



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Doug Lachance
Laura Hailey
Palana Belken

Meeting Date:	Monday, November 16, 2020	
Members Present:	Elaine Lauterborn Palana Belken Donna Bogan Laura Hailey	Members Absent: Doug Lachance
Guests/Staff:	Julian Long, Rochester Community Development Coordinator	

Councilor Lauterborn called the meeting to order at 5:55 p.m. Councilor Bogan made a motion to approve the August 17, 2020 committee meeting minutes, and Councilor Belken seconded the motion. The motion passed unanimously.

PUBLIC INPUT	No public input was received.
FY 2021 CARES ACT CDBG FUNDS – Round 3 Funding Applications Review and Recommendations	<p>Councilor Lauterborn provided a brief overview of the need for the allocated Coronavirus Aid, Relief, and Economic Security Act (CARES) Act Community Development Block Grant (CDBG) third round funds to be used for the preparation for, prevention of, and/or response to the continuing COVID19 pandemic. The committee members discussed the available funds and potential allocations.</p> <ul style="list-style-type: none"> • COAST/Alliance for Community Transportation: \$3,000 • Community Partners: \$5,000 • Homeless Center for Strafford County: \$5,000 • Rochester Opera House: \$10,000 • Strafford Nutrition Meals on Wheels: \$5,000 • New Generation: \$7,000 • Court Appointed Special Advocates of NH: \$1,500 • My Friend's Place: \$25,000 • MY TURN: \$6,000 • Easter Seals: \$19,076 • Community Action for Strafford County: \$40,000 • HAVEN: \$20,000 <p><i>Motion was made by Councilor Bogan and was seconded by Councilor Hailey to approve the above funding recommendations. The motion passed unanimously.</i></p>

FY 2021 CDBG ALLOCATION AMENDMENT	Mr. Long explained to the committee that the U.S. Department of Housing and Urban Development (HUD) had made an error in its FY 2021 CDBG formula allocations and that, after the correction from HUD, Rochester's FY 21 grant had been reduced by \$38. The reduction is being handled administratively and should not seriously impact any FY 21 projects.
PROJECTS PROGRAM REPORT	Mr. Long provided a brief overview of the CDBG program, noting that HUD has approved the city's submitted FY 20 end of year report (the "CAPER") and that the FY 2022 public outreach being conducted via hard copy surveys is receiving significant response. Councilor Lauterborn asked if the 2019 HUD corrective action has been closed out yet, and Mr. Long replied that the CDBG policy manual revision is still in review with HUD.
OTHER BUSINESS	The committee discussed review and presentation scheduling options for the FY 2022 grant applications which are due November 20 th .

The meeting was adjourned at 7:06 p.m.

Next Meeting – Monday, December 21st, at 6:00 p.m., Cocheco Conference Room, City hall Annex, 33 Wakefield St.

Topics – FY 2022 Grant Applications, CDBG Projects, Program Report