



City of Rochester, New Hampshire  
Office of Economic & Community Development  
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Rochester Economic Development Commission  
Minutes – December 16, 2021  
Granite Steak & Grill  
11 Farmington Road, Rochester, NH

**Members Present:** Jonathan Shapleigh, Paul Giuliano, Kristen Bournival, Ron Poulin (arrived 5:10 p.m.) Mayor Elaine Lauterborn,.

**Members Absent:** Mark Hourihane, Whitney Belton, Marsha Miller, Janet Davis, Kris Ebbeson.

**Others Present:** City Manager Blaine Cox, City Councilors Dave Walker and Steve Beaudion, Mayor-elect Paul Callaghan, Jenn Marsh, Carole Glenn.

**Meeting Agenda**

- A. **Call to Order – Attendance:** Chair Shapleigh called the meeting to order at 5:16 p.m.
- B. Minutes: Paul Giuliano **moved** to accept the minutes of the October 26, 2021, meeting as written; Kristen Bournival seconded. The motion passed unanimously by voice vote.
- C. **Membership Vote:** Chair Shapleigh briefly explained updates to the REDC membership and officers for 2022. Paul Giuliano is willing to become chair and Jonathan Shapleigh will become Vice-Chair; Whitney Belton Apgar has agreed to remain Secretary. Paul Giuliano **moved** to approve the officers as presented; Ron Poulin seconded. The motion passed unanimously by voice vote. Jenn will draft a memo to the City Council in January for final approval of the Commission Officers.
- D. There being no other business to come before the Commission, Jonathan Shapleigh **moved** to adjourn the meeting at 5:18 p.m.; Paul Giuliano seconded the motion. The motion passed unanimously by voice vote.

The next meeting will be January 25, 2022, at 8:00 am. Location: City Hall Annex, 33 Wakefield Street, Rochester, NH.

Respectfully Submitted,  
Carole Glenn