



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Doug Lachance
Laura Hailey
Palana Belken

Meeting Date:	Monday, June 15, 2020	
Members Present:	Elaine Lauterborn Palana Belken Donna Bogan Laura Hailey Doug Lachance	Members Absent: None
Guests/Staff:	Julian Long, Community Development Coordinator Elizabeth Fourar-Laidi, Community Partners (teleconference)	

Councilor Lauterborn read the emergency declaration preamble and called the meeting to order at 6 p.m. Councilor Hailey made a motion to approve the March 16, 2020 committee meeting minutes, and Councilor Bogan seconded the motion. The motion passed unanimously.

PUBLIC INPUT	No public input was received.
FY 2021 CARES ACT CDBG ALLOCATION	<p>Councilor Lauterborn provided a brief overview of the need for the allocated CARES Act Community Development Block Grant (CDBG) funds to be used for the preparation for, prevention of, and/or response to the continuing COVID-19 pandemic. The committee members discussed the available funds and potential allocations.</p> <ul style="list-style-type: none"> • Homeless Center for Strafford County: \$3,000 • Community Action Partnership of Strafford County: \$25,000 • Strafford Nutrition Meals on Wheels: \$10,000 • My Friend's Place: \$20,000 • HAVEN: \$30,000 • SHARE Fund: \$2,500 • Cross Roads House: \$15,271.20 • Strafford County Public Health Network: \$2,000 • Dover Adult Learning Center: \$12,000 <p><i>Motion was made by Councilor Bogan and was seconded by Councilor Belken to approve the above funding recommendations. The motion passed unanimously.</i></p>

	Councilor Lachance entered the meeting at 6:29 p.m.
FY 2021 ANNUAL ACTION PLAN – Amendment	Mr. Long explained to the Community Development Committee that the FY 2021 Annual Action Plan must be formally amended to incorporate the CARES Act CDBG funding allocations. <i>Motion was made by Councilor Bogan motion and seconded by Councilor Hainey to amend the FY 2021 Annual Action Plan to incorporate the above funding allocations. The motion passed unanimously.</i>
COVID-19 UPDATES	Mr. Long informed the Community Development Committee that he has been coordinating with city staff to pursue the various federal and state COVID-19 funding opportunities to cover the city’s pandemic-related expenses. He also stated that he has been monitoring funding opportunities available for non-profit agencies and forwarding this information to those non-profits serving Rochester residents.
PROJECTS PROGRAM REPORT	<p>Mr. Long gave a brief overview of in-progress CDBG projects. Most facilities projects have been delayed due to the ongoing COVID-19 pandemic.</p> <p>Councilor Lauterborn asked, regarding the Moose Plate grant application for the restoration of the curtain formerly hung in the East Rochester Fire Station, whether a public display location had been chosen for the curtain. Mr. Long replied that the Rochester Opera House has agreed to hang the restored curtain on its stage.</p>
OTHER BUSINESS	There was no other business.

The meeting was adjourned at 6:40 p.m.

Next Meeting – Monday, July 20th, at 6:00 p.m., Cocheco Conference Room, City Hall Annex (33 Wakefield St.)

Topics – CDBG Projects, Program Report