – Vice – Chair	Janet Davis
Mark Hourihane	
Kris Ebbeson	
Paul Giuliano	
Marsh Miller	
Whitney Bolton	

OTHERS ALSO IN ATTENDANCE - Mike Scale, ED Director; Jenn Marsh, ED Specialist; Julia Libby, ED Secretary; Blaine Cox, City Manager; Councilor Lauterborn; Palana Belken, CC Elect, Don Hamonn, CC Elect; Doug Lachance, CC Elect; Laura Hainey, CC Elect; Mayor McCarley; Vernon Apgar; Andrea Mills, Rochester Main Street

- A. CALL TO ORDER – The meeting was called to order at 4:08 PM
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- B. APPROVAL – November 26, 2019 meeting minutes
Motion made by Mark, seconded by Troy to approve the regular minutes of the February 17, 2019 meeting as written. Motion carried.
- C. DISCUSSION – Introductions
Chair Shapleigh asked all of the City Council Elect and REDC board members to introduce themselves. He went on to talk about the roles and responsibilities of the REDC, goals and priorities for 2020 (see attached).
- D. DISCUSSION – Networking
- E. DISCUSSION – Economic Development Department

Jonathan presented Karen with a beautiful plant as a farewell after her 15 years of service to the City of Rochester.

F. ADJOURN - Motion made by Kris at 5:46 PM to adjourn – seconded by Troy. Motion carried.

NEXT MEETING TO BE HELD AT 8:00 AM ON JANUARY 28, 2020 IN THE
COCHeco CONFERENCE ROOM, SECOND FLOOR OF THE ANNEX –
33 WAKEFIELD STREET, ROCHESTER, NH

Rochester Economic Development Commission

For 2019 Goals/Tasks/Projects:

Rank	Task/Project	Involvement	Description	Status	
1	Establish a Loan Committee	TBD	Create a loan committee and process to utilize REDC's authority as a lender	Jon, Kristen, Tory, Mike	
2	Reposition Underperforming Properties	REDC, ED Staff	Leverage funds and incentives to encourage rehabilitations, investments. Opportunity Zones, ERZ zones, 79e	Mike, Troy	
3	Visibility and relationship building with key players in the City	REDC, ED Staff	This includes our local government, local developers and resources	All	
2	Invest in Neighborhoods	REDC, DPW, Planning, CDBG, RFD, RPD, Mayor, CC	Focus on physical improvements in Downtown neighborhoods, water, sewer, sidewalks, streetscapes, community policing and safety.	Jenn, Julian, Kris, Mark, Janet	

9	Downtown Building Owners Association	ED Staff, BZLS, RFD	Support a grass-roots organization where building owners can network and improve Downtown maintenance standards	Jenn, Kris	
5	Maximize the Economic Impact of Skyhaven Airport	SAOC	Assist with the expansion of development opportunities with hospitality and restaurants to benefit the airport and the GSBP	Mike and Paul	
6	Zoning Recommendations	REDC, ED staff Planning, BZLS	Support changes to density and parking requirements for Downtown - Bendon Adams Report	Michelle, Mike, Jenn, Paul	
	Educational Task Force	Tech Center, GBCC, ED staff	Promote training and educational opportunities to small businesses. Encourage internships, job shadowing, business participation on advisory boards.	Jenn, Paul, Marsha	
	Expand Industrial Parks, Develop & Enhance Parks	ED staff, CM	GSBP expansion continuing, follow zoning discussions & advocate for industrial, plan for new parks and utilities	Mike, Jenn	
	Support the Opera House Board of Directors	REDC, Opera House Board	Work with Opera House on alliances to other performing arts venues. Support Performance & Arts Center	Kris, Marsha	
	Tax Base Analysis	Jon Rice, CM	Maximize the fiscal benefits of tax base investments and stabilize the property tax rate - get Concord example from RKG	Jon Rice	
	Business Retention & Expansion	REDC, Mayor & CM, ED staff	Staff schedules regular visits to business and industry. Survey business needs. Schedule REDC meetings at business locations.	Jenn, Jen, Mark, Janet	
	Exit 10 & Spaulding Turnpike	ED staff, DPW, Mayor & CM	Exit 10 is supported by SRPC, will need regional support. Assistance by Albany & Safran, others.	Mike, Peter N	

	Master Plan for Rochester Fairgrounds	REDC, CM, Mayor, ED Staff	Work with RAMA on expanding entertainment options and potential development of the Fairgrounds property.	Jon, Mark
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