



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chair
Donna Bogan, Vice Chair
Doug Lachance
Laura Hailey
Palana Belken

Meeting Date:	Monday, March 16, 2020	
Members Present:	Elaine Lauterborn Palana Belken Laura Hailey	Members Absent: Donna Bogan Doug Lachance
Guests/Staff:	Julian Long, Community Development Coordinator Paul Delisle, Owner of 28 North Main St.	

Councilor Lauterborn did not call the meeting to order as only Councilors Lauterborn and Hailey were present. Councilors Lauterborn and Hailey toured 28 North Main Street with Mr. Delisle.

SITE TOUR – 79E Applicant

Mr. Delisle explained that the major expense for the building will be the installation of a fire sprinkler system to bring the building up to code. He stated that he intends to add three additional residential units, including first-floor residential at the rear of the building, and maintain the front of the building as commercial space.

Council Lauterborn called the regular meeting to order at 5:40 p.m. at the City Hall Annex in the Cocheco conference room. Councilor Hailey made a motion to approve the February 10, 2020 committee meeting minutes, and Councilor Belken seconded the motion. The motion passed unanimously.

PUBLIC INPUT

No public input was received.

79E APPLICATION – 28 N. Main St.

Mr. Long provided a brief overview of the site tour for Councilor Belken.

Motion was made by Councilor Hailey and seconded by Councilor Lauterborn to recommend approval of the 79E application for 28 North Main Street for the full request of seven years. The motion passed unanimously.

FY 2021 GRANT APPLICATIONS – Final Funding Recommendations

The Community Development Committee made the following funding recommendations:

FY 2021 General City Funding Recommendations

- The Homemakers / EasterSeals: \$10,000
- Cornerstone VNA: \$28,826
- Community Action Partnership of Strafford County: \$10,000

	<ul style="list-style-type: none"> • COAST: \$170,388 • Rochester Main Street: \$35,000 • East Rochester Library: \$5,000 • SOS Recovery Center: \$25,000 <p><i>Motion was made by Councilor Belken and seconded by Councilor Hainey to approve the above funding recommendations.</i> The motion passed unanimously.</p> <p>The Community Development Committee made the following funding recommendations:</p> <p><u>FY 2021 CDBG Public Service Agencies</u></p> <ul style="list-style-type: none"> • My Friend’s Place: \$10,000 • Cross Roads House: \$10,000 • SHARE Fund: \$4,000 • Dover Adult Learning Center: \$5,000 • Strafford Nutrition Meals on Wheels: \$2,000 • Tri-City Coop: \$1,000 • MY TURN: \$4,000 • CASA of NH: \$1,000 • HAVEN: \$1,175 <p><u>FY 2021 CDBG Housing Rehabilitation and Public Facilities Funds</u></p> <ul style="list-style-type: none"> • Homeless Center for Strafford County – New Shelter: \$50,000 • Rochester Child Care Center – Fire Doors: \$10,000 • HAVEN – New Facility Land Acquisition: \$25,000 • Triangle Club – Electrical System Upgrades: \$9,500 • Lead Remediation – Matching Funds for State Program: \$20,000 • Community Action Partnership for Strafford County – Weatherization Program: \$60,434.74 <p><i>Motion was made by Councilor Hainey and was seconded by Councilor Belken to approve the above funding recommendations.</i> The motion was passed unanimously.</p>
<p>FY 2021 DRAFT ANNUAL ACTION PLAN – Review and Approval</p>	<p>Mr. Long provided a brief overview of the draft plan, and Councilor Lauterborn asked the Committee members whether they had any questions. Mr. Long explained that he would use the Committee’s funding recommendations to complete the blank sections of the plan regarding goals and outcomes.</p> <p><i>Motion was made by Councilor Belken and was seconded by Councilor Hainey to approve the draft FY 2021 Annual Action Plan.</i> The motion was passed unanimously.</p>

FY 2020-2025 DRAFT CONSOLIDATED PLAN – Review and Approval	<p>Mr. Long provided a brief overview of the draft plan and stated that most of the goals and priority needs have not changed from the FY 2015-2020 Consolidated Plan.</p> <p><i>Motion was made by Councilor Hainey and was seconded by Councilor Belken to approve the draft FY 2020-2025 Consolidated Plan.</i> The motion was passed unanimously.</p>
PROJECTS PROGRAM REPORT	<p>Councilor Lauterborn asked about the status of the city’s corrective action after the August 2019 HUD site monitoring visit. Mr. Long replied that HUD had requested revisions to the CDBG policies that had been drafted and that the policy revisions were submitted to HUD the previous week.</p> <p>Mr. Long also told the Committee that there remains approximately \$450 in technical assistance funds for lead safety projects received from the University of New Hampshire. Mr. Long is discussing options for these remaining funds with the Strafford County Public Health Network.</p>
OTHER BUSINESS	<p>Mr. Long reminded the Committee that the next Community Development Committee would be held jointly with the Recreation & Arena Advisory Board meeting on April 13th.</p>

The meeting was adjourned at 6:54 p.m.

Next Meeting – Monday, April 13th, at 6:00 p.m. in Conference Room #1 at Rochester Community Center (150 Wakefield St.) – Joint Meeting with Recreation & Arena Advisory Board

Topics – Rochester Recreation & Arena Projects, CDBG Projects, Program Report