

Rochester Economic Development Commission
Minutes – October 27, 2020
Rochester City Hall Annex – Online Teams Meeting
33 Wakefield Street, Rochester, NH

Members Present Remotely: Jonathan Shapleigh, Troy Dillow, Kristen Bournival, Paul Giuliano, Marsha Miller, Mark Hourihane, Kris Ebbeson, Whitney Bolton

Members Absent Remotely: Janet Davis

Others Present: Mike Scala, Jenn Marsh, Mayor McCarley

- A. B and C: Chairperson Shapleigh read the preamble and called the meeting to order at 8:09.
- D. Roll Call attendance was taken.

Meeting Agenda

- A. Roll Call attendance was taken as part D of the preamble.
- B. Mark made a motion to approve the October minutes as presented. Marsha seconded the motion. Roll call was taken, all in favor.
- C. Jonathan updated the board on the last meeting held by the Rolling Loan Fund Committee. He plans to have an outline ready to present to the REDC at the December meeting. He noted the committee discussed partnering with the BFA for a million dollars to start. Mike and Jenn are looking into eligibility by region, zone and ownership. Mike is also working with the City's Finance Department and the BFA and will update in December as well.
Jenn noted that Jonathan was planning to attend the December City Council workshop to present the REDC's 2020 progress to Council. The date is December 15th.
- D. Mike updated the REDC on current projects:
- LDI – we just processed their second invoice and things are moving along well.
 - Prep Partners – they received their financing and are working towards their pre-construction meeting. Mike is working with the appraiser for the water easement.
 - Chinburg – they are working on some demo and asbestos abatement.
 - 38 Hanson – There are a few developers interested in this lot.
 - Sig Sauer – moving forward and working on details for the water extension
 - Other – Mike and Jenn are working with other developers looking at Rochester,

- Wayfinding – installation is being pushed back till spring. The marquee sign located on No Main Street will be installed this fall/winter.
- 11 Barker Court – 2nd reading and adoption are scheduled for the 12/2 meeting.

E. See D, duplicate agenda item.

F. The December meeting will be held at its normal day and time. There will be no holiday meeting this year due to COVID-19.

G. The committee discussed the 1 vacancy that will become available on 1/2/2021. The board discussed ideas for potential members and Jonathan will work with the board to reach out to those potential new members.

Jenn noted that with Troy not renewing his seat that the VP seat will be open and asked Jonathan to work on filling that position so they could vote for Executive officers in December. Jenn also noted that while Janet is in Florida it is difficult for her to take minutes virtually and asked if anyone was willing to step up as Secretary. Whitney offered to take that position. The group noted to thank Janet at our next meeting for all of her years she put in as Secretary and hoped this would help her to not have to worry about minutes and getting online. Jenn noted she will write a memo to the Mayor requesting Jonathan keep his Chair position that will go on the January 2021 agenda.

H. Other – None

Marsh made a motion to adjourn the meeting at 8:48 am, Mark seconded the motion. Roll call was taken, all in favor.

The next meeting will be held via Microsoft Teams on December 22nd at 8:00 am.

Respectfully Submitted
Jenn Marsh