



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Laura Hainey
Palana Belken
T. J. Jean

Meeting Date:	Monday, June 21, 2021	
Members Present:	Donna Bogan Laura Hainey Elaine Lauterborn	Members Absent: Palana Belken T. J. Jean
Guests/Staff:	Julian Long, Rochester Community Development Coordinator Betsey Andrews Parker, Chief Executive Officer, Community Action Partnership of Strafford County	

Councilor Lauterborn called the meeting to order at 6:00 p.m. Councilor Bogan made a motion to approve the March 15, 2021 committee meeting minutes, and Councilor Hainey seconded the motion. The motion passed unanimously.

PUBLIC INPUT	No public input was received.
POTENTIAL PARTNERSHIP WITH COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY	<p>Councilor Lauterborn moved to amend the meeting agenda to add this agenda item before the "FY 2022 CDBG Award Revision" agenda item, and the motion was seconded by Councilor Bogan. The motion passed unanimously.</p> <p>Ms. Andrews Parker provided an overview of the Community Action Partnership of Strafford County (CAP) proposed project to turn the Gafney Home building into affordable housing units for senior residents. CAP has a number of funding sources in progress, including Low Income Housing Tax Credits, but currently has a funding gap of \$1.1 million. CAP is requesting to partner with the City of Rochester to apply for state Community Development Block Grant (CDBG) COVID-19 funds, which are available to entitlement communities, to help bridge the funding gap. The City of Rochester would be the grant applicant and, if awarded funds, a subrecipient of the New Hampshire Community Development Finance Authority. There is \$500,000 available in state CDBG COVID-19 funds.</p> <p>Councilor Lauterborn asked about the process of applying for the funds. Ms. Andrews Parker answered that there will need to be a formal public hearing prior to the application. Councilor Hainey asked about whether there is available time in which to apply for funds and to manage the grant. Ms. Andrews Parker answered that CAP and Strafford Regional</p>

	<p>Planning Commission would be drafting the grant application and overseeing the project, so the city's necessary involvement would be minimal.</p> <p>Councilor Lauterborn asked Mr. Long to request the input of City Manager Blaine Cox and Deputy City Manager Katie Ambrose. Mr. Long stated that he would do so.</p> <p><i>Motion was made by Councilor Bogan to recommend that the City Council approve a state CDBG grant application for funds for the Gafney Home affordable senior housing project, and the motion was seconded by Councilor Hainey. The motion passed unanimously.</i></p>
<p>FY 2022 CDBG AWARD REVISION – Review and Funding Recommendations</p>	<p>The City of Rochester has received notice that HUD has made an error in determining the annual CDBG allocations. Originally, the city was informed that its FY 2022 CDBG allocation was \$268,898. The revised allocation for FY 22 is \$272,861. The revised breakdown by funding subcategory is:</p> <p><u>Administration</u>: \$54,572.20 (+ \$792.60)</p> <p><u>Public Services</u>: \$40,929.15 (+ \$594.45)</p> <p><u>Housing Rehab and Public Facilities</u>: \$177,359.65 (+ \$2,575.95)</p> <p>The committee discussed the additional available funds and the FY 2022 CDBG grant applications. <i>Motion was made by Councilor Lauterborn and seconded by Councilor Bogan to make the following funding recommendations. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> • <u>Administration</u> – Planning and administration activities, to be allocated to subfunds by the Finance Department: \$792.60 • <u>Public Services</u> – My Friend's Place: \$594.45 • <u>Housing Rehab and Public Facilities</u> – Waypoint NH – New Drop-in Center for Homeless Youth: \$2,575.95
<p>COMMUNITY DEVELOPMENT PROGRAM REPORT</p>	<p>Mr. Long provided a brief overview of recent CDBG program activity. There has been a longer than usual annual CDBG monitoring process this program year, due to the extra CDBG subrecipients who have received CDBG COVID-19 funding. There have been no findings identified during the monitoring meetings thus far. Mr. Long also provided updates on the Rochester Child Care Center's fire sprinklers update project and new fire doors project.</p>
<p>OTHER BUSINESS</p>	<p>The committee discussed resident concerns regarding the new SOS Recovery Center location and the nearby syringe exchange program.</p>

The meeting was adjourned at 6:42 p.m.

Next Meeting – Monday, July 19, 2021, at 6:00 p.m., Cocheco Conference Room, City

Hall Annex, 33 Wakefield St.

Topics – Community Development Program Report