



# Rochester City Council

## Community Development Committee

### MEETING MINUTES

**Donna Bogan, Chair**  
**Daniel Fitzpatrick**  
**Laura Hainey**  
**Palana Hunt-Hawkins**  
**T. J. Jean**

<b>Meeting Date:</b>	Monday, August 16, 2021	
<b>Members Present:</b>	Donna Bogan Daniel Fitzpatrick Palana Hunt-Hawkins	<b>Members Absent:</b> Laura Hainey T. J. Jean
<b>Guests/Staff:</b>	Julian Long, Rochester Community Development Coordinator	

Council Bogan called the meeting to order at 6:03 p.m. Councilor Bogan made a motion to approve the June 21, 2021 committee meeting minutes, and Councilor Hunt-Hawkins seconded the motion. The motion passed unanimously.

<b>PUBLIC INPUT</b>	No public input was received.
<b>ROCHESTER CHILD CARE CENTER FIRE DOORS PROJECT – Request for Additional Funding</b>	<p>Mr. Long stated that the Rochester Child Care Center fire doors project, which was approved to receive FY 2021 Community Development Block Grant (CDBG) funding, did not factor in the necessity of Davis-Bacon Act minimum wage rates when providing project cost estimates. The child care center is requesting \$850 in additional funds to cover labor costs.</p> <p>Councilor Hunt-Hawkins asked if there are sufficient unallocated CDBG funds to provide the additional funding. Mr. Long replied that there are unexpended prior year funds that are available</p> <p><b>Motion was made by Councilor Bogan and seconded by Councilor Fitzpatrick to approve an additional \$850 in CDBG funds for the Rochester Child Care Center fire doors project. The motion passed unanimously.</b></p>
<b>COMMUNITY DEVELOPMENT PROGRAM REPORT</b>	Mr. Long provided a brief overview of recent CDBG program activity. This has included the cancellation of the My Friend's Place generator project, due to the necessity for electrical systems upgrades to occur first; the start of the Homeless Center for Strafford County's kitchen installation project; and the Job Opportunity Benefit loan program.
<b>OTHER BUSINESS</b>	There was no other business.

The meeting was adjourned at 6:07 p.m.

**Next Meeting** – Monday, September 20, 2021, at 6:00 p.m., Cocheco Conference Room, City Hall Annex, 33 Wakefield St.

**Topics** – FY 2021 Consolidated Annual Performance and Evaluation Report, Community Development Program Report